

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

June 25, 2025 / 4:00 P.M.

Call to Order and Roll Call

President Bob Coghill called the Board meeting to order at 4:08 p.m. Those responding to roll call were Michael Arthur, Larry Bowden, Bob Coghill, Randy Leazer, and Amy Woods. Also present were General Manager Matt Shragge, Superintendent Mike Minatrea, Financial Consultant Scott Nelsen, and District Secretary Cindy Fowlkes. Treatment/Production Superintendent Robert Shelton was absent.

Pledge of Allegiance

Pledge was said at Special Meeting.

Additions/Deletions to the Agenda

Agenda item #6 was removed.

Public Comments

None

1. Public Hearing on Proposed Continuation of Water Availability Assessment

1.1 Board to Hear Public Testimony at This Time

Director Bowden moved to open the Public Hearing at 4:08 p.m., seconded by Director Woods, and unanimously approved.

There being no public comment, Director Arthur moved to close the public hearing at 4:09 p.m., seconded by Director Bowden, and unanimously approved.

2. Consider Resolution 25-07 Continuing the Current Existing Level of Water Availability Assessments for Fiscal Year 2025-2026

The current assessment rates have been applied to parcels for many years without increase. The District receives approximately \$592,000 from the tax role.

Director Bowden made a motion to adopt Resolution 25-07 continuing the current existing level of water availability assessments for fiscal year 2025-2026, seconded by Director Leazer, and approved by the following roll call vote:

Ayes:	Directors Arthur, Bowden, Leazer, Woods, and Coghill
Noes:	None
Abstain:	None
Absent:	None

3. Approving Resolution 25-08 Adopting the Proposed Budget and Compensation Plan of the Twentynine Palms Water District for Fiscal Year 2025-2026

Director Leazer made a motion to approve Resolution 25-08 adopting the proposed budget and compensation plan of the Twentynine Palms Water District for fiscal year 2025-2026, seconded by Director Bowden, and approved by the following roll call vote:

Ayes:	Directors Arthur, Bowden, Leazer, Woods, and Coghill
Noes:	None
Abstain:	None
Absent:	None

4. Adopting Resolution 25-09 Commending Rochelle Bowe for 37 Years of Public Service
General Manager, Matt Shragge, presented Rochelle with Resolution 25-09 and thanked her for her many years of service to the District.

Director Arthur made a motion to approve Resolution 25-09 commending Rochelle Bowe for 37 year of public service, seconded by Director Leazer, and approved by the following roll call vote:

Ayes: Directors Arthur, Bowden, Leazer, Woods, and Coghill
Noes: None
Abstain: None
Absent: None

5. Consideration of Resolution 25-10 Exception of the 180 Day Waiting Period in Accordance with California Code for Rochelle Bowe

Staff recommends adopting Resolution 25-10 making it possible for the return of the retiree to ensure proper training of the new office manager and office staff.

Director Bowden made a motion to approve Resolution 25-10 exception of the 180 day waiting period in accordance with California code for Rochelle Bowe, seconded by Director Woods, and approved by the following roll call vote:

Ayes: Directors Arthur, Bowden, Leazer, Woods, and Coghill
Noes: None
Abstain: None
Absent: None

6. Consideration of Resolution 25-11 Exception of the 180 Day Waiting Period in Accordance with California Code for Steve Gurney

Item was removed from the Agenda.

7. Approving Amendment to General Manager Employment Agreement

Director Woods made a motion to approve the amendment to the General Manager Employment agreement, seconded by Director Bowden, and approved by the following roll call vote:

Ayes: Directors Arthur, Bowden, Leazer, Woods, and Coghill
Noes: None
Abstain: None
Absent: None

8. Consent Calendar

- Minutes of a Regular Meeting held on May 28, 2025
- Audit List

Director Arthur moved to approve the Minutes and Audit List, seconded by Director Woods, and approved unanimously.

9. Items Removed from the Consent Calendar for Discussion or Separate Action
None

10. Management Reports

10.1 Maintenance

Mike reported that the District responded to 62 Underground Service Alerts, had 0 water main leaks, 0 water meter leaks, 1 service line leak, 1 fire hydrant repair/maintenance, installed 1 new service, replaced 10 customer gate valves, performed 3 leak audits, painted 0 fire hydrants, performed 4 customer pressure checks, replaced 7 water meters, Tested and exercised emergency generators and sounded wells for May. 0 water waste inquiries

were received. There was a total of 488 work orders processed during the month. 108 valves were exercised and 52 dead ends were flushed during the month.

10.2 Water Quality

Mike reported water production was down 26.52% as compared to the same month in 2013. 40 routine and 14 special water samples were taken. All special samples tested negative for Colilert. All current wells meet the 2.0 mg/L standard fluoride variance set by the State Water Resource Control Board. All samples tested were below the variance.

10.3 Finance

Scott Nelsen reported on April's financials. Quarterly LAIF and CLASS investments were received, outperforming budget expectations. Direct expenses for the Treatment facility is at 90% of the budget due to the timing of media purchase.

10.4 General Manager

Matt thanked the Board for the approval of his contract and having faith in his leadership. Matt thanked Rochelle for her 37 years of service and dedication, as not only an employee but also a friend and mentor to staff.

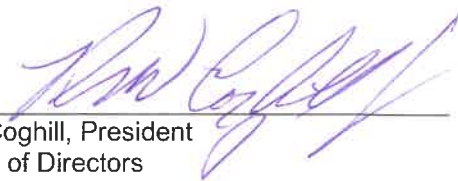
11. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Coghill acknowledged Director Arthur's suggestion at the last Board meeting to increase the purchase power requiring three bids, when possible, for the purchase of goods, materials, and supplies of \$1,000.00 or more.

Director Coghill reminded the Board that the August meeting coincides with the Board attending the CSDA Conference in Monterey. By consensus of the Board, the August meeting will be cancelled due to the scheduling conflict.

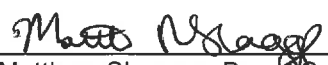
12. Adjournment

On motion by Director Bowden, seconded by Director Woods, and approved by the Board, the meeting was adjourned at: 4:31 p.m.



Bob Coghill, President
Board of Directors

Attest:



Matthew Shragge, Board Secretary
Twentynine Palms Water District