

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

July 15, 2026 / 4:00 P.M.

Call to Order and Roll Call

President Bob Coghill called the Board meeting to order at 4:00 p.m. Those responding to roll call were Directors Michael Arthur, Larry Bowden, Bob Coghill, Randy Leazer, and Amy Woods. Also present were General Manager Matt Shragge, Director of Operations Mike Minatrea, Financial Consultant Scott Nelsen, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Christine Baines led the pledge.

Additions/Deletions to the Agenda

Addition of Agenda #3A - Amending Resolution 26-08 Continuing the Current Existing Level of Water Availability Assessments for 2026-2027

Public Comments

None

1. Public Hearing on Implementing California Assembly Bill 1572 Prohibiting the Use of Potable Water for the Irrigation of Non-Functional Turf

1.1 Board to Hear Public Testimony at this Time

Director Bowden moved to open the Public Hearing at 4:02 p.m., seconded by Director Woods, and unanimously approved.

There being no public comment, Director Woods moved to close the public hearing at 4:02 p.m., seconded by Director Bowden, and unanimously approved.

2. Consider Ordinance 105 Implementing California Assembly Bill 1572 Prohibiting the Use of Potable Water for the Irrigation of Non-Functional Turf

In keeping with the State's long term water conservation objectives, the State adopted AB 1572, prohibiting the use of potable water for the irrigation of non-functional turf. Non-function turf is defined as turf not utilized for communal areas or community space, such as ornamental turf along curbs, and sidewalks. Residential grass is not included in the ban. The District takes the stance of education before violation with offenders.

Director Arthur made a motion to adopt Ordinance 105 implementing California Assembly Bill 1572 prohibiting the use of potable water for the irrigation of non-functional turf, seconded by Director Bowden, and approved by the following roll call vote:

Ayes:	Directors Arthur, Bowden, Leazer, Woods, and Coghill
Noes:	None
Abstain:	None
Absent:	None

3. Consider Adoption of Resolution 26-11 to Amend Conflict of Interest Code
The Conflict of Interest Code requires amending to include revisions of disclosure categories, deletions or additions of positions that require reporting, or updating the language to reflect newly passed legislation for form 700 filing requirements for Public Officials who manage public investments.

Director Woods made a motion to adopt Resolution 26-11 amending the Conflict of Interest Code seconded by Director Arthur, and approved by the following roll call vote:

Ayes: Directors Arthur, Bowden, Leazer, Woods, and Coghill
Noes: None
Abstain: None
Absent: None

- 3.A Amending Resolution 26-08 Continuing the Current Existing Level of Water Availability Assessments for 2026-2027

The Resolution was adopted on June 24, 2026. The San Bernardino County has requested the inclusion of some verbiage as a housekeeping item. There are no changes to the assessments.

Director Arthur made a motion to adopt Amended Resolution 26-08 continuing the current existing level of water availability assessments for 2026-2027, seconded by Director Bowden, and approved by the following roll call vote:

Ayes: Directors Arthur, Bowden, Leazer, Woods, and Coghill
Noes: None
Abstain: None
Absent: None

4. Approving Amendment to General Manager Employment Agreement

The following provisions were approved: one-year extension to the employment agreement to June 30, 2030; a 3% increase in annual salary to \$214,030.96; and a 1.5% contribution increase to the District established 457(b) plan for a total of 6.5%.

Director Bowden made a motion to approve the amendment to the General Management Agreement, seconded by Director Leazer, and approved by the following roll call vote:

Ayes: Directors Arthur, Bowden, Leazer, Woods, and Coghill
Noes: None
Abstain: None
Absent: None

5. GeoViewer Staff Presentation

Jayna Olsen, Customer Service Representative II, gave a presentation to the Board illustrating the proficiencies of the GeoViewer modules, modernizing practices away from hard copies to a digital platform. The following was noted:

- Dig Alert - processes and procedures
- GPS - location of meters with Work Order history
- Shorts Module – crews receive Work Orders instantly as they are generated and can generate Work Orders onsite for future repairs
- Blues (billing Work Orders) – over 200 were completed in three days; office staff can close out Work Orders in a single day once completed

- Billing Software integration capable
- Fleet integration - reminders for inspections; Work Order generation for repair work
- Staff is working with Noble to develop a customer portal that will allow customers to monitor their water consumption and receive notices of potential leaks

6. Consent Calendar

- Minutes of a Regular Meeting held on June 24, 2026
- Audit List

Director Woods moved to approve the Minutes and Audit List, seconded by Director Arthur, and approved unanimously by all those present.

7. Items Removed from the Consent Calendar for Discussion or Separate Action
None

8. Management Reports

8.1 Maintenance

Mike reported that the District responded to 38 Underground Service Alerts, had 0 water main leaks, 2 water meter leaks, 0 service line leaks, 0 fire hydrant repairs/maintenance, installed 0 new services, replaced 3 customer gate valves, performed 4 leak audits, painted 34 fire hydrants, performed 2 customer pressure checks, replaced 3 water meters, Tested and exercised emergency generators and sounded wells for June. 0 water waste inquiries were received. There was a total of 509 work orders processed during the month.

8.2 Water Quality

Mike reported water production was down 22.62% as compared to the same month in 2013. 50 routine and 17 special water samples were taken. All special samples tested negative for Colilert. All current wells meet the 2.0 mg/L standard fluoride variance set by the State Water Resource Control Board. All samples tested were below the variance.

8.3 Finance

Scott Nelsen reported on May financials. At 92% of the fiscal year, the total revenues were at 92% with non-operating at 88%. The second pension OPEB contribution was made.

8.4 General Manager

Matt informed the Board that three seats (four year terms) are up for election in November. Candidate filing began Monday, July 13th and ends 5:00 pm on August 7th. Incumbents and interested parties can contact the San Bernardino Registrar of Voters at (909) 387-8300 and schedule an appointment to pull papers or file online. New employee Kingston Galardo was welcomed to the District. Matt reminded the Board and public that the August Board meeting is cancelled due to the CSDA Conference. Matt and Director Leazer attended the City's FLOCK meeting. Matt thanked the Board for the extension of his employment agreement and their continued support.

9. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Woods read a letter from Rita Doyle applauding employee, Austin Murphy, for his hard work and professionalism.

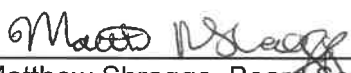
10. Adjournment

On motion by Director Woods, seconded by Director Bowden, and approved by the Board, the regular meeting was adjourned at 5:10 p.m.



Bob Coghill, President
Board of Directors

Attest:



Matthew Shragge, Board Secretary
Twentynine Palms Water District