

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

January 24, 2024 / 4:00 P.M.

AGENDA

This meeting may be viewed on the District's website at www.29palmswater.net
The Board reserves the right to discuss only or take action on any item on the agenda.

Next Resolution #24-02
Next Ordinance #104

Call to Order and Roll Call

Please make sure all cell phones are silenced.

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Consideration of Resolution 24-01 Adopting Annual Statement of Investment Policy
2. Approval of Master Service Agreement between the Twentynine Palms Water District and Kennedy Jenks Consultants, Inc.
3. Review Proposals and Award Bid to Purchase a Vacuum Excavator Trailer
4. Consent Calendar
Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.
 - Minutes of the Regular Meeting held on December 20, 2023
 - Audit List
5. Items Removed from the Consent Calendar for Discussion or Separate Action
6. Management Reports
 - 6.1 Maintenance

6.2 Water Quality

6.3 Finance

6.4 General Manager

7. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

8. Adjournment

Notice of agenda was posted on or before 4:00 p.m., January 19, 2024.

Matthew Shragge, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

1

**RESOLUTION NO. 24-01
RESOLUTION OF THE BOARD OF DIRECTORS
OF TWENTYNINE PALMS WATER DISTRICT
ADOPTING ANNUAL STATEMENT OF INVESTMENT POLICY**

WHEREAS, the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (California Government Code Section 53600.6); and

WHEREAS, the legislative body of a local agency may invest surplus monies not required for the immediate necessities of the local agency in accordance with the provisions of California Government Code Sections 5920 and 53600 *et. seq.*; and

WHEREAS, the General Manager of the Twentynine Palms Water District ("District") shall annually prepare and submit a statement of investment policy and such policy, and any changes thereto, shall be considered by the legislative body at a public meeting (California Government Code Section 53646[a]).

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Twentynine Palms Water District as follows:

Section 1. Scope of Policy: This Investment Policy ("Policy") applies to all financial assets of the District. Funds in any deferred compensation plan and/or in a trust for retiree benefits are not included.

Section 2. Prudence: Investments shall be made with judgment and care, under circumstances then prevailing, including, but not limited to, the general economic conditions and anticipated needs of the District, which persons of prudence, discretion and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The standard of prudence to be used by investment officials shall be the "prudent investor" standard (California Government Code Section 53600.3) and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the Policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Section 3. Objectives: As specified in California Government Code Section 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives, in priority order, of the investment activities shall be:

a. **Safety:** Safety of principal is the foremost objective of the Policy. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order

that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

b. **Liquidity:** The investment portfolio will remain sufficiently liquid to enable the District to meet all operating requirements that might be reasonably anticipated.

c. **Return on Investments:** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

Section 4. Delegation of Authority: Authority to manage the Policy is derived from California Government Code Section 53600, *et. seq.* Management responsibility for the Policy is hereby delegated to the General Manager. No person may engage in an investment transaction except as provided under the terms of this Policy. The Board of Directors shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of the General Manager or any other subordinate officials. Under the provisions of California Government Code Section 53600.3, the General Manager is a trustee and a fiduciary subject to the prudent investor standard.

Section 5. Ethics and Conflicts of Interest: Officers and employees involved in the investment process shall fully comply with the District's Conflict of Interest Code in the execution of this Policy. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict or appear to conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Section 6. Authorized Financial Institutions and Dealers: The General Manager may maintain a list of financial institutions, selected on the basis of credit worthiness financial strength, experience and minimal capitalization authorized to provide investment services. In addition, a list may also be maintained of approved security brokers/dealers selected by credit worthiness who are authorized to provide investment and financial advisory services in the State of California. No public deposit shall be made except in a qualified public depository as established by state laws.

For brokers/dealers of government securities and other investments, the General Manager shall select only brokers/dealers who are licensed and in good standing with the California Department of Securities, the Securities and Exchange Commission, the National Association of Securities Dealers or other applicable self-regulatory organizations.

Before engaging in investment transactions with a broker/dealer, the General Manager shall have received from said firm a signed certification form. This form shall attest that the individual responsible for the District's account with that firm has reviewed the District's Policy and that the firm understands the Policy and intends to present

investment recommendations and transactions to the District that are appropriate under the terms and conditions of the Policy.

Where all funds of the District not placed in FDIC -insured accounts are invested through the State of California Local Agency Investment Fund (LAIF), the District need not investigate the qualifications of those financial institutions and broker/dealers with whom LAIF transacts business.

Section 7. Authorized and Suitable Investments:

a. **Permitted Investments:** District funds may be invested as authorized by, and subject to the limitations and special conditions of California Government Code Section 53601 *et. seq.*

b. **Prohibited Investments:** Under the provisions of California Government Code Section 53601.6 and 53635, the District shall not invest any funds covered by this Policy in inverse floaters, range notes, interest-only strips derived from mortgage pools. In addition, and more generally, investments are further restricted as follows:

- No investment will be made that has either (1) an embedded option or characteristic which could result in a loss of principal if the investment is held to maturity, or (2) an embedded option or characteristic which could seriously limit accrual rates or which could result in zero interest accrual periods.
- No investment will be made that could cause the portfolio to be leveraged.

Section 8. Collateralization: All certificates of deposits must be collateralized by U. S. Treasury obligations. Collateral must be held by a third party trustee and valued on a monthly basis. The percentage of collateralization on repurchase and reverse repurchase agreements will adhere to the amount required under California Government Code Section 53601(j)(2).

Section 9. Safekeeping and Custody: All security transactions entered into by the District shall be conducted on a delivery-versus-payment (DVP) basis. All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third party custodial agreement as required by California Government Code Section 53601.

Section 10. Diversification: The District will diversify its investments by security type and institution. It is the policy of the District to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer, or a specific class of securities. Diversification strategies shall be determined and revised periodically. In establishing specific diversification strategies, the following general policies and constraints shall apply:

a. Portfolio maturities shall be matched versus liabilities to avoid undue concentration in a specific maturity sector.

b. Maturities selected shall provide for stability of income and liquidity.

c. Disbursement and payroll dates shall be covered through maturities investments, marketable U. S. Treasury Bills or other cash equivalent instruments such as money market mutual funds.

Section 11. Reporting: In accordance with California Government Code Section 53646(b) (1), the General Manager shall submit to each member of the Board a quarterly investment report. The report shall include a complete description of the portfolio, the type of investments, the issuers, maturity dates, par values on current market values of each component of the portfolio, including funds managed for the District by third party contracted managers, if applicable. The report will also include a certification that **(1)** all investment actions executed since the last report have been made in full compliance with the Policy and, **(2)** the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively. The General Manager shall maintain a complete and timely record of all investment transactions.

Section 12. Investment Policy Adoption: The Policy shall be adopted by resolution of the Board of Directors. The Policy shall be reviewed on an annual basis, and modifications must be approved by the Board of Directors.

PASSED, APPROVED AND ADOPTED this 24th day of January 2024, by the following vote:

- Ayes:
- Noes:
- Abstain:
- Absent:

Carol Giannini, President
Board of Directors

Attest:

Matthew Shragge, Board Secretary
Twentynine Palms Water District

2

TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	JANUARY 16, 2024
FROM:	MATTHEW SHRAGGE, GENERAL MANAGER
SUBJECT:	APPROVAL OF MASTER SERVICE AGREEMENT BETWEEN THE TWENTYNINE PALMS WATER DISTRICT AND KENNEDY JENKS ENGINEERING

BACKGROUND

Kennedy Jenks Engineering has been working with the District for over 20 years. The Master Service Agreement (MSA) attached is designed to provide ongoing engineering services vital to the operations and maintenance of our district. Kennedy Jenks has been a trusted partner in the past, they demonstrate a high level of expertise, responsiveness, and commitment to our water district's needs.

The MSA outlines the projects in which Kennedy Jenks will provide engineering, supporting, and reporting services to include: WTP Groundwater Monitoring Reporting, Project Phoenix Groundwater Monitoring Reporting, Salt Nutrient Monitoring Plan and Reporting Support, Groundwater Recharge Consulting Services, WTP Treatment and Permitting Consulting Services, Annual Water Loss Audit, General Grant Funding Support, and City Sewer Grant Funding Support.

The total cost for the services rendered under this MSA shall not exceed \$150,000 dollars. This cap was established to ensure cost effectiveness while allowing for flexibility to address the unforeseen challenges or opportunities without the need for renegotiation.

The proposed terms of the MSA between the District and Kennedy Jenks is from 2024-2027, three years.

FISCAL IMPACTS

Not to exceed \$150,000 dollars per calendar year for the projects listed in the Master Service Agreement.

RECOMMENDATION

Staff is making the recommendation to approve the Master Service Agreement between Kennedy Jenks and the Twentynine Palms Water District.

**TWENTYNINE PALMS WATER DISTRICT
2024-2027 MASTER PROFESSIONAL SERVICES AGREEMENT**

This Master Professional Services Agreement (“Agreement”) is made and entered into as of January 24, 2024 (“Agreement Date”) by and between the TWENTYNINE PALMS WATER DISTRICT, a public agency organized and operating under the laws of the State of California with its principal place of business at 72401 Hatch Road, Twentynine Palms, CA 92277 (“District”), and KENNEDY/JENKS CONSULTANTS, INC., a California corporation (hereinafter referred to as “Consultant”). District and Consultant are sometimes individually referred to as “Party” and collectively as “Parties” in this Agreement.

RECITALS

A. District is a public agency of the State of California and is in need of professional services for various projects on as-needed basis that are more particularly described in Exhibit A to this Agreement.

B. Consultant is duly licensed and has the necessary qualifications to provide such services.

C. The Parties desire by this Agreement to establish the terms for District to retain Consultant to provide the services described herein.

AGREEMENT

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Services.

Consultant shall provide the District with the services described in the Scope of Services attached hereto as Exhibit “A.”

2. Compensation.

a. Subject to paragraph 2(b) below, the District shall pay for such services in accordance with the Schedule of Charges set forth in Exhibit “B.”

b. In no event shall the total annual calendar year amount paid for services rendered by Consultant under this Agreement exceed the sum of **\$150,000 (One Hundred and Fifty Thousand Dollars) without the prior written approval and authorization from the District.** This amount is to cover all associated project costs. Periodic payments shall be made within 30 days of receipt of an invoice which includes a detailed description of the work performed. Payments to Consultant for work performed will be made on a monthly billing basis.

3. Additional Work.

If changes in the work seem merited by Consultant or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed in the

following manner: a budget augmentation request (BAR) outlining the changes shall be forwarded to the District by Consultant with a statement of estimated changes in fee or time schedule. The BAR shall reference this Agreement and is subject to the written approval and authorization from the District. The BAR shall not render ineffective or invalidate unaffected portions of this Agreement.

4. Maintenance of Records.

Books, documents, papers, accounting records, and other evidence pertaining to costs incurred shall be maintained by Consultant and made available at all reasonable times during the contract period and for four (4) years from the date of final payment under the contract for inspection by District.

5. Time of Performance; Term.

The term of this Agreement shall commence on the Agreement Date and shall expire **three (3) years after the Agreement Date provided on page 1** unless earlier terminated pursuant to the terms of this Agreement. Consultant shall perform its services in a prompt and timely manner and shall commence performance upon receipt of written notice from the District to proceed ("Notice to Proceed"). The Notice to Proceed shall set forth the date of commencement of services.

6. Delays in Performance.

a. Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage or judicial restraint.

b. Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

7. Compliance with Law.

a. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local government, including Cal/OSHA requirements.

b. If required, Consultant shall assist the District, as requested, in obtaining and maintaining all permits required of Consultant by federal, state and local regulatory agencies.

c. If applicable, Consultant is responsible for all costs of clean up and/ or removal of hazardous and toxic substances spilled as a result of his or her services or operations performed under this Agreement.

8. Standard of Care

Consultant's services will be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.

9. Assignment and Subconsultant

Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the District, which may be withheld for any reason. Any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement. Nothing contained herein shall prevent Consultant from employing independent associates, and subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.

10. Independent Contractor

Consultant is retained as an independent contractor and is not an employee of District. No employee or agent of Consultant shall become an employee of District. The work to be performed shall be in accordance with the work described in this Agreement, subject to such directions and amendments from District as herein provided.

11. Insurance. Consultant shall comply with the insurance requirements set forth in Exhibit "D."

12. Indemnification.

a. To the fullest extent permitted by law, Consultant shall defend (with counsel of District's choosing), indemnify and hold the District, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, the District, its officials, officers, employees, agents, or volunteers.

b. If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance of "design professional" services (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

13. California Labor Code Requirements.

a. Consultant is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain “public works” and “maintenance” projects (“Prevailing Wage Laws”). If the services are being performed as part of an applicable “public works” or “maintenance” project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. Consultant shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Consultant and all subconsultants to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Sections 1771.4 and 1776), hours of labor (Labor Code Sections 1813 and 1815) and debarment of contractors and subcontractors (Labor Code Section 1777.1). The requirement to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

b. If the services are being performed as part of an applicable “public works” or “maintenance” project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Consultant and all subconsultants performing such services must be registered with the Department of Industrial Relations. Consultant shall maintain registration for the duration of the Project and require the same of any subconsultants, as applicable. This Project may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant’s sole responsibility to comply with all applicable registration and labor compliance requirements. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

c. This Agreement may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant’s sole responsibility to comply with all applicable registration and labor compliance requirements. Any stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor that affect Consultant’s performance of services, including any delay, shall be Consultant’s sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the District. Consultant shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor.

14. Verification of Employment Eligibility.

By executing this Agreement, Consultant verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time, and shall require all subconsultants and sub-subconsultants to comply with the same.

15. [RESERVED].

16. Laws and Venue.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of San Bernardino, State of California.

17 Termination or Abandonment

a. District has the right to terminate or abandon any portion or all of the work under this Agreement by giving ten (10) calendar days written notice to Consultant. In such event, District shall be immediately given title and possession to all original field notes, drawings and specifications, written reports and other documents produced or developed for that portion of the work completed and/or being abandoned. District shall pay Consultant the reasonable value of services rendered for any portion of the work completed prior to termination. If said termination occurs prior to completion of any task for the Project for which a payment request has not been received, the charge for services performed during such task shall be the reasonable value of such services, based on an amount mutually agreed to by District and Consultant of the portion of such task completed but not paid prior to said termination. District shall not be liable for any costs other than the charges or portions thereof which are specified herein. Consultant shall not be entitled to payment for unperformed services, and shall not be entitled to damages or compensation for termination of work.

b. Consultant may terminate its obligation to provide further services under this Agreement upon thirty (30) calendar days' written notice to District only in the event of substantial failure by District to perform in accordance with the terms of this Agreement through no fault of Consultant.

18 Documents. Except as otherwise provided in "Termination or Abandonment," above, all original field notes, written reports, Drawings and Specifications and other documents, produced or developed for the Project shall, upon payment in full for the services described in this Agreement, be furnished to and become the property of the District.

19. Organization

Consultant shall assign **Katie McCoy, P.E.**, as Consultant's Representative. Consultant's Representative shall not be removed from the Project or reassigned without the prior written consent of the District.

20. Limitation of Agreement.

This Agreement is limited to and includes only the work included in the Project described above.

21. Notice

Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, addressed to:

DISTRICT:

Twentynine Palms Water District
72401 Hatch Road
Twentynine Palms, CA 92277
Attn: Mr. Matt Shragge, General Manager

CONSULTANT:

Kennedy/Jenks Consultants, Inc.
2882 Prospect Park Dr., Suite 240
Rancho Cordova, CA 95670
Attn: Jamie Kolkey, PE
Vice President

and shall be effective upon receipt thereof.

22. Third Party Rights

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the District and the Consultant.

23. Equal Opportunity Employment

Consultant represents that it is an equal opportunity employer and that it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex, age or other interests protected by the State or Federal Constitutions. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

24. Entire Agreement

This Agreement, with its exhibits, represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior or contemporaneous oral or written understanding, promises or representations with respect to those matters covered hereunder. Each Party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. This Agreement may not be modified or altered except in writing signed by both Parties hereto. This is an integrated Agreement.

25. Severability

The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the remaining provisions unenforceable, invalid or illegal.

26. Successors and Assigns

This Agreement shall be binding upon and shall inure to the benefit of the successors in interest, executors, administrators and assigns of each Party to this Agreement. However, Consultant shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent of District. Any attempted assignment without such consent shall be invalid and void.

27. Non-Waiver

None of the provisions of this Agreement shall be considered waived by either Party, unless such waiver is specifically specified in writing.

28. Time of Essence

Time is of the essence for each and every provision of this Agreement.

29. District's Right to Employ Other Consultants

District reserves its right to employ other consultants, including engineers, in connection with this Project or other projects.

30. Prohibited Interests

Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, District shall have the right to rescind this Agreement without liability. For the term of this Agreement, no director, official, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

[SIGNATURES ON FOLLOWING PAGE]

**SIGNATURE PAGE FOR PROFESSIONAL SERVICES AGREEMENT
BETWEEN TWENTYNINE PALMS WATER DISTRICT
AND KENNEDY/JENKS CONSULTANTS, ENGINEERS & SCIENTISTS P.C.,**

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

TWENTYNINE PALMS WATER
DISTRICT

KENNEDY/JENKS CONSULTANTS, INC.

By: _____
Mr. Matt Shragge
General Manager

By: _____
Its: _____

Printed Name: _____

ATTEST:

By: _____
Board Secretary

EXHIBIT "A"

Scope of Services

The following projects are expected to be ongoing, or to be initiated, during the time period of this Agreement. Individual letter proposals, or budget augmentations to continue services, have or will be prepared and submitted separately, but with reference to this Agreement. The attached table provides the list of projects covered under this Agreement during this time period. Changes to the projects listed below shall be made in accordance with the provisions of Paragraph 3 of this Agreement.

**TWENTYNINE PALMS WATER DISTRICT
2024-2027 MASTER PROFESSIONAL SERVICES AGREEMENT
PROJECT LIST**

Project Name	KJ Project Number	KJ Project Manager	Project Status	Estimate Project Begin Date	Estimated Project End Date
WTP Groundwater Monitoring Reporting	2065029.00	Katie McCoy	Active	NA	BAR Annual Renewal
Project Phoenix Groundwater Monitoring Reporting	2244214.00	Katie McCoy	Active	NA	BAR Annual Renewal
SNMP Monitoring and Reporting Support	2165029.00	Katie McCoy	Active	NA	BAR Annual Renewal
Groundwater Recharge Consulting Services*	2144238.00	Katie McCoy	Active	NA	BAR As-Needed
WTP Treatment and Permitting Consulting Services	2244216.00	Katie McCoy	Active	NA	BAR As-Needed
Annual Water Loss Audit	2344215.00	Lauren Everett	Active	NA	BAR Annual Renewal
General Grant Funding Support	1644229.00	Lauren Everett	Active	NA	BAR As-Needed
City Sewer Grant Funding Support	TBD	Lauren Everett	Future	January 2024	December 2024

Notes

* Scope change authorized in Dec 2023 to prepare and support Septic System Management Plan (SSMP)
BAR - Budget Augmentation Request

EXHIBIT "B"

Schedule of Charges/Payments

Consultant will invoice District on a monthly cycle, on a time & materials basis. Consultant will inform and seek District approval regarding any out-of-scope work prior to performing any such work. The total annual calendar year amount for services under this contract may not exceed **\$150,000 (One Hundred and Fifty Thousand Dollars)**, per the Rate Schedules provided in the individual contracts of the projects listed in Exhibit A.

EXHIBIT "C"
Activity Schedule

Consultant shall complete all projects listed in Exhibit "A" and per the schedule of deliverables indicated therein if executed by the parties.

EXHIBIT "D"

Insurance

Consultant shall not commence work for the District until it has provided evidence satisfactory to the District it has secured all insurance required under this section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has secured all insurance required under this section.

a. Commercial General Liability

(i) The Consultant shall take out and maintain, during the performance of all work under this Agreement, in amounts not less than specified herein, Commercial General Liability Insurance, in a form and with insurance companies acceptable to the District.

(ii) Coverage for Commercial General Liability insurance shall be at least as broad as the following:

(1) Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 00 01) or exact equivalent.

(iii) Commercial General Liability Insurance must include coverage for the following:

- (1) Bodily Injury and Property Damage
- (2) Personal Injury/Advertising Injury
- (3) Premises/Operations Liability
- (4) Products/Completed Operations Liability
- (5) Aggregate Limits that Apply per Project
- (6) Explosion, Collapse and Underground (UCX) exclusion deleted
- (7) Contractual Liability with respect to this Agreement
- (8) Property Damage
- (9) Independent Consultants Coverage

(iv) The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; (3) products/completed operations liability; or (4) contain any other exclusion contrary to the Agreement.

(v) The policy shall give District, its officials, officers, employees, agents and District designated volunteers additional insured status using ISO endorsement forms CG 20 10 10 01 and 20 37 10 01, or endorsements providing the exact same coverage.

(vi) The general liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the District, and provided that such deductibles shall not apply to the District as an additional insured.

b. Automobile Liability

(i) At all times during the performance of the work under this Agreement, the Consultant shall maintain Automobile Liability Insurance for bodily injury and property damage including coverage for owned, non-owned and hired vehicles, in a form and with insurance companies acceptable to the District.

(ii) Coverage for automobile liability insurance shall be at least as broad as Insurance Services Office Form Number CA 00 01 covering automobile liability (Coverage Symbol 1, any auto).

(iii) The policy shall give District, its officials, officers, employees, agents and District designated volunteers additional insured status.

(iv) Subject to written approval by the District, the automobile liability program may utilize deductibles, provided that such deductibles shall not apply to the District as an additional insured, but not a self-insured retention.

c. Workers' Compensation/Employer's Liability

(i) Consultant certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and he/she will comply with such provisions before commencing work under this Agreement.

(ii) To the extent Consultant has employees at any time during the term of this Agreement, at all times during the performance of the work under this Agreement, the Consultant shall maintain full compensation insurance for all persons employed directly by him/her to carry out the work contemplated under this Agreement, all in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any acts amendatory thereof, and Employer's Liability Coverage in amounts indicated herein. Consultant shall require all subconsultants to obtain and maintain, for the period required by this Agreement, workers' compensation coverage of the same type and limits as specified in this section.

d. Professional Liability (Errors and Omissions)

At all times during the performance of the work under this Agreement the Consultant shall maintain professional liability or Errors and Omissions insurance appropriate to its profession, in a form and with insurance companies acceptable to the District and in an amount indicated herein. This insurance shall be endorsed to include contractual liability applicable to this Agreement and shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the Consultant. "Covered Professional Services" as designated in the policy must specifically include work performed under this Agreement. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend.

e. Minimum Policy Limits Required

(i) The following insurance limits are required for the Agreement:

Combined Single Limit

Commercial General Liability	\$1,000,000 per occurrence/ \$2,000,000 aggregate for bodily injury, personal injury, and property damage
Automobile Liability	\$1,000,000 per occurrence for bodily injury and property damage
Employer’s Liability	\$1,000,000 per occurrence
Professional Liability	\$1,000,000 per claim and aggregate (errors and omissions)

(ii) Defense costs shall be payable in addition to the limits.

(iii) Requirements of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. Any available coverage shall be provided to the parties required to be named as Additional Insured pursuant to this Agreement.

f. Evidence Required

Prior to execution of the Agreement, the Consultant shall file with the District evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required herein. Such evidence shall include original copies of the ISO CG 00 01 (or insurer’s equivalent) signed by the insurer’s representative and Certificate of Insurance (Acord Form 25-S or equivalent), together with required endorsements. All evidence of insurance shall be signed by a properly authorized officer, agent, or qualified representative of the insurer and shall certify the names of the insured, any additional insureds, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, and the expiration date of such insurance.

g. Policy Provisions Required

(i) Consultant shall provide the District at least thirty (30) days prior written notice of cancellation of any policy required by this Agreement, except that the Consultant shall provide at least ten (10) days prior written notice of cancellation of any such policy due to non-payment of premium. If any of the required coverage is cancelled or expires during the term of this Agreement, the Consultant shall deliver renewal certificate(s) including the General Liability Additional Insured Endorsement to the District at least ten (10) days prior to the effective date of cancellation or expiration.

(ii) The Commercial General Liability Policy and Automobile Policy shall each contain a provision stating that Consultant's policy is primary insurance and that any insurance, self-insurance or other coverage maintained by the District or any named insureds shall not be called upon to contribute to any loss.

(iii) The retroactive date (if any) of each policy is to be no later than the effective date of this Agreement. Consultant shall maintain such coverage continuously for a period of at least three years after the completion of the work under this Agreement. Consultant shall purchase a one (1) year extended reporting period A) if the retroactive date is advanced past the effective date of this Agreement; B) if the policy is cancelled or not renewed; or C) if the policy is replaced by another claims-made policy with a retroactive date subsequent to the effective date of this Agreement.

(iv) All required insurance coverages, except for the professional liability coverage, shall contain or be endorsed to waiver of subrogation in favor of the District, its officials, officers, employees, agents, and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against District, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(v) The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the Consultant from liability in excess of such coverage, nor shall it limit the Consultant's indemnification obligations to the District and shall not preclude the District from taking such other actions available to the District under other provisions of the Agreement or law.

h. Qualifying Insurers

(i) All policies required shall be issued by acceptable insurance companies, as determined by the District, which satisfy the following minimum requirements:

(ii) Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and admitted to transact in the business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

i. Additional Insurance Provisions

(i) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the District, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(ii) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, District has the right but not the duty to obtain the insurance it deems necessary and any premium paid by District will be promptly reimbursed by Consultant or District

will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, District may cancel this Agreement.

(iii) The District may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(iv) Neither the District nor any of its officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

j. Subconsultant Insurance Requirements

Consultant shall not allow any subcontractors or subconsultants to commence work on any subcontract until they have provided evidence satisfactory to the District that they have secured all insurance required under this section. Policies of commercial general liability insurance provided by such subcontractors or subconsultants shall be endorsed to name the District as an additional insured using ISO form CG 20 38 04 13 or an endorsement providing the exact same coverage. If requested by Consultant, District may approve different scopes or minimum limits of insurance for particular subcontractors or subconsultants.

3

TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	JANUARY 17, 2024
FROM:	MATTHEW SHRAGGE, GENERAL MANAGER
SUBJECT:	REVIEW PROPOSALS AND AWARD BID TO PURCHASE VACUUM EXCAVATOR TRAILER

SUMMARY

The District has requested proposals to purchase one (1) vacuum excavator trailer. The following are the results from the proposal:

- | | |
|---------------------|--------------|
| • Ditch Witch HX50A | \$142,805.75 |
| • Vermeer VX50-800 | \$143,747.76 |

Quote includes all applicable taxes, fees, and delivery to the District yard.

Attached with the quotes are the equipment specification sheets for your review.

FISCAL IMPACTS

There is \$225,000 allocated in the current budget for vehicle/equipment replacement.

RECOMMENDATION

Accept the bid from Ditch Witch West El Cajon for the Ditch Witch HX50A in the amount of one hundred forty-two thousand eight hundred five dollars and seventy-five cents (\$142,805.75).



Quotation

Ditch Witch Division
 1959 West Fir Avenue
 P.O.Box 66
 Perry, OK 73077
 Phone No : 1-800-654-6481
 Fax No : 580 336 0617
 Email : global@ditchwitch.com

Information

Quotation No. 20203638
 Document Date 01/04/2024
 Customer No. 514578
 Dealership DITCH WITCH WEST (EL CAJON, CA)
 EL CAJON
 PO _____
 Created by Todd Miller

Sold-to Party Address

TWENTYNINEPALMS WATER DISTRICT
 SOURCEWELL MEMBER 135010
 72401 HATCH ROAD
 TWENTYNINE PALMS CA 92277-2935

Global Account Price Quote Quote Valid until :

TAXES ARE AN ESTIMATE AT TIME OF QUOTATION-ACTUAL TAX WILL BE CALCULATED AT TIME OF INVOICING. IF TAXES ARE QUOTED AND THIS IS A TAX EXEMPT TRANSACTION, PLEASE PROVIDE TAX EXEMPT CERTIFICATE OR LEASING DETAILS WITH YOUR PURCHASE ORDER.

FOR MODEL SPECIFICATIONS OR OTHER INFORMATION, VISIT OUR WEBSITE AT WWW.DITCHWITCH.COM

Quotation Details

Qty	Material Description	Unit Price	Discount	Amount
1EA	***** SOURCEWELL CONTRACT 110421-CMW ***** HX50A - HX50A With the following configuration: Debris Tank 800 Gallon Water Tank 400 Gallons Controls Right Hand Traffic Reverse Flow Yes Hose and Tooling 4 Inch Filter Cyclonic Separator HX Boom Powered 4in Hoses Water Heater No Options Prospector Digging Lance Options Traffic Cone Storage Options Trailer Tongue Tool Box Quiet Option Yes Prospector Digging Lance Yes Traffic Cone Storage Yes Trailer Tongue Tool Box Yes Hydraulic Oil Standard Color Standard			102,193.05

lyr bumper-bumper except

Confidentiality Notice:

This quote may contain confidential information. The information is intended only for the individual or entity named. If you are not the intended recipient, please immediately notify us at 1-800-654-6481 to arrange for return of the document.

"wearable" items



Quotation

Ditch Witch Division
 1959 West Fir Avenue
 P.O.Box 66
 Perry, OK 73077
 Phone No : 1-800-654-6481
 Fax No : 580 336 0617
 Email : global@ditchwitch.com

Information	
Quotation No.	20203638
Document Date	01/04/2024
Customer No.	514578
Dealership	DITCH WITCH WEST (EL CAJON, CA) EL CAJON
PO	_____
Created by	Todd Miller

Sold-to Party Address
TWENTYNINEPALMS WATER DISTRICT SOURCEWELL MEMBER 135010 72401 HATCH ROAD TWENTYNINE PALMS CA 92277-2935

Global Account Price Quote
Quote Valid until : 02/04/2024

TAXES ARE AN ESTIMATE AT TIME OF QUOTATION-ACTUAL TAX WILL BE CALCULATED AT TIME OF INVOICING. IF TAXES ARE QUOTED AND THIS IS A TAX EXEMPT TRANSACTION, PLEASE PROVIDE TAX EXEMPT CERTIFICATE OR LEASING DETAILS WITH YOUR PURCHASE ORDER.

FOR MODEL SPECIFICATIONS OR OTHER INFORMATION, VISIT OUR WEBSITE AT WWW.DITCHWITCH.COM

Quotation Details				
Qty	Material Description	Unit Price	Discount	Amount
1EA	Trailer Jack Hydraulic HX50A-PREP - HX50A Vacuum Excavator Prep Ass embly			
1EA	025-1034 - VT24 800 GAL HEAVY TRAILER			20,500.92
		Corporate Account Price		122,693.97
		Total Freight		10,443.00
		Total Tax		9,508.78
		Installation Charge		160.00
		Total Amount		\$ 142,805.75

Confidentiality Notice:

This quote may contain confidential information. The information is intended only for the individual or entity named. If you are not the intended recipient, please immediately notify us at 1-800-654-6481 to arrange for return of the document.

HX50 VACUUM EXCAVATOR



KEY FEATURES/BENEFITS

UNBEATABLE POWER

Equipped with a 49-hp (36.5-kW) Kubota diesel engine, the HX50 packs more power to do more jobs with a low-profile design.

THREE-STAGE FILTRATION SYSTEM

Standard, advanced filtration system cleans air before it reaches critical machine components.

EFFICIENT WATER SYSTEM

The HX50 features a 1,000-cfm (28.3-m³/min) blower and a water pressure capacity of 3,000 psi (207 bar) to maximize productivity.

IMPROVED PRODUCTIVITY

An auto-clutching feature disengages the water pump when water is not in use, allowing full system power to the blower.

OPTIMIZED AIR FLOW

A patent-pending make-or-break seal design optimizes air flow for increased efficiency and simplified plumbing.

POWER BOOM

A hydraulically-powered boom with 330-degree rotation and self-locking gear reduces manual labor for the operator.

INTRODUCING THE
HX50
VACUUM
EXCAVATOR



HX50 VACUUM EXCAVATOR SPECIFICATIONS

	U.S.	METRIC
DIMENSIONS		
800 GAL SPOILS/200 GAL WATER		
Length	269.4 in	6.84 m
Width	96 in	2.44 m
Height	88.2 in	2.24 m
Weight, empty	9,610 lb	4359 kg
Trailer GVWR (VT20)	20,000 lb	9072 kg
DIMENSIONS		
800 GAL SPOILS/400 GAL WATER		
Length	269.4 in	6.84 m
Width	96 in	2.44 m
Height	88.7 in	2.25 m
Weight, empty	10,990 lb	4985 kg
Trailer GVWR (VT24)	24,000 lb	10886 kg
POWER		
Engine	Kubota® D1803-CR-TE4B	
Fuel	Diesel	
Cooling medium	Liquid	
Aspiration	Direct	
Number of cylinders	3	
Manufacturer's gross power rating	49.6 hp	37 kW
Emissions compliance	EPA Tier 4	EU Stage IIIA
Rated speed	2,700 rpm	
FLUID CAPACITY		
Fuel tank capacity	30 gal	113.6 L
Engine oil	8 qt	7.6 L
Hydraulic reservoir	10 gal	37.9 L
Hydraulic system	12 gal	45.4 L
Cooling system	2.6 gal	9.8 L
Water pump oil	0.7 gal	0.7 L
VACUUM SYSTEM		
Air flow	1,005 cfm	28.5 m ³ /min
Vacuum, max	16 in Hg	406 mm Hg
Vacuum tank capacity	800 gal	3028 L
Tank outlet valve size	6 in	152 mm
Filter type	Washable polyester	
Filter area	73 ft ²	6.8 m ²
Suction hose	4 in	102 mm
WATER SYSTEM		
Water pump flow	5.3 gpm	20.1 l/min
Water pump pressure, max	3,000 psi	207 bar
HYDRAULIC SYSTEM		
Flow rate	5.5 gpm	21 l/min
Pressure	2,500 psi	172 bar
BATTERY		
Battery	950 amps cold crank, 195 min SAE reserve, 12V electrical system	
NOISE LEVEL (SUCTION)		
Sound power and pressure - Standard	107 dBA, 87 dBA	
Sound power and pressure - Quiet	103 dBA, 84 dBA	

Specifications are general and subject to change without notice. If exact measurements are required, equipment should be weighed and measured. Due to selected options, delivered equipment may not necessarily match that shown.





Investment Proposal (Quote)

RDO Equipment Co.
 20 Iowa Avenue
 Riverside CA, 92507
 Phone: (951) 778-3700 - Fax: (951) 778-3746



Proposal for:
 TWENTYNINE PALMS WATER DISTRICT
 72401 HATCH RD
 TWENTYNINE PALMS, CA, 922772935
 SAN BERNARDINO
 (760) 367-7546

Investment Proposal Date: 1/8/2024
Pricing Valid Until: 2/7/2024
Deal Number: 1733556
Customer Account#: 7546003
Account Manager: Paul Suquett
Phone:
Fax:
Email: psuquett@rdoequipment.com

Comments

** Sourcewell Quote# Q-28141 ** All VX50 vacs include 49 hp Kubota Tier 4 Final Diesel Engine, 1025 CFM with 15" of mercury blower, standard reverse flow, 3 stage filtration using cyclonic separator and 2 micron poly filter, full debris tank electronic float shut down and secondary ball float shut off, 5.6 GPM @ 3000 psi water system with auto clutch, cam-over full open external hydraulic door with separate door/tank raise circuit, In Tank Clean Out System, LED trailer lights, insulated lockable engine enclosure and lockable control box, 22 gallon fuel tank, 50' water hose with reel rotary digging lance, 5' vacuum tool and wash wand, two 15' x 4" vacuum hose.

Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	WG131214/134124 X914887	0	New 2023 VERMEER VX50-800	\$126,857.10
			Freight in S.Carolina Shipping	\$5,495.00
			Prep / Reconditioning PREP	\$975.00
			Other DMV	\$75.00
Equipment Subtotal:				\$133,402.10

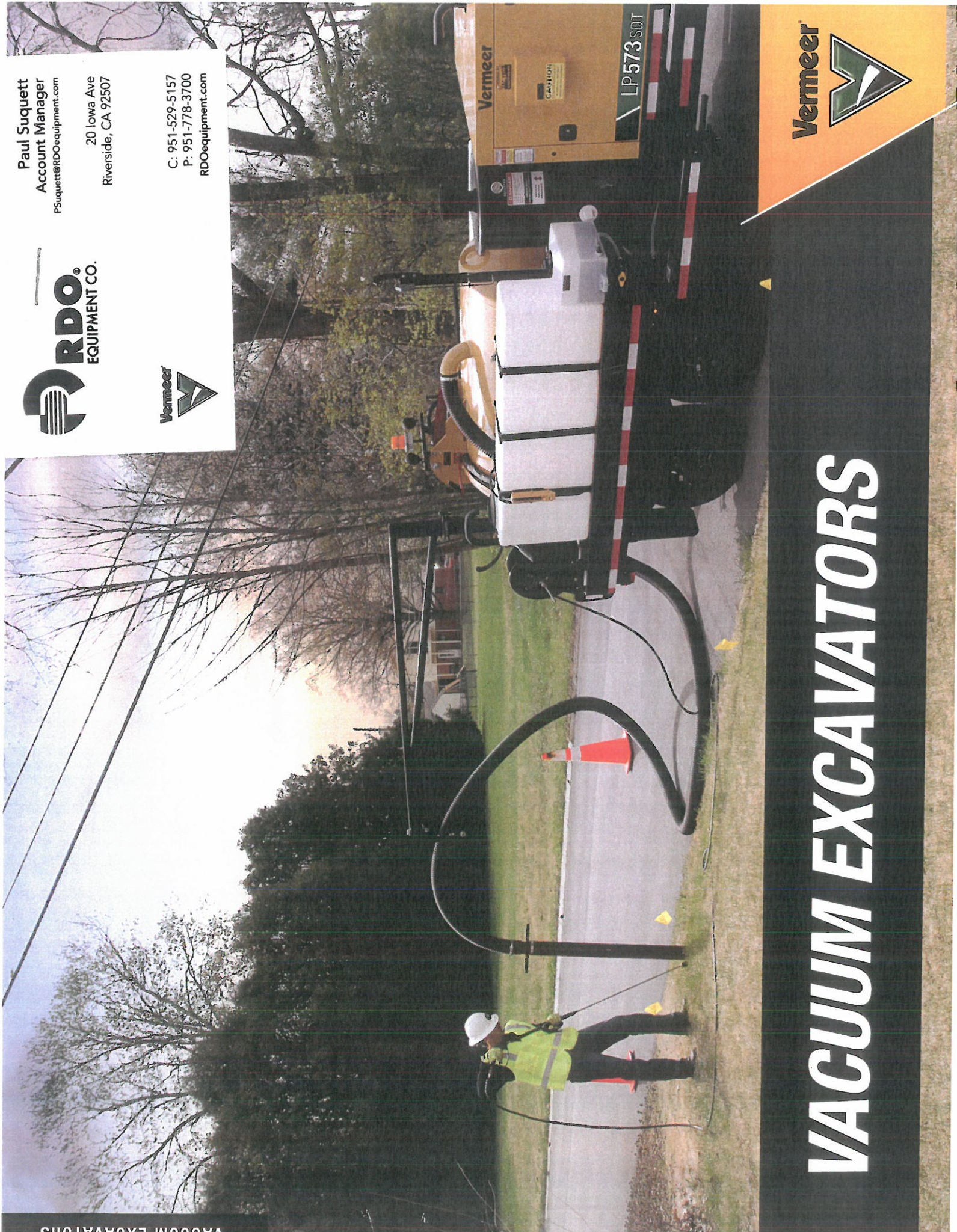
Purchase Order Totals

Balance:	\$133,402.10
CA STATE TAX:	\$8,004.13
CA COUNTY TAX:	\$333.50
CA SPECIAL TAX:	\$2,001.03
Sales Tax Total:	\$10,338.66
CA Tire Fee:	\$7.00
Sub Total:	\$143,747.76
Cash with Order:	\$0.00
Balance Due:	\$143,747.76

1/yr or 1000 hrs except "wearable" items.

Equipment Options

Qty	Serial Number	Year / Make / Model	Description
1	WG131214/134124	2023 VERMEER VX50-800	VX502040 BOOM 4" HYD W/HYD ROT VX503520 HYD JACK VX504555 ARROW BOARD VX BOIOM VX504842 800 GAL WATER RECIRCULATION VX504175 6" DRAIN VALVE CAP ASSY VX501058 VX50-800 GAL BOOM W/2X205 GAL WATER (20K GVWR)



VACUUM EXCAVATORS



Paul Suquett
Account Manager
PSuquett@RDOequipment.com

20 Iowa Ave
Riverside, CA 92507

C: 951-529-5157
P: 951-778-3700
RDOequipment.com

CHOOSE THE ONE THAT'S RIGHT FOR YOUR JOB.

Trenchless expertise has never been in higher demand, and your ability to make a big impact with a small footprint is critical. And Vermeer has become the new powerhouse in vacuum excavation technology and equipment.

With a single-point, full-line dealership network, we're leveraging nearly 125 years of vacuum excavation innovation, market expertise and production capability. Today, everything we do, everything we make, is designed to help you get the job done right. Fast. Effectively. And efficiently.



TRAILER VACS

Model	ECO 25-100G	EV150	CS GT	CV GT	CV SGT
Debris Body	100 gal (378 L)	150 gal (567.8 L)	800-1200 gal (3,028.3-4,542.5 L)	500-1,200 gal (1,892.7-4,542.5 L)	500-1,200 gal (1,892.7-4,542.5 L)
Water Tank	50 gal (189.3 L)	40 gal (151 L)	N/A	200-400 gal (757.1-1,135.6 L)	200-400 gal (757.1-1,135.6 L)
Power	24 hp (17.9 kw) gas	27 hp (20.1 kw) gas EFI	27 hp (20.1 kw) gas EFI	27 hp (20.1 kw) gas EFI	38 hp (28.3 kw) gas
Suction	575 cfm (16.2 cm m/min)	580 cfm (16.2 cm m/min)	580 cfm (16.2 cm m/min)	580 cfm (16.2 cm m/min)	1,000 cfm (28.3 cm m/min)
Hose	3 in (7.6 cm)	3 in (7.6 cm)	3 in (7.6 cm)	3 in (7.6 cm)	4 in (10.2 cm)

\$210,000



TRUCK VACS

Model	HTV 873 PTO	JTV 873 PTO	ECO50	ECO75
Debris Body	800 gal (3,028.3 L)	800 gal (3,028.3 L)	500-800 gal (1,892.7-3,028.3 L)	500-1,200 gal (1,892.7-4,542.5 L)
Water Tank	400 gal (1,135.6 L)	400 gal (1,135.6 L)	250-410 gal (946.4-1,552.0 L)	250-410 gal (946.4-1,552.0 L)
Power	PTO	PTO	49 hp (36.5) diesel	74 (55.2) diesel
Suction	1,000 cfm (28.3 cm m/min)	1,000 cfm (28.3 cm m/min)	1,025 cfm (29 cm m/min)	1,200 cfm (34 cm m/min)
Hose	4 in (10.2 cm)	4 in (10.2 cm)	4 in (10.2 cm)	4-5 in (10.2-12.7 cm)

No \$ avail.

\$138,000
w/hyd. basin



\$110,000/500 gal 26,000 lbs
\$150,000/Hyd. Basin



6VWR 12,000 lbs

	LP Mini	LP XDT	LP SGT	LP SDT	VX50	VX75
1,542.5 L)	300 gal (1,135.6 L)	500-1,200 gal (1,892.7-4,542.5 L)	500-1,200 gal (1,892.7-4,542.5 L)	500-1,200 gal (1,892.7-4,542.5 L)	400-1200 gal (1,514.2-3,028.3 L)	500-1,200 gal (1,892.7-4,542.5 L)
14.2 L)	100 gal (378 L)	200-400 gal (757.1-1,514.2 L)	200-400 gal (757.1-1,514.2 L)	200-400 gal (757.1-1,514.2 L)	100-410 gal (378.5-1,552.0 L)	250-410 gal (946.4-1,552.0 L)
in)	27 hp (20.1 kw) gas EFI	24 hp (17.9 kw) diesel	38 hp (28.3 kw) gas EFI	49 hp (36.5 kw) diesel	49 hp (36.5 kw) diesel	74 hp (55.2 kw) diesel
	580 cfm (16.2 cm m ³ /min)	580 cfm (16.2 cm m ³ /min)	1,000 cfm (28.3 cm m ³ /min)	1,000 cfm (28.3 cm m ³ /min)	1,025 cfm (29 cm m ³ /min)	1,200 cfm (34 cm m ³ /min)
	3 in (7.6 cm)	3 in (7.6 cm)	4 in (10.2 cm)	4 in (10.2 cm)	4 in (10.2 cm)	4-5 in (10.2-12.7 cm)
						6VWR 12,000 lbs Apr 27
	XR2	VXT300	VXT500	VXT600		
542.5 L)	1,300 gal (4,921.0 L) slurry	8 yd ³ (6.1 m ³)	8 yd ³ (6.1 m ³)	11-16 yd ³ (10.1-14.6 m ³)		
0 L)	1,500 gal (5,678.0 L)	800 gal (3,028.3 L)	765 gal (2,896 L)	1,300-2,400 gal (4,921.0-9,085.0 L)		
	PTO	PTO	PTO	PTO		
	3,400 cfm (96.3 m ³ /min)	3,500 cfm (99.1 m ³ /min)	4,800 cfm (135.9 m ³ /min)	6,400 cfm (181.2 m ³ /min)		
	6 in (15.2 cm)	6 in (15.2 cm)	8 in (20.3 cm)	8 in (20.3 cm)		



Apr 25

4

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

December 20, 2023 / 4:00 P.M.

Call to Order and Roll Call

President Carol Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were Bob Coghill, Carol Giannini, Randy Leazer, and Amy Woods. Michael Arthur was absent. Also present were General Manager Matt Shragge, Maintenance Superintendent Mike Minatrea, Treatment/Production Superintendent Robert Shelton, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Jim Byerrum led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

Director Coghill read a letter of appreciation by customer, Vanda Stanley, who thanked Mike Minatrea, Austin Murphy, and customer service staff for their assistance on a water leak.

Larry Bowden, with the City of Twentynine Palms, updated the Board on the wastewater project. The City has voted not to accept the money from the state and will not be pursuing a centralized sewer system. City council would like to continue working with the Water District Board and staff in efforts to serve the community. The City is looking into seeking Federal funding for a mutual USGS Study with the Water District.

1. Presentation and Consideration to Receive and File the Twentynine Palms Water District's Fiscal Year 2022/2023 Audited Financial Statements

Brandon Ferrell with Eadie Payne, LLP thanked District staff and Cindy Byerrum for assistance with the audit. The District had no significant or material deficiencies with internal control, no disagreements with management, and the financial statements presented fairly in accordance to GAAP. A new accounting principle, GASB 96 relating to subscriptions, was implemented this year and will be on the books next year.

Director Coghill made a motion to receive and file the Twentynine Palms Water District's Fiscal Year 2022/2023 Audited Financial Statements, seconded by Director Leazer, and approved unanimously by all those present. Director Arthur was absent.

2. Election of Officers

Director Leazer nominated Director Giannini to serve as President, seconded by Director Woods, and unanimously approved.

Director Woods nominated Director Coghill to serve as Vice-President, seconded by Director Leazer, and unanimously approved.

The General Manager will serve as the Board Secretary, which is common practice with most Districts.

3. Discussion and Action to Reallocate CIP Budget Line Items
The pay meter station upgrade was delayed, as the manufacturer experienced equipment delays due to supply chain disruptions. The District, not knowing if the upgrade would be completed in the 2022-2023 budget, placed an additional \$50,000 in the 2023-2024 budget under the same line item. With the upgrade completed, District staff would like to reallocate that additional \$50,000 from the pay meter station upgrade line item to the vehicle/equipment replacements line item in the current 2023-2024 budget.

Director Woods made a motion to reallocate \$50,000 from the Pay Meter Station Upgrade line item to the Vehicle/Equipment Replacements line item, seconded by Director Coghill, and approved unanimously by all those present. Director Arthur was absent.

4. Update on the City of Twentynine Palms Wastewater Project
Matt provided an update on the City's wastewater project. There were several factors not figured into the cost of completing Phase I of the project, including full time inspectors fees, project management costs, road overlays, and land/easement costs. Due to an approximate \$20 million dollar deficit and the projected operation and maintenance costs at \$248-\$275 per month for waste water fees, the City council voted 5-0 to decline the state grant. The City council is now turning their focus to a USGS study and building a septic tank maintenance/management program. The City and the District have a joint Salt Nutrient Management Plan.

5. Consent Calendar

- Minutes of a Regular Meeting held on November 15, 2023
- Audit List

Director Woods moved to approve the Minutes and Audit List, seconded by Director Leazer, and approved unanimously by all those present. Director Arthur was absent.

6. Items Removed from the Consent Calendar for Discussion or Separate Action
None

7. Management Reports

7.1 Maintenance

Mike Minatrea reported that the District responded to 123 Underground Service Alerts, had 0 water main leaks, 1 water meter leak, 0 service line leaks, 3 fire hydrant repairs/maintenance, installed 1 new service, replaced 1 customer gate valve, performed 4 leak audits, painted 0 fire hydrants, performed 13 customer pressure checks, replaced 2 water meters, Tested and exercised emergency generators and sounded wells for November. 0 water waste inquiries were received. 0 AMI/AMR meters were replaced. There was a total of 602 work orders that were processed during the month. Mike will include the pay meter report with last year's totals at the next Board meeting. Mike wished everyone a Merry Christmas and a Happy New Year. Mike recognized two new hires, Tyler Russell and Eason Cobb, who were in the audience.

7.2 Water Quality

Robert reported water production was down 6.59% as compared to the same month in 2013. 40 routine and 9 special water samples were taken. All special samples tested negative for Colilert. All current wells meet the 2.0 mg/L standard

fluoride variance set by the State Water Resource Control Board. All samples tested were below the variance.

7.3 Finance

Cindy Byerrum wished the Board a Merry Christmas and Happy New Year from her and Jim. There was a \$2 million dollar PERS liability mentioned in the audit. This number will fluctuate due to market trends. Two CDs with Pacific Western will mature in the near future and will be moved over to CLASS, if the returns remain favorable.

7.4 General Manager

Matt reported the District was presented with ACWA/JPIA President's Special Recognition Award for having a loss ratio of 20% or less in the liability and property programs. Matt attended the ACWA Conference in Indian Wells. Matt attended a zoom meeting with the Community Water System Alliance where the District was mentioned as an example for chromium 6 treatment by Laurel Firestone who sits on the California State Water Board. District staff participated in the light parade. Matt thanked staff and all the District consultants for their hard work throughout the year: Cindy Byerrum with Eide Bailly, Ortega Strategies, Community Water Systems Alliance, Best Best & Krieger, Kennedy Jenks, and Gary Sturdivan. Matt wished everyone a Merry Christmas and a Happy New Year.

8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Giannini thanked staff for their attendance at the Board meeting, as well as those in the audience.

Director Woods thanked Mike Minatrea and Austin Murphy for being stellar representatives in the community. Larry Bowden was thanked for his service. She wished everyone a Merry Christmas, Happy Hanukkah, and Happy Holidays.

9. Adjournment

On motion by Director Woods, seconded by Director Leazer, and approved by the Board, the meeting was adjourned at: 4:50 p.m.

Carol Giannini, President
Board of Directors

Attest:

Matthew Shragge, Board Secretary
Twentynine Palms Water District

Twentynine Palms Water District

Check Date Range: 12/1/2023 thru 12/31/2023

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
85740	12/06/2023	ACWA/JPIA	32,061.21	28,016.99	100-310-0000-5140	Health Benefits January 2024
				491.43	100-310-0000-5142	Health Benefits January 2024
				1,872.01	100-310-0000-5144	Health Benefits January 2024
				1,680.78	100-310-0000-5141	Health Benefits January 2024
21436	12/06/2023	Ansafone Contact Centers	376.37	376.37	100-160-0000-5406	Answering Service
42874	12/06/2023	Customer Refund	50.41	25.20	100-000-0000-2000	Refund Check 026445-000, 73428 Buena Vista Drive
				25.21	100-000-0000-2000	Refund Check 026445-000, 73428 Buena Vista Drive
85752	12/06/2023	Autozone Inc.	81.67	8.17	100-130-0000-5220	Shop Supplies-Fuse Holders.
				3.01	100-130-0000-5220	Shop Supplies-Wire Grommets.
				34.48	100-130-0000-5220	Shop Supplies-Automotive Wire.
				36.01	100-130-0000-5220	Shop Supplies-Five Gallon Buckets.
21439	12/06/2023	BEARCOM	876.70	876.70	100-130-0000-5222	Veh. #90-Radio Kit
42880	12/06/2023	Beyond Software Solutions	1,845.00	1,000.00	100-600-0000-5406	IT Consulting
				845.00	100-600-0000-5406	IT Consulting
42882	12/06/2023	Builders Supply - 29 Palms	108.66	62.61	100-130-0000-5220	Misc Parts Well #16
				46.05	100-130-0000-5220	Contractor Trash Bags, Duct Tape
42884	12/06/2023	Burrtec Waste & Recycling Svcs	258.98	78.34	100-150-0000-5406	Amboy
				180.64	100-600-0000-5406	Hatch
42886	12/06/2023	Customer Refund	104.39	52.20	100-000-0000-2000	Refund Check 028916-000, 6989 North Star Avenue
				52.19	100-000-0000-2000	Refund Check 028916-000, 6989 North Star Avenue
21444	12/06/2023	Clinical Lab of San Bern.	2,572.00	2,572.00	100-140-0000-5405	Water Samples October 2023
42890	12/06/2023	Customer Refund	170.06	85.03	100-000-0000-2000	Refund Check 028778-000, 5749 Halsey Avenue
				85.03	100-000-0000-2000	Refund Check 028778-000, 5749 Halsey Avenue
21446	12/06/2023	Customer Refund	494.82	494.82	100-000-0000-2000	AR Refund
21447	12/06/2023	Core & Main LP	297.34	297.34	100-000-0000-1499	CORP STOP 3/4 in MIP X MIP
42896	12/06/2023	Customer Refund	173.20	86.60	100-000-0000-2000	Refund Check 028348-000, 5509 Mariposa Avenue
				86.60	100-000-0000-2000	Refund Check 028348-000, 5509 Mariposa Avenue
21449	12/06/2023	Desert Hardware	62.09	62.09	100-130-0000-5220	Pipe Wrap
42900	12/06/2023	Customer Refund	165.76	82.88	100-000-0000-2000	Refund Check 021634-001, 73493 Desert Trail Drive
				82.88	100-000-0000-2000	Refund Check 021634-001, 73493 Desert Trail Drive

Twentynine Palms Water District

Check Date Range: 12/1/2023 thru 12/31/2023

42902	12/06/2023	Customer Refund	135.91	67.95	100-000-0000-2000	Refund Check 029920-000, 74025 Gorgonio Drive
				67.96	100-000-0000-2000	Refund Check 029920-000, 74025 Gorgonio Drive
21452	12/06/2023	Eide Bailly LLP	7,229.00	7,229.00	100-600-0000-5401	Consulting Services Retainer - September 2023
21453	12/06/2023	Fiesta Ford Lincoln	50,381.08	50,381.08	100-875-0000-6001	Vehicle/Equipment Replacement.
21454	12/06/2023	Frontier Communications	149.74	149.74	100-600-0000-5203	Hatch
42910	12/06/2023	Customer Refund	182.97	91.48	100-000-0000-2000	Refund Check 016573-006, 6656 Pine Avenue
				91.49	100-000-0000-2000	Refund Check 016573-006, 6656 Pine Avenue
42912	12/06/2023	Customer Refund	118.94	59.47	100-000-0000-2000	Refund Check 030614-000, 6326 Mojave Avenue
				59.47	100-000-0000-2000	Refund Check 030614-000, 6326 Mojave Avenue
42914	12/06/2023	Customer Refund	65.79	32.90	100-000-0000-2000	Refund Check 029674-000, 72548 Sunnvslope Drive
				32.89	100-000-0000-2000	Refund Check 029674-000, 72548 Sunnvslope Drive
42916	12/06/2023	Customer Refund	17.89	8.94	100-000-0000-2000	Refund Check 027293-000, 73833 White Sands Drive
				8.95	100-000-0000-2000	Refund Check 027293-000, 73833 White Sands Drive
42918	12/06/2023	Customer Refund	28.22	14.11	100-000-0000-2000	Refund Check 029463-000, 73106 Sun Valley Drive
				14.11	100-000-0000-2000	Refund Check 029463-000, 73106 Sun Valley Drive
21460	12/06/2023	iFlow Inc.	182.55	182.55	100-130-0000-5406	Quote# 000311-R0
42922	12/06/2023	Customer Refund	195.90	97.95	100-000-0000-2000	Refund Check 030956-000, 73389 Sun Valley Drive
				97.95	100-000-0000-2000	Refund Check 030956-000, 73389 Sun Valley Drive
42924	12/06/2023	Customer Refund	2.95	1.48	100-000-0000-2000	Refund Check 029293-000, 6570 -74 Manzanita Avenue
				1.47	100-000-0000-2000	Refund Check 029293-000, 6570 -74 Manzanita Avenue
42926	12/06/2023	Customer Refund	186.74	93.37	100-000-0000-2000	Refund Check 028821-000, 70225 Redhill Road
				93.37	100-000-0000-2000	Refund Check 028821-000, 70225 Redhill Road
64392	12/06/2023	Kennedy/Jenks Consultants	5,414.11	2,900.00	100-150-0000-5406	Professional Services Rendered 10/27/2023 Groundwater Monitoring
				1,815.36	100-800-0000-6001	Prepare Updated SPCC Plan
				698.75	100-800-0000-6001	Professional Service through 10/27/2023
21465	12/06/2023	Las Palmas Mexican Cuisine	550.00	550.00	100-600-0000-5330	Employee Recognition Luncheon
42932	12/06/2023	Customer Refund	16.57	8.28	100-000-0000-2000	Refund Check 007466-429, 7344 Bedouin Avenue
				8.29	100-000-0000-2000	Refund Check 007466-429, 7344 Bedouin Avenue
42934	12/06/2023	Customer Refund	23.41	11.71	100-000-0000-2000	Refund Check 027821-000, 6405 Athol Avenue
				11.70	100-000-0000-2000	Refund Check 027821-000, 6405 Athol Avenue
42936	12/06/2023	Customer Refund	195.03	97.52	100-000-0000-2000	Refund Check 030741-002, 5442 Morongo Road
				97.51	100-000-0000-2000	Refund Check 030741-002, 5442 Morongo Road

Twentynine Palms Water District

Check Date Range: 12/1/2023 thru 12/31/2023

42938	12/06/2023	Customer Refund	33.34	16.67	100-000-0000-2000	Refund Check 030699-000, 72428 Sunnvale Drive
				16.67	100-000-0000-2000	Refund Check 030699-000, 72428 Sunnvale Drive
21470	12/06/2023	John May	420.00	420.00	100-110-0000-5225	Hansen Booster/Donnel Reservoir No Comm. Replace Power Supply. R
85884	12/06/2023	McMaster-Carr Supply Co.	381.31	106.43	100-130-0000-5220	Hex Head Screws, Blue Marking Flags, Nails For Marking Flags. PV
				24.23	100-130-0000-5220	Shop Supplies-Rubber Grommets.
				84.39	100-150-0000-5220	CPVC Pipe Union 1 1/2 Socket-Connect Female
				166.26	100-130-0000-5220	Oil-Resistant 16" Gasket, Duct Tape.
42944	12/06/2023	Customer Refund	131.47	65.74	100-000-0000-2000	Refund Check 029699-000, 73393 Sun Valley Drive
				65.73	100-000-0000-2000	Refund Check 029699-000, 73393 Sun Valley Drive
42946	12/06/2023	Customer Refund	182.41	91.21	100-000-0000-2000	Refund Check 030527-000, 72336 Foothill Drive
				91.20	100-000-0000-2000	Refund Check 030527-000, 72336 Foothill Drive
21474	12/06/2023	MM Internet, Inc.	143.69	143.69	100-600-0000-5203	12/01/2023 01/01/2024
42950	12/06/2023	NorthStar Chemical	19,235.92	9,924.42	100-150-0000-5211	Load Of Caustic 50% Na Ha OH 3,750 Gallons Of Caustic
				9,311.50	100-150-0000-5211	Load Of Acid 3,200 Gallons NSF 60
21476	12/06/2023	Customer Refund	447.47	447.47	100-000-0000-2000	AR Refund
343632	12/06/2023	Orange County Winwater Works	20,477.65	1,016.91	100-000-0000-1499	6 in HYMAX COUPLING
				5,779.71	100-000-0000-1499	HYDRANT HEAD 6 HOLE CAST IRON (14040)
				829.05	100-150-0000-5220	Treatment Plant P-3 Booster Pump CLV Rebuild Kit
				305.15	100-000-0000-1499	SADDLE A/C 6 in X 1 in BRONZE
				473.88	100-000-0000-1499	SADDLE A/C 6 in X 1 in BRONZE
				2,273.09	100-000-0000-1499	METER BOX PLASTIC SMALL 1015
				3,770.86	100-000-0000-1499	GATE VALVE 6 inP/O X FLANGE
				1,801.58	100-000-0000-1499	6 in C 900 PIPE
				187.33	100-000-0000-1499	BOLT AND NUT SET 6 in- 8 in
				403.43	100-000-0000-1499	BUSHING METER 1 inX 3/4 in
				142.01	100-000-0000-1499	BOLT AND NUT SET 4 in
				1,285.67	100-000-0000-1499	METER BOX PLASTIC LARGE 1320
				1,823.12	100-000-0000-1499	PIPE COPPER 1 in K SOFT
				29.85	100-130-0000-5220	10 x: 6" FLG - TYTE 1/8 RING EPDM - NSF - 61
				53.44	100-130-0000-5220	20 x: 6" NONASB 1/16 150 # RING GASKET
302.57	100-130-0000-5220	6006G 6X20 SDR35 GSKT PIPE				
64434	12/06/2023	Ortega Strategies Group	7,500.00	2,500.00	100-600-0000-5350	August 2023 - Advocacy Services

Twentynine Palms Water District

Check Date Range: 12/1/2023 thru 12/31/2023

				2,500.00	100-600-0000-5350	October 2023 - Advocacy Services
				2,500.00	100-600-0000-5350	September 2023 - Advocacy Services
42958	12/06/2023	Customer Refund	159.23	79.62	100-000-0000-2000	Refund Check 030330-000, 6666 Mariposa Avenue
				79.61	100-000-0000-2000	Refund Check 030330-000, 6666 Mariposa Avenue
64440	12/06/2023	PacWest Engineering Co., Inc.	36,307.90	14,403.90	100-110-0000-5406	Quote# 323179 10 Variious Locations New Service/Leak Asphalt Rep
				3,200.00	100-110-0000-5406	Quote# 232179 5079 Utah Trail Pavmeters.
				18,704.00	100-850-0000-6001	Quote# 323180 Joe Davis St. AKA Lucky Ave. Pavement 350' x 4'
42962	12/06/2023	Palm Springs Motors Inc.	225.49	78.21	100-130-0000-5222	Veh. #16-Door Ajar Switch w/Latch.
				147.28	100-130-0000-5222	Veh. #4B-Upper Radiator Hose w/Thermostat.
42964	12/06/2023	Customer Refund	131.76	65.88	100-000-0000-2000	Refund Check 030541-000, 5421 Abronia Avenue
				65.88	100-000-0000-2000	Refund Check 030541-000, 5421 Abronia Avenue
42966	12/06/2023	Customer Refund	178.08	89.04	100-000-0000-2000	Refund Check 029072-000, 6221 Chia Avenue
				89.04	100-000-0000-2000	Refund Check 029072-000, 6221 Chia Avenue
42968	12/06/2023	Customer Refund	20.82	10.41	100-000-0000-2000	Refund Check 029869-000, 74474 Cactus Drive
				10.41	100-000-0000-2000	Refund Check 029869-000, 74474 Cactus Drive
21485	12/06/2023	Pollardwater.Com	259.95	259.95	100-130-0000-5220	36" Stainless Steel Meter Box Lefter
85944	12/06/2023	Prudential Overall Supply	835.18	100.02	100-130-0000-5253	Uniforms
				247.90	100-130-0000-5253	Uniforms
				100.02	100-130-0000-5253	Uniforms
				387.24	100-130-0000-5253	Uniforms
42974	12/06/2023	Customer Refund	173.20	86.60	100-000-0000-2000	Refund Check 028475-000, 5610 Mariposa Avenue
				86.60	100-000-0000-2000	Refund Check 028475-000, 5610 Mariposa Avenue
42976	12/06/2023	Customer Refund	150.62	75.31	100-000-0000-2000	Refund Check 030439-000, 6664 Split Rock Avenue
				75.31	100-000-0000-2000	Refund Check 030439-000, 6664 Split Rock Avenue
21489	12/06/2023	Radar Environmental	641.92	641.92	100-130-0000-5406	Outside Services-Removal of Hazerdous Waste from Treatment Plant
42980	12/06/2023	Customer Refund	174.77	87.39	100-000-0000-2000	Refund Check 030151-000, 7402 Saladin Avenue
				87.38	100-000-0000-2000	Refund Check 030151-000, 7402 Saladin Avenue
42982	12/06/2023	Customer Refund	90.93	45.46	100-000-0000-2000	Refund Check 025365-001, 74782 Baseline
				45.47	100-000-0000-2000	Refund Check 025365-001, 74782 Baseline
42984	12/06/2023	Customer Refund	68.70	34.35	100-000-0000-2000	Refund Check 028376-000, 73389 Sun Valley Drive
				34.35	100-000-0000-2000	Refund Check 028376-000, 73389 Sun Valley Drive
128958	12/06/2023	S.C.E.	23,920.82	972.83	100-110-0000-5201	Well 11

Twentynine Palms Water District

Check Date Range: 12/1/2023 thru 12/31/2023

				1,701.24	100-150-0000-5201	Plant
				1,054.17	100-110-0000-5201	Well 12
				59.57	100-120-0000-5201	D.H. Resv. & Hydro
				17,355.37	100-110-0000-5201	Well TP-1
				2,777.64	100-120-0000-5201	Booster Two Mile
21494	12/06/2023	Safety-Kleen Systems Inc.	388.51	388.51	100-130-0000-5406	Outside Service-Parts Washer Service.
21495	12/06/2023	Satmodo LLC	164.26	164.26	100-600-0000-5203	Iridium Monthly Minute Plans
42992	12/06/2023	Customer Refund	158.97	79.48	100-000-0000-2000	Refund Check 030828-000, 5770 Hall Lane
				79.49	100-000-0000-2000	Refund Check 030828-000, 5770 Hall Lane
21497	12/06/2023	Customer Refund	250.00	250.00	100-130-0000-5226	Safety Boot Reimbursement
42996	12/06/2023	Customer Refund	181.86	90.93	100-000-0000-2000	Refund Check 030048-000, 880 Friendship Avenue
				90.93	100-000-0000-2000	Refund Check 030048-000, 880 Friendship Avenue
21499	12/06/2023	Susan L. Simmons	1,800.00	1,800.00	100-600-0000-5406	Janitorial Services Dec 2023
21500	12/06/2023	Southern Calif. Gas Co.	91.04	91.04	100-600-0000-5202	Hatch
21501	12/06/2023	Spectrum Enterprise	1,235.00	1,235.00	100-600-0000-5203	La Luna
43004	12/06/2023	Customer Refund	56.95	28.48	100-000-0000-2000	Refund Check 023777-000, 6400 Adobe Road
				28.47	100-000-0000-2000	Refund Check 023777-000, 6400 Adobe Road
43006	12/06/2023	Customer Refund	7.25	3.62	100-000-0000-2000	Refund Check 009803-243, 6628 Clare Avenue
				3.63	100-000-0000-2000	Refund Check 009803-243, 6628 Clare Avenue
129024	12/06/2023	Usa Blue Book	903.42	147.14	100-130-0000-5220	Insulated Blanket Hansen CLV/Booster Pump
				209.94	100-140-0000-5211	Stenner Index Spider Assembly
				345.27	100-130-0000-5226	PVC Knee Boot Composite
				66.70	100-130-0000-5226	PVC Knee Boot Composite
				101.02	100-130-0000-5226	MSA Advantage 200 LS Half Mask Respirator Large
				33.35	100-130-0000-5226	PVC Knee Boot Composite Size 13
43010	12/06/2023	Customer Refund	173.67	86.84	100-000-0000-2000	Refund Check 030763-000, 5571 Lupine Avenue
				86.83	100-000-0000-2000	Refund Check 030763-000, 5571 Lupine Avenue
43012	12/06/2023	Verizon Wireless	8,504.09	7,439.50	100-875-0000-6001	Wireless
				1,064.59	100-600-0000-5203	Wireless
43014	12/06/2023	Customer Refund	82.60	41.30	100-000-0000-2000	Refund Check 014661-003, 6679 Mojave Avenue
				41.30	100-000-0000-2000	Refund Check 014661-003, 6679 Mojave Avenue
43016	12/06/2023	Customer Refund	84.30	42.15	100-000-0000-2000	Refund Check 024836-002, 3175 Bermuda Avenue

Twentynine Palms Water District

Check Date Range: 12/1/2023 thru 12/31/2023

				42.15	100-000-0000-2000	Refund Check 024836-002, 3175 Bermuda Avenue
43018	12/06/2023	Customer Refund	14.84	7.42	100-000-0000-2000	Refund Check 024836-001, 69877 Cielito Drive
				7.42	100-000-0000-2000	Refund Check 024836-001, 69877 Cielito Drive
43020	12/06/2023	Customer Refund	49.77	24.89	100-000-0000-2000	Refund Check 027415-000, 73763 Desert Dunes Drive
				24.88	100-000-0000-2000	Refund Check 027415-000, 73763 Desert Dunes Drive
43022	12/06/2023	Customer Refund	71.10	35.55	100-000-0000-2000	Refund Check 025052-013, 73031 Sunnvale Drive
				35.55	100-000-0000-2000	Refund Check 025052-013, 73031 Sunnvale Drive
43024	12/06/2023	Customer Refund	200.00	99.99	100-000-0000-2000	Refund Check 025052-014, 73031 Sunnvale Drive
				100.01	100-000-0000-2000	Refund Check 025052-014, 73031 Sunnvale Drive
21513	12/07/2023	ACWA/JOINT POWERS INSURANCE AUTHORITY	52,431.00	52,431.00	100-000-0000-1600	Auto & General Liability Program 10/01/2023 -10/01/2024
21514	12/11/2023	SWRCB-DWOC	90.00	90.00	100-130-0000-5242	D3 Murphy/Certification Fee
86060	12/20/2023	Jeff Arwick	4,645.00	310.00	100-110-0000-5406	Provide and Install Replacement Solar Panel At Campbell Reservoir
				110.00	100-600-0000-5301	Replace Light 2 Mile/Water District Office.
				3,100.00	100-875-0000-6001	Lupine Booster Station Generator Install.
				1,125.00	100-120-0000-5406	Provide and Install Replacement Soft Interface At 2 Mile Booster
43032	12/20/2023	Customer Refund	136.26	68.13	100-000-0000-2000	Refund Check 029079-000, 6176 Abronia Avenue
				68.13	100-000-0000-2000	Refund Check 029079-000, 6176 Abronia Avenue
43034	12/20/2023	Customer Refund	153.03	76.52	100-000-0000-2000	Refund Check 028798-001, 71522 Winters Road
				76.51	100-000-0000-2000	Refund Check 028798-001, 71522 Winters Road
107590	12/20/2023	Autozone Inc.	213.52	39.86	100-130-0000-5222	Veh. #4B-Thermostat.
				32.33	100-130-0000-5220	Shop Supplies-Double Flaring Tool Kit.
				32.33	100-130-0000-5220	Shop Supplies-Double Flaring Tool Kit.
				29.73	100-130-0000-5220	Shop Supplies-Ratchet Straps.
				79.27	100-130-0000-5220	Shop Supplies-Ratchet Straps.
21519	12/20/2023	Avalon Urgent Care	100.00	100.00	100-130-0000-5406	Physical
43040	12/20/2023	Customer Refund	109.73	54.86	100-000-0000-2000	Refund Check 029651-000, 74994 Serrano Drive
				54.87	100-000-0000-2000	Refund Check 029651-000, 74994 Serrano Drive
43042	12/20/2023	Best Best & Krieger	2,155.86	640.60	100-600-0000-5403	Professional Services Rendered Nov 2023
				1,515.26	100-600-0000-5403	Professional Services Rendered Nov 2023
21522	12/20/2023	Bob's Autoglass-N-Tint	249.00	249.00	100-130-0000-5406	Replace Back Glass Truck # 83
43046	12/20/2023	Customer Refund	165.47	82.73	100-000-0000-2000	Refund Check 030682-000, 73223 Sun Valley Drive
				82.74	100-000-0000-2000	Refund Check 030682-000, 73223 Sun Valley Drive

Twentynine Palms Water District

Check Date Range: 12/1/2023 thru 12/31/2023

43048	12/20/2023	Customer Refund	159.68	79.84	100-000-0000-2000	Refund Check 029716-000, 7380 Sahara Avenue
				79.84	100-000-0000-2000	Refund Check 029716-000, 7380 Sahara Avenue
107625	12/20/2023	Builders Supply - 29 Palms	305.48	12.26	100-130-0000-5220	Shop Supplies-U Bolts.
				84.67	100-130-0000-5220	Simpson Epoxy Adhesive Lupine Booster
				109.84	100-130-0000-5220	Contractor Bag/Duck Tape AC Pipe
				78.06	100-130-0000-5220	Shop Supplies-Staple Guns w/Staples.
				20.65	100-130-0000-5220	Shop Supplies-Dry Wall Screws.
43052	12/20/2023	Customer Refund	193.76	96.89	100-000-0000-2000	Refund Check 008362-013, 69235 Old Dale Road
				96.87	100-000-0000-2000	Refund Check 008362-013, 69235 Old Dale Road
21527	12/20/2023	Ca-Nv Section Awwa	100.00	100.00	100-130-0000-5242	Cross-connection
21528	12/20/2023	Centurylink Business Services	16.53	16.53	100-600-0000-5203	Hatch
43058	12/20/2023	Customer Refund	54.01	27.00	100-000-0000-2000	Refund Check 005634-000, 2680 Chase Place
				27.01	100-000-0000-2000	Refund Check 005634-000, 2680 Chase Place
21530	12/20/2023	Copy Center Plus, Inc.	1.00	1.00	100-130-0000-5406	Outside Services-Returning a package to supplier.
64593	12/20/2023	Core & Main LP	4,392.45	543.06	100-000-0000-1499	COUPLING BRASS 1 in CTS X CTS
				872.78	100-000-0000-1499	ANGLE METER 2 in COMP X FLANG
				2,976.61	100-000-0000-1499	HYDRANT HEAD 6 HOLE CAST IRON (14040)
21532	12/20/2023	Cozad & Fox, Inc.	931.00	931.00	100-110-0000-5406	Field Survey To locate Twelve (12) Well Sites. District's SNMP G
43066	12/20/2023	Customer Refund	154.92	77.46	100-000-0000-2000	Refund Check 025011-000, 1427 Applegate Way
				77.46	100-000-0000-2000	Refund Check 025011-000, 1427 Applegate Way
21534	12/20/2023	Dell Marketing L.P.	4,258.11	4,258.11	100-875-0000-6001	PowerEdge R6515 (CIP Computer/Technology New Camera
64605	12/20/2023	Desert Hardware	125.04	21.60	100-150-0000-5220	Cut Pliers 8"
				122.02	100-150-0000-5220	1/4" Copper Tubing, 3/8 Copper Tubing, For PRS/CLV
				(18.58)	100-150-0000-5220	Union SCH 80 1.5 SXS PVC. Took Union Back.
21536	12/20/2023	DPF Alternatives	1,265.00	1,265.00	100-130-0000-5407	Veh. #29-DPF service/repair.
21537	12/20/2023	Eide Bailly LLP	7,229.00	7,229.00	100-600-0000-5401	Consulting Services Retainer - October 2023
43076	12/20/2023	Customer Refund	190.61	95.31	100-000-0000-2000	Refund Check 029156-001, 1120 Flohero Lane
				95.30	100-000-0000-2000	Refund Check 029156-001, 1120 Flohero Lane
43078	12/20/2023	Customer Refund	147.36	73.68	100-000-0000-2000	Refund Check 029458-000, 72507 Larrea Avenue
				73.68	100-000-0000-2000	Refund Check 029458-000, 72507 Larrea Avenue
21540	12/20/2023	Frontier Communications	189.86	189.86	100-150-0000-5203	Plant
21541	12/20/2023	Grainger	100.97	100.97	100-130-0000-5220	Shop Supplies-Wheel Weights.

Twentynine Palms Water District

Check Date Range: 12/1/2023 thru 12/31/2023

64626	12/20/2023	Customer Refund	105.56	27.78	100-000-0000-2000	Refund Check 029836-000, 6051 Chia Avenue
				27.78	100-000-0000-2000	Refund Check 029836-000, 6051 Chia Avenue
				50.00	100-000-0000-2000	Refund Check 029836-000, 6051 Chia Avenue
21543	12/20/2023	Hi-Grade Materials Co.	1,749.33	1,749.33	100-875-0000-6001	Concrete For Lupine New Generator Pad.
43088	12/20/2023	Customer Refund	48.52	24.26	100-000-0000-2000	Refund Check 029255-000, 7007 Elm Avenue
				24.26	100-000-0000-2000	Refund Check 029255-000, 7007 Elm Avenue
43090	12/20/2023	Customer Refund	121.06	60.53	100-000-0000-2000	Refund Check 028152-001, 6283 Daisy Avenue
				60.53	100-000-0000-2000	Refund Check 028152-001, 6283 Daisy Avenue
21546	12/20/2023	Ingersoll Rand Company/Industrial	2,206.72	2,206.72	100-130-0000-5407	Travel Time/Diagnose Shop and T.P. Compressors.
43094	12/20/2023	Customer Refund	164.63	82.31	100-000-0000-2000	Refund Check 010814-001, 5790 Hall Lane
				82.32	100-000-0000-2000	Refund Check 010814-001, 5790 Hall Lane
21548	12/20/2023	Joshua Basin Water District	3,500.00	3,500.00	100-600-0000-5350	Water Conservation Media Campaign
43098	12/20/2023	Customer Refund	3.87	1.94	100-000-0000-2000	Refund Check 030748-000, 6006 Mojave Avenue
				1.93	100-000-0000-2000	Refund Check 030748-000, 6006 Mojave Avenue
21550	12/20/2023	J's Liners & Accessories	658.00	658.00	100-130-0000-5407	Veh. #91-Apply Spray in Bed Liner.
21551	12/20/2023	Mark Speer Automotive	158.75	158.75	100-130-0000-5407	Veh. #29-Remove/Replace ECU.
43104	12/20/2023	McMaster-Carr Supply Co.	977.84	862.57	100-130-0000-5220	Shop Supplies-Quick Release Pins, All Thread w/Nuts and washers.
				115.27	100-875-0000-6001	Steel Stud Anchor For Concrete Lupine Booster Station Generator
21553	12/20/2023	Minolta Business Systems	284.78	284.78	100-600-0000-5223	10/23/2023 - 11/22/2023
43108	12/20/2023	Customer Refund	177.35	88.67	100-000-0000-2000	Refund Check 021255-003, 6475 Cholla Avenue
				88.68	100-000-0000-2000	Refund Check 021255-003, 6475 Cholla Avenue
21555	12/20/2023	NNN Retail Development	8,314.00	8,314.00	100-000-0000-2509	Maintenance & Guarantee Bond
21556	12/20/2023	Orange County Winwater Works	107.21	107.21	100-150-0000-5220	1 1/2" PVC SCH 80 Thread Union
107785	12/20/2023	O'Reilly Automotive Inc.	6.58	(94.95)	100-130-0000-5330	Class-Credit for a Class.
				(12.64)	100-130-0000-5222	Veh. #29-Pinion Seal.
				38.77	100-130-0000-5220	Shop Supplies-DEF for Deisels.
				21.54	100-130-0000-5220	Shop Supplies-DEF.
				53.86	100-130-0000-5220	Shop Supplies-Impact Socket.
21558	12/20/2023	Ortega Strategies Group	2,500.00	2,500.00	100-600-0000-5350	Consulting November 2023 -Advocacy Services
668329	12/20/2023	Pacific Western Bank	3,162.36	58.92	100-600-0000-5301	Charges
				5.00	100-600-0000-5406	Charges
				132.00	100-600-0000-5406	Charges

Twentynine Palms Water District

Check Date Range: 12/1/2023 thru 12/31/2023

				117.45	100-130-0000-5226	Charges
				145.64	100-150-0000-5203	Charges
				(5.20)	100-600-0000-5406	Charges
				140.63	100-150-0000-5203	Charges
				95.64	100-600-0000-5203	Charges
				1,075.35	100-600-0000-5350	Charges
				(70.64)	100-600-0000-5408	Charges
				314.01	100-130-0000-5222	Charges
				16.15	100-600-0000-5406	Charges
				86.15	100-130-0000-5220	Charges
				25.83	100-130-0000-5406	Charges
				130.00	100-130-0000-5330	Charges
				93.09	100-600-0000-5408	Charges
				190.84	100-130-0000-5222	Charges
				299.95	100-130-0000-5222	Charges
				569.90	100-130-0000-5222	Charges
				696.97	100-875-0000-6001	Charges
				105.48	100-130-0000-5220	Charges
				(7,000.00)	100-000-0000-1800	Charges
				29.18	100-130-0000-5220	Charges
				176.60	100-110-0000-5220	Charges
				65.00	100-610-0000-5330	Charges
				8.71	100-600-0000-5303	Charges
				4,092.55	100-875-0000-6001	Charges
				13.00	100-130-0000-5330	Charges
				133.52	100-130-0000-5220	Charges
				95.64	100-600-0000-5203	Charges
				1,325.00	100-875-0000-6001	Charges
21560	12/20/2023	Palm Springs Motors Inc.	55.64	55.64	100-130-0000-5222	Veh. #74-Purge Valve.
43122	12/20/2023	Customer Refund	91.33	45.66	100-000-0000-2000	Refund Check 026259-002, 5171 Split
				45.67	100-000-0000-2000	Rock Avenue Refund Check 026259-002, 5171 Split
21562	12/20/2023	Art Parker	500.00	500.00	100-875-0000-6001	Rock Avenue Crane Service Set New Generator.

Twentynine Palms Water District

Check Date Range: 12/1/2023 thru 12/31/2023

21563	12/20/2023	Paul Associates	957.82	957.82	100-160-0000-5301	Green Doorhangers
21564	12/20/2023	Pitney Bowes Global Financial Services LLC	460.49	460.49	100-600-0000-5223	09/30/2023 - 12/29/2023
64695	12/20/2023	Pro Security Systems	432.00	144.00	100-600-0000-5406	Quarterly Monitoring Fees
				144.00	100-150-0000-5406	Quarterly Monitoring Fees
				144.00	100-130-0000-5406	Quarterly Monitoring Fees
86264	12/20/2023	Prudential Overall Supply	731.54	100.02	100-130-0000-5253	Uniforms
				282.28	100-130-0000-5253	Uniforms
				242.67	100-130-0000-5253	Uniforms
				106.57	100-130-0000-5253	Uniforms
43134	12/20/2023	Customer Refund	121.62	60.81	100-000-0000-2000	Refund Check 030081-000, 6975 49 Palms Avenue
				60.81	100-000-0000-2000	Refund Check 030081-000, 6975 49 Palms Avenue
21568	12/20/2023	Customer Refund	89.00	89.00	100-130-0000-5303	Class A permit test reimbursement
237259	12/20/2023	S.C.E.	22,490.25	5,165.63	100-120-0000-5201	Booster H1N, H2S
				1,128.97	100-600-0000-5201	Hatch
				3,677.93	100-110-0000-5201	Well 14
				808.46	100-120-0000-5201	Booster H1N, H2S
				1,298.34	100-110-0000-5201	Well 1
				2,179.02	100-120-0000-5201	Booster Two Mile
				40.93	100-110-0000-5201	Donnell
				797.65	100-110-0000-5201	Well 11
				1,992.91	100-110-0000-5201	Well 16
				5,354.66	100-110-0000-5201	Well 17
45.75	100-120-0000-5201	D.H. Resv. & Hydro				
21570	12/20/2023	San Bernardino County	1,574.00	1,574.00	100-110-0000-5303	P-61985047
21571	12/20/2023	San Bernardino County	14.00	14.00	100-130-0000-5301	Monthly Assessor parcel map revisions Dec 2023
43144	12/20/2023	Customer Refund	114.65	57.32	100-000-0000-2000	Refund Check 028169-001, 73267 Sun Valley Drive
				57.33	100-000-0000-2000	Refund Check 028169-001, 73267 Sun Valley Drive
43146	12/20/2023	Customer Refund	55.93	27.96	100-000-0000-2000	Refund Check 024911-001, 74356 Maricopa Avenue
				27.97	100-000-0000-2000	Refund Check 024911-001, 74356 Maricopa Avenue
21574	12/20/2023	Susan L. Simmons	1,800.00	1,800.00	100-600-0000-5406	Janitorial Services Jan 2024
21575	12/20/2023	Solv	82.67	82.67	100-600-0000-5301	1099 forms
86304	12/20/2023	Springbrook Holding Company LLC	6,272.00	3,221.00	100-600-0000-5408	CivicPay Oct 2023

Twentynine Palms Water District

Check Date Range: 12/1/2023 thru 12/31/2023

				3,069.00	100-600-0000-5408	CivicPay Transaction Fee June 2023/re-issue
				3,213.00	100-600-0000-5408	CivicPay Nov 2023
				(3,231.00)	100-600-0000-5408	CivicPay Oct 2023 Credit Memo
21577	12/20/2023	Bob Stephenson	250.00	250.00	100-610-0000-5350	Video Recording Board Meeting
21578	12/20/2023	Sturdivan Emergency Management Consulting	6,071.43	6,071.43	100-800-0000-6001	Update Hazard Mitigation Plan.
43158	12/20/2023	Swrcb Accounting Office	30,298.00	3,746.00	100-110-0000-5303	7/1/23 - 6/30/24 7A360120001 annual permit
				26,552.00	100-110-0000-5303	7/1/23 - 6/30/24 7A361011001 annual permit
21580	12/20/2023	TPX Communications	422.40	422.40	100-600-0000-5203	Hatch
43162	12/20/2023	Underground Service Alert	268.87	227.00	100-130-0000-5406	TPW01 New Ticket Charges
				41.87	100-130-0000-5406	California State Fee for Regulatory Costs
21582	12/20/2023	United Cerebral Palsy Assoc.	508.51	508.51	100-160-0000-5406	Mail Production
172664	12/20/2023	Usa Blue Book	3,777.20	75.53	100-150-0000-5220	SCH 80 CPVC Union
				54.95	100-000-0000-1499	NIPPLE BRASS 2 X CLOSE
				316.41	100-000-0000-1499	MTR TAIL BRASS 1 in X 2 in 1/2
				1,150.96	100-110-0000-5220	4" Flanged Static Mixer With Injection Port: 3-Element Well #15
				279.93	100-000-0000-1499	GATE VALVE 2 in
				283.87	100-000-0000-1499	CHECK VALVE 3/4 in
				964.32	100-150-0000-5220	Fluoride Standard 10 ppm, Ricca Fluoride 1ppm, TISAB, Hatch Buffer
				651.23	100-000-0000-1499	MTR TAIL BRASS 3/4 X 2 1/2
43168	12/20/2023	Customer Refund	41.14	35.10	100-000-0000-2000	Refund Check 025642-000, 70022 Ramona Drive
				6.04	100-000-0000-2000	Refund Check 025642-000, 70022 Ramona Drive
21585	12/20/2023	Ryan Weber-Baligad	349.99	349.99	100-130-0000-5330	Reimburse Class required for D2
21586	12/20/2023	Customer Refund	433.75	433.75	100-000-0000-2000	Refund Check 006716-000, 241 Alfalfa Avenue
21587	12/20/2023	Cozad & Fox, Inc.	1,824.00	1,824.00	100-110-0000-5406	Services/Campbell Resv
21588	12/20/2023	Kennedy/Jenks Consultants	2,875.20	2,875.20	100-800-0000-6001	Professional Services through 12/15/23
21589	12/28/2023	Yucca Auto Body	4,147.31	4,147.31	100-130-0000-5407	Yucca Auto body. Truck # 85 Repair Rear Corner.
			Total	\$423,106.67		

6

6.1

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors
FROM: Mike Minatrea, Maintenance Superintendent
DATE: January 9, 2024
SUBJECT: Management Report

A. The Operations and Maintenance Department performed the following tasks during the month of December 2023:

1. Responded to 58 Underground Service Alerts
2. Responded to and repaired
 - a. 0 water main leaks
 - b. 3 water meter leak
 - c. 0 service line leaks
 - d. 1 fire hydrant repairs/maintenance
3. Installed 0 new services
4. Replaced 10 customer gate valves
5. Performed 7 leak audits
6. Painted 120 fire hydrants
7. Performed 3 customer pressure checks
8. Replaced 1 water meter
9. Tested and exercised emergency generators
10. Sounded wells for December
11. 0 water waste inquiries were reported
12. Replaced 0 AMI/AMR meters

B. The following customer service tasks were performed:

1. 586 work orders were generated from reading meters
2. 64 work orders were generated from billing variance list
3. 159 work orders were generated for turn on or turn off
4. 424 termination notices were distributed
5. 38 non-pay turn offs were performed
6. 0 extensions were granted
7. 0 extensions were shut off for non-payment
8. 23 payment schedules have been granted
9. 0 payment schedules failed
10. 8 customer requests and 3 inquiries were logged and investigated

C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 07/21)	Dead Ends Flushed (Began 1/23)
Current Month	123	42
Year to Date	*3,710	495
*Biennial cycle		

D. Status of Cross-Connection Control Program (Quarterly)

	In District	2023 Test/Surveys
Cross-Connection Devices	368	368

Twentynine Palms Water District Maintenance Report

FY 2023/24

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	Customer's Valve Replaced	New Service	Main Line Leaks	Active Account	Prior Year	%Increase (Decrease)
July	54	5	0	32	862	27	6	1	0			
August	44	6	0	16	838	38	3	0	1		7,729	
Sept.	62	3	0	44	798	58	4	2	0			
October	107	5	0	42	775	260	5	2	0	N/A	N/A	
Nov.	138	4	0	36	602	123	1	1	0			
Dec.	58	7	120	38	809	123	10	0	0		7,761	
Jan.												
Feb.										N/A	N/A	
March												
April											7,756	
May												
June										N/A	N/A	
Totals	463	30	120	208	4684	629	29	6	1			

Total Connections in District= 8,440

6.2

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors

FROM: Robert Shelton, Treatment/Production Superintendent

DATE: January 10, 2024

SUBJECT: Management Report

1. ENGINEERING

A. No items to report.

2. WATER QUALITY

- A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.12 mg/L to a high of 0.69 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.13 mg/L to 1.06 mg/L.
- B. Bacteria Samples: A total of 40 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 9 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.
- C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 12 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of .89 mg/L to a high of 2.0 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.74 to a high of 1.7 mg/L.
- D. General Physical: A total of 11 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.10- 0.35 for turbidity.

TWENTYNINE PALMS WATER DISTRICT
Water Production Report
FY 2022/23

Groundwater Source										
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013		
July	115.114	96.846	24.576	25.043	261.578	258.632	1.14%	-15.60%		
August	108.125	90.756	29.358	11.578	239.817	238.492	0.56%	-17.93%		
Sept.	103.387	77.636	22.741	6.860	210.624	217.076	-2.97%	-13.95%		
October	104.979	78.692	16.424	3.453	203.548	200.011	1.76%	-5.71%		
Nov.	97.307	57.970	15.160	4.336	174.773	176.638	-1.05%	-6.59%		
Dec.	83.76	56.970	17.806	3.004	161.540	162.810	-0.78%	-1.92%		
Jan.										
Feb.										
March										
April										
May										
June										
Totals	612.672	458.870	126.065	54.274	1251.880	1253.659	-0.14%			

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of

-5.228

acre feet =

-0.86%

6.3

TWENTYNINE PALMS WATER DISTRICT

FINANCIAL REPORT

For The Month Of

November 2023

***PRELIMINARY - SUBJECT TO YEAR-END
AUDIT ADJUSTMENTS***



Twentynine Palms Water District
Statement of Investments and Reserves
For the Period Ending November 30, 2023
(Unaudited)

<u>Operating Funds & Internal Reserves- LAIF:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
1 Operating Funds	\$ 702,250	\$ -	\$ (15,028) ¹	\$ 687,222	\$ 677,813
2 Capital Funds for Primary Infrastructure	858,068	15,028 ¹	-	873,096	861,141
3 Capital Funds for Secondary Infrastructure	182,696	-	-	182,696	180,194
4 Total LAIF	1,743,014	15,028	(15,028)	1,743,014	1,719,148
5 Checking Account Unrestricted	953,916	1,594,351	(1,666,093) ³	882,174	882,174
6 Checking Acct. Restricted - OPEB/Pension Trust Contribution	143,000	-	(143,000) ³	-	-
7 CLASS Account- Operating Funds	5,495,090	775,501 ^{2,3}	-	6,270,592	6,270,592
8 CLASS Account- Pension/OPEB	-	298,585 ^{2,3}	-	298,585	298,585
9 Certificate of Deposit - 13 Months- November 2023	500,000	17,361	(517,361) ⁴	-	-
10 Certificate of Deposit - 13 Months- December 2023	500,000	-	-	500,000	500,000
11 Restricted Funds - FY 22/23 Carryover CIP Budget	(3,183,400)	-	-	(3,183,400)	(3,183,400)
12 Total Investments	\$ 6,151,620	\$ 2,700,827	\$ (2,341,481)	\$ 6,510,965	\$ 6,487,099

¹ Capacity Fees for new connections are received in the general fund and then transferred to the Capital Funds

² Monthly CLASS Interest

³ Transfer from Checking to CLASS

⁴ CD Maturity

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA
Contract CPA

**** *Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year**



Twentynine Palms Water District
Statement of Investments and Reserves
For the Period Ending November 30, 2023
(Unaudited)

	November 2023	YTD	Budget	YTD 42%	Prior YTD
1 Operating Revenues	\$ 472,269	\$ 2,683,296	\$ 5,831,500	46%	\$ 2,429,204
2 Non-Operating Revenues	133,600	517,929	795,100	65%	451,436
3 Total Revenue Available to Fund Operations & Capital	605,869	3,201,225	6,626,600	48%	2,880,641
4 Operating Expenses	474,913	2,125,265	5,112,000	42%	1,866,286
5 Non-Operating Expenses	172,990	246,949	376,400	66%	98,123
6 Total Debt Service	-	121,074	243,500	50%	121,097
7 Total Expenses & Debt Service	647,903	2,493,288	5,731,900	43%	2,085,506
8 Net Revenues Available to Fund Capital Expenditures	(42,034)	707,937	894,700	79%	795,135
9 District Projects	(2,514)	(26,949)	(504,900)	5%	(12,791)
10 CIP Projects	-	-	(1,809,400)	0%	(599)
11 Repairs & Replacement	(36,276)	(87,291)	(764,600)	11%	-
12 Capital Outlay	(15,303)	(64,003)	(538,800)	12%	(36,871)
Sub-Total: Net Debt Proceeds / Capital	(54,093)	(178,242)	(3,617,700)	5%	(50,260)
13 Transfers in from Special Revenue Fund	11,134	66,034	154,500	43%	66,817
14 Increase (Decrease) in Fund Balance	\$ (84,993)	\$ 595,729	\$ (2,568,500)		\$ 811,692

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.



Twentynine Palms Water District
Detail Statement of Revenues and Expenses
For the Period Ending November 30, 2023
(Unaudited)

	November 2023	YTD	Budget	YTD 42%
1 Operating Revenues				
2 Water Sales (Volumetric)	\$ 299,941	\$ 1,827,142	\$ 3,780,300	48%
3 Readiness-To-Serve (Fixed)	145,469	727,814	1,809,100	40%
4 Other Operating Revenue	26,860	128,376	282,300	45%
5 Bad Debt Expense	-	(37)	(40,200)	0%
6 Total Operating Revenues	472,269	2,683,296	5,831,500	46%
7 Non-Operating Revenues				
8 Capital Impact Fees	15,028	81,578	75,000	109%
9 Water Availability Assessment	49,333	244,649	592,000	41%
10 Interest Revenue	49,027	157,489	92,500	170%
11 Other Penalties	18,638	18,638	20,600	90%
12 Reimbursed Expenses	1,104	14,078	5,000	282%
13 Miscellaneous Non-Op Revenue	470	1,498	10,000	15%
14 Total Non-Operating Revenues	133,600	517,929	795,100	65%
15 Total Revenues	605,869	3,201,225	6,626,600	48%
16 Operating Expenditures				
17 Source of Supply				
18 Labor & Benefits	455	3,437	5,300	65%
19 Direct Expenses	39,677	203,362	477,000	43%
20 Total Source of Supply	40,132	206,799	482,300	43%
21 Pumping				
22 Labor & Benefits	618	1,284	1,400	92%
23 Direct Expenses	17,055	71,585	190,500	38%
24 Total Pumping	17,673	72,869	191,900	38%
25 Transmission & Distribution				
26 Labor & Benefits	135,993	549,832	1,321,900	42%
27 Direct Expenses	44,359	207,268	445,200	47%
28 Total Transmission & Distribution	180,353	757,101	1,767,100	43%
29 Treatment Wells				
30 Labor & Benefits	6,478	31,803	90,900	35%
31 Direct Expenses	3,650	13,252	46,400	29%
32 Total Treatment Wells	10,129	45,056	137,300	33%
33 Treatment Facility				
34 Labor & Benefits	20,686	95,603	196,300	49%
35 Direct Expenses	25,750	165,289	430,200	38%
36 Total Treatment Facility	46,437	260,893	626,500	42%
37 Customer Accounts				
38 Labor & Benefits	33,733	130,612	334,000	39%
39 Direct Expenses	9,788	48,791	83,300	59%
40 Total Customer Accounts	\$ 43,521	\$ 179,403	\$ 417,300	43%

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Twentynine Palms Water District
Detail Statement of Revenues and Expenses
For the Period Ending November 30, 2023
(Unaudited)

	November 2023	YTD	Budget	YTD 42%
41 General & Administration				
42 Labor & Benefits	\$ 62,848	\$ 231,653	\$ 543,900	43%
43 Outside Services	36,619	215,756	435,000	50%
44 Direct Expenses	27,838	128,876	375,600	34%
45 Total General & Administration	127,305	576,286	1,354,500	43%
46 Payouts & Retiree Medical				
47 Vacation / Sick Payouts	6,724	11,496	73,100	16%
48 Retiree Medical	1,226	3,504	31,500	11%
49 Total Payouts & Retiree Medical	7,950	14,999	104,600	14%
50 Board of Directors				
51 Director Fees	1,350	6,100	15,000	41%
52 Direct Expenses	65	5,759	15,500	37%
53 Total Board of Directors	1,415	11,859	30,500	39%
54 Total Operating Expenditures	474,913	2,125,265	5,112,000	42%
55 Non-Operating Expenditures				
56 Debt Service				
57 Debt Principal Payments	-	102,397	207,700	49%
58 Interest Expense	-	18,677	35,800	52%
59 Total Debt Service	-	121,074	243,500	50%
60 CalPERS UAL Payment (Required)	18,490	92,449	221,900	42%
61 Pension & OPEB Trust Contributions	154,500	154,500	154,500	100%
62 Total Non-Operating Expenditures	172,990	368,023	619,900	59%
63 Total Expenditures	647,903	2,493,288	5,731,900	43%
64 Net Revenues Before Capital Program	(42,034)	707,937	894,700	79%

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Twentynine Palms Water District
Special Revenue Fund
For the Period Ending November 30, 2023
(Unaudited)

	November 2023	YTD	Budget	YTD 42%
1 Tower Revenues	\$ 11,134	\$ 66,034	\$ 154,500	43%
2 Less Transfers Out To Water	(11,134)	(66,034)	(154,500)	43%
Ending Balance	\$ -	\$ -	\$ -	

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Twentynine Palms Water District
Carryover CIP/Current CIP and R&M/Capital Outlay
For the Period Ending November 30, 2023
(Unaudited)

	Budget FY 23/24	Current Year Expenditures	Remaining Under / (Over) Budget
1 District Projects			
2 Treatment Feasibility & Exploration Costs	\$ 67,100	\$ 3,300	\$ 63,800
3 Salt Nutrient Monitoring Wells\Sampling	65,500	11,226	54,274
4 USGS Study\Feasibility Study	100,000	-	100,000
5 Centralized Sewer Plan\Groundwater Analysis	92,300	5,000	87,300
6 Master Plan Updates	100,000	5,863	94,137
7 Campbell Reservoir Land Acquisition	35,000	-	35,000
8 Standard Drawings Update	25,000	-	25,000
9 Asset Management Plan	20,000	-	20,000
10 Vulnerability/Supply Assessment	-	1,560	(1,560)
11 Total District Projects	504,900	26,949	477,951
12 Capital Improvement Plan			
13 Chromium VI and Flouride for Well 11B	1,300,000	-	1,300,000
14 Water Reservoir at Treatment Plant	400,000	-	400,000
15 AMI/AMR	59,400	-	59,400
16 Pay Meter Station Upgrade	50,000	-	50,000
17 Capital Improvement Plan	1,809,400	-	1,809,400
18 Repairs, Rehabilitation, & Maintenance			
19 Distribution SCADA System	200,000	4,852	195,148
20 Emergency Repairs, Unspecified	150,000	-	150,000
21 Campbell Reservoir Road Paving\Seal Coating	89,600	-	89,600
22 Treatment Plant Concrete	50,000	-	50,000
23 Repiping/Distribution System Upgrades	75,000	48,808	26,192
24 Hanson Booster Station	50,000	33,631	16,369
25 Cactus Booster Station	40,000	-	40,000
26 Plant 6 Electrical and Well Upgrade	25,000	-	25,000
27 Reservoir Recoating / Cathodic Protection	20,000	-	20,000
28 Large Meter Replacement Program	20,000	-	20,000
29 Stockwell Booster Station	20,000	-	20,000
30 Fluoride Plant Instr.\Coating\SCADA	15,000	-	15,000
31 Lupine Booster Station	10,000	-	10,000
32 Total Repairs & Maintenance	764,600	87,291	677,309
33 Capital Outlay			
34 Vehicle/Equipment Replacements	175,000	6,281	168,719
35 Electric Vehicle Station	150,000	-	150,000
36 Computer/Technology Replacements	48,600	28,900	19,700
37 Geographic Information System (GIS)	25,200	14,622	10,578
38 Administrative Building\Office Remodel	60,000	-	60,000
39 Energy Efficiency Projects	30,000	-	30,000
40 Parking Lot Seal\Paving	50,000	-	50,000
41 Equipment Shade Structure	-	14,200	(14,200)
42 Total Capital Outlay	538,800	64,003	474,797
43 Grand Total	\$ 3,617,700	\$ 178,242	\$ 3,439,458

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6.4

**NO
MATERIAL
PROVIDED**