

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

February 22, 2023 / 4:00 P.M.

AGENDA

This meeting may be viewed on the District's website at www.29palmswater.net
The Board reserves the right to discuss only or take action on any item on the agenda.

Next Resolution #23-03
Next Ordinance #104

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Public Hearing on Setting Compensation for Members of the Board of Directors and Establishing an Expense and Use of Public Resources Policy
 - 1.1 Board to Hear Public Testimony at This Time
2. Consider Ordinance 103 Setting Compensation for Members of the Board of Directors and Establishing an Expense and Use of Public Resources Policy
3. Approve Resolution 23-02 an Amendment to Contract between the Board of Administration California Public Employees' Retirement System and the Board of Directors of the Twentynine Palms Water District
4. Discussion of Collections for Bad Debt
5. Consent Calendar

Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

 - Minutes of the Regular Meeting held on January 25, 2023
 - Audit List

6. Items Removed from the Consent Calendar for Discussion or Separate Action
7. Management Reports
 - 7.1 Maintenance
 - 7.2 Water Quality
 - 7.3 Finance
 - 7.4 General Manager
8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
9. Adjournment

Notice of agenda was posted on or before 4:00 p.m., February 17, 2023.

Matthew Shragge, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

1

**NO
MATERIAL
PROVIDED**

2

TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	FEBRUARY 13, 2023
FROM:	MATTHEW SHRAGGE, GENERAL MANAGER
SUBJECT:	APPROVE ORDINANCE 103: SETTING COMPENSATION FOR THE MEMBERS OF THE BOARD OF DIRECTORS AND ESTABLISHING AN EXPENSE AND USE OF PUBLIC RESOURCES POLICY

BACKGROUND

At the January's Board of Directors meeting, District staff and the Board discussed Director's daily stipends and the comparisons of stipends with neighboring Water Districts. In 2006, Ordinance 90 set the daily stipend for Directors at \$100 per meeting and as of today the stipend has not increased. With Ordinance 103 the daily stipend would change to \$150 per meeting not to exceed ten (10) meetings per month and would include a five percent (5%) increase per calendar year.

These changes have also been updated to the District's Expense and Use of Public Resources Policy, attached with Ordinance 103 to this packet is also a copy of the policy.

RECOMMENDATION

District staff is making the recommendation to approve Ordinance 103 Setting Compensation for the Members of the Board of Directors and Establishing an Expense and Use of Public Resources Policy.

ORDINANCE NO. 103

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF
THE TWENTYNINE PALMS WATER DISTRICT SETTING
COMPENSATION FOR MEMBERS OF THE BOARD OF
DIRECTORS AND ESTABLISHING AN EXPENSE AND
USE OF PUBLIC RESOURCES POLICY**

WHEREAS, Water Code Section 20200 et seq. of the Water Code sets forth the authority and procedure for establishing compensation for the Board. In particular, Water Code Section 20201 provides that the governing board of any water district may by ordinance provide compensation to members of its governing board in an amount not to exceed \$150 per day for each day's attendance at meetings of the board, or for each day of service rendered as a member of the board by request of the board, not to exceed a total of more than ten (10) days in any calendar month. Water Code section 20202 authorizes an increase in the compensation that may be received by the Board up to an amount equal to five percent (5%) for each calendar year since the effective date of the last increase. Water Code Section 20201.5 provides that reimbursement of expenses of Directors is subject to the requirements set forth in Section 53232.2 and 53232.3 of the Government Code; and

WHEREAS, the Board has previously adopted a policy whereby each member of the Board shall receive the sum of \$100 for each regular meeting of the Board attended by such member and \$100 for each additional Board meeting, provided that such compensation shall not exceed four (4) meetings per month, and that there shall be no payment for committee meetings; and

WHEREAS, the Board desires to establish the amount of compensation by way of this Ordinance in accordance with the provisions of the Water Code; and

WHEREAS, the Board desires to establish a policy which will provide guidance to Directors on the use and expenditure of District resources, as well as the standards against which those expenditures will be measured. In addition, the Board desires to establish a policy which will provide guidance to District employees on the use and expenditure of District resources, as well as the standards against which those expenditures will be measured, except as may otherwise be specifically provided in regard to employees in any applicable District employee policies; and

WHEREAS, in accordance with Section 20203 of the California Water Code and Section 6066 of the California Government Code, a public hearing was held on February 22, 2023 at 4:00 pm, or soon thereafter, at the meeting room of the Board at 72401 Hatch Road, Twentynine Palms, CA and a notice of said hearing was duly published in the Desert Trail, a newspaper of general circulation, once a week for two weeks as follows: on February 8, 2023 and February 15, 2023.

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS WATER DISTRICT DOES HEREBY ORDAIN AS FOLLOWS:

Section 1 The amount of compensation to be received by Directors for each day's attendance at meetings of the Board, or for each day's service rendered by a Director by request of the Board, shall be in the amount of one hundred fifty dollars (\$150.00). Said increase does not exceed an amount equal to five percent (5%) for each calendar year since

the date of the last adjustment. The only meetings, service and events for which said compensation shall be paid shall be those set forth in the Expense and Use of Public Resources Policy Statement ("Policy") set forth in Exhibit "A" attached hereto and incorporated herein by reference.

Section 2 In accordance with Section 20202 of the California Water Code, no Director shall receive the compensation set forth in Section 1 of this Ordinance for more than ten (10) days in any calendar month.

Section 3 The Policy hereby specifies the types of occurrences that qualify a Director or employee, as applicable, to receive reimbursement of expenses relating to travel, meals, lodging, and other actual and necessary expenses. In addition, the Policy hereby specifies the reasonable reimbursement rates for travel, meals, and lodging, and other actual and necessary expenses. The Policy is intended to comply with the requirements set forth in Government Code Sections 53232.2 and 53232.3.

Section 4 All ordinances, resolutions, or administrative actions by the Board, or parts thereof, that are inconsistent with any provision of this Ordinance are hereby superseded only to the extent of such inconsistency.

Section 5 The President of the Board shall sign this Ordinance and the Secretary of the Board shall attest thereto, and pursuant to Section 20204 of the California Water Code, this Ordinance shall take effect sixty (60) days from the date of adoption.

Section 6 If any section, subsection, clause or phrase in this Ordinance is for any reason held invalid, the validity of the remainder of this Ordinance shall not be affected thereby. The Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases or the application thereof be held invalid.

Section 7 The Recitals set forth above are incorporated herein and made an operative part of this Ordinance.

PASSED, APPROVED AND ADOPTED this 22nd day of February 2023, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Carol Giannini, President
Board of Directors

Attest:

Matthew Shragge, Board Secretary
Twentynine Palms Water District

Exhibit "A"

Twentynine Palms Water District

Expense and Use of Public Resources Policy Statement

A. Findings

This policy provides guidance to elected and appointed officials on the use and expenditure of District resources, as well as the standards against which those expenditures will be measured. In addition, this policy satisfies the requirements of Government Code sections 53232.2 and 53232.3 and supplements the definition of actual and necessary expenses for purposes of state laws relating to permissible uses of public resources. This policy provides guidance to employees of the District on the use and expenditure of District resources, as well as the standards against which those expenditures will be measured, except as may otherwise be specifically provided in regard to employees in any applicable District employee policies.

B. Authorized Expenses

District funds, equipment, supplies (including letterhead), titles, and staff time must only be used for authorized District business. Expenses incurred in connection with the following types of activities generally constitute authorized expenses, as long as the other requirements of this policy are met:

1. Communicating with representatives of regional, state and national government on District adopted policy positions;
2. Attending educational seminars designed to improve officials' skill and information levels;
3. Participating in regional, state and national organizations whose activities affect the District's interests;
4. Recognizing service to the District (for example, thanking a longtime employee with a retirement gift or celebration of nominal value and cost);
5. Attending District events;
6. Meetings such as those listed above for which a meeting stipend is expressly authorized under this policy.

All expenditures require prior approval by the Board of Directors.

Examples of personal expenses that the District will not reimburse include, but are not limited to:

1. The personal portion of any trip;
2. Political or charitable contributions or events;
3. Family expenses, including partner's expenses when accompanying official on District-related business, as well as children-or pet-related expenses;
4. Entertainment expenses, including theater, movies, sporting events, or other cultural events;
5. Non-mileage personal automobile expenses, including repairs, traffic citations, insurance or gasoline; and
6. Personal losses incurred while on District business. Any questions regarding the propriety of a particular type of expense should be resolved by the approving authority at the District before the expense is incurred.

C. Meeting Stipends

General

Directors receive \$150 per day ("daily meeting stipend") for each day's attendance at meetings, as defined in this policy. Such compensation is in addition to any reimbursement for meals, lodging, travel and expenses consistent with this policy.

Meetings and Service Subject to Daily Meeting Stipend

To be entitled to a daily meeting stipend under this policy, the event in question must constitute one of the following:

1. A meeting of the Board within the meaning of Government Code section 54952.2(a);
2. A meeting of a District committee within the meaning of Government Code section 54952(b);
3. An advisory body meeting within the meaning of Government Code section 54952(b); or
4. A conference or organized educational activity conducted in compliance with Government Code section 54952.2(c), including ethics training required by Government Code sections 53234 and following.
5. A meeting of any multi-jurisdictional governmental body on which the Director serves as the District's designated representative.

6. Any meeting attended or service provided on a given day at the formal request of the Board and for which the Board provides prior approval of payment of a daily meeting stipend.

Except for meetings under section (C)(1), daily meeting stipends shall not be paid for any meeting attended or service provided unless the Board provides prior approval.

Aggregate Limits

The number of days for which a Director receives a daily meeting stipend will not exceed the aggregate limits established by state law and District policy. Said District policy provides that compensation shall not exceed ten (10) meetings/days per month.

D. Cost Control

To conserve District resources and keep expenses within community standards for public officials, expenditures should adhere to the following guidelines. In the event that expenses are incurred which exceed these guidelines, the cost borne or reimbursed by the District will be limited to the costs that fall within the guidelines.

Transportation

The most economical mode and class of transportation reasonably consistent with scheduling needs and cargo space requirements must be used, using the most direct and time-efficient route. Charges for rental vehicles may be reimbursed under this provision if more than one District official is attending an out of town conference, and it is determined that sharing a rental vehicle is more economical than other forms of transportation. In making such determination, the cost of the rental vehicle, parking and gasoline will be compared to the combined cost of such other forms of transportation. Government and group rates must be used when available.

Airfare. Airfares that are equal or less than those available through the Enhanced Local Government Airfare Program offered through the League of California Cities (www.cacities.org/travel), the California State Association of Counties (<http://www.csac.counties.org/default.asp?id=635>) and the State of California are presumed to be the most economical and reasonable for purposes of reimbursement under this policy.

Automobile. Automobile mileage is reimbursed at Internal Revenue Service rates presently in effect (see www.irs.gov). For 2006, the rate is 44.5 cents per mile. These rates are designed to compensate the driver for gasoline, insurance, maintenance, and other expenses associated with operating the vehicle. This amount does not include bridge and road tolls, which are also reimbursable. The Internal Revenue Service rates will not be paid for rental vehicles; only receipted fuel expenses will be reimbursed.

Car Rental. Rental rates that are equal or less than those available through the State of California's website (<http://www.catravelmart.com/default.htm>) shall be considered the most economical and reasonable for purposes of reimbursement under this policy.

Taxis/Shuttles. Taxis or shuttles fares may be reimbursed, including a 15 percent gratuity per fare, when the cost of such fares is equal or less than the cost of car rentals, gasoline and parking combined, or when such transportation is necessary for time-efficiency.

Lodging

Lodging expenses will be reimbursed or paid for when travel on official District business reasonably requires an overnight stay.

Conferences/Meetings. If such lodging is in connection with a conference, lodging expenses must not exceed the group rate published by the conference sponsor for the meeting in question if such rates are available at the time of booking. If the group rate is not available, see next section.

Other Lodging. Travelers must request government rates, when available. A listing of hotels offering government rates in different areas is available at <http://www.catravelmart.com/lodguideframes.htm>. Lodging rates that are equal or less to government rates are presumed to be reasonable and hence reimbursable for purposes of this policy.

In the event that government rates are not available at a given time or in a given area, lodging rates that do not exceed the IRS per diem rates for a given area are presumed reasonable and hence reimbursable.

Meals

Reimbursable meal expenses and associated gratuities will not exceed the rates specified in the Internal Revenue Service guidelines. The District will not pay for alcohol/personal bar expenses.

Telephone/Fax/Cellular

Directors, officials and employees, as applicable, will be reimbursed for actual telephone and fax expenses incurred on District business. Telephone bills should identify which calls were made on District business. For cellular calls when the official has a particular number of minutes included in the official's plan, the director/employee can identify the percentage of calls made on public business.

Internet

Directors, officials and employees, as applicable, will be reimbursed for Internet access connection and/or usage fees away from home, not to exceed \$15.00 per day, if Internet access is necessary for District-related business.

Airport Parking

Long-term parking must be used for travel exceeding 24-hours.

Other

Baggage handling fees of up to \$1 per bag and gratuities of up to 15 percent will be reimbursed. Expenses for which District directors, officials and employees, as applicable, receive reimbursement from another agency are not reimbursable.

E. Expense Report Content and Submission Deadline

All expense reimbursement requests must be submitted on an expense report form provided by the District. All expenses reported on this form must comply with the District's policies relating to expenses and use of public resources. The information submitted on this form is a public record. Penalties for misusing public resources and violating the District's policies include loss of reimbursement privileges, restitution, civil and criminal penalties as well as additional income tax liability. Expense reports must document that the expense in question met the requirements of this policy. Directors, officials and employees, as applicable, must submit their expense reports within 30 days of an expense being incurred, accompanied by receipts documenting each expense. Restaurant receipts, in addition to any credit card receipts, are also part of the necessary documentation. Inability to provide such documentation in a timely fashion may result in the expense being borne by the director/official/employee. The requirements of Resolution No. 94-27, including without limitation the reporting and disclosure requirements set forth therein, shall continue to be in effect.

F. Audits of Expense Reports

All expenses are subject to verification that they comply with this policy.

G. Reports to Board of Directors

At the following Board meeting, each official shall briefly report on meetings attended at District expense. If multiple officials attended, a joint report may be made.

H. Compliance with Laws

District directors, officials and employees, as applicable, should keep in mind that some expenditures may be subject to reporting under the Political Reform Act and other laws. All agency expenditures are public records subject to disclosure under the Public Records Act and other laws.

I. Violation of this Policy

Use of public resources or falsifying expense reports in violation of this policy may result in any or all of the following: 1) loss of reimbursement privileges, 2) a demand for restitution to the District, 3) the District's reporting the expenses as income to the elected official to state and federal tax authorities, 4) civil penalties of up to \$1,000 per day and three times the value of the resources used, and 5) prosecution for misuse of public resources.

3

TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO: BOARD OF DIRECTORS

DATE: FEBRUARY 13, 2023

FROM: MATTHEW SHRAGGE, GENERAL MANAGER

SUBJECT: APPROVE RESOLUTION 23-02: INTENTION TO APPROVE AN AMENDMENT TO CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALPERS (CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM) AND THE BOARD OF DIRECTORS TWENTYNINE PALMS WATER DISTRICT

BACKGROUND

In 2016, through the LAFCO (Local Agency Formation Commission) process the Twentynine Palms Water District (Water District) and the City of Twentynine Palms (City) transferred fire service from the Water District over to the County of San Bernardino Fire Department. In doing so, the City accepted the Water District's pension liability for the Fire Safety Plan. From 2016 to current date, City staff has been following the US Treasury Bond rate waiting for the opportunity to terminate the contract with CalPERS to close the CalPERS Fire Plan. The steps to complete this process are as follows:

1. Initiate and complete pre-termination/closure valuation = 3 months to complete
2. Complete the contract amendment process = 3-4 months to complete
3. Complete final termination/plan closure valuation = 3 months.

In October of 2022, the first step of this process was initiated by Water District staff, and completed on December 9, 2022, with CalPERS providing a preliminary termination valuation. Attached in the staff report is a copy of the preliminary termination valuation.

The second step in this process starts with the approval and adoption of the Resolution of Intention to amend the contract with CalPERS to close the Fire Safety Plan. This resolution is what is before you today.

After the Resolution of Intention, there will be a final Resolution to amend the contract with CalPERS to adopt the termination of the Fire Safety Plan.

RECOMMENDATION

Staff is making the recommendation that the Board approves Resolution 23-02: Intention to Approve an Amendment to Contract Between the Board of Administration CalPERS and the Board of Directors of the Twentynine Palms Water District.



California Public Employees' Retirement System

Actuarial Office

400 Q Street, Sacramento, CA 95811 | Phone: (916) 795-3000 | Fax: (916) 795-2744

888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

December 09, 2022

CalPERS ID: 1940849885

Twentynine Palms Water District
72401 Hatch Rd.
Twentynine Palms, CA 92277

Dear Employer,

As a result of your agency's Resolution of Intent to Terminate its CalPERS contract, a preliminary termination valuation has been performed for the Twentynine Palms Water District Safety Plan. This valuation was done two different ways:

- 1. Projected Compensation:** all members currently active in a CalPERS agency have compensation increases projected *until their retirement*.
- 2. Frozen Compensation:** all members currently active in a CalPERS agency have compensation increases projected *until plan termination* and then **frozen** thereafter.

This valuation was based on the June 30, 2021 financial and membership data, the latest such data available.

Based on the June 30, 2021 data, we projected the funded position of the plan to a *preliminary* termination date of February 28, 2023. Investment return of -7.50% net of administrative expenses was realized for fiscal year 2021-2022, and a 0.00% return was estimated from July 1, 2022 to February 28, 2023 based on year-to-date investment returns. Reflected in the termination is a 5% contingency load for unforeseen negative experience in accordance with CalPERS Board of Administration (board) policy. The charts on the next page summarize the results.

For information on the asset allocation adopted by the board for the Terminated Agency Pool, see the following circular letter: <https://www.calpers.ca.gov/docs/circular-letters/2011/200-058-11.pdf>

The asset allocation affects the actuarial assumptions used when calculating the actuarial liabilities of a public agency at the time of termination. The investment return and inflation assumption used for this preliminary termination valuation are also summarized in the charts on the following page.

Safety Plan Results
 (All projected amounts shown to nearest \$100)

		Annual Valuation	Termination Valuation (Non-frozen Compensation)	Termination Valuation (Frozen Compensation)
		As of June 30, 2021 (Actual)	As of February 28, 2023 (Projected)	As of February 28, 2023 (Projected)
(1)	Plan's share of Pool Assets*	\$3,997,796	\$3,441,800	\$3,441,800
(2)	Accrued Actuarial Liability	\$4,234,409	\$6,711,000	\$6,303,400
(3)	Contingency Load	\$0	\$335,600	\$315,200
(4)	Unfunded Liability/(Surplus) = (2) + (3) - (1)	\$236,613	\$3,604,800	\$3,176,800
	Investment Return Assumption	6.80%	4.00%	4.00%
	Inflation Assumption	2.30%	2.25%	2.50%

***Market Value of Assets**

Please note that these amounts are estimates only and depend heavily on the assumptions used. In particular, the rate of return of assets between June 30, 2021 and the *final* termination date can have a large impact on these results. Furthermore, they do not take into account possible changes in methods or assumptions, benefit improvements, or changes in the membership data of your workforce (particularly salary increases) that occur after June 30, 2021.

In order to terminate the contract, the agency must comply with Government Code sections 20570 and 7507, which may require that the change in accrued liability resulting from benefit changes be disclosed at a public meeting with an actuary present at least two weeks prior to adopting the change. If the agency elects to proceed with the termination, once a final termination date has been determined, we will perform the final termination actuarial valuation and calculate any additional contributions necessary to be sent to CalPERS to effectuate the termination.

If you have any questions, please contact me at (916) 795-9691.

Sincerely,



DANIEL MILLER, ASA, MAAA
 Senior Actuary, CalPERS

RESOLUTION NO. 23-02

**RESOLUTION OF INTENTION
TO APPROVE AN AMENDMENT TO CONTRACT BETWEEN
THE BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
AND THE BOARD OF DIRECTORS
TWENTYNINE PALMS WATER DISTRICT**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

To provide for termination of the fire member group and transfer of accumulated contributions to the terminated agency pool, the accumulated contributions shall be held in the terminated agency pool for the exclusive benefit of each member of the fire member group in relation to the credited service of each fire member. The local fire member classification of the Public Agency no longer has active employees as of the effective date of this amendment to contract.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System, a copy of said amendment being attached hereto, as an "Exhibit" and by this reference made a part hereof.

ADOPTED, SIGNED, AND APPROVED this 22nd day of February 2023, by the following vote.

Ayes:
Noes:
Abstain:
Absent:

Carol Giannini, President
Board of Directors

Attest:

Matthew Shragge, Board Secretary
Twentynine Palms Water District

**RESOLUTION OF INTENTION
TO APPROVE AN AMENDMENT TO CONTRACT
BETWEEN THE
BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
AND THE
BOARD OF DIRECTORS
TWENTYNINE PALMS WATER DISTRICT**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

To provide for termination of the fire member group and transfer of accumulated contributions to the terminated agency pool, the accumulated contributions shall be held in the terminated agency pool for the exclusive benefit of each member of the fire member group in relation to the credited service of each fire member. The local fire member classification of the Public Agency no longer has active employees as of the effective date of this amendment to contract.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System, a copy of said amendment being attached hereto, as an "Exhibit" and by this reference made a part hereof.

By: _____
Presiding Officer

Title

Date adopted and approved



EXHIBIT

**California
Public Employees' Retirement System**

AMENDMENT TO CONTRACT

**Between the
Board of Administration
California Public Employees' Retirement System
and the
Board of Directors
Twentynine Palms Water District**

The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective September 1, 1984, and witnessed July 18, 1984, and as amended effective May 24, 2001, September 28, 2001, March 14, 2002, and May 26, 2002, which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 13 are hereby stricken from said contract as executed effective May 26, 2002, and hereby replaced by the following paragraphs numbered 1 through 17 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 60 for classic local miscellaneous members, age 62 for new local miscellaneous members, age 55 for classic local safety members, and age 57 for new local safety members.
 2. Public Agency shall participate in the Public Employees' Retirement System from and after September 1, 1984, making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.

3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Local Fire Fighters (herein referred to as local safety members);
 - b. Employees other than local safety members (herein referred to as local miscellaneous members).
5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
 - a. **LOCAL POLICE OFFICERS;**
 - b. **ELECTED OFFICIALS; AND**
 - c. **LOCAL MISCELLANEOUS EMPLOYEES AND LOCAL FIREFIGHTERS WHO CONTINUE TO BE COVERED UNDER THE LOCAL SYSTEM.**
6. As of the effective date of this amendment to contract, the local fire member classification of the Public Agency no longer has active employees. Upon termination of the fire member group and transfer of accumulated contributions to the terminated agency pool, the accumulated contributions shall be held in the terminated agency pool for the exclusive benefit of each member of the fire member group in relation to the credited service of each fire member.

7. The percentage of final compensation to be provided for classic local miscellaneous members in employment before and not on or after May 26, 2002, for each year of credited prior service is 0% and the percentage of final compensation to be provided for each year of credited current service is 100% and determined in accordance with Section 21354 of said Retirement Law (2% at age 55 Modified) subject to the reduction provided therein for Federal Social Security.
8. The percentage of final compensation to be provided for classic local miscellaneous members in employment on or after May 26, 2002, for each year of credited prior service is 0% and the percentage of final compensation to be provided for each year of credited current service is 100% and determined in accordance with Section 21354.3 of said Retirement Law (3% at age 60 Modified) subject to the reduction provided therein for Federal Social Security.
9. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Supplemental to Federal Social Security).
10. The percentage of final compensation to be provided for classic local safety members for each year of credited prior service is 0% and the percentage of final compensation to be provided for each year of credited current service is 100% and determined in accordance with Section 21363.1 of said Retirement Law (3% at age 55 Modified) subject to the reduction provided therein for Federal Social Security.
11. The percentage of final compensation to be provided for each year of credited prior and current service as a new local safety member shall be determined in accordance with Section 7522.25(d) of said Retirement Law (2.7% at age 57 Supplemental to Federal Social Security).
12. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 20903 (Two Years Additional Service Credit) for local safety members only.
13. Public Agency, in accordance with Government Code Section 20834, shall not be considered an "employer" for purposes of the Public Employees' Retirement Law. Contributions of the Public Agency shall be fixed and determined as provided in Government Code Section 20834, and such contributions hereafter made shall be held by the Board as provided in Government Code Section 20834.
14. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.

15. Public Agency shall also contribute to said Retirement System as follows:
- a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
16. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.
17. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS
TWENTYNINE PALMS WATER
DISTRICT

BY _____
MELODY BENAVIDES, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk

PLEASE DO NOT SIGN "EXHIBIT ONLY"

PLEASE DO NOT SIGN "EXHIBIT ONLY"



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

January 25, 2023

CalPERS ID #1940849885

Mr. Frank Luckino
City Manager/City of Twentynine Palms
C/O Twentynine Palms Water District
72401 Hatch Road
Twentynine Palms, CA 92277

Dear Mr. Luckino:

Thank you for contacting CalPERS regarding your retirement contract. Provided in my|CalPERS you will find the Resolution of Intention and Exhibit Amendment to Contract to provide for termination of the fire member group and transfer of accumulated contributions to the terminated agency pool, the accumulated contributions shall be held in the terminated agency pool for the exclusive benefit of each member of the fire member group in relation to the credited service of each fire member. The local fire member classification of the Public Agency no longer has active employees as of the effective date of this amendment to contract.

The indemnification language was added in paragraph 3 of the Amendment to Contract because you have requested a change to existing retirement benefits, provisions or formulas.

Also provided are the following documents:

1. Form CON-12, Certification of Governing Body's Action.
2. Form CON-12A, Certification of Compliance with Government Code Section 7507.
3. Agreement to Terminate a Portion of the Contract.
4. Instruction sheet for submission of Resolution of Intention documents and required certifications into my|CalPERS.

Government Code Section 7507 requires that the **future annual costs or benefit change** of the proposed contract amendment be made public at a public meeting at least **two weeks** prior to the adoption of the final Resolution. **Adoption of the retirement benefit increase or change cannot be placed on the consent calendar.** The agency is to certify compliance on the enclosed Certification of Compliance with Government Code Section 7507.

In summary, the following documents must be submitted through myCalPERS before we can forward the actual contract and final documents necessary to complete the proposed amendment. PLEASE DO NOT HOLD THESE DOCUMENTS PENDING ADOPTION OF THE FINAL RESOLUTION.

1. Resolution of Intention, certified copy.
2. Form CON-12, Certification of Governing Body's Action.
3. Form CON-12A, Certification of Compliance with Government Code Section 7507.
4. Agreement to Terminate a Portion of the Contract.

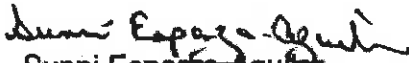
If your agency adopts the Resolution of Intention on February 15, 2023, the earliest date the final Resolution may be adopted is March 7, 2023. There must be a 20 day period between the adoption of the Resolution of Intention and the adoption of the final Resolution pursuant to Government Code Section 20471. There are no exceptions to this law.

The effective date of this amendment may be as early as the day following the effective date of the final Resolution.

Please do not retype the Amendment to Contract and/or agreement documents. Only documents provided by this office will be accepted. If you have any questions regarding any documents, please contact this office prior to presenting to your governing body for adoption. Another contract amendment cannot be started until this amendment is completed or cancelled.

We are here to assist you. If you have any questions or would like additional information, please visit our website www.calpers.ca.gov, or you may contact us toll free at **888 CalPERS** or (888-225-7377).

Sincerely,


Sunni Esparza-Aguilar
Employer Representative
Public Agency Contract Services

Enclosures

4

TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	FEBRUARY 15, 2023
FROM:	MATTHEW SHRAGGE, GENERAL MANAGER
SUBJECT:	COLLECTION OF BAD DEBT FOR UNPAID WATER BILLS

BACKGROUND

In this year's current budget there is \$82,600 allocated for bad debt expense for customer accounts (unpaid water bills). Bad debt expense is estimated at 1.33% of the annual operating revenues based on a five (5) year historical average of uncollectible billings at fiscal year-end. Historically the District would pursue bad debt through a debt collections company, with little to no success.

Water Districts are moving away from tenants being responsible for unpaid water bills and making home/property owners responsible for the bad debt of the property.

RECOMMENDATION

No action is needed on this topic at this time. After discussion, District staff would be looking for direction for possible policy change on how the District would like to move forward on collecting bad debt for unpaid water bills.

5

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

January 25, 2023 / 4:00 P.M.

Call to Order and Roll Call

President Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were, Michael Arthur, Bob Coghill, Suzin Horn, Carol Giannini, and Randy Leazer. Also present were General Manager Matt Shragge, Maintenance Superintendent Mike Minatrea, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes. Treatment/Production Superintendent Robert Shelton was absent.

Pledge of Allegiance

Retired Colonel C.J. Horn, led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Presentation and Consideration to Receive and File the Twentynine Palms Water District's Fiscal Year 2021/2022 Audited Financial Statements

Eden Casareno with Eadie and Payne presented the audit. The District had no significant or material deficiencies with internal control, no disagreements with management, and the financial statements presented fairly in accordance with GAAP. The auditors issued an "unqualified opinion," which is the highest level an entity can receive.

Director Horn made a motion to receive and file the 2021/2022 audited financial statements, seconded by Director Leazer, and approved unanimously.

2. Consideration of Resolution 23-01 Adopting Annual Statement of Investment Policy

The Annual Statement of Investment policy authorizes the District to invest funds, outlines criteria for such investments, and stipulates reporting guidelines.

Director Arthur made a motion to adopt Resolution 23-01 Annual Statement of Investment Policy, seconded by Director Horn, and approved unanimously.

3. Discussion of Investment Strategies

Cindy Byerrum presented the Board with an investment strategy for consideration. Currently the District holds money, \$3,845,770.77, in a LAIF account which is only yielding 2.41%. A newly formed California Cooperative Liquid Assets Securities System (CLASS), is a JPA by and among California public agencies. It functions similar to LAIF, but has features that make it an attractive alternative. The daily effective yield, as of January 12, 2023, for the CLASS Prime fund was 4.55%. There is no minimum amount to invest, no transaction fees, and same day availability. CLASS is backed by CSDA and was involved in its formation.

4. Discussion of Board of Director's Stipend

The Board was presented with a comparison of local area water district director stipends and benefits. The Twentynine Palms Water District board has not increased stipend pay since 2006 and receives no other benefits in comparison to other districts. The Board was in agreement to bring back the agenda item for consideration with \$150 stipend per meeting and a 5% annual inflator, in accordance with water code section 20202.

5. Consent Calendar

- Minutes of a Regular Meeting held on December 14, 2022
- Audit List

Director Arthur, moved to approve the Minutes and Audit List, seconded by Director Coghill, and approved unanimously.

6. Items Removed from the Consent Calendar for Discussion or Separate Action

None

7. Management Reports

7.1 Maintenance

Mike Minatrea reported that the District responded to 69 Underground Service Alerts, had 0 water main leaks, 0 water meter leaks, 1 service line leak, 0 fire hydrant repairs/maintenance, installed 0 new services, replaced 9 customer gate valves, performed 6 leak audits, painted 0 fire hydrants, performed 7 customer pressure checks, replaced 17 meters, Tested and exercised emergency generators and sounded wells for December. 0 water waste inquiries were received. 2 AMI/AMR meters were replaced. There was a total of 659 work orders that were processed during the month.

7.2 Water Quality

Mike Minatrea reported water production was down 1.15% as compared to the same month in 2013. 40 routine and 9 special water samples were taken. All routine samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board.

7.3 Finance

Cindy Byerrum reported the District is trending as budgeted. Consumption revenues are down by 5%. Expenses are also down. Shut-off numbers are down significantly since implementing monthly billing. SB998 is adversely affecting Districts, as reserves are having to cover revenue shortfalls due to outstanding balances.

7.4 General Manager

Matt Shragge reported he attended Adan Ortega's swearing in at the Metropolitan Water District. Matt attended the City's Strategic Planning meeting, where he asked for more wastewater ad hoc meetings between the City and District. Matt attended the Farmer's Market last weekend. He also attended Coffee with County Supervisor Dawn Rowe. Well 15 rehab continues with it being brushed and bailed. The new mcl for chromium 6 is expected to come out in the next month, 10 parts per billion. The Community Water System Alliance is closely monitoring the new chromium mandate and looking at a feasibility study.

8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
Director Coghill would like to discuss collections as an agenda item for next month.

Director Giannini would like to see more Directors attending the Farmer's Market.

9. Adjournment
On motion by Director Horn, seconded by Director Arthur, and approved by the Board, the meeting was adjourned at: 5:00 p.m.

Carol Giannini, President
Board of Directors

Attest:

Matthew Shragge, Board Secretary
Twentynine Palms Water District

Twentynine Palms Water District

Check Date Range: 1/1/2023 thru 1/31/2023

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
78908	01/04/2023	ACWA/JPIA	31,825.67	1,578.92	100-310-0000-5141	Health Benefits February 2023
				3,280.51	100-310-0000-5144	Health Benefits February 2023
				430.80	100-310-0000-5142	Health Benefits February 2023
				26,535.44	100-310-0000-5140	Health Benefits February 2023
39456	01/04/2023	Customer Refund	93.38	46.69	100-000-0000-2000	Refund Check 030055-000, 6597 49 Palms Avenue
				46.69	100-000-0000-2000	Refund Check 030055-000, 6597 49 Palms Avenue
39458	01/04/2023	Customer Refund	192.55	96.28	100-000-0000-2000	Refund Check 030142-000, 6971 Juniper Avenue
				96.27	100-000-0000-2000	Refund Check 030142-000, 6971 Juniper Avenue
19730	01/04/2023	Ansafone Contact Centers	503.24	503.24	100-160-0000-5406	Answering Service
19731	01/04/2023	Autozone Inc.	217.05	217.05	100-130-0000-5220	Shop Supplies-Battery and Micro Fiber Towels
59196	01/04/2023	Axens	39,362.18	639.34	100-150-0000-5211	County Tax 1.75%
				2,191.80	100-150-0000-5211	State Tax 6.00%
				36,531.04	100-150-0000-5211	ACTIGUARD AA 400G 0.25-0.75 / BB 700KG SS 1544LB NET 1544 LBS
138131	01/04/2023	Bailey's Auto Repair	405.50	56.75	100-130-0000-5406	Annual Smog Inspections-Veh. #18.
				65.00	100-130-0000-5406	Annual Smog Inspections-Veh. #15.
				56.75	100-130-0000-5406	Annual Smog Inspections-Veh. #83.
				56.75	100-130-0000-5406	Annual Smog Inspections-Veh. #16.
				56.75	100-130-0000-5406	Annual Smog Inspections-Veh. #13.
				56.75	100-130-0000-5406	Annual Smog Inspections-Veh. #5.
				56.75	100-130-0000-5406	Annual Smog Inspections-Veh. #29.
39468	01/04/2023	Customer Refund	113.56	56.78	100-000-0000-2000	Refund Check 028559-000, 5110 Pine Springs Avenue
				56.78	100-000-0000-2000	Refund Check 028559-000, 5110 Pine Springs Avenue
39470	01/04/2023	Beyond Software Solutions	3,365.00	1,365.00	100-600-0000-5406	IT Consulting Dec 2022
				2,000.00	100-600-0000-5406	IT Consulting Jan 2023
39472	01/04/2023	Customer Refund	177.56	88.78	100-000-0000-2000	Refund Check 029018-000, 73456 Friendly Lane
				88.78	100-000-0000-2000	Refund Check 029018-000, 73456 Friendly Lane
19737	01/04/2023	Builders Supply - 29 Palms	228.89	228.89	100-130-0000-5220	Shop Supplies-Extension Cords.
39476	01/04/2023	Burrtec Waste & Recycling Svcs	248.89	75.22	100-150-0000-5406	Amboy
				173.67	100-600-0000-5406	Hatch
19739	01/04/2023	Carl Otteson's Certified Backflow	135.00	135.00	100-130-0000-5406	Test and Repairs 29 High School.

Twentynine Palms Water District

Check Date Range: 1/1/2023 thru 1/31/2023

39480	01/04/2023	Customer Refund	217.99	144.99	100-000-0000-2000	Refund Check 016012-004, 72727 Nicolson Drive
				73.00	100-000-0000-2000	Refund Check 016012-004, 72727 Nicolson Drive
39482	01/04/2023	Customer Refund	178.06	89.03	100-000-0000-2000	Refund Check 029026-000, 6966 Park Avenue
				89.03	100-000-0000-2000	Refund Check 029026-000, 6966 Park Avenue
59226	01/04/2023	Core & Main LP	477.12	126.86	100-130-0000-5220	1 1/2 CTS x MIP Brass
				18.00	100-130-0000-5220	1 1/2 x 2" MIP x FMIP
				332.26	100-130-0000-5220	AMS 1 1/2"
19743	01/04/2023	Desert Hardware	21.01	21.01	100-130-0000-5220	galv nipl
19744	01/04/2023	Eide Bailly LLP	6,693.75	6,693.75	100-600-0000-5401	Consulting Services Retainer November 2022
78980	01/04/2023	Ellison Systems Inc. Shoplet.Com	473.62	70.63	100-600-0000-5301	Office Supplies
				65.23	100-600-0000-5301	Office Supplies
				70.63	100-600-0000-5301	Office Supplies
				267.13	100-600-0000-5301	Office Supplies
39492	01/04/2023	Customer Refund	185.44	92.72	100-000-0000-2000	Refund Check 028580-000, 73392 Sullivan Road
				92.72	100-000-0000-2000	Refund Check 028580-000, 73392 Sullivan Road
19747	01/04/2023	Frontier Communications	149.47	149.47	100-600-0000-5203	Hatch
19748	01/04/2023	Grainger	454.40	454.40	100-150-0000-5220	Test Kit Arsenic 3 to 80 UG/OL
39498	01/04/2023	Customer Refund	40.58	20.29	100-000-0000-2000	Refund Check 015117-000, 6818 El Sol Avenue
				20.29	100-000-0000-2000	Refund Check 015117-000, 6818 El Sol Avenue
39500	01/04/2023	Customer Refund	145.54	72.77	100-000-0000-2000	Refund Check 029756-000, 6350 Athol Avenue
				72.77	100-000-0000-2000	Refund Check 029756-000, 6350 Athol Avenue
98755	01/04/2023	Inland Water Works	4,706.30	592.63	100-000-0000-1499	CORP STOP 1 in MIP X CTS
				688.63	100-000-0000-1499	BUSHING METER 1 inX 3/4 in
				70.79	100-130-0000-5220	3/4" X 1/8" Neoprene MTR Gasket.365 x .180
				2,456.70	100-000-0000-1499	METER 1 1/2 in NEW
				897.55	100-000-0000-1499	ANGLE METER 1 in CTS COMP
39504	01/04/2023	Customer Refund	183.01	91.51	100-000-0000-2000	Refund Check 029528-000, 5636 Marinosa Avenue
				91.50	100-000-0000-2000	Refund Check 029528-000, 5636 Marinosa Avenue
39506	01/04/2023	Legend Pump & Well Service	6,000.00	1,500.00	100-120-0000-5406	Well #15 Video log
				4,500.00	100-120-0000-5406	Pull Well # 15
39508	01/04/2023	Customer Refund	171.57	85.79	100-000-0000-2000	Refund Check 015874-010, 73395 Sullivan Road
				85.78	100-000-0000-2000	Refund Check 015874-010, 73395 Sullivan Road

Twentynine Palms Water District

Check Date Range: 1/1/2023 thru 1/31/2023

39510	01/04/2023	Customer Refund	199.50	99.75	100-000-0000-2000	Refund Check 029786-000, 7442 Sahara Avenue
				99.75	100-000-0000-2000	Refund Check 029786-000, 7442 Sahara Avenue
39512	01/04/2023	Customer Refund	181.50	90.75	100-000-0000-2000	Refund Check 020824-004, 7011 Juniper Avenue
				90.75	100-000-0000-2000	Refund Check 020824-004, 7011 Juniper Avenue
19757	01/04/2023	McMaster-Carr Supply Co.	84.44	84.44	100-150-0000-5220	Compression Fitting Adapter 3/8" Copper Tube
19758	01/04/2023	Customer Refund	250.00	250.00	100-130-0000-5226	Safety Boot Reimbursement
19759	01/04/2023	Minolta Business Systems	278.30	278.30	100-600-0000-5223	11/23/2022 - 12/22/2022
39520	01/04/2023	Customer Refund	58.43	29.22	100-000-0000-2000	Refund Check 026631-001, 6544 Pine Avenue
				29.21	100-000-0000-2000	Refund Check 026631-001, 6544 Pine Avenue
39522	01/04/2023	Customer Refund	192.47	96.24	100-000-0000-2000	Refund Check 019883-001, 6328 Palm View Avenue
				96.23	100-000-0000-2000	Refund Check 019883-001, 6328 Palm View Avenue
39524	01/04/2023	Customer Refund	192.04	96.02	100-000-0000-2000	Refund Check 028506-002, 5442 Abronia Avenue
				96.02	100-000-0000-2000	Refund Check 028506-002, 5442 Abronia Avenue
19763	01/04/2023	Customer Refund	739.98	739.98	100-000-0000-2000	AR Refund
19764	01/04/2023	Ortega Strategies Group	5,000.00	5,000.00	100-600-0000-5350	Consulting Dec 2022
59295	01/04/2023	Parkhouse Tire Inc.	2,527.60	861.54	100-130-0000-5222	Veh. #75-Tires.
				861.54	100-130-0000-5222	Veh. #22-Tires.
				804.52	100-130-0000-5222	Veh. #84-Tires.
39532	01/04/2023	Customer Refund	178.06	89.03	100-000-0000-2000	Refund Check 029722-000, 5447 Daisy Avenue
				89.03	100-000-0000-2000	Refund Check 029722-000, 5447 Daisy Avenue
118602	01/04/2023	Prudential Overall Supply	978.23	255.93	100-130-0000-5253	Uniforms
				145.69	100-130-0000-5253	Uniforms
				107.09	100-130-0000-5253	Uniforms
				107.09	100-130-0000-5253	Uniforms
				107.09	100-130-0000-5253	Uniforms
				255.34	100-130-0000-5253	Uniforms
39536	01/04/2023	Customer Refund	100.38	50.19	100-000-0000-2000	Refund Check 028779-000, 7050 49 Palms Avenue
				50.19	100-000-0000-2000	Refund Check 028779-000, 7050 49 Palms Avenue
19769	01/04/2023	Powerplan OIB Rdo Trust #80-5800	5,970.38	5,970.38	100-130-0000-5222	Equipment #33-New Trucks.
39540	01/04/2023	Customer Refund	170.88	85.44	100-000-0000-2000	Refund Check 010058-003, 4883 Sunmore Parkway
				85.44	100-000-0000-2000	Refund Check 010058-003, 4883 Sunmore Parkway
39542	01/04/2023	Customer Refund	158.36	79.18	100-000-0000-2000	Refund Check 029039-000, 6944 Woodward Avenue

Twentynine Palms Water District

Check Date Range: 1/1/2023 thru 1/31/2023

				79.18	100-000-0000-2000	Refund Check 029039-000, 6944 Woodward Avenue
158176	01/04/2023	S.C.E.	23,445.90	80.29	100-110-0000-5201	Well 15
				1,072.66	100-120-0000-5201	Booster 11A, 11B
				15,423.77	100-110-0000-5201	Well TP-1
				2,076.25	100-120-0000-5201	Booster Lupine
				1,353.97	100-120-0000-5201	Booster Sullivan
				35.55	100-110-0000-5201	Michel's
				1,511.66	100-150-0000-5201	Plant
				1,891.75	100-110-0000-5201	Well 12
19773	01/04/2023	Satmodo LLC	149.66	149.66	100-600-0000-5203	Iridium Monthly Minute Plans
39548	01/04/2023	Customer Refund	180.92	90.46	100-000-0000-2000	Refund Check 029611-000, 2370 Bluegrass Avenue
				90.46	100-000-0000-2000	Refund Check 029611-000, 2370 Bluegrass Avenue
39550	01/04/2023	Customer Refund	19.03	9.51	100-000-0000-2000	Refund Check 026343-001, 5479 Chia Avenue
				9.52	100-000-0000-2000	Refund Check 026343-001, 5479 Chia Avenue
39552	01/04/2023	Customer Refund	100.77	50.38	100-000-0000-2000	Refund Check 029860-000, 72654 Hatch Road
				50.39	100-000-0000-2000	Refund Check 029860-000, 72654 Hatch Road
39554	01/04/2023	Customer Refund	157.86	78.93	100-000-0000-2000	Refund Check 029760-000, 6748 Quail Springs
				78.93	100-000-0000-2000	Refund Check 029760-000, 6748 Quail Springs
19778	01/04/2023	Southern Calif. Gas Co.	436.31	436.31	100-600-0000-5202	Hatch
19779	01/04/2023	Spectrum Enterprise	1,235.00	1,235.00	100-600-0000-5203	La Luna
19780	01/04/2023	Springbrook Holding Company LLC	3,151.00	3,151.00	100-600-0000-5408	CivicPay Transaction Fee Dec 2022
19781	01/04/2023	Bob Stephenson	250.00	250.00	100-610-0000-5350	Video Recording Board Meeting Dec 2022
19782	01/04/2023	Swrcb Accounting Office	22,468.66	22,468.66	100-110-0000-5303	Water System Annual Fees
39566	01/04/2023	Customer Refund	241.65	113.21	100-000-0000-2000	Refund Check 028676-000, 68121 Venus Street
				128.44	100-000-0000-2000	Refund Check 028676-000, 68121 Venus Street
19784	01/04/2023	U.S. Postal Service	7,000.00	7,000.00	100-160-0000-5302	Permit 620
39570	01/04/2023	Underground Service Alert	151.08	108.00	100-130-0000-5406	56 New Ticket Charges
				43.08	100-130-0000-5406	Calif State Fee for Regulatory Costs
79144	01/04/2023	Usa Blue Book	1,132.64	319.27	100-150-0000-5220	Max Ear Plugs 200 Pair, Spray Paint x 18
				94.60	100-150-0000-5220	Lead Free Brass Swing Check Valve.
				549.24	100-150-0000-5220	Fluoride ISE Electrode
				169.53	100-150-0000-5220	Lead Free Brass Swing Check 3/4"

Twentynine Palms Water District

Check Date Range: 1/1/2023 thru 1/31/2023

19787	01/04/2023	Verizon Wireless	449.72	449.72	100-600-0000-5203	Wireless
39576	01/04/2023	Customer Refund	61.45	30.72	100-000-0000-2000	Refund Check 019704-003, 7759 Sahara Avenue
				30.73	100-000-0000-2000	Refund Check 019704-003, 7759 Sahara Avenue
59367	01/18/2023	Jeff Arwick	1,415.00	595.00	100-130-0000-5406	Provide And Install LED Security Flood Lights Treatment Plant
				495.00	100-130-0000-5406	Reconnect Power O&M Shop
				325.00	100-130-0000-5406	Quarterly Test Jan 2023
19790	01/18/2023	Richard Capelli 29 Palms Fencing	2,250.00	2,250.00	100-130-0000-5406	Repaired Well#15 Fence. Installed New Double Gate.
39582	01/18/2023	Customer Refund	89.30	44.65	100-000-0000-2000	Refund Check 010604-001, 72731 Larrea Avenue
				44.65	100-000-0000-2000	Refund Check 010604-001, 72731 Larrea Avenue
39584	01/18/2023	Customer Refund	141.95	70.97	100-000-0000-2000	Refund Check 029152-000, 73921 Buena Vista Drive
				70.98	100-000-0000-2000	Refund Check 029152-000, 73921 Buena Vista Drive
59379	01/18/2023	Autozone Inc.	135.74	54.31	100-130-0000-5222	Veh. #12-Fuel Rail Pressure Sensor.
				15.94	100-130-0000-5222	Veh. #12-Fuel Cap.
				65.49	100-130-0000-5222	Veh. #24-Shocks.
39588	01/18/2023	Avalon Urgent Care	190.00	95.00	100-600-0000-5406	Physical/Drug Screen
				95.00	100-130-0000-5406	Physical/Drug Screen
19795	01/18/2023	Best Best & Krieger	961.00	961.00	100-600-0000-5403	Professional Services Dec 2022
39592	01/18/2023	Customer Refund	149.83	74.91	100-000-0000-2000	Refund Check 029344-000, 73076 Sun Valley Drive
				74.92	100-000-0000-2000	Refund Check 029344-000, 73076 Sun Valley Drive
39594	01/18/2023	Customer Refund	13.01	6.51	100-000-0000-2000	Refund Check 021101-001, 7205 Wilshire Avenue
				6.50	100-000-0000-2000	Refund Check 021101-001, 7205 Wilshire Avenue
118788	01/18/2023	Builders Supply - 29 Palms	446.18	5.49	100-130-0000-5220	9/16 x 3/8 Crown Staple
				90.45	100-150-0000-5220	PortLand Cement
				71.07	100-130-0000-5220	15/32 x 4 x 8 CDX
				6.64	100-130-0000-5220	TAX
				204.70	100-130-0000-5220	Shop Supplies-Two Garden Hoses.
				67.83	100-150-0000-5220	Foam Sealent, Silicone Max
39598	01/18/2023	Copy Center Plus, Inc.	96.97	21.73	100-130-0000-5406	Shipping for the dash of veh. #15
				75.24	100-130-0000-5406	Shipping for the lightbar of veh. #75.
39600	01/18/2023	County Of San Bernardino	469.27	442.36	100-130-0000-5406	Load of media.
				26.91	100-130-0000-5220	WASTE MANAGEMENT DUMP TRAILER NET LBS 820
39602	01/18/2023	Customer Refund	38.35	19.17	100-000-0000-2000	Refund Check 027342-000, 5750 Adobe Road

Twentynine Palms Water District

Check Date Range: 1/1/2023 thru 1/31/2023

				19.18	100-000-0000-2000	Refund Check 027342-000, 5750 Adobe Road
59406	01/18/2023	Desert Hardware	131.11	11.01	100-150-0000-5220	3/4" Hose
				17.94	100-150-0000-5220	PVC Misc. Parts. 3/4"x1"
				102.16	100-150-0000-5220	Line Level Kit, Shovel 48"
19803	01/18/2023	Eide Bailly LLP	6,693.75	6,693.75	100-600-0000-5401	Consulting Services Retainer Dec 2022
19804	01/18/2023	Customer Refund	28.47	28.47	100-000-0000-2000	Refund Check 028580-001, 73392 Sullivan Road
19805	01/18/2023	Frontier Communications	210.12	210.12	100-150-0000-5203	Plant
39612	01/18/2023	Customer Refund	164.16	82.08	100-000-0000-2000	Refund Check 029719-000, 74006 Gorgonio Drive
				82.08	100-000-0000-2000	Refund Check 029719-000, 74006 Gorgonio Drive
217877	01/18/2023	Inland Water Works	6,310.74	1,546.62	100-130-0000-5220	ETRU / ETR Programmer v2 Hand Held, Software = 1.55
				668.44	100-000-0000-1499	6 in HYMAX COUPLING
				210.81	100-130-0000-5220	Romac Saddle Dbl
				371.33	100-130-0000-5220	Itron, Cable Assembly ETRU / ETR Programmer
				510.93	100-000-0000-1499	SADDLE C-900 6 in X 1 in
				73.34	100-000-0000-1499	NIPPLE BRASS 3/4 X CLOSE
				88.96	100-000-0000-1499	NIPPLE BRASS 3/4 X 2
				202.48	100-000-0000-1499	BOLT AND NUT SET 4 in
				133.83	100-000-0000-1499	BUSHING METER 1 in X 3/4 in
				419.90	100-130-0000-5220	60 FT PVC DR35 Sewer Green
				2,084.10	100-000-0000-1499	PIPE COPPER 1 in K SOFT
39616	01/18/2023	Customer Refund	64.15	32.07	100-000-0000-2000	Refund Check 026559-000, 71602 Florida Court
				32.08	100-000-0000-2000	Refund Check 026559-000, 71602 Florida Court
59427	01/18/2023	Kennedy/Jenks Consultants	8,267.50	4,296.25	100-800-0000-6001	Professional Services Dec 2022
				3,408.75	100-800-0000-6001	Professional Services Dec 2022
				562.50	100-600-0000-5412	Professional Services Dec 2022
39620	01/18/2023	Customer Refund	24.83	12.41	100-000-0000-2000	Refund Check 028220-000, 4610 Oasis Avenue
				12.42	100-000-0000-2000	Refund Check 028220-000, 4610 Oasis Avenue
39622	01/18/2023	Customer Refund	16.95	8.48	100-000-0000-2000	Refund Check 027203-000, 6234 Mojave Avenue
				8.47	100-000-0000-2000	Refund Check 027203-000, 6234 Mojave Avenue
79248	01/18/2023	Mark Speer Automotive	479.10	139.60	100-130-0000-5407	Mount & Balance Tires-Veh.#85.
				99.95	100-130-0000-5407	4 Wheel Alignment-Veh.#84.
				139.60	100-130-0000-5407	Mount & Balance Tires-Veh.#84.

Twentynine Palms Water District

Check Date Range: 1/1/2023 thru 1/31/2023

				99.95	100-130-0000-5407	4 Wheel Alignment-Veh.#85.
39626	01/18/2023	McMaster-Carr Supply Co.	137.06	113.66	100-150-0000-5220	Filter Cartridge For Rust Particles And Sediment 50 Microns
				23.40	100-150-0000-5220	General Purpose Copper Tubing 1/4" Size
39628	01/18/2023	Customer Refund	153.50	76.75	100-000-0000-2000	Refund Check 005529-004, 75573 Encanto Drive
				76.75	100-000-0000-2000	Refund Check 005529-004, 75573 Encanto Drive
39630	01/18/2023	Customer Refund	200.00	100.00	100-000-0000-2000	Refund Check 029396-000, 5985 Marinosa Avenue
				100.00	100-000-0000-2000	Refund Check 029396-000, 5985 Marinosa Avenue
19816	01/18/2023	MM Internet, Inc.	143.69	143.69	100-600-0000-5203	01/01/2023 - 02/01/2023
39634	01/18/2023	Customer Refund	165.10	82.55	100-000-0000-2000	Refund Check 029461-003, 6971 Juniper Avenue
				82.55	100-000-0000-2000	Refund Check 029461-003, 6971 Juniper Avenue
39636	01/18/2023	NorthStar Chemical	4,070.96	10,630.40	100-150-0000-5211	Load Of Acid NSF 60 3200 Gallons
				(6,559.44)	100-150-0000-5211	Credit
19819	01/18/2023	Ortega Strategies Group	5,000.00	5,000.00	100-600-0000-5350	Consulting Dec 2022
376580	01/18/2023	Pacific Western Bank	2,052.13	240.00	100-600-0000-5406	Charges
				16.15	100-600-0000-5406	Charges
				33.93	100-600-0000-5330	Charges
				19.60	100-600-0000-5302	Charges
				507.04	100-600-0000-5330	Charges
				90.63	100-600-0000-5203	Charges
				117.49	100-150-0000-5220	Charges
				120.00	100-600-0000-5406	Charges
				114.66	100-600-0000-5406	Charges
				248.94	100-600-0000-5330	Charges
				140.63	100-150-0000-5203	Charges
				5.00	100-600-0000-5406	Charges
				81.81	100-130-0000-5220	Charges
				21.07	100-600-0000-5301	Charges
				18.59	100-130-0000-5220	Charges
				20.97	100-600-0000-5301	Charges
				44.46	100-600-0000-5330	Charges
				80.34	100-600-0000-5301	Charges
				130.82	100-600-0000-5301	Charges

Twentynine Palms Water District

Check Date Range: 1/1/2023 thru 1/31/2023

39642	01/18/2023	Palm Springs Motors Inc.	266.92	145.03	100-130-0000-5222	Veh. #21-Upper Radiator Hose w/Thermostat.
				121.89	100-130-0000-5222	Veh. #9-Windshield Washer Res. w/Cap
39644	01/18/2023	Prudential Overall Supply	252.78	107.09	100-130-0000-5253	Uniforms
				145.69	100-130-0000-5253	Uniforms
39646	01/18/2023	Powerplan OIB Rdo Trust #80-5800	714.46	204.84	100-130-0000-5222	Veh. #35-Hyd. Cylinders.
				509.62	100-130-0000-5222	Veh. #33-Filters &Boot.
39648	01/18/2023	Customer Refund	175.35	87.67	100-000-0000-2000	Refund Check 023384-001, 71123 Taco Drive
				87.68	100-000-0000-2000	Refund Check 023384-001, 71123 Taco Drive
198250	01/18/2023	S.C.E.	19,094.29	5,809.74	100-120-0000-5201	Booster TP-1
				36.34	100-110-0000-5201	Donnell
				1,119.67	100-600-0000-5201	Hatch
				1,662.94	100-110-0000-5201	Well 16
				4,336.70	100-110-0000-5201	Well 17
				1,385.16	100-110-0000-5201	Well 1
				938.24	100-120-0000-5201	Booster Two Mile
				11.63	100-110-0000-5201	Well 4
				724.60	100-120-0000-5201	Booster H1N, H2S
				3,069.27	100-110-0000-5201	Well 14
19826	01/18/2023	Safety-Kleen Systems Inc.	375.19	375.19	100-130-0000-5406	Parts Washer Service.
19827	01/18/2023	San Bernardino County	6.00	6.00	100-130-0000-5301	Monthly Assessor parcel maps Jan 2023
39656	01/18/2023	Customer Refund	66.04	33.02	100-000-0000-2000	Refund Check 025563-000, 1990 Casper Lane
				33.02	100-000-0000-2000	Refund Check 025563-000, 1990 Casper Lane
39658	01/18/2023	Customer Refund	172.04	86.02	100-000-0000-2000	Refund Check 028802-000, 6861 Munz Avenue
				86.02	100-000-0000-2000	Refund Check 028802-000, 6861 Munz Avenue
39660	01/18/2023	Customer Refund	149.83	74.91	100-000-0000-2000	Refund Check 029826-000, 6349 Cahuilla Avenue
				74.92	100-000-0000-2000	Refund Check 029826-000, 6349 Cahuilla Avenue
19831	01/18/2023	SWRCB-DWOC	70.00	70.00	100-130-0000-5242	T1 Exam
39664	01/18/2023	Customer Refund	183.16	91.58	100-000-0000-2000	Refund Check 029004-000, 73908 Gorgonio Drive
				91.58	100-000-0000-2000	Refund Check 029004-000, 73908 Gorgonio Drive
39666	01/18/2023	Customer Refund	145.89	72.95	100-000-0000-2000	Refund Check 027433-001, 6125 Mojave Avenue
				72.94	100-000-0000-2000	Refund Check 027433-001, 6125 Mojave Avenue
39668	01/18/2023	Customer Refund	142.10	71.05	100-000-0000-2000	Refund Check 028746-000, 7509 -17 Utah Trail

Twentynine Palms Water District

Check Date Range: 1/1/2023 thru 1/31/2023

				71.05	100-000-0000-2000	Refund Check 028746-000, 7509 -17 Utah Trail
19835	01/18/2023	Terminix	187.00	187.00	100-600-0000-5406	Pest Control
19836	01/18/2023	TPX Communications	309.17	309.17	100-600-0000-5203	Hatch
19837	01/18/2023	United Cerebral Palsy Assoc.	520.33	520.33	100-160-0000-5406	Mail Production
39676	01/18/2023	Usa Blue Book	1,800.97	288.30	100-130-0000-5226	North Organic Vapor & Acid Gas Cartridge W/ P100 Filter. 2/PK
				1,512.67	100-150-0000-5220	GLI pH Sensor Analog, Salt Bridge.
19839	01/18/2023	Vagabond Welding Supply	22.84	22.84	100-130-0000-5220	Shop Supplies-MIG Wire.
39680	01/18/2023	Customer Refund	51.06	25.53	100-000-0000-2000	Refund Check 029010-000, 6400 Indian Cove Road
				25.53	100-000-0000-2000	Refund Check 029010-000, 6400 Indian Cove Road
19841	01/18/2023	Customer Refund	52.00	52.00	100-130-0000-5303	T1 Exam Fee Reimbursement
39684	01/18/2023	Customer Refund	46.26	23.13	100-000-0000-2000	Refund Check 008321-000, 6790 Quail Springs
				23.13	100-000-0000-2000	Refund Check 008321-000, 6790 Quail Springs
39686	01/18/2023	Customer Refund	94.01	47.01	100-000-0000-2000	Refund Check 028722-000, 5903 Bagley Avenue
				47.00	100-000-0000-2000	Refund Check 028722-000, 5903 Bagley Avenue
39688	01/18/2023	Customer Refund	179.92	89.96	100-000-0000-2000	Refund Check 028379-000, 69493 Rainier Road
				89.96	100-000-0000-2000	Refund Check 028379-000, 69493 Rainier Road
39690	01/18/2023	Customer Refund	7.64	3.82	100-000-0000-2000	Refund Check 027945-000, 6586 El Rey Avenue
				3.82	100-000-0000-2000	Refund Check 027945-000, 6586 El Rey Avenue
			Total	\$240,653.70		

7

7.1

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors
FROM: Mike Minatrea, Maintenance Superintendent
DATE: February 7, 2023
SUBJECT: Management Report

A. The Operations and Maintenance Department performed the following tasks during the month of January 2023:

1. Responded to 19 Underground Service Alerts
2. Responded to and repaired
 - a. 1 water main leak
 - b. 0 water meter leaks
 - c. 1 service line leak
 - d. 2 fire hydrant repairs/maintenance
3. Installed 3 new services
4. Replaced 3 customer gate valves
5. Performed 2 leak audits
6. Painted 10 fire hydrants
7. Performed 7 customer pressure checks
8. Replaced 7 water meters
9. Tested and exercised emergency generators
10. Sounded wells for January
11. 0 water waste inquiries were reported
12. Replaced 2 AMI/AMR meters

B. The following customer service tasks were performed:

1. 627 work orders were generated from reading meters
2. 28 work orders were generated from billing variance list
3. 185 work orders were generated for turn on or turn off
4. 396 termination notices were distributed
5. 57 non-pay turn offs were performed
6. 0 extensions were granted
7. 0 extensions were shut off for non-payment
8. 15 payment schedules have been granted
9. 0 payment schedules failed
10. 5 customer requests and 7 inquiries were logged and investigated

C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 07/21)	Dead Ends Flushed (Began 1/23)
Current Month	100	29
Year to Date	*2,432	29

*Biennial cycle

**Twentynine Palms Water District
Maintenance Report**

FY 2022/23

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	Customer's Valve Replaced	New Service	Main Line Leaks	Active Account	Prior Year	%Increase (Decrease)
July	162	7	19	46	545	58	8	4	0			
August	106	9	0	45	667	80	13	8	1	7,729	7,944	-2.71%
Sept.	134	7	0	55	1007	17	17	7	0			
October	93	10	0	64	755	55	7	2	1	N/A	N/A	
Nov.	73	6	26	52	851	158	3	1	1			
Dec.	69	6	0	37	659	264	9	1	0		7,927	
Jan.	119	2	10	57	840	100	3	3	1			
Feb.										N/A	N/A	
March												
April											7,833	
May												
June										N/A	N/A	
Totals	756	47	55	356	5324	732	60	26	4			

Total Connections in District= 8,427

7.2

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors
FROM: Robert Shelton, Treatment/Production Superintendent
DATE: February 9, 2023
SUBJECT: Management Report

1. ENGINEERING

A. No items to report.

2. WATER QUALITY

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.05 mg/L to a high of 0.49 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.11 mg/L to .49 mg/L.

B. Bacteria Samples: A total of 50 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 16 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 10 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of 1.0 mg/L to a high of 2.0 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.82 to a high of 1.9 mg/L.

*Current fluoride variance of 3.0 mg/L expires in 2023.

D. General Physical: A total of 14 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.10- 0.12 for turbidity.

TWENTYNINE PALMS WATER DISTRICT
Water Production Report
FY 2022/23

Groundwater Source										
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013		
July	125.721	92.503	20.663	19.744	258.631	302.663	-14.55%	-16.55%		
August	135.383	74.591	15.906	12.611	238.491	288.603	-17.36%	-18.39%		
Sept.	120.437	62.198	18.317	16.123	217.075	251.352	-13.64%	-11.31%		
October	99.573	69.525	19.165	11.748	200.011	211.466	-5.41%	-7.35%		
Nov.	86.444	59.496	18.685	12.013	176.638	188.125	-6.10%	-5.59%		
Dec.	84.173	54.161	17.765	6.711	162.810	170.803	-4.67%	-1.15%		
Jan.	73.919	60.051	18.896	1.776	154.642	159.786	-3.21%	-18.67%		
Feb.					0.000					
March					0.000					
April					0.000					
May					0.000					
June					0.000					
Totals	725.65	472.525	129.397	80.726	1408.298	1572.798	-10.46%			

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of

7.693

acre feet =

1.05%

7.3

TWENTYNINE PALMS WATER DISTRICT

FINANCIAL REPORT

For The Month Of

December 2022

***PRELIMINARY - SUBJECT TO YEAR-END
AUDIT ADJUSTMENTS***



TwentyNine Palms Water District
Statement of Investments and Reserves
For the Period Ending December 31, 2022
(Unaudited)

Operating Funds & Internal Reserves- LAIF:	Prior Balance	Deposits	Disbursements	Current Balance	Market
Operating Funds	\$ 2,068,675	\$ -	\$ (6,640) *	\$ 2,062,035	\$ 2,023,659
Capital Reserve	912,063	-	-	912,063	895,089
Capital Funds for Primary Infrastructure	688,204	6,640 *	-	694,844	681,913
Capital Funds for Secondary Infrastructure	176,758	-	-	176,758	173,469
Total LAIF	\$ 3,845,701	\$ 6,640	\$ (6,640)	\$ 3,845,701	\$ 3,774,129
Enterprise Fund:					
Checking Account Restricted - OPEB/Pension Trust Contrib.	143,000	-	-	143,000	143,000
Certificate of Deposit - 13 Months- September 2023	500,000	-	-	500,000	500,000
Certificate of Deposit - 7 Months- April 2023	500,000	-	-	500,000	500,000
Certificate of Deposit - 13 Months- November 2023	500,000	-	-	500,000	500,000
Certificate of Deposit - 13 Months- December 2023	500,000	-	-	500,000	500,000
Total Investments	\$ 5,988,701	\$ 6,640	\$ (6,640)	\$ 5,988,701	\$ 5,917,129

**Capacity Fees for new connections are received in the general fund and then transferred to the Capital Funds*

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA
Contract CPA

*** Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*



TwentyNine Palms Water District
Statement of Revenues and Expenses
For the Period Ending December 31, 2022
(Unaudited)

	December 2022	YTD	Budget	YTD 50%	Prior YTD
1 Operating Revenues	\$ 417,412	\$ 2,846,617	\$ 6,143,300	46%	\$ 2,838,020
2 Non-Operating Revenues	100,527	549,119	686,300	80%	420,838
3 Total Revenue Available to Fund Operations & Capital	517,940	3,395,735	6,829,600	50%	3,258,858
4 Operating Expenses	457,541	2,323,826	5,057,600	46%	2,316,434
5 Non-Operating Expenses	19,625	117,747	381,600	31%	101,147
6 Total Debt Service	-	121,097	243,500	50%	121,120
7 Total Expenses & Debt Service	477,165	2,562,671	5,682,700	45%	2,538,701
8 Net Revenues Available to Fund Capital Expenditures	40,774	833,065	1,146,900	73%	720,157
9 District Projects	(7,705)	(20,496)	(593,600)	3%	(34,127)
10 CIP Projects	-	(599)	(1,829,800)	0%	(767,366)
11 Repairs & Replacement	-	-	(1,030,000)	0%	(33,175)
12 Capital Outlay	(115)	(36,986)	(435,000)	9%	(50,036)
Sub-Total: Net Debt Proceeds / Capital	(7,820)	(58,080)	(3,888,400)	1%	(884,704)
13 Transfers in from Special Revenue Fund	11,018	77,835	146,100	53%	70,443
14 Increase (Decrease) in Fund Balance	\$ 43,973	\$ 852,820	\$ (2,595,400)		\$ (94,104)

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.



TwentyNine Palms Water District
Detail Statement of Revenues and Expenses
For the Period Ending
December 31, 2022
(Unaudited)

	December 2022	YTD	Budget	YTD 50%	Prior YTD
1 Operating Revenues					
2 Water Sales (Volumetric)	\$ 269,808	\$ 1,916,215	\$ 4,252,700	45%	\$ 2,009,830
3 Readiness-To-Serve (Fixed)	131,789	788,338	1,774,700	44%	716,253
4 Other Operating Revenue	15,815	142,063	198,500	72%	111,937
5 Bad Debt Expense	-	-	(82,600)	0%	-
6 Total Operating Revenues	417,412	2,846,617	6,143,300	46%	2,838,020
7 Non-Operating Revenues					
8 Capital Impact Fees	6,440	167,370	50,000	335%	83,943
9 Water Availability Assessment	48,367	290,200	580,400	50%	290,200
10 Interest Revenue	-	15,915	12,200	130%	3,536
11 Other Penalties	218	11,709	28,700	41%	37,824
12 Reimbursed Expenses	46,644	55,791	5,000	1116%	1,043
13 Miscellaneous Non-Op Revenue	(1,142)	8,133	10,000	81%	4,292
14 Total Non-Operating Revenues	100,527	549,119	686,300	80%	420,838
15 Total Revenues	\$ 517,940	\$ 3,395,735	\$ 6,829,600	50%	\$ 3,258,858
16 Operating Expenditures					
17 Source of Supply					
18 Labor & Benefits	-	1,679	15,000	11%	3,219
19 Direct Expenses	80,407	247,216	449,600	55%	224,868
20 Total Source of Supply	80,407	248,895	464,600	54%	228,087
21 Pumping					
22 Labor & Benefits	-	239	8,200	3%	4,938
23 Direct Expenses	17,975	90,033	139,700	64%	70,137
24 Total Pumping	17,975	90,273	147,900	61%	75,074
25 Transmission & Distribution					
26 Labor & Benefits	82,874	558,935	1,346,300	42%	587,341
27 Direct Expenses	42,736	203,998	397,300	51%	182,134
28 Total Transmission & Distribution	125,610	762,933	1,743,600	44%	769,474
29 Treatment Wells					
30 Labor & Benefits	8,917	39,816	72,800	55%	33,181
31 Direct Expenses	-	14,941	45,200	33%	17,951
32 Total Treatment Wells	8,917	54,757	118,000	46%	51,132
33 Treatment Facility					
34 Labor & Benefits	20,142	94,089	283,200	33%	131,984
35 Direct Expenses	21,323	181,976	530,100	34%	191,454
36 Total Treatment Facility	41,466	276,066	813,300	34%	323,438
37 Customer Accounts					
38 Labor & Benefits	27,739	162,820	336,700	48%	130,258
39 Direct Expenses	8,738	30,700	93,200	33%	24,857
40 Total Customer Accounts	\$ 36,477	\$ 193,520	\$ 429,900	45%	\$ 155,116

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.



TwentyNine Palms Water District
Detail Statement of Revenues and Expenses
For the Period Ending
December 31, 2022
(Unaudited)

	December 2022	YTD	Budget	YTD 50%	Prior YTD
41 General & Administration					
42 Labor & Benefits	\$ 41,042	\$ 251,403	\$ 483,600	52%	\$ 227,505
43 Outside Services	28,836	208,322	331,600	63%	213,393
44 Direct Expenses	28,502	168,046	345,500	49%	220,822
45 Total General & Administration	98,381	627,771	1,160,700	54%	661,720
46 Payouts & Retiree Medical					
47 Vacation / Sick Payouts	45,670	49,505	114,800	43%	46,527
48 Retiree Medical	1,887	12,519	32,300	39%	3,120
49 Total Payouts & Retiree Medical	47,557	62,023	147,100	42%	49,647
50 Board of Directors					
51 Director Fees	750	4,950	17,000	29%	4,250
52 Direct Expenses	-	2,583	15,500	17%	113
53 Total Board of Directors	750	7,533	32,500	23%	4,363
54 Total Operating Expenditures	457,541	2,323,826	5,057,600	46%	2,316,434
55 Non-Operating Expenditures					
56 Debt Service					
57 Debt Principal Payments	-	99,344	201,500	49%	96,381
58 Interest Expense	-	21,754	42,000	52%	24,739
59 Total Debt Service	-	121,097	243,500	50%	121,120
60 CalPERS UAL Payment (Required)	19,625	117,747	235,500	50%	101,147
61 Pension & OPEB Trust Contributions	-	-	146,100	0%	-
62 Transfers Out - Fire Pension Trust	-	-	-		-
63 Total Non-Operating Expenditures	19,625	238,844	625,100	38%	222,267
64 Total Expenditures	\$ 477,165	\$ 2,562,671	\$ 5,682,700	45%	\$ 2,538,701
Net Revenues Available to Fund Capital					
65 Related Expenditures	\$ 40,774	\$ 833,065	\$ 1,146,900	73%	\$ 720,157
66 Debt Proceeds	-	-	-		-
67 District Projects	(7,705)	(20,496)	(593,600)		(34,127)
68 Capital Improvement Projects	-	(599)	(1,829,800)		(767,366)
69 Repair, Rehabilitation, & Maintenance	-	-	(1,030,000)		(33,175)
70 Capital Outlay	(115)	(36,986)	(435,000)		(50,036)
71 Election Expense	-	-	(50,000)		-
72 Transfer from Special Revenue	11,018	77,835	146,100		70,443
73 Increase/(Decrease) In Fund Balance	\$ 43,973	\$ 852,820	\$ (2,645,400)		\$ (94,104)

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.



TwentyNine Palms Water District
Special Revenue Fund
For the Period Ending December 31, 2022
(Unaudited)

	December 2022	YTD	Budget	YTD 50%
1 Tower Revenues	\$ 11,018	\$ 77,835	\$ 146,100	53%
2 Less Transfers Out To Water	(11,018)	(77,835)	(146,100)	53%
Ending Balance	\$ -	\$ -	\$ -	

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.



TwentyNine Palms Water District
Carryover CIP/Current CIP and R&M/Capital Outlay
For the Period Ending December 31, 2022
(Unaudited)

	Budget FY 22/23	Current Year Expenditures	Remaining Under / (Over) Budget
1 District Projects			
2 Treatment Feasibility & Exploration Costs	\$ 100,000	\$ 7,937	\$ 92,063
3 Salt Nutrient Monitoring Wells\Sampling	100,000	7,062	92,939
4 USGS Study\Feasibility Study	100,000	-	100,000
5 Centralized Sewer Plan\Groundwater Analysis	100,000	-	100,000
6 Master Plan Updates	100,000	-	100,000
7 Campbell Reservoir Land Acquisition	40,000	-	40,000
8 Standard Drawings Update	25,000	-	25,000
9 Asset Management Plan	20,000	-	20,000
10 Vulnerability/Supply Assessment	8,600	5,498	3,103
11 Total District Projects	593,600	20,496	573,104
12 Capital Improvement Plan			
13 Chromium VI and Flouride for Well 11B	1,300,000	-	1,300,000
14 Fluoride Variance (Expiring) - TP2/W12/W16	100,000	-	100,000
15 Treatment Plant Bag Filter System	250,000	-	250,000
16 AMI/AMR	129,800	599	129,201
17 Pay Meter Station Upgrade	50,000	-	50,000
18 Capital Improvement Plan	1,829,800	599	1,829,201
19 Repairs, Rehabilitation, & Maintenance			
20 Treated Water Reservoir Coating	350,000	-	350,000
21 Distribution SCADA System	200,000	-	200,000
22 Emergency Repairs, Unspecified	100,000	-	100,000
23 Campbell Reservoir Road Paving\Seal Coating	100,000	-	100,000
24 Treatment Plant Concrete	75,000	-	75,000
25 Repiping/Distribution System Upgrades	50,000	-	50,000
26 Cactus Booster Station	40,000	-	40,000
27 Plant 6 Electrical and Well Upgrade	25,000	-	25,000
28 Reservoir Recoating / Cathodic Protection	20,000	-	20,000
29 Large Meter Replacement Program	20,000	-	20,000
30 Stockwell Booster Station	20,000	-	20,000
31 Fluoride Plant Instr.\Coating\SCADA	20,000	-	20,000
32 Lupine Booster Station	10,000	-	10,000
33 Total Repairs & Maintenance	1,030,000	-	1,030,000
34 Capital Outlay			
35 Equipment Shade Structure	160,000	31,379	128,621
36 Vehicle/Equipment Replacements	100,000	4,284	95,716
37 Computer/Technology Replacements	40,000	1,322	38,678
38 Geographic Information System (GIS)	30,000	-	30,000
39 Administrative Building\Office Remodel	30,000	-	30,000
40 Energy Efficiency Projects	30,000	-	30,000
41 Parking Lot Seal\Paving	25,000	-	25,000
42 One-Time Existing Conditions Sampling	20,000	-	20,000
43 Total Capital Outlay	435,000	36,986	398,015
44 Grand Total	\$ 3,888,400	\$ 58,080	\$ 3,830,320

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

7.4

**NO
MATERIAL
PROVIDED**