

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

May 22, 2024 / 4:00 P.M.

AGENDA

This meeting may be viewed on the District's website at www.29palmswater.net
The Board reserves the right to discuss only or take action on any item on the agenda.

Next Resolution #24-03
Next Ordinance #104

Call to Order and Roll Call

Please make sure all cell phones are silenced.

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Presentation of Draft for Fiscal Year 2024/2025 Annual Budget
2. Consent Calendar
Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.
 - Minutes of the Regular Meeting held on April 24, 2024
 - Audit List
3. Items Removed from the Consent Calendar for Discussion or Separate Action
4. Management Reports
 - 4.1 Maintenance
 - 4.2 Water Quality
 - 4.3 Finance
 - 4.4 General Manager

5. Closed Session: Public Employee Performance Evaluation (Per Government Code § 54957)

Title: General Manager

6. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
7. Adjournment

Notice of agenda was posted on or before 4:00 p.m., May 17, 2024.

Matthew Shragge, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

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Twentynine Palms Water District

Budget Schedules & Line Items

FY 25 Proposed Budget

The District's fiscal year is July 1, 2024, to June 30, 2025

SCHEDULE A: PROPOSED BUDGET SUMMARY

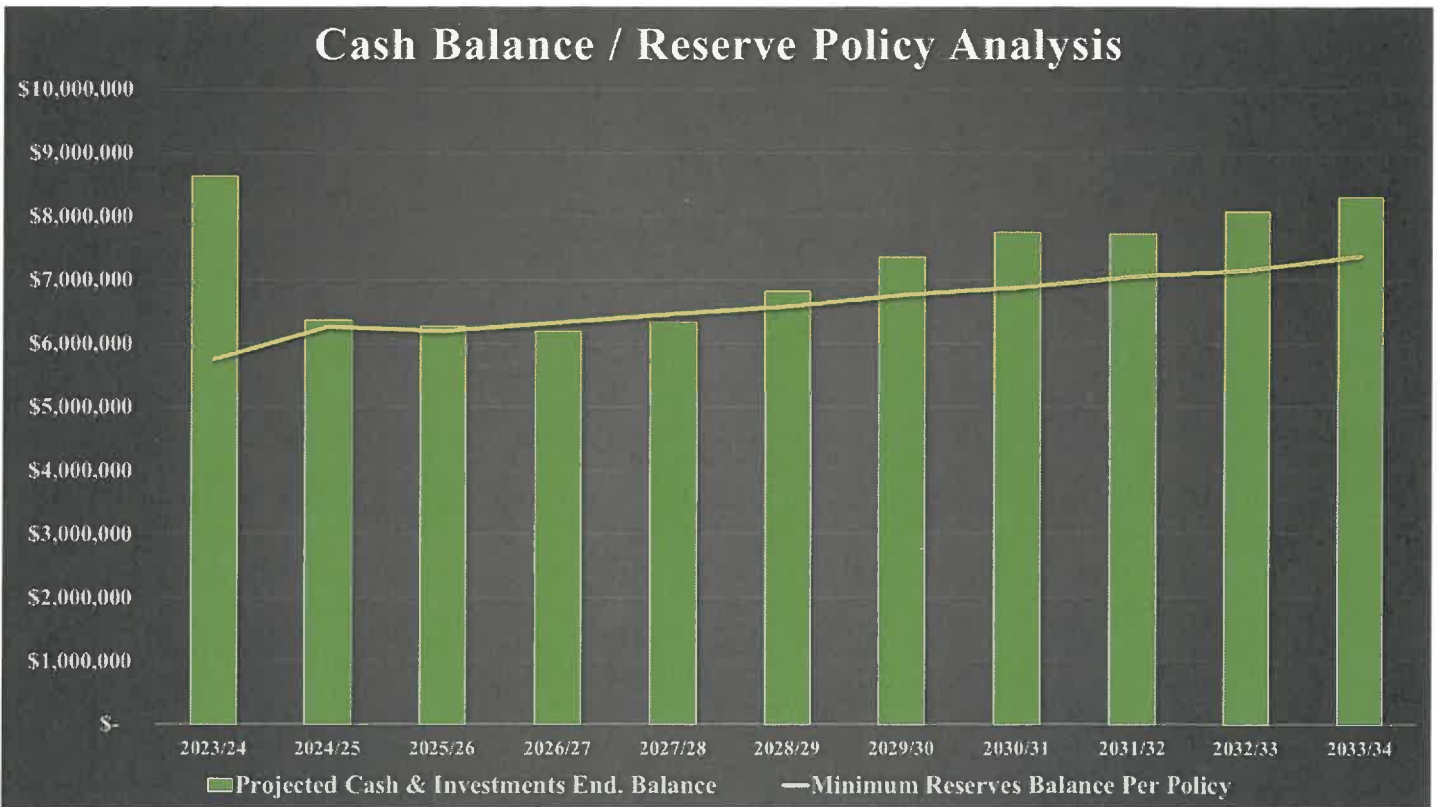
This schedule summarizes operating and non-operating revenues and expenses, debt service, and capital related expenditures. Line 8 measures the difference between revenues and expenses, which results in net revenues remaining to fund the District's Capital Improvement Program. The District is projected to have \$1,378,400 to fund Capital Projects.

Lines 9-12 outline the District's Capital Improvement Program (CIP) expenses by category. Line 13 provides a sub-total of total capital expenditures.

Line 14 projects the final increase or decrease in fund balance for the year. The amount fluctuates year to year, with some years that are positive and some negative, primarily as the District's Capital Improvement Program fluctuates.

Line 15 is the projected beginning cash balance as of 7/1/2024. This balance consists of all unrestricted cash balances held in the District's checking, LAIF, and CLASS investment accounts.

Line 16 shows the projected ending cash at the 6/30/2025. The cash figures shown here are estimates which are used to monitor District cash levels against target reserves levels. The District reserve policy includes a 180 day operating reserves and a capital reserve consisting of 6% of total District capital assets.



Twentynine Palms Water District

Budget Schedules & Line Items

FY 25 Proposed Budget

SCHEDULE B: PROPOSED BUDGET DETAIL

This Schedule outlines the budget for the District and will be used during fiscal year (FY) 25 for reporting monthly operating results to the Board.

Column (A) is the Adopted Budget for FY 24. Column (B) projects year-end balances for FY 24. These amounts are estimates; actual results will vary. Column (C) is the Proposed Budget for FY 25. Columns (D) and (E) display \$ and % differences from Projected FY 24 results to the FY 25 Proposed Budget.

REVENUES

Line 2 Water Sales (Volumetric) – Volumetric water sales include residential, commercial, construction water and Aqua Loader sales.

- FY 24 is projected to end the year slight above budget in Residential/Business Water due conservative consumption assumptions used in prior year budget. Revenues are budgeted for FY 25 with a 10% rate increase adopted for consumption after January 1, 2024, and another 10% rate increase expected for consumption after January 1, 2025. The FY 25 rate increase of 10% is the last one in the District's rate study period. Another rate study is planned to be performed in FY 25.

Line 3 Readiness-To-Serve (RTS) – RTS revenues represent the fixed charges to customers that vary by water meter size.

- FY 24 is projected to end in line with budget. RTS charges are budgeted just under \$2 million for FY 25. This amount assumes billing active meters only (in line with current practice) and anticipates a 10% rate increase effective January 1, 2025.
- **Billing Inactive Meters:** *Billing the RTS charge to inactive meters is common in most water agencies and is a Board policy decision that could be considered in the future. Additionally, many agencies bill the property owner for RTS charges when a renter moves out. The fixed costs of the Water District remain the same regardless of whether a property is rented or not, and therefore the fixed charged should be paid each month by either the renter or the property owner. This is another area of revenue that the Board could consider in the future.*

Line 4 Other Operating Revenues – Fees such as Late penalties, Meter Installation fees, New Account fees, Application fees, Credit Card Processing Fees, and Reconnection fees.

- FY 24 revenues are projected to end over budget due to new meter installations and more late fees than anticipated. These revenues are budgeted for conservatively due to their unpredictable nature. Meter Installation fees are budgeted conservatively at \$20K for FY 25 due to the unpredictably of growth. Late penalties and reconnection fees are budgeted based on a historical percentage of water bills.

Line 5 Bad Debt Expense – Estimated uncollectible customer account balances aged past 60 or 90 days.

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- Bad debt expense is estimated at 0.60% of annual operating revenues based on a 5-year historical average of uncollectible billings at fiscal year-end.

Line 8 Capital Impact Fees – Fees imposed on developers or homeowners for new development. FY 25 is budgeted with a conservative estimate based on 5-year historical activity.

Line 9 Water Availability Assessment – Annual property tax fees assessed to homeowners and paid to the District through the County of San Bernardino. FY 25 is budgeted in line with actual results from FY 24.

Line 10 Interest Revenue – Interest revenue is earned primarily on District investments in the State of California’s Local Agency Investment Fund (LAIF) and California Cooperative Liquid Asset Securities System (CLASS), and CDs held by Pacific Western Bank. Interest revenues are projected based on actual results from FY 24 with a 20% decrease due to assumed lower investment balances related to capital spending, and anticipated decline in interest rates.

Line 11 Other Penalties – Property tax penalties and fire related property collections from the County of San Bernardino. These revenues are difficult to predict and can vary substantially from year to year. Fire property tax revenues are not budgeted. FY 25 property tax penalties are budgeted in line with projected results for FY 24.

Line 12 Reimbursed Expenses – Billing customers or persons for reimbursements regarding damage to District property (typically fire hydrants/meters) as well as reimbursements for city well monitoring. Reimbursed Expenses are difficult to predict and are budgeted conservatively due to their unknown timing and frequency. Generally, these revenues reach a minimum of \$20,000 per year and are budgeted accordingly.

Line 13 Misc. Non-Operating Revenue – Revenue received from various sources such as grants, scrap sales of inventory, proceeds from the sale of assets and non-sufficient fund (NSF) charges. These revenues are difficult to predict and are budgeted conservatively because receipt of funds is uncertain. Generally, these revenues reach a minimum of \$10,000 per year and are budgeted accordingly.

EXPENSES

Lines 17-20 Source of Supply – Costs incurred pumping water from District aquifers into the water system.

- This category includes the allocation of labor, benefits, and other direct costs such as electricity used to operate well sites, field supplies, radio equipment, state/local permits and fees, and outside services. FY 24 Direct expenses are projected to end over budget due to increased electricity costs. In FY 25 Labor and benefits are anticipated to increase with assumptions discussed in Lines 46-47. Direct expenses are budgeted for a 6% increase in electricity costs and 4% inflation on other costs.

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Lines 21-24 Pumping – Costs incurred pumping water through the system to District reservoirs and to the customer.

- This category includes the allocation of labor, benefits, and other direct costs such as electricity used to operate booster stations, field supplies, and outside services. FY 24 Direct expenses are projected to end under budget due to less outside repairs than anticipated. Labor and benefits are anticipated to increase with assumptions discussed in Lines 46-47. Direct expenses are budgeted for a 10% increase in electricity costs and 4% inflation on other costs.

Lines 25-28 Transmission and Distribution – Costs to maintain assets in the District’s transmission and distribution system as well as other general operating (T&D) expenses.

- This category includes the allocation of labor, benefits, and other direct costs such as minor replacements to the distribution system (pipeline, meters, valves, etc.), vehicle repairs/fuel, uniforms, licenses and permits, engineering, small tools, and other operating expenses related to the distribution system. Labor and benefits are anticipated to increase with assumptions discussed in Lines 46-47.

Lines 29-32 Treatment Wells – Costs incurred for water treatment at District well sites.

- This category includes the allocation of labor, benefits, and other direct costs such as chemicals and lab testing. Labor and benefits are anticipated to increase with assumptions discussed in Lines 46-47. Direct expenses are budgeted for a 10% increase in chemicals and lab testing, plus an additional \$20K for triennial UCMR-5 sampling.

Lines 33-36 Treatment Facility – Costs to treat water at the fluoride removal plant and arsenic treatment.

- This category includes the cost of chemicals and supplies to treat water, costs to operate the treatment plant, permit fees, and repairs and maintenance. Labor and benefits are anticipated to increase with assumptions discussed in lines 46-47. Direct expenses are budgeted for a 10% increase in chemicals, plus an additional \$10K for forklift batteries. FY 24 Direct expenses are higher than FY 24 budget primarily due to increased chemical purchases.

Lines 37-40 Customer Accounts – Costs for automatic meter reading (AMI/AMR), meter system maintenance, customer service labor and benefits, and billing postage and supplies.

- Labor and benefits are anticipated to decrease due to vacancies that were budgeted at entry level range with assumptions discussed in lines 46-47.
- Direct expenses are budgeted for a 4% inflation increase.

Lines 41-45 Total General Administration – Costs related to District operations outside of functions and departments identified above.

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- **Line 42 Labor and Benefits** includes office staff and 50% of the General Manager's salary. These costs are anticipated to increase with assumptions discussed in lines 46-47. The District plans to maintain one staff member part-time as a retired annuitant to assist the District as needed.
- **Line 43 Outside Services** includes audit & accounting, legal, banking, and other professional fees. FY 25 is budgeted based on projected year-end balances with inflation increases. PY activity included additional legal expenses relating to MOU negotiations, which is budgeted every four years.
- **Line 44 Direct Expenses** includes costs to operate District headquarters, property and liability insurance, office supplies, postage, grant writing, staff training, water conservation, LAFCO annual fees, and other miscellaneous costs. This category is budgeted to increase 14% from projected FY 24 costs primarily due to higher electricity costs.
 - Most other expenses in this category are budgeted to remain consistent with prior year or may have modest increases due to inflation.
 - The budget for grant writing services is proposed at \$37,900, consistent with prior year budget. External grant writers are crucial in securing grant funding for District capital projects and help relieve pressure on the budget.

Line 46 Total District Labor (Informational) – Provides a summary of District-wide employee salaries and wages, including overtime. The budget for FY 25 is increasing due to the following:

- Merit increases averaging 3.43%
- A Cost-of-Living Adjustment (COLA) of 5.0%
- Addition of two new positions – one additional service worker and a new mechanic position
- Maintaining two staff members part-time as retired annuitants to assist with staffing transitions

Line 47 Total District Benefits (Informational) – Provides a summary of District-wide employee benefits including: CalPERS pension, social security and payroll taxes, group medical, dental, vision, life insurance, and worker's compensation. The budget for FY 25 is increasing due to the following:

- CalPERS contributions increasing in line with salaries explained in line 46
- Anticipated insurance increases of 5%

Lines 48-51 Payouts & Retiree Medical – Sick and vacation payouts for current District employees and medical benefits for anticipated retirees. Sick and vacation payouts can vary from year to year depending on employee time taken and available balances. Retiree medical is expected to increase due to four active retirees in FY 24.

Lines 52-55 Total Board of Directors – Costs related to the Board of Directors meetings, training, and travel. Directors' fees and Direct expenses are projected to end the year under budget due to lack of travel. FY 25 is budgeted for increased travel and training.

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Budget Schedules & Line Items

FY 25 Proposed Budget

Lines 58-61 Debt Service – Principal and interest payments for District debt. The District issued \$2 million in debt in May 2019 to fund the AMI/AMR capital project. This debt was issued for 10 years at 3.05% interest.

Line 62 CalPERS UAL Payment (Required) – Annual payment the District is required to send CalPERS to pay down the District’s Unfunded Accrued Liability (UAL). As of June 30, 2022 (the last valuation date provided by CalPERS), the District’s plan was determined to be 73.7% funded.

Lines 63-64 Transfers In Special Revenue Fund, Pension & Other Post Employments Benefits (OPEB) Trust Contribution – Cell Tower revenues are accounted for in the Special Revenue Fund and all funds received are transferred to the Water Fund, which is then used to fund the District pension trust account and/or OPEB trust accounts. Amounts budgeted for the trust accounts are planned to be held in LAIF or CLASS to earn interest until the trust accounts show at least six months of continuous positive growth.

Line 65 Election Expenses – Elections occur every two years and the next election is expected in November 2024.

Lines 69-72 Capital Related – See Schedule C for more detail.

Line 73 Increase/(Decrease) in Fund Balance - The amount the fund balance is budgeted to increase or decrease during the fiscal year and can vary from year to year, mainly due to planned Capital Improvement Project spending. The decrease in Fund Balance is primarily caused by the District’s Capital Improvement Plan, totaling \$3.639 million for FY 25.

SCHEDULE C: PERSONNEL COSTS

This schedule lists the detail of salaries and wages, paid leave, employee benefits, payroll taxes and worker’s compensation. Major assumptions include:

Line 2 Regular Salary and Overtime is increasing due to:

- Merit increases averaging 3.43%
- A Cost of Living Adjustment (COLA) of 5%
- Anticipated hiring of two employees:
 - One additional Service Worker I
 - One additional mechanic, to be hired six months ahead of current mechanic’s retirement
- Maintaining two staff members part-time as retired annuitants to assist with staffing transition

Line 3 Vacation and Sick Leave is budgeted for an estimate of paid time off employees will to be able to cash out during FY 24/25. Projected ending for FY 24 is over budget due to cash outs relating to employee retirements during FY 24.

Line 6 CalPERS Pension Payments rates are 16.51% of base salary for Classic members, and 7.87% for Public Employee Pension Reform Act (PEPRA) employees, which are generally employees hired after January 1, 2013. District employees contribute the full Employee Contribution.

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Budget Schedules & Line Items

FY 25 Proposed Budget

Line 7 Social Security and Payroll Taxes includes costs for FICA, Medicare, Employee Training Tax (ETT), and State Unemployment Insurance (SUI).

Line 8 Group Medical Insurance expenses are estimated to increase 5% per preliminary estimates from ACWA. In addition, two new employees are anticipated to be hired to fill vacant positions and are budgeted at the highest insurance premiums.

Line 9 Group Dental and Vision Insurance is estimated to increase by 5%. In addition, two new employees are anticipated to be hired to fill vacant positions and are budgeted at the highest insurance premiums.

Line 10 Group Life Insurance is estimated to increase by 5%. In addition, two new employees are anticipated to be hired to fill vacant positions and are budgeted at the highest insurance premiums.

Line 11 Worker's Compensation Insurance FY 24/25 is budgeted based on insurance rates applied to budgeted District salaries.

SCHEDULE D: PROPOSED BUDGET - CAPITAL PLAN

The schedule represents the following four categories of capital- related expenditures:

Lines 1-11 District Projects - General projects that do not involve capital construction or repairs and replacement.

Lines 12-16 Capital Improvement Plan - Plan for new capital improvements. These assets may be constructed or procured by the District.

Lines 17-34 Repairs, Rehabilitation & Maintenance - Costs to maintain and repair the District's assets and costs to replace existing assets.

Lines 35-43 Capital Outlay - District purchases such as vehicles, furniture, radios, and other fixed assets that are over the District's minimum capitalization policy of \$5,000.

SCHEDULE E: SPECIAL REVENUE FUND

This schedule outlines Special Revenue Fund activity which is used to account for telecommunication lease revenues. All cell tower lease revenues are budgeted to be transferred out of the Special Revenue Fund to be contributed to the Water District pension and/or OPEB (retiree health) trust accounts.



Twentynine Palms Water District

Proposed Budget Summary

Fiscal Year 2024/25

Schedule A

	A	B	C
	Adopted Budget 2023/24	Projected Year-End 2023/24	Proposed Budget 2024/25
1 Operating Revenues	\$ 5,831,500	\$ 5,965,400	\$ 6,549,500
2 Non-Operating Revenues	795,100	1,228,000	1,068,200
3 Total Revenues Available to Fund Operations & Capital	6,626,600	7,193,400	7,617,700
4 Operating Expenses	5,112,000	5,083,900	5,670,800
5 Non-Operating Expenses	221,900	221,900	325,000
6 Total Debt Service	243,500	243,500	243,500
7 Total Expenses & Debt Service	5,577,400	5,549,300	6,239,300
8 Net Revenues Available to Fund Capital Expenditures	1,049,200	1,644,100	1,378,400
9 District Projects	(504,900)	(94,800)	(472,800)
10 Capital Improvement Projects	(1,809,400)	(4,700)	(1,695,300)
11 Repairs & Replacement	(764,600)	(148,900)	(819,800)
12 Capital Outlay	(538,800)	(148,300)	(650,000)
13 Sub-Total: Capital	(3,617,700)	(396,700)	(3,637,900)
14 Increase (Decrease) in Fund Balance	\$ (2,568,500)	\$ 1,247,400	\$ (2,259,500)
15 Projected Cash & Investments Beg. Balance - 7/1/24			\$ 8,625,000
16 Projected Cash & Investments End. Balance - 6/30/25			\$ 6,365,500



Twentynine Palms Water District

Proposed Budget Detail

Fiscal Year 2024/25

Schedule B

	A	B	C	D	E
	Adopted Budget 2023/24	Projected Year-End 2023/24	Proposed Budget 2024/25	\$ Difference (C - B)	% Difference (D / B)
1 Operating Revenues					
2 Water Sales (Volumetric)	\$ 3,780,300	\$ 3,906,300	\$ 4,296,900	\$ 390,600	10%
3 Readiness-To-Serve (Fixed)	1,809,100	1,817,300	1,999,100	181,800	10%
4 Other Operating Revenue	282,300	281,000	293,400	12,400	4%
5 Bad Debt Expense	(40,200)	(39,200)	(39,900)	(700)	2%
6 Total Operating Revenues	5,831,500	5,965,400	6,549,500	584,100	10%
7 Non-Operating Revenues					
8 Capital Impact Fees	75,000	107,300	75,000	(32,300)	-30%
9 Water Availability Assessment	592,000	592,000	592,000	-	0%
10 Interest Revenue	92,500	431,600	345,300	(86,300)	-20%
11 Other Penalties	20,600	29,400	25,900	(3,500)	-12%
12 Reimbursed Expenses	5,000	46,200	20,000	(26,200)	-57%
13 Miscellaneous Non-Operating Revenue	10,000	21,500	10,000	(11,500)	-53%
14 Total Non-Operating Revenues	795,100	1,228,000	1,068,200	(159,800)	-13%
15 Total Revenues	6,626,600	7,193,400	7,617,700	424,300	6%
16 Operating Expenses					
17 Source of Supply					
18 Labor & Benefits	5,300	8,700	9,100	400	5%
19 Direct Expenses	477,000	495,300	540,100	44,800	9%
20 Total Source of Supply	482,300	504,000	549,200	45,200	9%
21 Pumping					
22 Labor & Benefits	1,400	4,700	5,000	300	6%
23 Direct Expenses	190,500	175,200	196,700	21,500	12%
24 Total Pumping	191,900	179,900	201,700	21,800	12%
25 Transmission & Distribution					
26 Labor & Benefits	1,321,900	1,309,800	1,533,500	223,700	17%
27 Direct Expenses	445,200	438,500	459,500	21,000	5%
28 Total Transmission & Distribution	1,767,100	1,748,300	1,993,000	244,700	14%
29 Treatment Wells					
30 Labor & Benefits	90,900	90,700	95,600	4,900	5%
31 Direct Expenses	46,400	30,000	51,500	21,500	72%
32 Total Treatment Wells	137,300	120,700	147,100	26,400	22%
33 Treatment Facility					
34 Labor & Benefits	196,300	230,200	242,400	12,200	5%
35 Direct Expenses	430,200	398,400	471,000	72,600	18%
36 Total Treatment Facility	626,500	628,600	713,400	84,800	13%
37 Customer Accounts					
38 Labor & Benefits	334,000	313,600	342,200	28,600	9%
39 Direct Expenses	83,300	95,900	99,700	3,800	4%
40 Total Customer Accounts	417,300	409,500	441,900	32,400	8%
41 General & Administration					
42 Labor & Benefits	543,900	541,600	564,800	23,200	4%



Twentynine Palms Water District

Proposed Budget Detail

Fiscal Year 2024/25

Schedule B

	A	B	C	D	E
	Adopted Budget 2023/24	Projected Year-End 2023/24	Proposed Budget 2024/25	\$ Difference (C - B)	% Difference (D / B)
43 Outside Services	435,000	473,600	527,900	54,300	11%
44 Direct Expenses	375,600	337,600	383,200	45,600	14%
45 Total General & Administration	1,354,500	1,352,800	1,475,900	123,100	9%
46 Total District Labor (Informational)	1,779,300	1,780,300	1,982,100	201,800	11%
47 Total District Benefits (Informational)	750,300	747,700	840,400	92,700	12%
48 Payouts & Retiree Medical					
49 Vacation / Sick Payouts	73,100	107,700	100,100	(7,600)	-7%
50 Retiree Medical	31,500	12,100	23,000	10,900	90%
51 Total Payouts & Retiree Medical	104,600	119,800	123,100	3,300	3%
52 Board of Directors					
53 Director Fees	15,000	12,600	15,000	2,400	19%
54 Direct Expenses	15,500	7,700	10,500	2,800	36%
55 Total Board of Directors	30,500	20,300	25,500	5,200	26%
56 Total Operating Expenses	5,112,000	5,083,900	5,670,800	586,900	12%
57 Non-Operating Expenses					
58 Debt Service					
59 Debt Principal Payments	207,700	207,700	214,100	6,400	3%
60 Interest Expense / Issuance Costs	35,800	35,800	29,400	(6,400)	-18%
61 Total Debt Service	243,500	243,500	243,500	-	0%
62 CalPERS UAL Payment (Required)	221,900	221,900	275,000	53,100	24%
63 Pension & OPEB Trust Contribution	154,500	154,600	159,300	4,700	3%
64 Transfers In - Special Revenue Fund	(154,500)	(154,600)	(159,300)	(4,700)	3%
65 Election Expense	-	-	50,000	50,000	100%
66 Total Non-Operating Expenses	465,400	465,400	568,500	103,100	22%
67 Total Expenses	5,577,400	5,549,300	6,239,300	690,000	12%
68 Net Revenues Available to Fund CIP	1,049,200	1,644,100	1,378,400	(265,700)	-16%
69 District Projects	(504,900)	(94,800)	(472,800)		
70 Capital Improvement Projects	(1,809,400)	(4,700)	(1,695,300)		
71 Repair, Rehabilitation, & Maintenance	(764,600)	(148,900)	(819,800)		
72 Capital Outlay	(538,800)	(148,300)	(650,000)		
73 Increase/(Decrease) In Fund Balance	\$ (2,568,500)	\$ 1,247,400	\$ (2,259,500)		



TwentyNine Palms Water District

Proposed Budget - Personnel

Fiscal Year 2024/25

Schedule C

	A	B	C	D	E
	Adopted Budget 2023/24	Projected Year-End 2023/24	Proposed Budget 2024/25	\$ Difference (C - B)	% Difference (D / B)
1 Salary and Wages					
2 Total Regular Salary and Overtime	\$ 1,779,300	\$ 1,780,300	\$ 1,982,100	\$ 201,800	11%
3 Vacation and Sick Leave	73,100	107,700	100,100	(7,600)	-7%
4 Total Salary and Wages	1,852,400	1,888,000	2,082,200	194,200	10%
5 Benefits/Taxes					
6 CalPERS Pension Payments	198,400	201,900	217,200	15,300	8%
7 Social Security & Payroll Taxes	145,200	147,700	160,300	12,600	9%
8 Group Medical Insurance	313,700	308,600	351,700	43,100	14%
9 Group Dental and Vision Insurance	23,200	21,400	23,200	1,800	8%
10 Group Life Insurance	6,000	5,800	6,400	600	10%
11 Worker's Compensation Insurance	63,800	62,300	81,600	19,300	31%
12 Total Employee Benefits	750,300	747,700	840,400	92,700	12%
13 Total Salary and Benefits	\$ 2,602,700	\$ 2,635,700	\$ 2,922,600	\$ 286,900	11%



Twentynine Palms Water District

Proposed Budget - Capital Plan

Fiscal Year 2024/25

Schedule D

	A	B	C	D	E = C+D	F	G
	Adopted Budget 2023/24	Projected Year-End 2023/24	Carryover Budget 2023/24	Budget Addition / (Deletion)	Proposed Budget 2024/25	Projected 2025/26	Projected 2026/27
1 District Projects							
2 Treatment Feasibility & Exploration Costs	\$ 67,100	\$ 17,500	\$ 49,600	\$ -	\$ 49,600	\$ -	\$ -
3 Salt Nutrient Monitoring Wells/Sampling	65,500	22,900	42,600	-	42,600	-	100,000
4 USGS Study/Feasibility Study	100,000	-	100,000	-	100,000	100,000	50,000
5 Centralized Sewer Plan/Groundwater Analysis	92,300	5,000	87,300	(12,300)	75,000	50,000	-
6 Master Plan Updates	100,000	35,000	65,000	-	65,000	-	-
7 Campbell Reservoir Land Acquisition	35,000	2,900	32,100	-	32,100	-	-
8 Standard Drawings Update	25,000	11,500	13,500	-	13,500	-	-
9 Asset Management Plan	20,000	-	20,000	-	20,000	-	-
10 GW Mgmt. Plan & Urban Water Mgmt. Plan	-	-	-	75,000	75,000	75,000	-
11 Total District Projects	504,900	94,800	410,100	62,700	472,800	225,000	150,000
12 Capital Improvement Plan							
13 Chromium VI and Flouride for Well 11B	1,300,000	-	1,300,000	-	1,300,000	-	-
14 Water Reservoir & Booster at Treatment Plant	400,000	4,700	395,300	-	395,300	1,000,000	-
15 AMI/AMR* (see footnote)	59,400	-	59,400	(59,400)	-	-	-
16 New Well	-	-	-	-	-	-	1,000,000
17 Total Capital Improvement Plan	1,759,400	4,700	1,754,700	(59,400)	1,695,300	1,000,000	1,000,000
18 Repairs, Rehabilitation, & Maintenance							
19 Distribution SCADA System	200,000	4,900	195,100	-	195,100	-	50,000
20 Emergency Repairs, Unspecified	150,000	15,300	134,700	-	134,700	140,100	145,700
21 Campbell Reservoir Road Paving/Seal Coating	89,600	-	89,600	(39,600)	50,000	-	20,000
22 Treatment Plant Concrete	50,000	-	50,000	-	50,000	-	-
23 Repiping/Distribution System Upgrades	75,000	50,400	24,600	75,400	100,000	104,000	108,200
24 Cactus Booster Station (LHMP Generator)	40,000	-	40,000	60,000	100,000	-	-
25 Plant 6 Electrical and Well Upgrade	25,000	-	25,000	(25,000)	-	50,000	-
26 Reservoir Recoating/Cathodic Protection	20,000	-	20,000	-	20,000	-	-
27 Large Meter Replacement Program	20,000	-	20,000	(20,000)	-	-	-
28 Stockwell Booster Station	20,000	-	20,000	(20,000)	-	-	-
29 Fluoride Plant Instrument Coating/SCADA	15,000	-	15,000	(15,000)	-	-	-
30 Lupine Booster Station	10,000	11,000	-	-	-	-	-
31 Valve/CLA-Valve Replacement	-	-	-	100,000	100,000	50,000	-
32 Leer Booster (LHMP Generator)	-	-	-	40,000	40,000	-	-
33 Donnell Reservoir Altitude Valve	-	-	-	30,000	30,000	-	-
34 Hansen Booster Station	50,000	67,300	-	-	-	-	-
35 Total Repairs & Maintenance	764,600	148,900	634,000	185,800	819,800	444,100	323,900
36 Capital Outlay							
37 Vehicle/Equipment Replacements	225,000	74,800	150,200	69,800	220,000	75,000	75,000
38 Computer/Technology Replacements	48,600	49,000	-	100,000	100,000	50,000	50,000
39 Geographic Information System (GIS)	25,200	14,700	10,500	39,500	50,000	-	-
40 Administrative Building/Office Remodel	60,000	-	60,000	15,000	75,000	-	25,000
41 Energy Efficiency Projects	30,000	-	30,000	-	30,000	-	-
42 Parking Lot Seal/Paving	50,000	-	50,000	50,000	100,000	-	-
43 Electric Vehicle Station	150,000	9,800	140,200	(65,200)	75,000	-	75,000
44 Total Capital Outlay	588,800	148,300	440,900	209,100	650,000	125,000	225,000
45 Grand Total	\$ 3,617,700	\$ 396,700	\$ 3,239,700	\$ 398,200	\$ 3,637,900	\$ 1,794,100	\$ 1,698,900



Twentynine Palms Water District
Proposed Budget - Special Revenue Fund
Fiscal Year 2024/25

Schedule E

	A	B	C
	Adopted Budget 2023/24	Projected Year-End 2023/24	Proposed Budget 2024/25
1 Tower Revenues	\$ 154,500	154,600	159,300
2 Less Transfers Out To Water	(154,500)	(154,600)	(159,300)
3 Ending Balance	\$ -	\$ -	\$ -

2

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

April 24, 2024 / 4:00 P.M.

Call to Order and Roll Call

President Carol Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were Michael Arthur, Bob Coghill, Carol Giannini, Randy Leazer, and Amy Woods. Also present were General Manager Matt Shragge and District Secretary Cindy Fowlkes. Maintenance Superintendent Mike Minatrea, Treatment/Production Superintendent Robert Shelton, and Financial Consultant Cindy Byerrum were absent.

Pledge of Allegiance

Kurt Schauppner led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Consideration to Accept Mainline Extension

Staff recommends accepting the Split Rock Avenue mainline extension installed by the Van Dyke Corporation. The contractor met the District's standards and specifications for the installation of the mainline extension.

Director Woods made a motion to accept the Split Rock Avenue mainline extension, seconded by Director Arthur, and approved unanimously.

2. Discussion of Annexation

The District is considering two annexation projects. One is a private land owner who has reached out to the District inquiring about annexation. All costs associated with the annexation would be at the land owner's expense. The second consideration is property the District owns outside of District boundaries. The process would begin with a resolution from the Board to LAFCO.

After discussion, the Board was in agreement to consider annexations into the District.

3. Discussion of Meter Cost Payment Plans

Fire suppression dictates the size of the meter. Costs can vary depending on the size of the meter and circumstances involved with the installation.

After discussion, the Board was not in favor of payment plans.

4. Consent Calendar

- Minutes of a Regular Meeting held on March 27, 2024
- Audit List

Director Leazer moved to approve the Minutes and Audit List, seconded by Director Arthur, and approved unanimously.

5. Items Removed from the Consent Calendar for Discussion or Separate Action

None

6. Management Reports

6.1 Maintenance
Matt reported that the District responded to 61 Underground Service Alerts, had 0 water main leaks, 1 water meter leak, 0 service line leaks, 2 fire hydrant repairs/maintenance, installed 0 new services, replaced 34 customer gate valves, performed 3 leak audits, painted 0 fire hydrants, performed 7 customer pressure checks, replaced 4 water meters, Tested and exercised emergency generators and sounded wells for March. 0 water waste inquiries were received. 0 AMI/AMR meters were replaced. There was a total of 610 work orders that were processed during the month.

6.2 Water Quality
Matt reported water production was down 29.61% as compared to the same month in 2013. 40 routine and 10 special water samples were taken. All special samples tested negative for Colilert. All current wells meet the 2.0 mg/L standard fluoride variance set by the State Water Resource Control Board. All samples tested were below the variance.

6.3 Finance
Matt reported the budget is at 67% of the year. Revenues are at 73% with expenditures at 67%.

6.4 General Manager
Matt reported the Ditch Witch vacuum excavator has been delivered. The stolen generator has been repaired, at an approximate cost of \$30,000, and is here at the District. On Friday, Albert A. Webb Associates will walk the redundant reservoir project site. Matt was in Sacramento on April 17th, when the State Water Resource Control Board adopted a 10 parts per billion mcl for chromium 6. Matt spoke to the lack of funding available to meet the new standard and the compliance period for the new mcl.

7. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
None

8. Adjournment
On motion by Director Arthur, seconded by Director Coghill, and approved by the Board, the meeting was adjourned at: 4:39 p.m.

Carol Giannini, President
Board of Directors

Attest:

Matthew Shragge, Board Secretary
Twentynine Palms Water District

Twentynine Palms Water District

Check Date Range: 4/1/2024 thru 4/30/2024

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
88396	04/10/2024	ACWA/JPIA	30,789.75	452.21	100-310-0000-5142	Health Benefits May 2024
				1,629.85	100-310-0000-5141	Health Benefits May 2024
				1,872.01	100-310-0000-5144	Health Benefits May 2024
				26,835.68	100-310-0000-5140	Health Benefits May 2024
44200	04/10/2024	Customer Refund	208.83	110.72	100-000-0000-2000	Refund Check 015217-002, 5546 Cahuilla Avenue
				98.11	100-000-0000-2000	Refund Check 015217-002, 5546 Cahuilla Avenue
22101	04/10/2024	Air Resources Board - PERP Renewal	735.00	735.00	100-130-0000-5303	Portable Equipment Registration Unit 68
44204	04/10/2024	Customer Refund	83.47	41.74	100-000-0000-2000	Refund Check 030411-000, 73562 Desert Trail Drive
				41.73	100-000-0000-2000	Refund Check 030411-000, 73562 Desert Trail Drive
44206	04/10/2024	Customer Refund	56.78	28.39	100-000-0000-2000	Refund Check 027657-000, 5677 Cahuilla Avenue
				28.39	100-000-0000-2000	Refund Check 027657-000, 5677 Cahuilla Avenue
22104	04/10/2024	Autozone Inc.	15.07	15.07	100-130-0000-5222	Veh. #74-Cabin Air Filter.
44210	04/10/2024	Customer Refund	120.00	50.00	100-130-0000-5330	D1 Test Reimbursement
				70.00	100-130-0000-5242	D1 Certificate Reimbursement
44212	04/10/2024	Customer Refund	312.29	227.29	100-130-0000-5226	Safety Boot reimbursement
				85.00	100-130-0000-5242	T1 Application/Cert fee reimbursement
44214	04/10/2024	Customer Refund	45.11	22.55	100-000-0000-2000	Refund Check 017402-000, 73261 Sunnyside Drive
				22.56	100-000-0000-2000	Refund Check 017402-000, 73261 Sunnyside Drive
44216	04/10/2024	Best Best & Krieger	539.20	269.60	100-600-0000-5403	Professional Services Mar 2024
				269.60	100-600-0000-5403	Professional Services Mar 2024
44218	04/10/2024	Beyond Software Solutions	2,755.00	1,000.00	100-600-0000-5406	IT Consulting
				1,755.00	100-600-0000-5406	IT Consulting
44220	04/10/2024	Customer Refund	167.02	83.51	100-000-0000-2000	Refund Check 028974-000, 72040 El Paseo Drive
				83.51	100-000-0000-2000	Refund Check 028974-000, 72040 El Paseo Drive
44222	04/10/2024	Customer Refund	52.63	26.32	100-000-0000-2000	Refund Check 022015-003, 6481 Palm View Avenue
				26.31	100-000-0000-2000	Refund Check 022015-003, 6481 Palm View Avenue
88448	04/10/2024	Builders Supply - 29 Palms	130.73	27.83	100-130-0000-5220	Propane Refill 7 Gallon
				47.36	100-130-0000-5220	Double Sided Tape
				21.96	100-130-0000-5220	Doug Fir/Larch 2x6x20 #2
				33.58	100-130-0000-5220	Rust_Oleum Paint

Twentynine Palms Water District

Check Date Range: 4/1/2024 thru 4/30/2024

44226	04/10/2024	Burrtec Waste & Recycling Svcs	274.14	82.67	100-150-0000-5406	Amboy
				191.47	100-600-0000-5406	Hatch
44228	04/10/2024	Customer Refund	173.47	86.73	100-000-0000-2000	Refund Check 030237-000, 5985 Mariposa Avenue
				86.74	100-000-0000-2000	Refund Check 030237-000, 5985 Mariposa Avenue
22115	04/10/2024	Clinical Lab of San Bern.	1,034.00	1,034.00	100-140-0000-5405	Water Samples
44232	04/10/2024	Customer Refund	120.18	71.13	100-000-0000-2000	Refund Check 021672-000, 5657 Cahuilla Avenue
				49.05	100-000-0000-2000	Refund Check 021672-000, 5657 Cahuilla Avenue
44234	04/10/2024	Customer Refund	147.95	73.97	100-000-0000-2000	Refund Check 028623-000, 6228 Chia Avenue
				73.98	100-000-0000-2000	Refund Check 028623-000, 6228 Chia Avenue
22118	04/10/2024	Customer Refund	47.03	47.03	100-000-0000-2000	Refund Check 017219-002, 6538 Pine Avenue
199071	04/10/2024	Desert Ace Hardware	487.03	58.55	100-130-0000-5220	Fasteners
				62.11	100-130-0000-5220	3 IN1 Oil 40 oz = 4.61 .Step Drill Bits#8 = 53.00
				9.78	100-130-0000-5220	Sand Paper
				179.80	100-130-0000-5220	Torch Kit.Misc PVC Parts.
				21.01	100-130-0000-5220	Shop Supplies-Drill Bits.
				8.01	100-130-0000-5220	Spray Paint
				72.13	100-130-0000-5220	Hex W self Drill Screws
				22.03	100-130-0000-5220	Hex W Self-Drill Screws
				53.61	100-130-0000-5220	Stain MINWAX
44240	04/10/2024	Customer Refund	99.06	56.56	100-000-0000-2000	Refund Check 010208-000, 74027 White Sands Drive
				42.50	100-000-0000-2000	Refund Check 010208-000, 74027 White Sands Drive
44242	04/10/2024	Customer Refund	176.84	88.42	100-000-0000-2000	Refund Check 028326-000, 6317 Alfalfa Avenue
				88.42	100-000-0000-2000	Refund Check 028326-000, 6317 Alfalfa Avenue
22122	04/10/2024	Gold Mountain California News Media, Inc.	204.80	204.80	100-600-0000-5409	Employment legal advertising
66369	04/10/2024	Customer Refund	72.85	50.00	100-000-0000-2000	Refund Check 026879-000, 5478 Daisy Avenue
				11.42	100-000-0000-2000	Refund Check 026879-000, 5478 Daisy Avenue
				11.43	100-000-0000-2000	Refund Check 026879-000, 5478 Daisy Avenue
44248	04/10/2024	Hemet Valley Tool & Supply	52.90	31.20	100-130-0000-5220	Item #49-Vibe. Insulator.
				21.70	100-130-0000-5220	Item #49-Vibe. Insulator.
66375	04/10/2024	Home Depot Credit Services	710.67	56.51	100-130-0000-5220	Charges
				421.92	100-130-0000-5228	Charges
				232.24	100-130-0000-5222	Charges

Twentynine Palms Water District

Check Date Range: 4/1/2024 thru 4/30/2024

44252	04/10/2024	Customer Refund	178.74	89.37	100-000-0000-2000	Refund Check 030254-000, 70025 <u>Winters Road</u>
				89.37	100-000-0000-2000	Refund Check 030254-000, 70025 <u>Winters Road</u>
66381	04/10/2024	Customer Refund	98.26	24.13	100-000-0000-2000	Refund Check 007230-000, 70923 <u>Ramona Drive</u>
				24.13	100-000-0000-2000	Refund Check 007230-000, 70923 <u>Ramona Drive</u>
				50.00	100-000-0000-2000	Refund Check 007230-000, 70923 <u>Ramona Drive</u>
44256	04/10/2024	Customer Refund	152.10	76.05	100-000-0000-2000	Refund Check 030417-000, 924 Shoshone <u>Valley</u>
				76.05	100-000-0000-2000	Refund Check 030417-000, 924 Shoshone <u>Valley</u>
44258	04/10/2024	Customer Refund	10.41	5.21	100-000-0000-2000	Refund Check 028388-001, 7007 Alpine <u>Avenue</u>
				5.20	100-000-0000-2000	Refund Check 028388-001, 7007 Alpine <u>Avenue</u>
110650	04/10/2024	Kennedy/Jenks Consultants	11,872.18	2,698.80	100-800-0000-6001	Professional Services through Mar 2024
				1,235.88	100-800-0000-6001	Professional Services through Mar 2024
				4,116.25	100-150-0000-5406	Professional Services through Mar 2024
				3,561.25	100-800-0000-6001	Professional Services through Mar 2024
				260.00	100-600-0000-5412	Professional Services through Mar 2024
44262	04/10/2024	Komatsu Forklift USA, LLC	778.36	333.62	100-130-0000-5407	Outside Repairs-T.P. Forklift servicing.
				444.74	100-130-0000-5407	Outside Repairs-T.P. Forklift charging <u>terminal repair.</u>
44264	04/10/2024	Customer Refund	18.22	9.11	100-000-0000-2000	Refund Check 007466-388, 5453 Cahuilla <u>Avenue</u>
				9.11	100-000-0000-2000	Refund Check 007466-388, 5453 Cahuilla <u>Avenue</u>
44266	04/10/2024	Customer Refund	189.77	94.89	100-000-0000-2000	Refund Check 015874-013, 6810 <u>Manzanita Avenue</u>
				94.88	100-000-0000-2000	Refund Check 015874-013, 6810 <u>Manzanita Avenue</u>
44268	04/10/2024	Customer Refund	36.62	18.31	100-000-0000-2000	Refund Check 022923-001, 5995 Encelia <u>Avenue</u>
				18.31	100-000-0000-2000	Refund Check 022923-001, 5995 Encelia <u>Avenue</u>
22135	04/10/2024	MM Internet, Inc.	143.69	143.69	100-600-0000-5203	04/01/2024 - 05/01/2024
44272	04/10/2024	Customer Refund	172.97	86.48	100-000-0000-2000	Refund Check 029267-002, 5734 <u>Wainwright Avenue</u>
				86.49	100-000-0000-2000	Refund Check 029267-002, 5734 <u>Wainwright Avenue</u>
44274	04/10/2024	Customer Refund	46.13	23.07	100-000-0000-2000	Refund Check 018007-000, 7769 Saladin <u>Avenue</u>
				23.06	100-000-0000-2000	Refund Check 018007-000, 7769 Saladin <u>Avenue</u>
22138	04/10/2024	NorthStar Chemical	9,501.36	9,501.36	100-150-0000-5211	Load Of Acid 3,200 Gallon NSF 60
487058	04/10/2024	Orange County Winwater Works	15,548.16	140.51	100-130-0000-5220	20X: 8 NONASB 1/16 150# RING GSK
				607.71	100-000-0000-1499	ANGLE METER 3/4 in COMP
				76.22	100-130-0000-5220	2" COPPER SWEAT COUPLING
				1,993.66	100-000-0000-1499	GATE VALVE 8 in FL X FL

Twentynine Palms Water District

Check Date Range: 4/1/2024 thru 4/30/2024

				714.90	100-130-0000-5220	6X: 511-0238-0238-5 2" 511 CPLG 2.38 X 2.38
				198.26	100-130-0000-5220	20X: 10 NONASB 1/16 150# RING GSK
				145.47	100-130-0000-5220	3/4" NEO METER GASKET 1/8
				326.97	100-000-0000-1499	ADAPTER BRASS 2 in CTS X FIP
				50.13	100-130-0000-5220	2" ROMAC 511 GASKET 8R211S0238
				445.42	100-000-0000-1499	CLAMP 7.46 X 25
				3,115.44	100-000-0000-1499	GATE VALVE 6 in FL X FL
				2,875.15	100-000-0000-1499	HYDRANT HEAD 6 HOLE CAST IRON (14040)
				1,232.19	100-000-0000-1499	CORP STOP 2 in MIP X MIP
				1,829.92	100-000-0000-1499	SADDLE A/C 6 in X 1 in BRONZE
				503.26	100-000-0000-1499	CLAMP 970 C
				16.81	100-130-0000-5220	2" 1/16" FF METER GASKET
				73.53	100-130-0000-5220	194678 FLAT SIDE GASKET FOR 6" H-615
				800.04	100-850-0000-6001	2X: 10"X 8" DI FLG CONC REDUCER
				17.71	100-130-0000-5220	2" 1/8" FF METER GASKET
				17.33	100-130-0000-5220	1 1/2" FF METER GASKET 1/8"
				10.08	100-130-0000-5220	2 DROP IN METER GASKET 1/8" THK
				357.45	100-130-0000-5220	511 - 0238 - 0238 - 5 2" 511 CPLG 2.38 X 2.38
177120	04/10/2024	O'Reilly Automotive Inc.	689.18	143.48	100-130-0000-5222	Veh. #85-Front Shocks.
				261.94	100-130-0000-5222	Veh. #9-Front Shocks and Rear Shocks.
				85.81	100-130-0000-5220	Shop Supplies-Cabin Air Filters.
				11.64	100-130-0000-5220	Shop Supplies-Air Chuck.
				10.76	100-130-0000-5222	Veh. #77-Key Fob Battery.
				37.65	100-130-0000-5222	Veh. #77-Lift Gate Switch.
				129.29	100-130-0000-5222	Veh. #12-Pintle Hook.
				8.61	100-130-0000-5220	Shop Supplies-Grease Fittings.
199269	04/10/2024	Palm Springs Motors Inc.	2,389.55	571.99	100-130-0000-5222	Veh. #90-Running Boards.
				146.71	100-130-0000-5222	Veh. #83-Supply Tank Hose Assem.
				1,133.85	100-130-0000-5407	Veh. #25-A/C Repair.
				571.72	100-130-0000-5222	Veh. #91-Running Boards.
				50.39	100-130-0000-5222	Veh. #29-Engine Oil Dipstick Tube.
				36.94	100-130-0000-5222	Veh. #25-Left Door Hinges.

Twentynine Palms Water District

Check Date Range: 4/1/2024 thru 4/30/2024

				92.00	100-130-0000-5222	Veh. #77-Shield w/Bolts.
				72.95	100-130-0000-5222	Veh. #77-Cover.
				(287.00)	100-130-0000-5222	C/M
110710	04/10/2024	Prudential Overall Supply	766.44	107.11	100-130-0000-5253	Uniforms
				100.02	100-130-0000-5253	Uniforms
				122.74	100-130-0000-5253	Uniforms
				150.72	100-130-0000-5253	Uniforms
				285.85	100-130-0000-5253	Uniforms
22143	04/10/2024	Radar Environmental	1,601.26	1,601.26	100-130-0000-5406	Outside Services-Hazardous Waste Disposal
22144	04/10/2024	Customer Refund	15.06	15.06	100-000-0000-2000	Refund Check 030592-000, 73741 Serrano Drive
22145	04/10/2024	Customer Refund	120.00	120.00	100-130-0000-5242	D1 Application/Certificate reimbursement
221460	04/10/2024	S.C.E.	39,549.20	683.48	100-120-0000-5201	Booster H1N, H2S
				19,486.54	100-110-0000-5201	Well TP-1
				1,157.74	100-600-0000-5201	Hatch
				1,212.74	100-110-0000-5201	Well 12
				2,836.34	100-110-0000-5201	Well 14
				4,380.22	100-110-0000-5201	Well 17
				1,753.76	100-150-0000-5201	Plant
				1,657.02	100-110-0000-5201	Well 16
				26.33	100-110-0000-5201	Michel's
				6,355.03	100-120-0000-5201	Booster TP-1
22147	04/10/2024	San Bernardino County	2.00	2.00	100-130-0000-5301	Monthly Assessor parcel map revisions April 2024
44296	04/10/2024	Customer Refund	124.67	62.34	100-000-0000-2000	Refund Check 029914-000, 7741 Utah Trail
				62.33	100-000-0000-2000	Refund Check 029914-000, 7741 Utah Trail
22149	04/10/2024	Satmodo LLC	164.26	164.26	100-600-0000-5203	Iridium Monthly Minute Plans
44300	04/10/2024	Customer Refund	39.56	19.78	100-000-0000-2000	Refund Check 028190-000, 5655 Daisy Avenue
				19.78	100-000-0000-2000	Refund Check 028190-000, 5655 Daisy Avenue
44302	04/10/2024	Customer Refund	41.99	21.00	100-000-0000-2000	Refund Check 026332-000, 5415 Cahuilla Avenue
				20.99	100-000-0000-2000	Refund Check 026332-000, 5415 Cahuilla Avenue
22152	04/10/2024	Spectrum Enterprise	1,235.00	1,235.00	100-600-0000-5203	La Luna
44306	04/10/2024	Springbrook Holding Company LLC	229.00	3,298.00	100-600-0000-5408	CivicPay Transaction Fee Mar 2024
				(3,069.00)	100-600-0000-5408	Credit Memo

Twentynine Palms Water District

Check Date Range: 4/1/2024 thru 4/30/2024

22154	04/10/2024	Bob Stephenson	250.00	250.00	100-610-0000-5350	Video Recording Board Meeting Mar02024
22155	04/10/2024	Customer Refund	48.21	48.21	100-000-0000-2000	Refund Check 028210-000, 3131 Shoshone Valley
22156	04/10/2024	Sturdivan Emergency Management Consulting	6,071.43	6,071.43	100-800-0000-6001	Update Hazard Mitigation Plan.
44314	04/10/2024	Customer Refund	190.99	95.50	100-000-0000-2000	Refund Check 030712-000, 6083 Chia Avenue
				95.49	100-000-0000-2000	Refund Check 030712-000, 6083 Chia Avenue
22158	04/10/2024	Terminix	198.00	198.00	100-600-0000-5406	Pest Control Services
44318	04/10/2024	Customer Refund	33.14	16.57	100-000-0000-2000	Refund Check 009803-248, 6666 Mariposa Avenue
				16.57	100-000-0000-2000	Refund Check 009803-248, 6666 Mariposa Avenue
44320	04/10/2024	Underground Service Alert	135.87	41.87	100-130-0000-5406	California State Fee for Regulatory Costs
				94.00	100-130-0000-5406	48 new ticket charges
66483	04/10/2024	Usa Blue Book	536.58	95.57	100-150-0000-5220	ph Electrode
				7.74	100-150-0000-5220	Glasses
				433.27	100-150-0000-5220	Hydrant Wrench, DPD 1000PK
22162	04/10/2024	USPS	320.00	320.00	100-600-0000-5406	Permit 39
44326	04/10/2024	Customer Refund	57.57	29.64	100-000-0000-2000	Refund Check 007780-000, 6371 Alfalfa Avenue
				27.93	100-000-0000-2000	Refund Check 007780-000, 6371 Alfalfa Avenue
44328	04/10/2024	Customer Refund	186.03	93.01	100-000-0000-2000	Refund Check 007465-004, 71647 Indian Trail
				93.02	100-000-0000-2000	Refund Check 007465-004, 71647 Indian Trail
44330	04/10/2024	Customer Refund	64.93	32.47	100-000-0000-2000	Refund Check 026042-000, 68397 Bellerue Road
				32.46	100-000-0000-2000	Refund Check 026042-000, 68397 Bellerue Road
44332	04/10/2024	WestAir Gases & Equipment, Inc.	40.00	19.70	100-130-0000-5220	Shop Supplies-Oxy/Acetylene.
				20.30	100-130-0000-5220	Shop Supplies-Oxy/Acetylene tank rental.
22167	04/10/2024	Western Pump, Inc.	676.27	676.27	100-130-0000-5406	Outside Services-Automotive lift inspection/certification.
88672	04/10/2024	Western Water Works	14,538.44	281.39	100-130-0000-5220	100-790-001 HYMAX SOCKET SET
				381.97	100-130-0000-5220	5X: SIMDMPD 1/4" COUPON RETAIN PLT DRILL
				13,711.19	100-850-0000-6001	1X: 90G-01BCPSVYKX-08 # 8" CLA VAL PRV 150# FLG EPOXY D/S X=STAT
				163.89	100-130-0000-5220	3X: SIMDMHS-4 7/8" HOLE SAW IRON & AC
44338	04/10/2024	Customer Refund	168.11	84.05	100-000-0000-2000	Refund Check 029402-000, 5569 Mariposa Avenue
				84.06	100-000-0000-2000	Refund Check 029402-000, 5569 Mariposa Avenue
44340	04/10/2024	Customer Refund	64.77	32.38	100-000-0000-2000	Refund Check 021629-001, 6637 Oasis Avenue #A
				32.39	100-000-0000-2000	Refund Check 021629-001, 6637 Oasis Avenue #A
44342	04/10/2024	Customer Refund	189.77	94.88	100-000-0000-2000	Refund Check 021629-003, 6637 Oasis Avenue #B

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				94.89	100-000-0000-2000	Refund Check 021629-003, 6637 Oasis Avenue #B
44344	04/10/2024	Customer Refund	170.73	85.36	100-000-0000-2000	Refund Check 021629-002, 73642 -48 Buena Vista Dr.
				85.37	100-000-0000-2000	Refund Check 021629-002, 73642 -48 Buena Vista Dr.
22173	04/10/2024	Customer Refund	84.99	84.99	100-130-0000-5226	Reimbursement Safety Boots
22174	04/12/2024	ESG Engineering, Inc.	4,179.10	4,179.10	100-825-0000-6001	Engineering Services
576550	04/12/2024	Pacific Western Bank	5,542.59	34.99	100-600-0000-5301	Charges
				16.15	100-600-0000-5303	Charges
				19.40	100-130-0000-5330	Charges
				217.60	100-130-0000-5220	Charges
				131.68	100-130-0000-5220	Charges
				217.47	100-130-0000-5228	Charges
				(35.40)	100-600-0000-5406	Charges
				547.88	100-130-0000-5226	Charges
				243.95	100-875-0000-6001	Charges
				13.78	100-130-0000-5220	Charges
				320.18	100-130-0000-5226	Charges
				45.62	100-130-0000-5220	Charges
				39.42	100-600-0000-5302	Charges
				5.00	100-600-0000-5406	Charges
				146.64	100-150-0000-5203	Charges
				98.63	100-130-0000-5220	Charges
				116.00	100-600-0000-5406	Charges
				20.97	100-600-0000-5301	Charges
				8.71	100-600-0000-5406	Charges
				91.53	100-130-0000-5330	Charges
				96.64	100-600-0000-5203	Charges
				100.00	100-130-0000-5242	Charges
				571.37	100-875-0000-6001	Charges
				759.38	100-875-0000-6001	Charges
				1,365.00	100-875-0000-6001	Charges
				350.00	100-130-0000-5330	Charges
22176	04/12/2024	S.C.E.	3,082.26	3,082.26	100-110-0000-5201	Well 1

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22177	04/15/2024	Banc of America Leasing	16,103.05	16,103.05	100-700-0000-5802	R53592
44356	04/24/2024	Jeff Arwick	1,180.00	995.00	100-150-0000-5220	Replace Emergency Lights At Treatment Plant. Trouble Shoot Flow
				185.00	100-150-0000-5220	Replace Damaged Flood Light Fixture At Treatment Plant Flag Pole
44358	04/24/2024	Customer Refund	150.38	75.19	100-000-0000-2000	Refund Check 030572-000, 6598 Mojave Avenue
				75.19	100-000-0000-2000	Refund Check 030572-000, 6598 Mojave Avenue
22180	04/24/2024	ACWA/JOINT POWERS INSURANCE AUTHORITY	15,171.43	15,171.43	100-310-0000-5161	Quarter - 3
44362	04/24/2024	Customer Refund	76.16	38.08	100-000-0000-2000	Refund Check 028777-000, 5384 Daisy Avenue
				38.08	100-000-0000-2000	Refund Check 028777-000, 5384 Daisy Avenue
22182	04/24/2024	Customer Refund	626.50	626.50	100-000-0000-2000	AR Refund
22183	04/24/2024	Ansafone Contact Centers	321.41	321.41	100-160-0000-5406	Answering Service
44368	04/24/2024	Customer Refund	168.42	84.21	100-000-0000-2000	Refund Check 029654-000, 6673 Oasis Avenue
				84.21	100-000-0000-2000	Refund Check 029654-000, 6673 Oasis Avenue
22185	04/24/2024	Autozone Inc.	59.12	59.12	100-130-0000-5222	Shop Supplies-Gear Oil and Permatex.
88744	04/24/2024	Avalon Urgent Care	782.00	291.00	100-600-0000-5406	Medical
				100.00	100-600-0000-5406	Medical
				100.00	100-600-0000-5406	Medical
				291.00	100-600-0000-5406	Medical
44374	04/24/2024	Customer Refund	113.73	56.86	100-000-0000-2000	Refund Check 030409-000, 5447 Daisy Avenue
				56.87	100-000-0000-2000	Refund Check 030409-000, 5447 Daisy Avenue
44376	04/24/2024	Customer Refund	186.23	93.12	100-000-0000-2000	Refund Check 029362-000, 73146 El Paseo Drive
				93.11	100-000-0000-2000	Refund Check 029362-000, 73146 El Paseo Drive
22189	04/24/2024	BEARCOM	905.98	905.98	100-130-0000-5222	Veh. #91-2 Way Radio Kit.
44380	04/24/2024	Customer Refund	122.56	61.28	100-000-0000-2000	Refund Check 030999-001, 6316 -18 Palm View Avenue
				61.28	100-000-0000-2000	Refund Check 030999-001, 6316 -18 Palm View Avenue
44382	04/24/2024	Customer Refund	122.56	61.28	100-000-0000-2000	Refund Check 030999-000, 74031 -33 Goroonio Drive
				61.28	100-000-0000-2000	Refund Check 030999-000, 74031 -33 Goroonio Drive
66576	04/24/2024	Builders Supply - 29 Palms	72.94	40.92	100-130-0000-5220	Ice Maker Filter
				23.68	100-130-0000-5220	Reciprocation Saw Blade 2PK
				8.34	100-130-0000-5220	Seal Tape
44386	04/24/2024	Customer Refund	40.27	20.14	100-000-0000-2000	Refund Check 028154-000, 6028 Abronia Avenue
				20.13	100-000-0000-2000	Refund Check 028154-000, 6028 Abronia Avenue
44388	04/24/2024	Customer Refund	188.85	94.43	100-000-0000-2000	Refund Check 008362-017, 69225 Cottonwood Drive

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				94.42	100-000-0000-2000	Refund Check 008362-017, 69225 <u>Cottonwood Drive</u>
22195	04/24/2024	Carbon Health Medical Group of California, P.C.	100.00	100.00	100-600-0000-5406	Drug Testing
22196	04/24/2024	Centurylink Business Services	12.70	12.70	100-600-0000-5203	Hatch
44394	04/24/2024	Customer Refund	20.90	10.45	100-000-0000-2000	Refund Check 009704-308, 6996 Elm <u>Avenue</u>
				10.45	100-000-0000-2000	Refund Check 009704-308, 6996 Elm <u>Avenue</u>
44396	04/24/2024	Customer Refund	46.78	23.39	100-000-0000-2000	Refund Check 009704-311, 6347 Mojave <u>Avenue</u>
				23.39	100-000-0000-2000	Refund Check 009704-311, 6347 Mojave <u>Avenue</u>
44398	04/24/2024	Customer Refund	180.06	90.03	100-000-0000-2000	Refund Check 030364-000, 72103 Juanita <u>Drive</u>
				90.03	100-000-0000-2000	Refund Check 030364-000, 72103 Juanita <u>Drive</u>
44400	04/24/2024	Clinical Lab of San Bern.	14,079.00	1,599.00	100-140-0000-5405	Water Samples Feb 2024
				12,480.00	100-800-0000-6001	Water Samples Feb 2024
44402	04/24/2024	Customer Refund	183.80	91.90	100-000-0000-2000	Refund Check 030021-000, 7012 Datura <u>Avenue</u>
				91.90	100-000-0000-2000	Refund Check 030021-000, 7012 Datura <u>Avenue</u>
44404	04/24/2024	Copy Center Plus, Inc.	149.69	44.61	100-130-0000-5220	Field Supplies
				105.08	100-600-0000-5302	Postage
44406	04/24/2024	Customer Refund	61.70	30.85	100-000-0000-2000	Refund Check 010590-003, 6264 Chia <u>Avenue</u>
				30.85	100-000-0000-2000	Refund Check 010590-003, 6264 Chia <u>Avenue</u>
44408	04/24/2024	Customer Refund	76.32	38.16	100-000-0000-2000	Refund Check 030029-000, 72938 <u>Manana Drive</u>
				38.16	100-000-0000-2000	Refund Check 030029-000, 72938 <u>Manana Drive</u>
133230	04/24/2024	Desert Ace Hardware	139.38	4.19	100-130-0000-5220	Coupling, 1.5
				35.49	100-130-0000-5220	#60 Quikrete Concrete Mix
				5.36	100-130-0000-5220	Key Blank
				7.61	100-130-0000-5220	Shop Supplies-Sanding Cloth.
				81.14	100-130-0000-5220	Trash Can 32 Gallon.
				5.59	100-130-0000-5220	Cap 2"
22206	04/24/2024	Desert Fire Extinguisher Co. Inc.	977.10	977.10	100-130-0000-5406	Annual Inspection/Certification of Fire Extinguishers.
44414	04/24/2024	Customer Refund	116.16	58.08	100-000-0000-2000	Refund Check 030316-000, 5479 Chia <u>Avenue</u>
				58.08	100-000-0000-2000	Refund Check 030316-000, 5479 Chia <u>Avenue</u>
44416	04/24/2024	Customer Refund	86.70	43.35	100-000-0000-2000	Refund Check 030419-000, 5925 Alpine <u>Avenue</u>
				43.35	100-000-0000-2000	Refund Check 030419-000, 5925 Alpine <u>Avenue</u>
22209	04/24/2024	Eide Bailly LLP	7,229.00	7,229.00	100-600-0000-5401	Consulting Services Retainer- February 2024
22210	04/24/2024	Ellison Systems Inc. Shonlet.Com	223.55	223.55	100-600-0000-5301	Office Supplies

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44422	04/24/2024	Customer Refund	37.64	18.82	100-000-0000-2000	Refund Check 026880-000, 6705 Ocotillo Avenue
				18.82	100-000-0000-2000	Refund Check 026880-000, 6705 Ocotillo Avenue
22212	04/24/2024	Franklin Truck Parts Inc.	2,990.69	2,990.69	100-130-0000-5222	Veh. #42-Brake Shoes, Brake Drums, Wheel Seals, Hardware Kits an Plant
22213	04/24/2024	Frontier Communications	189.09	189.09	100-150-0000-5203	
44428	04/24/2024	Customer Refund	144.55	72.28	100-000-0000-2000	Refund Check 028503-000, 567 Peffer Avenue
				72.27	100-000-0000-2000	Refund Check 028503-000, 567 Peffer Avenue
44430	04/24/2024	Customer Refund	166.60	83.30	100-000-0000-2000	Refund Check 030764-000, 6558 Juniper Avenue
				83.30	100-000-0000-2000	Refund Check 030764-000, 6558 Juniper Avenue
44432	04/24/2024	Grainger	932.25	118.14	100-150-0000-5220	Flow Control Valve
				814.11	100-150-0000-5220	Test Kit Arsenic Kit
44434	04/24/2024	Customer Refund	136.41	68.21	100-000-0000-2000	Refund Check 029545-000, 74824 Serrano Drive
				68.20	100-000-0000-2000	Refund Check 029545-000, 74824 Serrano Drive
44436	04/24/2024	Customer Refund	173.38	86.69	100-000-0000-2000	Refund Check 030796-000, 3830 Knoll Drive
				86.69	100-000-0000-2000	Refund Check 030796-000, 3830 Knoll Drive
44438	04/24/2024	Customer Refund	146.54	73.27	100-000-0000-2000	Refund Check 027047-000, 73506 Buena Vista Drive
				73.27	100-000-0000-2000	Refund Check 027047-000, 73506 Buena Vista Drive
44440	04/24/2024	Customer Refund	167.70	83.85	100-000-0000-2000	Refund Check 030312-000, 74417 Maricopa Avenue
				83.85	100-000-0000-2000	Refund Check 030312-000, 74417 Maricopa Avenue
22221	04/24/2024	Hi-Desert Medical Center	207.17	207.17	100-600-0000-5406	050945385
44444	04/24/2024	Customer Refund	88.28	44.14	100-000-0000-2000	Refund Check 030269-000, 6046 Aztec Avenue
				44.14	100-000-0000-2000	Refund Check 030269-000, 6046 Aztec Avenue
44446	04/24/2024	Customer Refund	39.35	19.67	100-000-0000-2000	Refund Check 025036-000, 4246 Meldora Avenue
				19.68	100-000-0000-2000	Refund Check 025036-000, 4246 Meldora Avenue
44448	04/24/2024	Customer Refund	183.70	91.85	100-000-0000-2000	Refund Check 028410-000, 6273 Lupine Avenue
				91.85	100-000-0000-2000	Refund Check 028410-000, 6273 Lupine Avenue
22225	04/24/2024	Kennedy/Jenks Consultants	2,295.00	2,295.00	100-800-0000-6001	Professional Services- March 2024
22226	04/24/2024	Inland Kenworth	157.53	157.53	100-130-0000-5222	Veh. #22-Dipstick Assembly.
44454	04/24/2024	Customer Refund	190.89	95.45	100-000-0000-2000	Refund Check 030721-000, 69166 Cleland Road
				95.44	100-000-0000-2000	Refund Check 030721-000, 69166 Cleland Road
44456	04/24/2024	Customer Refund	133.77	66.89	100-000-0000-2000	Refund Check 030721-001, 69247 Giant Rock Road
				66.88	100-000-0000-2000	Refund Check 030721-001, 69247 Giant Rock Road
44458	04/24/2024	Customer Refund	177.73	88.87	100-000-0000-2000	Refund Check 024186-006, 73527 29 Palms Hwy.

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				88.86	100-000-0000-2000	Refund Check 024186-006, 73527 29 Palms Hwy.
44460	04/24/2024	Customer Refund	182.49	91.25	100-000-0000-2000	Refund Check 024186-005, 73529 29 Palms Hwy.
				91.24	100-000-0000-2000	Refund Check 024186-005, 73529 29 Palms Hwy.
44462	04/24/2024	Customer Refund	2.40	1.20	100-000-0000-2000	Refund Check 027984-000, 6819 Ivanpah Avenue
				1.20	100-000-0000-2000	Refund Check 027984-000, 6819 Ivanpah Avenue
44464	04/24/2024	Customer Refund	156.57	78.28	100-000-0000-2000	Refund Check 029206-000, 71522 Sunflower Drive
				78.29	100-000-0000-2000	Refund Check 029206-000, 71522 Sunflower Drive
44466	04/24/2024	Customer Refund	167.40	83.70	100-000-0000-2000	Refund Check 028253-007, 7770 North Star Avenue
				83.70	100-000-0000-2000	Refund Check 028253-007, 7770 North Star Avenue
44468	04/24/2024	Customer Refund	175.10	87.55	100-000-0000-2000	Refund Check 028253-006, 72589 Sullivan Road
				87.55	100-000-0000-2000	Refund Check 028253-006, 72589 Sullivan Road
44470	04/24/2024	McMaster-Carr Supply Co.	149.70	21.17	100-130-0000-5220	316 Stainless Steel Stud Anchors For Samples Stations
				128.53	100-130-0000-5220	Marking Flags, Nails
44472	04/24/2024	Customer Refund	86.79	43.40	100-000-0000-2000	Refund Check 031220-000, 2870 Canyon Road
				43.39	100-000-0000-2000	Refund Check 031220-000, 2870 Canyon Road
88948	04/24/2024	Merit Oil	13,050.56	9,214.05	100-000-0000-1401	Regular 87 Octane Unleaded Gas
				27.00	100-000-0000-1401	\$27.00 Fuel Surcharge
				3,172.75	100-000-0000-1401	Diesel #2 Clear
				636.76	100-000-0000-1401	Regular 87 Octane Unleaded Gas
44476	04/24/2024	Customer Refund	58.09	29.05	100-000-0000-2000	Refund Check 023753-000, 75015 Baseline
				29.04	100-000-0000-2000	Refund Check 023753-000, 75015 Baseline
22239	04/24/2024	Minolta Business Systems	127.17	127.17	100-600-0000-5223	01/10/2024-01/09/2027
44480	04/24/2024	Customer Refund	15.32	7.66	100-000-0000-2000	Refund Check 022169-000, 72689 Granite Lane
				7.66	100-000-0000-2000	Refund Check 022169-000, 72689 Granite Lane
44482	04/24/2024	Austin Murphy	110.68	17.62	100-130-0000-5330	Travel Expense Reimbursement
				93.06	100-130-0000-5330	Travel Expense Reimbursement
22242	04/24/2024	Napa Auto Parts	7.87	7.87	100-130-0000-5222	Veh. #40-Ignition Keys.
44486	04/24/2024	Customer Refund	120.82	60.41	100-000-0000-2000	Refund Check 029934-000, 6879 Pine Springs Avenue
				60.41	100-000-0000-2000	Refund Check 029934-000, 6879 Pine Springs Avenue
289172	04/24/2024	Orange County Winwater Works	12,431.99	645.85	100-000-0000-1499	NIPPLE BRASS 2 X 12
				392.98	100-130-0000-5220	10" IN VICTALIC 77
				51.72	100-000-0000-1499	BOLT AND NUT SET 6 in- 8 in

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				127.14	100-000-0000-1499	BOLT AND NUT SET 10 in - 12 in
				897.51	100-130-0000-5220	10" X 5 - 7/8" FLG X VIC STL STL SPOOL CML/BARE
				832.37	100-000-0000-1499	ANGLE METER 1 in CTS COMP
				90.27	100-130-0000-5220	2 x: BITUMASTIC LOW VOC GALLON BITUMASTIC GALLON
				1,708.21	100-000-0000-1499	GATE VAL FIP X FLG 2 in
				99.95	100-000-0000-1499	UNION BRASS 2 in
				1,232.19	100-000-0000-1499	CORP STOP 2 in MIP X MIP
				5,230.44	100-825-0000-6001	ERW - 1300 - 402 ITRON RADIO
				445.42	100-000-0000-1499	CLAMP 7.46 X 25
				677.94	100-000-0000-1499	6 in HYMAX COUPLING
88980	04/24/2024	O'Reilly Automotive Inc.	267.19	17.21	100-130-0000-5222	Veh. # 24-Fuel Cap.
				210.68	100-130-0000-5222	Veh. # 25-Transmission Filter and Transmission Fluid.
				2.69	100-130-0000-5220	Shop Supplies-Tread Depth Gauge.
				36.61	100-130-0000-5222	Veh. # 83-DEF.
22246	04/24/2024	Ortega Strategies Group	2,500.00	2,500.00	100-600-0000-5350	March 2024-Advocacy Services
44494	04/24/2024	Customer Refund	164.66	82.33	100-000-0000-2000	Refund Check 030238-000, 6342 Yucca Avenue
				82.33	100-000-0000-2000	Refund Check 030238-000, 6342 Yucca Avenue
22248	04/24/2024	Palm Springs Motors Inc.	11.42	11.42	100-130-0000-5222	Veh. #25-Door Check Assembly.
22249	04/24/2024	Precision Garage Doors & Gates	1,555.00	1,555.00	100-600-0000-5406	Gate Service Call x2=350. Transmitter/Remote x 22=1430.
89000	04/24/2024	Prudential Overall Supply	641.06	122.74	100-130-0000-5253	Plant
				165.08	100-130-0000-5253	Hatch
				246.13	100-130-0000-5253	Hatch
				107.11	100-130-0000-5253	Plant
44502	04/24/2024	Customer Refund	172.36	86.18	100-000-0000-2000	Refund Check 007667-003, 6119 Noel's Knoll Road
				86.18	100-000-0000-2000	Refund Check 007667-003, 6119 Noel's Knoll Road
44504	04/24/2024	Customer Refund	146.54	73.27	100-000-0000-2000	Refund Check 030382-000, 6722 Pine Springs Avenue
				73.27	100-000-0000-2000	Refund Check 030382-000, 6722 Pine Springs Avenue
133518	04/24/2024	S.C.E.	9,764.67	1,603.34	100-120-0000-5201	Booster Sullivan Road
				1,084.83	100-110-0000-5201	Well 11
				1,216.47	100-120-0000-5201	Booster 11A Booster 11B
				2,713.16	100-120-0000-5201	Booster Two Mile Road
				692.43	100-110-0000-5201	Well 15

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				2,454.44	100-120-0000-5201	Booster Lupine Avenue
44508	04/24/2024	Customer Refund	141.78	70.89	100-000-0000-2000	Refund Check 028554-000, 75051 Saddlehorn Road
				70.89	100-000-0000-2000	Refund Check 028554-000, 75051 Saddlehorn Road
22255	04/24/2024	Susan L. Simmons	1,800.00	1,800.00	100-600-0000-5406	Janitorial Services May 2024
44512	04/24/2024	Customer Refund	26.30	13.15	100-000-0000-2000	Refund Check 026314-001, 6601 Stardune Avenue
				13.15	100-000-0000-2000	Refund Check 026314-001, 6601 Stardune Avenue
44514	04/24/2024	Customer Refund	137.02	68.51	100-000-0000-2000	Refund Check 028012-001, 5184 Verenda Avenue
				68.51	100-000-0000-2000	Refund Check 028012-001, 5184 Verenda Avenue
44516	04/24/2024	Customer Refund	131.65	65.82	100-000-0000-2000	Refund Check 030102-000, 6740 Ivanpah Avenue
				65.83	100-000-0000-2000	Refund Check 030102-000, 6740 Ivanpah Avenue
22259	04/24/2024	Ditch Witch West The Pape Group, Inc	142,805.75	142,805.75	100-875-0000-6001	Purchase of a new Ditch Witch HX50A w/800 gallon debris tank.
22260	04/24/2024	TPX Communications	423.66	423.66	100-600-0000-5203	Hatch
44522	04/24/2024	Customer Refund	34.79	17.39	100-000-0000-2000	Refund Check 009803-249, 6634 Desert Queen Avenue
				17.40	100-000-0000-2000	Refund Check 009803-249, 6634 Desert Queen Avenue
44524	04/24/2024	Customer Refund	59.87	29.94	100-000-0000-2000	Refund Check 024593-001, 72138 El Paseo Drive
				29.93	100-000-0000-2000	Refund Check 024593-001, 72138 El Paseo Drive
22263	04/24/2024	United Cerebral Palsy Assoc.	501.96	501.96	100-160-0000-5406	Mail Production
66792	04/24/2024	Usa Blue Book	1,730.70	634.77	100-150-0000-5220	TISAB11 4 Liters
				380.47	100-130-0000-5220	Lead Free Pressure Gauge
				715.46	100-150-0000-5220	Hach DR300 Chlorine, F & T Colorimeter, LPV445.97.00110
44530	04/24/2024	Customer Refund	26.64	13.32	100-000-0000-2000	Refund Check 027250-000, 7045 Mission Avenue
				13.32	100-000-0000-2000	Refund Check 027250-000, 7045 Mission Avenue
44532	04/24/2024	Customer Refund	113.12	56.56	100-000-0000-2000	Refund Check 029513-000, 5349 Bailey Avenue
				56.56	100-000-0000-2000	Refund Check 029513-000, 5349 Bailey Avenue
22267	04/24/2024	West Coast Energy Systems LLC	22,986.40	22,986.40	100-130-0000-5407	Gen.# 68-Insurance Claim/Repairs.
22268	04/24/2024	WestAir Gases & Equipment, Inc.	20.30	20.30	100-130-0000-5220	Cyl Rental
44538	04/24/2024	Customer Refund	184.31	92.16	100-000-0000-2000	Refund Check 017880-042, 7419 Kellogg Avenue
				92.15	100-000-0000-2000	Refund Check 017880-042, 7419 Kellogg Avenue
22270	04/24/2024	Yorke Engineering, LLC	1,885.00	1,885.00	100-875-0000-6001	Engineering Services Provided to the Twentynine Palms Water Dist
22271	04/30/2024	U.S. Postal Service	10,000.00	10,000.00	100-160-0000-5302	Permit 620
22272	04/30/2024	Zenner USA, Inc.	11,467.75	11,467.75	100-825-0000-6001	1' Meters x 20, 1 1/2 Meter x5, 2" Meter x 5. 3" Meter x2. 4" Me
			Total	\$467,331.27		

4

4.1

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors

FROM: Mike Minatrea, Maintenance Superintendent

DATE: May 7, 2024

SUBJECT: Management Report

A. The Operations and Maintenance Department performed the following tasks during the month of April 2024:

1. Responded to 64 Underground Service Alerts
2. Responded to and repaired
 - a. 0 water main leaks
 - b. 1 water meter leak
 - c. 1 service line leak
 - d. 2 fire hydrant repairs/maintenance
3. Installed 0 new services
4. Replaced 24 customer gate valves
5. Performed 2 leak audits
6. Painted 0 fire hydrants
7. Performed 6 customer pressure checks
8. Replaced 2 water meters
9. Tested and exercised emergency generators
10. Sounded wells for April
11. 0 water waste inquiries were reported
12. Replaced 0 AMI/AMR meters

B. The following customer service tasks were performed:

1. 374 work orders were generated from reading meters
2. 31 work orders were generated from billing variance list
3. 193 work orders were generated for turn on or turn off
4. 285 termination notices were distributed
5. 32 non-pay turn offs were performed
6. 0 extensions were granted
7. 0 extensions were shut off for non-payment
8. 7 payment schedules have been granted
9. 0 payment schedules failed
10. 2 customer requests and 6 inquiries were logged and investigated

C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 1/24)	Dead Ends Flushed (Began 1/24)
Current Month	252	67
Year to Date	*694	150

*Biennial cycle

Twentynine Palms Water District Maintenance Report

FY 2023/24

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	Customer's Valve Replaced	New Service	Main Line Leaks	Active Account	Prior Year	% Increase (Decrease)
July	54	5	0	32	862	27	6	1	0			
August	44	6	0	16	838	38	3	0	1		7,729	
Sept.	62	3	0	44	798	58	4	2	0			
October	107	5	0	42	775	260	5	2	0	N/A	N/A	
Nov.	138	4	0	36	602	123	1	1	0			
Dec.	58	7	120	38	809	123	10	0	0		7,761	
Jan.	70	4	0	38	640	96	0	0	0			
Feb.	45	4	29	41	637	237	0	2	1	N/A	N/A	
March	61	3	0	40	610	109	34	0	0			
April	64	2	0	32	598	252	24	0	0		7,756	
May												
June										N/A	N/A	
Totals	703	43	149	359	7169	1323	87	8	2			

Total Connections in District= 8,442

4.2

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors
FROM: Robert Shelton, Treatment/Production Superintendent
DATE: May 9, 2024
SUBJECT: Management Report

1. ENGINEERING

A. No items to report.

2. WATER QUALITY

- A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.15 mg/L to a high of .68 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.18 mg/L to .77 mg/L.
- B. Bacteria Samples: A total of 50 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 14 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.
- C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 11 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of .88 mg/L to a high of 1.6 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.83 to a high of 1.9 mg/L.
- D. General Physical: A total of 13 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.10 for turbidity.

TWENTYNINE PALMS WATER DISTRICT
Water Production Report
FY 2022/23

Groundwater Source								
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	% Increase Decrease prior year	% Increase Decrease from 2013
July	115.114	96.846	24.576	25.043	261.578	258.632	1.14%	-15.60%
August	108.125	90.756	29.358	11.578	239.817	238.492	0.56%	-17.93%
Sept.	103.387	77.636	22.741	6.860	210.624	217.076	-2.97%	-13.95%
October	104.979	78.692	16.424	3.453	203.548	200.011	1.76%	-5.71%
Nov.	97.307	57.970	15.160	4.336	174.773	176.638	-1.05%	-6.59%
Dec.	83.76	56.970	17.806	3.004	161.540	162.810	-0.78%	-1.92%
Jan.	67.123	59.250	20.905	6.928	154.206	154.642	-0.28%	-18.89%
Feb.	92.073	36.154	10.245	6.706	145.178	144.004	0.81%	-12.78%
March	94.858	42.510	13.492	2.734	153.594	157.223	-2.30%	-29.61%
April	110.009	48.904	13.746	9.356	182.015	186.404	-2.35%	-35.19%
May								
June								
Totals	976.735	645.688	184.453	79.998	1886.873	1895.932	-0.48%	

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of

-11.558

acre feet =

-1.20%

4.3

TWENTYNINE PALMS WATER DISTRICT

FINANCIAL REPORT

For The Month Of

Mar-24

***PRELIMINARY - SUBJECT TO YEAR-END
AUDIT ADJUSTMENTS***



Twentynine Palms Water District
Statement of Investments and Reserves
For the Period Ending March 31, 2024
(Unaudited)

Operating Funds & Internal Reserves- LAIF:	Prior Balance	Deposits	Disbursements	Current Balance	Market
1 Operating Funds	\$ 668,364	\$ -	\$ -	\$ 668,364	\$ 664,482
2 Capital Funds for Primary Infrastructure	907,629	-	-	907,629	902,357
3 Capital Funds for Secondary Infrastructure	184,531	-	-	184,531	183,459
4 Total LAIF	1,760,524	-	-	1,760,524	1,750,298
5 Checking Account Unrestricted	954,622	767,510	(706,193)	1,015,939	1,015,939
6 CLASS Account- Operating Funds	6,909,916	31,728 ¹	-	6,941,644	6,941,644
7 CLASS Account- Pension/OPEB	302,686	1,390 ¹	-	304,076	304,076
8 Restricted Funds - FY 22/23 Carryover CIP Budget	(3,183,400)	-	-	(3,183,400)	(3,183,400)
9 Total Investments	\$ 6,744,348	\$ 800,628	\$ (706,193)	\$ 6,838,783	\$ 6,828,557

¹ Monthly CLASS Interest

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA
Contract CPA

*** Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*



Twentynine Palms Water District
Statement of Revenue and Expenses
For the Period Ending March 31, 2024
(Unaudited)

	Mar-24	YTD	Budget	YTD 75%	Prior YTD
1 Operating Revenues	\$ 430,822	\$ 4,457,234	\$ 5,831,500	76%	\$ 4,047,821
2 Non-Operating Revenues	101,884	938,258	795,100	118%	767,790
3 Total Revenue Available to Fund Operations & Capital	532,706	5,395,492	6,626,600	81%	4,815,611
4 Operating Expenses	359,905	3,782,359	5,112,000	74%	3,436,852
5 Non-Operating Expenses	18,490	320,908	376,400	85%	176,621
6 Total Debt Service	106,557	227,631	243,500	93%	243,733
7 Total Expenses & Debt Service	484,951	4,330,898	5,731,900	76%	3,857,205
8 Net Revenues Available to Fund Capital Expenditures	47,755	1,064,595	894,700	119%	958,406
9 District Projects	(15,862)	(94,842)	(504,900)	19%	(30,618)
10 CIP Projects	-	(4,710)	(1,809,400)	0%	(599)
11 Repairs & Replacement	(4,877)	(148,581)	(764,600)	19%	(32,700)
12 Capital Outlay	(8,251)	(162,339)	(538,800)	30%	(137,018)
Sub-Total: Net Debt Proceeds / Capital	(28,990)	(410,472)	(3,617,700)	11%	(200,934)
13 Transfers in from Special Revenue Fund	11,202	116,176	154,500	75%	115,645
14 Increase (Decrease) in Fund Balance	\$ 29,967	\$ 770,298	\$ (2,568,500)		\$ 873,117

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.



Twentynine Palms Water District
Detail Statement of Revenues and Expenses
For the Period Ending March 31, 2024
(Unaudited)

	Mar-24	YTD	Budget	YTD 75%
1 Operating Revenues				
2 Water Sales (Volumetric)	\$ 250,932	\$ 2,902,966	\$ 3,780,300	77%
3 Readiness-To-Serve (Fixed)	159,841	1,337,831	1,809,100	74%
4 Other Operating Revenue	20,049	216,474	282,300	77%
5 Bad Debt Expense	-	(37)	(40,200)	0%
6 Total Operating Revenues	430,822	4,457,234	5,831,500	76%
7 Non-Operating Revenues				
8 Capital Impact Fees	-	107,340	75,000	143%
9 Water Availability Assessment	49,333	441,983	592,000	75%
10 Interest Revenue	34,774	329,460	92,500	356%
11 Other Penalties	4,858	25,637	20,600	124%
12 Reimbursed Expenses	12,684	30,107	5,000	602%
13 Miscellaneous Non-Op Revenue	235	3,732	10,000	37%
14 Total Non-Operating Revenues	101,884	938,258	795,100	118%
15 Total Revenues	532,706	5,395,492	6,626,600	81%
16 Operating Expenditures				
17 Source of Supply				
18 Labor & Benefits	222	6,421	5,300	121%
19 Direct Expenses	31,691	387,892	477,000	81%
20 Total Source of Supply	31,913	394,313	482,300	82%
21 Pumping				
22 Labor & Benefits	-	3,439	1,400	246%
23 Direct Expenses	14,208	131,401	190,500	69%
24 Total Pumping	14,208	134,840	191,900	70%
25 Transmission & Distribution				
26 Labor & Benefits	103,016	955,963	1,321,900	72%
27 Direct Expenses	31,435	323,576	445,200	73%
28 Total Transmission & Distribution	134,451	1,279,540	1,767,100	72%
29 Treatment Wells				
30 Labor & Benefits	11,630	66,562	90,900	73%
31 Direct Expenses	1,034	24,598	46,400	53%
32 Total Treatment Wells	12,664	91,161	137,300	66%
33 Treatment Facility				
34 Labor & Benefits	17,225	168,428	196,300	86%
35 Direct Expenses	18,947	298,357	430,200	69%
36 Total Treatment Facility	36,172	466,785	626,500	75%
37 Customer Accounts				
38 Labor & Benefits	23,798	229,273	334,000	69%
39 Direct Expenses	5,646	74,429	83,300	89%
40 Total Customer Accounts	\$ 29,444	\$ 303,702	\$ 417,300	73%

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Twentynine Palms Water District
Detail Statement of Revenues and Expenses
For the Period Ending March 31, 2024
(Unaudited)

	Mar-24	YTD	Budget	YTD 75%
41 General & Administration				
42 Labor & Benefits	\$ 39,824	\$ 394,943	\$ 543,900	73%
43 Outside Services	28,334	343,294	435,000	79%
44 Direct Expenses	19,417	241,751	375,600	64%
45 Total General & Administration	87,574	979,988	1,354,500	72%
46 Payouts & Retiree Medical				
47 Vacation / Sick Payouts	11,068	107,688	73,100	147%
48 Retiree Medical	1,399	9,100	31,500	29%
49 Total Payouts & Retiree Medical	12,467	116,788	104,600	112%
50 Board of Directors				
51 Director Fees	1,000	9,450	15,000	63%
52 Direct Expenses	12	5,794	15,500	37%
53 Total Board of Directors	1,012	15,244	30,500	50%
54 Total Operating Expenditures	359,905	3,782,359	5,112,000	74%
55 Non-Operating Expenditures				
56 Debt Service				
57 Debt Principal Payments	105,544	207,941	207,700	100%
58 Interest Expense	1,013	19,690	35,800	55%
59 Total Debt Service	106,557	227,631	243,500	93%
60 CalPERS UAL Payment (Required)	18,490	166,408	221,900	75%
61 Pension & OPEB Trust Contributions	-	154,500	154,500	100%
62 Total Non-Operating Expenditures	125,046	548,539	619,900	88%
63 Total Expenditures	484,951	4,330,898	5,731,900	76%
64 Net Revenues Before Capital Program	47,755	1,064,595	894,700	119%

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.



Twentynine Palms Water District
Special Revenue Fund
For the Period Ending March 31, 2024
(Unaudited)

	Mar-24	YTD	Budget	YTD 75%
1 Tower Revenues	\$ 11,202	\$ 116,176	\$ 154,500	75%
2 Less Transfers Out To Water	(11,202)	(116,176)	(154,500)	75%
Ending Balance	\$ -	\$ -	\$ -	

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.



Twentynine Palms Water District
Carryover CIP/Current CIP and R&M/Capital Outlay
For the Period Ending March 31, 2024
(Unaudited)

	Budget FY 23/24	Current Year Expenditures	Remaining Under / (Over) Budget
1 District Projects			
2 Treatment Feasibility & Exploration Costs	\$ 67,100	\$ 17,503	\$ 49,598
3 Salt Nutrient Monitoring Wells\Sampling	65,500	22,930	42,570
4 USGS Study\Feasibility Study	100,000	-	100,000
5 Centralized Sewer Plan\Groundwater Analysis	92,300	5,000	87,300
6 Master Plan Updates	100,000	33,426	66,574
7 Campbell Reservoir Land Acquisition	35,000	2,875	32,125
8 Standard Drawings Update	25,000	11,549	13,451
9 Asset Management Plan	20,000	-	20,000
10 Vulnerability/Supply Assessment	-	1,560	(1,560)
11 Total District Projects	504,900	94,842	410,058
12 Capital Improvement Plan			
13 Chromium VI and Flouride for Well 11B	1,300,000	-	1,300,000
14 Water Reservoir at Treatment Plant	400,000	4,710	395,290
15 AMI/AMR	59,400	-	59,400
16 Capital Improvement Plan	1,759,400	4,710	1,754,690
17 Repairs, Rehabilitation, & Maintenance			
18 Distribution SCADA System	200,000	4,852	195,148
19 Emergency Repairs, Unspecified	150,000	15,250	134,750
20 Campbell Reservoir Road Paving\Seal Coating	89,600	-	89,600
21 Treatment Plant Concrete	50,000	-	50,000
22 Repiping/Distribution System Upgrades	75,000	50,308	24,692
23 Hanson Booster Station	50,000	67,262	(17,262)
24 Cactus Booster Station	40,000	-	40,000
25 Plant 6 Electrical and Well Upgrade	25,000	-	25,000
26 Reservoir Recoating / Cathodic Protection	20,000	-	20,000
27 Large Meter Replacement Program	20,000	-	20,000
28 Stockwell Booster Station	20,000	-	20,000
29 Fluoride Plant Instr.\Coating\SCADA	15,000	-	15,000
30 Lupine Booster Station	10,000	10,909	(909)
31 Total Repairs & Maintenance	764,600	148,581	616,019
32 Capital Outlay			
33 Vehicle/Equipment Replacements	225,000	74,781	150,219
34 Electric Vehicle Station	150,000	9,745	140,255
35 Computer/Technology Replacements	48,600	48,991	(391)
36 Geographic Information System (GIS)	25,200	14,622	10,578
37 Administrative Building\Office Remodel	60,000	-	60,000
38 Energy Efficiency Projects	30,000	-	30,000
39 Parking Lot Seal\Paving	50,000	-	50,000
40 Equipment Shade Structure	-	14,200	(14,200)
41 Total Capital Outlay	588,800	162,339	426,461
42 Grand Total	\$ 3,617,700	\$ 410,472	\$ 3,207,228

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

4.4

**NO
MATERIAL
PROVIDED**

5

**CLOSED
SESSION**