

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

August 23, 2023 / 4:00 P.M.

Call to Order and Roll Call

Vice -President Bob Coghill called the Board meeting to order at 4:00 p.m. Those responding to roll call were, Michael Arthur, Bob Coghill, Carol Giannini, and Randy Leazer. Also present were General Manager Matt Shragge, Maintenance Superintendent Mike Minatrea, Treatment/Production Superintendent Robert Shelton, and District Secretary Cindy Fowlkes. Financial Consultant Cindy Byerrum was absent.

Pledge of Allegiance

Ray Kolisz led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Accept the Resignation of Director Anita "Suzi" Horn and Consider Taking Action to Fill Board Vacancy

At the July Board meeting, Director Horn announced her resignation effective August 1, 2023. Her term will expire on December 4, 2026. The Board can either fill the vacancy by appointment for the remainder of the term or call an election. If choosing to appoint, the seat must be filled within 60 days of the notice of resignation or effective date, whichever is later.

Director Giannini made a motion to accept Suzi Horn's resignation and fill the vacancy by appointment at the September's Board meeting, seconded by Director Arthur and approved by the following roll call vote:

Ayes:	Directors Arthur, Coghill, Leazer, and Giannini
Noes:	None
Abstain:	None
Absent:	None

2. Recognizing Suzi Horn for Public Service as a Director of the Twentynine Palms Water District

Director Arthur made a motion to adopt Resolution 23-09 recognizing Suzi Horn for public service as a Director of the Twentynine Palms Water District, seconded by Director Giannini and approved by the following roll call vote:

Ayes:	Directors Arthur, Coghill, Leazer, and Giannini
Noes:	None
Abstain:	None
Absent:	None

3. Review Proposals and Award Bid to Purchase a 2023 F250 Truck
Staff recommends accepting the bid from Fiesta Ford in the amount of \$50,381.76.

Director Arthur made a motion to accept the bid from Fiesta Ford in the amount of \$50,381.76, seconded by Director Giannini and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Leazer, and Giannini
Noes: None
Abstain: None
Absent: None

4. Consent Calendar

- Minutes of a Regular Meeting held on July 26, 2023
- Audit List

Director Giannini, moved to approve the Minutes and Audit List, seconded by Director Leazer, and approved unanimously by all those present.

5. Items Removed from the Consent Calendar for Discussion or Separate Action
None

6. Management Reports

6.1 Maintenance

Mike Minatrea reported that the District responded to 54 Underground Service Alerts, had 0 water main leaks, 0 water meter leaks, 1 service line leak, 1 fire hydrant repair/maintenance, installed 1 new service, replaced 6 customer gate valves, performed 5 leak audits, painted 0 fire hydrants, performed 6 customer pressure checks, replaced 3 water meters, Tested and exercised emergency generators and sounded wells for May. 0 water waste inquiries were received. 0 AMI/AMR meters were replaced. There was a total of 862 work orders that were processed during the month.

6.2 Water Quality

Mike reported water production was down 15.60% as compared to the same month in 2013. 50 routine and 11 special water samples were taken. All special samples tested negative for Colilert. All current wells meet the 2.0 mg/L standard fluoride variance set by the State Water Resource Control Board. All samples tested were below the variance.

6.3 Finance

Matt reported that Cindy Byerrum will give the end of the fiscal year report next month. If CLASS continues to perform as it has, the three CDs reaching maturity will be rolled into the CLASS account.

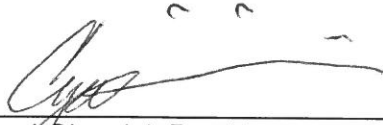
6.4 General Manager

Matt provided the Board with the latest Consumer Confidence Report. The PARS Safety Plan has been fully funded. A \$187,000 refund will be returned to the City who were initially required to front the costs of the Safety Plan. 1,300-1,400 ft. of new pipe was installed along Luckie Park. The City was thanked for their cooperation during the implementation process. The lead and copper survey is

about 30% complete, with an October 2024 deadline. GIS (geographic information system) is in the process of being implemented. Booster stations at the Hansen reservoir are being pulled and retrofitted.


7. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
None

8. Adjournment
On motion by Director Giannini, seconded by Director Arthur, and approved by the Board, the meeting was adjourned at: 4:21 p.m.



Carol Giannini, President
Board of Directors

Attest:



Matthew Shragge, Board Secretary
Twentynine Palms Water District