

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

March 25, 2026 / 4:00 P.M.

Call to Order and Roll Call

President Bob Coghill called the Board meeting to order at 4:00 p.m. Those responding to roll call were Directors Michael Arthur, Larry Bowden, Bob Coghill, and Randy Leazer. Director Amy Woods was absent. Also present were General Manager Matt Shragge, Superintendent Mike Minatrea, Financial Consultant Scott Nelsen, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Director Bowden led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Consideration of Resolution 26-04 Intention to Continue Currently Existing Water Availability Assessments of the Twentynine Palms Water District in the Upcoming Fiscal Year 2026/2027

Staff recommends approval of Resolution 26-04.

Director Leazer made a motion to continue currently existing water availability assessments of the Twentynine Palms Water District in the upcoming fiscal year 2026/2027, seconded by Director Arthur, and approved by the following roll call vote:

Ayes: Directors Arthur, Bowden, Leazer, and Coghill
Noes: None
Abstain: None
Absent: Director Woods

2. Consider Approval of Resolution 26-05 Adopting a Revised Organizational Chart and Job Description for an Exempt Position

Staff recommends approval of Resolution 26-05.

Director Arthur made a motion to approve Resolution 26-05, adopting a revised organizational chart and job description for an exempt position, seconded by Director Bowden, and approved by the following roll call vote:

Ayes: Directors Arthur, Bowden, Leazer, and Coghill
Noes: None
Abstain: None
Absent: Director Woods

3. Approve Directors to Attend CSDA Annual Conference and Exhibitor Showcase (August 24, 2026 – August 27, 2026) and Provide Daily Meeting Stipend

Director Arthur made a motion to approve directors attending the CSDA Annual Conference and Exhibitor Showcase and provide daily meeting stipend, seconded by Director Leazer, and unanimously approved by all those present. Director Woods was absent.

4. 2026 Local Agency Formation Commission (LAFCO) Updates Discussion Item

Currently LAFCO has a "Notice of Vacancy" for the position of Public Member. This vacancy will run through April 1, 2026. Currently, Jim Bagley, from Twentynine Palms, holds the seat. Mr. Steven Farrell from Crestline Village Water District and Mr. Kevin Kenley from Cucamonga Valley Water District have been appointed as Regular Special Districts Member and Alternate Special Districts Member, respectively. The District will be looking to annex a District well site currently outside of District boundaries in the Joshua Tree area.

5. Consent Calendar

- Minutes of a Regular Meeting held on February 25, 2026
- Audit List

Director Arthur moved to approve the Minutes and Audit List, seconded by Director Bowden, and approved unanimously by all those present. Director Woods was absent.

6. Items Removed from the Consent Calendar for Discussion or Separate Action

None

7. Management Reports

7.1 Maintenance

Mike reported that the District responded to 50 Underground Service Alerts, had 0 water main leaks, 6 water meter leaks, 1 service line leak, 4 fire hydrant repairs/maintenance, installed 5 new services, replaced 1 customer gate valve, performed 4 leak audits, painted 0 fire hydrants, performed 2 customer pressure checks, replaced 8 water meters, Tested and exercised emergency generators and sounded wells for February. 0 water waste inquiries were received. There was a total of 639 work orders processed during the month. Shutoff totals are increasing slightly. Shutoffs occur in month 4 due to SB998 shutoff mandates. There have been 19 new services for the fiscal year, so far.

7.2 Water Quality

Mike reported water production was down 12.19% as compared to the same month in 2013. 40 routine and 16 special water samples were taken. All special samples tested negative for Colilert. All current wells meet the 2.0 mg/L standard fluoride variance set by the State Water Resource Control Board. All samples tested were below the variance.

7.3 Finance

Scott Nelsen reported on January financials. At 58% of the fiscal year the total revenues were at 62% with total operating expenditures at 55%. Budget is trending as expected. Capital Impact fees are exceeding expectations due to the installation of new services.

7.4 General Manager

Matt reported he attended both the Pelican Club and Coffee with Dawn Rowe. Matt attended a City Planning Commission meeting and a City Council meeting. The contract for the redundant water reservoir and booster pump station is under legal review. Cathodic protection at single source reservoirs is being considered. Beginning April 1st, the Urban Water Management Plan and Water Shortage Contingency plans will be on the District website and at the District office for public review and comment. The new water rates have been implemented with March billing. The District has an internal Bookkeeper position open. The District completed a Table Top exercise, opening the Emergency Response Plan (ERP) for a simulated emergency. New employees also completed mandatory ERP 100/700 training classes. In the last two months, three fire hydrants have been stolen. Police reports have been filed.

8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

None

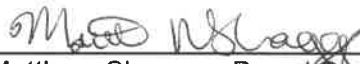
9. Adjournment

On motion by Director Arthur, seconded by Director Leazer, and approved by the Board, the regular and special meetings were adjourned at 4:32 p.m.



Bob Coghill, President
Board of Directors

Attest:



Matthew Shragge, Board Secretary
Twentynine Palms Water District