

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

December 14, 2022 / 4:00 P.M.

Call to Order and Roll Call

President Giannini called the Board meeting to order at 4:03 p.m. Those responding to roll call were, Bob Coghill, Suzi Horn, Carol Giannini, and Randy Leazer. Mike Arthur was late. Also present were General Manager Matt Shragge, Maintenance Superintendent Mike Minatrea, Treatment/Production Superintendent Robert Shelton, and District Secretary Cindy Fowlkes. Financial Consultant Cindy Byerrum was absent.

Pledge of Allegiance

Irene Beard, led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

Incumbents Bob Coghill, Suzi Horn, and Randy Leazer were sworn in as Board of Directors for the Twentynine Palms Water District.

1. Election of Officers

Director Coghill nominated Director Giannini to serve as President, seconded by Director Horn, and unanimously approved unanimously by those present. Director Arthur was absent.

Director Giannini nominated Director Coghill to serve as Vice-President, seconded by Director Horn, and unanimously approved by those present. Director Arthur was absent.

The General Manager will serve as the Board Secretary, which is common practice with most Districts.

2. Approve Directors to Attend the Special District Leadership Academy Conference (February 26-2023 – March 1, 2023 and Provide Daily Meeting Stipend

Director Coghill made a motion for all Directors to attend, seconded by Director Horn, and approved unanimously by all those present. Director Arthur was absent.

3. Review Proposals and Award Bid for New Emergency Generators with Cal OES Grant Funds

Staff recommends accepting the proposals from Hi-Desert Industrial Electric.

Director Horn made a motion to accept Hi-Desert Industrial Electric's proposal for a 100 kW generator in the amount of \$42,700.00 and proposal for a 130 kW generator in the amount of \$52,900.00, seconded by Director Leazer, and approved unanimously by all Directors.

4. Review Proposals and Award Bid for New Light Towers Purchased with Cal OES Grant Funds

Staff recommends accepting the proposal from Scott Equipment.

Director Leazer made a motion to accept Scott Equipment's proposal for (2) light towers in the amount of \$28,781.36, seconded by Director Coghill, and approved unanimously by all Directors.

5. Review Proposals and Award Bid to Purchase a 2023 F250 Truck

Staff requested three proposals for a new 2023 F250 4 X 4 truck but only received two bids. There is money allocated in the budget for vehicle/equipment replacement. Staff recommends awarding the bid to National Auto Fleet Group.

Director Coghill made a motion to award National Auto Fleet Group in the amount of \$48,495.70 for a 2023 F250 4 x 4 truck, seconded by Director Arthur, and approved unanimously by all Directors.

6. Approval of Resolution 22-10 Commending Irene Beard for Over 33 Years of Public Service

Employee, Irene Beard, was commended for her service to the Twentynine Palms Water District for over 33 years. Ms. Beard has retired from her position as a Customer Service Representative II. She will be returning periodically as a retired annuitant to assist in cross-training.

Director Coghill moved to approve Resolution 22-10 commending Irene Beard for her public service, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini
Noes: None
Abstain: None
Absent: None

7. Consent Calendar

- Minutes of a Regular Meeting held on November 16, 2022
- Audit List

Director Leazer, moved to approve the Minutes and Audit List, seconded by Director Arthur, and unanimously approved.

8. Items Removed from the Consent Calendar for Discussion or Separate Action

None

9. Management Reports

9.1 Maintenance

Mike Minatrea reported that the District responded to 73 Underground Service Alerts, had 1 water main leak, 0 water meter leaks, 2 service line leaks, 0 fire hydrant repairs/maintenance, installed 1 new service, replaced 3 customer gate valves, performed 6 leak audits, painted 26 fire hydrants, performed 4 customer pressure checks, replaced 14 meters, Tested and exercised emergency generators and sounded wells for November. 0 water waste inquiries were received. 0 AMI/AMR meters were replaced. There was a total of 851 work orders that were processed during the month.

9.2 Water Quality

Robert Shelton reported water production was down 5.59% as compared to the same month in 2013. 40 routine and 10 special water samples were taken. All routine samples tested negative for Coliform. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board.

9.3 Finance

Cindy Byerrum was absent. The District is at 33% of the budget with 35% in revenue and 30% in expenses.

9.4 General Manager

Matt Shragge reported that he attended several meetings during the month, including the Water System Alliance Strategic Planning meeting, Copper Mountain College Advisory meeting regarding a trades program, and a GM water district luncheon with Hi Desert, Joshua Basin, and Bighorn Desert View. Directors Coghill, Horn, and Leazer were congratulated for retaining their seats on the Board. Adan Ortega was congratulated for being elected Chairman of the Board for the Metropolitan Water District. Matt plans on attending his swearing in. Staff was thanked for their hard work throughout the year and he wished everyone a happy holiday. Matt introduced new hire, Sean Berryman who was in attendance.

10. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

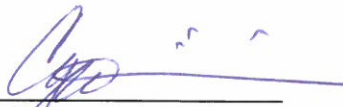
Director Giannini would like to discuss the Board's stipend at the next meeting. She also wished everyone a Merry Christmas and Happy New Year.

Director Coghill would like staff to look into the benefits of an adjudicated basin.

Director Horn thanked staff for attending tonight's Board meeting.

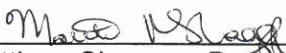
11. Adjournment

On motion by Director Horn, seconded by Director Arthur, and approved by the Board, the meeting was adjourned at: 4:45 p.m.



Carol Giannini, President
Board of Directors

Attest:



Matthew Shragge, Board Secretary
Twentynine Palms Water District