

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**March 23, 2022 / 4:00 P.M.**

Call to Order and Roll Call

President Giannini called the Board meeting to order at 4:01 p.m. Those responding to roll call were Michael Arthur, Bob Coghill, Carol Giannini, Suzi Horn, and Randy Leazer. Also present were General Manager Ray Kolisz, Director of Operations Matt Shragge, Treatment/Production Superintendent Mike Minatrea, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Ray Kolisz led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Consideration of Resolution 22-04 Intention to Continue Currently Existing Water Availability Assessments of the Twentynine Palms Water District in the Upcoming Fiscal Year 2022/2023

Staff recommends approving Resolution 22-04.

Director Horn made a motion to adopt Resolution 22-04 intention to continue currently existing Water Availability Assessments of the Twentynine Palms Water District in the upcoming fiscal year 2022/2023, seconded by Director Arthur, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini  
Noes: None  
Abstain: None  
Absent: None

2. Special Districts Election for Regular LAFCO Member and Alternate LAFCO Member

After discussion, the Board was in agreement to support the following candidates.

Director Leazer made a motion to support Steven Farrell as a Regular Special District Member of LAFCO, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini  
Noes: None

Abstain: None  
Absent: None

Director Leazer made a motion to support Craig Dicht as an Alternate Special District Member of LAFCO, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini  
Noes: None  
Abstain: None  
Absent: None

3. Approval of General Manager Employment Agreement

Director Giannini read aloud key terms of the employment agreement. The agreement is for a five year term; Annual salary is \$160,000; and Beginning in July 2023, a wage adjustment of 0%-3.0% will be based on the U.S. Department of Labor Riverside-San Bernardino Ontario Consumer Price Index-Urban Wage Earners and Clerical Workers-as reported for all items. Said calculation of the change in the index shall be measured based on the preceding January's CPI report.

Director Arthur made a motion to approve the agreement for General Manager, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini  
Noes: None  
Abstain: None  
Absent: None

4. Approving Resolution 22-05 Commending Ray Kolisz for Distinguished Public Service as the General Manager of the Twentynine Palms Water District

Steve Gurney, with Twentynine Palms Water District, thanked Ray for his mentorship as well as his friendship over the years. Ray was also commended for the decisions he made, not for personal gain, but for the betterment of the community.

Director Giannini read Resolution 22-05 commending Ray for his 29 year service to the community as Director Leazer presented him with the framed Resolution.

Director Horn made a motion to adopt Resolution 22-05 commending Ray Kolisz for distinguished public service as the General Manager of the Twentynine Palms Water District, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini  
Noes: None  
Abstain: None  
Absent: None

5. Certificate of Recognition Presented to Ray Kolisz on Behalf of Senator Grove  
Dominic Heiden, Field Representative for Senator Grove, presented Ray with a certificate honoring his dedication to the District and his advocacy for the community of Twentynine Palms.

6. Consent Calendar

- Minutes of a Regular Meeting held on February 23, 2022 and Minutes of a Special Meeting held on March 9, 2022
- Audit List

Director Arthur, moved to approve the Minutes and Audit List, seconded by Director Leazer, and unanimously approved.

7. Items Removed from the Consent Calendar for Discussion or Separate Action  
None

8. Management Reports

8.1 Maintenance

Matt Shragge reported that the District responded to 83 Underground Service Alerts, had 0 water main leaks, 0 water meter leaks, 1 service line leak, 3 fire hydrant repair/maintenance, installed 3 new services, replaced 5 customer gate valves, performed 0 leak audits, painted 39 fire hydrants, performed 6 customer pressure checks, replaced 6 meters, Tested and exercised emergency generators and sounded wells for February. 0 water waste inquiries were received. There were no shut offs due to COVID-19. 0 AMI/AMR meters were installed. There was a total of 317 work orders that were processed during the month. 105 customers were shutoff for non-payment in February. Matt thanked Ray for his service and friendship and commended him for his leadership.

8.2 Water Quality

Mike Minatrea reported water production was down .24% as compared to the same month in 2013. 40 routine and 9 special water samples were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board.

Director Arthur thanked Matt for his tour of the District and commended staff at the Fluoride Treatment Plant.

8.3 Finance

Ms. Byerrum reported we are at 58% of the budget with revenues at 63%, and expenditures at 55%. Cindy commented that it had been a privilege to work with Ray over the last several years.

8.4 General Manager

Jennifer Kolisz, via telephone call, congratulated Ray on his retirement, thanked the Board for believing in Ray and giving him the opportunity to become the GM, and thanked District staff. Ray was also commended for his leadership within the community and making a difference.

Mr. Kolisz gave his final management report reflecting on his 29 years at the District from beginning his career as a pipe layer to ending his career as the General Manager. Ray thanked staff for all their support and encouraged the younger employees to step into leadership roles. He leaves the District reminding staff that employees work for the public. The Board was thanked for their support in believing in staff and supporting the visions of the District's leadership.


Director Coghill presented Ray with a replica fire hydrant from Core & Main.

9. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

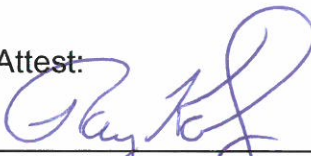
There were none.

10. Adjournment

On motion by Director Horn seconded by Director Coghill, and approved by the Board, the meeting was adjourned at: 4:46 p.m.

  
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Carol Giannini, President  
Board of Directors

Attest:

  
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Ray Kolisz, Board Secretary  
Twentynine Palms Water District