

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

March 22, 2023 / 4:00 P.M.

AGENDA

This meeting may be viewed on the District's website at www.29palmswater.net
The Board reserves the right to discuss only or take action on any item on the agenda.

Next Resolution #23-05
Next Ordinance #104

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Consideration of Resolution 23-03 Intention to Continue Currently Existing Water Availability Assessments of the Twentynine Palms Water District in the Upcoming Fiscal Year 2023/2024
2. Consideration to Approve Resolution 23-04 Declaring Certain Water District Property as Surplus and Authorizing Disposal of Same
3. Discussion of Late Fee Waiver
4. Consent Calendar

Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

 - Minutes of the Regular Meeting held on February 22, 2023
 - Audit List
5. Items Removed from the Consent Calendar for Discussion or Separate Action
6. Management Reports
 - 6.1 Maintenance

- 6.2 Water Quality
- 6.3 Finance
- 6.4 General Manager
- 7. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
- 8. Adjournment

Notice of agenda was posted on or before 4:00 p.m., March 17, 2023.

Matthew Shragge, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	MARCH 15, 2023
FROM:	MATTHEW SHRAGGE, GENERAL MANAGER
SUBJECT:	CONSIDERATION TO APPROVE AND ADOPT RESOLUTION 23-03 INTENTION TO CONTINUE CURRENTLY EXISTING WATER AVAILABILITY ASSESSMENTS OF THE TWENTYNINE PALMS WATER DISTRICT IN UPCOMING FISCAL YEAR 2023/2024

BACKGROUND AND DISCUSSION

The Twentynine Palms Water District is authorized by California Water Codes 31031.7 and 31032 to annually fix water availability assessments on parcels of real property within the District to which water is made available for any purpose by the District.

The District currently has a Water Availability Assessment in place that is levied on all parcels within the District, with the exception of properties that were designated as “fire only” properties (within certain annexation areas) and properties owned by the California Bureau of Land Management. The assessments are collected through San Bernardino County property tax bills and the funds are used to pay for capital improvement projects, operational expenses, and maintenance costs associated with the District’s water system and facilities.

Current assessment fees are charged as follows:

- \$30.00 for each parcel that is less than one acre,
- \$30.00 for the first acre, plus \$8.00 per acre for each acre over one acre up to five acres in a parcel, and
- \$7.50 per acre for the sixth and all further acres within a parcel, subject to a maximum per parcel charge of \$1,200.00.

Pursuant to Water Codes Sections 31031 and 31032.1, since the procedures set forth in the Water Code were followed at the time the assessments were originally established, the Board of Directors is authorized to continue the assessments in successive years at the same rates. If rates set forth in the assessment were proposed to be changed, then the procedures of Proposition 218 would need to be followed.

RECOMMENDATION

Staff is making the recommendation that the Board approves Resolution 23-03, Intention To Continue Currently Existing Water Availability Assessments of the Twentynine Palms Water District In Upcoming Fiscal Year 2023/2024.

RESOLUTION NO. 23-03

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
OF INTENTION TO CONTINUE CURRENTLY
EXISTING WATER AVAILABILITY ASSESSMENTS
OF THE TWENTYNINE PALMS WATER DISTRICT
IN THE UPCOMING FISCAL YEAR 2023/2024**

WHEREAS, The Twentynine Palms Water District is authorized to annually fix water availability assessments on parcels of real property within the District to which water is made available for any purpose by the District, whether the water is actually used or not;

WHEREAS, such water availability assessments may vary according to land uses and the degree of availability or quantity of use of such water; and,

WHEREAS, the proposed water availability assessments are intended to fund, as in the past, the capital costs or operation and maintenance expenses of District water system facilities serving water, among other purposes, for domestic consumption and property related purposes.

WHEREAS, pursuant to Water Code Sections 31031 and 31032.1, since the procedures set forth in the Water Code were followed at the time the assessments were originally established, the Board is authorized to continue the assessments in successive years at the same rates.

WHEREAS, since the assessments are proposed to be continued at the same rate and not increased, the procedures of Proposition 218 are not applicable.

NOW, THEREFORE, BE IT RESOLVED that this Board of Directors of the Twentynine Palms Water District does hereby propose to fix water availability assessments as follows:

\$30.00 for each parcel that is less than one acre,

\$30.00 for the first acre, plus \$8.00 per acre for each acre over one acre up to five acres in a parcel, and

\$7.50 per acre for the sixth and all further acres within a parcel, subject to a maximum per parcel charge of \$1,200.00.

BE IT RESOLVED FURTHER, that said proposed water availability assessments are not intended to be imposed in areas annexed to the District under the condition that "fire

only” service be provided by the District, or, pursuant to the district’s existing agreement with the San Bernardino County Local Agency Formation Commission, within the Joe Davis or South Hansen annexation areas;

BE IT RESOLVED FURTHER, that the District shall receive and discuss public comments on said water availability assessments at a public hearing to be held on June 28, 2023 at 4:00 p.m. with the public hearing to occur at the Twentynine Palms Water District, 72401 Hatch Road, Twentynine Palms, California; and,

BE IT RESOLVED FURTHER, that the District’s Secretary shall cause due legal notice of the public hearing of June 28, 2023 at 4:00 p.m., pursuant to written advice from the District’s legal counsel.

PASSED, APPROVED AND ADOPTED this 22nd day of March 2023.

Ayes:
Noes:
Abstain:
Absent:

Carol Giannini, President
Board of Directors

Attest:

Matthew Shragge, Board Secretary
Twentynine Palms Water District

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	MARCH 13, 2023
FROM:	MATTHEW SHRAGGE, GENERAL MANAGER
SUBJECT:	CONSIDERATION TO APPROVE RESOLUTION 23-04 DECLARING CERTAIN WATER DISTRICT PROPERTY AS SURPLUS AND AUTHORIZING DISPOSAL OF PROPERTY

BACKGROUND

The Water District accumulates items and equipment that have been taken out of service or are no longer useful for District operations. These items need to be declared as surplus property by the Board of Directors which would allow staff to proceed with the sale of such items.

The items before you today consist of one work truck and equipment throughout the District that has been replaced over the past few years. These items are ready to be declared surplus and available for auction.

Exhibit "A" identifies items for consideration to be declared surplus property.

RECOMMENDATION

Approve Resolution 23-04 Declaring Certain Water District Property as Surplus and Authorizing Disposal of Property.

EXHIBIT "A"

<u>Items No.</u>	<u>Description</u>	<u>V.I.N</u>
1.	2004 Ford F-250 Truck	3FTNF20I64MA
2.	1986 Kohler 80 KW Generator	190789
3.	National Signal Arrow Board 12 volt	041004
4.	Ingersol Rand Compressor Head	00040892
5.	Ingersol Rand Compressor Head	00040882
6.	ICE-O-Matic Ice Maker	10051280012628
7.	US Motor 200 HP	Mod. #R488A
8.	US Motor 125 HP	Mod. #DT80
9.	US Motor 50 HP	Mod. #BF54A
10.	US Motor 50 HP	HR1029250
11.	US Motor 30 HP	R1008958
12.	US Motor 75 HP	n/a
13.	US Motor 40 HP	n/a
14.	Misc. 10 HP Motors X 6	n/a
15.	Misc. Size Well Casing 4", 6", and 8"	n/a

RESOLUTION 23-04

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
DECLARING CERTAIN WATER DISTRICT PROPERTY AS SURPLUS
AND AUTHORIZING DISPOSAL OF SAME**

WHEREAS, an inventory of certain Water District property as listed on attached Exhibit "A" has been made; and

WHEREAS, a determination to be no longer necessary for the Water District's use has become appropriate.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the Twentynine Palms Water District does hereby determine and declare the attached Exhibit "A" listing of property to be no longer necessary for the Water District's use and authorizing disposal at a surplus sale.

PASSED, APPROVED AND ADOPTED this 22nd day of March, 2023.

Ayes:
Noes:
Abstain:
Absent:

Carol Giannini, President
Board of Directors

Attest:

Matthew Shragge, Board Secretary
Twentynine Palms Water District

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	MARCH 15, 2023
FROM:	MATTHEW SHRAGGE, GENERAL MANAGER
SUBJECT:	DISCUSSION OF LATE FEE WAIVER

BACKGROUND AND DISCUSSION

Back in 2016, the Board of Directors passed a resolution allowing the General Manager the authority to waive late fees for water bills.

The resolution stated, *“The General manger has the authority to waive a late charge upon a customer’s written request if he/she has had no late charges over the preceding four years and has not been granted such a waiver within the four year period preceding the date of the late bill.”*

At the time of this resolution the District was billing bi-monthly and it was determined that a four year period would be granted for late fee waiver. With the new AMI (automated meter infrastructure) equipment in place the District has gone to monthly billing. District staff has had discussion on changing the late fee waiver from four years to one or two years.

ACTION

No action is needed at this time. Looking for the Board to give direction on new late fee waiver or keep the existing one in place.

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**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

February 22, 2023 / 4:00 P.M.

Call to Order and Roll Call

Vice President Coghill called the Board meeting to order at 4:00 p.m. Those responding to roll call were, Michael Arthur, Bob Coghill, Suzi Horn, and Randy Leazer. Director Giannini was absent. Also present were General Manager Matt Shragge, Maintenance Superintendent Mike Minatrea, Treatment/Production Superintendent Robert Shelton, and District Secretary Cindy Fowlkes. Financial Consultant Cindy Byerrum was absent.

Pledge of Allegiance

Retired Colonel C.J. Horn, led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Public Hearing on Setting Compensation for Members of the Board of Directors and Establishing an Expense and Use of Public Resources Policy

1.1 Board to Hear Public Testimony at This Time

Director Horn moved to open the Public Hearing at 4:00 p.m., seconded by Director Leazer, and unanimously approved by all those present. Director Giannini was absent.

There being no public comment, Director Horn moved to close the public hearing at 4:00 p.m., seconded by Director Arthur, and unanimously approved by all those present. Director Giannini was absent.

2. Consider Ordinance 103 Setting Compensation for Members of the Board of Directors and Establishing an Expense and Use of Public Resources Policy

Director Leazer made a motion to adopt Ordinance 103 setting compensation for members of the Board of Directors and establishing an Expense and Use of Public Resources Policy, seconded by Director Arthur, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, and Leazer

Noes: None

Abstain: None

Absent: Director Giannini

3. Approve Resolution 23-02 an Amendment to Contract between the Board of Administration California Public Employees' Retirement System and the Board of Directors of the Twentynine Palms Water District

Staff recommends approving Resolution 23-02 with the intent to terminate the contract with CalPERS to close the CalPERS Fire Plan. Due to a possible conflict of interest, Director Coghill recused himself and left the room.

Director Arthur made a motion to approve Resolution 23-02 an Amendment to Contract between the Board of Administration California Public Employees' Retirement System and the Board of Directors Twentynine Palms Water District, seconded by Director Leazer, and approved by the following roll call vote:

Ayes: Directors Arthur, Horn, and Leazer
Noes: None
Abstain: Director Coghill
Absent: Director Giannini

City Manager, Frank Luckino, explained the procedure for terminating the plan.

4. Discussion of Collections for Bad Debt

Historically the District would pursue bad debt for unpaid water bills through a debt collection agency with little to no success. Water Districts are moving away from tenent responsibility for unpaid water bills and making the property owners responsible. Staff is looking for direction for possible policy change on collecting bad debt for unpaid water bills.

Director Leazer was opposed to making homeowners responsible for their renters unpaid water bills.

The Board was in agreement to bring the item back for further discussion.

5. Consent Calendar

- Minutes of a Regular Meeting held on January 25, 2023
- Audit List

Director Arthur, moved to approve the Minutes and Audit List, seconded by Director Horn, and approved unanimously by all those present. Director Giannini was absent.

6. Items Removed from the Consent Calendar for Discussion or Separate Action
None

7. Management Reports

7.1 Maintenance

Mike Minatrea reported that the District responded to 19 Underground Service Alerts, had 1 water main leak, 0 water meter leaks, 1 service line leak, 2 fire hydrant repairs/maintenance, installed 3 new services, replaced 3 customer gate valves, performed 2 leak audits, painted 10 fire hydrants, performed 7 customer pressure checks, replaced 7 meter dials, Tested and exercised emergency generators and sounded wells for January. 0 water waste inquiries were received. 2 AMI/AMR meters were replaced. There was a total of 840 work orders that were processed during the month. There was \$11,680.00 in past due water bills for the month of January.

7.2 Water Quality

Robert Shelton reported water production was down 18.67% as compared to the same month in 2013. 50 routine and 16 special water samples were taken. All routine samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will

expire in March of 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board.

7.3 Finance

Cindy Byerrum was absent. Matt reported the District is at 50% of the year with revenues at 50% and expenditures at 45%. The District was awarded a \$38,000.00 grant that is posted as a reimbursement for money already expended.

7.4 General Manager

Matt and Mike met with two engineers from Kennedy Jenks and gave them a tour of the District. Matt met with a GIS representative and discussed the District's needs. Matt commended field staff for their work exchanging media at the Fluoride Treatment Plant. The shade structures are in production.

8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

There were none.

9. Adjournment

On motion by Director Horn, seconded by Director Arthur, and approved by the Board, the meeting was adjourned at: 4:31 p.m.

Bob Coghill, Vice President
Board of Directors

Attest:

Matthew Shragge, Board Secretary
Twentynine Palms Water District

Twentynine Palms Water District

Check Date Range: 2/1/2023 thru 2/28/2023

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
19846	02/01/2023	Ansafone Contact Centers	1,057.11	1,057.11	100-160-0000-5406	Answering Service
39694	02/01/2023	Customer Refund	149.25	74.62	100-000-0000-2000	Refund Check 028695-000, 72546 Juanita Drive
				74.63	100-000-0000-2000	Refund Check 028695-000, 72546 Juanita Drive
178632	02/01/2023	Autozone Inc.	399.30	44.16	100-130-0000-5220	Shop Supplies-Diesel Exhaust Fluid.
				21.69	100-130-0000-5222	Veh. #25- Hood Stuts.
				(197.17)	100-130-0000-5222	Veh. #25-Warranty For Battery.
				21.69	100-130-0000-5222	Veh. #25- Hood Stuts.
				39.86	100-130-0000-5222	Veh. #39-Hood Release.
				133.38	100-130-0000-5220	Shop Supplies-Battery for Cemetary Reservoir.
				197.17	100-130-0000-5222	Veh. #25- Battery.
				129.26	100-130-0000-5222	Veh. #23-TPMS Sensors.
				9.26	100-130-0000-5220	Shop Supplies-Butt Connectors.
19849	02/01/2023	Builders Supply - 29 Palms	168.74	168.74	100-150-0000-5220	OBS x 2 Sheets 90.87. 5Gallon Plastic Pail x 10.64.90.
19850	02/01/2023	California Community Water Systems Alliance	2,500.00	2,500.00	100-600-0000-5350	Jan 2023 Monthly Anchor Level Sponsorship
19851	02/01/2023	Centurylink Business Services	97.33	97.33	100-600-0000-5203	Hatch
39704	02/01/2023	Customer Refund	163.38	81.69	100-000-0000-2000	Refund Check 028741-000, 7053 Alpine Avenue
				81.69	100-000-0000-2000	Refund Check 028741-000, 7053 Alpine Avenue
19853	02/01/2023	Desert Hardware	48.03	48.03	100-130-0000-5220	F.H Paint Yellow.
19854	02/01/2023	Empire Mowers	109.20	109.20	100-130-0000-5222	Veh. #40-Throttle Cable.
19855	02/01/2023	Engineering Solutions Services Inc.	1,331.25	1,331.25	100-600-0000-5412	Grant Writing for Community Power Resiliency Allocation
19856	02/01/2023	Fedex	6,350.00	6,350.00	100-150-0000-5406	Media Shipping Only 40,144 LBS
19857	02/01/2023	Frontier Communications	150.60	150.60	100-600-0000-5203	Hatch
39716	02/01/2023	Customer Refund	43.25	21.63	100-000-0000-2000	Refund Check 027843-000, 1560 Jack Rabbit Trail
				21.62	100-000-0000-2000	Refund Check 027843-000, 1560 Jack Rabbit Trail
39718	02/01/2023	Customer Refund	387.41	187.50	100-000-0000-2000	Refund Check 022479-008, Well 1-D Woodward Avenue
				199.91	100-000-0000-2000	Refund Check 022479-008, Well 1-D Woodward Avenue
19860	02/01/2023	Home Depot Credit Services	85.91	85.91	100-130-0000-5220	Batteries
19861	02/01/2023	Infrastructure Engineering Corporation	115.00	115.00	100-875-0000-6001	Professional Services Dec 2022
218482	02/01/2023	Inland Water Works	4,021.88	30.86	100-130-0000-5220	4" ROMAC 501 END RING RED
				1,301.10	100-000-0000-1499	PIPE COPPER 2 in

Twentynine Palms Water District

Check Date Range: 2/1/2023 thru 2/28/2023

				93.70	100-130-0000-5220	5/8" X 15" ROMAC 501 BOLT & NUT
				668.44	100-000-0000-1499	6 in HYMAX COUPLING
				12.74	100-130-0000-5220	4" ROMAC 501 GASKET 511-530
				981.54	100-130-0000-5220	6" C-900 20' and Two Hymax Coupling For the City
				341.83	100-130-0000-5220	4" ROMAC 511-0238-5 FLEX CPLG
				30.86	100-130-0000-5220	4" ROMAC 501 END RING BLACK
				357.74	100-130-0000-5220	4" X 12" ROMAC 501 CENTER RING
				190.33	100-130-0000-5220	Zenner Tamper Proof Screw Drivers
				12.74	100-130-0000-5220	4" ROMAC 501 GASKET 450-481
19863	02/01/2023	Itron, Inc.	7,254.56	7,254.56	100-160-0000-5406	Hardware Maintenance 12/01/2022 - 11/30/2023
39728	02/01/2023	Customer Refund	66.97	33.49	100-000-0000-2000	Refund Check 028034-000, 6773 Saladin Avenue
				33.48	100-000-0000-2000	Refund Check 028034-000, 6773 Saladin Avenue
19865	02/01/2023	Mark Speer Automotive	176.00	176.00	100-130-0000-5407	Veh. #42-Dismount Old Tires & Mount New Tires.
19866	02/01/2023	Customer Refund	2.47	2.47	100-000-0000-2000	Refund Check 009565-001, 4515 Sierra Way
39734	02/01/2023	Customer Refund	10.97	5.48	100-000-0000-2000	Refund Check 029396-000, 5985 Mariposa Avenue
				5.49	100-000-0000-2000	Refund Check 029396-000, 5985 Mariposa Avenue
19868	02/01/2023	Minolta Business Systems	243.22	243.22	100-600-0000-5223	12/23/2022 - 01/22/2023
19869	02/01/2023	MM Internet, Inc.	143.69	143.69	100-600-0000-5203	02/01/2023 - 03/01/2023
39740	02/01/2023	Customer Refund	172.69	86.34	100-000-0000-2000	Refund Check 028514-000, 5228 Verenda Avenue
				86.35	100-000-0000-2000	Refund Check 028514-000, 5228 Verenda Avenue
19871	02/01/2023	O'Reilly Automotive Inc.	72.40	72.40	100-130-0000-5222	Veh. #9-Hood Struts.
39744	02/01/2023	Palm Springs Motors Inc.	420.92	161.70	100-130-0000-5222	Veh. #23-Seat Belt & Buckle.
				259.22	100-130-0000-5222	Veh. #15-Dash Panel.
59619	02/01/2023	Parkhouse Tire Inc.	2,830.85	1,233.15	100-130-0000-5222	Veh. #85-Tires.
				22.00	100-130-0000-5222	Disposal fee
				1,575.70	100-130-0000-5222	Veh. #42-Tires.
79496	02/01/2023	Proforma	8,059.37	1,714.77	100-160-0000-5301	tax/shipping
				2,331.00	100-160-0000-5301	#10 Envelopes with permit
				2,062.80	100-160-0000-5301	#9 Return Envelopes
				1,950.80	100-160-0000-5301	Water Bill Invoices
79500	02/01/2023	Prudential Overall Supply	605.61	107.09	100-130-0000-5253	Uniforms
				234.08	100-130-0000-5253	Uniforms

Twentynine Palms Water District

Check Date Range: 2/1/2023 thru 2/28/2023

				107.09	100-130-0000-5253	Uniforms
				157.35	100-130-0000-5253	Uniforms
39752	02/01/2023	Customer Refund	109.09	54.54	100-000-0000-2000	Refund Check 029626-000, 6547 Mission Avenue
				54.55	100-000-0000-2000	Refund Check 029626-000, 6547 Mission Avenue
39754	02/01/2023	Customer Refund	93.16	46.58	100-000-0000-2000	Refund Check 029137-000, 5616 Bailey Avenue
				46.58	100-000-0000-2000	Refund Check 029137-000, 5616 Bailey Avenue
39756	02/01/2023	Customer Refund	184.51	92.25	100-000-0000-2000	Refund Check 029952-000, 6045 Mojave Avenue
				92.26	100-000-0000-2000	Refund Check 029952-000, 6045 Mojave Avenue
159032	02/01/2023	S.C.E.	7,326.19	1,524.15	100-120-0000-5201	Booster Sullivan
				36.18	100-110-0000-5201	Michel's
				78.55	100-110-0000-5201	Well 15
				895.07	100-110-0000-5201	Well 11
				2,204.14	100-120-0000-5201	Booster Lupine
				54.81	100-120-0000-5201	D.H. Resv. & Hydro
				1,036.10	100-120-0000-5201	Booster 11A, 11B
				1,497.19	100-150-0000-5201	Plant
39760	02/01/2023	Customer Refund	390.70	209.04	100-000-0000-2000	Refund Check 029653-000, 74675 Sunrise Drive
				181.66	100-000-0000-2000	Refund Check 029653-000, 74675 Sunrise Drive
19881	02/01/2023	Susan L. Simmons	1,600.00	1,600.00	100-600-0000-5406	Janitorial Services Feb 2023
19882	02/01/2023	Spectrum Enterprise	1,235.00	1,235.00	100-600-0000-5203	La Luna
39766	02/01/2023	Customer Refund	169.76	84.88	100-000-0000-2000	Refund Check 028862-000, 6257 Easy Street
				84.88	100-000-0000-2000	Refund Check 028862-000, 6257 Easy Street
59652	02/01/2023	Customer Refund	95.69	22.84	100-000-0000-2000	Refund Check 028667-000, 69632 Sunnysands Drive
				50.00	100-000-0000-2000	Refund Check 028667-000, 69632 Sunnysands Drive
				22.85	100-000-0000-2000	Refund Check 028667-000, 69632 Sunnysands Drive
39770	02/01/2023	Customer Refund	143.89	71.94	100-000-0000-2000	Refund Check 028680-000, 6532 49 Palms Avenue
				71.95	100-000-0000-2000	Refund Check 028680-000, 6532 49 Palms Avenue
39772	02/01/2023	Customer Refund	113.68	56.84	100-000-0000-2000	Refund Check 005913-002, 2995 Los Olivos Avenue
				56.84	100-000-0000-2000	Refund Check 005913-002, 2995 Los Olivos Avenue
59661	02/01/2023	Usa Blue Book	382.92	68.09	100-150-0000-5220	2" Bushing 2"x1" and 2"x3/4" Box of 10.
				37.56	100-130-0000-5220	Shop Supplies-Antiseptic Wipes.
				277.27	100-150-0000-5220	2" Misc PVC Fittings Box Of 10. Bushing, FTP Male Adapter. 90 Fl

Twentynine Palms Water District

Check Date Range: 2/1/2023 thru 2/28/2023

19888	02/01/2023	Verizon Wireless	446.56	446.56	100-600-0000-5203	Wireless
39778	02/01/2023	Customer Refund	187.02	93.51	100-000-0000-2000	Refund Check 029419-000, 73881 Siesta Drive
				93.51	100-000-0000-2000	Refund Check 029419-000, 73881 Siesta Drive
39780	02/01/2023	Customer Refund	30.35	15.18	100-000-0000-2000	Refund Check 023352-000, 6770 Alpine Avenue
				15.17	100-000-0000-2000	Refund Check 023352-000, 6770 Alpine Avenue
19891	02/14/2023	Sillers Institute Inc.	2,000.00	2,000.00	100-130-0000-5242	Sillers Institute Class A 15 Hours Of Behind The Wheel
39784	02/15/2023	Customer Refund	89.62	44.81	100-000-0000-2000	Refund Check 029759-001, GrOutlet Irrigation Meter
				44.81	100-000-0000-2000	Refund Check 029759-001, GrOutlet Irrigation Meter
39786	02/15/2023	Customer Refund	173.04	86.53	100-000-0000-2000	Refund Check 029759-000, 71722 29 Palms Hwy.
				86.51	100-000-0000-2000	Refund Check 029759-000, 71722 29 Palms Hwy.
39788	02/15/2023	Customer Refund	54.97	27.48	100-000-0000-2000	Refund Check 027345-000, 73544 29 Palms Hwy.
				27.49	100-000-0000-2000	Refund Check 027345-000, 73544 29 Palms Hwy.
79580	02/15/2023	ACWA/JPIA	30,280.74	391.68	100-310-0000-5142	Health Benefits Mar 2023
				1,631.87	100-310-0000-5141	Health Benefits Mar 2023
				26,418.94	100-310-0000-5140	Health Benefits Mar 2023
				1,838.25	100-310-0000-5144	Health Benefits Mar 2023
39792	02/15/2023	Customer Refund	175.64	87.82	100-000-0000-2000	Refund Check 028534-001, 5459 Daisy Avenue
				87.82	100-000-0000-2000	Refund Check 028534-001, 5459 Daisy Avenue
39794	02/15/2023	Customer Refund	177.39	88.69	100-000-0000-2000	Refund Check 029852-001, 73968 Casita Drive
				88.70	100-000-0000-2000	Refund Check 029852-001, 73968 Casita Drive
39796	02/15/2023	Customer Refund	54.97	27.49	100-000-0000-2000	Refund Check 027092-000, 6594 Adobe Road
				27.48	100-000-0000-2000	Refund Check 027092-000, 6594 Adobe Road
79596	02/15/2023	Autozone Inc.	75.32	22.08	100-130-0000-5220	Shop Supplies-Diesel Exhaust Fluid.
				3.19	100-130-0000-5220	Shop Supplies-Shock Absorber Socket.
				18.85	100-130-0000-5220	Shop Supplies-Impact U Joint.
				31.20	100-130-0000-5220	Shop Supplies-Truck Cleaning Supplies.
19900	02/15/2023	Beck Oil Inc.	939.45	939.45	100-130-0000-5220	Shop Supplies-55 Gallon Drum of Engine Oil.
19901	02/15/2023	Best Best & Krieger	2,139.00	2,139.00	100-600-0000-5403	Services Rendered Jan 2023
19902	02/15/2023	Beyond Software Solutions	1,520.00	1,520.00	100-600-0000-5406	IT Consulting
39806	02/15/2023	Customer Refund	177.06	88.53	100-000-0000-2000	Refund Check 008933-004, 6589 Hillside Avenue
				88.53	100-000-0000-2000	Refund Check 008933-004, 6589 Hillside Avenue
39808	02/15/2023	Customer Refund	162.25	81.12	100-000-0000-2000	Refund Check 028637-000, 6181 Cahuilla Avenue

Twentynine Palms Water District

Check Date Range: 2/1/2023 thru 2/28/2023

				81.13	100-000-0000-2000	Refund Check 028637-000, 6181 Cahuilla Avenue
39810	02/15/2023	Builders Supply - 29 Palms	75.33	60.26	100-130-0000-5220	Bungee Cords, zipper pouches
				15.07	100-130-0000-5220	Simple Green
39812	02/15/2023	Customer Refund	2.40	1.20	100-000-0000-2000	Refund Check 028057-000, 6262 Smoke Tree Avenue
				1.20	100-000-0000-2000	Refund Check 028057-000, 6262 Smoke Tree Avenue
39814	02/15/2023	Burrtec Waste & Recycling Svcs	248.89	173.67	100-600-0000-5406	Hatch
				75.22	100-150-0000-5406	Plant
39816	02/15/2023	Customer Refund	47.45	23.72	100-000-0000-2000	Refund Check 008098-000, 6973 Ivanpah Avenue
				23.73	100-000-0000-2000	Refund Check 008098-000, 6973 Ivanpah Avenue
39818	02/15/2023	Customer Refund	3.97	1.99	100-000-0000-2000	Refund Check 011183-001, 74710 Serrano Drive
				1.98	100-000-0000-2000	Refund Check 011183-001, 74710 Serrano Drive
39820	02/15/2023	Customer Refund	183.51	91.76	100-000-0000-2000	Refund Check 028298-000, 69880 Indian Trail
				91.75	100-000-0000-2000	Refund Check 028298-000, 69880 Indian Trail
39822	02/15/2023	Customer Refund	92.35	46.17	100-000-0000-2000	Refund Check 028591-000, 71542 Florida Drive
				46.18	100-000-0000-2000	Refund Check 028591-000, 71542 Florida Drive
19912	02/15/2023	Clinical Lab of San Bern.	3,105.00	3,105.00	100-140-0000-5405	Water Samples Dec 2023
39826	02/15/2023	Customer Refund	190.70	95.35	100-000-0000-2000	Refund Check 017644-000, 73355 Sun Valley Drive
				95.35	100-000-0000-2000	Refund Check 017644-000, 73355 Sun Valley Drive
19914	02/15/2023	Copy Center Plus, Inc.	10.92	10.92	100-130-0000-5406	Outside Services-Shipping.
39830	02/15/2023	Customer Refund	139.92	69.96	100-000-0000-2000	Refund Check 030042-000, 70025 Winters Road
				69.96	100-000-0000-2000	Refund Check 030042-000, 70025 Winters Road
19916	02/15/2023	Desert Hardware	40.50	40.50	100-150-0000-5220	Misc. PVC Fittings
39834	02/15/2023	Customer Refund	178.95	89.48	100-000-0000-2000	Refund Check 030120-000, 3434 Desert Flower
				89.47	100-000-0000-2000	Refund Check 030120-000, 3434 Desert Flower
39836	02/15/2023	Customer Refund	25.00	12.50	100-000-0000-2000	Refund Check 010642-000, 72711 Granite Lane
				12.50	100-000-0000-2000	Refund Check 010642-000, 72711 Granite Lane
59757	02/15/2023	Ellison Systems Inc. Shoplet.Com	642.65	(43.12)	100-600-0000-5301	Credit
				252.07	100-600-0000-5301	Office Supplies
				433.70	100-600-0000-5301	Office Supplies
39840	02/15/2023	Customer Refund	181.50	90.75	100-000-0000-2000	Refund Check 030174-000, 2768 El Sando Drive
				90.75	100-000-0000-2000	Refund Check 030174-000, 2768 El Sando Drive
19921	02/15/2023	Frontier Communications	204.68	204.68	100-150-0000-5203	Plant

Twentynine Palms Water District

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39844	02/15/2023	Customer Refund	42.37	21.19	100-000-0000-2000	Refund Check 023496-000, 73933 Casita Drive
				21.18	100-000-0000-2000	Refund Check 023496-000, 73933 Casita Drive
19923	02/15/2023	Gold Mountain California News Media, Inc.	141.00	141.00	100-600-0000-5406	Advertising
19924	02/15/2023	HASA, INC.	1,546.23	1,546.23	100-150-0000-5211	64 Carboy's Of Sodium Hypochlorite12.5 Multifchlor NSF60 5 Gallo
19925	02/15/2023	High Desert Mtn. Water Assoc.	100.00	100.00	100-130-0000-5330	Distribution Review Class
19926	02/15/2023	High Desert Mtn. Water Assoc.	100.00	100.00	100-130-0000-5330	Distribution Review Class
39854	02/15/2023	Customer Refund	55.93	27.96	100-000-0000-2000	Refund Check 024718-001, 6646 Quail Springs
				27.97	100-000-0000-2000	Refund Check 024718-001, 6646 Quail Springs
19928	02/15/2023	Ingersoll Rand Company/Industrial	139.62	139.62	100-130-0000-5222	Treatment Plant Air Compressor-Hinge Set
159432	02/15/2023	Inland Water Works	3,918.38	15.65	100-130-0000-5220	1.5 CIR MTR Gasket
				38.79	100-130-0000-5220	4" NON ASB Ring Gasket 1/16
				720.18	100-000-0000-1499	CLAMP 7.05-7.46 X 20 FC
				857.23	100-000-0000-1499	2" AMS FIP X Flange
				9.70	100-130-0000-5220	1.5 Neo Drop In Gasket 1.8 Thick
				124.99	100-000-0000-1499	MTR TAIL BRASS 3/4 X 2 1/2
				551.97	100-000-0000-1499	CHECK VALVE 3/4 in
				1,599.87	100-120-0000-5220	4" Mueller A-2362 FLxFL Gate Valve
39860	02/15/2023	Customer Refund	180.65	90.33	100-000-0000-2000	Refund Check 022213-060, 5442 Morongo Road
				90.32	100-000-0000-2000	Refund Check 022213-060, 5442 Morongo Road
39862	02/15/2023	Customer Refund	187.53	93.76	100-000-0000-2000	Refund Check 028472-001, 6885 Indian Cove Road
				93.77	100-000-0000-2000	Refund Check 028472-001, 6885 Indian Cove Road
39864	02/15/2023	Customer Refund	248.61	124.31	100-000-0000-2000	Refund Check 028388-000, 7007 Alpine Avenue
				124.30	100-000-0000-2000	Refund Check 028388-000, 7007 Alpine Avenue
19933	02/15/2023	Kennedy/Jenks Consultants	1,875.00	1,875.00	100-600-0000-5412	Professional Services Jan 2023
39868	02/15/2023	Customer Refund	59.94	29.97	100-000-0000-2000	Refund Check 006738-001, 74555 Sunrise Drive
				29.97	100-000-0000-2000	Refund Check 006738-001, 74555 Sunrise Drive
39870	02/15/2023	Customer Refund	180.50	90.25	100-000-0000-2000	Refund Check 021649-008, 5474 Cahuilla Avenue
				90.25	100-000-0000-2000	Refund Check 021649-008, 5474 Cahuilla Avenue
39872	02/15/2023	Customer Refund	104.62	52.31	100-000-0000-2000	Refund Check 021247-001, 6694 Tamarisk Avenue
				52.31	100-000-0000-2000	Refund Check 021247-001, 6694 Tamarisk Avenue
39874	02/15/2023	Customer Refund	171.70	85.85	100-000-0000-2000	Refund Check 028697-000, 1635 Hales Drive
				85.85	100-000-0000-2000	Refund Check 028697-000, 1635 Hales Drive

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39876	02/15/2023	Customer Refund	115.71	57.86	100-000-0000-2000	Refund Check 023150-000, 6572 Pine Avenue
				57.85	100-000-0000-2000	Refund Check 023150-000, 6572 Pine Avenue
39878	02/15/2023	Customer Refund	191.54	95.77	100-000-0000-2000	Refund Check 030218-000, 6102 Encelia Avenue
				95.77	100-000-0000-2000	Refund Check 030218-000, 6102 Encelia Avenue
59820	02/15/2023	Customer Refund	98.57	24.29	100-000-0000-2000	Refund Check 028511-000, 4355 Lear Avenue
				24.28	100-000-0000-2000	Refund Check 028511-000, 4355 Lear Avenue
				50.00	100-000-0000-2000	Refund Check 028511-000, 4355 Lear Avenue
19941	02/15/2023	McMaster-Carr Supply Co.	284.15	284.15	100-150-0000-5220	Brass Pipe Fitting Bushing 2-1/2" Fire Hydrant Fitting
39884	02/15/2023	Customer Refund	131.91	65.96	100-000-0000-2000	Refund Check 029283-000, 74026 Casita Drive
				65.95	100-000-0000-2000	Refund Check 029283-000, 74026 Casita Drive
39886	02/15/2023	Customer Refund	15.06	7.53	100-000-0000-2000	Refund Check 026631-001, 6544 Pine Avenue
				7.53	100-000-0000-2000	Refund Check 026631-001, 6544 Pine Avenue
39888	02/15/2023	Customer Refund	3.77	1.88	100-000-0000-2000	Refund Check 029461-002, 6971 Juniper Avenue
				1.89	100-000-0000-2000	Refund Check 029461-002, 6971 Juniper Avenue
39890	02/15/2023	Customer Refund	23.38	11.69	100-000-0000-2000	Refund Check 020147-000, 6673 Smoke Tree Avenue
				11.69	100-000-0000-2000	Refund Check 020147-000, 6673 Smoke Tree Avenue
19946	02/15/2023	Customer Refund	22.87	22.87	100-000-0000-2000	Refund Check 029415-000, 6604 Lupine Avenue
39894	02/15/2023	O'Reilly Automotive Inc.	17.05	6.10	100-130-0000-5220	Shop Supplies-Anti Seize.
				10.95	100-130-0000-5220	Shop Supplies-Funnels.
39896	02/15/2023	Customer Refund	40.24	20.12	100-000-0000-2000	Refund Check 027463-000, 74704 Morning Drive
				20.12	100-000-0000-2000	Refund Check 027463-000, 74704 Morning Drive
458827	02/15/2023	Pacific Western Bank	5,115.24	372.43	100-150-0000-5220	Charges
				767.83	100-130-0000-5220	Charges
				28.19	100-130-0000-5220	Charges
				28.62	100-600-0000-5301	Charges
				112.00	100-600-0000-5406	Charges
				193.74	100-130-0000-5222	Charges
				706.61	100-130-0000-5303	Charges
				27.45	100-600-0000-5301	Charges
				229.00	100-130-0000-5407	Charges
				5.33	100-600-0000-5301	Charges
				79.98	100-130-0000-5222	Charges

Twentynine Palms Water District

Check Date Range: 2/1/2023 thru 2/28/2023

				46.20	100-130-0000-5220	Charges
				323.14	100-150-0000-5220	Charges
				83.24	100-130-0000-5220	Charges
				16.15	100-600-0000-5303	Charges
				1,475.00	100-610-0000-5330	Charges
				140.63	100-150-0000-5203	Charges
				90.63	100-600-0000-5203	Charges
				27.43	100-600-0000-5301	Charges
				5.00	100-600-0000-5406	Charges
				25.00	100-130-0000-5330	Charges
				80.33	100-600-0000-5301	Charges
				251.31	100-130-0000-5407	Charges
19950	02/15/2023	Parkhouse Tire Inc.	861.54	861.54	100-130-0000-5222	Veh. #25-Tires.
79804	02/15/2023	Prudential Overall Supply	615.21	145.69	100-130-0000-5253	Uniforms
				107.09	100-130-0000-5253	Uniforms
				107.09	100-130-0000-5253	Uniforms
				255.34	100-130-0000-5253	Uniforms
19952	02/15/2023	Radar Environmental	893.26	893.26	100-130-0000-5406	Hazardous Waste Removal.
19953	02/15/2023	Reed & Davidson, LLP	193.50	193.50	100-600-0000-5403	Professional Services
39908	02/15/2023	Customer Refund	184.94	92.47	100-000-0000-2000	Refund Check 014756-000, 6342 Yucca Avenue
				92.47	100-000-0000-2000	Refund Check 014756-000, 6342 Yucca Avenue
39910	02/15/2023	Customer Refund	42.75	21.37	100-000-0000-2000	Refund Check 021797-000, 2300 Bullion Mountain
				21.38	100-000-0000-2000	Refund Check 021797-000, 2300 Bullion Mountain
179604	02/15/2023	S.C.E.	32,046.31	3,379.67	100-120-0000-5201	Well 14
				13,367.82	100-110-0000-5201	Well TP-1
				1,295.78	100-110-0000-5201	Well 1
				778.65	100-120-0000-5201	Booster H1N, H2S
				5,221.90	100-120-0000-5201	Booster TP-1
				4,837.07	100-110-0000-5201	Well 17
				2,007.48	100-110-0000-5201	Well 16
				1,121.37	100-600-0000-5201	Hatch
				36.57	100-110-0000-5201	Donnell

Twentynine Palms Water District

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39914	02/15/2023	Customer Refund	129.78	64.89	100-000-0000-2000	Refund Check 029144-000, 73335 Sunnyvale Drive
				64.89	100-000-0000-2000	Refund Check 029144-000, 73335 Sunnyvale Drive
19958	02/15/2023	San Bernardino County	8.00	8.00	100-130-0000-5301	Monthly Assessor parcel map revisions Feb 2023
19959	02/15/2023	San Bernardino County Fire Protection District	4,109.25	4,109.25	100-000-0000-1800	Fire related property taxes 7/1/2022 - 12/31/2022
19960	02/15/2023	Satmodo LLC	164.26	164.26	100-600-0000-5203	Iridium Monthly Minute Plans
39922	02/15/2023	Customer Refund	36.80	18.40	100-000-0000-2000	Refund Check 010055-001, 4999 Araby Avenue
				18.40	100-000-0000-2000	Refund Check 010055-001, 4999 Araby Avenue
39924	02/15/2023	Customer Refund	22.94	11.47	100-000-0000-2000	Refund Check 028802-000, 6861 Munz Avenue
				11.47	100-000-0000-2000	Refund Check 028802-000, 6861 Munz Avenue
19963	02/15/2023	Southern Calif. Gas Co.	795.41	795.41	100-600-0000-5202	Hatch
19964	02/15/2023	Springbrook Holding Company LLC	3,318.00	3,318.00	100-600-0000-5408	CivicPay Transaction Fee Jan 2023
19965	02/15/2023	Bob Stephenson	250.00	250.00	100-610-0000-5350	Video Recording Board Meeting Jan 2023
39932	02/15/2023	Customer Refund	53.95	26.97	100-000-0000-2000	Refund Check 027566-000, 6621 Ivanpah Avenue
				26.98	100-000-0000-2000	Refund Check 027566-000, 6621 Ivanpah Avenue
19967	02/15/2023	Sturdivan Emergency Management Consulting	10,000.00	10,000.00	100-600-0000-5406	Yearly Emergency Management Retainer
19968	02/15/2023	SWRCB-DWOCP	90.00	90.00	100-130-0000-5242	T3 Renewal - Peters
19969	02/15/2023	Tops'N Barricades Inc.	1,435.72	1,435.72	100-130-0000-5220	Shop Supplies-Traffic Cones and Barricades.
39940	02/15/2023	Customer Refund	15.06	7.53	100-000-0000-2000	Refund Check 009803-203, 6955 Yucca Avenue
				7.53	100-000-0000-2000	Refund Check 009803-203, 6955 Yucca Avenue
19971	02/15/2023	U.S. Postal Service	250.00	250.00	100-160-0000-5302	Postage Due Account
39944	02/15/2023	Underground Service Alert	215.83	172.75	100-130-0000-5406	93 New Tickets
				43.08	100-130-0000-5406	Calif State Fee for Regulatory Costs
19973	02/15/2023	United Cerebral Palsy Assoc.	517.03	517.03	100-160-0000-5406	Mail Production
19974	02/15/2023	Usa Blue Book	36.44	36.44	100-130-0000-5220	Shop Supplies-First Aid Supplies.
59925	02/15/2023	Customer Refund	67.46	50.00	100-000-0000-2000	Refund Check 023993-000, 73813 Indian Trail
				8.73	100-000-0000-2000	Refund Check 023993-000, 73813 Indian Trail
				8.73	100-000-0000-2000	Refund Check 023993-000, 73813 Indian Trail
39952	02/15/2023	Customer Refund	121.88	60.94	100-000-0000-2000	Refund Check 026891-000, 5393 Cahuilla Avenue
				60.94	100-000-0000-2000	Refund Check 026891-000, 5393 Cahuilla Avenue
59931	02/15/2023	Customer Refund	110.41	30.20	100-000-0000-2000	Refund Check 029061-000, 6631 Cahuilla Avenue
				50.00	100-000-0000-2000	Refund Check 029061-000, 6631 Cahuilla Avenue
				30.21	100-000-0000-2000	Refund Check 029061-000, 6631 Cahuilla Avenue

Twentynine Palms Water District

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39956	02/15/2023	Customer Refund	178.72	89.36	100-000-0000-2000	Refund Check 022727-001, 6104 Chia Avenue
				89.36	100-000-0000-2000	Refund Check 022727-001, 6104 Chia Avenue
79916	02/21/2023	Merit Oil	12,719.79	471.03	100-000-0000-1401	2835 Gallon Of 87 Unleaded
				27.00	100-000-0000-1401	Fuel Surcharge
				10,042.52	100-000-0000-1401	2835 Gallon Of 87 Unleaded
				2,179.24	100-000-0000-1401	465 Gallons Of Clear Diesel #2
			Total	\$177,734.86		

6.1

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors

FROM: Mike Minatrea, Maintenance Superintendent

DATE: March 6, 2023

SUBJECT: Management Report

A. The Operations and Maintenance Department performed the following tasks during the month of February 2023:

1. Responded to 147 Underground Service Alerts
2. Responded to and repaired
 - a. 0 water main leaks
 - b. 0 water meter leaks
 - c. 1 service line leak
 - d. 4 fire hydrant repairs/maintenance
3. Installed 1 new service
4. Replaced 4 customer gate valves
5. Performed 4 leak audits
6. Painted 40 fire hydrants
7. Performed 1 customer pressure check
8. Replaced 3 water meters
9. Tested and exercised emergency generators
10. Sounded wells for February
11. 0 water waste inquiries were reported
12. Replaced 3 AMI/AMR meters

B. The following customer service tasks were performed:

1. 566 work orders were generated from reading meters
2. 39 work orders were generated from billing variance list
3. 161 work orders were generated for turn on or turn off
4. 323 termination notices were distributed
5. 46 non-pay turn offs were performed
6. 0 extensions were granted
7. 0 extensions were shut off for non-payment
8. 5 payment schedules have been granted
9. 3 payment schedules failed
10. 6 customer requests and 1 inquiry was logged and investigated

C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 07/21)	Dead Ends Flushed (Began 1/23)
Current Month	207	25
Year to Date	*2,639	54

*Biennial cycle

Twenty-nine Palms Water District Maintenance Report

FY 2022/23

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	Customer's Valve Replaced	New Service	Main Line Leaks	Active Account	Prior Year	%Increase (Decrease)
July	162	7	19	46	545	58	8	4	0			
August	106	9	0	45	667	80	13	8	1	7,729	7,944	-2.71%
Sept.	134	7	0	55	1007	17	17	7	0			
October	93	10	0	64	755	55	7	2	1	N/A	N/A	
Nov.	73	6	26	52	851	158	3	1	1			
Dec.	69	6	0	37	659	264	9	1	0		7,927	
Jan.	119	2	10	57	840	100	3	3	1			
Feb.	147	4	40	46	766	207	4	1	0	N/A	N/A	
March												
April											7,833	
May												
June										N/A	N/A	
Totals	903	51	95	402	6090	939	64	27	4			

Total Connections in District= 8,428

6.2

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors

FROM: Robert Shelton, Treatment/Production Superintendent

DATE: March 9, 2023

SUBJECT: Management Report

1. ENGINEERING

A. No items to report.

2. WATER QUALITY

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.01 mg/L to a high of 0.61 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.10 mg/L to .59 mg/L.

B. Bacteria Samples: A total of 40 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 10 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 10 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of .71 mg/L to a high of 1.7 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.70 to a high of 1.8 mg/L.

*Current fluoride variance of 3.0 mg/L expires in 2023.

D. General Physical: A total of 11 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.10- 0.15 for turbidity.

TWENTYNINE PALMS WATER DISTRICT
Water Production Report
FY 2022/23

Groundwater Source										
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013		
July	125.721	92.503	20.663	19.744	258.631	302.663	-14.55%	-16.55%		
August	135.383	74.591	15.906	12.611	238.491	288.603	-17.36%	-18.39%		
Sept.	120.437	62.198	18.317	16.123	217.075	251.352	-13.64%	-11.31%		
October	99.573	69.525	19.165	11.748	200.011	211.466	-5.41%	-7.35%		
Nov.	86.444	59.496	18.685	12.013	176.638	188.125	-6.10%	-5.59%		
Dec.	84.173	54.161	17.765	6.711	162.810	170.803	-4.67%	-1.15%		
Jan.	73.919	60.051	18.896	1.776	154.642	159.786	-3.21%	-18.67%		
Feb.	94.59	34.764	10.410	4.241	144.005	166.058	-13.25%	-13.46%		
March					0.000					
April					0.000					
May					0.000					
June					0.000					
Totals	820.24	507.289	139.807	84.967	1552.303	1738.856	-10.73%			

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of

8.595

acre feet =

1.04%

6.3

TWENTYNINE PALMS WATER DISTRICT

FINANCIAL REPORT

For The Month Of

January 2023

***PRELIMINARY - SUBJECT TO YEAR-END
AUDIT ADJUSTMENTS***



TwentyNine Palms Water District
Statement of Investments and Reserves
For the Period Ending January 31, 2023
(Unaudited)

Operating Funds & Internal Reserves- LAIF:	Prior Balance	Deposits	Disbursements	Current Balance	Market
Operating Funds	\$ 2,062,035	\$ 10,771 *	\$ -	\$ 2,072,806	\$ 2,034,230
Capital Reserve	912,063	4,764 *	-	916,827	899,764
Capital Funds for Primary Infrastructure	694,844	3,629 *	-	698,474	685,475
Capital Funds for Secondary Infrastructure	176,758	923 *	-	177,682	174,375
Total LAIF	3,845,701	20,088	-	3,865,788	3,793,843
Enterprise Fund:					
Checking Account Restricted - OPEB/Pension Trust Contrib.	143,000	-	-	143,000	143,000
Certificate of Deposit - 13 Months- September 2023	500,000	-	-	500,000	500,000
Certificate of Deposit - 7 Months- April 2023	500,000	-	-	500,000	500,000
Certificate of Deposit - 13 Months- November 2023	500,000	-	-	500,000	500,000
Certificate of Deposit - 13 Months- December 2023	500,000	-	-	500,000	500,000
Total Investments	\$ 5,988,701	\$ 20,088	\$ -	\$ 6,008,788	\$ 5,936,843

**Interest received for LAIF quarter ending 12/31/22*

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA
Contract CPA

*** Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*



TwentyNine Palms Water District
Statement of Revenues and Expenses
For the Period Ending January 31, 2023
(Unaudited)

	January 2023	YTD	Budget	YTD 58%	Prior YTD
1 Operating Revenues	\$ 381,192	\$ 3,227,809	\$ 6,143,300	53%	\$ 3,221,797
2 Non-Operating Revenues	81,161	630,280	686,300	92%	482,377
3 Total Revenue Available to Fund Operations & Capital	462,353	3,858,089	6,829,600	56%	3,704,173
4 Operating Expenses	424,885	2,750,401	5,057,600	54%	2,707,665
5 Non-Operating Expenses	19,625	137,372	381,600	36%	118,005
6 Total Debt Service	-	121,097	243,500	50%	121,120
7 Total Expenses & Debt Service	444,510	3,008,870	5,682,700	53%	2,946,790
8 Net Revenues Available to Fund Capital Expenditures	17,844	849,219	1,146,900	74%	757,383
9 District Projects	-	(20,496)	(593,600)	3%	(40,569)
10 CIP Projects	-	(599)	(1,829,800)	0%	(769,166)
11 Repairs & Replacement	-	-	(1,030,000)	0%	(58,200)
12 Capital Outlay	(460)	(37,446)	(435,000)	9%	(57,666)
Sub-Total: Net Debt Proceeds / Capital	(460)	(58,540)	(3,888,400)	2%	(925,601)
13 Transfers in from Special Revenue Fund	16,058	93,893	146,100	64%	85,446
14 Increase (Decrease) in Fund Balance	\$ 33,442	\$ 884,572	\$ (2,595,400)		\$ (82,772)

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.



TwentyNine Palms Water District
Detail Statement of Revenues and Expenses
For the Period Ending
January 31, 2023
(Unaudited)

	January 2023	YTD	Budget	YTD 58%	Prior YTD
1 Operating Revenues					
2 Water Sales (Volumetric)	\$ 229,831	\$ 2,146,047	\$ 4,252,700	50%	\$ 2,257,312
3 Readiness-To-Serve (Fixed)	131,024	919,362	1,774,700	52%	837,644
4 Other Operating Revenue	20,337	162,400	198,500	82%	126,841
5 Bad Debt Expense	-	-	(82,600)	0%	-
6 Total Operating Revenues	381,192	3,227,809	6,143,300	53%	3,221,797
7 Non-Operating Revenues					
8 Capital Impact Fees	-	167,370	50,000	335%	95,071
9 Water Availability Assessment	48,367	338,567	580,400	58%	338,567
10 Interest Revenue	20,088	36,002	12,200	295%	6,881
11 Other Penalties	2,949	14,658	28,700	51%	39,112
12 Reimbursed Expenses	5,662	61,454	5,000	1229%	1,067
13 Miscellaneous Non-Op Revenue	4,096	12,229	10,000	122%	1,679
14 Total Non-Operating Revenues	81,161	630,280	686,300	92%	482,377
15 Total Revenues	462,353	3,858,089	6,829,600	56%	3,704,173
16 Operating Expenditures					
17 Source of Supply					
18 Labor & Benefits	-	1,679	15,000	11%	5,118
19 Direct Expenses	29,606	276,822	449,600	62%	270,789
20 Total Source of Supply	29,606	278,501	464,600	60%	275,906
21 Pumping					
22 Labor & Benefits	-	239	8,200	3%	5,383
23 Direct Expenses	7,297	97,330	139,700	70%	79,662
24 Total Pumping	7,297	97,570	147,900	66%	85,045
25 Transmission & Distribution					
26 Labor & Benefits	87,988	647,706	1,346,300	48%	690,417
27 Direct Expenses	42,232	246,230	397,300	62%	210,580
28 Total Transmission & Distribution	130,220	893,936	1,743,600	51%	900,997
29 Treatment Wells					
30 Labor & Benefits	7,357	47,255	72,800	65%	38,075
31 Direct Expenses	9,549	24,490	45,200	54%	24,438
32 Total Treatment Wells	16,906	71,745	118,000	61%	62,513
33 Treatment Facility					
34 Labor & Benefits	14,883	109,159	283,200	39%	144,461
35 Direct Expenses	61,450	243,427	530,100	46%	199,341
36 Total Treatment Facility	76,334	352,586	813,300	43%	343,802
37 Customer Accounts					
38 Labor & Benefits	27,460	190,538	336,700	57%	155,492
39 Direct Expenses	16,892	47,592	93,200	51%	33,475
40 Total Customer Accounts	\$ 44,352	\$ 238,129	\$ 429,900	55%	\$ 188,967

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TwentyNine Palms Water District
Detail Statement of Revenues and Expenses
For the Period Ending
January 31, 2023
(Unaudited)

	January 2023	YTD	Budget	YTD 58%	Prior YTD
41 General & Administration					
42 Labor & Benefits	\$ 36,649	\$ 288,433	\$ 483,600	60%	\$ 266,618
43 Outside Services	26,827	235,147	331,600	71%	232,074
44 Direct Expenses	25,362	193,407	345,500	56%	252,108
45 Total General & Administration	88,837	716,987	1,160,700	62%	750,799
46 Payouts & Retiree Medical					
47 Vacation / Sick Payouts	26,750	76,254	114,800	66%	92,840
48 Retiree Medical	2,845	15,364	32,300	48%	3,924
49 Total Payouts & Retiree Medical	29,594	91,618	147,100	62%	96,764
50 Board of Directors					
51 Director Fees	250	5,200	17,000	31%	4,375
52 Direct Expenses	1,488	4,072	15,500	26%	113
53 Total Board of Directors	1,738	9,272	32,500	29%	4,488
54 Total Operating Expenditures	424,885	2,750,401	5,057,600	54%	2,707,665
55 Non-Operating Expenditures					
56 Debt Service					
57 Debt Principal Payments	-	99,344	201,500	49%	96,381
58 Interest Expense	-	21,754	42,000	52%	24,739
59 Total Debt Service	-	121,097	243,500	50%	121,120
60 CalPERS UAL Payment (Required)	19,625	137,372	235,500	58%	118,005
61 Pension & OPEB Trust Contributions	-	-	146,100	0%	-
62 Transfers Out - Fire Pension Trust	-	-	-	-	-
63 Total Non-Operating Expenditures	19,625	258,469	625,100	41%	239,125
64 Total Expenditures	444,510	3,008,870	5,682,700	53%	2,946,790
Net Revenues Available to Fund Capital					
65 Related Expenditures	17,844	849,219	1,146,900	74%	757,383

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TwentyNine Palms Water District
Special Revenue Fund
For the Period Ending January 31, 2023
(Unaudited)

	January 2023	YTD	Budget	YTD 58%
1 Tower Revenues	\$ 16,058	\$ 93,893	\$ 146,100	64%
2 Less Transfers Out To Water	(16,058)	(93,893)	(146,100)	64%
Ending Balance	\$ -	\$ -	\$ -	

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TwentyNine Palms Water District
Carryover CIP/Current CIP and R&M/Capital Outlay
For the Period Ending January 31, 2023
(Unaudited)

	Budget FY 22/23	Current Year Expenditures	Remaining Under / (Over) Budget
1 District Projects			
2 Treatment Feasibility & Exploration Costs	\$ 100,000	\$ 7,937	\$ 92,063
3 Salt Nutrient Monitoring Wells\Sampling	100,000	7,062	92,939
4 USGS Study\Feasibility Study	100,000	-	100,000
5 Centralized Sewer Plan\Groundwater Analysis	100,000	-	100,000
6 Master Plan Updates	100,000	-	100,000
7 Campbell Reservoir Land Acquisition	40,000	-	40,000
8 Standard Drawings Update	25,000	-	25,000
9 Asset Management Plan	20,000	-	20,000
10 Vulnerability\Supply Assessment	8,600	5,498	3,103
11 Total District Projects	593,600	20,496	573,104
12 Capital Improvement Plan			
13 Chromium VI and Flouride for Well 11B	1,300,000	-	1,300,000
14 Fluoride Variance (Expiring) - TP2/W12/W16	100,000	-	100,000
15 Treatment Plant Bag Filter System	250,000	-	250,000
16 AMI/AMR	129,800	599	129,201
17 Pay Meter Station Upgrade	50,000	-	50,000
18 Capital Improvement Plan	1,829,800	599	1,829,201
19 Repairs, Rehabilitation, & Maintenance			
20 Treated Water Reservoir Coating	350,000	-	350,000
21 Distribution SCADA System	200,000	-	200,000
22 Emergency Repairs, Unspecified	100,000	-	100,000
23 Campbell Reservoir Road Paving\Seal Coating	100,000	-	100,000
24 Treatment Plant Concrete	75,000	-	75,000
25 Repiping/Distribution System Upgrades	50,000	-	50,000
26 Cactus Booster Station	40,000	-	40,000
27 Plant 6 Electrical and Well Upgrade	25,000	-	25,000
28 Reservoir Recoating / Cathodic Protection	20,000	-	20,000
29 Large Meter Replacement Program	20,000	-	20,000
30 Stockwell Booster Station	20,000	-	20,000
31 Fluoride Plant Instr.\Coating\SCADA	20,000	-	20,000
32 Lupine Booster Station	10,000	-	10,000
33 Total Repairs & Maintenance	1,030,000	-	1,030,000
34 Capital Outlay			
35 Equipment Shade Structure	160,000	31,839	128,161
36 Vehicle/Equipment Replacements	100,000	4,284	95,716
37 Computer/Technology Replacements	40,000	1,322	38,678
38 Geographic Information System (GIS)	30,000	-	30,000
39 Administrative Building\Office Remodel	30,000	-	30,000
40 Energy Efficiency Projects	30,000	-	30,000
41 Parking Lot Seal\Paving	25,000	-	25,000
42 One-Time Existing Conditions Sampling	20,000	-	20,000
43 Total Capital Outlay	435,000	37,446	397,555
44 Grand Total	\$ 3,888,400	\$ 58,540	\$ 3,829,860

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6.4

**NO
MATERIAL
PROVIDED**