

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

February 28, 2024 / 4:00 P.M.

Call to Order and Roll Call

President Carol Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were Michael Arthur, Bob Coghill, Carol Giannini, Randy Leazer, and Amy Woods. Also present were General Manager Matt Shragge, Maintenance Superintendent Mike Minatrea, Treatment/Production Superintendent Robert Shelton, and District Secretary Cindy Fowlkes. Financial Consultant Cindy Byerrum was absent.

Pledge of Allegiance

Amy Bowe led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Appoint a Representative and Alternate to the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA)

Per the contract with ACWA JPIA, the District is required to assign a representative and an alternate to the JPIA. This role has been vacated with the resignation of Director Horn. Staff recommends that the General Manager serve as the alternate.

Director Gianni made a motion to appoint Director Arthur as the representative and the General Manager as the alternate, seconded by Director Woods, and approved unanimously.

2. Discussion of Inactive Meters

Staff is looking for direction on the possible inclusion of inactive meter fees in the next rate study. The District has 777 inactive meters. The District is losing approximately \$170,000 a year in fees. Under Proposition 218, property owners have to be notified and public comments allowed.

After discussion, the Board was in agreement to include inactive meters in the next rate study in 2025

3. Consent Calendar

- Minutes of a Regular Meeting held on January 24, 2024
- Audit List

Director Woods moved to approve the Minutes and Audit List, seconded by Director Coghill, and approved unanimously.

4. Items Removed from the Consent Calendar for Discussion or Separate Action

None

5. Management Reports

5.1 Maintenance

Mike Minatrea reported that the District responded to 70 Underground Service Alerts, had 0 water main leaks, 0 water meter leaks, 0 service line leaks, 1 fire hydrant repair/maintenance, installed 0 new services, replaced 0 customer gate valves, performed 4 leak audits, painted 0 fire hydrants, performed 7 customer pressure checks, replaced 1 water meter, Tested and exercised emergency generators and sounded wells for January. 0 water waste inquiries were received. 0 AMI/AMR meters were replaced. There was a total of 640 work orders that were processed during the month. In the month of January, 312,000 gallons of water was purchased from the paymeter station.

5.2 Water Quality

Robert reported water production was down 18.89% as compared to the same month in 2013. 40 routine and 9 special water samples were taken. All special samples tested negative for Colilert. All current wells meet the 2.0 mg/L standard fluoride variance set by the State Water Resource Control Board. All samples tested were below the variance.

5.3 Finance

Matt reported the budget was tracking as expected with non-operating revenue at 57% and expenditures at 50%. The CLASS account is performing favorably.

5.4 General Manager

Matt reported the excavator trailer has been ordered. The District received two proposals for the redundant reservoir and booster pump station at the Treatment Plant. The first draft of Local Hazard Mitigation Plan (LHMP) is close to being completed. LHMP will be posted for public comment. New Hires attended SEMS/NIMS 100/700 training. The state mandated lead and copper inventory/survey is 70% completed. Director Leazer was thanked for calling in the hit and run fire hydrant on Adobe Road. Matt also thanked City employees Cory and Craig for their assistance, as well as, Mike and Robert for expeditiously shutting down the line and limiting water loss.

6. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Woods would like to see a more detailed report on inactive meters at a later date.

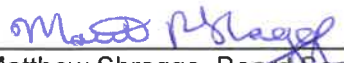
7. Adjournment

On motion by Director Leazer, seconded by Director Arthur, and approved by the Board, the meeting was adjourned at: 4:31 p.m.



Bob Coghill, Vice President
Board of Directors

Attest:



Matthew Shragge, Board Secretary
Twentynine Palms Water District