

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

March 22, 2023 / 4:00 P.M.

Call to Order and Roll Call

Vice President Coghill called the Board meeting to order at 4:00 p.m. Those responding to roll call were, Michael Arthur, Bob Coghill, Suzi Horn, and Randy Leazer. Director Carol Giannini was absent. Also present were General Manager Matt Shragge, Maintenance Superintendent Mike Minatrea, Treatment/Production Superintendent Robert Shelton, and District Secretary Cindy Fowlkes. Financial Consultant Cindy Byerrum was absent.

Pledge of Allegiance

Kurt Schauppner led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Consideration of Resolution 23-03 Intention to Continue Currently Existing Water Availability Assessments of the Twentynine Palms Water District in the Upcoming Fiscal Year 2023/2024

Staff recommends approving Resolution 23-03.

Director Horn made a motion to approve Resolution 23-03 intention to continue currently existing water availability assessments of the Twentynine Palms Water District in the upcoming fiscal year 2023/2024, seconded by Director Arthur, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, and Leazer
Noes: None
Abstain: None
Absent: Director Giannini

2. Consideration to Approve Resolution 23-04 Declaring Certain Water District Property as Surplus and Authorizing Disposal of Same

Staff recommends approving Resolution 23-04 as these items and equipment have been removed from service and are no longer useful for daily operations.

Director Horn made a motion to approve Resolution 23-04 declaring certain water district property as surplus and authorizing disposal of same, seconded by Director Leazer, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, and Leazer
Noes: None
Abstain: None
Absent: Director Giannini

3. Discussion of Late Fee Waiver

Current District policy allows for the waiving of a late fee charge upon a customer's written request as long as they had no late charges over the proceeding four years. This policy was adopted during a time when the District was billing bi-monthly. The District now bills monthly and is looking for direction from the Board on updating the policy or keeping the policy as is.

After discussion, the Board was in agreement to change the four year stipulation to eighteen months.

4. Consent Calendar

- Minutes of a Regular Meeting held on February 22, 2023
- Audit List

Director Arthur, moved to approve the Minutes and Audit List, seconded by Director Horn, and approved unanimously by all those present. Director Giannini was absent.

5. Items Removed from the Consent Calendar for Discussion or Separate Action

None

6. Management Reports

6.1 Maintenance

Mike Minatrea reported that the District responded to 147 Underground Service Alerts, had 0 water main leaks, 0 water meter leaks, 1 service line leak, 4 fire hydrant repairs/maintenance, installed 1 new service, replaced 4 customer gate valves, performed 4 leak audits, painted 40 fire hydrants, performed 1 customer pressure check, replaced 3 water meters, Tested and exercised emergency generators and sounded wells for February. 0 water waste inquiries were received. 3 AMI/AMR meters were replaced. There was a total of 766 work orders that were processed during the month.

6.2 Water Quality

Robert Shelton reported water production was down 13.46% as compared to the same month in 2013. 40 routine and 10 special water samples were taken. All routine samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in March of 2023. All current wells meet the 2.0 mg/L standard fluoride variance set by the State Water Resource Control Board. All samples tested were below the variance.

6.3 Finance

Cindy Byerrum was absent. Matt reported the budget is at 58% for the year with revenue trending at 56%.

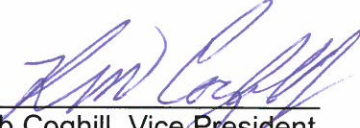
6.4 General Manager

Matt attended Coffee with Supervisor Rowe and attended City council meetings. Directors Coghill and Arthur were thanked for attending the Leadership Academy. Resolution 21-01 Schedule of Fees was approved by the Board in January of 2021, which included a \$2.95 credit card fee. Due to COVID, the fee wasn't initially collected but has recently been implemented. The final PERS amendment for safety personnel will be brought back next month. GIS is in the process of being

implemented. The District would like to send its condolences to Joshua Basin Water District as they mourn the loss of Board member Barbara Delph.

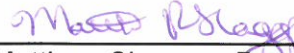
7. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
None

8. Adjournment
On motion by Director Horn, seconded by Director Arthur, and approved by the Board, the meeting was adjourned at: 4:21 p.m.



Bob Coghill, Vice President
Board of Directors

Attest:



Matthew Shragge, Board Secretary
Twentynine Palms Water District