

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

September 28, 2022 / 4:00 P.M.

Call to Order and Roll Call

President Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were Bob Coghill, Carol Giannini, and Suzi Horn. Directors Michael Arthur and Randy Leazer were late for roll call. Also present were General Manager Matt Shragge, Maintenance Superintendent Mike Minatrea, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes. Treatment/Production Superintendent Robert Shelton was absent.

Pledge of Allegiance

Retired Colonel, C.J. Horn, led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Formation of a Wastewater Ad Hoc Committee
Staff recommends approving the formation of a wastewater ad hoc committee with the City of Twentynine Palms.

Director Arthur made a motion to appoint Directors Giannini and Leazer to a wastewater ad hoc committee with the City of Twentynine Palms, seconded by Director Giannini, and approved unanimously.

2. Review Bid Results for Shade Structure and Award Contract
Staff recommends awarding a contract to Empire Steel Building Company in the amount of \$92,412 for domestic steel. Empire Steel Building Company was the only company that provided a complete package.

Director Horn made a motion to award Empire Steel Building Company with the contract in the amount of \$92,412.00, seconded by Director Arthur, and approved unanimously.

3. Discussion of LAFCO Service Review
On September 21, 2022, San Bernardino County LAFCO received and filed the Service Review for the Twentynine Palms community. The review concluded that the Twentynine Palms Water District was, "solid in all aspects: governance, management, finances, and operations." The District also received a twelve out of twelve score on website transparency. Every five years service reviews are conducted by LAFCO to assess community services for efficiencies and redundancies. With the City initially requesting the review and then asking that it

be halted, LAFCO reimbursed the City for the study and continued with the review as LAFCO's five year service review. The final draft will be presented to the Board to receive and file at a later date.

4. Consent Calendar

- Minutes of a Regular Meeting held on July 27, 2022
- Audit List for August and July

Director Coghill, moved to approve the Minutes and Audit List, seconded by Director Horn, and unanimously approved.

5. Items Removed from the Consent Calendar for Discussion or Separate Action
None

6. Management Reports

6.1 Maintenance

Mike Minatrea reported that the District responded to 106 Underground Service Alerts, had 1 water main leak, 0 water meter leaks, 0 service line leaks, 1 fire hydrant repair/maintenance, installed 8 new services, replaced 13 customer gate valves, performed 9 leak audits, painted 0 fire hydrants, performed 10 customer pressure checks, replaced 15 meters, Tested and exercised emergency generators and sounded wells for August. 0 water waste inquiries were received. 1 AMI/AMR meter was replaced. There was a total of 667 work orders that were processed during the month. There were 45 shut offs for the month for non-payment.

6.2 Water Quality

Mike Minatrea reported water production was down 18.39% as compared to the same month in 2013. 50 routine and 14 special water samples were taken. All routine samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. 77.48 million gallons of water was produced during the month of August. Water loss surveys are required yearly by the state now, with third party validation.

6.3 Finance

Cindy Byerrum reported on the June financials. The year ended approximately \$600,000 in the black, including \$100,000 less in operating expenses. PARS has been reporting a 10% loss this past year. PERS loss 6% for the fiscal year, but will not be reflected in the actuarials for two years. The PERS loss will be felt in the unfunded liabilities.

6.4 General Manager

Matt Shragge thanked Director Coghill for attending the LAFCO sponsored training through CSDA in August. Matt attended the last LAFCO meeting in September. Matt thanked Directors Coghill, Leazer, and Arthur for attending the CSDA Annual Conference with him. Retired annuitant, Linda Stull's

contract, has been renewed for a second year. She will be assisting the district during an employee's maternity leave. Cross training has also begun for the bookkeeper position. Well TP-2 has been permitted through the Department of Water Resources. Matt wished Jacob Giannini a happy birthday while he is in bootcamp.

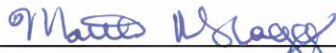
7. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
There were none.

8. Adjournment
On motion by Director Horn seconded by Director Leazer, and approved by the Board, the meeting was adjourned at: 4:59 p.m.



Carol Giannini, President
Board of Directors

Attest:



Matthew Shragge, Board Secretary
Twentynine Palms Water District