

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

January 24, 2024 / 4:00 P.M.

Call to Order and Roll Call

President Carol Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were Michael Arthur, Bob Coghill, Carol Giannini, Randy Leazer, and Amy Woods. Also present were General Manager Matt Shragge, Maintenance Superintendent Mike Minatrea, Treatment/Production Superintendent Robert Shelton, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Matt Shragge led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Consideration of Resolution 24-01 Adopting Annual Statement of Investment Policy
Director Coghill made a motion to adopt Resolution 24-01 Annual Statement of Investment policy, seconded by Director Arthur, and approved unanimously.

2. Approval of Master Service Agreement between the Twentynine Palms Water District and Kennedy Jenks Consultants, Inc.
The master service agreement will provide engineering, support, and reporting services, that are vital to the operations and maintenance of the District. This includes groundwater monitoring reports; salt nutrient monitoring; groundwater recharge consulting; WTP treatment and permitting; annual water loss audits, and grant funding support. Kennedy Jenks has extensive knowledge of the area and District operations having worked with the Twentynine Palms Water District for over twenty years.

Director Arthur made a motion to approve the Master Service Agreement with Kennedy Jenks, not to exceed \$150,000 per year, seconded by Director Leazer, and approved by the following roll call vote:

Ayes:	Directors Arthur, Coghill, Leazer, Woods, and Giannini
Noes:	None
Abstain:	None
Absent:	None

3. Review Proposals and Award Bid to Purchase a Vacuum Excavator Trailer
Matt and, District mechanic, Steve Gurney attended demonstrations of the proposed equipment and recommend the Ditch Witch HX50A. Although both come with a one year warranty, the Ditch Witch is sturdier with thicker gauge metal, leaf springs, a black tank, that won't promote algae, and is the standard in the industry. The District budget has \$225,000 allocated for vehicle/equipment replacement.

Director Woods made a motion to accept the bid from Ditch Witch for the HX50A in the amount of \$142,805.75, seconded by Director Leazer, and approved unanimously.

4. Consent Calendar

- Minutes of a Regular Meeting held on December 20, 2023
- Audit List

Director Coghill moved to approve the Minutes and Audit List, seconded by Director Arthur, and approved unanimously.

5. Items Removed from the Consent Calendar for Discussion or Separate Action
None

6. Management Reports

6.1 Maintenance

Mike Minatrea reported that the District responded to 58 Underground Service Alerts, had 0 water main leaks, 3 water meter leaks, 0 service line leaks, 1 fire hydrant repairs/maintenance, installed 0 new services, replaced 10 customer gate valves, performed 7 leak audits, painted 120 fire hydrants, performed 3 customer pressure checks, replaced 1 water meter, Tested and exercised emergency generators and sounded wells for December. 0 water waste inquiries were received. 0 AMI/AMR meters were replaced. There was a total of 809 work orders that were processed during the month. There was a total of 400,000 gallons purchased at the paymeter station for the month of December. In December of 2020, when marijuana farms were prevalent, 1,000,000 gallons of water was purchased. Mike thanked the Board for the purchase approval of the Ditch Witch vacuum excavator trailer.

6.2 Water Quality

Robert reported water production was down 1.92% as compared to the same month in 2013. 40 routine and 9 special water samples were taken. All special samples tested negative for Colilert. All current wells meet the 2.0 mg/L standard fluoride variance set by the State Water Resource Control Board. All samples tested were below the variance.

6.3 Finance

Cindy Byerrum noted that the month of November had several withdrawals and investments going into CLASS. Interest revenues were up due to CLASS investments and new connections. The year will end better than anticipated.

6.4 General Manager

Matt reported an RFP has gone out for the redundant reservoir at the Treatment Plant. Tomorrow is the mandatory onsite meeting with bidders. Matt is working with Larry Bowden on the USGS study. Matt thanked Mike, Robert, and staff for their collaborative work changing out the media at the treatment plant. A permanent emergency generator has been placed at the Lupine booster station. Cindy Fowlkes was congratulated for receiving the Essential Leadership Skills certificate through CSDA Special Leadership Foundation.

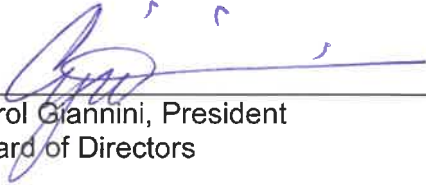
7. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Woods inquired about a joint agency meeting with the City Council.

Director Giannini would like to see an annual joint agency meeting with the City.


8. Adjournment

On motion by Director Arthur, seconded by Director Woods, and approved by the Board, the meeting was adjourned at: 4:52 p.m.



Carol Giannini, President
Board of Directors

Attest:



Matthew Shragge, Board Secretary
Twentynine Palms Water District