

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**November 19, 2025 / 4:00 P.M.**

**Call to Order and Roll Call**

President Bob Coghill called the Board meeting to order at 4:00 p.m. Those responding to roll call were Directors Larry Bowden, Bob Coghill, Randy Leazer, and Amy Woods. Director Michael Arthur was late. Also present were General Manager Matt Shragge, Superintendent Mike Minatrea, Treatment/Production Superintendent Robert Shelton, Financial Consultant Scott Nelsen, and District Secretary Cindy Fowlkes.

**Pledge of Allegiance**

Scott Nelsen led the pledge.

**Additions/Deletions to the Agenda**

None

**Public Comments**

None

**1. Presentation and Discussion from Water Resources Economics (WRE) Rate Study**

Charles Diamond with Water Resources Economics presented the Board with a Rate Study overview, including preliminary rate scenarios. Two rate models, Scenario 1 - 5% and Scenario 2 - 7%, were presented. Each scenario included analysis of the cost of service, capital improvement projects, and reserve funding. The new rates would become effective March 1, 2026.

- Analysis of current and proposed water rates
- Residential and Commercial comparison
- Monthly water bill comparison with local water districts

After discussion, the Board will review a detailed rate study report for Scenario 2, (7%) increase, at the December Board meeting.

**2. Consideration of Accept Mainline Extension**

Staff recommends accepting the Calle Todd Lane, mainline extension. The project and parcel is within the District boundary and has sufficient flow and pressure to supply the parcel with water.

Director Bowden made a motion to accept the mainline extension on Calle Todd Lane, seconded by Director Woods, and approved unanimously.

**3. Formation of an Ad Hoc Committee for Shared Services**

At the October 22<sup>nd</sup> Board meeting, the Board approved the formation of the Ad Hoc Committee but decided to appoint members at a later date when all Board members were present.

Director Leazer made a motion to appoint Directors Coghill and Bowden to the Shared Services Ad Hoc Committee, seconded by Director Arthur, and approved unanimously.

4. Discussion of Septic System Communications

At the City's council meeting on November 12, Matt presented an update on the City and District's collaboration in completing tasks outlined in the Salt Nutrient Management Plan (SNMP). The Colorado River Basin Regional Water Quality Control Board requires the SNMP, (collaborative plan between the City and District). The plan requires increased monitoring of the groundwater to limit potential water quality impacts that may arise from the region's septic systems. By continued communications with the City Council, residents, and business owners, the community can be educated about septic systems and the need to properly inspect and maintain them.

5. Consent Calendar

- Minutes of a Regular Meeting held on October 24, 2025
- Audit List

Director Woods moved to approve the Minutes and Audit List, seconded by Director Bowden, and approved unanimously.

6. Items Removed from the Consent Calendar for Discussion or Separate Action

None

7. Management Reports

7.1 Maintenance

Mike reported that the District responded to 100 Underground Service Alerts, had 1 water main leak, 2 water meter leaks, 2 service line leaks, 1 fire hydrant repair/maintenance, installed 4 new services, replaced 5 customer gate valves, performed 10 leak audits, painted 0 fire hydrants, performed 3 customer pressure checks, replaced 23 water meters, Tested and exercised emergency generators and sounded wells for October. 0 water waste inquiries were received. There was a total of 710 work orders processed during the month.

7.2 Water Quality

Robert reported water production was down 9.11% as compared to the same month in 2013. 40 routine and 14 special water samples were taken. All special samples tested negative for Colilert. All current wells meet the 2.0 mg/L standard fluoride variance set by the State Water Resource Control Board. All samples tested were below the variance.

7.3 Finance

Scott Nelsen reported on September financials. The budget is at 25% for the year, with revenues tracking at 29%. The District made a debt service payment. LAIF and CLASS investments are performing nearly the same, with LAIF expected to outperform CLASS in the near future.

7.4 General Manager

Matt thanked all the Veteran's for their service. Robert Edgcomb was recognized as the new Customer Service Representative. The District is also looking to fill a Service Worker I and Mechanic position. Robert Shelton was acknowledged for his concrete work at the Treatment Plant. Approximately 16 loads of concrete have been poured under Robert's direction. The District will be participating in the annual Christmas parade with a new float theme. This year the District will be

handing out gingerbread men. The protesting of bids for the Redundant Treated Water Reservoir and Pump Station project closes on Friday.

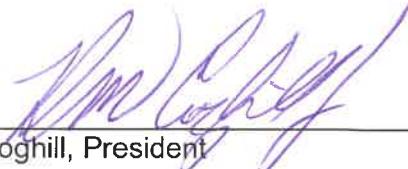
8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Arthur would like to bring back the Legislative Committee appointments at a future meeting to fill the seat left vacant by Director Giannini's departure.

Director Leazer requested information concerning the aging infrastructure of the District's well sites.

9. Adjournment

On motion by Director Bowden, seconded by Director Woods, and approved by the Board, the meeting was adjourned at: 6:04 p.m.



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Bob Coghill, President  
Board of Directors

Attest:



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Matthew Shragge, Board Secretary  
Twenty-nine Palms Water District