

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

November 20, 2024 / 4:00 P.M.

Call to Order and Roll Call

Vice President Bob Coghill called the Board meeting to order at 4:00 p.m. Those responding to roll call were Michael Arthur, Bob Coghill, Carol Giannini, Randy Leazer, and Amy Woods. Also present were General Manager Matt Shragge, Maintenance Superintendent Mike Minatrea, Treatment/Production Superintendent Robert Shelton, Financial Consultant Scott Nelsen, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Rochelle Bowe led the pledge.

Additions/Deletions to the Agenda

Agenda Item #5 Discussion of Health Benefits for the Board of Directors will be tabled to a later date when the new Board member takes seat, filling Director Giannini's vacancy.

Public Comments

None

1. Consider Resolution 24-06 Application to LAFCO of San Bernardino County for the Annexation of Certain Territory to Said District

Staff recommends approving the application to initiate the proceedings for the annexation of parcel #0634-121-15 to the Twentynine Palms Water District.

Director Arthur made a motion to approve application to LAFCO of San Bernardino County for the annexation of certain territory to said District, seconded by Director Giannini, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Leazer, Woods, and Giannini
Noes: None
Abstain: None
Absent: None

2. Review Proposals and Award Bid to Purchase a 2025 Ford F-550 4x4 Truck

Staff recommends accepting the bid from Fiesta Ford.

Director Woods made a motion to award the bid to Fiesta Ford in the amount of \$83,286.24 for a Ford F-550 4x4 truck, seconded by Director Giannini, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Leazer, Woods, and Giannini
Noes: None
Abstain: None
Absent: None

3. Review Proposals and Award Bid to Purchase Stationary Emergency Generator at Desert Heights Reservoir and Booster Station Site

During budget discussions, and pointed out in the Local Hazard Mitigation Plan, a diesel generator was identified as critical equipment in emergency situations at the Desert Heights reservoir and booster station site, to ensure normal operation of District infrastructure. Staff recommends accepting the bid from Hi-Desert Industrial Electric in the amount of \$39,300.00 for a new Generac 80 kW diesel generator.

Director Woods made a motion to award the bid to Hi-Desert Industrial Electric in the amount of \$39,300.00 for a Generac 80 kW generator, seconded by Director Arthur, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Leazer, Woods, and Giannini
Noes: None
Abstain: None
Absent: None

4. Review Proposals and Award Bid to Purchase Stationary Emergency Generator at Cactus Booster Station Site

During budget discussions, and noted in the Local Hazard Mitigation Plan, a diesel generator was identified as critical equipment in emergency situations to ensure normal operation of District infrastructure at the Cactus booster station site. Staff recommends accepting the bid from Hi-Desert Industrial Electric in the amount of \$70,995.00 for a new Generac 200 kW diesel generator.

Director Arthur made a motion to award the bid to Hi-Desert Industrial Electric in the amount of \$70,995.00 for a Generac 200 kW diesel generator, seconded by Director Leazer, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Leazer, Woods, and Giannini
Noes: None
Abstain: None
Absent: None

5. Discussion of a Health Insurance Feasibility Study for the Board of Directors

This item has been tabled until the vacancy left by Director Giannini is filled.

6. Adopting Resolution 24-07 Recognizing Carol Giannini for Public Service as a Director of Twentynine Palms Water District

Director Coghill made a motion to adopt Resolution 24-07 recognizing Carol Giannini for public service as a Director of Twentynine Palms Water District, seconded by Director Woods, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Leazer, and Woods
Noes: None
Abstain: Director Giannini
Absent: None

7. Consent Calendar

- Minutes of a Regular Meeting held on October 23, 2024
- Audit List

Director Leazer moved to approve the Minutes and Audit List, seconded by Director Arthur, and approved unanimously by all those present.

8. Items Removed from the Consent Calendar for Discussion or Separate Action

None

9. Management Reports

9.1 Maintenance

Mike reported that the District responded to 60 Underground Service Alerts, had 2 water main leaks, 5 water meter leaks, 1 service line leak, 9 fire hydrant repairs/maintenance, installed 4 new services, replaced 5 customer gate valves, performed 8 leak audits, painted 53 fire hydrants, performed 2 customer pressure checks, replaced 6 water meters, Tested and exercised emergency generators and sounded wells for October. 0 water waste

inquiries were received. 0 AMI/AMR meters were replaced. There was a total of 465 work orders that were processed during the month.

9.2 Water Quality

Robert reported water production was down 2.03% as compared to the same month in 2013. 40 routine and 15 special water samples were taken. All special samples tested negative for Colilert. All current wells meet the 2.0 mg/L standard fluoride variance set by the State Water Resource Control Board. All samples tested were below the variance.

9.3 Finance

Scott Nelsen reported on the September financials. Budget, at the end of September was at 25%, with revenue trending ahead at 29%. Total debt service is at 50%. Total expenses were at 23%.

9.4 General Manager

Matt reported that District staff is looking to shut down Well 11B due to higher levels of chromium 6. District staff is pouring concrete at the Treatment Plant. Cameron Turner, Ruben Arizaga, and Danielle McAndrew were recognized as new hires to the District. Matt thanked Director Giannini for her service and support of the District and staff.

10. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Arthur thanked Director Giannini for her mentorship and passion for the District.

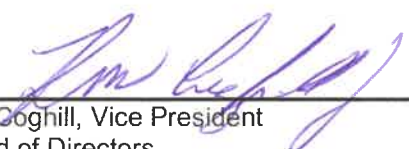
Director Woods expressed gratitude for Director Giannini showing her how to be a welcoming force and exemplifying what it looks like to be loyal to the community. She commended her unwavering support for District employees and how industrious she has been during her life.

Director Leazer congratulated Director Giannini on her retirement from the Board

Director Coghill thanked Director Giannini for her service and will miss her.

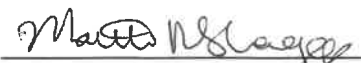
11. Adjournment

On motion by Director Woods, seconded by Director Giannini, and approved by the Board, the meeting was adjourned at: 4:38 p.m.



Bob Coghill, Vice President
Board of Directors

Attest:



Matthew Shragge, Board Secretary
Twentynine Palms Water District