

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**November 16, 2022 / 4:00 P.M.**

Call to Order and Roll Call

President Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were Mike Arthur, Bob Coghill, Carol Giannini, and Randy Leazer. Director Suzi Horn was absent. Also present were General Manager Matt Shragge, Maintenance Superintendent Mike Minatrea, Treatment/Production Superintendent Robert Shelton, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Frank Lukino, City Manager, led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Receive and File Final Draft LAFCO Service Review for the Twentynine Palms Community

The service review used the same criteria to measure and evaluate the services within the community. The only difference in this service review, as opposed to a regular 5 year review initiated by LAFCO, is that the City initially requested the review look at consolidation and/or collaboration options. The Twentynine Palms Water District was found to be solid in all aspects: governance, management, finances, operations, and scored the District 14 out of 14 on transparency requirements. The review would also allow the Cemetery District to regain their sphere of influence within a year. Staff recommends the Board receive and file the LAFCO Service Review.

After discussion, Director Arthur made a motion to receive and file the final draft of LAFCO Service Review for the Twentynine Palms Community, seconded by Director Coghill, and approved by the following roll call vote:

Ayes:	Directors Arthur, Coghill, Leazer, and Giannini
Noes:	None
Abstain:	None
Absent:	Director Horn

2. Consideration of Resolution 22-09 Exception of the 180-Day Waiting Period in Accordance with California Government Code Sections 7522.56 and 21224

Staff recommends adopting this resolution allowing Irene to return in an extra-help position in order to ensure the proper training of customer service representatives in functions necessary for the District's operation.

Director Leazer made a motion to adopt Resolution 22-09 exception of the 180-day waiting period in accordance with California Government Code Sections 7522.56 and 21224, seconded by Director Arthur, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Leazer, and Giannini  
Noes: None  
Abstain: None  
Absent: Director Horn

3. Wastewater Ad Hoc Committee Meeting Discussion

At the October 19, 2022 Wastewater Ad Hoc committee meeting, the two District Directors and two City Council members agreed to go back to their respective board/concil for open discussion on the direction of the project, in terms of location of the treatment plant, collections system initial phasing, and State grant request. The City is asking for more grant funding from \$90 million to \$158.5 million and have revised the initial phasing to include additional phases, 34% of the projected wastewater. The treatment plant location has changed due to feasibility study and input from the District. The new site location is near Gorgonio and Desert Knoll on the South side of the five acre parcel. The District would support advanced treatment for recycled water back to a District used potable aquifer.

Frank Luckino, City Manager, informed the Board there is no transportation easements on the proposed site location at this time. A 100% phase approach would cost between \$400-500 million. A phased in approach would be more feasible for the City should it not get the requested funding.

4. Consent Calendar

- Minutes of a Regular Meeting held on October 26, 2022
- Audit List

Director Leazer, moved to approve the Minutes and Audit List, seconded by Director Coghill, and unanimously approved. Director Horn was absent.

5. Items Removed from the Consent Calendar for Discussion or Separate Action  
None

6. Management Reports

6.1 Maintenance

Mike Minatrea reported that the District responded to 93 Underground Service Alerts, had 1 water main leak, 0 water meter leaks, 0 service line leaks, 4 fire hydrant repairs/maintenance, installed 2 new services, replaced 7 customer gate valves, performed 10 leak audits, painted 0 fire hydrants, performed 9 customer pressure checks, replaced 15 meters, Tested and exercised emergency generators and sounded wells for October. 0 water waste inquiries were received. 1 AMI/AMR meter was replaced. There was

a total of 755 work orders that were processed during the month. Staff places courtesy calls prior to shut offs and total shut offs has declined since monthly billing was implemented.

6.2 Water Quality

Robert Shelton reported water production was down 7.35% as compared to the same month in 2013. 50 routine and 8 special water samples were taken. All routine samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. Well 15 will be videod and will most likely remain offline as it is not a big production well.

6.3 Finance

Cindy Byerrum reported the District's non-oprating revenues are trending at 42% due to unexpected capital impact fees. The Audit will be presented to the Board in January. Cindy will be absent at the December meeting.

6.4 General Manager

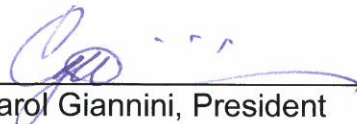
Matt Shragge reported that he and Director Leazer attended the CSDA workshop on the Brown Act. Matt attends the monthly coffee meeting at Dawn Rowe's office. Irene will be retiring December 9<sup>th</sup> after 33+ years. A resolution will be presented to her at the December board meeting. There will be a retirement luncheon for her. The Board was wished a Happy Thanksgiving.

7. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

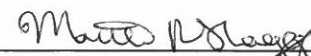
Director Leazer pointed out a Federal grant funding article in the California Special Districts magazine and would like Kennedy Jenks to look into it.

8. Adjournment

On motion by Director Coghill seconded by Director Arthur, and approved by the Board, the meeting was adjourned at: 4:41 p.m.

  
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Carol Giannini, President  
Board of Directors

Attest:

  
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Matthew Shragge, Board Secretary  
Twentynine Palms Water District