

**A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**March 23, 2022 / 4:00 P.M.**

**AGENDA**

This meeting may be viewed on the District's website at [www.29palmswater.net](http://www.29palmswater.net)

Next Resolution #22-06  
Next Ordinance #102

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Consideration of Resolution 22-04 Intention to Continue Currently Existing Water Availability Assessments of the Twentynine Palms Water District in the Upcoming Fiscal Year 2022/2023
2. Special Districts Election for Regular LAFCO Member and Alternate LAFCO Member
3. Approval of General Manager Employment Agreement
4. Approving Resolution 22-05 Commending Ray Kolisz for Distinguished Public Service as the General Manager of the TPWD
5. Certificate of Recognition Presented to Ray Kolisz on Behalf of Senator Grove
6. Consent Calendar

Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

  - Minutes of the Regular Meeting held on February 23, 2022 and Minutes of a Special Meeting held on March 9, 2022
  - Audit List
7. Items Removed from the Consent Calendar for Discussion or Separate Action

- 8. Management Reports
  - 8.1 Maintenance
  - 8.2 Water Quality
  - 8.3 Finance
  - 8.4 General Manager
- 9. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
- 10. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

**Notice of agenda was posted on or before 4:00 p.m., March 18, 2022.**

Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

1

**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	MARCH 18, 2022
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	CONSIDERATION TO APPROVE AND ADOPT RESOLUTION 22-04 INTENTION TO CONTINUE CURRENTLY EXISTING WATER AVAILABILITY ASSESSMENTS OF THE TWENTYNINE PALMS WATER DISTRICT IN UPCOMING FISCAL YEAR 2022/2023

**BACKGROUND AND DISCUSSION**

The Twentynine Palms Water District is authorized by California Water Codes 31031.7 and 31032 to annually fix water availability assessments on parcels of real property within the District to which water is made available for any purpose by the District.

The District currently has a Water Availability Assessment in place that is levied on all parcels within the District, with the exception of properties that were designated as “fire only” properties within certain annexation areas and properties owned by the California Bureau of Land Management. The assessments are collected through San Bernardino County property tax bills and the funds are used to pay for capital improvement projects, operational expenses, and maintenance costs associated with the District’s water system and facilities.

Current assessment fees are charged as follows:

- \$30.00 for each parcel that is less than one acre,
- \$30.00 for the first acre, plus \$8.00 per acre for each acre over one acre up to five acres in a parcel, and
- \$7.50 per acre for the sixth and all further acres within a parcel, subject to a maximum per parcel charge of \$1,200.00.

Pursuant to Water Codes Sections 31031 and 31032.1, since the procedures set forth in the Water Code were followed at the time the assessments were originally established, the Board of Directors is authorized to continue the assessments in successive years at the same rates. If rates set forth in the assessment were proposed to be changed, then the procedures of Proposition 218 would need to be followed.

**RECOMMENDATION**

Approve Resolution 22-04, Intention To Continue Currently Existing Water Availability Assessments of the Twentynine Palms Water District in Upcoming Fiscal Year 2022/2023.

**RESOLUTION NO. 22-04**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
OF INTENTION TO CONTINUE CURRENTLY  
EXISTING WATER AVAILABILITY ASSESSMENTS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
IN THE UPCOMING FISCAL YEAR 2022/2023**

**WHEREAS**, The Twentynine Palms Water District is authorized to annually fix water availability assessments on parcels of real property within the District to which water is made available for any purpose by the District, whether the water is actually used or not;

**WHEREAS**, such water availability assessments may vary according to land uses and the degree of availability or quantity of use of such water; and,

**WHEREAS**, the proposed water availability assessments are intended to fund, as in the past, the capital costs or operation and maintenance expenses of District water system facilities serving water, among other purposes, for domestic consumption and property related purposes.

**WHEREAS**, pursuant to Water Code Sections 31031 and 31032.1, since the procedures set forth in the Water Code were followed at the time the assessments were originally established, the Board is authorized to continue the assessments in successive years at the same rates.

**WHEREAS**, since the assessments are proposed to be continued at the same rate and not increased, the procedures of Proposition 218 are not applicable.

**NOW, THEREFORE, BE IT RESOLVED** that this Board of Directors of the Twentynine Palms Water District does hereby propose to fix water availability assessments as follows:

\$30.00 for each parcel that is less than one acre,

\$30.00 for the first acre, plus \$8.00 per acre for each acre over one acre up to five acres in a parcel, and

\$7.50 per acre for the sixth and all further acres within a parcel, subject to a maximum per parcel charge of \$1,200.00.

**BE IT RESOLVED FURTHER**, that said proposed water availability assessments are not intended to be imposed in areas annexed to the District under the condition that "fire

only” service be provided by the District, or, pursuant to the district’s existing agreement with the San Bernardino County Local Agency Formation Commission, within the Joe Davis or South Hansen annexation areas;

**BE IT RESOLVED FURTHER**, that the District shall receive and discuss public comments on said water availability assessments at a public hearing to be held on June 22, 2022 at 4:00 p.m. with the public hearing to occur at the Twentynine Palms Water District, 72401 Hatch Road, Twentynine Palms, California; and,

**BE IT RESOLVED FURTHER**, that the District’s Secretary shall cause due legal notice of the public hearing of June 22, 2022 at 4:00 p.m., pursuant to written advice from the District’s legal counsel.

**PASSED, APPROVED AND ADOPTED** this 23<sup>rd</sup> day of March 2022.

- Ayes:
- Noes:
- Abstain:
- Absent:

\_\_\_\_\_  
Carol Giannini, President  
Board of Directors

Attest:

\_\_\_\_\_  
Ray Kolisz, Board Secretary  
Twentynine Palms Water District

**2**

RECEIVED

MAR - 1 2022

February 28, 2022

TWENTYNINE PALMS WATER DISTRICT



LAFCO

Local Agency Formation Commission for San Bernardino County

1110 West 2nd Street, Unit 110 San Bernardino, CA 92415-0420 909-388-0430 | Fax: 909-388-0431 www.lafco.net

COMMISSIONERS

JOE BRACA, Jr. Board of Supervisors

JIM BARDLEY, Chair Public Member

DR. JONBERY COX, District Director

JAMES J. CURATALO, District Director

CURT HODMAN, Board of Supervisors

LARRY McALLEN, City Member

AQUANETTA WATSON, Vice-Chair City Member

ALTERNATES

DUSTIN C. CHAMBERLAIN, Public Member

RICK COMBON, City Member

STEVEN FARRELL, District Director

CAVIN ROHC, Board of Supervisors

EXECUTIVE OFFICER

SARIEL WITCZKE

LEGAL COUNSEL

ERIN DE ROUSE

TO: Presidents of the Boards of Directors of the Independent Special Districts in San Bernardino County

SUBJECT: Special Districts Election for Regular LAFCO Member and Alternate LAFCO Member

The nomination period for the Regular and Alternate Special District Members of the Local Agency Formation Commission (LAFCO or Commission) ended on February 14, 2022. During the nomination period, LAFCO received the following nominations for the Regular Special District Member position:

- Jim Curatalo, Cucamonga Valley Water District (Incumbent) (Mr. Curatalo received a nomination for the regular member position but has declined to seek another term on the Commission; therefore, his nomination for the Regular Special District member position has been revoked and his name will be removed from the list of nominees for the regular member ballot)
- Steven Farrell, Crestline Village Water District
- Kelly Gregg, Hesperia Recreation and Park District

Likewise, during the nomination period, LAFCO received the following nominations for the Alternate Special District Member position:

- Craig Dicht, Bighorn-Desert View Water Agency
- Steven Farrell, Crestline Village Water District (Incumbent) (Mr. Farrell received nominations not only for the alternate member position but also for the regular member position. Mr. Farrell has opted to run for the Regular Special District position instead; therefore, his nomination for the Alternate Special District member position has been revoked and his name will be removed from the list of nominees for the alternate member ballot)
- Kevin Kenley, Cucamonga Valley Water District
- David Raley, San Bernardino Valley Water Conservation District
- James Roberts, Hesperia Recreation and Park District

By distribution of this letter, the official voting process for the Regular Special District Member and Alternate Special District Member of LAFCO shall commence. Pursuant to the provisions of Government Code Section 56332, the voting period will commence as of today's date and ending on Monday, April 18, 2022.



SPECIAL DISTRICT ELECTION LETTER  
Regular and Alternate LAFCO Members  
February 28, 2022

The voting instructions for these selections are as follows:

1. Each District may vote for one candidate for each position. A copy of the information provided by the candidates is included for your information.
2. The original ballot for each position:
  - Requires a board vote, with the name of each voting Board Member outlined;
  - Must be signed by either the Board President, General Manager, or Designee; and,
  - Must be received in the LAFCO office by 5:00 p.m. on **April 18, 2022**, via mail, fax, or email scan.
    - If a copy of the ballot is provided by fax or email by the April 18 deadline, LAFCO must receive the original signed copy by 5:00 p.m. on **April 25**, or the ballot will be declared invalid.
3. Twenty-six (26) ballots are required to be received to establish a quorum for selection of either the Regular or Alternate Special District Member position.

The completed ballot(s) is/are to be mailed to:

**Samuel Martinez, Executive Officer  
Local Agency Formation Commission  
1170 West Third Street, Unit 150  
San Bernardino, CA 92415-0490**

Please let me know if you have any questions concerning this selection process. You may contact me at the address listed above, by e-mail at [smartinez@lafco.sbcounty.gov](mailto:smartinez@lafco.sbcounty.gov), or by phone at (909) 388-0480.

Sincerely,

  
SAMUEL MARTINEZ  
Executive Officer

Enclosures: Regular Member Ballot  
Information on Regular Member Candidates  
Alternate Member Ballot  
Information on Alternate Member Candidates

**2022 BALLOT**

**REGULAR SPECIAL DISTRICT MEMBER  
OF THE LOCAL AGENCY FORMATION COMMISSION  
FOR SAN BERNARDINO COUNTY**

The \_\_\_\_\_  
(Name of District)

hereby votes for the marked candidate as indicated below:

**REGULAR SPECIAL DISTRICT MEMBER OF LAFCO:**

\_\_\_\_\_ **STEVEN FARRELL (Member of the Board of Directors  
of the Crestline Village Water District)**

\_\_\_\_\_ **KELLY GREGG (Member of the Board of Directors  
of the Hesperia Recreation and Park District)**

I, \_\_\_\_\_, do hereby certify that at its scheduled meeting  
of \_\_\_\_\_, the Board of Directors voted to elect the  
above-marked candidate as the Regular Special District Member of the Local Agency  
Formation Commission for San Bernardino County, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
**Board President, General Manager or Designee**

**Dated:** \_\_\_\_\_



PO Box 3347, 777 Cottonwood Drive, Crestline, CA 92325-3347  
Telephone: (909) 338-1727 «» FAX: (909) 338-4080

Special District Members,

Feb 21, 2022

I ask for your vote for Regular Special District Commissioner; for your support of my continuing service on LAFCO; for my ongoing interest and commitment to effective, functioning governance in our County; and for the importance of having geographic and size diversity on the Commission.

When I was elected Alternate Special District to the Commission eight years ago, I was pleased to be one of the rare Commissioners from the County's mountain region, in conformity with LAFCO's policy of encouraging balanced geographic representation. I've seen LAFCO decisions and policies affect all kinds of districts, big and small, rural and urban, in ways that are often not obvious or anticipated. Mountain districts, all districts, are wise to be actively engaged and knowledgeable about LAFCO.

Commissioner James Curatalo's decision this term to "retire" from LAFCO, after 20 years of exemplary leadership, knowledge, and energy is a significant loss to all local governments here in the County; and he will certainly be missed. I will miss him. Yet, with his encouragement, and the endorsement of his board at Cucamonga Valley Water District, I now have the opportunity to run for his Regular District seat.

I also appreciate my nomination by the Mojave Water Agency, and in particular, Special District Commissioner Kimberly Cox's support. I'm proud to have their confidence.

I've been participating in local government service issues now for well over 15 years.

As a 12-year director at Crestline Village Water District (currently President), I've attended ACWA (the Association of California Water Districts) twice each year. There, among other subject tracks, I consistently attend the Local Government Committee meetings and seminars paying close attention to state and local topics that pertain to Special Districts. For ten years I've also been my district's ACWA/JPIA (insurance) director. I've also been an ACWA Region 9 board member.

I've completed the Special District Leadership Foundation curriculum.

I serve on the County's Regional Parks Advisory Commission.

Eight years ago, as a new Commissioner, I was offered some sobering advice, "Steve, it takes about 5 years or more being on the Commission before one really begins to understand or appreciate what LAFCO's all about." Though that could be an understatement, I'm confident today I can serve capably.

If elected, I recommit to the best interests of the entire County and its residents. I will consider and respect the special concerns and perspectives of all, using the analytical skills I practiced in my 25-year career in IT (UCLA, the Pacific Stock exchange, and international management and consulting for private software firms.) I ask questions when I don't understand an issue, and I speak out when I perceive an incongruity or problem.

I strive for excellence and will always act and represent Special Districts fairly, thoughtfully and honorably.

Thank you,

Steven Farrell  
President, Crestline Village Water District



Kelly J Gregg, Director  
Hesperia Recreation and Park District

February 11, 2021

Letter of interest for: LAFCO, Special District Commissioner; Regular Member

Committee Members,

It has come to my attention that there is an open vacancy for LAFCO, Special District Commissioner; Regular Member.

After speaking with our Board President and General Manager, I would like to be considered as a candidate and team member for this opportunity to serve our area. Below is a brief summary of my current and past political contributions.

I have been a lifelong resident of Hesperia since 1971. I served/serve as the voice of the community, and taxpayers on the HRPD Governing Board from 2010-2014 and 2016-current.

- Serves as Director of the Hesperia Recreation and Park District and on several committees: Finance (chair), Tri-Agency (chair), Personnel (v-chair), City Ad Hoc (chair).
- Served as President of the Hesperia Recreation and Park District and on several committees: Budget (chair), Safety and Security (chair), Foundation, and Golf Course.
- Serves on Hesperia City Council Safety Committee (chair).
- Serves as Director of the ASBCSD special districts board.
- Fiscal responsibility and transparency are two main platform goals that take priority when making decisions for any agency or civic organization.

Kelly J Gregg is available to you at (760)985.1193 or by email [directorgregg@hesperiaparks.com](mailto:directorgregg@hesperiaparks.com)

Thank you for your consideration,

A handwritten signature in cursive script that reads "Kelly J Gregg". The ink is dark and the signature is fluid and legible.

Kelly J Gregg  
District Director  
Hesperia Recreation and Park District

# 2022 BALLOT

## ALTERNATE SPECIAL DISTRICT MEMBER OF THE LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

The \_\_\_\_\_  
(Name of District)

hereby votes for the marked candidate as indicated below:

### ALTERNATE SPECIAL DISTRICT MEMBER OF LAFCO:

\_\_\_\_\_ **CRAIG DIGHT (Member of the Board of Directors  
of the Bighorn-Desert View Water Agency)**

\_\_\_\_\_ **KEVIN KENLEY (Member of the Board of Directors  
of the Cucamonga Valley Water District)**

\_\_\_\_\_ **DAVID RALEY (Member of the Board of Directors  
of the San Bernardino Valley Water Conservation District)**

\_\_\_\_\_ **JAMES ROBERTS (Member of the Board of Directors  
of the Hesperia Recreation and Park District)**

I, \_\_\_\_\_, do hereby certify that at its scheduled meeting  
of \_\_\_\_\_, the Board of Directors voted to elect the  
above-marked candidate as the Alternate Special District Member of the Local Agency  
Formation Commission for San Bernardino County, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Board President, General Manager or Designee

Dated: \_\_\_\_\_

# CRAIG DICHT

56822 Lilac Lane, Landers, CA, 92285

(760) 368-5441 craig.dicht@gmail.com <http://www.linkedin.com/in/craigdicht>

---

## SAN BERNARDINO COUNTY LAFCO - COMMISSIONER

Provide competent judgment and support on planning, regulation, and special studies within the commission's purview

EDUCATION	<b>WEATHERHEAD SCHOOL OF MANAGEMENT</b> Case Western Reserve University <b>Master of Business Administration</b> , May 2015 <ul style="list-style-type: none"><li>• Focus on overlap in business issues and public policy</li><li>• Concentrated coursework in accounting, finance, operations, and marketing</li></ul>	Cleveland, OH
	<b>UNIVERSITY OF PITTSBURGH</b> <b>Bachelor of Arts, Religious Studies &amp; English Writing</b> , 2004	Pittsburgh, PA
EXPERIENCE	<b>BIGHORN-DESERT VIEW WATER AGENCY</b> Member, Board of Directors <ul style="list-style-type: none"><li>• Serve on Finance/Public Relations committee</li><li>• Chair of Water Consumption Trends/Cannabis and Legal Counsel Search committees</li></ul>	Landers, CA
02/2021-Present		
07/2020 – 10/2020	<b>UNITED STATES CENSUS BUREAU</b> <ul style="list-style-type: none"><li>• Top 3 in region at engaging previous non-respondents to complete the decennial census</li><li>• High success rate navigating rough roads to remote desert locations to meet reluctant residents</li></ul>	High Desert Areas, CA
06/2007 – 6/2019	<b>STUDENT CONSERVATION ASSOCIATION</b> <b>Work Skills Instructor</b> , 06/2010 – 06/2019 (occasional/seasonal) <b>Project Leader</b> , 06/2007 – 8/2010; 08/2016 – 11/2016 <ul style="list-style-type: none"><li>• Trained over 150 adults to lead crews of high school students in conservation service projects</li><li>• Leader for 40+ sustainability and natural resource conservation projects, including restoration, community outreach, wilderness monitoring, trail work, and invasive plant management</li><li>• On the ground lead for pilot tree-planting program in Cleveland parks, coordinating with multiple project partners</li><li>• Successfully advocated adjusting tree project budget to pay crew members a living wage</li></ul>	Various Locations NJ, CA Desert, OH
08/2013 – 5/2015	<b>FOWLER CENTER FOR SUSTAINABLE VALUE</b> <b>Fowler Fellow</b> <ul style="list-style-type: none"><li>• Authored "Food Donation Connection: Profitably Scaling Food Waste Reduction" case study</li><li>• Coordinated logistics for CEO sessions at the Flourish &amp; Prosper Global Forum</li><li>• Served on editorial board for the Business as an Agent of World Benefit database</li></ul>	Cleveland, OH
05/2014 – 08/2014	<b>ENTREPRENEUR'S EDGE</b> <b>Consulting Fellow</b> <ul style="list-style-type: none"><li>• Conducted market feasibility studies for a new water monitoring technology</li><li>• Proved client's initial market focus lacked potential and identified more attractive segments</li><li>• Created report and presentation with an action plan and valuable contacts for the client to pursue development in a \$200 million segment</li></ul>	Cleveland, OH
10/2010 – 12/2010	<b>UNITED STATES BUREAU OF LAND MANAGEMENT</b> <b>Park Ranger Tech GS-7</b> <ul style="list-style-type: none"><li>• Provided support to Americorps conservation crews: organized orientation; advised on projects; instructed in proper data collection and management</li><li>• Recorded, organized, and catalogued reports, maps, and equipment associated with BLM wilderness management efforts</li></ul>	Moreno Valley, CA

# CRAIG DICHT

56822 Lilac Lane, Landers, CA, 92285

(760) 368-5441 [craig.dicht@gmail.com](mailto:craig.dicht@gmail.com) <http://www.linkedin.com/in/craigdicht>

---

## MBA PROJECTS **DESIGN IN MANAGEMENT: RITTMAN ORCHARDS**

- Developed strategy for a local orchard to identify the best distributor for its new hard cider
- Created decision-making resources based on market research, interviews with distributors and retailers, and synthesis of knowledge from other management disciplines

## **URBAN LAND INSTITUTE HINES CASE COMPETITION**

- Designed proposal for development in an economically disadvantaged part of New Orleans
- Planned financing strategy for development including pro forma financial statements

## **POLITICS, POLICY & THE GLOBAL ENVIRONMENT**

- Term paper for Political Science elective focused on regulation, financing, and effectiveness of various payments for environment services (PES) initiatives

## SERVICE

### EXPERIENCE

08/2010 – 12/2012

#### **THE LIVINGSCHOOL LEARNING COOPERATIVE**

Joshua Tree, CA

##### **Treasurer/ Administrative Facilitator/ Educator**

- Oversaw budget and fulfilled school accounting, contracting, and payment responsibilities
- Created and implemented decision-making model for cooperative meetings
- Established definitions of roles and increased accountability in school administration
- Planned and taught outdoor education and hands-on science classes

11/2011 – 04/2012

#### **THRIVING IN A CHANGING WORLD SUMMIT**

Joshua Tree, CA

##### **Planning Committee Chairperson / Event Facilitator**

- Led 15 person committee to organize and execute a community-building event focused on the creation of new sustainable community groups
- Served as summit facilitator using Open Space principles

08/2006 – 12/2006

#### **UNITED STATES FISH AND WILDLIFE SERVICE**

Fremont, CA

##### **Environmental Education Intern**

- Created, revised, and presented interactive lessons on wetland habitat and coastal marine environments to over 1000 K-6 students
- Administered and supported educator-led on-site field trips for large student groups

09/2005 – 07/2006

#### **WEST VIRGINIA SUSTAINABLE COMMUNITIES PROJECT**

Summersville, WV

##### **AmeriCorps Member**

- One of six founding members of the sustainable communities project
- Built relationships with local government, non-profits, radio stations, newspapers, businesses, schools, and families to promote our initiatives and leverage resources
- Created pollution prevention education materials including interactive games, press releases, pamphlets, and Powerpoint presentations
- Conducted over 30 free home energy audits and provided basic weatherization for families enrolled in the Low Income Housing Energy Assistance Program

## **TRAININGS AND CERTIFICATIONS**

08/2011

Emergency Medical Technician-Basic (expired 04/2013)

04/2011

Wilderness First Responder – National Outdoor Leadership School (expired 04/2013)

09/2007

Leave No Trace Trainer

## **Kevin Kenley**

### **Local Agency Formation Commission for San Bernardino County 2022-2026 Alternate Special District Member**

Dear San Bernardino County Special District Members:

My name is Kevin Kenley and I am currently seeking to serve as your Alternate Special District Member for the San Bernardino LAFCO. I was elected to the Cucamonga Valley Water District (CVWD) Board of Directors in November 2019 to represent Division I, which covers portions of southern Rancho Cucamonga and northeastern Ontario. I have lived in southern Rancho Cucamonga since 2001, with my wife and children, where I am also an active member of my community through church activities, and serving as an Assistant Scout Master for my son's Boy Scout troop. I have worked at UPS for over nineteen years, fifteen years of which have been in management, and am currently appointed to represent the company in their government outreach program.



Since being elected to the CVWD Board of Directors, I have worked hard to learn as much as possible about the workings and dynamics of the local and regional water systems, and the unique role that Special Districts play in local governance. I currently serve on CVWD's Engineering and Government & Public Affairs Committees where I oversee the investments in our infrastructure, as well as our legislative and government engagement. In my ongoing endeavor to learn more about local government, special districts and the critical services they provide, I completed the Special District Leadership Academy Governance Foundations course through the California Special Districts Association last year, which provided me with even greater insight into what my responsibilities as an elected Special District representative are.

I am excited at the prospect of representing special districts and being an effective voice for all of our agencies on critical issues facing us in the region and state. My drive for serving my community and ensuring its ability to flourish has been a long-standing passion that has kept me engaged at the local and regional government levels. I have witnessed the importance and need for effective representation of special districts not only in the Inland Empire but also throughout California. I ask that you entrust me with the opportunity to be that effective voice for you and the special districts in San Bernardino County. Please feel free to reach out to me at (909) 489-1202 should you have questions or concerns.

A handwritten signature in black ink, appearing to read "Kevin Kenley". The signature is fluid and cursive, with a long horizontal stroke extending to the right.



# David E. Raley

---

1350 E. Highland Avenue  
Redlands, CA 92374

Phone: 909.437.9003  
Fax: 909.798.9248  
E-mail: mustangder@aol.com

## Objective

**To become the alternate Local Agency Formation Commission for San Bernardino County LAFCO Special Districts Representative**

## Qualifications

I have a keen interest in ensuring the fair and equitable treatment of Special District interests and concerns are handled by the Local Agency Formation Commission for San Bernardino County (LAFCO) at functions, meetings and activities. I believe I clearly understand the needs and interests of a significant number of the Special Districts and it will be my mission to learn of others. When elected I plan to attend all of the LAFCO meetings, as the alternate, and provide ALL Special Districts with summaries of events and/or decisions which directly or indirectly affect Special Districts.

## Work History

**Director, San Bernardino Valley Water Conservation District — 2010 to Present.** I am Chairman of the Finance and Administration Committee and through the efforts of a superior Board lead by President McDonald and a truly outstanding General Manager, Mr. Daniel Cozad the District has developed and maintained an outstanding financial status while keeping our rates at or below the economic growth rates.

**Director, Crafton Hills College Foundation — 2000 to Present.** I have severed several terms as President and through the work of the Board and Foundation Staff the number of Scholarships and Other Student Support increased by 25 fold or more.

**CEO and Manager of the Norton (now Alta Vista) Credit Union — 1984 to 1998.** When I joined this military Credit Union assets were \$25 million and when I left they were over \$125 million. Our mission was to help and support both the military and civilian population. I was honored by the California Credit Union League for my outstanding support of Small Credit Unions.

**Vice President of Bierly and Associates Worker's Compensation Administrators. — 1980 to 1984.** As a Safety Consultant I assisted several Special Districts with Loss Prevention and Workers Compensation Issues.

Officer and Pilot in the United States Air Force — 1955 to 1980 — Enlisted as an Aviation Cadet and Retired as a Full Colonel.

## Education

Masters Degree in Business Administration, Arizona State University  
Bachelor of Science Degree, University of Maryland

## References

Richard Cornelle, 834 Eastwood Street, Redlands, CA 92374  
Donald Singer, 15585 Mallory Drive, Redlands, CA 92373

February 16, 2022  
Letter of Interest

Dear Special District Agency Representatives,

I appreciate the opportunity in placing my name in the hat of well qualified candidates for the Local Agency Formation Commission (LAFCO) as an Alternate. I have received the support from the Hesperia Recreation and Park Districts' Board of Directors to submit my name for your consideration.

My background includes currently holding the position of Hesperia Recreation and Park District Board of Director, an elected position. In addition to more than 20 years of combined service in the public service arena. Ranging areas include Law Enforcement, business development and Hesperia City appointed committees to name a few.

Please feel free to contact me at 760-486-1914 should you have any questions about this letter of interest.

Thank you for your consideration.

Kind regards,

James W Roberts III  
Board Member  
Cell: 760-486-1914  
Email: [Jroberts@hesperiaparks.com](mailto:Jroberts@hesperiaparks.com)

**3**

**GENERAL MANAGER  
EMPLOYMENT AGREEMENT  
BETWEEN MATT SHRAGGE AND  
THE TWENTYNINE PALMS WATER DISTRICT**

THIS EMPLOYMENT AGREEMENT (Agreement) is effective as of April 5, 2022 by and between the Twentynine Palms Water District, a public agency ("District") and Matt Shragge an individual, ("Employee"), and who are collectively referred to herein as the "Parties."

**RECITALS**

This agreement is based upon the following facts and/or understandings:

WHEREAS, the District is in need of a General Manager;

WHEREAS, Employee has represented that he possesses the professional skills and qualifications necessary to adequately provide the services required of the General Manager position;

WHEREAS, the District desires to hire Employee as the General Manager and Employee desires to accept the position of General Manager of the District under the terms and conditions of this Agreement; and

NOW, THEREFORE, in consideration for the promises set forth herein, the receipt and adequacy of which is hereby acknowledged, the Parties hereto agree as follows:

**AGREEMENT**

**SECTION 1 - EMPLOYMENT AND DUTIES**

1.1 The Board of Directors of the District hereby agrees to employ Employee, and Employee hereby accepts employment as General Manager of the District subject to the terms and conditions set forth in this Agreement.

1.2 District agrees to employ Employee in the position of General Manager to perform the functions and duties set forth in applicable ordinances, resolutions, and other Board policies pertaining to General Manager, as same may be amended from time to time, and any successor provisions thereto, and to perform other legally permissible and proper duties and functions consistent with the office of General Manager, as the Board of Directors shall from time to time assign.

## **SECTION 2 - COMMUNICATION WITH BOARD OF DIRECTORS**

2.1 Subject to Brown Act requirements, and to the maximum extent reasonably possible, Employee shall provide his input to and communicate with all Directors simultaneously and shall take direction from the Board of Directors through proper action at duly recognized Board meetings. In any instance where such simultaneous communication with Directors is not feasible, Employee shall communicate with the President, Vice-President, or other Directors, in that order.

## **SECTION 3 - TERM**

3.1 The term of this agreement with Employee shall be a period of Five (5) years and shall be deemed to commence on April 5, 2022 and shall continue until April 5, 2027 unless sooner terminated by the Parties pursuant to this Agreement.

3.2 It is understood and agreed that Employee holds office at the pleasure of the Board of Directors. Since Employee is an "At Will" employee, the Board may terminate the services of Employee as General Manager at any time for no reason and for no cause. Nevertheless, the District's Board of Directors shall not exercise its right of termination during any one hundred twenty (120) day period following the seating of any new Board Member unless termination is for "cause" as defined in Section 9 of this Agreement.

3.3 Upon the termination of this Agreement, Employee shall be entitled to return to the position of Director of Operations at a salary and benefit level equivalent to the salary and benefit level Employee would have received had he remained Director of Operations . Upon returning to his position, he shall be entitled to all the employee rights and benefits which he would have possessed as Director of Operations.

## **SECTION 4 - RENEWAL TERMS**

4.1 This Agreement shall be automatically extended for successive periods of two (2) years (Renewal Term), unless the Board gives written notice to Employee not less than three (3) months prior to the expiration of the Original Term as set forth in Section 3.1, or a Renewal Term. Such notice from the Board may include, but is not necessarily limited to, the Board's desire to allow the Original Term, or a Renewal Term, to expire, or to re-negotiate the terms and conditions of this Agreement. At least six (6) months prior to expiration of the Original Term, or a Renewal Term, Employee shall provide the Board with notice that the Original Term, or Renewal Term, will expire within six (6) months.

## **SECTION 5 - SALARY**

5.1 The District agrees to pay Employee a salary of \$160,000.00 per year, payable in installments and at the same time, and in the same manner, that other District employees are paid and reduced by any payroll taxes and other legally required deductions.

5.2 Employee may have his salary reduced at the same time and in the same percentage and/or dollar amounts based upon the same method of computation as any such across the board reductions for other District employees.

5.3 Beginning on July 1, 2023 and each July 1 thereafter during the term of this Agreement, Employee shall receive a wage adjustment (COLA) equal to the change in the U.S. Department of Labor Riverside-San Bernardino-Ontario Consumer Price Index-Urban Wage Earners and Clerical Workers-as reported for all items. Said calculation of the change in the index shall be measured based on the preceding January's CPI report. The increases referenced in this section shall have a minimum of 0% and the maximum will be 3.0%.

5.4 Employee shall be eligible for a sustained performance compensation bonus, contingent upon his performance evaluation received annually in May being greater than satisfactory. This compensation will be a one-time payment based upon the actual average score of his performance evaluation. This could be a range of 4% to 5%. For example, if the performance evaluation resulted in an overall average score of 4.5, then Employee would receive a one-time lump sum performance bonus in the amount of 4.5% of his annual salary. This bonus does not change Employee's annual base salary.

This section shall be effective beginning with the annual performance evaluation which occurred in May 2023.

**SECTION 6 - BENEFITS**

6.1 RETIREMENT. Employee shall be a member of the District's retirement plan adopted and existing pursuant to contract with the California Public Employees' Retirement System (PERS). The District shall pay the amount of the required employee and employer contribution for the benefit of Employee, on the same basis as for other full time District employees.

6.2 MEDICAL, DENTAL AND VISION BENEFITS. The District shall provide medical, dental and vision insurance coverage in the same manner and with the same coverage as it provides to its other employees.

6.3 LEAVE TIME

(a) Employee shall accrue, and have credited to his personal account, sick leave, vacation leave, administrative leave and holiday pay on the same basis as other District employees. Employee agrees not to take any vacation or administrative leave at a time that would adversely impact the District.

(b) Employee shall also be entitled to payment for any accrued but unused sick leave, vacation leave and administrative leave upon termination whether through Board action or resignation.

6.4 TERM LIFE INSURANCE. The District shall bear the full cost to provide Employee with term life insurance coverage using the same formula as other full time District employees.

6.5 PROFESSIONAL DEVELOPMENT EXPENSES AND DUES. The District shall pay all reasonable and necessary business expenses incurred by Employee in performing services under this Agreement. Such expenses shall include but shall not be limited to telephone, professional dues, subscriptions, conferences, seminars and meetings necessary for the District's continued participation in national, regional, state and local associations and organizations.

6.6 TRAVEL EXPENSES. The District shall pay all travel, accommodation and food expenses incurred by Employee for conferences, seminars and meetings associated or related to the District's business or professional training and development. Such reimbursement shall be subject to applicable District regulations and practices.

6.7 BONDING. The District shall bear the full cost of any fidelity or other bonds required by law or policy.

6.8 DISTRICT VEHICLE. Employee shall be allowed to use the District vehicle for de minimis use.

6.9 BENEFITS NOT OTHERWISE PROVIDED FOR. Except as otherwise provided herein, the District shall provide Employee with the same package of benefits as other District employees.

#### **SECTION 7 - TERMINATION WITHOUT RETURN RIGHTS**

7.1 The District may terminate Employee without the return rights set forth in section 3.3:

- (a) Employee violates Section 10 of this Agreement.
- (b) Employee is convicted, pleads guilty, or pleads nolo contendere, to any felony or to a misdemeanor involving dishonesty or moral turpitude.
- (c) Employee's termination is the result of an act that would constitute bribery, perjury, embezzlement, fraud, or other malfeasance.
- (d) Any willful breach of this Agreement
- (e) Habitual neglect of duties required to be performed under this Agreement.
- (f) Any acts of dishonesty, fraud, misrepresentation or other acts of moral turpitude.

7.2 During any investigation into any misconduct alleged against Employee, if Employee is provided paid administrative leave and is subsequently convicted of a crime involving an abuse of his or her office or position, Employee shall be required to fully reimburse the District any paid leave salary in accordance with Government Code section 53243, as amended.

7.3 Any funds provided for the legal criminal defense of Employee shall be fully reimbursed to the District if Employee were convicted of a crime involving an abuse of his or her office or position, in accordance with Government Code section 53243.1.

### **SECTION 8 - RESTRICTION ON TERMINATION**

8.1 Notwithstanding any other provision of this Agreement to the contrary, the District shall not be obligated hereunder to pay Employee any amount exceeding the amounts specified in Government Code, Sections 53260 et seq., as existing on the date or any renewal date of this Agreement.

### **SECTION 9 - PERFORMANCE EVALUATION**

9.1 The Board shall evaluate the performance of Employee not less than once per year and one such evaluation shall occur in May beginning in May 2023. The criteria used may be added to or deleted as the District may from time to time determine after consultation with Employee. To the extent permitted by law, said review and evaluation shall be private and confidential, and the results shall be summarized and discussed in Closed Session, to the extent permitted by law, or through some other mutually acceptable non-public means. The parties agree that the primary purpose of such evaluations is to facilitate open and frank discussion, define roles and expectations, identify performance strengths and weaknesses, and to provide an opportunity for Employee to take affirmative action to address weaknesses and areas needing improvement.

9.2 In recognition of satisfactory performance, a merit increase may be granted to Employee at the time specified in Section 5.3 of this AGREEMENT. In giving effect to the provisions of this Section, the Board and Employee mutually agree to abide by all provisions of applicable law.

### **SECTION 10 - EXCLUSIVE EMPLOYMENT**

10.1 Employee shall devote his full time, energy and efforts to the position of General Manager, and shall accept no outside employment. The prohibition regarding outside employment does not apply to activities Employee engages in related to his rental properties.

### **SECTION 11 - OTHER TERMS AND CONDITIONS OF EMPLOYMENT**

11.1 The Board, in consultation with Employee, may set forth in writing any such other terms and conditions of employment as they may determine from time to time, provided



such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, any regulations, rules, policies or procedures of the District, or other applicable law.

11.2 DISTRICT agrees that this AGREEMENT shall be binding upon successors and assigns of DISTRICT.

11.3 In the event of any legal action between the parties to enforce the provisions of this Agreement, the prevailing party shall be entitled to reasonable legal fees and costs incurred in the prosecution or defense of the action.

## **SECTION 12 - NOTICES**

12.1 Any notices to be given hereunder by either party to the other in writing may be effected either by personal delivery or by mail. Mailed notices shall be addressed as noted below, but each party may change its address by written notice given in accordance with this Section. Notices delivered personally will be deemed communicated as of actual receipt. Mailed notices will be deemed communicated and received as of five (5) calendar days following the date of mailing of the notice.

### **TO AGENCY:**

President and Board of Directors  
Twentynine Palms Water District  
Post Office Box 1735  
Twentynine Palms, CA 92277

### **TO EMPLOYEE:**

Matthew Shragge  
Twentynine Palms Water District  
Post Office Box 1735  
Twentynine Palms, CA 92277

## **SECTION 13 - ENTIRE AGREEMENT**

13.1 The foregoing contains the entire agreement of the parties and supersedes any and all other agreements, either oral or in writing, between the parties with respect to the employment of Employee by the District and contains all of the covenants and agreements between the parties with respect to that employment. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, oral or otherwise, have been made by either party, or anyone acting on behalf of either party, which are not embodied herein, and that no other agreement, statement or promise not contained in this Agreement shall be valid or binding on either party. In addition, the inclusion of Employee in any benefits or other rights provided to other District employees shall not result in Employee being deemed an employee with any status other than as set forth in this Agreement and shall not constitute any right to be considered within an employee organization or with any other similar rights.

## **SECTION 14 - MODIFICATIONS**

14.1 Any modifications to this Agreement shall be effective only if in writing and signed by both parties hereto.

### **SECTION 15 - EFFECT OF WAIVER**

15.1 The failure of either party to insist on strict compliance with any of the terms, covenants, or conditions of this Agreement by the other party shall not be deemed a waiver of that term, covenant, or condition nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

### **SECTION 16 - PARTIAL INVALIDITY**

16.1 If any provision of this Agreement is for any reason deemed by a court of competent jurisdiction to be unconstitutional, illegal, invalid, void, or otherwise unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

### **SECTION 17 - GOVERNING LAW**

17.1 This Agreement shall be governed by and construed in accordance with the laws of the State of California, in full force and effect as of the date of execution.

### **SECTION 18 - RIGHT TO LEGAL ADVICE AND REPRESENTATION**

18.1 Employee acknowledges and agrees that he has been notified and given the opportunity to seek the advice and legal representation of legal counsel in regard to the development and execution of this Agreement. This Agreement shall not be deemed to have been developed by any particular party as a result, the provisions of this Agreement shall not be interpreted in a manner more favorable to either party.

IN WITNESS WHEREOF, the District has caused this Agreement to be signed and duly executed on its behalf by its President, in triplicate, on the 23<sup>rd</sup> day of March, 2022. Employee has accepted the terms and conditions set forth in this Agreement as evidenced by his signature below.

TWENTYNINE PALMS WATER DISTRICT

By: \_\_\_\_\_  
President, Board of Directors

Date \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Matthew Shragge

Date \_\_\_\_\_

4

RESOLUTION 22-05

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
COMMENDING RAY KOLISZ FOR DISTINGUISHED PUBLIC SERVICE  
AS THE GENERAL MANAGER OF  
THE TWENTYNINE PALMS WATER DISTRICT**

**WHEREAS**, Ray Kolisz has served the Twentynine Palms Water District since May 17, 1993, and held the office of General Manager of the District since July 1, 2015; and

**WHEREAS**, held numerous roles at the District from Water Utility Operator/Maintenance Worker; Water Quality Field Technician; Chief Plant Operator; Operations Manager; and appointed the District's General Manager July 1, 2015; and

**WHEREAS**, during Ray Kolisz's tenure as a key member of the Twentynine Palms Water District team he has consistently demonstrated superb technical and management skills in support of the needs of the residents of the Water District including but not limited to the following accomplishments:

Key to modernizing the infrastructure of the District through re-piping efforts;

Advocated for the building of two new reservoirs increasing water storage capacity by 3.3 million gallons;

Instrumental in building and running the state of art Fluoride Treatment Plant, becoming the first Chief Plant Operator; in later years directed the drilling of Well TP-2 at the Treatment Plant to ensure redundancy and adequate water supply;

Instrumental in the creation, and serving as the Chairman, of the **Community Water System Alliance (CWSA)**; representing the needs of smaller disadvantaged water districts and advocating and shaping legislation in Sacramento;

Represented the District at the 2019 **American Water Works Association** Water Quality Technical Conference whereby the Twentynine Palms Water District's water quality work was featured, with the progressive use of activated alumina;

Instrumental in the District being featured in the **AWWA Journal** for research and work related to arsenic removal, developing regeneration techniques for the iron based media saving the District tens of thousands of dollars annually and setting new standards for other agencies across the country;

Secured funding and oversaw the implementation of AMI/AMR meters, resulting in accurate water usage monitoring and a significant cost savings to the District;

Leading staff in unprecedented times during the COVID-19 pandemic; making operational changes to protect staff and the public, while ensuring the delivery of safe water to the community;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Twentynine Palms Water District does, by this Resolution, acknowledge, thank, and highly commend Ray Kolisz for his outstanding public service as General Manager of the Twentynine Palms Water District.

**PASSED, APPROVED AND ADOPTED** this 23<sup>rd</sup> day of March 2022.

Ayes:  
Noes:  
Abstain:  
Absent:

---

Carol Giannini, President  
Board of Directors

ATTEST:

---

Suzi Horn, Vice President  
Twentynine Palms Water District

**5**

**NO  
MATERIAL  
PROVIDED**

**6**

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**February 23, 2022 / 4:00 P.M.**

Call to Order and Roll Call

President Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were Bob Coghill, Carol Giannini, Suzi Horn, and Randy Leazer. Michael Arthur was late. Also present were General Manager Ray Kolisz, Director of Operations Matt Shragge, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes. Treatment/Production Superintendent Mike Minatrea was absent.

Pledge of Allegiance

Matt Shragge led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

President Giannini moved Agenda items 1 and 2 after Management Reports and Consent Calendar.

5. Management Reports

5.1 Maintenance

Matt Shragge reported that the District responded to 54 Underground Service Alerts, had 0 water main leaks, 1 water meter leak, 0 service line leaks, 3 fire hydrant repair/maintenance, installed 0 new services, replaced 6 customer gate valves, performed 3 leak audits, painted 16 fire hydrants, performed 9 customer pressure checks, replaced 6 meters, Tested and exercised emergency generators and sounded wells for January. 1 water waste inquiry was received. There were no shut offs due to COVID-19. 0 AMI/AMR meters were installed. There was a total of 376 work orders that were processed during the month. Matt reminded the Board and public shutoffs will begin in March for non-payment.

5.2 Water Quality

Mike Minatrea was absent. Matt reported Water production was down 15.96% as compared to the same month in 2013. 50 routine and 13 special water samples were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. Paymeter production was down approximately 8,000 gallons for the month.

5.3 Finance

Ms. Byerrum reported we are at 50% of the budget with revenues at 55%, and expenditures at 47%. Approximately, \$124,500 was received from the State for arrearages during the pandemic, which was applied to the outstanding accounts. The remaining balance is the account holder's responsibility.



5.4 General Manager

Mr. Kolisz reported monthly billing begins in March. Ray will be on the Z107.7 Upclose Show at 10:00 a.m. this coming Friday.

3. Consent Calendar

- Minutes of a Regular Meeting held on January 26, 2022 and Minutes of a Special Meeting held on February 16, 2022
- Audit List

Director Horn, moved to approve the Minutes and Audit List, seconded by Director Leazer, and unanimously approved.

4. Items Removed from the Consent Calendar for Discussion or Separate Action  
None

1. Closed Session – Public Employee Appointment Pursuant to Government Code Section §54957

Title: General Manager

2. Closed Session – Conference with Labor Negotiations Pursuant to Government Code Section §54957.6

Agency Negotiators: Board President  
Unrepresented Employee: General Manager

Director Horn moved to enter closed session for agenda items #1 and #2 at 4:11 p.m., seconded by Director Leazer, and unanimously approved.

The Board returned to open session at 4:45 p.m. Director Giannini announced there was no reportable action.

6. Future Agenda Items and Staff Tasks/Directors' Comments and Reports  
There were no comments.

7. Adjournment

On motion by Director Horn seconded by Director Arthur, and approved by the Board, the meeting was adjourned at: 4:46 p.m.

\_\_\_\_\_  
Carol Giannini, President  
Board of Directors

Attest:

\_\_\_\_\_  
Ray Kolisz, Board Secretary  
Twentynine Palms Water District

**MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**March 9, 2022 / 4:00 P.M.**

Call to Order and Roll Call

President Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were Michael Arthur, Bob Coghill, Carol Giannini, Suzi Horn, and Randy Leazer. Also present were Director of Operations Matt Shragge, Treatment/Production Superintendent Mike Minatrea, and District Secretary Cindy Fowlkes. General Manager Ray Kolisz and Financial Consultant Cindy Byerrum were absent.

Pledge of Allegiance

Retired Colonel, CJ Horn led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Consideration to Accept Proposal from Layne to Perform Emergency Repairs to Well 14  
Well 14 was drilled in 1993. It is a production well and serves the Fortynine Palms Sub-Basin aquifer. Service to ratepayers will not be impacted while repairs are made.

Director Arthur made a motion to accept the proposal from Layne in the amount of \$70,220.60, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini  
Noes: None  
Abstain: None  
Absent: None

2. Future Agenda Items and Staff Tasks/Directors' Comments and Reports  
There were none.

3. Adjournment

On motion by Director Arthur seconded by Director Coghill, and approved by the Board, the meeting was adjourned at: 4:10 p.m.

\_\_\_\_\_  
Carol Giannini, President  
Board of Directors

Attest:

\_\_\_\_\_  
Ray Kolisz, Board Secretary  
Twentynine Palms Water District

# Twentynine Palms Water District

Check Date Range: 2/1/2022 thru 2/28/2022

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
17892	02/02/2022	Ansafone Contact Centers	1,029.05	1,029.05	100-160-0000-5406	Answering Service
17893	02/02/2022	Autozone Inc.	171.04	61.40	100-130-0000-5222	Veh. #81-Engine Oil.
				80.41	100-130-0000-5220	Shop Supplies-Brake Cleaner/Paint.
				29.23	100-130-0000-5220	Shop Supplies-Hammer/Vise Grips.
17894	02/02/2022	Best Best & Krieger	2,666.30	1,113.40	100-600-0000-5403	Professional Services January 2022
				87.90	100-600-0000-5403	Professional Services January 2022
				234.40	100-600-0000-5403	Professional Services January 2022
				644.60	100-600-0000-5403	Professional Services January 2022
				586.00	100-600-0000-5403	Professional Services January 2022
17895	02/02/2022	Beyond Software Solutions	1,885.00	1,885.00	100-600-0000-5406	Consulting
17896	02/02/2022	Customer Refund	12.19	12.19	100-000-0000-2000	Refund Check
17897	02/02/2022	Builders Supply - 29 Palms	46.01	9.14	100-130-0000-5220	Shop Supplies-Thread Sealant.
				24.00	100-130-0000-5220	Shop Supplies-Sealant.
				12.87	100-130-0000-5220	Shop Supplies-Painting Materiels.
17898	02/02/2022	Customer Refund	35.00	35.00	100-000-0000-2000	Refund Check
17899	02/02/2022	Burrtec Waste & Recycling Svcs	239.96	167.67	100-600-0000-5406	Hatch
				72.29	100-150-0000-5406	Amboy
17900	02/02/2022	Customer Refund	165.38	165.38	100-000-0000-2000	Refund Check
17901	02/02/2022	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
17902	02/02/2022	Centurylink Business Services	85.11	85.11	100-600-0000-5203	Hatch
17903	02/02/2022	Customer Refund	15.39	15.39	100-000-0000-2000	Refund Check
17904	02/02/2022	Clinical Lab of San Bern.	912.50	72.00	100-140-0000-5405	Samples
				532.00	100-140-0000-5405	Samples
				308.50	100-140-0000-5405	Samples
17905	02/02/2022	Customer Refund	50.57	50.57	100-000-0000-2000	Refund Check
17906	02/02/2022	Customer Refund	175.43	175.43	100-000-0000-2000	Refund Check
17907	02/02/2022	Eide Bailly LLP	6,375.00	6,375.00	100-600-0000-5401	Consulting Services - December 2021
17908	02/02/2022	Ellison Systems Inc. Shoplet.Com	140.66	140.66	100-600-0000-5301	Office Supplies
17909	02/02/2022	Frontier Communications	148.87	148.87	100-600-0000-5203	Hatch
17910	02/02/2022	GMC Electrical Inc.	2,500.00	2,500.00	100-130-0000-5406	Annual Cathodic Protection Service Agreement 2022-2023
17911	02/02/2022	Customer Refund	165.45	165.45	100-000-0000-2000	Refund Check
17912	02/02/2022	Customer Refund	164.54	164.54	100-000-0000-2000	Refund Check
17913	02/02/2022	Home Depot Credit Services	140.25	140.25	100-150-0000-5220	Charges

# Twentynine Palms Water District

Check Date Range: 2/1/2022 thru 2/28/2022

17914	02/02/2022	Infrastructure Engineering Corporation	1,390.00	1,390.00	100-875-0000-6001	Shade Structure
17915	02/02/2022	Inland Water Works	9,262.13	57.03	100-000-0000-1499	3/4" GALVI TEE
				32.83	100-000-0000-1499	3/4" GALVI 90 ELBOW
				45.13	100-000-0000-1499	3/4" GALVI COUPLING
				147.81	100-000-0000-1499	1" GALVI COUPLING
				60.72	100-000-0000-1499	1" GALVI 90 ELBOW
				874.68	100-000-0000-1499	1" PRESSURE REGULATOR 15-75
				471.41	100-000-0000-1499	3/4 mip x mip corp stop
				107.75	100-130-0000-5220	6" ring gasket 1/16
				846.48	100-000-0000-1499	METER BOX COMPLETE 1015
				3,081.65	100-000-0000-1499	6" MUELLER PO X FLANGE GATE VLV
				1,433.08	100-000-0000-1499	6" PO X FLANGE VALVE GATE
				1,552.76	100-000-0000-1499	6" HYMAX COUPLING
				550.80	100-000-0000-1499	6" FLANGE TEE
17916	02/02/2022	Interactive Controls ,Inc.	600.00	600.00	100-150-0000-5220	Troubleshoot and repair flow control valves for treatment plant
17917	02/02/2022	Customer Refund	157.12	157.12	100-000-0000-2000	Refund Check
17918	02/02/2022	Kennedy/Jenks Consultants	13,325.59	4,094.34	100-800-0000-6001	Professional Services Rendered Through 12/31/2021
				490.00	100-800-0000-6001	Professional Services Rendered Through 12/31/2021
				2,737.50	100-150-0000-5406	Professional Services Rendered Through 12/31/2021
				457.50	100-800-0000-6001	Professional Services Rendered Through 12/31/2021
				5,546.25	100-600-0000-5412	Professional Services Rendered Through 12/31/2021
17919	02/02/2022	Customer Refund	38.38	38.38	100-000-0000-2000	Refund Check
17920	02/02/2022	Konica Minolta Premier	396.65	396.65	100-600-0000-5223	12/23/2021-1/22/2022
17921	02/02/2022	Customer Refund	9.56	9.56	100-100-0000-4040	Refund Aqualoader Card #408
17922	02/02/2022	Customer Refund	151.13	151.13	100-000-0000-2000	Refund Check
17923	02/02/2022	Customer Refund	68.22	68.22	100-000-0000-2000	Refund Check
17924	02/02/2022	McMaster-Carr Supply Co.	738.69	281.44	100-150-0000-5220	Gloves, Respirators, Scoops
				457.25	100-150-0000-5221	Campbell Res.-O Ring Material for Hatch.
17925	02/02/2022	Customer Refund	53.90	53.90	100-000-0000-2000	Refund Check
17926	02/02/2022	Northern Tool & Equipment	40.47	40.47	100-130-0000-5222	Veh. #76-Hydraulic Tank Strainer.
17927	02/02/2022	Customer Refund	40.38	40.38	100-000-0000-2000	Refund Check
17928	02/02/2022	Customer Refund	15.39	15.39	100-000-0000-2000	Refund Check
17929	02/02/2022	Pitney Bowes Postage By Phone	1,005.00	1,005.00	100-600-0000-5302	Postage Meter Refill
17930	02/02/2022	Proforma	258.34	258.34	100-600-0000-5301	Window Envelopes
17931	3/17/2022 10:39:08 AM 02/02/2022	Prudential Overall Supply	864.28	426.66	100-130-0000-5253	Uniforms

# Twentynine Palms Water District

Check Date Range: 2/1/2022 thru 2/28/2022

				99.88	100-130-0000-5253	Uniforms
				237.86	100-130-0000-5253	Uniforms
				99.88	100-130-0000-5253	Uniforms
17932	02/02/2022	Radar Environmental	4,302.00	380.00	100-130-0000-5406	Outside Services-Hazmat Removal from Treatment Plant
				3,922.00	100-130-0000-5406	Outside Services-Hazmat Removal from Motor Pool
17933	02/02/2022	Customer Refund	200.00	200.00	100-000-0000-2000	Refund Check
17934	02/02/2022	Customer Refund	90.00	75.00	100-000-0000-2000	Refund Check
				15.00	100-000-0000-2000	Refund Check
17935	02/02/2022	Customer Refund	141.79	141.79	100-000-0000-2000	Refund Check
17936	02/02/2022	S.C.E.	20,279.43	718.82	100-110-0000-5201	Well 11
				54.14	100-120-0000-5201	Desert Heights Reservoir & Hydro
				958.03	100-120-0000-5201	Booster 11A, 11B
				2,334.46	100-120-0000-5201	Booster Lupine
				1,533.36	100-120-0000-5201	Booster Sullivan
				229.18	100-110-0000-5201	Well 15
				35.24	100-110-0000-5201	Michel's
				11,956.15	100-110-0000-5201	Well TP-1
				1,073.21	100-110-0000-5201	Well 12
				1,386.84	100-150-0000-5201	Treatment Plant
17937	02/02/2022	Satmodo LLC	149.66	149.66	100-600-0000-5203	Iridium Monthly Minute Plans
17938	02/02/2022	Customer Refund	169.25	169.25	100-000-0000-2000	Refund Check
17939	02/02/2022	Customer Refund	198.17	198.17	100-000-0000-2000	Refund Check
17940	02/02/2022	Customer Refund	96.96	96.96	100-130-0000-5226	Safety Boot reimbursement
17941	02/02/2022	Susan L. Simmons	1,000.00	1,000.00	100-600-0000-5406	Janitorial Services Feb 2022
17942	02/02/2022	Customer Refund	24.45	24.45	100-000-0000-2000	Refund Check
17943	02/02/2022	Customer Refund	168.96	168.96	100-000-0000-2000	Refund Check
17944	02/02/2022	Customer Refund	163.94	163.94	100-000-0000-2000	Refund Check
17945	02/02/2022	Southern Calif. Gas Co.	455.70	455.70	100-600-0000-5202	Hatch
17946	02/02/2022	Customer Refund	169.03	169.03	100-000-0000-2000	Refund Check
17947	02/02/2022	Customer Refund	265.08	136.12	100-000-0000-2000	AR Refund
				128.96	100-000-0000-2000	AR Refund
17948	02/02/2022	TPX Communications	945.37	945.37	100-600-0000-5203	Hatch
17949	02/02/2022	U.S. Postal Service	7,000.00	7,000.00	100-160-0000-5302	Permit 620
17950	02/02/2022	UPS	222.54	222.54	100-160-0000-5406	Shipping
17951	3/1/2022 10:39:08 AM 02/02/2022	USA Blue Book	616.41	529.34	100-150-0000-5220	Fluoride ISE Electrode

# Twentynine Palms Water District

**Check Date Range:** 2/1/2022 thru 2/28/2022

				87.07	100-110-0000-5220	Lear Pneumatic Tank, Pressure Tank Switch x2
17952	02/02/2022	Verizon Wireless	641.01	641.01	100-600-0000-5203	Wireless
17953	02/02/2022	Weaver Grading, Inc.	7,000.00	7,000.00	100-850-0000-6001	Campbell Road Maint/Dirt work around the Reservoir. 2000 Move in
17954	02/02/2022	Customer Refund	29.71	29.71	100-000-0000-2000	Refund Check
17956	02/03/2022	California Dept. of Tax & Fee Admin.	239.00	239.00	100-150-0000-5303	Hazardous Waste Generator Fee
17957	02/08/2022	U.S. Postal Service	7,000.00	7,000.00	100-160-0000-5302	Permit 620
17958	02/16/2022	Jeff Arwick	415.00	415.00	100-120-0000-5406	Quarterly Electric Checks (Jan 2022), Replace Lighting Switches
17959	02/16/2022	Alternative Hose Inc.	313.29	313.29	100-130-0000-5220	Shop Supplies-2 1/2" Hose/Hydraulic Couplings.
17960	02/16/2022	Autozone Inc.	73.06	59.76	100-130-0000-5222	Veh. #85-Wiper Blades.
				13.30	100-130-0000-5222	Veh. #31-Trailer Electrical Connector.
17961	02/16/2022	Axens	37,631.88	37,631.88	100-150-0000-5211	Actiguard AA 400G 0.25-0.75 (28x48) BB 700KG, 26 Super Sacks 15
17962	02/16/2022	Beyond Software Solutions	3,430.00	3,430.00	100-600-0000-5406	IT Consulting
17963	02/16/2022	Builders Supply - 29 Palms	194.01	103.26	100-150-0000-5220	Forms For Well TP-2.
				90.75	100-150-0000-5220	Concrete Stakes Well TP-2.
17964	02/16/2022	California Community Water Systems Alliance	2,500.00	2,500.00	100-600-0000-5350	January 2022 - Monthly Anchor Level Sponsorship 2022
17965	02/16/2022	Copy Center Plus, Inc.	15.00	15.00	100-600-0000-5406	Notary Public #1
17966	02/16/2022	Core & Main LP	3,917.63	3,917.63	100-000-0000-1499	6" flange x flange gate valves mueller
17967	02/16/2022	Desert Hardware	116.75	14.01	100-130-0000-5220	sand bags 15x27
				102.74	100-130-0000-5220	Misc
17968	02/16/2022	Ellison Systems Inc. Shoplet.Com	225.13	159.73	100-600-0000-5301	Office Supplies
				65.40	100-600-0000-5301	Office Supplies
17969	02/16/2022	Fedex	6,350.00	6,350.00	100-150-0000-5406	Shipping Fee Only. Media 42,000lbs. (26 Super Sacks 1544lbs Each
17970	02/16/2022	Frontier Communications	175.03	175.03	100-150-0000-5203	Plant
17971	02/16/2022	Home Depot Credit Services	140.29	140.29	100-130-0000-5220	Charges
17972	02/16/2022	Kennedy/Jenks Consultants	2,352.50	1,307.50	100-150-0000-5406	Professional Services Rendered Through 1/28/2022
				1,045.00	100-800-0000-6001	Professional Services Rendered Through 1/28/2022
17973	02/16/2022	Customer Refund	68.22	68.22	100-000-0000-2000	Re-Issue Refund Check
17974	02/16/2022	McMaster-Carr Supply Co.	1,361.08	1,361.08	100-150-0000-5220	Desiccant, Air Filter Element, Filter Element.
17975	02/16/2022	Customer Refund	184.25	184.25	100-130-0000-5226	Safety Boot Reimbursement
17976	02/16/2022	NorthStar Chemical	9,812.52	9,812.52	100-150-0000-5211	Load Of Acid 93% NSF 60 3200 Gallons
17977	02/16/2022	Nyhart Company	800.00	800.00	100-600-0000-5406	GASB 75 Interim Valuation 2021
17978	02/16/2022	Ortega Strategies Group	5,000.00	5,000.00	100-600-0000-5350	Consulting - January 2022
17979	02/16/2022	Palm Springs Motors Inc.	115.60	115.60	100-130-0000-5222	Veh. #39-Seat Belt/ Tailgate Trim.
17980	02/16/2022	Prudential Overall Supply	825.15	144.85	100-130-0000-5253	Uniforms
				99.88	100-130-0000-5253	Uniforms

# Twentynine Palms Water District

Check Date Range: 2/1/2022 thru 2/28/2022

				242.36	100-130-0000-5253	Uniforms
				99.88	100-130-0000-5253	Uniforms
				138.30	100-130-0000-5253	Uniforms
				99.88	100-130-0000-5253	Uniforms
17981	02/16/2022	Radar Environmental	494.00	494.00	100-130-0000-5406	Hazardous Waste Pick Up-Waste Oil.
17982	02/16/2022	Reed & Davidson, LLP	177.50	177.50	100-600-0000-5403	Professional Services
17983	02/16/2022	S.C.E.	16,915.93	65.10	100-110-0000-5201	Well 4
				1,072.83	100-600-0000-5201	Hatch
				3,104.72	100-110-0000-5201	Well 14
				4,667.32	100-110-0000-5201	Well 17
				1,777.62	100-110-0000-5201	Well 16
				35.12	100-110-0000-5201	Donnell Hill
				655.05	100-120-0000-5201	Booster H1N, H2S
				4,044.79	100-120-0000-5201	Booster TP-1
				1,493.38	100-110-0000-5201	Well 1
17984	02/16/2022	San Bernardino County	2.00	2.00	100-130-0000-5301	Monthly Assessor Parcel Map - February 2022
17985	02/16/2022	Spectrum Enterprise	224.98	224.98	100-600-0000-5203	La Luna
17986	02/16/2022	Springbrook Holding Company LLC	3,939.13	2,406.13	100-600-0000-5408	Professional Services January 2021
				1,533.00	100-600-0000-5408	Civic Pay Transaction Fee - January
17987	02/16/2022	Groundwater Recordation Program State Water Resources Control Board	400.00	50.00	100-110-0000-5303	Annual Notice of Groundwater & Diversion 2022
				50.00	100-110-0000-5303	Annual Notice of Groundwater & Diversion 2022
				50.00	100-110-0000-5303	Annual Notice of Groundwater & Diversion 2022
				50.00	100-110-0000-5303	Annual Notice of Groundwater & Diversion 2022
				50.00	100-110-0000-5303	Annual Notice of Groundwater & Diversion 2022
				50.00	100-110-0000-5303	Annual Notice of Groundwater & Diversion 2022
				50.00	100-110-0000-5303	Annual Notice of Groundwater & Diversion 2022
17988	02/16/2022	Bob Stephenson	125.00	125.00	100-610-0000-5350	Video Recording Board Meeting - January
17989	02/16/2022	SWRCB-DWOC	90.00	90.00	100-130-0000-5242	Renewal Grade T3 - Shelton
17990	02/16/2022	United Cerebral Palsy Assoc.	366.13	366.13	100-160-0000-5406	Mail Production
17991	02/16/2022	Usa Blue Book	153.97	153.97	100-130-0000-5220	cut resistant gloves lg
17993	02/24/2022	Inland Water Works	1,732.08	1,301.08	100-000-0000-1499	J and R concrete meter box complete
				307.09	100-130-0000-5220	J and R 1/2 cover only
				123.91	100-130-0000-5220	J and R 1/2 reading lid only
17994	3/17/2022 02/24/2022	Pacific Western Bank	4,894.49	950.31	100-875-0000-6001	Charges

# Twentynine Palms Water District

Check Date Range: 2/1/2022 thru 2/28/2022

			26.95	100-130-0000-5406	Charges
			16.45	100-130-0000-5406	Charges
			14.00	100-600-0000-5303	Charges
			169.46	100-130-0000-5220	Charges
			977.94	100-875-0000-6001	Charges
			258.50	100-110-0000-5225	Charges
			(414.27)	100-130-0000-5220	Charges
			358.06	100-875-0000-6001	Charges
			127.62	100-150-0000-5220	Charges
			148.56	100-600-0000-5301	Charges
			29.99	100-600-0000-5406	Charges
			69.96	100-600-0000-5301	Charges
			134.61	100-150-0000-5203	Charges
			1,163.64	100-875-0000-6001	Charges
			108.00	100-600-0000-5406	Charges
			483.80	100-130-0000-5220	Charges
			270.91	100-150-0000-5220	Charges
			<b>Total</b>	<b>\$202,713.99</b>	



8

# 8.1

**TWENTYNINE PALMS WATER DISTRICT**  
**72401 Hatch Road/P. O. Box 1735**  
**Twentynine Palms, CA 92277-1000**  
**PHONE (760) 367-7546 FAX (760) 367-6612**

**TO: Board of Directors**

**FROM: Matt Shragge, Director of Operations**

**DATE: March 10, 2022**

**SUBJECT: Management Report**

---

**A. The Operations and Maintenance Department performed the following tasks during the month of February 2022:**

1. Responded to 83 Underground Service Alerts
2. Responded to and repaired
  - a. 0 water main leaks
  - b. 0 water meter leaks
  - c. 1 service line leak
  - d. 3 fire hydrant repairs/maintenance
3. Installed 3 new services
4. Replaced 5 customer gate valves
5. Performed 0 leak audits
6. Painted 39 fire hydrants
7. Performed 6 customer pressure checks
8. Replaced 6 water meters
9. Tested and exercised emergency generators
10. Sounded wells for February
11. 0 water waste inquiries were reported
12. Installed 0 AMI/AMR meters

**B. The following customer service tasks were performed:**

1. 87 work orders were generated from reading meters
2. 27 work orders were generated from billing variance list
3. 203 work orders were generated for turn on or turn off
4. 182 termination notices were distributed
5. 0 non-pay turn offs were performed
6. 0 extensions were granted
7. 0 extensions were shut off for non-payment
8. 11 payment schedules have been granted
9. 0 payment schedules failed, total outstanding \$0
10. 4 customer requests and 1 inquiry was logged and investigated

**C. Valve and Hydrant Maintenance Update**

	Valves Exercised (Began 07/21)	Dead Ends Flushed (Began 7/21)
Current Month	189	22
Year to Date	*1,470	154

\*Biennial cycle

# Twenty-nine Palms Water District Maintenance Report

FY 2021/22

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	Customer's Valve Replaced	New Service	Main Line Leaks	Active Account	Prior Year	% Increase (Decrease)
July	83	2	19	0	416	0	4	7	0			
August	96	1	15	0	360	96	0	1	0	7,944	7,839	1.34%
Sept.	63	3	12	0	500	237	4	2	1			
October	62	6	50	0	261	361	3	2	0	N/A	N/A	
Nov.	58	5	38	0	425	214	3	3	0			
Dec.	67	0	0	0	307	251	3	3	1	7,927	7,858	0.88%
Jan.	54	3	16	0	376	122	6	0	0			
Feb.	83	0	39	0	317	189	5	3	0	N/A	N/A	
March												
April												
May												
June										N/A	N/A	
<b>Totals</b>	<b>566</b>	<b>20</b>	<b>189</b>	<b>0</b>	<b>2962</b>	<b>1470</b>	<b>28</b>	<b>21</b>	<b>2</b>			

**Total Connections in District= 8,393**

# 8.2

**TWENTYNINE PALMS WATER DISTRICT**  
**72401 Hatch Road/P. O. Box 1735**  
**Twentynine Palms, CA 92277-1000**  
**PHONE (760) 367-7546 FAX (760) 367-6612**

**TO: Board of Directors**

**FROM: Mike Minatrea, Treatment/Production Superintendent**

**DATE: March 8, 2022**

**SUBJECT: Management Report**

---

**1. ENGINEERING**

A. No items to report.

**2. WATER QUALITY**

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.08 mg/L to a high of 0.52 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.02 mg/L to .69 mg/L.

B. Bacteria Samples: A total of 40 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 9 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 9 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of .86 mg/L to a high of 1.7 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.34 to a high of 1.8 mg/L.

\*Current fluoride variance of 3.0 mg/L expires in 2023.

D. General Physical: A total of 10 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.10-0.41 for turbidity.

**TWENTYNINE PALMS WATER DISTRICT**  
**Water Production Report**  
**FY 2021/2022**

Groundwater Source										
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013		
July	147.849	94.643	35.693	24.477	302.662	310.537	-2.53%	-2.34%		
August	100.909	118.872	43.035	25.786	288.602	306.648	-5.88%	-1.24%		
Sept.	139.045	74.681	24.143	13.483	251.352	281.100	-10.58%	2.69%		
October	132.765	52.849	19.874	5.978	211.466	251.160	-15.80%	-2.04%		
Nov.	117.763	50.162	17.065	3.135	188.125	194.160	-3.10%	0.55%		
Dec.	81.89	64.280	20.618	4.014	170.802	182.526	-6.42%	3.70%		
Jan.	68.481	71.776	17.394	2.135	159.786	172.668	-7.46%	-15.96%		
Feb.	89.586	50.944	16.812	8.716	166.058	157.306	5.56%	-0.24%		
March					0.000					
April					0.000					
May					0.000					
June					0.000					
<b>Totals</b>	<b>878.288</b>	<b>578.207</b>	<b>194.634</b>	<b>87.724</b>	<b>1738.853</b>	<b>1856.105</b>	<b>-6.32%</b>			

Production Totals Expressed in Acre Feet

**NOTE:** Year to Date Mesquite Springs Basin regeneration production of

**14.312**

acre feet =

**1.60%**

# 8.3



**TWENTYNINE PALMS WATER DISTRICT**

**FINANCIAL REPORT**

**For The Month Of**

**January 2022**

***PRELIMINARY - SUBJECT TO YEAR-END  
AUDIT ADJUSTMENTS***



**TwentyNine Palms Water District**  
**Statement of Investments and Reserves**  
**For the Period Ending January 31, 2022**  
**(Unaudited)**

<b>Operating Funds &amp; Internal Reserves- LAIF:</b>	<b>Prior Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Current Balance</b>	<b>Market</b>
Operating Funds	\$ 4,283,591	\$ 2,460	\$ (10,734)	\$ 4,275,316	\$ 4,264,368
Capital Reserve	905,356	521	-	905,877	903,557
Capital Funds for Primary Infrastructure	446,925	10,997	-	457,923	456,750
Capital Funds for Secondary Infrastructure	174,643	101	-	174,743	174,296
<b>Total Investments</b>	<b>\$ 5,810,515</b>	<b>\$ 14,079</b>	<b>\$ (10,734)</b>	<b>\$ 5,813,860</b>	<b>\$ 5,798,971</b>

**CERTIFICATION**

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California

***Cindy Byerrum, CPA***  
***Contract CPA***

***\*\* Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year***



**TwentyNine Palms Water District**  
**Statement of Revenues and Expenses**  
**For the Period Ending January 31, 2022**  
**(Unaudited)**

	January 2022	December 2021	YTD	Budget	YTD 58%	Prior YTD
1 Operating Revenues	\$ 383,752	\$ 388,643	\$ 3,221,772	\$ 5,287,400	61%	\$ 3,126,010
2 Non-Operating Revenues	61,205	69,471	482,043	634,800	76%	535,708
<b>3 Total Revenue Available to Fund Operations &amp; Capital</b>	<b>444,957</b>	<b>458,114</b>	<b>3,703,815</b>	<b>5,922,200</b>	<b>63%</b>	<b>3,661,717</b>
4 Operating Expenses	375,821	516,827	2,692,255	4,771,600	56%	2,612,129
5 Non-Operating Expenses	16,858	16,858	118,005	345,300	34%	157,214
6 Total Debt Service	-	-	121,120	243,500	50%	121,142
<b>7 Total Expenses &amp; Debt Service</b>	<b>392,679</b>	<b>533,685</b>	<b>2,931,380</b>	<b>5,360,400</b>	<b>55%</b>	<b>2,890,484</b>
<b>8 Net Revenues Available to Fund Capital Expenditures</b>	<b>52,278</b>	<b>(75,571)</b>	<b>772,435</b>	<b>561,800</b>	<b>137%</b>	<b>771,233</b>
9 District Projects	(1,045)	(13,171)	(35,172)	(280,000)	13%	(87,011)
10 CIP Projects	(1,800)	(99,952)	(769,166)	(1,304,800)	59%	(246,316)
11 Repairs & Replacement	(25,025)	(13,900)	(58,200)	(475,000)	12%	(25,280)
12 Capital Outlay	(3,450)	(13,916)	(53,486)	(365,000)	15%	(17,844)
<b>Sub-Total: Net Debt Proceeds / Capital</b>	<b>(31,320)</b>	<b>(140,938)</b>	<b>(916,024)</b>	<b>(2,424,800)</b>	<b>38%</b>	<b>(376,451)</b>
13 Transfers in from Special Revenue Fund	15,003	10,109	85,446	143,000	60%	62,800
<b>14 Increase (Decrease) in Fund Balance</b>	<b>\$ 35,961</b>	<b>\$ (206,400)</b>	<b>\$ (58,143)</b>	<b>\$ (1,720,000)</b>	<b>3%</b>	<b>\$ 457,582</b>

*No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*



**TwentyNine Palms Water District**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending**  
**January 31, 2022**  
**(Unaudited)**

	January 2022	YTD	Budget	YTD 58%	Prior YTD
<b>1 Operating Revenues</b>					
2 Water Sales (Volumetric)	\$ 247,472	\$ 2,257,301	\$ 3,706,100	61%	\$ 2,234,092
3 Readiness-To-Serve (Fixed)	121,377	837,630	1,603,600	52%	823,454
4 Other Operating Revenue	14,904	126,841	62,300	204%	68,464
5 Bad Debt Expense	-	-	(84,600)	0%	-
<b>6 Total Operating Revenues</b>	<b>383,752</b>	<b>3,221,772</b>	<b>5,287,400</b>	<b>61%</b>	<b>3,126,010</b>
<b>7 Non-Operating Revenues</b>					
8 Capital Impact Fees	11,128	95,071	-	0%	72,669
9 Water Availability Assessment	48,367	338,567	580,400	58%	337,692
10 Interest Revenue	3,345	6,881	16,100	43%	20,694
11 Other Penalties	1,288	39,112	23,300	168%	13,710
12 Reimbursed Expenses	24	1,067	5,000	21%	30,294
13 Miscellaneous Non-Op Revenue	(2,946)	1,345	10,000	13%	60,650
<b>14 Total Non-Operating Revenues</b>	<b>61,205</b>	<b>482,043</b>	<b>634,800</b>	<b>76%</b>	<b>535,708</b>
<b>15 Total Revenues</b>	<b>\$ 444,957</b>	<b>\$ 3,703,815</b>	<b>\$ 5,922,200</b>	<b>63%</b>	<b>\$ 3,661,717</b>
<b>16 Operating Expenditures</b>					
<b>17 Source of Supply</b>					
18 Labor & Benefits	1,899	5,118	16,300	31%	8,959
19 Direct Expenses	45,920	270,789	368,400	74%	237,429
<b>20 Total Source of Supply</b>	<b>47,819</b>	<b>275,906</b>	<b>384,700</b>	<b>72%</b>	<b>246,389</b>
<b>21 Pumping</b>					
22 Labor & Benefits	445	5,383	3,800	142%	2,162
23 Direct Expenses	9,526	79,662	124,700	64%	77,594
<b>24 Total Pumping</b>	<b>9,971</b>	<b>85,045</b>	<b>128,500</b>	<b>66%</b>	<b>79,756</b>
<b>25 Transmission &amp; Distribution</b>					
26 Labor & Benefits	103,076	690,417	1,332,600	52%	677,452
27 Direct Expenses	28,340	210,473	394,100	53%	219,249
<b>28 Total Transmission &amp; Distribution</b>	<b>131,416</b>	<b>900,890</b>	<b>1,726,700</b>	<b>52%</b>	<b>896,701</b>
<b>29 Treatment Wells</b>					
30 Labor & Benefits	4,894	38,075	73,000	52%	34,252
31 Direct Expenses	-	17,951	37,500	48%	25,633
<b>32 Total Treatment Wells</b>	<b>4,894</b>	<b>56,026</b>	<b>110,500</b>	<b>51%</b>	<b>59,885</b>
<b>33 Treatment Facility</b>					
34 Labor & Benefits	12,477	144,461	242,100	60%	126,312
35 Direct Expenses	6,712	198,166	566,300	35%	287,453
<b>36 Total Treatment Facility</b>	<b>19,189</b>	<b>342,627</b>	<b>808,400</b>	<b>42%</b>	<b>413,766</b>
<b>37 Customer Accounts</b>					
38 Labor & Benefits	25,234	155,492	211,400	74%	121,557
39 AMI Temporary Labor	-	-	-	0%	1,447
40 Direct Expenses	8,618	33,475	65,800	51%	21,861
<b>41 Total Customer Accounts</b>	<b>\$ 33,851</b>	<b>\$ 188,967</b>	<b>\$ 277,200</b>	<b>68%</b>	<b>\$ 144,864</b>

*No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*



**TwentyNine Palms Water District**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending**  
**January 31, 2022**  
**(Unaudited)**

	January 2022	YTD	Budget	YTD 58%	Prior YTD
<b>42 General &amp; Administration</b>					
43 Labor & Benefits	\$ 39,113	\$ 266,618	\$ 535,100	50%	\$ 270,851
44 Outside Services	18,681	232,074	358,500	65%	231,827
45 Direct Expenses	23,644	244,466	265,200	92%	202,145
<b>46 Total General &amp; Administration</b>	<b>81,438</b>	<b>743,158</b>	<b>1,158,800</b>	<b>64%</b>	<b>704,824</b>
<b>47 Payouts &amp; Retiree Medical</b>					
48 Vacation / Sick Payouts	46,313	92,840	104,100	89%	62,651
49 Retiree Medical	804	3,924	40,200	10%	-
<b>50 Total Payouts &amp; Retiree Medical</b>	<b>47,117</b>	<b>96,764</b>	<b>144,300</b>	<b>67%</b>	<b>62,651</b>
<b>51 Board of Directors</b>					
52 Director Fees	125	4,375	17,000	26%	2,725
53 Direct Expenses	-	113	15,500	1%	568
<b>54 Total Board of Directors</b>	<b>125</b>	<b>4,488</b>	<b>32,500</b>	<b>14%</b>	<b>3,293</b>
<b>55 Total Operating Expenditures</b>	<b>375,821</b>	<b>2,692,255</b>	<b>4,771,600</b>	<b>56%</b>	<b>2,612,129</b>
<b>56 Non-Operating Expenditures</b>					
<b>57 Debt Service</b>					
58 Debt Principal Payments	-	96,381	195,500	49%	93,508
59 Interest Expense	-	24,739	48,000	52%	27,634
<b>60 Total Debt Service</b>	<b>-</b>	<b>121,120</b>	<b>243,500</b>	<b>50%</b>	<b>121,142</b>
61 CalPERS UAL Payment (Required)	16,858	118,005	202,300	58%	98,880
62 Pension & OPEB Trust Contributions	-	-	143,000	0%	58,333
<b>63 Total Non-Operating Expenditures</b>	<b>16,858</b>	<b>239,125</b>	<b>588,800</b>	<b>41%</b>	<b>278,355</b>
<b>64 Total Expenditures</b>	<b>\$ 392,679</b>	<b>\$ 2,931,380</b>	<b>\$ 5,360,400</b>	<b>55%</b>	<b>\$ 2,890,484</b>
<b>Net Revenues Available to Fund Capital</b>					
<b>65 Related Expenditures</b>	<b>\$ 52,278</b>	<b>\$ 772,435</b>	<b>\$ 561,800</b>	<b>137%</b>	<b>\$ 771,233</b>

*No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*



**TwentyNine Palms Water District**  
**Special Revenue Fund**  
**For the Period Ending January 31, 2022**  
**(Unaudited)**

	<b>January 2022</b>	<b>YTD</b>	<b>Budget</b>	<b>YTD 58%</b>
1 Tower Revenues	\$ 15,003	\$ 85,446	\$ 143,000	60%
2 Less Transfers Out To Water	(15,003)	(85,446)	(143,000)	60%
<b>Ending Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

*No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*



**TwentyNine Palms Water District**  
**Carryover CIP/Current CIP and R&M/Capital Outlay**  
**For the Period Ending January 31, 2022**  
**(Unaudited)**

	<b>Budget FY 21/22</b>	<b>Current Year Expenditures</b>	<b>Remaining Under / (Over) Budget</b>
<b>1 District Projects</b>			
2 Treatment Feasibility & Exploration Costs	\$ 35,000	\$ 11,784	\$ 23,216
3 Standard Drawings Update	20,000	726	19,274
4 Salt Nutrient Monitoring Wells\Sampling	10,000	6,381	3,619
5 Asset Management Plan	40,000	-	40,000
6 USGS Study\Feasibility Study	25,000	-	25,000
7 Centralized Sewer Plan\Groundwater Analysis	25,000	11,030	13,970
8 Master Plan Updates	85,000	-	85,000
9 Campbell Reservoir Land Acquisition	40,000	-	40,000
10 AWIA Plan	-	5,250	(5,250)
<b>11 Total District Projects</b>	<b>280,000</b>	<b>35,172</b>	<b>244,828</b>
<b>12 Capital Improvement Plan</b>			
13 Chromium VI and Flouride for Well 11B	50,000	-	50,000
14 Fluoride Variance (Expiring) - TP2/W12/W16	1,000,000	769,166	230,834
15 AMI/AMR	129,800	-	129,800
16 Pay Meter Station Upgrade	125,000	-	125,000
<b>17 Capital Improvement Plan</b>	<b>1,304,800</b>	<b>769,166</b>	<b>535,634</b>
<b>18 Repairs, Rehabilitation, &amp; Maintenance</b>			
19 Plant 6 Electrical and Well Upgrade	25,000	5,975	19,025
20 Emergency Repairs, Unspecified	75,000	-	75,000
21 Repiping/Distribution System Upgrades	75,000	22,400	52,600
22 Reservoir Recoating / Cathodic Protection	20,000	12,050	7,950
23 Large Meter Replacement Program	20,000	-	20,000
24 Fluoride Plant Instr.\Coating\SCADA	10,000	431	9,569
25 Treated Water Reservoir Coating	50,000	-	50,000
26 Campbell Reservoir Paving & Coating	100,000	17,344	82,656
27 Treatment Plant Concrete	100,000	-	100,000
<b>28 Total Repairs &amp; Maintenance</b>	<b>475,000</b>	<b>58,200</b>	<b>416,800</b>
<b>29 Capital Outlay</b>			
30 Vehicle/Equipment Replacements	75,000	4,885	70,115
31 Computer/Technology Replacements	40,000	15,520	24,480
32 GIS	30,000	-	30,000
33 Administrative Building\Office Remodel	40,000	-	40,000
34 Energy Efficiency Projects	35,000	2,209	32,791
35 One-Time Existing Conditions Sampling	20,000	23,635	(3,635)
36 Parking Lot Seal\Paving	25,000	-	25,000
37 Equipment Shade Structure	100,000	7,238	92,763
<b>38 Total Capital Outlay</b>	<b>365,000</b>	<b>53,486</b>	<b>311,514</b>
<b>39 Grand Total</b>	<b>\$ 2,424,800</b>	<b>\$ 916,024</b>	<b>\$ 1,508,776</b>

*No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*

**8.4**

**NO  
MATERIAL  
PROVIDED**