

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**July 27, 2022 / 4:00 P.M.**

Call to Order and Roll Call

President Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were Michael Arthur, Bob Coghill, Carol Giannini, and Suzi Horn. Director Randy Leazer was absent. Also present were General Manager Matt Shragge, Maintenance Superintendent Mike Minatrea, Treatment/Production Superintendent Robert Shelton, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Robert Shelton led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Approve Ordinance 102 Amending Chapter 5.05 of the District's Code Regarding Retail Water Service

Staff recommends approving the amendment to Ordinance 102 changing the delinquent days from 26 to 19 days. This will resolve timing issues with the billing software and prevent inaccurate information on door hangers and new bills.

Director Arthur made a motion to adopt Ordinance 102 amending chapter 5.05 of the District's code regarding retail water service, seconded by Director Arthur, and unanimously approved by all present. Director Leazer was absent.

2. CSDA 2022 Board Member Best Practice 101 Workshop

This is a free workshop being sponsored by the San Bernardino County LAFCO and is being put on by the California Special Districts Association.

Director Coghill made a motion for all directors who wish to attend and provide a daily meeting stipend, seconded by Director Arthur, and approved unanimously by all present. Director Leazer was absent.

3. Discussion of United State Geological Survey Study (USGS)

This is a five year study that will provide the District with crucial information including but not limited to ground water levels, saturation levels, and baseline water quality. The last study done for the Twentynine Palms Basin was in 2010. The City will allow the District to amortize the \$100,000 contribution towards the study over the five year period. The City is also looking to form a Wastewater Ad Hoc committee with the District.

4. Consent Calendar

- Minutes of a Regular Meeting held on June 22, 2022
- Audit List

Director Coghill, moved to approve the Minutes and Audit List, seconded by Director Horn, and unanimously approved by all those present. Director Leazer was absent.

5. Items Removed from the Consent Calendar for Discussion or Separate Action  
None

6. Management Reports

6.1 Maintenance

Mike Minatrea reported that the District responded to 115 Underground Service Alerts, had 2 water main leaks, 0 water meter leaks, 0 service line leaks, 1 fire hydrant repair/maintenance, installed 4 new services, replaced 7 customer gate valves, performed 6 leak audits, painted 60 fire hydrants, performed 3 customer pressure checks, replaced 8 meters, Tested and exercised emergency generators and sounded wells for June. 7 water waste inquiries were received. 0 AMI/AMR meters were installed. There was a total of 563 work orders that were processed during the month. There were 62 shut offs for the month for non-payment.

6.2 Water Quality

Robert Shelton reported water production was down 17.96% as compared to the same month in 2013. 50 routine and 13 special water samples were taken. All routine samples tested negative for Colilert, with 1 special sample testing positive. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board.

6.3 Finance

Cindy Byerrum reported on the May financials. There was \$165,000 in capacity collections. Operating expenses are at 88%. Contributions to the Pension and OPEB funds have been delayed. CalPERS reported a 6.1% loss as compared to the 22% gain the previous year. There will be two senior financial analysts overseeing our account in the future.

6.4 General Manager

Matt Shragge introduced three new hires to the District; Demetrius Holmes, Caleb Roy, and Ryan Weber-Baligad. June 14<sup>th</sup> the City adopted the LAFCO review without any additional action. Samuel Martinez and Michael Tuerpe, with LAFCO, were thanked for their work on the review. The District scored 100% on transparency and very high marks on efficiencies. The service review can be utilized at a later date. Well 15 was drilled to 352 ft in 1987. It pumps for 1 hour 7 days a week. In May of this year it tested positive for colilert and was shut down from the rest of the system. The District will

look into further testing of the well. The District has teamed up with local water districts in radio advertising to promote a unified water conservation message for the Morongo basin.

7. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

There were none.

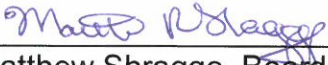
8. Adjournment

On motion by Director Arthur seconded by Director Horn, and approved by the Board, the meeting was adjourned at: 4:41 p.m.



Carol Giannini, President  
Board of Directors

Attest:



Matthew Shragge, Board Secretary  
Twentynine Palms Water District