

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

December 15, 2021 / 4:00 P.M.

Call to Order and Roll Call

President Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were Carol Giannini, Suzi Horn, and Randy Leazer. Directors Michael Arthur and Bob Coghill were late. Also present were General Manager Ray Kolisz, Director of Operations Matt Shragge, and District Secretary Cindy Fowlkes. Treatment/Production Superintendent Mike Minatrea and Financial Consultant Cindy Byerrum were absent.

Pledge of Allegiance

Cindy Fowlkes led the pledge.

Additions/Deletions to the Agenda

Well TP2 Fence Bid will be placed on the agenda as item 2A.

Public Comments

Ben Holstrom, of Twentynine Palms, spoke in opposition against City consolidation and commended the District for its informational bill stuffers.

Anna O'Hare, of Twentynine Palms, spoke in opposition of a City takeover and would like to see the star on Donell Hill lit December 1st of each year.

1. Election of Officers (moved after Agenda item #4)

2. Discussion of District's Supervisory Control and Data Acquisition Systems

Ray informed the Board that the current SCADA vendor for the distribution system has closed their doors with no advance notice. Staff is researching options and developing an RFP for a new system. Staff had anticipated major upgrades would take place in fiscal year 2023/2024 after a 25 year service life. \$250,000 has been allocated in the District's long range capital improvement planning.

2A. Well TP2 Fence Bid

The District contacted three companies for bids on fencing of the Well TP2 project. Only two companies responded. The District recommends accepting the bid from 29 Palms Fencing in the amount of \$38,800.

Director Horn moved to approve the bid from 29 Palms Fencing in the amount of \$38,800, seconded by Director Arthur, and unanimously approved.

3. Consent Calendar

- Minutes of a Regular Meeting held on November 17, 2021
- Audit List

Director Horn, moved to approve the Minutes and Audit List, seconded by Director Leazer, and unanimously approved.

4. Items Removed from the Consent Calendar for Discussion or Separate Action

None

4A. Election of Officers

Director Horn nominated Director Giannini to serve as President, seconded by Director Leazer, and unanimously approved.

Director Leazer nominated Director Horn to serve as Vice-President, seconded by Director Arthur, and unanimously approved.

The General Manager will serve as the Board Secretary, which is common practice with most Districts.

5. Management Reports

5.1 Maintenance

Matt Shragge reported that the District responded to 58 Underground Service Alerts, had 0 water main leaks, 0 water meter leaks, 0 service line leaks, 2 fire hydrant repair/maintenance, installed 3 new services, replaced 3 customer gate valves, performed 5 leak audits, painted 38 fire hydrants, performed 5 customer pressure checks, replaced 14 meters, Tested and exercised emergency generators and sounded wells for November. 0 water waste inquiries were received. There were no shut offs due to COVID-19. 0 AMI/AMR meters were installed. There was a total of 425 work orders that were processed during the month. Matt wished everyone a Merry Christmas and a Happy New Year!

5.2 Water Quality

Mike Minatrea was absent. Matt reported Water production was up slightly at .55% as compared to the same month in 2013. 50 routine and 11 special water samples were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. Paymeter station is down 35% in production as compared to the same month last year. 33,000,000 gallons of water was produced in November. Mike asked Matt to wish the Board a Merry Christmas on his behalf and inform them that he plans on attending meetings in the near future.

5.3 Finance

Ms. Byerrum was absent. Ray reported that revenues are at 39% while expenditures are at 31%. The District is at 33% of the budget for the year.

5.4 General Manager

Mr. Kolisz reported that the quote for the shade structure came in at \$90,000 for a 20' deep x 100' wide structure that will accommodate 10 pieces of equipment. Ray and Matt attended the local Farmer's Market this past weekend promoting water conservation and providing the community with conservation material. Ray wished the Board and ratepayers a Merry Christmas and Happy New Year.

6. Closed Session – Public Employee Appointment Pursuant to Government Code Section 54957

Title: General Manager

Director Coghill moved to enter closed session at 4:32 p.m., seconded by Director Horn, and unanimously approved.


The Board returned to open session at 6:12 p.m. Director Giannini announced there was no reportable action.

7. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

There were none.

8. Adjournment

On motion by Director Coghill seconded by Director Arthur, and approved by the Board, the meeting was adjourned at: 6:12 p.m.



Carol Giannini, President
Board of Directors

Attest:



Ray Kolisz, Board Secretary
Twentynine Palms Water District