

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**April 27, 2022 / 4:00 P.M.**

Call to Order and Roll Call

President Giannini called the Board meeting to order at 4:04 p.m. Those responding to roll call were Bob Coghill, Carol Giannini, and Randy Leazer. Directors Michael Arthur and Suzi Horn were absent. Also present were General Manager Matthew Shragge, Treatment/Production Superintendent Mike Minatrea, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Neal Stephenson led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Approve Directors to Attend the CSDA Conference and Exhibitor Showcase (August 22-25, 2022) and to Provide Daily Meeting Stipend

This year's conference is being held at the JW Marriott in Palm Desert.

Director Leazer made a motion to approve the attendance of all Board of Directors and to provide daily meeting stipend, seconded by Director Coghill, and unanimously approved by all present. Directors Arthur and Horn were absent.

2. Consent Calendar

- Minutes of a Regular Meeting held on March 23, 2022
- Audit List

Director Leazer, moved to approve the Minutes and Audit List, seconded by Director Coghill, and unanimously approved by all present. Directors Arthur and Horn were absent.

3. Items Removed from the Consent Calendar for Discussion or Separate Action

None

4. Management Reports

- 4.1 Maintenance

Mike Minatrea reported that the District responded to 79 Underground Service Alerts, had 1 water main leaks, 0 water meter leaks, 0 service line leaks, 2 fire hydrant repairs/maintenance, installed 2 new services,

replaced 2 customer gate valves, performed 5 leak audits, painted 0 fire hydrants, performed 10 customer pressure checks, replaced 9 meters, Tested and exercised emergency generators and sounded wells for March. 2 water waste inquiries were received. 0 AMI/AMR meters were installed. There was a total of 544 work orders that were processed during the month. There were 156 shutoffs for the combined months of February and March. \$4,891.00 in penalties were applied.

4.2 Water Quality

Mike Minatrea reported water production was down 13.21% as compared to the same month in 2013. 40 routine and 11 special water samples were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. Pay meter station produced 500,000 gallons of water as compared to the same month in 2013 when 750,000 gallons were produced.

4.3 Finance

Ms. Byerrum reported on the February Financials. The District is at 68% of the budget. A draft budget will be presented to the Board in May. Scott will be presenting the final budget in June, as Cindy will be on vacation.

4.4 General Manager

Matt Shragge reported that Well 14 rehabilitation has been completed and is back online. Due to the upcoming discontinuation of Spectrum's web based services, District staff installed a 2" electrical conduit for fiber optics, saving the District \$40,000 or more in installation costs. The District will be participating in Earth day on Saturday from 9:00 am - 1:00 pm. The LAFCO preliminary report has been released for review and comment. The City is asking the District to contribute \$100,000 in funding for the USGS Study. This is a 4-5 year study that will determine the saturation zone for nitrates. This item will be brought back as an agenda item. Matt thanked the Board, staff, and his family for the appointment to the General Manager position.

5. Conference with Legal Counsel – Anticipated Litigation: Significant Exposure to Litigation Pursuant to Government Code, section 54959.9(d)(s) (one potential case)

Director Coghill moved to enter closed session at 4:30 p.m., seconded by Director Leazer, and unanimously approved.

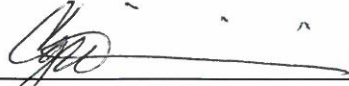
The Board returned to open session at 5:01 p.m. Director Giannini announced there was no reportable action.

6. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Coghill recommended the Board read the ACWA newsletter concerning new guidelines for contaminants.


7. Adjournment

On motion by Director Leazer seconded by Director Coghill, and approved by the Board, the meeting was adjourned at: 5:03 p.m.



Carol Giannini, President  
Board of Directors

Attest:



Matthew Shragge, Board Secretary  
Twentynine Palms Water District