

## RESOLUTION 22-07

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS WATER DISTRICT APPROVING AND ADOPTING THE PROPOSED BUDGET AND COMPENSATION PLAN OF THE TWENTYNINE PALMS WATER DISTRICT FOR FISCAL YEAR 2022-2023

**WHEREAS**, the General Manager and the Financial Advisor, Cindy Byerrum, have submitted a proposed budget and compensation plan for Fiscal Year 2022-2023, a copy of which is attached as Exhibit "A" hereto and copies of which are in the possession of the General Manager and the Financial Advisor;

**WHEREAS**, the said proposed budget contains estimates of the services, activities and projects comprising the budget and contains expenditure requirements and the resources available to the District; and,

**WHEREAS**, the proposed budget, as herein approved, will enable the Board of Directors to make adequate financial plans and will ensure that the District's management staff can administer their respective functions in accordance with such plans.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Twentynine Palms Water District as follows:

That the appropriation-expenditure budgeting system is hereby adopted. The system consists of:

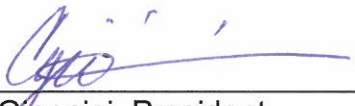
1. An appropriation-expenditure system which shows budgetary categories by department.
2. This system applies to operations and maintenance, replacement and rehabilitation and capital improvement expenditures as intended for use in Fiscal Year 2022-2023.
3. The General Manager is authorized to transfer operations and maintenance funds between activities and/or departments when he/she deems necessary to do so; however, he/she is not authorized to transfer funds between replacement and rehabilitation nor capital improvement projects or activities.
4. The budget system assumes existing service levels; Board of Directors approval will be required for any significant changes involving increased or decreased service levels.

5. The Financial Advisor shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, after approval of the General Manager.
6. In the event that the General Manager or the Financial Advisor determines that revenues will be less than the amounts provided in the budget, the Board of Directors shall be provided with that information and revised revenue estimates at the next scheduled meeting of the Board so that the approved budget appropriations may be revised.
7. A monthly status report will be provided to the Board of Directors reflecting budget, year-to-date expenditures, and percentage of budget used to date by the District.

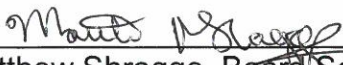
**BE IT RESOLVED FURTHER**, that the budget and compensation plan of the Twentynine Palms Water District for Fiscal Year 2022-2023 as set forth in Exhibit "A" hereof is hereby approved and adopted and the amounts of proposed expenditures as specified are appropriated for the programs and departments as specified.

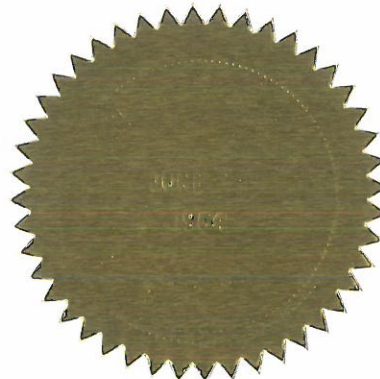
**PASSED, APPROVED AND ADOPTED** this 22<sup>nd</sup> day of June 2022 by the following vote:

Ayes:	Directors Arthur, Coghill, Horn, Leazer, and Giannini
Noes:	None
Abstain:	None
Absent:	None

  
\_\_\_\_\_  
Carol Giannini, President  
Board of Directors

Attest:

  
\_\_\_\_\_  
Matthew Shragge, Board Secretary  
Twentynine Palms Water District



# Twentynine Palms Water District

## Budget Schedules & Line Items

### FY 22/23 Proposed Budget

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\*The District's fiscal year is July 1, 2022 to June 30, 2023

#### **SCHEDULE A: PROPOSED BUDGET SUMMARY**

This schedule summarizes operating and non-operating revenues and expenses, debt service, and capital related expenditures. Line 8 measures the difference between revenues and expenses, which results in net revenues remaining to fund the District's Capital Improvement Program. The District is projected to have \$1,243,000 to fund Capital Projects.

Lines 9-12 outline the District's Capital Improvement Program (CIP) expenses by category. Line 13 provides a sub-total of total capital expenditures.

Line 14 projects the final increase or decrease in fund balance for the year. The amount fluctuates year to year, with some years positive and some negative, primarily as the District's Capital Improvement Program fluctuates.

#### **SCHEDULE B: PROPOSED BUDGET DETAIL**

This Schedule outlines the ed budget for the District and will be used during fiscal year (FY) 22/23 for reporting monthly operating financials to the Board.

Column (A) is the Adopted Budget for FY 21/22. Column (B) projects year-end balances for FY 21/22. These amounts are estimates; actual results will vary. Column (C) is the Proposed Budget for FY 22/23. Columns (D) and (E) display \$ and % differences from Projected FY 21/22 results to the FY 22/23 Proposed Budget.

#### **REVENUES**

**Line 2 Water Sales (Volumetric)** – Volumetric water sales include residential, commercial, construction water and Aqua Loader sales.

- FY 22 is projected to end the year above budget in Residential and Business Water, and slightly below budget at the Aqua Loader. Revenues are budgeted for FY 23 with a 10% rate increase adopted for consumption after January 1, 2022 and another 10% rate increase expected for consumption after January 1, 2023.

**Line 3 Readiness-To-Serve (RTS)** – RTS revenues represent the fixed charges to customers that vary by water meter size.

- FY 22 is projected to end a little over budget due to new meter installations. RTS charges are budgeted at \$1.7 million for FY 23. This amount assumes billing active meters only (in line with current practice) and anticipates a 10% rate increase effective January 1, 2023.
- **Billing Inactive Meters:** *Billing the RTS charge to inactive meters is common in most water agencies and is a Board policy decision that could be considered in the future. Additionally, many agencies bill the*



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*property owner for RTS charges when a renter moves out. The fixed costs of the Water District remain the same regardless of whether a property is rented or not, and therefore the fixed charged should be paid each month by either the renter or the property owner. This is another area of revenue that the Board could consider in the future.*

**Line 4 Other Operating Revenues** – Fees such as Late penalties, Meter Installation fees, New Account fees, Application fees and Reconnection fees.

- FY 22 are projected to end over budget due to new meter installations and the resumption of late fees for the full year. These revenues are budgeted for conservatively due to their unpredictable nature. Meter Installation fees are budgeted at zero for FY 23 because growth is unpredictable. Late penalties and reconnection fees are budgeted for full collection due to the lifting of billing restrictions surrounding the COVID-19 pandemic.

**Line 5 Bad Debt Expense** – Estimated uncollectible customer account balances aged past 60 or 90 days.

- Bad debt expense is estimated at 1.33% of annual operating revenues based on a 5-year historical average of uncollectible billings at fiscal year-end.

**Line 8 Capital Impact Fees** – Fees imposed on developers or homeowners for new development. FY 23 is budgeted with a conservative estimate based on 5-year historical activity.

**Line 9 Water Availability Assessment** – Annual property tax fees assessed to homeowners and paid to the District through the County of San Bernardino. FY 23 is budgeted in line with actual results from FY 21/22 with no increase.

**Line 10 Interest Revenue** – Interest revenue is earned primarily on District investments in the State of California's Local Agency Investment Fund (LAIF). Interest revenues are projected to remain the same as FY 22.

**Line 11 Other Penalties** – Property tax penalty collections from the County of San Bernardino. These revenues are difficult to predict and can vary substantially from year to year. FY 23 is budgeted lower than projected results for FY 22 due to the property tax sale that occurred during FY 22 which caused a spike in these revenues.

**Line 12 Reimbursed Expenses** – Billing customers or persons for reimbursements regarding damage to District property (typically fire hydrants/meters). Reimbursed Expenses are difficult to predict and are budgeted conservatively due to their unknown timing and frequency. Generally, these revenues reach a minimum of \$5,000 per year and are budgeted accordingly.

**Line 13 Misc. Non-Operating Revenue** – Revenue received from various sources such as grants, scrap sales of inventory, proceeds from the sale of assets and non-sufficient fund (NSF) charges. These revenues are difficult to predict and are budgeted conservatively because receipt of funds is uncertain. Generally, these revenues reach a minimum of \$10,000 per year and are budgeted accordingly.

# Twentynine Palms Water District

## Budget Schedules & Line Items

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#### EXPENSES

**Lines 17-20 Source of Supply** – Costs incurred pumping water from District aquifers into the water system.

- This category includes the allocation of labor, benefits, and other direct costs such as electricity used to operate well sites, field supplies, radio equipment, state/local permits and fees, and outside services. FY 22 Direct Expenses is projected to end budget due to much higher electric costs than anticipated. In FY 23 Labor and benefits are anticipated to increase with assumptions discussed below (see Lines 46-47). Direct Expenses are budgeted for a 6% increase in electricity costs and 5% inflation on other costs.

**Lines 21-24 Pumping** – Costs incurred pumping water through the system to District reservoirs and to the customer.

- This category includes the allocation of labor, benefits and other direct costs such as electricity used to operate booster stations, field supplies, and outside services. Labor and benefits are anticipated to increase with assumptions discussed below (see Lines 46-47). Direct Expenses are budgeted to increase with a 6% increase in electricity costs and 5% inflation on other costs.

**Lines 25-28 Transmission and Distribution** – Costs to maintain assets in the District’s transmission and distribution system as well as other general operating (T&D) expenses.

- This category includes the allocation of labor, benefits and other direct costs such as minor replacements to the distribution system (pipeline, meters, valves, etc.), vehicle repairs/fuel, uniforms, licenses and permits, engineering, small tools, and other operating expenses related to the distribution system. Labor and benefits are anticipated to increase with assumptions discussed below (see Lines 46-47).

**Lines 29-32 Treatment Wells** – Costs incurred for water treatment at District well sites.

- This category includes the allocation of labor, benefits and other direct costs such as chemicals and lab testing. Labor and benefits are anticipated to increase with assumptions discussed below (see Lines 46-47). Direct expenses are budgeted to increase with a 10% increase in chemicals and lab testing.

**Lines 33-36 Treatment Facility** – Costs to treat water at the fluoride removal plant and arsenic treatment.

- This category includes the cost of chemicals and supplies to treat water, costs to operate the treatment plant, permit fees, and repairs and maintenance. Labor and benefits are anticipated to increase with assumptions discussed below (see Lines 46-47). FY 22 Direct Expenses are projected to end under budget due to the timing of media purchases. FY 23 Direct expenses are budgeted to increase primarily due to an extra media (chemical) purchase estimated at \$113K and other costs to treat for and dispose of arsenic estimated at \$10K.



# Twentynine Palms Water District

## Budget Schedules & Line Items

### FY 22/23 Proposed Budget

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**Lines 37-40 Customer Accounts** – Costs for automatic meter reading (AMI/AMR), meter system maintenance, customer service labor and benefits, and billing postage and supplies.

- Labor and benefits are anticipated to increase with assumptions discussed below (see Lines 46-47). However, the budget for FY 23 includes an additional Customer Service Representative I.
- Other direct expenses are expected to increase notably due to the transition to monthly customer billing, which increases postage by \$18K and costs relating to the new customer portal to monitor their water usage for \$20K.

**Lines 41-45 Total General Administration** – Costs related to District operations outside of functions and departments identified above.

- **Line 42 Labor and Benefits** includes office staff and 50% of the General Manager’s salary. These costs are anticipated to increase with assumptions discussed below (see Lines 46-47). The District plans to maintain one staff member part-time as a retired annuitant to assist the District as needed.
- **Line 43 Outside Services** includes audit & accounting, legal, banking, and other professional fees. FY 23 is budgeted based on projected year-end and inflation increases around 4%.
- **Line 44 Direct Expenses** includes costs to operate District headquarters, property and liability insurance, office supplies, postage, grant writing, staff training, water conservation, LAFCO annual fees, and other miscellaneous costs. This category is budgeted to increase 14% from projected FY 22 costs primarily due to increases in staff training and travel which was limited in FY 22 due to COVID-19.
  - Most other expenses in this category are budgeted to remain consistent with prior year or may have modest increases due to inflation.
  - The budget for Grant writing services is proposed at \$42,100. External grant writers are crucial in securing grant funding for District capital projects and help relieve pressure on the budget.

**Line 46 Total District Labor (Informational)** – Provides a summary of District-wide employee salaries and wages, including overtime. The budget for FY 23 is increasing due to the following:

- Merit increases averaging 3.2%
- A Cost-of-Living Adjustment (COLA) of 3.0%
- Anticipated hiring of one employee to fill a vacant position
- Maintaining two staff members part-time as retired annuitants to assist with staffing transition

**Line 47 Total District Benefits (Informational)** – Provides a summary of District-wide employee benefits including: CalPERS pension, social security and payroll taxes, group medical, dental, vision, life insurance, and worker’s compensation. The budget for FY 23 is increasing due to the following:

- CalPERS contributions increasing in line with salaries explained in line 46
- Anticipated insurance increases of 5%

# Twentynine Palms Water District

## Budget Schedules & Line Items

### FY 22/23 Proposed Budget

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**Lines 48-51 Payouts & Retiree Medical** – Sick and vacation payouts for current District employees and medical benefits for anticipated retirees. Sick and vacation payouts can vary from year to year depending on employee time taken and available balances. Retiree medical is expected to increase due to two active retirees in FY 22/23.

**Lines 52-55 Total Board of Directors** – Costs related to the Board of Directors meetings, training, and travel. Directors' fees and Direct expenses are projected to end the year under budget due to lack of travel due to the COVID-19 pandemic. FY 23 is budgeted for resumed travel and training.

**Lines 58-61 Debt Service** –Principal and interest payments for District debt. The District issued \$2 million in debt in May 2019 to fund the AMI/AMR capital project. This debt was issued for 10 years at 3.05% interest.

**Line 62 CalPERS UAL Payment (Required)** – Annual payment the District is required to send CalPERS to pay down the District's Unfunded Accrued Liability (UAL). As of June 30, 2021 (the last valuation date provided by CalPERS), the District's plan was determined to be 76% funded.

**Lines 63-64 Transfers In Special Revenue Fund, Pension & OPEB Trust Contribution** – Cell Tower revenues are accounted for in the Special Revenue Fund and all funds received are transferred to the Water Fund. Funds transferred in from the Special Revenue Fund are budgeted to be transferred out as contributions to the Water District pension and/or OPEB trust accounts.

**Line 65 Election Expenses** – Election expenses budgeted for FY 23 based on an estimate of reduced costs now that the District is participating in the general election and not having a separate mail-in election. Elections occur every two years and the next election is expected in November 2022.

**Lines 69-72 Capital Related** –See Schedule C for more detail.

**Line 73 Increase/(Decrease) in Fund Balance** - The amount the fund balance is budgeted to increase or decrease during the fiscal year. Increases and decreases can vary from year to year, mainly due to planned Capital Improvement Project spending. The decrease in Fund Balance is primarily caused by the District's Capital Improvement Plan, totaling \$3.888 million for FY 23.

## **SCHEDULE C: PROPOSED BUDGET - CAPITAL PLAN**

The schedule represents the following four categories of capital- related expenditures:

**Lines 1-11 District Projects** - General projects that do not involve capital construction or repairs and replacement.

**Lines 12-19 Capital Improvement Plan** - Plan for new capital improvements. These assets may be constructed or procured by the District.

**Lines 20-35 Repairs, Rehabilitation & Maintenance** - Costs to maintain and repair the District's assets and costs to replace existing assets.

# Twentynine Palms Water District

## Budget Schedules & Line Items

### FY 22/23 Proposed Budget

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**Lines 36-45 Capital Outlay** - District purchases such as vehicles, furniture, radios, and other fixed assets that are over the District's minimum capitalization policy of \$5,000.

#### **SCHEDULE D: SPECIAL REVENUE FUND**

This schedule outlines Special Revenue Fund activity which is used to account for telecommunication lease revenues. The District completed an agreement to transfer \$40,000 per year, beginning on 7/1/16 and ending on 7/1/20, to the PARS Pension Retirement Irrevocable Trust, which was used to fund the CalPERS Unfunded Accrued Actuarial Liabilities for the past Fire employees' retirement. The final contribution was made on July 1, 2020 and the District is no longer required to contribute to the Fire Department's pension trust. All tower lease revenues are budgeted to be transferred out of the Special Revenue Fund to be contributed to the Water District pension and OPEB trust accounts.



# EXHIBIT “A”



**Twentynine Palms Water District**  
**Proposed Budget Summary**  
**Fiscal Year 2022/23**

Schedule A

	A		B		C
	<b>Adopted Budget 2021/22</b>		<b>Projected Year-End 2021/22</b>		<b>Proposed Budget 2022/23</b>
1 Operating Revenues	\$ 5,287,400	\$	5,635,600	\$	6,143,300
2 Non-Operating Revenues	634,800		832,000		686,300
3 <b>Total Revenues Available to Fund Operations &amp; Capital</b>	<b>5,922,200</b>		<b>6,467,600</b>		<b>6,829,600</b>
4 Operating Expenses	4,771,600		4,516,700		5,057,600
5 Non-Operating Expenses	202,300		182,100		285,500
6 Total Debt Service	243,500		243,500		243,500
7 <b>Total Expenses &amp; Debt Service</b>	<b>5,217,400</b>		<b>4,942,300</b>		<b>5,586,600</b>
8 <b>Net Revenues Available to Fund Capital Expenditures</b>	<b>704,800</b>		<b>1,525,300</b>		<b>1,243,000</b>
9 District Projects	(280,000)		(92,500)		(593,600)
10 Capital Improvement Projects	(1,304,800)		(925,000)		(1,829,800)
11 Repairs & Replacement	(475,000)		(115,000)		(1,030,000)
12 Capital Outlay	(365,000)		(63,600)		(435,000)
13 <b>Sub-Total: Capital</b>	<b>(2,424,800)</b>		<b>(1,196,100)</b>		<b>(3,888,400)</b>
14 <b>Increase (Decrease) in Fund Balance</b>	<b>\$ (1,720,000)</b>	\$	<b>329,200</b>	\$	<b>(2,645,400)</b>
15 <b>Projected Cash &amp; Investments Beg. Balance - July 1st</b>				\$	<b>7,884,000</b>
16 <b>Projected Cash &amp; Investments End. Balance - June 30th</b>				\$	<b>5,238,600</b>



# Twentynine Palms Water District

## Proposed Budget Detail

### Fiscal Year 2022/23

Schedule B

	A	B	C	D	E
	Adopted Budget 2021/22	Projected Year-End 2021/22	Proposed Budget 2022/23	\$ Difference (C - B)	% Difference (D / B)
<b>1 Operating Revenues</b>					
2 Water Sales (Volumetric)	\$ 3,706,100	\$ 3,865,900	\$ 4,252,700	\$ 386,800	10%
3 Readiness-To-Serve (Fixed)	1,603,600	1,613,300	1,774,700	161,400	10%
4 Other Operating Revenue	62,300	222,000	198,500	(23,500)	-11%
5 Bad Debt Expense	(84,600)	(65,600)	(82,600)	(17,000)	26%
<b>6 Total Operating Revenues</b>	<b>5,287,400</b>	<b>5,635,600</b>	<b>6,143,300</b>	<b>507,700</b>	<b>9%</b>
<b>7 Non-Operating Revenues</b>					
8 Capital Impact Fees	-	165,000	50,000	(115,000)	-70%
9 Water Availability Assessment	580,400	580,400	580,400	-	0%
10 Interest Revenue	16,100	12,200	12,200	-	0%
11 Other Penalties	23,300	57,300	28,700	(28,600)	-50%
12 Reimbursed Expenses	5,000	9,800	5,000	(4,800)	-49%
13 Miscellaneous Non-Op Revenue	10,000	7,300	10,000	2,700	37%
<b>14 Total Non-Operating Revenues</b>	<b>634,800</b>	<b>832,000</b>	<b>686,300</b>	<b>(145,700)</b>	<b>-18%</b>
<b>15 Total Revenues</b>	<b>5,922,200</b>	<b>6,467,600</b>	<b>6,829,600</b>	<b>362,000</b>	<b>6%</b>
<b>16 Operating Expenses</b>					
<b>17 Source of Supply</b>					
18 Labor & Benefits	16,300	14,400	15,000	600	4%
19 Direct Expenses	368,400	424,800	449,600	24,800	6%
<b>20 Total Source of Supply</b>	<b>384,700</b>	<b>439,200</b>	<b>464,600</b>	<b>25,400</b>	<b>6%</b>
<b>21 Pumping</b>					
22 Labor & Benefits	3,800	7,800	8,200	400	5%
23 Direct Expenses	124,700	132,200	139,700	7,500	6%
<b>24 Total Pumping</b>	<b>128,500</b>	<b>140,000</b>	<b>147,900</b>	<b>7,900</b>	<b>6%</b>
<b>25 Transmission &amp; Distribution</b>					
26 Labor & Benefits	1,332,600	1,242,100	1,346,300	104,200	8%
27 Direct Expenses	394,100	377,500	397,300	19,800	5%
<b>28 Total Transmission &amp; Distribution</b>	<b>1,726,700</b>	<b>1,619,600</b>	<b>1,743,600</b>	<b>124,000</b>	<b>8%</b>
<b>29 Treatment Wells</b>					
30 Labor & Benefits	73,000	70,000	72,800	2,800	4%
31 Direct Expenses	37,500	41,000	45,200	4,200	10%
<b>32 Total Treatment Wells</b>	<b>110,500</b>	<b>111,000</b>	<b>118,000</b>	<b>7,000</b>	<b>6%</b>
<b>33 Treatment Facility</b>					
34 Labor & Benefits	242,100	272,500	283,200	10,700	4%
35 Direct Expenses	566,300	398,600	530,100	131,500	33%
<b>36 Total Treatment Facility</b>	<b>808,400</b>	<b>671,100</b>	<b>813,300</b>	<b>142,200</b>	<b>21%</b>
<b>37 Customer Accounts</b>					
38 Labor & Benefits	211,400	279,500	336,700	57,200	20%
39 Direct Expenses	65,800	53,300	93,200	39,900	75%
<b>40 Total Customer Accounts</b>	<b>277,200</b>	<b>332,800</b>	<b>429,900</b>	<b>97,100</b>	<b>29%</b>
<b>41 General &amp; Administration</b>					
42 Labor & Benefits	535,100	467,200	483,600	16,400	4%





## Twentynine Palms Water District

### Proposed Budget Detail

### Fiscal Year 2022/23

Schedule B

		A	B	C	D	E
		Adopted Budget 2021/22	Projected Year-End 2021/22	Proposed Budget 2022/23	\$ Difference (C - B)	% Difference (D / B)
43	Outside Services	358,500	317,500	331,600	14,100	4%
44	Direct Expenses	265,200	305,400	345,500	40,100	13%
45	<b>Total General &amp; Administration</b>	<b>1,158,800</b>	<b>1,090,100</b>	<b>1,160,700</b>	<b>70,600</b>	<b>6%</b>
46	<b>Total District Labor (Informational)</b>	<b>1,672,900</b>	<b>1,643,600</b>	<b>1,795,100</b>	<b>151,500</b>	<b>9%</b>
47	<b>Total District Benefits (Informational)</b>	<b>782,800</b>	<b>748,400</b>	<b>791,000</b>	<b>42,600</b>	<b>6%</b>
48	<b>Payouts &amp; Retiree Medical</b>					
49	Vacation / Sick Payouts	104,100	97,600	114,800	17,200	18%
50	Retiree Medical	40,200	5,900	32,300	26,400	447%
51	<b>Total Payouts &amp; Retiree Medical</b>	<b>144,300</b>	<b>103,500</b>	<b>147,100</b>	<b>43,600</b>	<b>42%</b>
52	<b>Board of Directors</b>					
53	Director Fees	17,000	8,800	17,000	8,200	93%
54	Direct Expenses	15,500	600	15,500	14,900	2483%
55	<b>Total Board of Directors</b>	<b>32,500</b>	<b>9,400</b>	<b>32,500</b>	<b>23,100</b>	<b>246%</b>
56	<b>Total Operating Expenses</b>	<b>4,771,600</b>	<b>4,516,700</b>	<b>5,057,600</b>	<b>1,535,500</b>	<b>34%</b>
57	<b>Non-Operating Expenses</b>					
58	<b>Debt Service</b>					
59	Debt Principal Payments	195,500	195,500	201,500	6,000	3%
60	Interest Expense / Issuance Costs	48,000	48,000	42,000	(6,000)	-13%
61	<b>Total Debt Service</b>	<b>243,500</b>	<b>243,500</b>	<b>243,500</b>	<b>-</b>	<b>0%</b>
62	CalPERS UAL Payment (Required)	202,300	182,100	235,500	53,400	29%
63	Pension & OPEB Trust Contribution	143,000	141,800	146,100	4,300	3%
64	Transfers In - Special Revenue Fund	(143,000)	(141,800)	(146,100)	(4,300)	3%
65	Election Expense	-	-	50,000	50,000	100%
66	<b>Total Non-Operating Expenses</b>	<b>445,800</b>	<b>425,600</b>	<b>529,000</b>	<b>103,400</b>	<b>24%</b>
67	<b>Total Expenses</b>	<b>5,217,400</b>	<b>4,942,300</b>	<b>5,586,600</b>	<b>644,300</b>	<b>13%</b>
	<b>Net Revenues Available to Fund Capital</b>					
68	<b>Expenditures</b>	<b>704,800</b>	<b>1,525,300</b>	<b>1,243,000</b>	<b>(282,300)</b>	<b>-19%</b>
69	District Projects	(280,000)	(92,500)	(593,600)	(501,100)	
70	Capital Improvement Projects	(1,304,800)	(925,000)	(1,829,800)	(904,800)	
71	Repair, Rehabilitation, & Maintenance	(475,000)	(115,000)	(1,030,000)	(915,000)	
72	Capital Outlay	(365,000)	(63,600)	(435,000)	(371,400)	
73	<b>Increase/(Decrease) In Fund Balance</b>	<b>\$ (1,720,000)</b>	<b>\$ 329,200</b>	<b>\$ (2,645,400)</b>	<b>\$ (2,974,600)</b>	



## Twentynine Palms Water District Proposed Budget - Capital Plan Fiscal Year 2022/23

Schedule C

	A	B	C	D	E = C+D	F	G
	Adopted Budget 2021/22	Projected Year-End 2021/22	Carryover Budget 2021/22	Budget Addition / (Deletion)	Proposed Budget 2022/23	Projected 2023/24	Projected 2024/25
<b>1 District Projects</b>							
2 Treatment Feasibility & Exploration Costs	\$ 35,000	\$ 10,000	\$ 25,000	\$ 75,000	\$ 100,000	\$ -	\$ 150,000
3 Salt Nutrient Monitoring Wells\Sampling	10,000	10,000	-	100,000	100,000	-	100,000
4 USGS Study\Feasibility Study	25,000	25,000	-	100,000	100,000	100,000	100,000
5 Centralized Sewer Plan\Groundwater Analysis	25,000	15,000	10,000	90,000	100,000	100,000	-
6 Master Plan Updates	85,000	-	85,000	15,000	100,000	-	-
7 Campbell Reservoir Land Acquisition	40,000	-	40,000	-	40,000	-	-
8 Standard Drawings Update	20,000	5,000	15,000	10,000	25,000	-	-
9 Asset Management Plan	40,000	20,000	20,000	-	20,000	-	-
10 Vulnerability/Supply Assessment	-	7,500	-	-	8,600	-	-
<b>11 Total District Projects</b>	<b>280,000</b>	<b>92,500</b>	<b>195,000</b>	<b>390,000</b>	<b>593,600</b>	<b>200,000</b>	<b>350,000</b>
<b>12 Capital Improvement Plan</b>							
13 Chromium VI and Flouride for Well 11B	50,000	-	50,000	1,250,000	1,300,000	-	-
14 Fluoride Variance (Expiring) - TP2/W12/W16	1,000,000	900,000	100,000	-	100,000	750,000	-
15 Treatment Plant Bag Filter System	-	-	-	250,000	250,000	-	-
16 AMI/AMR* (see footnote)	129,800	-	129,800	-	129,800	-	-
17 Pay Meter Station Upgrade	125,000	25,000	50,000	-	50,000	-	-
18 Emergency Intertie Connection	-	-	-	-	-	150,000	-
<b>19 Total Capital Improvement Plan</b>	<b>1,304,800</b>	<b>925,000</b>	<b>329,800</b>	<b>1,500,000</b>	<b>1,829,800</b>	<b>900,000</b>	<b>-</b>
<b>20 Repairs, Rehabilitation, &amp; Maintenance</b>							
21 Treated Water Reservoir Coating	50,000	-	50,000	300,000	350,000	-	-
22 Distribution SCADA System	-	-	-	200,000	200,000	150,000	-
23 Emergency Repairs, Unspecified	75,000	75,000	-	100,000	100,000	100,000	100,000
24 Campbell Reservoir Road Paving\Seal Coating	100,000	-	100,000	-	100,000	20,000	-
25 Treatment Plant Concrete	100,000	-	100,000	(25,000)	75,000	75,000	-
26 Repiping/Distribution System Upgrades	75,000	35,000	40,000	10,000	50,000	80,000	80,000
27 Cactus Booster Station	-	-	-	40,000	40,000	-	-
28 Plant 6 Electrical and Well Upgrade	25,000	-	25,000	-	25,000	-	-
29 Reservoir Recoating / Cathodic Protection	20,000	-	20,000	-	20,000	-	175,000
30 Large Meter Replacement Program	20,000	-	20,000	-	20,000	-	-
31 Stockwell Booster Station	-	-	-	20,000	20,000	-	-
32 Fluoride Plant Instr.\Coating\SCADA	10,000	5,000	5,000	15,000	20,000	25,000	25,000
33 Lupine Booster Station	-	-	-	10,000	10,000	40,000	-
34 Well Rehabilitation	-	-	-	-	-	100,000	-
<b>35 Total Repairs &amp; Maintenance</b>	<b>475,000</b>	<b>115,000</b>	<b>360,000</b>	<b>670,000</b>	<b>1,030,000</b>	<b>590,000</b>	<b>380,000</b>
<b>36 Capital Outlay</b>							
37 Equipment Shade Structure	100,000	10,000	90,000	70,000	160,000	-	-
38 Vehicle/Equipment Replacements	75,000	5,000	70,000	30,000	100,000	60,000	50,000
39 Computer/Technology Replacements	40,000	20,000	20,000	20,000	40,000	45,000	20,000
40 Geographic Information System (GIS)	30,000	-	30,000	-	30,000	-	-
41 Administrative Building\Office Remodel	40,000	-	40,000	(10,000)	30,000	-	10,000
42 Energy Efficiency Projects	35,000	5,000	30,000	-	30,000	25,000	-
43 Parking Lot Seal\Paving	25,000	-	25,000	-	25,000	-	150,000
44 One-Time Existing Conditions Sampling	20,000	23,600	-	20,000	20,000	35,000	40,000
<b>45 Total Capital Outlay</b>	<b>365,000</b>	<b>63,600</b>	<b>305,000</b>	<b>130,000</b>	<b>435,000</b>	<b>165,000</b>	<b>270,000</b>
<b>46 Grand Total</b>	<b>\$ 2,424,800</b>	<b>\$ 1,196,100</b>	<b>\$ 1,189,800</b>	<b>\$ 2,690,000</b>	<b>\$ 3,888,400</b>	<b>\$ 1,855,000</b>	<b>\$ 1,000,000</b>



**Twentynine Palms Water District**  
**Proposed Budget - Special Revenue Fund**  
**Fiscal Year 2022/23**

*Schedule D*

	<b>A</b>	<b>B</b>	<b>C</b>
	<b>Adopted Budget 2021/22</b>	<b>Projected Year-End 2021/22</b>	<b>Proposed Budget 2022/23</b>
1 Tower Revenues	\$ 143,000	141,800	146,100
2 Less Transfers Out To Water	(143,000)	(141,800)	(146,100)
3 <b>Ending Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**TWENTYNINE PALMS WATER DISTRICT**

**COMPENSATION PLAN**

**Fiscal Year 2022-2023**

**POSITIONS COVERED BY MOU**

	Minimum	Maximum
Leadworker	32.84	39.00
Service Worker III	27.92	33.16
Service Worker II	23.75	28.15
Service Worker I	20.25	23.96
Mechanic	27.92	36.16
Bookkeeper	27.92	33.16
Customer Service Representative 2	23.75	28.15
Customer Service Representative	20.25	23.96
Treatment Plant Operator II	32.84	39.00
Treatment Plant Operator I	27.92	36.16
Water Quality/Production Operator	23.75	28.15

**MANAGEMENT\EXEMPT**

Director of Operations	58.76	75.35
Maintenance Superintendent	45.56	54.19
Treatment/Production Superintendent	45.56	54.19
Office Manager	35.99	42.81
District Secretary	35.99	42.81
General Manager	74.28	89.14