

**A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**February 26, 2025 / 4:00 P.M.**

**AGENDA**

This meeting may be viewed on the District's website at [www.29palmswater.net](http://www.29palmswater.net)  
The Board reserves the right to discuss only or take action on any item on the agenda.

Next Resolution #25-02  
Next Ordinance #104

Call to Order and Roll Call

Please make sure all cell phones are silenced.

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Appointment by San Bernardino County Board of Supervisors to Fill Vacant Board Seat
2. Approval of Professional Service Agreement and Engagement Letter for Financial and Accounting Services
3. Review Proposals and Award Bid to Purchase a 330 Kw Emergency Generator Trailer
4. Consideration and Possible Approval for Purchase of a EH WACHS Valve Exerciser
5. Discussion of a Health Insurance Feasibility Study for the Board of Directors
6. Discussion of Joint Meeting with the Twentynine Palms City Council
7. Consent Calendar  
Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.
  - Minutes of the Regular Meeting held on January 22, 2025
  - Audit List

8. Items Removed from the Consent Calendar for Discussion or Separate Action
9. Management Reports
  - 9.1 Maintenance
  - 9.2 Water Quality
  - 9.3 Finance
  - 9.4 General Manager
10. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
11. Adjournment

**Notice of agenda was posted on or before 4:00 p.m., February 21, 2025.**

Matthew Shragge, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

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**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	FEBRUARY 20, 2025
FROM:	MATTHEW SHRAGGE, GENERAL MANAGER
SUBJECT:	APPOINTMENT BY SAN BERNARDINO COUNTY BOARD OF SUPERVISORS TO FILL VACANT BOARD SEAT

**BACKGROUND**

In the November 2024 election, the Twentynine Palms Water District had a vacant board seat with no candidate filling for the Declaration of Candidacy.

California Election Code 10515(b) states, "appointments in lieu of election shall be made by the Board of Supervisors for specific contests where no person has filed a Declaration of Candidacy for any elective office."

On January 28, 2025, at the County Board of Supervisors meeting, through Resolution #2025-51, the County Board of Supervisors unanimous appointed James Lawrence (Larry) Bowden to a four (4) year terms as a Board of Director for the Twentynine Palms Water District.

Staff would like to congratulate and thanks Director Bowden in showing his interest in becoming a Board of Director and learning more about Twentynine Palms Water District.

Attached to the Board report is Resolution #2025-51 and Report/Recommendation to the Board of Supervisors of San Bernardino County and Record of Action.

**FISCAL IMPACTS**

No fiscal impact, this director position is accounted for in the current budget.

**RESOLUTION NO. 2025-51**

**APPOINTMENT OF CANDIDATES IN LIEU OF ELECTION FOR THE NOVEMBER 5, 2024,  
GENERAL ELECTION**

On Tuesday, January 28, 2025, on motion of Supervisor Hagman, duly seconded by Supervisor Baca, Jr., and carried, the following resolution is adopted by the Board of Supervisors of San Bernardino County, State of California.

WHEREAS, pursuant to the provisions of California Elections Code §10515(b), appointments in lieu of election shall be made by the Board of Supervisors for specific contests where no person has filed a Declaration of Candidacy for any elective office;

NOW, THEREFORE, IT IS RESOLVED AND ORDERED that the following candidates be appointed to the designated offices with their assigned terms:

<b>Name</b>	<b>District Office</b>	<b>Term</b>
Daryl Schendel	Barstow Heights Community Services District, Member, Board of Directors	4 Year
Gene Low	Barstow Heights Community Services District, Member, Board of Directors	4 Year
Ronald Stradling	Barstow Heights Community Services District, Member, Board of Directors	4 Year
Larry Hunt	Big River Community Services District, Member, Board of Directors	4 Year
Robert Robertson	Daggett Community Services District, Member, Board of Directors	2 Year
Jeremy Follweiler	Rim of the World Recreation and Park, Member, Board of Directors, Division 2	4 Year
Liz Greeban	Rim of the World Recreation and Park, Member, Board of Directors, Division 4	4 Year
Michael T. Terry	Running Springs Water District, Member, Board of Directors	4 Year
James Lawrence Bowden	Twentynine Palms Water District, Member, Board of Directors	4 Year

PASSED AND ADOPTED by the Board of Supervisors of San Bernardino County, State of California, by the following vote:

AYES: SUPERVISORS: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

NOES: SUPERVISORS: None

ABSENT: SUPERVISORS: None

\*\*\*\*\*

STATE OF CALIFORNIA            )  
  )  
SAN BERNARDINO COUNTY        )        ss.

I, **LYNNA MONELL**, Clerk of the Board of Supervisors of San Bernardino County, State of California, hereby certify the foregoing to be a full, true and correct copy of the record of the action taken by the Board of Supervisors, by vote of the members present, as the same appears in the Official Minutes of said Board at its meeting of January 28, 2025. #56 CCM

LYNNA MONELL  
Clerk of the Board of Supervisors

By \_\_\_\_\_



**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

January 28, 2025

**FROM**

**JOANI FINWALL, Registrar of Voters**

**SUBJECT**

Resolution for Appointment of Candidates in Lieu of Election

**RECOMMENDATION(S)**

Adopt **Resolution No. 2025-51** appointing candidates to serve as members of Board of Directors, in lieu of election for certain contests in the November 5, 2024, General Election, where no person filed a Declaration of Candidacy.

(Presenter: Joani Finwall, Registrar of Voters, 387-2100)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Approval of these actions will not result in the use of additional Discretionary General Funding (Net County Cost) as the adoption of Resolutions for Appointments in Lieu of Election is non-financial in nature.

**BACKGROUND INFORMATION**

Adoption of this Resolution will appoint candidates, in lieu of election, to fill certain offices that were up for election in various special districts in the November 5, 2024, General Election.

California Elections Code section 10515 requires that when the number of candidates who file for an office is less than or equal to the number of offices to be filled, the Board of Supervisors (Board) shall appoint those candidates to the office. When no person files for an office, the Board shall appoint a qualified person to fill that office. All persons appointed in lieu of election by the Board shall serve to the end of the term.

On December 3, 2024 (Item No. 48), the Board adopted Resolution No. 2024-170 appointing 79 candidates, in lieu of election, as members of the Board of Directors for 34 independent special districts for two-year and four-year terms that began on December 6, 2024. This action did not complete the appointments in lieu of election for the November 5, 2024, General Election. Sixteen offices remained unfilled for the Board to appoint eligible voters.

Adoption of this Resolution will appoint nine eligible voters in lieu of election, as members of the Board of Directors for six independent special districts. All nine of these offices were up for election in the November 5, 2024, General Election. The Chair of the Board recommended these candidates for Board approval:

<b>Name</b>	<b>District Office</b>	<b>Term</b>
Daryl Schendel	Barstow Heights Community Services District,	4 Year

**Resolution for Appointment of Candidates in Lieu of Election  
January 28, 2025**

<b>Name</b>	<b>District Office</b>	<b>Term</b>
	Member, Board of Directors	
Gene Low	Barstow Heights Community Services District, Member, Board of Directors	4 Year
Ronald Stradling	Barstow Heights Community Services District, Member, Board of Directors	4 Year
Larry Hunt	Big River Community Services District, Member, Board of Directors	4 Year
Robert Robertson	Daggett Community Services District, Member, Board of Directors	2 Year
Jeremy Follweiler	Rim of the World Recreation and Park, Member, Board of Directors, Division 2	4 Year
Liz Greeban	Rim of the World Recreation and Park, Member, Board of Directors, Division 4	4 Year
Michael T. Terry	Running Springs Water District, Member, Board of Directors	4 Year
James Lawrence Bowden	Twentynine Palms Water District, Member, Board of Directors	4 Year

Seven offices will remain unfilled for the Board to appoint eligible voters in the First and Third Supervisorial Districts.

Recommended appointments to fill the following vacant offices as members for Board of Directors will be presented to the Board for approval at a future meeting:

<b>No. of Appointments</b>	<b>District Office</b>	<b>Term</b>	<b>Board District</b>
2	Apple Valley Foothill County Water District, Member, Board of Directors	4-year	1
1	Hi-Desert Memorial Health Care District, Member, Board of Directors, Division 3	4-year	3
1	Juniper-Riviera County Water District, Member, Board of Directors	4-year	1
2	Thunderbird County Water District, Member, Board of Directors	4-year	1
1	Yucca Valley Airport District, Member, Board of Directors	2-year	3

Pursuant to Elections Code section 10507, the current officeholders continue to serve as members of the Board of Directors until a successor is appointed by the Board and takes office.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Jolena Grider, Deputy County Counsel, 387-5455) on December 20, 2024; Finance (Elias Duenas, Administrative Analyst, 387-4052) on January 3, 2025; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on January 6, 2025.



**Resolution for Appointment of Candidates in Lieu of Election  
January 28, 2025**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman Seconded: Joe Baca, Jr.

Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: January 28, 2025



cc: File - Registrar of Voters w/resolution  
CCM 01/30/2025

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**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	FEBRUARY 18, 2025
FROM:	MATTHEW SHRAGGE, GENERAL MANAGER
SUBJECT:	APPROVAL OF PROFESSIONAL SERVICE AGREEMENT AND ENGAGEMENT LETTER FOR FINANCIAL AND ACCOUNTING SERVICES

**BACKGROUND**

Today before the Board of Directors is a Professional Service Agreement and an Engagement Letter for financial and accounting services with Starting Line Advisory. Many of us were dreading the day that Cindy Byerrum would be off to retirement but that day has come. Starting Line Advisory comes to the District with familiar faces and 10 years of financial and accounting services with the Twentynine Palms Water District.

Starting Line Advisory scope of services include: monthly bank reconciliations, monthly balance sheet account reconciliations, monthly financial statement reporting, coordinate with District's auditors and staff during audit test procedures, year-end closing of District's books and records, direct annual budget process, prepare and present annual budget to the Board of Directors, recommend and implement of government accounting and finance industry best practices, assist the District with filing California sales and tax returns, and assist with compiling financial information for the Electronic Annual Report (EAR).

**FISCAL IMPACTS**

The total compensation for retainer services shall not exceed one hundred five thousand six hundred dollars (\$105,600) for services render through June 30, 2026. Compensation will be \$6,600 per month for the next sixteen (16) months.

## **RECOMMEDATION**

Staff is making the recommendation to approve the Professional Service Agreement and Engagement Letter between Starting Line Advisory and the Twentynine Palms Water District and have the General Manager execute the agreements.

# TWENTYNINE PALMS WATER DISTRICT PROFESSIONAL SERVICES AGREEMENT

## 1. PARTIES AND DATE.

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_ by and between the Twentynine Palms Water District, a California water district ("District"), Starting Line Advisory ("Consultant"). The District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

## 2. RECITALS.

### 2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of certain professional services required by the District on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing finance and accounting advisory services, is licensed in the State of California, and is familiar with the plans of the District. The District desires to engage Consultant to render such professional services for finance and accounting advisory ("Project") as set forth in this Agreement.

## 3. TERMS.

### 3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the District all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference, and which are stated in the proposal to the District and approved by the District's Executive Director. All Services shall be subject to, and performed in accordance with, this Agreement and all applicable local, state and federal laws, rules and regulations. In case of inconsistency between Exhibit "A" and this Agreement, the terms of this Agreement shall prevail.

3.1.2 Term. The term of this Agreement shall be from March 1, 2025 to June 30, 2026, unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement and shall meet any other established schedules and deadlines.

### 3.2 Responsibilities of Consultant.

3.2.1 Standard of Care. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California, and consistent with all applicable laws. Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services and that such licenses and approvals shall be maintained throughout the term of this Agreement.

3.2.2 Substitution of Key Personnel. Consultant has represented to the District that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of the District. In the event that the District and Consultant cannot agree as to the substitution of key personnel, the District shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the District, or who are determined by the District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the District. The key personnel for performance of this Agreement are as follows:

**Matthew Shragge, General Manager, Twentynine Palms Water District**  
**Ian Berg, Owner, Starting Line Advisory**

3.2.3 Laws & Regulations; Employee/Labor Certifications. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services. By executing this Agreement, Consultant verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time. Consultant shall maintain records of its compliance, including its verification of each employee, and shall make them available to the District or its representatives for inspection and copy at any time during normal business hours. The District shall not be responsible for any costs or expenses related to Consultant's compliance with the requirements. To the same extent and under the same conditions as Consultant, Consultant shall require all of its subconsultants, sub-subconsultants and consultants performing any work relating to the Project or this Agreement to make the same verifications and comply with all requirements and restrictions provided herein. Consultant's failure to comply or any material misrepresentations or omissions relating thereto shall be grounds for terminating this Agreement. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment in violation of state or federal law. As provided for in the indemnity obligations of this Agreement, Consultant shall indemnify the District against any alleged violations of this paragraph, including, but not limited to, any fines or penalties imposed by any governmental agency.

3.2.4 Insurance. Consultant shall take out and maintain: (A) Commercial General Liability Insurance, of at least \$1,000,000 per occurrence/\$2,000,000 general aggregate for bodily injury, personal injury and property damage, at least as broad as Insurance Services Office Commercial General Liability most recent Occurrence Form CG 00 01; B) Workers' Compensation Insurance in compliance with applicable statutory requirements and Employer's Liability Coverage of at least \$1,000,000 per occurrence; and (C) Professional Liability (Errors and Omissions) Insurance, if required by the District, that covers the Services to be performed, in the minimum amount of \$1,000,000 per claim and in the aggregate, with conditions and for a term acceptable to the District. Insurance carriers shall be licensed and authorized to do business in California. Such

insurance carrier shall have not less than an "A:VII" rating according to the latest Best Key Rating unless otherwise approved by the District. Consultant shall add the District, its Directors, officials, officers, employees, agents, and volunteers as additional insureds on Consultant's Commercial General Liability and Automobile Liability. All insurance coverage maintained or procured pursuant to this Agreement shall be endorsed to waive subrogation against the District, its Directors, officials, officers, employees, agents, and volunteers, or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by the District shall not be required to contribute with it.

### **3.3 Fees and Payments.**

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "A". The total compensation for retainer services shall not exceed one hundred five thousand six hundred dollar (\$105,600) for services rendered through June 30, 2026 for sixteen months without written approval of the District's General Manager.

3.3.2 Payment of Compensation. Consultant shall submit to the District an invoice for monthly retainer services. If Consultant is billing for out-of-scope services beyond the monthly retainer, Consultant will submit an itemized statement which indicates work completed and hours of Services rendered by Consultant. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. The District shall, within forty-five (45) days of receiving such statement, review the statement and pay all approved charges thereon.

### **3.4 General Provisions.**

#### **3.4.1 Termination of Agreement.**

3.4.1.1 Grounds for Termination. The District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to the District, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.4.1.2 Effect of Termination. If this Agreement is terminated as provided herein, the District may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

3.4.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant: Starting Line Advisory  
Attn: Ian Berg  
604 El Paseo  
Foothill Ranch, CA 92610

District: Twentynine Palms Water District  
Attn: Matthew Shragge  
72401 Hatch Road  
Twentynine Palms, CA 92277

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.4.3 Indemnification. Consultant shall defend, indemnify, and hold the District, its Directors, officials, officers, consultants, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any alleged acts, omissions, or willful misconduct of Consultant, its Directors, officials, officers, employees, agents, volunteers, and consultants, arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages and attorneys' fees and other related costs and expenses. Consultant shall defend, at Consultant's own cost, expense, and risk, any and all such aforesaid suits, actions, or other legal proceedings of every kind that may be brought or instituted against the District, its Directors, officials, officers, consultants, employees, agents or volunteers. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against the District or its Directors, officials, officers, consultants, employees, agents, or volunteers, in any such suit, action or other legal proceeding. Consultant shall reimburse the District and its Directors, officials, officers, consultants, employees, agents, or volunteers, for any and all legal expenses and costs, including reasonable attorneys' fees, incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its Directors, officials, officers, consultants, employees, agents, or volunteers. This section shall survive any expiration or termination of this Agreement. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

3.4.4 Miscellaneous Terms. This is an integrated Agreement representing the entire understanding of the Parties as to those matters contained herein, and supersedes and cancels any prior oral or written understanding or representations with respect to matters covered hereunder. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. The captions of the various paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope,



content or intent of this Agreement. The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the other provisions unenforceable, invalid or illegal.

3.4.5 Assignment; Amendment. Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the District. This Agreement may not be modified or altered except in writing signed by both Parties. There are no intended third party beneficiaries of any right or obligation of the Parties.

3.4.6 Governing Law; Venue. This Agreement shall be governed by the laws of the State of California. Venue shall be in Riverside County. Time is of the essence for each and every provision of this Agreement.

3.4.7 District to Enter Agreement. Consultant has all requisite power and District to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and District to make this Agreement and bind each respective Party.

3.4.8 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

**[SIGNATURES ON FOLLOWING PAGE]**

**SIGNATURE PAGE TO  
TWENTYNINE PALMS WATER DISTRICT  
PROFESSIONAL SERVICES AGREEMENT**

IN WITNESS WHEREOF, the Parties hereby have made and executed this Agreement as of the date first written above.

TWENTYNINE PALMS WATER DISTRICT

STARTING LINE ADVISORY

By: \_\_\_\_\_  
Matthew Shragge  
General Manager

By: \_\_\_\_\_  
Ian Berg  
Owner



February 12, 2025

Matt Shragge, General Manager  
Twentynine Palms Water District  
72401 Hatch Rd  
Twentynine Palms, CA 92277

Mr. Shragge,

This letter outlines an understanding of terms and objectives of the consulting engagement between Starting Line Advisory and the Twentynine Palms Water District (TPWD) from March 1, 2025, to June 30, 2026.

Our engagement will be performed under the *Statements on Standards for Consulting Services* issued by the American Institute of Certified Public Accountants (AICPA). Except as otherwise specifically stated below, we will not provide audit, review, compilation or financial statement preparation services to any historical or prospective financial information or provide attestation services under the *AICPA Statements on Standards for Attestation Engagements* and assume no responsibility for any such information.

You will provide Starting Line Advisory, as promptly as possible, all requested information and documentation reasonably deemed necessary or desirable by us in connection with the engagement. You represent and warrant that all information and documentation provided or to be provided to us is true, correct and complete, to the best of your knowledge and belief. We are authorized to rely upon such information and documentation without independent investigation or verification.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion nor provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

## **SCOPE OF SERVICES**

Starting Line Advisory will provide TPWD with finance and accounting advisory services including:

1. Monthly bank reconciliations.
2. Monthly balance sheet account reconciliations.
3. Monthly financial statement reporting including operating and capital budget monitoring and analysis.
4. Coordination with District auditors and District staff during interim audit testing procedures.
5. Year-end closing of District books and records and coordination with District auditors and staff during annual audit procedures.
6. Direct the annual budget process and prepare and present the annual budget to the Board of Directors.
7. Recommendations and implementation of government accounting and finance industry best practices.
8. Assistance filing the California sales and use tax return.
9. Assistance compiling financial information for the Electronic Annual Report (EAR).



Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards.
- The non-attest services are limited to the services previously outlined above. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

We will not assume management responsibilities on behalf of TPWD. TPWD's management understands and agrees that any advice or recommendation we may provide in connection with our engagement is solely to assist management in performing its responsibilities.

TPWD's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

## **OTHER**

If you intend to publish or otherwise reproduce documents and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

During the engagement, Starting Line Advisory will provide confidential engagement documentation to you via secure methods, and request that you use secure methods in providing information to us. Should you choose not to utilize secure communication applications, you acknowledge that such communication contains a risk of the information being made available to unintended third parties. Similarly, we may communicate with you or your personnel via e-mail or other electronic methods, and you acknowledge that communication in those mediums contains a risk of misdirected or intercepted communications.

Should you provide Starting Line Advisory with remote access to your information technology environment, including but not limited to your financial reporting system, you agree to (1) assign unique usernames and passwords for use by our personnel in accessing the system and to provide this information in a secure manner; (2) limit access to "read only" to prevent any unintentional deletion or alteration of your data; (3) limit access to the areas of your technology environment necessary to perform the procedures agreed upon; and (4) disable all usernames and passwords provided to us upon the completion of procedures for which access was provided. We agree to only access your technology environment to the extent necessary to perform the identified procedures.

Regarding the electronic dissemination of your financial statements, including financial statements published electronically on your website or elsewhere, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit Starting Line Advisory from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we



cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

Ian Berg is the engagement partner for the services specified in this letter. Responsibilities include supervising and/or providing services performed as part of this engagement and signing or authorizing another qualified firm representative to approve release of the financial statements.

We may be requested to make certain engagement documentation available to outside parties, including regulators, pursuant to authority provided by law or regulation or applicable professional standards. If requested, access to such documentation will be provided under the supervision of Starting Line Advisory's personnel.

Furthermore, upon request, we may provide copies of selected documentation to the outside party, who may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We will be compensated for any time and expenses, including time and expenses of legal counsel, we may incur in making such documentation available or in conducting or responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings resulting from our Firm's performance of these services. You and your attorney will receive, if lawful, a copy of every subpoena we are asked to respond to on your behalf and will have the ability to control the extent of the discovery process to control the costs you may incur.

Neither of us may use or disclose the other's confidential information for any purpose except as permitted under this engagement letter or as otherwise necessary for Starting Line Advisory to provide the services. Your confidential information is defined as any information you provide to us that is not available to the public. Starting Line Advisory's confidential information includes our documentation for this engagement. Our engagement documentation shall always remain the property of Starting Line Advisory. The confidentiality obligations described in this paragraph shall supersede and replace all prior confidentiality and/or nondisclosure agreements (NDAs) between us.

You agree to share all facts that may affect your financial statements, even if you first become aware of those facts after the completion of our preparation of the financial statements.

We agree to retain our documentation or work papers for a period of at least eight years from the date of the completion of our financial statement preparation procedures.

## **INDEMNITY**

You agree that none of Starting Line Advisory, its partners, affiliates, officers or employees shall be responsible for or liable to you for any misstatements in your financial statements that we may fail to detect as a result of knowing representations made to us, or the concealment or intentional withholding of information from us, by any of your owners, directors, officers or employees, whether or not they acted in doing so in your interests or for your benefit. You agree to hold Starting Line Advisory harmless from any claims, losses, settlements, judgments, awards, damages and attorneys' fees from any such misstatement, provided that the services performed hereunder were performed in accordance with professional standards, in all material respects. Starting Line Advisory agrees to hold you harmless from any claims, losses, settlements, judgments, awards, damages and attorneys' fees resulting from its negligence or intentional misconduct related to services provided under this Agreement.



## LIMITATION OF LIABILITY

The exclusive remedy available to you for any alleged loss or damages arising from or related to Starting Line Advisory's services or relationship with you shall be the right to pursue claims for actual damages that are directly caused by Starting Line Advisory's breach of this agreement or Starting Line Advisory's violation of applicable professional standards. In no event shall Starting Line Advisory's aggregate liability to you exceed two times fees paid under this agreement (provided that this limitation shall not apply to any liability resulting from Starting Line Advisory's intentional acts), nor shall Starting Line Advisory ever be liable to you for incidental, consequential, punitive or exemplary damages, or attorneys' fees.

## TIME LIMITATION

The nature of our services makes it difficult, with time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute. We both agree that, notwithstanding any statute of limitations that might otherwise apply to a Dispute, it is reasonable that you may not bring any legal proceeding against us unless it is commenced within twenty-four (24) months ("Limitation Period") after the date when we deliver our report, return or other deliverable under this agreement to you, regardless of whether we perform other services for you or that may relate to the agreed-upon procedure report. The Limitations Period applies and begins to run even if you have not suffered any damage or loss or have not become aware of the existence or possible existence of a Dispute.

## GOVERNING LAW AND VENUE

Any Dispute between us, including any Dispute related to the engagement contemplated by this agreement, shall be governed by California law. Any unresolved Dispute shall be submitted to a federal or state court located in the County of Orange.

## RETAINER FEE

A monthly retainer fee of \$6,600 will be invoiced to TPWD following the provision of monthly services. The monthly retainer fee is based on time requirements for Starting Line Advisory personnel to perform the defined scope of services. A detailed annual service estimate and retainer fee is provided in the following table:

### ***Twentynine Palms Water District Annual Service Estimate***

Service Category	Service Description	Staff	Annual Hours Est.	Rate	Annual Cost
Meetings	Board Meetings Attendance	Manager	60.0	\$ 195	\$ 11,700
Budget Preparation	Preparation and presentation of annual budget to Board	Manager	50.0	\$ 195	\$ 9,750
Budget Preparation	Preparation and presentation of annual budget to Board	Partner	10.0	\$ 225	\$ 2,250
Accounting Reconciliations	Monthly cash and balance sheet account reconciliations	Manager	120.0	\$ 195	\$ 23,400
Financial Reporting	Monthly financials preparation	Manager	60.0	\$ 195	\$ 11,700
Financial Reporting	Close and financials review	Partner	15.0	\$ 225	\$ 3,375
Fiscal Year-End	Year-end closing and preparation for annual audit	Manager	45.0	\$ 195	\$ 8,775
Fiscal Year-End	Review year end for audit and audit prep assistance	Partner	10.0	\$ 225	\$ 2,250
Special Reporting	Assistance with Electronic Annual Report	Manager	2.5	\$ 195	\$ 488
Special Reporting	Government Compensation in California Report filing	Manager	5.0	\$ 195	\$ 975
Tax	Assistance filing the California Sales and Use Tax Return	Manager	5.0	\$ 195	\$ 975
Advisory	Finance best practices advisory and implementation	Partner	25.0	\$ 225	\$ 5,625
			<b>407.5</b>		<b>\$ 81,263</b>

	<b>Monthly Retainer Proposal</b>	<b>\$ 6,600</b>
<i>Estimated Retainer Discount -2.5%</i>	<b>Annual Retainer Total</b>	<b>\$ 79,200</b>





## OUT OF SCOPE SERVICES, TRAVEL & INCIDENTALS

Services provided to TPWD beyond the defined scope of services will be billed at standard hourly rates provided in the table below. 50% of the standard hourly rate will be charged for time spent during travel to perform services, excluding travel to and from the District office to attend Board meetings. Mileage is charged at the active Internal Revenue Service (IRS) mileage rate at the time of travel.

Personnel	Hourly Rate
Advisory Partner	\$225
Advisory Manager	\$195
Senior Advisor	\$165
Advisor	\$135
Intern	\$95

## TIME & EXPENSES

Starting Line Advisory will be compensated for incidentals and time and expenses, including time and expenses of legal counsel, incurred in conducting or responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings due to our Firm's performance of these services. You and your attorney will receive, if lawful, a copy of every subpoena we are asked to respond to on your behalf and will have the ability to control the extent of the discovery process to control the costs you may incur. Upon termination of our relationship, you will be billed for services to the date of termination. If collection action is necessary, expenses and reasonable attorney's fees will be added to the amount due.

If TPWD hires any of the staff working on this engagement, TPWD agrees to reimburse Starting Line Advisory a one-time fee of fifty percent (50%) of the staff member's annual salary to cover recruitment and training costs.

## OPTIONS TO EXTEND

TPWD and Starting Line Advisory may agree to extend the agreement period beyond June 30, 2026. Upon mutual agreement of both parties, a one-year extension period will follow under the same terms provided in this letter. One-year extension periods begin on July 1<sup>st</sup> and end on June 30<sup>th</sup> each year and can be exercised indefinitely with the mutual agreement of TPWD and Starting Line Advisory. The monthly retainer fee and/or hourly rates are subject to increase at Starting Line Advisory's discretion beginning each extension period. Rate increases will not exceed a 12-month average of the 12-month change in the Consumer Price Index for All Urban Consumers (CPI-U) in the Los Angeles-Long Beach-Anaheim area as published by the Bureau of Labor Statistics (BLS).

## REMOTE SERVICES

Our services can be provided 100% remotely. Starting Line Advisory operates efficiently as your "satellite" service provider. When reasonably necessary, or at client request, we enjoy spending time providing services in person.

## ASSIGNMENTS PROHIBITED

You shall not assign, sell, barter or transfer any legal rights, causes of actions, claims or disputes you may have against Starting Line Advisory to any person or entity.



Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the understanding of our engagement including our respective responsibilities. We appreciate the opportunity to serve you as your Certified Public Accountants and look forward to working with you and your staff.

Respectfully,

A handwritten signature in black ink, appearing to read 'I-B', is written over a horizontal line.

Ian Berg, CPA  
Owner



**RESPONSE:**

This letter correctly sets forth our understanding. Acknowledged and agreed on behalf of TPWD by:

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_



**3**

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**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

TO: BOARD OF DIRECTORS  
DATE: FEBRUARY 17, 2025  
FROM: MATTHEW SHRAGGE, GENERAL MANAGER  
SUBJECT: REVIEW PROPOSALS AND AWARD BID TO PURCHASE 330 Kw  
EMERGENCY GENERATOR TRAILER

**SUMMARY**

The District has requested proposals to purchase one (1) 330 Kw Generac emergency generator trailer. The following are the results from the proposal:

- |                                 |              |
|---------------------------------|--------------|
| • Energy Management Corporation | \$187,284.00 |
| • Hi-Desert Industrial Electric | \$194,250.00 |
| • MBE Construction              | \$227,118.00 |

Quote includes all applicable taxes, fees, and delivery to the District yard.

Attached with the quotes are the equipment specification sheets for your review.

**FISCAL IMPACTS**

This generator is going to be a replacement 330Kw Generac emergency generator trailer. The District's out of pocket expense on the new generator is going to be \$86,200. ACWA JPIA will be responsible for the remanding outstanding balance of this generator.

Currently the District does not have allocated funds in this year's Capital Improvement Plan (CIP) for the replacement of this generator.

## **RECOMMENDATION**

District staff is making the recommendation to purchase the new 330Kw Generac emergency generator trailer from Energy Management Corporation in the amount of one hundred eighty-seven thousand, two hundred and eighty-four dollar (\$187,284.00).

District staff would like to have a discussion on whether to allocate extra funds in the Vehicle/Equipment Replacement CIP Plan or use one of the District's Emergency Funds Plans for the purchase of this generator.



Elevating Electrical Safety,  
Reliability, and Energy Efficiency



<b>Opportunity Name:</b>	<b>Palms Water</b>
Based on plans dated:	Customer request
Addendums:	

<b>Quote #:</b>	<b>54130rev1</b>
<b>Date</b>	<b>January 30, 2025</b>

*Pricing valid for 30 days*

*This quotation is our best interpretation of the project plans and specifications available to us at the time of bid. It is our intent to meet the project requirements, subject to approved submittals*

QTY	Description	
1	GEN	<p><b>Generac Mobile diesel engine-driven generator set MDE330, consisting of the following features and accessories:</b></p> <ul style="list-style-type: none"> <li>• <b>Trailered Unit</b></li> <li>• <b>Prime Duty Rating</b></li> <li>• <b>CSA Certified</b></li> <li>• <b>SUPERSTART Alternator</b> <ul style="list-style-type: none"> <li>○ 277/480VAC Three Phase, 60Hz</li> <li>○ 139/240VAC Three Phase, 60Hz</li> <li>○ 120/208VAC Three Phase, 60Hz</li> </ul> </li> <li>• Permanent Magnet Generator (PMG) Excitation</li> <li>• 2 Position Linkboard with Voltage Switch</li> <li>• Buck Transformer</li> <li>• Main Output Cam Locks</li> <li>• Main Output Connection Lugs</li> <li>• Convenience Receptacles</li> <li>• Tandem Axle Trailer           <ul style="list-style-type: none"> <li>○ <b>Surge Brakes</b></li> <li>○ <b>3" Pintle Ring, Adjustable</b></li> <li>○ <b>Aluminum Storage Box, Rear Stabilizer Jack</b></li> </ul> </li> <li>• Double Wall Fuel Tank</li> <li>• <b>Engine Fluid Containment</b></li> <li>• <b>Engine Fluid Containment Sensor</b></li> <li>• Batteries</li> <li>• Battery Charger, 30 Amp</li> <li>• Controller</li> <li>• <b>Block Heater</b></li> <li>• <b>Crankcase Ventilation Heater</b></li> <li>• <b>Fuel Filter Heater</b></li> <li>• <b>Engine Oil Heater</b></li> <li>• <b>Positive Air Shutdown</b></li> <li>• 50/50 Coolant (50% Ethylene Glycol)</li> </ul>
1	<b>Freight to Job Site, FOB Factory (estimated lead times: 24-30 wks)</b>	
<b>Total (not including any applicable tax)</b>		<b>\$ 187,284.00</b>

*No plans or specs provided - pricing may vary to meet approval*

**NOTES AND CLARIFICATIONS:**

1. **This quotation is per the above bill of materials and not plan and specification. Quoted price does not include taxes, installation, mounting, wiring, off-loading, diesel fuel or other items not specifically designated or quoted herein.**
2. **Allow 2 weeks for submittals after order.**
3. **Order is subject to credit approval. Payment terms are net 30 days with approved Credit.**
4. **Current shipping date is estimated after written receipt of release and approved submittals. Lead times are estimates only and are subject to change.**
5. **EMC is not liable for any liquidated damages on lead times that can't be met.**
6. **FOB-Point of Shipment, freight is prepaid to one project site. \*EMC reserves the right to add a fuel surcharge at time of shipment/time of invoice. Shipping method is ground motor freight, best way.**



**GENERAC**

**PH: 801-366-4100 FX: 801-487-7437**

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CONFIDENTIAL: The information contained in this email/quotation (including any attachments) is confidential, subject to copyright and for the use of the intended recipient only. If you are not the intended recipient, please delete this message after notifying the sender. Unauthorized retention, alteration, or distribution of this e-mail is forbidden and may be actionable. Attachments are opened at your own risk and you are advised to scan incoming email for viruses before opening any attached files. We give no guarantee that any communication is virus-free and accept no responsibility for virus contamination or other system loss or damage of any kind.



Date: 1-31-25

To: 29 Palms Water District  
Attn: Mat Schragge

Reference: Quote # 20929160  
Project Name: Mobile replacement / 330 kVA Mobile Diesel Generator Quote

### West Coast Energy Systems is pleased to offer the following proposal:

#### SCOPE OF SUPPLY:

- 1 - Generac Mobile diesel engine-driven generator set MDE330, consisting of the following features and accessories:
  - Trailered Unit
  - Prime Duty Rating
  - CSA Certified
  - SUPERSTART Alternator
    - 277/480VAC Three Phase, 60Hz
    - 139/240VAC Three Phase, 60Hz
    - 120/208VAC Three Phase, 60Hz
  - Permanent Magnet Generator (PMG) Excitation
  - 2 Position Linkboard with Voltage Switch
  - Buck Transformer
  - Main Output Cam Locks
  - Main Output Connection Lugs
  - Convenience Receptacles
    - (2) 120V, 20A GFCI Duplex Receptacles NEMA 5-20R
    - (3) 120/240V, 50A 3-Pole 4-Wire Twistlock Receptacles CS6369
  - Tandem Axle Trailer
    - Surge Brakes
    - 3" Pintle Ring, Adjustable
    - Aluminum Storage Box, Rear Stabilizer Jack
    - (1) Spare Tire
  - Double Wall Fuel Tank
  - Engine Fluid Containment
  - Engine Fluid Containment Sensor
  - Group 31, 950 CCA Batteries
  - Battery Charger, 30 Amp
  - Deep Sea Electronics 8610 MKII Controller
  - Block Heater, 2500 Watt, 120V
  - Crankcase Ventilation Heater
  - Fuel Filter Heater, 150 Watt, 24VDC
  - Engine Oil Heater, 1000 Watt, 120V
  - Positive Air Shutdown
  - 50/50 Coolant (50% Ethylene Glycol)
  - LoJack Equipment Recovery System
  - RD0330XG229.3D18BPLY4

#### Pricing:

Generator Pricing ..... \$194250.00

#### Optional Adders via change order:

Delivery to Job site –Not Unloaded ..... \$ Included  
Factory Start Up and Site load testing .....\$ Included

**Shipping:**

Estimated lead time from Factory, excluding transit: **24 weeks ARO.**

**Scope Clarifications:**

- No equipment will be ordered without written release to proceed.
- Pricing includes freight to site.
- Installation, fueling and termination of connections not included. The Energy Systems provided start-up checklist and supporting pictures must be received by Supplier two weeks prior to technician scheduling.
- Installation and mounting not included.
- Pricing is based on work being completed during regular business hours.
- **Items Not included unless otherwise noted:** equipment offloading, installation, fuel, permits, signage, taxes, exhaust system backpressure test, exhaust emissions test, infrared scanning, NETA testing, harmonic testing, concrete pad, anchoring, fuel pipe, exhaust pipe, pipe insulation, Building communication integration, license fees.

**Terms and Conditions:**

1. Offer Validity: 30 days.
2. 10 % deposit required at time of release.
3. Payment terms: NET 30, invoiced at shipment.

Sincerely,  
Jeff Arwick  
Hi Desert Industrial Electric

Jeff Arwick

Digitally signed by Jeff Arwick  
DN: cn=Jeff Arwick, o, ou,  
email=jarwick@telis.net, c=US  
Date: 2025.01.31 07:35:45 -08'00'



**Acceptance of Quote**

Purchase orders for equipment or services on this quotation indicates acceptance of the conditions of sale listed above.

Please return a signed copy of this quote as acknowledgement of receipt.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date accepted

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Company Name



# Bid Proposal

January 30, 2025

To: 29 Palms Water District  
72401 Hatch Road  
Twentynine Palms, CA 92277

Reference: Mobile Diesel Generator Quote  
Twentynine Palms, CA 92277

Subject: 330 kVA Generator

Attention: Robert Sheldon

Mr. Sheldon:

MBE Construction is pleased to propose on the above subject. This proposal includes providing and delivering the specified generators shown below.

Generac Mobile diesel engine-driven generator set MDE330, consisting of the following features and accessories:

- Trailered Unit
- Prime Duty Rating
- CSA Certified
- SUPERSTART Alternator
  - o 277/480VAC Three Phase, 60Hz
  - o 139/240VAC Three Phase, 60Hz
  - o 120/208VAC Three Phase, 60Hz
- Permanent Magnet Generator (PMG) Excitation
- 2 Position Linkboard with Voltage Switch
- Buck Transformer
- Main Output Cam Locks
- Main Output Connection Lugs
- Convenience Receptacles
  - o (2) 120V, 20A GFCI Duplex Receptacles NEMA 5-20R
  - o (3) 120/240V, 50A 3-Pole 4-Wire Twistlock Receptacles CS6369
- Tandem Axle Trailer
  - o Surge Brakes

408 Elm Ave.  
Beaumont, CA 92223  
CSLB #581224 DIR #1000005926



# MBE

CONSTRUCTION  
Beaumont, CA

- o 3" Pintle Ring, Adjustable
- o Aluminum Storage Box, Rear Stabilizer Jack
- o (1) Spare Tire
- Double Wall Fuel Tank
- Engine Fluid Containment
- Engine Fluid Containment Sensor
- Group 31, 950 CCA Batteries
- Battery Charger, 30 Amp
- Deep Sea Electronics 8610 MKII Controller
- Block Heater, 2500 Watt, 120V
- Crankcase Ventilation Heater
- Fuel Filter Heater, 150 Watt, 24VDC
- Engine Oil Heater, 1000 Watt, 120V
- Positive Air Shutdown
- 50/50 Coolant (50% Ethylene Glycol)
- LoJack Equipment Recovery System
- RD0330XG229.3D18BPLY4

**Estimated Lead Time, (excluding transit): 16 weeks ARO**

**Total Generator Pricing: \$227,118.00**

**Exclusions and Clarifications:**

- Delivery performed during normal business hours
- Delivery does not include crane off-loading.
- Will provide a delivery date after purchase order
- The floor is to be clear of workers, materials, etc. and broom clean prior to start date.
- All asphalt work excluded (unless otherwise noted)
- Seismic calculations excluded
- Plans excluded (unless otherwise noted)
- Electrical utility fees and charges excluded
- Proposal includes tax

Sincerely,



Steven Brey, Estimator  
M. Brey, Inc. dba MBE Construction

408 Elm Ave.  
Beaumont, CA 92223  
CSLB #581224 DIR #1000005926

**4**

**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	FEBRUARY 16, 2025
FROM:	MATTHEW SHRAGGE, GENERAL MANAGER
SUBJECT:	CONSIDERATION AND POSSIBLE APPROVAL TO PURCHASE A EH WACHS VALVE EXERCISER

**SUMMARY**

One of the items included in the Capital Improvement Plan (CIP) under Vehicle/Equipment Replacement is a new valve exerciser.

The District currently has a 2013 EH Wachs valve exerciser trailer. This exercising piece of equipment has saved the District thousands of dollars on new valve replacement and the potential of injuries to field staff. Since the addition to the valve exerciser the District has changed the valve exercising program from a three program to a two year program, turning on average about 1,856 valves per year. The valve exerciser also is used to vacuum out valve cans and help with small leaks. It also has a hydraulic power unit to power up a trash pump or jack hammer. The 2013 EH Wachs valve exerciser trailer is one piece of equipment that goes out on a daily bases. Field crew has expressed the importance of this equipment and putting it on the back of a fixed vehicle, instead of a trailer, would be beneficial to operations.

Before you today are four quotes on new EH Wachs valve turning equipment:

- |  |              |
|--|--------------|
| • EH Wachs- Standard LX Skid Mount (Gas)       | \$90,998.70  |
| • EH Wachs- Standard LX Skid Mount (Diesel)    | \$99,648.70  |
| • EH Wachs- Standard LX Trailer Mount (Gas)    | \$96,343.70  |
| • EH Wachs- Standard LX Trailer Mount (Diesel) | \$103,598.70 |

Typically the District would get three different quotes from different vendors, but with the integration abilities to GIS and the familiarity with the product, District staff would like to sole source purchase the valve exercising equipment through EH Wachs.

Quote includes all applicable taxes, fees, and delivery to the District yard.

Attached with the quotes are the equipment specification sheets for your review.

### **FISCAL IMPACTS**

A new valve exerciser is in the District's current CIP budget. During budget talks District staff and finance staff had the new valve exerciser budgeted for \$90,000 to \$100,000.

### **RECOMMENDATION**

District staff is making the recommendation to purchase the EH Wachs Standard LX Skid Mount (Diesel) in the amount of ninety-nine thousand, six hundred forty-eight dollars and seventy cents (\$99,648.70).



600 Knightsbridge Parkway, Lincolnshire, Illinois 60069  
 (847) 537-8800 | Fax (847) 520-1147  
 turnvalves.com

# Quotation

Page 1 of 1

TO: **Steve Gurney**  
 Mechanic  
 Twentynine Palms Water District  
 72401 Hatch Rd.  
 Twentynine Plams, CA 92277

Date: 1/24/2025  
 Quotation Number: KK229162  
 Payment Terms: Net 30  
 Shipping Terms: FCA Origin  
 Valid Through: 3/25/2025  
 Estimated Ship Date: 8 Weeks ARO  
 Reference: KK227290

E.H. Wachs is pleased to offer the following quotation.

Item Number	Description	Qty	U/M	Unit Price (USD)	Disc%	Line Total (USD)
1	77-000-55 Standard LX (Gas) – VMS (RH): Single turner valve maintenance skid; includes Wachs 750 ft-lb (1020 Nm) Extended Reach Valve operator for those preventive maintenance activities, telescoping valve key and Wachs ruggedized TC-100 with GPS controller/datalogger. A 27 HP (20 kW) gasoline powered Kohler overhead cam air cooled engine provides ample power for all contained functions, including an auxiliary HTMA Class II circuit; 10 gallon (38 L) reservoir, fan cooled heat exchanger, continuous duty rated for 8 GPM (30.3 LPM) @ 2,000 PSI (140 bar). A positive displacement blower provides 500 CFM (14.2 cmm)-11" (280mm) Hg vacuum, with spoils containment provided by a 250 (950 L) gallon tank with power hydraulic dump (rear discharge) and latching rear door. Also driven from the common power train is a 2.5 gpm (9.5 LPM) @ 3000 PSI (210 bar) pressure washer system with 3 gallon (11.4 L) anti-freeze tank and 95 gallon (360 L) water tank. Includes 2-1/2" (63.5mm), 1-1/4" (31.75mm) & 7/8" (22mm) suction wands and one each short and long wash-down guns. The LX package bundles the service light bar with arrow board, 45' (14 M) auxiliary hydraulic hose reel for operation of hydraulic power tools & Bluetooth tethering module (installed in ERV-750) for wireless communication between the exerciser and Controller/Data Logger.	1	EA	84,600.00		84,600.00
2	79-430-20 Field training - 1 day program. Training topics range from field operation of the mechanical systems like hydro-excavation and Valve operator; to training of computerized controllers and preventive maintenance software like VITALS. Field crews and participants will be shown, in detail, standard procedures for safe and efficient operation and use of valve maintenance tools.	1	EA	2,495.00	100.0%	0.00
3	DELIVERY Lincolnshire, Ill. to Twentynine Palms, Ca.	1939.00	MILE	3.30		6,398.70
<b>Total (USD)</b>						<b>\$90,998.70</b>

Thank you for the opportunity to quote your application needs. If you have any questions or if I may be of any further assistance to you please do not hesitate to notify me. I'm here to help!

**SHIPPING IS ESTIMATED**

(SALES TAX!!!!) We collect sales tax in all but the following states: AK, DE, MT, OR and NH. If you are tax exempt please supply your identification number and certificate with your order. If your exempt number is not on file, tax will be added to your order. We will prepay and add shipping charges to your order, or we can ship collect via your choice of carrier service.

Please reference this quote number when placing your order.  
 Thank You and best regards,

Kenny Koch  
 Southwest Regional Account Manager  
 909-380-4816  
 kkoch@ehwachs.com

Sales of E.H. Wachs products and services are expressly limited to and made conditional on acceptance of its current Terms and Conditions of Sale, found at ehwachs.com ("Terms"). Any additional or different terms are hereby rejected. Commencement of work by E.H. Wachs or acceptance of delivery of products by you constitutes your acceptance of the Terms.



600 Knightsbridge Parkway, Lincolnshire, Illinois 60069  
 (847) 537-8800 | Fax (847) 520-1147  
**turnvalves.com**

# Quotation

Page 1 of 1

TO: **Steve Gurney**  
 Mechanic  
 Twentynine Palms Water District  
 72401 Hatch Rd.  
 Twentynine Plams, CA 92277

Date: 1/24/2025  
 Quotation Number: KK229161  
 Payment Terms: Net 30  
 Shipping Terms: FCA Origin  
 Valid Through: 3/25/2025  
 Estimated Ship Date: 8 Weeks ARO  
 Reference: KK226110

E.H. Wachs is pleased to offer the following quotation.

Item Number	Description	Qty	U/M	Unit Price (USD)	Disc%	Line Total (USD)
1	77-000-54 Standard LX (Diesel) – VMS (RH): Single turner valve maintenance skid; includes Wachs 750 ft-lb (1020 Nm) Extended Reach Valve operator for those preventive maintenance activities, telescoping valve key and Wachs ruggedized TC-100 with GPS controller/datalogger. A Tier 4F compliant, Kubota 1.1L, I-3 4-stroke, liquid cooled, IDI diesel engine provides ample power for all contained functions, including an auxiliary HTMA Class II circuit; 10 gallon (38 L) reservoir, fan cooled heat exchanger, continuous duty rated for 8 GPM (30.3 LPM) @ 2,000 PSI (140 bar). A positive displacement blower provides 500 CFM (14.2 cmm)-11" (280mm) Hg vacuum, with spoils containment provided by a 250 (950 L) gallon tank with power hydraulic dump (rear discharge) and latching rear door. Also driven from the common power train is a 2.5 GPM (9.5 LPM) @ 3000 PSI (210 bar) pressure washer system with 3 gallon (11.4 L) anti-freeze tank and 95 gallon (360 L) water tank. Includes 2-1/2" (63.5mm), 1-1/4" (31.75mm) & 7/8" (22mm) suction wands and one each short and long wash-down guns. The LX package bundles the service light bar with arrow board, 45' (14 M) auxiliary hydraulic hose reel for operation of hydraulic power tools & Bluetooth tethering module (installed in ERV-750) for wireless communication between the exerciser and Controller/Data Logger.	1	EA	93,250.00		93,250.00
2	79-430-20 Field training - 1 day program. Training topics range from field operation of the mechanical systems like hydro-excavation and Valve operator; to training of computerized controllers and preventive maintenance software like VITALS. Field crews and participants will be shown, in detail, standard procedures for safe and efficient operation and use of valve maintenance tools.	1	EA	2,495.00	100.0%	0.00
3	DELIVERY Lincolnshire, Ill to Twentynine Palms, Ca. 1939 per Google Maps	1939.00	MILE	3.30		6,398.70
<b>Total (USD)</b>						<b>\$99,648.70</b>

Thank you for the opportunity to quote your application needs. If you have any questions or if I may be of any further assistance to you please do not hesitate to notify me. I'm here to help!

**SHIPPING IS ESTIMATED**

(SALES TAX!!!!) We collect sales tax in all but the following states: AK, DE, MT, OR and NH. If you are tax exempt please supply your identification number and certificate with your order. If your exempt number is not on file, tax will be added to your order. We will prepay and add shipping charges to your order, or we can ship collect via your choice of carrier service.

Please reference this quote number when placing your order.  
 Thank You and best regards,

Kenny Koch  
 Southwest Regional Account Manager  
 909-380-4816  
 kkoch@ehwachs.com

Sales of E.H. Wachs products and services are expressly limited to and made conditional on acceptance of its current Terms and Conditions of Sale, found at ehwachs.com ("Terms"). Any additional or different terms are hereby rejected. Commencement of work by E.H. Wachs or acceptance of delivery of products by you constitutes your acceptance of the Terms.



600 Knightsbridge Parkway, Lincolnshire, Illinois 60069  
 (847) 537-8800 | Fax (847) 520-1147  
 turnvalves.com

# Quotation

Page 1 of 2

TO: **Steve Gurney**  
 Mechanic  
 Twentynine Palms Water District  
 72401 Hatch Rd.  
 Twentynine Palms, CA 92277

Date: 1/24/2025  
 Quotation Number: KK229163  
 Payment Terms: Net 30  
 Shipping Terms: FCA Origin  
 Valid Through: 3/25/2025  
 Estimated Ship Date: 8 Weeks ARO  
 Reference: KK227288

E.H. Wachs is pleased to offer the following quotation.

Item Number	Description	Qty	U/M	Unit Price (USD)	Disc%	Line Total (USD)
1	77-000-36 Standard LX (Gas) – VMT (RH): Single turner valve maintenance trailer; includes Wachs 750 Ft/lb (1020 Nm) Extended Reach Valve operator for those preventive maintenance activities, telescoping valve key and Wachs ruggedized TC-100 with GPS controller/datalogger. A 27 HP (20 kW) gasoline powered Kohler overhead cam air cooled engine provides ample power for all contained functions, including an auxiliary HTMA Class II circuit; 10 gallon (38 L) reservoir, fan cooled heat exchanger, continuous duty rated for 8 GPM (30.3 LPM) @ 2,000 PSI (140 bar). A positive displacement blower provides 500 CFM (14.2 cmm)-11" (280mm) Hg vacuum, with spoils containment provided by a 250 (950 L) gallon tank with power hydraulic dump (rear discharge) and latching rear door. Also driven from the common power train is a 2.5 GPM (9.5 LPM) @ 3000 PSI (210 bar) pressure washer system with 3 gallon (11.4 L) anti-freeze tank and 95 gallon (360 L) water tank. Includes 2-1/2" (63.5mm), 1-1/4" (31.75mm) & 7/8" (22mm) suction wands and one each short and long wash-down guns. The LX package bundles the service light bar with arrow board, 45' (14 M) auxiliary hydraulic hose reel for operation of hydraulic power tools & Bluetooth tethering module (installed in ERV-750) for wireless communication between the exerciser and Controller/Data Logger and 24" (61cm) X 18" (46cm) x 18" (46cm) aluminum job box.	1	EA	88,750.00		88,750.00
2	79-430-20 Field training - 1 day program. Training topics range from field operation of the mechanical systems like hydro-excavation and Valve operator; to training of computerized controllers and preventive maintenance software like VITALS. Field crews and participants will be shown, in detail, standard procedures for safe and efficient operation and use of valve maintenance tools.	1	EA	2,495.00	100.0%	0.00
3	77-411-00 Spare Tire Kit for VMTs, includes wheel assembly and underdeck tire hoist.	1	EA	1,195.00		1,195.00
4	DELIVERY Delivery from Lincolnshire, Ill. to Twentynine Palms, Ca.	1939.00	MILE	3.30		6,398.70
<b>Total (USD)</b>						<b>\$96,343.70</b>

Thank you for the opportunity to quote your application needs. If you have any questions or if I may be of any further assistance to you please do not hesitate to notify me. I'm here to help!

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(SALES TAX!!!!) We collect sales tax in all but the following states: AK, DE, MT, OR and NH. If you are tax exempt please supply your identification number and certificate with your order. If your exempt number is not on file, tax will be added to your order. We will prepay and add shipping charges to your order, or we can ship collect via your choice of carrier service.

Please reference this quote number when placing your order.  
 Thank You and best regards,

Kenny Koch  
 Southwest Regional Account Manager  
 909-380-4816  
 kkoch@ehwachs.com



600 Knightsbridge Parkway, Lincolnshire, Illinois 60069  
 (847) 537-8800 | Fax (847) 520-1147  
 turnvalves.com

# Quotation

Page 1 of 1

TO: **Steve Gurney**  
 Mechanic  
 Twentynine Palms Water District  
 72401 Hatch Rd.  
 Twentynine Plams, CA 92277

Date: 1/24/2025  
 Quotation Number: KK229160  
 Payment Terms: Net 30  
 Shipping Terms: FCA Origin  
 Valid Through: 3/25/2025  
 Estimated Ship Date: 8 Weeks ARO  
 Reference: KK226111

E.H. Wachs is pleased to offer the following quotation.

Item Number	Description	Qty	U/M	Unit Price (USD)	Disc%	Line Total (USD)
1	77-000-38 Standard LX (Diesel) – VMT (RH): Single turner valve maintenance trailer; includes Wachs 750 Ft/lb (1020 Nm) Extended Reach Valve operator for those preventive maintenance activities, telescoping valve key and Wachs ruggedized TC-100 with GPS controller/datalogger. A Tier 4F compliant, Kubota 1.1L, I-3 4-stroke, liquid cooled, IDI diesel engine provides ample power for all contained functions, including an auxiliary HTMA Class II circuit; 10 gallon (38 L) reservoir, fan cooled heat exchanger, continuous duty rated for 8 GPM (30.3 LPM) @ 2,000 PSI (140 bar). A positive displacement blower provides 500 CFM (14.2 cmm)-11" (280mm) Hg vacuum, with spoils containment provided by a 250 (950 L) gallon tank with power hydraulic dump (rear discharge) and latching rear door. Also driven from the common power train is a 2.5 GPM (9.5 LPM) @ 3000 PSI (210 bar) pressure washer system with 3 gallon (11.4 L) anti-freeze tank and 95 gallon (360 L) water tank. Includes 2-1/2" (63.5mm), 1-1/4" (31.75mm) & 7/8" (22mm) suction wands and one each short and long wash-down guns. The LX package bundles the service light bar with arrow board, 45' (14 M) auxiliary hydraulic hose reel for operation of hydraulic power tools & Bluetooth tethering module (installed in ERV-750) for wireless communication between the exerciser and Controller/Data Logger and 24" (61cm) X 18" (46cm) x 18" (46cm) aluminum job box.	1	EA	97,200.00		97,200.00
2	79-430-20 Field training - 1 day program. Training topics range from field operation of the mechanical systems like hydro-excavation and Valve operator; to training of computerized controllers and preventive maintenance software like VITALS. Field crews and participants will be shown, in detail, standard procedures for safe and efficient operation and use of valve maintenance tools.	1	EA	2,495.00	100.0%	0.00
3	DELIVERY Pool Delivery Rate (Per Mile) with a minimum of 300 miles. Rate calculated is 1939.00 MILE from Lincolnshire, Il to Twenty Nine Palms, Ca. per google maps			3.30		6,398.70
<b>Total (USD)</b>						<b>\$103,598.70</b>

Thank you for the opportunity to quote your application needs. If you have any questions or if I may be of any further assistance to you please do not hesitate to notify me. I'm here to help!

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Please reference this quote number when placing your order.  
 Thank You and best regards,

Kenny Koch  
 Southwest Regional Account Manager  
 909-380-4816  
 kkoch@ehwachs.com

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**5**

**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	OCTOBER 16, 2024
FROM:	CINDY BYERRUM, EIDE BAILY FINANCE CONSULTANT
SUBJECT:	DISCUSSION ON HEALTH BENEFITS FOR THE BOARD OF DIRECTORS

**BACKGROUND**

At the direction of the Board, staff analyzed the costs and effects to the district if it were to begin offering the same medical benefits to the board as it offers to staff. Currently the district pays 100% of the employee's health costs, and 70% of dependents and spouse. The following assumptions were made in the analysis:

1. Assumes five board members with no vacancies
2. Assumes all five board members choose the highest costs plan with one dependent or spouse
3. Medicare offsets were not calculated

The highest cost plan is the HMO plus one plan at \$2,071.39 per month, and is set to increase on January 1, 2025, the costs for FY 25 for board health benefits for five board members would be approximately \$125,000 assuming no increase in health costs for calendar year 2025. This amount represents 1.63% of budgeted revenues. All other things being equal, the 1.63% would mean that future rate increases to maintain district target reserves would need to be 1% to 2% higher depending on how much health care costs are projected to increase each year.

The lowest plan is the PPO employee only plan at \$858.60 per month. The cost for FY 25 for board health benefits for five board members would be approximately \$52,000 assuming no increase in health cost for calendar year 2025. This amount represents .68% of budgeted revenues.

Attached with the staff report is the ACWA JPIA Medical Plan Monthly Rates that the District currently pays for insurance (Exhibit A) and the Alternative Budget Scenarios with Directors Health Benefits for Fiscal Year 2024/25 (Exhibit B).

### **FISCAL IMPACTS**

On the highest plans for health benefits for the five board of directors, the District is looking at \$125,000 per fiscal year, with the lowest plan at about \$52,000 per fiscal year.

### **RECOMMENDATION**

Staff is looking to have open discussion on health benefits for the Board of Directors and direction if the Board would like to move forward with creating policy.

# Exhibit A

## ACWA JPIA 2024 Medical Plan Monthly Rates

<b>Anthem Blue Cross</b>		<b>Employee</b>		<b>Employee + 1</b>	
<b>PPO</b>	Medical	807.67		1,615.34	
	Dental	33.72		65.20	
	Vision	17.21		17.21	
	<b>Total</b>	<b>\$858.60</b>		<b>\$1,697.75</b>	
	Employee Portion	\$0		\$111.83 per pay period	
<b>HMO</b>	Medical	994.49		1,988.98	
	Dental	33.72		65.20	
	Vision	17.21		17.21	
	<b>Total</b>	<b>\$1,045.42</b>		<b>\$2,071.39</b>	
	Employee Portion	\$0		\$126.84 per pay period	

## **Exhibit B**



# Twentynine Palms Water District

## Alternative Budget Scenarios with Director Health Benefits

### Fiscal Year 2024/25

	A	B	C
	Adopted Budget 2024/25	Budget with Highest Medical Costs	Budget with Lowest Medical Costs
<b>1 Operating Revenues</b>			
2 Water Sales (Volumetric)	\$ 4,296,900	\$ 4,296,900	\$ 4,296,900
3 Readiness-To-Serve (Fixed)	1,999,100	1,999,100	1,999,100
4 Other Operating Revenue	293,400	293,400	293,400
5 Bad Debt Expense	(39,900)	(39,900)	(39,900)
<b>6 Total Operating Revenues</b>	<b>6,549,500</b>	<b>6,549,500</b>	<b>6,549,500</b>
<b>7 Non-Operating Revenues</b>			
8 Capital Impact Fees	75,000	75,000	75,000
9 Water Availability Assessment	592,000	592,000	592,000
10 Interest Revenue	345,300	345,300	345,300
11 Other Penalties	25,900	25,900	25,900
12 Reimbursed Expenses	20,000	20,000	20,000
13 Miscellaneous Non-Operating Revenue	10,000	10,000	10,000
<b>14 Total Non-Operating Revenues</b>	<b>1,068,200</b>	<b>1,068,200</b>	<b>1,068,200</b>
<b>15 Total Revenues</b>	<b>7,617,700</b>	<b>7,617,700</b>	<b>7,617,700</b>
<b>16 Operating Expenses</b>			
<b>17 Source of Supply</b>			
18 Labor & Benefits	9,100	9,100	9,100
19 Direct Expenses	540,100	540,100	540,100
<b>20 Total Source of Supply</b>	<b>549,200</b>	<b>549,200</b>	<b>549,200</b>
<b>21 Pumping</b>			
22 Labor & Benefits	5,000	5,000	5,000
23 Direct Expenses	196,700	196,700	196,700
<b>24 Total Pumping</b>	<b>201,700</b>	<b>201,700</b>	<b>201,700</b>
<b>25 Transmission &amp; Distribution</b>			
26 Labor & Benefits	1,533,500	1,533,500	1,533,500
27 Direct Expenses	459,500	459,500	459,500
<b>28 Total Transmission &amp; Distribution</b>	<b>1,993,000</b>	<b>1,993,000</b>	<b>1,993,000</b>
<b>29 Treatment Wells</b>			
30 Labor & Benefits	95,600	95,600	95,600
31 Direct Expenses	51,500	51,500	51,500
<b>32 Total Treatment Wells</b>	<b>147,100</b>	<b>147,100</b>	<b>147,100</b>
<b>33 Treatment Facility</b>			
34 Labor & Benefits	242,400	242,400	242,400
35 Direct Expenses	471,000	471,000	471,000
<b>36 Total Treatment Facility</b>	<b>713,400</b>	<b>713,400</b>	<b>713,400</b>
<b>37 Customer Accounts</b>			
38 Labor & Benefits	342,200	342,200	342,200
39 Direct Expenses	99,700	99,700	99,700
<b>40 Total Customer Accounts</b>	<b>441,900</b>	<b>441,900</b>	<b>441,900</b>



# Twentynine Palms Water District

## Alternative Budget Scenarios with Director Health Benefits

### Fiscal Year 2024/25

		A	B	C
		Adopted Budget 2024/25	Budget with Highest Medical Costs	Budget with Lowest Medical Costs
41	<b>General &amp; Administration</b>			
42	Labor & Benefits	564,800	564,800	564,800
43	Outside Services	527,900	527,900	527,900
44	Direct Expenses	383,200	383,200	383,200
45	<b>Total General &amp; Administration</b>	<b>1,475,900</b>	<b>1,475,900</b>	<b>1,475,900</b>
46	<b>Total District Labor (Informational)</b>	<b>1,982,100</b>	<b>1,982,100</b>	<b>1,982,100</b>
47	<b>Total District Benefits (Informational)</b>	<b>840,400</b>	<b>840,400</b>	<b>840,400</b>
48	<b>Payouts &amp; Retiree Medical</b>			
49	Vacation / Sick Payouts	100,100	100,100	100,100
50	Retiree Medical	23,000	23,000	23,000
51	<b>Total Payouts &amp; Retiree Medical</b>	<b>123,100</b>	<b>123,100</b>	<b>123,100</b>
52	<b>Board of Directors</b>			
53	Director Fees	15,000	15,000	15,000
54	Direct Expenses	10,500	134,800	62,000
55	<b>Total Board of Directors</b>	<b>25,500</b>	<b>149,800</b>	<b>77,000</b>
56	<b>Total Operating Expenses</b>	<b>5,670,800</b>	<b>5,795,100</b>	<b>5,722,300</b>
57	<b>Non-Operating Expenses</b>			
58	<b>Debt Service</b>			
59	Debt Principal Payments	214,100	214,100	214,100
60	Interest Expense / Issuance Costs	29,400	29,400	29,400
61	<b>Total Debt Service</b>	<b>243,500</b>	<b>243,500</b>	<b>243,500</b>
62	CalPERS UAL Payment (Required)	275,000	275,000	275,000
63	Pension & OPEB Trust Contribution	159,300	159,300	159,300
64	Transfers In - Special Revenue Fund	(159,300)	(159,300)	(159,300)
65	Election Expense	50,000	50,000	50,000
66	<b>Total Non-Operating Expenses</b>	<b>568,500</b>	<b>568,500</b>	<b>568,500</b>
67	<b>Total Expenses</b>	<b>6,239,300</b>	<b>6,363,600</b>	<b>6,290,800</b>
68	<b>Net Revenues Available to Fund CIP</b>	<b>1,378,400</b>	<b>1,254,100</b>	<b>1,326,900</b>
69	District Projects	(472,800)	(472,800)	(472,800)
70	Capital Improvement Projects	(1,695,300)	(1,695,300)	(1,695,300)
71	Repair, Rehabilitation, & Maintenance	(819,800)	(819,800)	(819,800)
72	Capital Outlay	(650,000)	(650,000)	(650,000)
73	<b>Increase/(Decrease) In Fund Balance</b>	<b>\$ (2,259,500)</b>	<b>\$ (2,383,800)</b>	<b>\$ (2,311,000)</b>
74	<b>Projected 7/1 Cash</b>	<b>\$ 8,625,000</b>	<b>\$ 8,625,000</b>	<b>\$ 8,625,000</b>
75	<b>Projected 6/30 Cash</b>	<b>\$ 6,365,500</b>	<b>\$ 6,241,200</b>	<b>\$ 6,314,000</b>
76	<b>Decrease in Cash from Original FY 25 Budget</b>	<b>\$ (124,300)</b>	<b>\$ (51,500)</b>	



**6**

**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

TO: BOARD OF DIRECTORS  
DATE: FEBRUARY 20, 2025  
FROM: MATTHEW SHRAGGE, GENERAL MANAGER  
SUBJECT: DISCUSSION OF JOINT MEETING WITH THE TWENTYNINE PALMS CITY COUNCIL

**BACKGROUND**

At the January 2025 Board Meeting, during Director's comments, discussion on having a joint meeting with the Twentynine Palms City Council were entertained. District staff is looking for clarification and direction on this joint meeting.

Are the Board of Directors interested in having the regular meeting at a joint site followed by a regular city council meeting? Are the Board of Directors wanting the ten (10) elected officials to have an agenda to discuss certain items that affect the two organizations?

Before District staff has further conversation with city staff, an open board meeting with a consensus of direction is important to move forward.

7

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**January 22, 2025 / 4:00 P.M.**

Call to Order and Roll Call

President Bob Coghill called the Board meeting to order at 4:00 p.m. Those responding to roll call were Michael Arthur, Bob Coghill, Randy Leazer, and Amy Woods. Also present were General Manager Matt Shragge, Maintenance Superintendent Mike Minatrea, Treatment/Production Superintendent Robert Shelton, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Matthew Shragge led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Presentation and Consideration to Receive and File the Twentynine Palms Water District's Fiscal Year 2023/2024 Audited Financial Statements

Brandon Ferrell with Eadie and Payne presented the audited financial statements for the fiscal year ending June 30, 2024. Brandon reported the District was transparent and had one noted material deficiency with the storage of check stock which has been rectified. There were no disagreements with management, and the financial statements presented fairly in accordance to GAAP. The following items were mentioned:

The District's total assets were up \$600k+  
Total liabilities was up slightly due to OPEB liability  
There was a 150k less in net position due to a decrease in water sales  
Investment revenues were up  
The District paid 1.3 million to terminate the Fire Department

Director Arthur made a motion to receive and file the Twentynine Palms Water District's Fiscal Year 2023/2024 Audited Financial Statements, seconded by Director Leazer, and approved as follows.

Ayes: Directors Arthur, Leazer, Woods, and Coghill  
Noes: None  
Abstain: None  
Absent: None

2. Consideration of Resolution 25-01 Adopting Annual Statement of Investment Policy

The Annual Statement of Investment policy authorizes the District to invest funds, outlines criteria for such investments, and stipulates reporting guidelines. The District invests in California CLASS and LAIF funds.

Director Woods made a motion to approve Resolution 25-01 adopting Annual Statement of Investment Policy, seconded by Director Arthur, and approved by the following roll call vote:

Ayes: Directors Arthur, Leazer, Woods, and Coghill  
Noes: None  
Abstain: None  
Absent: None

3. Consent Calendar

- Minutes of a Regular Meeting held on December 18, 2024
- Audit List

Director Arthur moved to approve the Minutes and Audit List, seconded by Director Woods, and approved unanimously.

4. Items Removed from the Consent Calendar for Discussion or Separate Action  
None

5. Management Reports

5.1 Maintenance

Mike reported that the District responded to 78 Underground Service Alerts, had 0 water main leaks, 3 water meter leaks, 2 service line leaks, 1 fire hydrant repair/maintenance, installed 1 new service, replaced 14 customer gate valves, performed 6 leak audits, painted 0 fire hydrants, performed 5 customer pressure checks, replaced 5 water meters, Tested and exercised emergency generators and sounded wells for December. 0 water waste inquiries were received. There was a total of 589 work orders that were processed during the month.

5.2 Water Quality

Robert reported water production was down 1.15% as compared to the same month in 2013. 50 routine and 13 special water samples were taken. All special samples tested negative for Colilert. All current wells meet the 2.0 mg/L standard fluoride variance set by the State Water Resource Control Board. All samples tested were below the variance.

5.3 Finance

Cindy Byerrum reported on the month of November through year end. The budget is tracking as expected with Revenues at \$1.1 million, at 80% of the fiscal year budget. Revenues were projected to be \$1.2 million.

5.4 General Manager

Matt reported that District staff has been informed by the Registrar of Voters that the new Board member will be appointed on the 28th. Matt attended the ACWA Region 9 board meeting and tour of Mission Springs Water District. Matt will be meeting with the City Planner for a discussion on future housing projects. The District ran an emergency generator at one of the well sites for testing purposes. Matt and City Manager Stone James have been in contact regarding emergency services and the power outages due to the wild fires. CalWARN (California Water/Wastewater Agency Response Network) sent out an email blast requesting

help with USA (Dig Alert) tickets. Matt reached out to the requesting party's General Manager and the request was filled by closer CalWARN members.

6. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Woods would like to have an annual interagency communication meeting with the City. She would also like the agenda to include discussion on Board member benefits.

7. Adjournment

On motion by Director Woods, seconded by Director Leazer, and approved by the Board, the meeting was adjourned at: 4:25 p.m.

---

Bob Coghill, President  
Board of Directors

Attest:

---

Matthew Shragge, Board Secretary  
Twentynine Palms Water District

# Twentynine Palms Water District

Check Date Range: 1/1/2025 thru 1/31/2025

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
94416	01/02/2025	ACWA/JPIA	35,996.70	1,751.16	100-310-0000-5141	Health Benefits Feb 2025
				31,652.62	100-310-0000-5140	Health Benefits Feb 2025
				2,033.55	100-310-0000-5144	Health Benefits Feb 2025
				559.37	100-310-0000-5142	Health Benefits Feb 2025
47210	01/02/2025	Customer Refund	167.60	83.80	100-000-0000-2000	Refund Check 031031-000, 5369 Mariposa Avenue
				83.80	100-000-0000-2000	Refund Check 031031-000, 5369 Mariposa Avenue
23606	01/02/2025	Adobe Smogs	60.00	60.00	100-130-0000-5406	Veh. 15-Smog Retest.
47214	01/02/2025	Customer Refund	52.12	26.06	100-000-0000-2000	Refund Check 023769-001, 73425 Yucca Avenue
				26.06	100-000-0000-2000	Refund Check 023769-001, 73425 Yucca Avenue
23608	01/02/2025	Ruben Arizaga	75.00	75.00	100-130-0000-5242	D2 Course
212481	01/02/2025	Autozone Inc.	61.60	20.89	100-130-0000-5222	Veh. #76-DEF.
				(24.53)	100-130-0000-5220	Return Battery Terminal Washers
				123.65	100-130-0000-5220	Shop Supplies Invoice# 05634767143
				51.70	100-130-0000-5220	Grabber Pliers
				24.53	100-130-0000-5220	Battery Terminal Washers
				(51.70)	100-130-0000-5220	Return Grabber Pliers
				119.95	100-130-0000-5228	wrench, long arm hex key
				10.44	100-130-0000-5222	Veh. #76-DEF.
				(213.33)	100-130-0000-5222	#85 warrenty battery
47220	01/02/2025	Customer Refund	151.91	75.96	100-000-0000-2000	Refund Check 030910-000, 5555 Daisy Avenue
				75.95	100-000-0000-2000	Refund Check 030910-000, 5555 Daisy Avenue
47222	01/02/2025	Customer Refund	45.03	22.52	100-000-0000-2000	Refund Check 028176-000, 71591 Sunflower Drive
				22.51	100-000-0000-2000	Refund Check 028176-000, 71591 Sunflower Drive
23612	01/02/2025	Beyond Software Solutions	4,860.00	4,860.00	100-600-0000-5406	Monthly IT Consulting
47226	01/02/2025	Customer Refund	127.06	63.53	100-000-0000-2000	Refund Check 005760-006, 67711 Winters Road
				63.53	100-000-0000-2000	Refund Check 005760-006, 67711 Winters Road
70842	01/02/2025	Builders Supply - 29 Palms	73.99	9.01	100-130-0000-5220	Doug Fir/Larch 2x4x12 . Invoice # 6557609
				38.78	100-130-0000-5220	Tie Set EPOXY ADHES Treatment Plant Concrete. Invoice # 6552710
				26.20	100-130-0000-5220	Misc PVC . Invoice # 33065230
47230	01/02/2025	Burrtec Waste & Recycling Svcs	295.70	98.50	100-150-0000-5406	Plant

# Twentynine Palms Water District

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				197.20	100-150-0000-5406	Hatch
23616	01/02/2025	Calif. Rural Water Association	1,662.00	1,662.00	100-600-0000-5303	Annual CRWA Membership 2025-2026
47234	01/02/2025	Calolympic Safety	190.00	95.00	100-130-0000-5406	Calibration Test Gas Monitor SN#KA423-1217694 (Invoice # 026562
				95.00	100-130-0000-5406	Calibration Test Gas Monitor SN#KA423-1217694 (Invoice # 026563
47236	01/02/2025	Clinical Lab of San Bern.	1,750.00	70.00	100-140-0000-5405	11/04/2024-11/25/2024
				1,680.00	100-140-0000-5405	Samples
47238	01/02/2025	Customer Refund	75.65	37.82	100-000-0000-2000	Refund Check 030849-000, 6596 La Buena Tierra
				37.83	100-000-0000-2000	Refund Check 030849-000, 6596 La Buena Tierra
23620	01/02/2025	Community Water Systems Alliance	2,500.00	2,500.00	100-600-0000-5350	CWSA November 2024
94484	01/02/2025	Copy Center Plus, Inc.	96.99	49.88	100-130-0000-5406	Shipping Gas Monitors x2. Invoice# 303368
				55.62	100-130-0000-5406	Shipping
				(116.57)	100-130-0000-5406	credit
				108.06	100-130-0000-5406	Shipping
70866	01/02/2025	Desert Ace Hardware	51.03	7.00	100-130-0000-5220	Spade Bit 3/4"x6" Invoice# 18468/1
				20.00	100-130-0000-5220	Cut Wheel 4"x1/16x5/8" Invoice# 18488/1
				24.03	100-130-0000-5220	Gorilla Silver Tape Invoice# 18492/1
23623	01/02/2025	DPF Alternatives	200.00	200.00	100-130-0000-5407	Veh. #15-Catalytic Converter Service.
23624	01/02/2025	Eide Bailly LLP	8,008.65	8,008.65	100-600-0000-5401	November 2024
47250	01/02/2025	Customer Refund	179.55	89.77	100-000-0000-2000	Refund Check 029308-001, 5952 Mariposa Avenue
				89.78	100-000-0000-2000	Refund Check 029308-001, 5952 Mariposa Avenue
23626	01/02/2025	Ellison Systems Inc. Shoplet.Com	65.82	65.82	100-600-0000-5301	Office Supplies
47254	01/02/2025	Customer Refund	162.84	81.42	100-000-0000-2000	Refund Check 030199-000, 71665 Florida Court
				81.42	100-000-0000-2000	Refund Check 030199-000, 71665 Florida Court
47256	01/02/2025	Customer Refund	172.36	86.18	100-000-0000-2000	Refund Check 028702-001, 71604 Sunnysvale Court
				86.18	100-000-0000-2000	Refund Check 028702-001, 71604 Sunnysvale Court
23629	01/02/2025	Mark Speer Automotive	30.90	30.90	100-130-0000-5407	Veh. #42-Remove Old Tire and Mount New Tire.
23630	01/02/2025	McCue Mechanical	432.50	432.50	100-130-0000-5406	Service Call Ice Machine
23631	01/02/2025	McMaster-Carr Supply Co.	428.76	428.76	100-150-0000-5220	Heat Shielding Packing Seal 5/16, 3/8, 3/8 Square 10" long each.
47264	01/02/2025	Customer Refund	126.36	75.26	100-000-0000-2000	Refund Check 031142-000, 73511 29 Palms Hwy.
				51.10	100-000-0000-2000	Refund Check 031142-000, 73511 29 Palms Hwy.
47266	01/02/2025	Customer Refund	137.53	68.76	100-000-0000-2000	Refund Check 030087-000, 6001 Mariposa Avenue
				68.77	100-000-0000-2000	Refund Check 030087-000, 6001 Mariposa Avenue



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23634	01/02/2025	Minolta Business Systems	6.48	6.48	100-600-0000-5223	11/23/2024-12/22/2024
47270	01/02/2025	Customer Refund	168.21	84.11	100-000-0000-2000	Refund Check 030512-000, 74837 Diamond Bar
				84.10	100-000-0000-2000	Refund Check 030512-000, 74837 Diamond Bar
47272	01/02/2025	Customer Refund	93.25	46.63	100-000-0000-2000	Refund Check 030581-000, 6947 Stardune Avenue
				46.62	100-000-0000-2000	Refund Check 030581-000, 6947 Stardune Avenue
23637	01/02/2025	Austin Murphy	636.21	636.21	100-130-0000-5242	Backflow/Cross Connection Class
23638	01/02/2025	NorthStar Chemical	9,720.39	9,720.39	100-150-0000-5211	Load Of Sodium Hydroxide 50% NSF 3,750 Gallons
47278	01/02/2025	Customer Refund	159.70	79.85	100-000-0000-2000	Refund Check 030811-000, 74354 Cottonwood Drive
				79.85	100-000-0000-2000	Refund Check 030811-000, 74354 Cottonwood Drive
189120	01/02/2025	Orange County Winwater Works	2,070.24	168.77	100-000-0000-1499	NIPPLE BRASS 2 X 12
				607.63	100-130-0000-5220	ROMAC SCC-2.38 X 6" REPAIR CLAMP
				40.32	100-000-0000-1499	COUPLING BRASS 2 in
				562.84	100-000-0000-1499	ADAPTER 6 in P/O X FLANGE
				250.99	100-850-0000-6001	ADAPTER 6 in P/O X FLANGE
				411.99	100-850-0000-6001	HYDRANT SPOOL BREAKOFF 6 inX12 in
				(69.98)	100-130-0000-5220	2006PV 6 PVC Megalug 2006PEC w/ACC
				97.68	100-000-0000-1499	NIPPLE BRASS 2 X CLOSE
94564	01/02/2025	O'Reilly Automotive Inc.	217.70	58.24	100-130-0000-5222	Veh. #4B-Steering Stabilizer.
				151.93	100-130-0000-5222	Veh. #77-Rear Brake Rotors.
				64.64	100-130-0000-5220	Shop Supplies-Tool Rental.
				(57.11)	100-130-0000-5220	Shop Supplies-3pc Socket Set and Return of Tool Rental.
70926	01/02/2025	Palm Springs Motors Inc.	290.08	147.01	100-130-0000-5222	Veh. #77-Transmission Filter.
				213.15	100-130-0000-5222	Veh. #4B-Drag Link.
				(70.08)	100-130-0000-5222	Return on Invoice 1694940
23643	01/02/2025	Proforma	81.86	81.86	100-600-0000-5330	Business Cards
141864	01/02/2025	Prudential Overall Supply	1,231.19	261.21	100-130-0000-5253	Hatch
				105.37	100-130-0000-5253	Plant
				105.37	100-130-0000-5253	Plant
				209.26	100-130-0000-5253	Plant
				204.40	100-130-0000-5253	Hatch
				345.58	100-130-0000-5253	Hatch
47290	01/02/2025	Customer Refund	200.70	94.08	100-000-0000-2000	Refund Check 031221-000, 6371 Alfalfa Avenue

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				106.62	100-000-0000-2000	Refund Check 031221-000, 6371 Alfalfa Avenue
23646	01/02/2025	Matthew Romero	296.30	296.30	100-130-0000-5226	Safety Boot Reimbursment (2024)
165529	01/02/2025	S.C.E.	23,810.77	1,392.52	100-110-0000-5201	Well 12
				105.28	100-110-0000-5201	Donnell
				1,100.98	100-120-0000-5201	Booster 11A, 11B
				16,759.49	100-120-0000-5201	Booster Sullivan
				2,278.27	100-120-0000-5201	Booster Lupine
				670.92	100-110-0000-5201	Well 15
				1,503.31	100-120-0000-5201	Booster Sullivan
47296	01/02/2025	Customer Refund	166.09	83.04	100-000-0000-2000	Refund Check 030826-000, 70184 Valle Vista Road
				83.05	100-000-0000-2000	Refund Check 030826-000, 70184 Valle Vista Road
23649	01/02/2025	Spectrum Enterprise	1,235.00	1,235.00	100-600-0000-5203	La Luna
47300	01/02/2025	Customer Refund	135.71	67.86	100-000-0000-2000	Refund Check 029938-001, 6953 Stardune Avenue
				67.85	100-000-0000-2000	Refund Check 029938-001, 6953 Stardune Avenue
23651	01/02/2025	TCS Total Compensation Systems, Inc.	855.00	855.00	100-600-0000-5406	GASB 75 Roll-Forward Valuation 1st Installment
47304	01/02/2025	Underground Service Alert	195.01	51.81	100-130-0000-5406	California State Fee for Regulatory Costs
				143.20	100-130-0000-5406	72 New Tickets
236530	01/02/2025	Usa Blue Book	3,269.55	354.76	100-000-0000-1499	CHECK VALVE 3/4 in
				283.78	100-130-0000-5226	North Half-Face Respirator Large x2=93.50, 10 P100 Filter 2/PK x
				82.99	100-130-0000-5220	Freight Tax
				492.16	100-000-0000-1499	MTR TAIL BRASS 3/4 X 2 1/2
				684.97	100-130-0000-5226	North Organic Vapor & Acid Cartidge W/P100 Filter x10 =426.50,
				507.29	100-130-0000-5220	Lead Free Pressure Gauge Liquid Filled 0-160, Invoice# 00573532
				18.71	100-130-0000-5220	Freight Tax
				28.46	100-130-0000-5220	Sales Tax
				201.50	100-130-0000-5226	Streamlight Septor Headlamp With Hardhat Strap, Invoice #00561221
				614.93	100-000-0000-1499	CHECK VALVE 3/4 in
23654	01/02/2025	Verizon Wireless	757.12	757.12	100-600-0000-5203	Hatch
47310	01/15/2025	Customer Refund	11.78	5.89	100-000-0000-2000	Refund Check 017332-000, 73451 Sun Valley Drive
				5.89	100-000-0000-2000	Refund Check 017332-000, 73451 Sun Valley Drive
47312	01/15/2025	Customer Refund	196.47	95.24	100-000-0000-2000	Refund Check 028349-000, 70974 Valle Vista Road
				101.23	100-000-0000-2000	Refund Check 028349-000, 70974 Valle Vista Road

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47314	01/15/2025	Customer Refund	32.50	16.25	100-000-0000-2000	Refund Check 012747-002, 5635 Lupine Avenue
				16.25	100-000-0000-2000	Refund Check 012747-002, 5635 Lupine Avenue
47316	01/15/2025	Customer Refund	32.40	16.20	100-000-0000-2000	Refund Check 031031-000, 5369 Mariposa Avenue
				16.20	100-000-0000-2000	Refund Check 031031-000, 5369 Mariposa Avenue
47318	01/15/2025	Customer Refund	137.22	68.61	100-000-0000-2000	Refund Check 031503-000, 72732 Granite Lane
				68.61	100-000-0000-2000	Refund Check 031503-000, 72732 Granite Lane
23660	01/15/2025	Ansafone Contact Centers	749.16	749.16	100-160-0000-5406	Answering Service
47322	01/15/2025	Customer Refund	164.97	82.48	100-000-0000-2000	Refund Check 031049-000, 74144 Cactus Drive
				82.49	100-000-0000-2000	Refund Check 031049-000, 74144 Cactus Drive
165634	01/15/2025	Avalon Urgent Care	712.00	70.00	100-130-0000-5406	Medical
				30.00	100-130-0000-5406	Medical
				70.00	100-130-0000-5406	Medical
				70.00	100-130-0000-5406	Medical
				377.00	100-130-0000-5406	Medical
				30.00	100-130-0000-5406	Medical
				65.00	100-130-0000-5406	Medical
47326	01/15/2025	Customer Refund	131.67	65.84	100-000-0000-2000	Refund Check 030899-000, 72585 Sullivan Road
				65.83	100-000-0000-2000	Refund Check 030899-000, 72585 Sullivan Road
757248	01/15/2025	Banc of California	9,124.64	62.85	100-130-0000-5220	charges
				16.15	100-600-0000-5303	charges
				103.64	100-600-0000-5203	charges
				39.99	100-600-0000-5303	charges
				13.98	100-600-0000-5301	charges
				2,228.96	100-130-0000-5220	charges
				395.00	100-875-0000-6001	charges
				224.12	100-600-0000-5330	charges
				65.32	100-600-0000-5301	charges
				517.09	100-600-0000-5301	charges
				10.00	100-600-0000-5406	charges
				5.00	100-600-0000-5303	charges
				153.64	100-150-0000-5203	charges
				14.00	100-130-0000-5330	charges

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				430.31	100-600-0000-5330	charges
				278.00	100-875-0000-6001	charges
				134.27	100-600-0000-5303	charges
				21.54	100-110-0000-5220	charges
				156.00	100-600-0000-5303	charges
				(53.62)	100-600-0000-5408	charges
				202.55	100-600-0000-5301	charges
				(0.23)	100-600-0000-5406	charges
				525.16	100-600-0000-5303	charges
				(64.77)	100-600-0000-5408	charges
				53.86	100-600-0000-5301	charges
				2,540.64	100-130-0000-5220	charges
				149.06	100-600-0000-5303	charges
				603.38	100-150-0000-5220	charges
				47.23	100-600-0000-5301	charges
				56.25	100-130-0000-5330	charges
				51.75	100-130-0000-5330	charges
				143.52	100-600-0000-5408	charges
23665	01/15/2025	Customer Refund	27.48	27.48	100-000-0000-2000	Refund Check 031036-000, 73483 Corbin Road
23666	01/15/2025	BEARCOM	1,791.29	1,791.29	100-130-0000-5222	radios for new f550 and f150
23667	01/15/2025	Beck Oil Inc.	1,444.69	1,444.69	100-130-0000-5220	Shop supplies - transmisson fluid
47336	01/15/2025	Customer Refund	169.22	84.61	100-000-0000-2000	Refund Check 029558-000, 4435 Bullion Avenue
				84.61	100-000-0000-2000	Refund Check 029558-000, 4435 Bullion Avenue
47338	01/15/2025	Customer Refund	155.28	77.64	100-000-0000-2000	Refund Check 031113-000, 6221 Chia Avenue
				77.64	100-000-0000-2000	Refund Check 031113-000, 6221 Chia Avenue
23670	01/15/2025	Best Best & Krieger	35.30	35.30	100-600-0000-5403	For Professional Services Rendered Through Dec. 31, 2024
47342	01/15/2025	Customer Refund	173.80	86.90	100-000-0000-2000	Refund Check 023225-026, 7221 Wilshire Ave
				86.90	100-000-0000-2000	Refund Check 023225-026, 7221 Wilshire Ave
71016	01/15/2025	Customer Refund	71.19	10.59	100-000-0000-2000	Refund Check 024327-006, 72972 Manana Drive
				10.60	100-000-0000-2000	Refund Check 024327-006, 72972 Manana Drive
				50.00	100-000-0000-2000	Refund Check 024327-006, 72972 Manana Drive
23673	01/15/2025	Brenntag Pacific Inc.	8,041.53	8,041.53	100-150-0000-5211	Load Of Acid 2,800 Gal NSF 60

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47348	01/15/2025	Customer Refund	181.78	90.89	100-000-0000-2000	Refund Check 029669-000, 116 Ruths Road
				90.89	100-000-0000-2000	Refund Check 029669-000, 116 Ruths Road
47350	01/15/2025	Customer Refund	97.05	48.52	100-000-0000-2000	Refund Check 029642-000, 74597 Twilight Drive
				48.53	100-000-0000-2000	Refund Check 029642-000, 74597 Twilight Drive
23676	01/15/2025	Builders Supply - 29 Palms	86.09	86.09	100-130-0000-5220	5 Gallon Pail
23677	01/15/2025	CA Surveying & Drafting Supply Inc.	1,365.00	1,365.00	100-600-0000-5303	Trimble subscription
47356	01/15/2025	Customer Refund	176.04	88.02	100-000-0000-2000	Refund Check 031755-000, 5619 Daisy Avenue
				88.02	100-000-0000-2000	Refund Check 031755-000, 5619 Daisy Avenue
47358	01/15/2025	Customer Refund	140.95	70.47	100-000-0000-2000	Refund Check 031448-000, 6878 Ivanpah Avenue
				70.48	100-000-0000-2000	Refund Check 031448-000, 6878 Ivanpah Avenue
47360	01/15/2025	Customer Refund	139.35	69.67	100-000-0000-2000	Refund Check 031114-000, 6996 Elm Avenue
				69.68	100-000-0000-2000	Refund Check 031114-000, 6996 Elm Avenue
47362	01/15/2025	Customer Refund	23.19	11.59	100-000-0000-2000	Refund Check 009704-336, 5777 Adobe Road #C
				11.60	100-000-0000-2000	Refund Check 009704-336, 5777 Adobe Road #C
23682	01/15/2025	Clinical Lab of San Bern.	2,069.00	2,069.00	100-140-0000-5405	11/04/2024-11/25/2024
23683	01/15/2025	Tim Coghill	50.00	50.00	100-130-0000-5406	Tested Treatment Plant New 6" RP Device
47368	01/15/2025	Customer Refund	7.90	3.95	100-000-0000-2000	Refund Check 031665-000, 6631 Cahuilla Avenue
				3.95	100-000-0000-2000	Refund Check 031665-000, 6631 Cahuilla Avenue
23685	01/15/2025	County Of San Bernardino	269.94	269.94	100-130-0000-5406	Garden Waste
47372	01/15/2025	Customer Refund	31.15	15.58	100-000-0000-2000	Refund Check 030462-001, 6829 Quail Springs
				15.57	100-000-0000-2000	Refund Check 030462-001, 6829 Quail Springs
47374	01/15/2025	Customer Refund	27.01	13.50	100-000-0000-2000	Refund Check 022863-000, 7526 Araby Avenue
				13.51	100-000-0000-2000	Refund Check 022863-000, 7526 Araby Avenue
23688	01/15/2025	Desert Ace Hardware	19.03	19.03	100-130-0000-5220	Tie Down
47378	01/15/2025	Customer Refund	128.52	64.26	100-000-0000-2000	Refund Check 029116-000, 6732 El Sol Avenue
				64.26	100-000-0000-2000	Refund Check 029116-000, 6732 El Sol Avenue
23690	01/15/2025	Eadie + Payne	21,600.00	21,600.00	100-600-0000-5402	Audit of financial statements for FY 06/30/2024
23691	01/15/2025	Frontier Communications	256.14	256.14	100-600-0000-5203	Hatch
47384	01/15/2025	Customer Refund	10.90	5.45	100-000-0000-2000	Refund Check 023223-000, 6544 Juniper Avenue
				5.45	100-000-0000-2000	Refund Check 023223-000, 6544 Juniper Avenue
47386	01/15/2025	Customer Refund	60.76	30.38	100-000-0000-2000	Refund Check 007191-000, 70424 Cielito Drive
				30.38	100-000-0000-2000	Refund Check 007191-000, 70424 Cielito Drive

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23694	01/15/2025	Hi-Grade Materials Co.	1,695.20	1,695.20	100-850-0000-6001	Concrete At The Treatment Plant
47390	01/15/2025	Customer Refund	156.26	78.13	100-000-0000-2000	Refund Check 030779-000, 5237 Split Rock Avenue
				78.13	100-000-0000-2000	Refund Check 030779-000, 5237 Split Rock Avenue
23696	01/15/2025	Infosend Inc.	9,320.00	9,320.00	100-160-0000-5302	Postage Deposit
47394	01/15/2025	Customer Refund	180.57	90.29	100-000-0000-2000	Refund Check 027696-001, 5145 Split Rock Avenue
				90.28	100-000-0000-2000	Refund Check 027696-001, 5145 Split Rock Avenue
47396	01/15/2025	Customer Refund	105.83	52.91	100-000-0000-2000	Refund Check 030583-000, 72745 Nicolson Drive
				52.92	100-000-0000-2000	Refund Check 030583-000, 72745 Nicolson Drive
47398	01/15/2025	Customer Refund	177.02	88.51	100-000-0000-2000	Refund Check 030147-000, 5616 Abronia Avenue
				88.51	100-000-0000-2000	Refund Check 030147-000, 5616 Abronia Avenue
47400	01/15/2025	Customer Refund	87.76	43.88	100-000-0000-2000	Refund Check 030816-000, 71552 Sunnvale Drive
				43.88	100-000-0000-2000	Refund Check 030816-000, 71552 Sunnvale Drive
47402	01/15/2025	Customer Refund	81.04	40.52	100-000-0000-2000	Refund Check 031408-000, 3750 Hillcrest Drive
				40.52	100-000-0000-2000	Refund Check 031408-000, 3750 Hillcrest Drive
47404	01/15/2025	Inland Kenworth	1,233.30	818.34	100-130-0000-5222	#76 Rear chassis harness and wiper knob
				414.96	100-130-0000-5222	#76 turn signal switch
47406	01/15/2025	Customer Refund	167.91	83.96	100-000-0000-2000	Refund Check 012604-039, 72040 El Paseo Drive
				83.95	100-000-0000-2000	Refund Check 012604-039, 72040 El Paseo Drive
47408	01/15/2025	Customer Refund	184.82	92.41	100-000-0000-2000	Refund Check 031352-000, 6943 Ivanpah Avenue
				92.41	100-000-0000-2000	Refund Check 031352-000, 6943 Ivanpah Avenue
47410	01/15/2025	Customer Refund	48.67	24.34	100-000-0000-2000	Refund Check 023504-000, 5977 Mojave Avenue
				24.33	100-000-0000-2000	Refund Check 023504-000, 5977 Mojave Avenue
47412	01/15/2025	Customer Refund	48.61	24.31	100-000-0000-2000	Refund Check 007466-461, 6283 Noel's Knoll Road
				24.30	100-000-0000-2000	Refund Check 007466-461, 6283 Noel's Knoll Road
47414	01/15/2025	Customer Refund	150.89	75.44	100-000-0000-2000	Refund Check 031445-000, 74006 Gorgonio Drive
				75.45	100-000-0000-2000	Refund Check 031445-000, 74006 Gorgonio Drive
47416	01/15/2025	Customer Refund	189.07	94.54	100-000-0000-2000	Refund Check 015874-016, 5638 Morongo Road
				94.53	100-000-0000-2000	Refund Check 015874-016, 5638 Morongo Road
47418	01/15/2025	Customer Refund	0.70	0.35	100-000-0000-2000	Refund Check 030492-000, 5551 Sunrise Road
				0.35	100-000-0000-2000	Refund Check 030492-000, 5551 Sunrise Road
47420	01/15/2025	Customer Refund	17.92	8.96	100-000-0000-2000	Refund Check 021189-002, 73863 Siesta Drive
				8.96	100-000-0000-2000	Refund Check 021189-002, 73863 Siesta Drive

# Twentynine Palms Water District

Check Date Range: 1/1/2025 thru 1/31/2025

47422	01/15/2025	Customer Refund	148.87	74.43	100-000-0000-2000	Refund Check 031420-000, 5707 Halsey Avenue
				74.44	100-000-0000-2000	Refund Check 031420-000, 5707 Halsey Avenue
47424	01/15/2025	Customer Refund	65.38	32.69	100-000-0000-2000	Refund Check 015165-000, 72667 Aspen Avenue
				32.69	100-000-0000-2000	Refund Check 015165-000, 72667 Aspen Avenue
47426	01/15/2025	Customer Refund	178.74	89.37	100-000-0000-2000	Refund Check 028607-000, 71163 Valle Vista Road
				89.37	100-000-0000-2000	Refund Check 028607-000, 71163 Valle Vista Road
47428	01/15/2025	Customer Refund	180.06	90.03	100-000-0000-2000	Refund Check 030329-000, 68260 Indian Trail
				90.03	100-000-0000-2000	Refund Check 030329-000, 68260 Indian Trail
23715	01/15/2025	McMaster-Carr Supply Co.	168.63	168.63	100-130-0000-5220	Marking Flags, Nails
47432	01/15/2025	Customer Refund	131.59	65.79	100-000-0000-2000	Refund Check 029563-001, 1282 Morongo Road
				65.80	100-000-0000-2000	Refund Check 029563-001, 1282 Morongo Road
23717	01/15/2025	MM Internet, Inc.	143.69	143.69	100-600-0000-5203	1/1/2025-2/1/2025
23718	01/15/2025	Orange County Winwater Works	766.91	766.91	100-000-0000-1499	CORP STOP 3/4 in MIP X CTS
71157	01/15/2025	O'Reilly Automotive Inc.	199.25	55.57	100-130-0000-5222	Transmisson filter for #85
				120.59	100-130-0000-5222	Transmisson fluid for #85
				23.09	100-130-0000-5222	Transmisson filter for vehicle #39
47440	01/15/2025	Customer Refund	178.74	89.37	100-000-0000-2000	Refund Check 030104-000, 4740 Flying H Road
				89.37	100-000-0000-2000	Refund Check 030104-000, 4740 Flying H Road
47442	01/15/2025	Customer Refund	50.28	25.14	100-000-0000-2000	Refund Check 016677-000, 6363 Athol Avenue
				25.14	100-000-0000-2000	Refund Check 016677-000, 6363 Athol Avenue
237220	01/15/2025	Prudential Overall Supply	1,772.85	105.37	100-130-0000-5253	Plant
				105.37	100-130-0000-5253	Plant
				105.37	100-130-0000-5253	Plant
				105.37	100-130-0000-5253	Plant
				174.15	100-130-0000-5253	Hatch
				340.68	100-130-0000-5253	Hatch
				105.37	100-130-0000-5253	Plant
				322.37	100-130-0000-5253	Hatch
				204.40	100-130-0000-5253	Hatch
				204.40	100-130-0000-5253	Hatch
				23723	01/15/2025	Radar Environmental
47448	01/15/2025	Customer Refund	171.14	85.57	100-000-0000-2000	Refund Check 031726-000, 3585 Pampas Avenue

# Twentynine Palms Water District

Check Date Range: 1/1/2025 thru 1/31/2025

				85.57	100-000-0000-2000	Refund Check 031726-000, 3585 Pampas Avenue
47450	01/15/2025	Customer Refund	132.46	66.23	100-000-0000-2000	Refund Check 030820-000, 4727 Saddlehorn Road
				66.23	100-000-0000-2000	Refund Check 030820-000, 4727 Saddlehorn Road
237260	01/15/2025	S.C.E.	14,334.40	961.40	100-110-0000-5201	Well 1
				1,181.17	100-120-0000-5201	District Office
				152.66	100-120-0000-5201	Booster TP-1 (cactus)
				1,764.94	100-150-0000-5201	Treatment Plant/(Amboy)
				2,206.98	100-120-0000-5201	Well 16
				3,075.89	100-120-0000-5201	Well 14
				169.30	100-120-0000-5201	Donnell Hill
				704.95	100-120-0000-5201	Booster H1N, Booster H2S
				4,093.19	100-120-0000-5201	Well 17
				23.92	100-110-0000-5201	Paymeter Michels/Utah
23727	01/15/2025	Safety-Kleen Systems Inc.	385.61	385.61	100-130-0000-5406	Outside Services-Parts Washer Service.
23728	01/15/2025	San Bernardino County	8.00	8.00	100-600-0000-5406	Monthly Assessor Parcel Map Revisions Jan 2025
23729	01/15/2025	Satmodo LLC	164.26	164.26	100-600-0000-5203	Iridium Monthly Minute Plans
47460	01/15/2025	Customer Refund	169.93	84.97	100-000-0000-2000	Refund Check 026650-002, 6400 Indian Cove Road
				84.96	100-000-0000-2000	Refund Check 026650-002, 6400 Indian Cove Road
23731	01/15/2025	Southern Calif. Gas Co.	247.32	247.32	100-600-0000-5202	Hatch
23732	01/15/2025	Springbrook Holding Company LLC	3,476.00	3,476.00	100-600-0000-5408	CivicPay Transaction Fee
23733	01/15/2025	Bob Stephenson	250.00	250.00	100-610-0000-5350	Board Meeting
47468	01/15/2025	Customer Refund	143.09	71.54	100-000-0000-2000	Refund Check 029357-000, 72939 Homestead Drive
				71.55	100-000-0000-2000	Refund Check 029357-000, 72939 Homestead Drive
23735	01/15/2025	Swrcb Accounting Office	27,873.48	27,873.48	100-110-0000-5303	Water System Annual Fees 7/1/24-6/30/25
23736	01/15/2025	SWRCB-DWOCP	20.00	20.00	100-130-0000-5242	Balance of D2 cert/Berryman
23737	01/15/2025	SWRCB-DWOCP	105.00	105.00	100-130-0000-5242	Renewal
23738	01/15/2025	Terminix	209.00	209.00	100-600-0000-5406	Pest Control
71217	01/15/2025	Customer Refund	96.42	50.00	100-000-0000-2000	Refund Check 030110-001, 6350 Athol Avenue
				23.21	100-000-0000-2000	Refund Check 030110-001, 6350 Athol Avenue
				23.21	100-000-0000-2000	Refund Check 030110-001, 6350 Athol Avenue
23740	01/15/2025	TPX Communications	473.81	473.81	100-600-0000-5203	Telephone
47482	01/15/2025	Customer Refund	18.22	9.10	100-000-0000-2000	Refund Check 009803-300, 72268 Sunnyslope Drive



# Twentynine Palms Water District

Check Date Range: 1/1/2025 thru 1/31/2025

				9.12	100-000-0000-2000	Refund Check 009803-300, 72268 Sunnyslope Drive
47484	01/15/2025	Customer Refund	190.28	95.15	100-000-0000-2000	Refund Check 026924-003, 7504 Sherman Hoyt Avenue
				95.13	100-000-0000-2000	Refund Check 026924-003, 7504 Sherman Hoyt Avenue
142458	01/15/2025	Wienhoff Drug Testing Inc.	510.00	85.00	100-130-0000-5406	testing
				85.00	100-130-0000-5406	testing
				85.00	100-130-0000-5406	testing
				85.00	100-130-0000-5406	testing
				85.00	100-130-0000-5406	testing
				85.00	100-130-0000-5406	testing
47488	01/15/2025	Customer Refund	71.96	35.98	100-000-0000-2000	Refund Check 005434-000, 2757 Bluegrass Avenue Unit #B
				35.98	100-000-0000-2000	Refund Check 005434-000, 2757 Bluegrass Avenue Unit #B
47490	01/15/2025	Customer Refund	71.96	35.98	100-000-0000-2000	Refund Check 005434-002, 2757 Bluegrass Avenue Unit #A
				35.98	100-000-0000-2000	Refund Check 005434-002, 2757 Bluegrass Avenue Unit #A
71238	01/15/2025	Customer Refund	106.19	50.00	100-000-0000-2000	Refund Check 021151-006, 6383 Cholla Avenue
				28.10	100-000-0000-2000	Refund Check 021151-006, 6383 Cholla Avenue
				28.09	100-000-0000-2000	Refund Check 021151-006, 6383 Cholla Avenue
23747	01/15/2025	Christopher Grabow	190.00	190.00	100-600-0000-5406	Eergency Commercial Service Call 2hr Minimum.
23748	01/16/2025	ACWA/JOINT POWERS INSURANCE AUTHORITY	18,178.90	18,178.90	100-310-0000-5161	Quarter - 2
23749	01/27/2025	Secretary of State	6.00	6.00	100-600-0000-5406	Certified Copy
23750	01/29/2025	Ansafone Contact Centers	984.62	984.62	100-160-0000-5406	Answering Service
47502	01/29/2025	Autozone Inc.	212.09	7.38	100-130-0000-5220	Funnel for shop
				204.71	100-130-0000-5222	Battery for #23
71256	01/29/2025	Builders Supply - 29 Palms	299.36	228.32	100-130-0000-5220	Duct Tape
				17.21	100-130-0000-5220	Pipe Insulation
				53.83	100-130-0000-5220	Buckets for shop
47506	01/29/2025	Customer Refund	120.78	60.39	100-000-0000-2000	Refund Check 029607-000, 6414 East Court Avenue
				60.39	100-000-0000-2000	Refund Check 029607-000, 6414 East Court Avenue
23754	01/29/2025	Clinical Lab of San Bern.	1,345.00	1,345.00	100-140-0000-5405	12/02/2024-12/30/2024
23755	01/29/2025	County Of San Bernardino	193.50	193.50	100-600-0000-5406	Confirmation Request Service for FY 2024
47512	01/29/2025	Desert Ace Hardware	92.88	27.61	100-130-0000-5220	Buckets for shop
				65.27	100-130-0000-5222	Pressure washer parts for ditch witch
23757	01/29/2025	Eadie + Payne	5,000.00	5,000.00	100-600-0000-5402	Audit of financial statements fy ended June 30, 2024

# Twentynine Palms Water District

Check Date Range: 1/1/2025 thru 1/31/2025

47516	01/29/2025	Customer Refund	6.85	3.42	100-000-0000-2000	Refund Check 025808-000, 5367 Cahuilla Avenue
				3.43	100-000-0000-2000	Refund Check 025808-000, 5367 Cahuilla Avenue
23759	01/29/2025	Eide Bailly LLP	8,014.95	8,014.95	100-600-0000-5401	Consulting Services Retainer - December 2024
95040	01/29/2025	Ellison Systems Inc. Shoplet.Com	299.25	51.40	100-600-0000-5301	Office Supplies
				35.30	100-600-0000-5301	Office Supplies
				177.54	100-600-0000-5301	Office Supplies
				35.01	100-600-0000-5301	Office Supplies
47522	01/29/2025	Frontier Communications	381.25	178.16	100-600-0000-5203	Hatch
				203.09	100-600-0000-5203	Hatch
23762	01/29/2025	Christopher Grabow	9,699.47	9,699.47	100-875-0000-6001	3Ton Gas Package Uint For Replacement East AC Unit. Electrical U
118815	01/29/2025	Grainger	3,100.48	2,179.91	100-130-0000-5222	Emergency fuel transfer tank, pump and fittings for #90
				76.55	100-130-0000-5220	Charging cables for iPad's.
				122.28	100-130-0000-5220	Hand pumps for barrels and and spill absorbent
				68.96	100-130-0000-5220	Weld on couplings
				652.78	100-130-0000-5220	Spill platform for barrels
23764	01/29/2025	Hi-Grade Materials Co.	1,112.53	1,112.53	100-850-0000-6001	Treatment Plant concrete
47530	01/29/2025	Kennedy/Jenks Consultants	4,366.70	3,651.70	100-800-0000-6001	Professional Services Dec 2024
				715.00	100-800-0000-6001	Professional Services Dec 2024
47532	01/29/2025	Customer Refund	53.33	26.66	100-000-0000-2000	Refund Check 028163-000, 6015 Mojave Avenue
				26.67	100-000-0000-2000	Refund Check 028163-000, 6015 Mojave Avenue
47534	01/29/2025	Customer Refund	138.66	69.33	100-000-0000-2000	Refund Check 031351-000, 73749 29 Palms Hwy.
				69.33	100-000-0000-2000	Refund Check 031351-000, 73749 29 Palms Hwy.
71304	01/29/2025	McMaster-Carr Supply Co.	324.07	73.73	100-150-0000-5220	Plastic Compression Tube 1/4"
				121.50	100-150-0000-5220	Filter Cartridge
				128.84	100-130-0000-5220	Asbestos Waste Bags 45 Gallon Capacity Pack Of 50
47538	01/29/2025	Customer Refund	187.25	93.63	100-000-0000-2000	Refund Check 029066-000, 72472 El Paseo Drive
				93.62	100-000-0000-2000	Refund Check 029066-000, 72472 El Paseo Drive
47540	01/29/2025	Customer Refund	165.17	82.58	100-000-0000-2000	Refund Check 028887-000, 6235 Mojave Avenue
				82.59	100-000-0000-2000	Refund Check 028887-000, 6235 Mojave Avenue
23771	01/29/2025	Merit Oil	950.51	950.51	100-130-0000-5220	Diesel Oil for emergency generators.
23772	01/29/2025	Minolta Business Systems	10.47	10.47	100-600-0000-5223	12/23/2024-01/22/2025
47546	01/29/2025	Customer Refund	156.23	78.12	100-000-0000-2000	Refund Check 029461-005, 5458 Chia Avenue

# Twentynine Palms Water District

Check Date Range: 1/1/2025 thru 1/31/2025

				78.11	100-000-0000-2000	Refund Check 029461-005, 5458 Chia Avenue
95096	01/29/2025	Orange County Winwater Works	6.13	2,386.66	100-850-0000-6001	12" 150B FLXFL BFV FOR DONNEL RESERVOIR REPAIR
				237.05	100-130-0000-5220	1000FT OF BLUE 12AWG TRACING WIRE
				972.40	100-130-0000-5220	1208 CI LID M/ WATER GV8 LID
				(3,589.98)	100-130-0000-5220	Credit 6x 42 MJ 6 Hole
47550	01/29/2025	O'Reilly Automotive Inc.	70.17	53.11	100-130-0000-5222	Headlights for #18
				17.06	100-130-0000-5222	Cabin air filter for #83
47552	01/29/2025	Customer Refund	174.69	87.34	100-000-0000-2000	Refund Check 031099-000, 6392 Cahuilla Avenue
				87.35	100-000-0000-2000	Refund Check 031099-000, 6392 Cahuilla Avenue
23777	01/29/2025	Pitney Bowes Bank, Inc. Reserve Account	1,000.00	1,000.00	100-600-0000-5302	Postage reserve account refill
47556	01/29/2025	Pollardwater.Com	446.06	416.03	100-000-0000-1499	ANGLE METER 3/4 in COMP
				30.03	100-130-0000-5220	Tax
95116	01/29/2025	Prudential Overall Supply	806.76	204.93	100-130-0000-5253	Plant
				292.06	100-130-0000-5253	Hatch
				105.37	100-130-0000-5253	Uniforms
				204.40	100-130-0000-5253	Uniforms
47560	01/29/2025	Customer Refund	59.51	29.76	100-000-0000-2000	Refund Check 014727-001, 6583 Mariposa Avenue
				29.75	100-000-0000-2000	Refund Check 014727-001, 6583 Mariposa Avenue
47562	01/29/2025	Customer Refund	136.61	68.30	100-000-0000-2000	Refund Check 031377-000, 5459 Daisy Avenue
				68.31	100-000-0000-2000	Refund Check 031377-000, 5459 Daisy Avenue
190256	01/29/2025	S.C.E.	10,979.05	629.88	100-110-0000-5201	Well 15
				1,149.78	100-120-0000-5201	Booster 11A, 11B
				2,038.77	100-120-0000-5201	Booster Lupine
				1,544.30	100-110-0000-5201	Well 12
				1,093.62	100-110-0000-5201	Well 11
				43.92	100-120-0000-5201	D.H. Resv & Hydro
				1,200.95	100-120-0000-5201	Booster Sullivan
				3,277.83	100-120-0000-5201	Booster Two Mile
23783	01/29/2025	Susan L. Simmons	1,836.00	1,836.00	100-600-0000-5406	Janitorial Services - Feb 2025
23784	01/29/2025	Southern Calif. Gas Co.	357.68	357.68	100-600-0000-5202	Hatch
23785	01/29/2025	Spectrum Enterprise	1,235.00	1,235.00	100-600-0000-5203	La Luna
23786	01/29/2025	SWRCB-DWOCP	90.00	90.00	100-130-0000-5330	Application for T3 - T5 Water Treatment Opr Certification

# Twentynine Palms Water District

Check Date Range: 1/1/2025 thru 1/31/2025

47574	01/29/2025	Customer Refund	18.31	9.15	100-000-0000-2000	Refund Check 009912-002, 6763 Indian Cove Road
				9.16	100-000-0000-2000	Refund Check 009912-002, 6763 Indian Cove Road
47576	01/29/2025	Customer Refund	186.03	93.01	100-000-0000-2000	Refund Check 030117-000, 73998 Casita Drive
				93.02	100-000-0000-2000	Refund Check 030117-000, 73998 Casita Drive
23789	01/29/2025	United Cerebral Palsy Assoc.	496.63	496.63	100-160-0000-5406	Mail Production
23790	01/29/2025	Customer Refund	265.83	265.83	100-000-0000-2000	AR Refund
118955	01/29/2025	Usa Blue Book	3,344.16	123.85	100-130-0000-5220	spill absorbant
				676.24	100-150-0000-5220	Fluoride ISE Electrode
				1,434.96	100-150-0000-5220	Ricca Fluoride Standard 1ppm
				817.06	100-150-0000-5220	x1=\$271.04.Ricca Fluoride 10ppm X1= DPD Dispenser 10mL 1000 Test x1=\$245. CPVC AMS x1=\$495.80
				292.05	100-150-0000-5220	Ricca Fluoride Standard 1ppm
47584	01/29/2025	WestAir Gases & Equipment, Inc.	42.13	21.23	100-130-0000-5220	Cylinder Rental
				20.90	100-130-0000-5220	Cylinder Rental
23793	01/29/2025	Yorke Engineering, LLC	617.50	617.50	100-130-0000-5406	- Discussed ACF reporting and the April 1st certification proces
			<b>Total</b>	<b>\$299,302.24</b>		

9

# 9.1

**TWENTYNINE PALMS WATER DISTRICT**  
**72401 Hatch Road/P. O. Box 1735**  
**Twentynine Palms, CA 92277-1000**  
**PHONE (760) 367-7546 FAX (760) 367-6612**

**TO:** Board of Directors  
**FROM:** Mike Minatrea, Maintenance Superintendent  
**DATE:** February 18, 2025  
**SUBJECT:** Management Report

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**A. The Operations and Maintenance Department performed the following tasks during the month of January 2025:**

1. Responded to 157 Underground Service Alerts
2. Responded to and repaired
  - a. 1 water main leak
  - b. 2 water meter leaks
  - c. 0 service line leaks
  - d. 0 fire hydrant repairs/maintenance
3. Installed 1 new service
4. Replaced 13 customer gate valves
5. Performed 6 leak audits
6. Painted 0 fire hydrants
7. Performed 4 customer pressure checks
8. Replaced 3 water meters
9. Tested and exercised emergency generators
10. Sounded wells for January
11. 0 water waste inquires reported

**B. The following customer service tasks were performed:**

1. 345 work orders were generated from reading meters
2. 37 work orders were generated from billing variance list
3. 171 work orders were generated for turn on or turn off
4. 390 termination notices were distributed
5. 44 non-pay turn offs were performed
6. 0 extensions were granted
7. 0 extensions were shut off for non-payment
8. 16 payment schedules have been granted
9. 2 payment schedules failed
10. 7 customer requests and 4 inquiries were logged and investigated

**C. Valve and Hydrant Maintenance Update**

	Valves Exercised (Began 1/24)	Dead Ends Flushed (Began 1/25)
Current Month	87	29
Year to Date	*1937	29

\*Biennial cycle

# Twentynine Palms Water District Maintenance Report

FY 2024/25

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	Customer's Valve Replaced	New Service	Main Line Leaks	Active Account	Prior Year	% Increase (Decrease)
July	97	4	0	32	622	122	6	0	2			
August	72	4	44	40	829	130	12	3	0		7,783	
Sept.	56	8	0	35	754	148	9	1	0			
October	60	8	53	45	465	160	5	1	2	N/A	N/A	
Nov.	58	4	41	33	549	74	62	2	2			
Dec.	78	6	0	35	589	159	14	1	0		7,784	
Jan.	157	7	0	44	553	87	13	1	1			
Feb.										N/A	N/A	
March												
April											7,789	
May												
June										N/A	N/A	
<b>Totals</b>	<b>578</b>	<b>41</b>	<b>138</b>	<b>264</b>	<b>4361</b>	<b>880</b>	<b>121</b>	<b>9</b>	<b>7</b>			

**Total Connections in District      ct=      8,456**



# 9.2

**TWENTYNINE PALMS WATER DISTRICT**  
**72401 Hatch Road/P. O. Box 1735**  
**Twentynine Palms, CA 92277-1000**  
**PHONE (760) 367-7546 FAX (760) 367-6612**

**TO: Board of Directors**

**FROM: Robert Shelton, Treatment/Production Superintendent**

**DATE: February 7, 2025**

**SUBJECT: Management Report**

---

**1. ENGINEERING**

A. No items to report.

**2. WATER QUALITY**

- A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.23 mg/L to a high of .84 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.11 mg/L to 1.98 mg/L.
- B. Bacteria Samples: A total of 40 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 15 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.
- C. Fluoride Samples: A total of 14 fluoride samples were collected at established test points for the storage and distribution system, and 14 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of .81 mg/L to a high of 1.7 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.33 to a high of 1.8 mg/L.
- D. General Physical: A total of 11 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.10 for turbidity.

**TWENTYNINE PALMS WATER DISTRICT**  
**Water Production Report**  
**FY 2024/2025**

Groundwater Source								
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	% Increase Decrease prior year	% Increase Decrease from 2013
July	149.24	56.749	29.253	31.851	267.093	261.578	2.11%	-13.82%
August	130.354	55.676	28.316	32.091	246.437	239.817	2.76%	-15.67%
Sept.	130.412	45.555	24.477	18.928	219.372	210.624	4.15%	-10.37%
October	120.134	48.372	27.332	15.654	211.493	203.548	3.94%	-2.03%
Nov.	92.86	45.681	19.655	9.794	167.990	174.772	-3.81%	-10.21%
Dec.	85.853	46.115	18.124	12.719	162.810	161.539	0.79%	-1.15%
Jan.	75.702	46.663	21.105	11.992	155.462	154.206	0.82%	-18.23%
Feb.								
March								
April								
May								
June								
<b>Totals</b>	<b>784.555</b>	<b>344.811</b>	<b>168.262</b>	<b>133.029</b>	<b>1430.657</b>	<b>1406.084</b>	<b>1.75%</b>	

Production Totals Expressed in Acre Feet

**NOTE:** Year to Date Mesquite Springs Basin regeneration production of

-0.7

acre feet =

-0.09%

# 9.3

**TWENTYNINE PALMS WATER DISTRICT**

**FINANCIAL REPORT**

**For The Month Of**

**December-24**

***PRELIMINARY - SUBJECT TO YEAR-END  
AUDIT ADJUSTMENTS***



**Twentynine Palms Water District**  
**Statement of Investments and Reserves**  
**For the Period Ending December 31, 2024**  
**(Unaudited)**

<u>Operating Funds &amp; Internal Reserves- LAIF:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
1 Operating Funds	\$ 484,403	\$ - <sup>2</sup>	\$ (6,440) <sup>1</sup>	\$ 477,963	\$ 478,949
2 Capital Funds for Primary Infrastructure	1,134,642	6,440 <sup>1,2</sup>	-	1,141,082	1,143,433
3 Capital Funds for Secondary Infrastructure	201,705	-	-	201,705	202,121
<b>4 Total LAIF</b>	<b>1,820,750</b>	<b>6,440</b>	<b>(6,440)</b>	<b>1,820,750</b>	<b>1,824,503</b>
5 Checking Account Unrestricted	1,426,038	1,523,481 <sup>3</sup>	(1,181,903) <sup>3</sup>	1,767,616	1,767,616
6 CLASS Account- Operating Funds	7,189,062	28,241 <sup>4</sup>	-	7,217,303	7,217,303
7 CLASS Account- Pension/OPEB	314,914	1,237 <sup>4</sup>	-	316,151	316,151
8 Restricted Funds - FY 23/24 Carryover CIP Budget	(3,239,700)	-	-	(3,239,700)	(3,239,700)
<b>9 Total Investments</b>	<b>\$ 7,344,791</b>	<b>\$ 1,559,398</b>	<b>\$ (1,188,343)</b>	<b>\$ 7,882,120</b>	<b>\$ 7,885,873</b>

<sup>1</sup> Capacity Fees for new connections are received in the general fund and then transferred to the Capital Funds

<sup>2</sup> Quarterly LAIF Interest

<sup>3</sup> Cash Inflows/Outflows from Credit Card and Checking account

<sup>4</sup> Monthly CLASS Interest

**CERTIFICATION**

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

**Cindy Byerrum, CPA**  
**Contract CPA**

\*\*\*Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year



**Twentynine Palms Water District**  
**Statement of Revenue and Expenses**  
**For the Period Ending December 31, 2024**  
**(Unaudited)**

	Dec-24	YTD	Budget	YTD 50%	Prior YTD
1 Operating Revenues	\$ 472,763	\$ 3,506,376	\$ 6,549,500	54%	\$ 3,145,790
2 Non-Operating Revenues	84,889	622,675	1,068,200	58%	626,620
<b>3 Total Revenue Available to Fund Operations &amp; Capital</b>	<b>557,652</b>	<b>4,129,051</b>	<b>7,617,700</b>	<b>54%</b>	<b>3,772,410</b>
4 Operating Expenses	539,593	2,759,210	5,670,800	49%	2,558,595
5 Non-Operating Expenses	22,916	137,497	434,300	32%	110,939
6 Total Debt Service	-	121,050	243,500	50%	121,074
<b>7 Total Expenses &amp; Debt Service</b>	<b>562,509</b>	<b>3,017,757</b>	<b>6,348,600</b>	<b>48%</b>	<b>2,790,608</b>
<b>8 Net Revenues Available to Fund Capital Expenditures</b>	<b>(4,857)</b>	<b>1,111,294</b>	<b>1,269,100</b>	<b>88%</b>	<b>981,802</b>
9 District Projects	(4,367)	(57,391)	(472,800)	12%	(41,709)
10 CIP Projects	-	(123,159)	(1,695,300)	7%	-
11 Repairs & Replacement	(2,358)	(119,549)	(819,800)	15%	(108,316)
12 Capital Outlay	(673)	(53,693)	(800,000)	7%	(132,503)
<b>Sub-Total: Net Debt Proceeds / Capital</b>	<b>(7,398)</b>	<b>(353,793)</b>	<b>(3,787,900)</b>	<b>9%</b>	<b>(282,528)</b>
13 Transfers in from Special Revenue Fund	11,538	79,614	159,300	50%	77,236
<b>14 Increase (Decrease) in Fund Balance</b>	<b>\$ (717)</b>	<b>\$ 837,116</b>	<b>\$ (2,359,500)</b>		<b>\$ 776,510</b>

*No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*



**Twentynine Palms Water District**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending December 31, 2024**  
**(Unaudited)**

	Dec-24	YTD	Budget	YTD 50%
<b>1 Operating Revenues</b>				
2 Water Sales (Volumetric)	\$ 289,655	\$ 2,392,908	\$ 4,296,900	56%
3 Readiness-To-Serve (Fixed)	159,744	960,115	1,999,100	48%
4 Other Operating Revenue	23,364	153,353	293,400	52%
5 Bad Debt Expense	-	-	(39,900)	0%
<b>6 Total Operating Revenues</b>	<b>472,763</b>	<b>3,506,376</b>	<b>6,549,500</b>	<b>54%</b>
<b>7 Non-Operating Revenues</b>				
8 Capital Impact Fees	6,440	64,404	75,000	86%
9 Water Availability Assessment	49,333	296,000	592,000	50%
10 Interest Revenue	27,161	235,260	345,300	68%
11 Other Penalties	1,272	20,937	25,900	81%
12 Reimbursed Expenses	63	3,817	20,000	19%
13 Miscellaneous Non-Op Revenue	620	2,257	10,000	23%
<b>14 Total Non-Operating Revenues</b>	<b>84,889</b>	<b>622,675</b>	<b>1,068,200</b>	<b>58%</b>
<b>15 Total Revenues</b>	<b>557,652</b>	<b>4,129,051</b>	<b>7,617,700</b>	<b>54%</b>
<b>16 Operating Expenditures</b>				
<b>17 Source of Supply</b>				
18 Labor & Benefits	1,247	4,880	9,100	54%
19 Direct Expenses	72,445	262,142	540,100	49%
<b>20 Total Source of Supply</b>	<b>73,692</b>	<b>267,022</b>	<b>549,200</b>	<b>49%</b>
<b>21 Pumping</b>				
22 Labor & Benefits	145	1,316	5,000	26%
23 Direct Expenses	37,813	100,170	196,700	51%
<b>24 Total Pumping</b>	<b>37,958</b>	<b>101,487</b>	<b>201,700</b>	<b>50%</b>
<b>25 Transmission &amp; Distribution</b>				
26 Labor & Benefits	115,631	691,836	1,533,500	45%
27 Direct Expenses	49,864	259,333	459,500	56%
<b>28 Total Transmission &amp; Distribution</b>	<b>165,495</b>	<b>951,169</b>	<b>1,993,000</b>	<b>48%</b>
<b>29 Treatment Wells</b>				
30 Labor & Benefits	8,899	69,851	95,600	73%
31 Direct Expenses	3,819	20,651	51,500	40%
<b>32 Total Treatment Wells</b>	<b>12,718</b>	<b>90,502</b>	<b>147,100</b>	<b>62%</b>
<b>33 Treatment Facility</b>				
34 Labor & Benefits	15,300	131,049	242,400	54%
35 Direct Expenses	34,274	233,058	471,000	49%
<b>36 Total Treatment Facility</b>	<b>49,575</b>	<b>364,107</b>	<b>713,400</b>	<b>51%</b>
<b>37 Customer Accounts</b>				
38 Labor & Benefits	26,739	151,504	342,200	44%
39 Direct Expenses	1,300	44,575	99,700	45%
<b>40 Total Customer Accounts</b>	<b>\$ 28,039</b>	<b>\$ 196,079</b>	<b>\$ 441,900</b>	<b>44%</b>

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**Twentynine Palms Water District**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending December 31, 2024**  
**(Unaudited)**

	Dec-24	YTD	Budget	YTD 50%
41 <b>General &amp; Administration</b>				
42 Labor & Benefits	\$ 51,832	\$ 283,902	\$ 564,800	50%
43 Outside Services	57,730	287,714	527,900	55%
44 Direct Expenses	25,230	170,487	383,200	44%
45 <b>Total General &amp; Administration</b>	<b>134,791</b>	<b>742,102</b>	<b>1,475,900</b>	<b>50%</b>
46 <b>Payouts &amp; Retiree Medical</b>				
47 Vacation / Sick Payouts	34,177	34,177	100,100	34%
48 Retiree Medical	1,561	8,556	23,000	37%
49 <b>Total Payouts &amp; Retiree Medical</b>	<b>35,738</b>	<b>42,733</b>	<b>123,100</b>	<b>35%</b>
50 <b>Board of Directors</b>				
51 Director Fees	1,510	6,133	15,000	41%
52 Direct Expenses	52	2,277	10,500	22%
53 <b>Total Board of Directors</b>	<b>1,562</b>	<b>8,410</b>	<b>25,500</b>	<b>33%</b>
54 <b>Total Operating Expenditures</b>	<b>539,593</b>	<b>2,759,210</b>	<b>5,670,800</b>	<b>49%</b>
55 <b>Non-Operating Expenditures</b>				
56 <b>Debt Service</b>				
57 Debt Principal Payments	-	105,544	214,100	49%
58 Interest Expense	-	15,506	29,400	53%
59 <b>Total Debt Service</b>	<b>-</b>	<b>121,050</b>	<b>243,500</b>	<b>50%</b>
60 CalPERS UAL Payment (Required)	22,916	137,497	275,000	50%
61 Pension & OPEB Trust Contributions	-	-	159,300	0%
62 <b>Total Non-Operating Expenditures</b>	<b>22,916</b>	<b>258,547</b>	<b>677,800</b>	<b>38%</b>
63 <b>Total Expenditures</b>	<b>562,509</b>	<b>3,017,757</b>	<b>6,348,600</b>	<b>48%</b>
64 <b>Net Revenues Before Capital Program</b>	<b>(4,857)</b>	<b>1,111,294</b>	<b>1,269,100</b>	<b>88%</b>

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**Twentynine Palms Water District**  
**Special Revenue Fund**  
**For the Period Ending December 31**  
**, 2024**

**(Unaudited)**

	<b>Dec-24</b>	<b>YTD</b>	<b>Budget</b>	<b>YTD 50%</b>
1 Tower Revenues	\$ 11,538	\$ 79,614	\$ 159,300	50%
2 Less Transfers Out To Water	(11,538)	(79,614)	(159,300)	50%
<b>Ending Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

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**Twentynine Palms Water District**  
**Carryover CIP/Current CIP and R&M/Capital Outlay**  
**For the Period Ending December 31, 2024**  
**(Unaudited)**

	<b>Budget</b>	<b>Current Year</b>	<b>Remaining</b>
	<b>FY 24/25</b>	<b>Expenditures</b>	<b>Under /</b>
			<b>(Over) Budget</b>
<b>1 District Projects</b>			
2 Treatment Feasibility & Exploration Costs	\$ 49,600	\$ 44,429	\$ 5,171
3 Salt Nutrient Monitoring Wells/Sampling	42,600	2,460	40,140
4 USGS Study/Feasibility Study	100,000	-	100,000
5 Centralized Sewer Plan/Groundwater Analysis	75,000	3,869	71,131
6 Master Plan Updates	65,000	-	65,000
7 Campbell Reservoir Land Acquisition	32,100	-	32,100
8 Standard Drawings Update	13,500	1,434	12,066
9 Asset Management Plan	20,000	-	20,000
10 GW Mgmt. Plan & Urban Water Mgmt. Plan	75,000	5,200	69,800
<b>11 Total District Projects</b>	<b>472,800</b>	<b>57,391</b>	<b>415,409</b>
<b>12 Capital Improvement Plan</b>			
13 Chromium VI and Flouride for Well 11B	1,300,000	-	1,300,000
14 Water Reservoir at Treatment Plant	395,300	123,159	272,141
<b>15 Capital Improvement Plan</b>	<b>1,695,300</b>	<b>123,159</b>	<b>1,572,141</b>
<b>16 Repairs, Rehabilitation, &amp; Maintenance</b>			
17 Distribution SCADA System	195,100	3,840	191,260
18 Emergency Repairs, Unspecified	134,700	105,550	29,150
19 Campbell Reservoir Road Paving/Seal Coating	50,000	-	50,000
20 Treatment Plant Concrete	50,000	9,400	40,600
21 Repiping/Distribution System Upgrades	100,000	-	100,000
22 Cactus Booster Station	100,000	-	100,000
23 Reservoir Recoating/Cathodic Protection	20,000	-	20,000
24 Valve/CLA-Valve Replacement	100,000	-	100,000
25 Leer Booster (LHMP Generator)	40,000	-	40,000
26 Donnell Reservoir Altitude Valve	30,000	759	29,241
<b>27 Total Repairs &amp; Maintenance</b>	<b>819,800</b>	<b>119,549</b>	<b>700,251</b>
<b>28 Capital Outlay</b>			
29 Vehicle/Equipment Replacements*	370,000	18,448	351,552
30 Electric Vehicle Station	75,000	-	75,000
31 Computer/Technology Replacements	100,000	15,445	84,555
32 Geographic Information System (GIS)	50,000	19,800	30,200
33 Administrative Building/Office Remodel	75,000	-	75,000
34 Energy Efficiency Projects	30,000	-	30,000
35 Parking Lot Seal/Paving	100,000	-	100,000
<b>36 Total Capital Outlay</b>	<b>800,000</b>	<b>53,693</b>	<b>746,307</b>
<b>37 Grand Total</b>	<b>\$ 3,787,900</b>	<b>\$ 353,793</b>	<b>\$ 3,434,107</b>

\*Includes PY Carryover of \$150K for totaled vehicle

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**9.4**

**NO  
MATERIAL  
PROVIDED**