

**A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**August 25, 2021 / 4:00 P.M.**

**AGENDA**

This meeting will be open to the public with limited seating due to social distancing restrictions in an effort to protect public health and prevent the spread of COVID-19.

This meeting may be viewed on the District's website at [www.29palmswater.net](http://www.29palmswater.net)

Next Resolution #21-11  
Next Ordinance #102

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

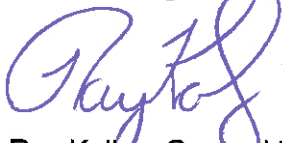
Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Consideration of Resolution 21-08 Supporting Orange County Water District (OCWD) First Vice President Cathy Green as a Candidate for the Office of ACWA Vice President
2. Approval of Resolution 21-09 Commending Linda Stull for Over Twenty-four years of Public Service
3. Consideration of Resolution 21-10 Exception of the 180-Day Waiting Period in Accordance with California Government Code Sections 7522.56 and 21224
4. Consideration of Ordinance 101 Amending the Rules and Regulations for the Application of Retail Water Service and Administrative Penalties for Violation of the Rules and Regulations
5. Consent Calendar  
Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.
  - Minutes of the Regular Meeting held on July 28, 2021
  - Audit List

6. Items Removed from the Consent Calendar for Discussion or Separate Action
7. Management Reports
  - 7.1 Maintenance
  - 7.2 Water Quality
  - 7.3 Finance
  - 7.4 General Manager
8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
9. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

**Notice of agenda was posted on or before 4:00 p.m., August 20, 2021.**



Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

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July 27, 2021

Carol Giannini  
Board President  
**TWENTYNINE PALMS WATER DISTRICT**  
72401 Hatch Road  
Twentynine Palms, CA 92277

RECEIVED

JUL 30 2021

TWENTYNINE PALMS WATER DISTRICT



Dear Ms. Giannini:

On behalf of Rancho California Water District (Rancho Water), it is with great honor that I am requesting your agency's support and vote for Carol Lee Gonzales-Brady for re-election to the Region 9 Board member position for the Association of California Water Agencies (ACWA). We are fortunate to have such a qualified candidate in Director Gonzales-Brady, who has the Rancho Water Board's unanimous support for continuing to serve in this role.

As the President of the Rancho California Water District Board of Directors, Director Gonzales-Brady provides a key presence in our community. However, the breadth of her focus extends far beyond our service territory and encompasses the broader needs of Region 9 and the water community throughout the State. Director Gonzales-Brady has formed productive working relationships throughout our region, the water community and California, which allows her to champion Region 9's positions on water legislative issues.

Attached you will find a candidate's statement summarizing Director Gonzales-Brady's qualifications. She has a true passion for the water industry and would like to continue to serve the region. Director Gonzales-Brady is happy to meet with anyone to discuss her commitment to serving you and your district.

I encourage you to forward this information to your Board of Directors and consider supporting her for the ACWA Region 9 Board position. Rancho Water has the highest confidence in Director Gonzales-Brady and her proven leadership abilities can continue to help guide ACWA Region 9 to success. Please do not hesitate to contact me if you need additional information or if you would like her to contact your Board of Directors. Thank you for your consideration in this matter.

Sincerely,

**RANCHO CALIFORNIA WATER DISTRICT**

Robert S. Grantham  
General Manager  
[granthamr@ranchowater.com](mailto:granthamr@ranchowater.com)

Enclosure

Board of Directors

Carol Lee Gonzales-Brady  
President

John V. Rossi  
Senior Vice President

Brian J. Brady

Angel Garcia

John E. Hoagland

William E. Plummer

Bill Wilson

Officers

Robert S. Grantham  
General Manager

Eva Plajzer, P.E.  
Assistant General Manager  
Engineering and Operations

Richard R. Aragon, CPFD  
Assistant General Manager  
Chief Financial  
Officer/Treasurer

Jason A. Martin  
Director of Administration

Eileen Dienzo  
Director of Human Resources

Kelli E. Garcia  
District Secretary

James B. Gilpin  
Best Best & Krieger LLP  
General Counsel

## Carol Lee Gonzales-Brady

### Candidate Statement for ACWA Region 9 Board



As you review our Nominating Committee's recommended slate for the 2022-2023 term of the Region 9 Board, I am pleased to introduce myself and ask for your concurring vote of support.

Elected to the Rancho California Water District Board (Rancho Water/District) in 2017, I currently serve as the Board's President and previously served as Senior Vice President in 2020. I also currently serve on the Association of California Water Agencies (ACWA) Region 9 Board and represent the District as the Alternate Representative to the ACWA/Joint Powers Insurance Authority. Prior to joining Rancho Water's Board, I was appointed by the Riverside County Board of Supervisors to the Board of Directors of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District and worked with developers, California Fish and Wildlife, Corps of Engineers, County Flood Control and Bureau of Reclamation.

My professional career in procurement, manufacturing and construction has spanned a number of federally regulated industries including electric and water utilities. A native Californian and vineyard owner, I'm active in my community and associations such as Southwest California Legislative Council, an advocacy coalition and was recently elected to the Board of Trustees, Water Segment Southern California Water Coalition.

The Districts within our Region are dealing with many challenges, in addition to the critical issues facing our industry as a whole. Several of these concerns are shared across other industries, agencies and service entities, as articulated during ACWA conferences and in a number of other forums I've attended. There is general consensus that strengthening communication, evaluating problems from a broad perspective and thinking "outside the box" will be key as leaders work together to develop solutions.

I look forward to building upon the work of the past Boards in promoting and advancing the priorities, initiatives and interests of ACWA and Region 9. Thank you for your support, and I look forward to serving you.



42135 Winchester Road  
Temecula, CA 92590  
(951) 296-6900  
[www.ranchowater.com](http://www.ranchowater.com)



## RESOLUTION NO. 21-08

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS WATER DISTRICT TO SUPPORT ORANGE COUNTY WATER DISTRICT (OCWD) FIRST VICE PRESIDENT CATHY GREEN AS A CANDIDATE FOR THE OFFICE OF ACWA VICE PRESIDENT

**WHEREAS**, the Association of California Water Agencies (ACWA) has announced that a Nominating Committee has been formed to develop a slate for the ACWA election of its statewide lead officer positions of President and Vice President; and,

**WHEREAS**, the individual who fills the ACWA Vice President position needs to possess a working knowledge of water industry issues and concerns, connections with water professionals throughout the state, strength of character and leadership capabilities, and experience in matters related to the performance of the duties of the office; and,

**WHEREAS**, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and,

**WHEREAS**, the Twentynine Palms Water District recognizes that Director Green has served on the ACWA Board since 2016, and on the ACWA Board Executive Committee since 2020; and,

**WHEREAS**, Director Green has served as ACWA Region 10 Chair (2018-19) and is now serving her second term as ACWA Region 10 Vice Chair (2016-17, 2020-current), and she has served as ACWA Region 10 Board member since 2012; and,

**WHEREAS**, Director Green serves on the ACWA Water Quality Committee (2012-current) and the ACWA Energy Committee (2019-current), and she previously served on the ACWA State Legislative Committee (2012-15); and,

**WHEREAS**, Director Green has served in a leadership role at Orange County Water District. She was elected to the OCWD Board of Directors (OCWD Board) in November 2010 and was re-elected in 2012, 2016 and 2020. She was selected by the OCWD Board to serve as its 2015 and 2016 President. She currently serves as First Vice President, a position she previously held in 2013, 2014, and since 2019; and,

**WHEREAS**, Director Green currently serves as the Chair of the Water Advisory Committee of Orange County (WACO), Chair of the OCWD Water Issues Committee, and Vice Chair of the OCWD Communications and Legislative Liaison Committee; and,

**WHEREAS**, prior to her service on OCWD's Board, Director Green was elected to two consecutive terms on the Huntington Beach City Council (2002-2010) where she served two terms as Mayor (2003, 2009). Director Green has been involved as a council liaison and active community member on many city boards, commissions, and committees; and,

**WHEREAS**, it is the opinion of the Twentynine Palms Water District Board of Directors that Director Green possesses all of the qualities needed to fulfill the duties of the office of ACWA Vice President; and,

**NOW, THEREFORE, BE IT RESOLVED**, that the Twentynine Palms Water District Board of Directors does hereby endorse Orange County Water District First Vice President

Cathy Green as a candidate for Vice President of the Association of California Water Agencies.

**ADOPTED, SIGNED, AND APPROVED** this 25<sup>th</sup> day of August, 2021.

Ayes:  
Noes:  
Abstain:  
Absent:

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Carol Giannini, President  
Board of Directors

Attest:

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Ray Kolisz, Board Secretary  
Twentynine Palms Water District

**2**



**RESOLUTION 21-09**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
COMMENDING LINDA STULL  
FOR OVER 24 YEARS OF PUBLIC SERVICE**

**WHEREAS**, Linda Stull has been employed by the Twentynine Palms Water District since July 21, 1997; and

**WHEREAS**, Linda Stull has held the position of Bookkeeper since her date of employment; and

**WHEREAS**, Linda Stull has been a committed and dedicated public servant, and has worked tirelessly and cooperatively to promote the well-being of the Twentynine Palms Water District; and

**WHEREAS**, throughout her many years of service, Linda Stull has served the people of this District with fairness and dedication; and

**WHEREAS**, the Board of Directors of the Twentynine Palms Water District desire the pleasure of recognizing and commending Linda Stull for such public service; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Twentynine Palms Water District does, by this Resolution, honor, thank and commend Linda Stull for over 24 years of public service to the Twentynine Palms Water District.

**PASSED, APPROVED AND ADOPTED** this 25<sup>th</sup> day of August 2021.

Ayes:  
Noes:  
Abstain:  
Absent:

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Carol Giannini, President  
Board of Directors

Attest:

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Ray Kolisz, Board Secretary  
Twentynine Palms Water District

**3**

**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

<b>TO:</b>	BOARD OF DIRECTORS
<b>DATE:</b>	AUGUST 13, 2021
<b>FROM:</b>	RAY KOLISZ, GENERAL MANAGER
<b>SUBJECT:</b>	CONSIDERATION TO APPROVE AND ADOPT RESOLUTION 21-10 ESTABLISHING A RETIRED ANNUITANT APPOINTMENT FOR LINDA STULL

**BACKGROUND AND DISCUSSION**

The District's retirement plan, California Public Employees Retirement System (CalPERS), allows for a retiree to work part-time for the same agency that they retire from or another agency that participates in CalPERS. Normally, a retiree is required to wait 180 days before returning to an agency for part time work. If an agency has a need for a retiree to work part time immediately, CalPERS has provisions to waive the 180 day waiting period with the adoption of a resolution.

The District has recently promoted an employee to the fill the position of Bookkeeper and training has been taking place. Due to COVID restrictions and the Governor's Executive Order, there are certain elements of the Bookkeepers job tasks that will require more time for training.

Upon adoption of the proposed resolution, the District would have the ability to continue utilizing the retiree for on-going training on an as-needed basis.

**FISCAL IMPACT**

During the fiscal year 2021-2022 budget development, staff allocated funds for this task, therefore no changes or increases to the adopted annual budget will occur.

**RECOMMENDATION**

Staff recommends adopting Resolution 21-10

**RESOLUTION NO. 21-10**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF TWENTYNINE PALMS  
WATER DISTRICT FOR EXCEPTION TO THE 180-DAY WAITING PERIOD  
IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTIONS  
7522.56 AND 21224**

**WHEREAS**, in compliance with Government Code Section 7522.56, the Board of Directors of Twentynine Palms Water District must provide CalPERS this certification resolution when hiring a retiree before 180 days has passed since his or her retirement date; and

**WHEREAS**, Linda Stull will retire from the Twentynine Palms Water District in the position of Bookkeeper, effective September 3, 2021; and

**WHEREAS**, Section 7522.56 requires that post-retirement employment commence no earlier than 180 days after the retirement date, which is March 2, 2022, without this certification resolution; and

**WHEREAS**, Section 7522.56 provides that this exception to the 180-day wait period shall not apply if the retiree accepts any retirement-related incentive; and

**WHEREAS**, the Board of Directors, Twentynine Palms Water District, and Linda Stull, certify that Linda Stull has not and will not receive a Golden Handshake or any other retirement-related incentive; and

**WHEREAS**, the Board of Directors hereby desires to appoint Linda Stull as an extra help retired annuitant to assist in the smooth transition of duties to the recently promoted Bookkeeper in accordance with Government Code Section 21224, effective September 7, 2021; and

**WHEREAS**, the entire employment agreement between Linda Stull and Twentynine Palms Water District has been reviewed by this body and is attached herein; and

**WHEREAS**, no matters, issues, terms, and/or conditions related to this employment and appointment have been or will be placed on the consent calendar; and

**WHEREAS**, the employment shall be limited to 960 hours per fiscal year; and

**WHEREAS**, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

**WHEREAS**, the minimum hourly rate for this position is \$26.11 and the maximum hourly rate for this position is \$31.19; and

**WHEREAS**, the hourly rate to be paid to Linda Stull is \$31.19; and

**WHEREAS**, Linda Stull has not and will not receive any other benefit, incentive compensation in lieu of benefit, or any other form of compensation in addition to this hourly pay rate.

**NOW THEREFORE, BE IT RESOLVED THAT**, the Board of Directors of Twentynine Palms Water District hereby finds, determines and resolves as follows:

1. The Board of Directors has considered the full record before it, which may include but is not limited to such things as the staff report, testimony by staff and the public, and other materials and evidence submitted or provided to it. Furthermore, the recitals set forth above are found to be true and correct and are incorporated herein by reference.
2. The Board of Directors hereby certifies the nature of the appointment of Linda Stull as described herein and detailed in the attached employment agreement and that this appointment is necessary to perform the critically needed functions related to the smooth transition of duties to the recently promoted Bookkeeper beginning on September 7, 2021.
3. The Board of Directors hereby waives the 180-day waiting period pursuant to Government Code Sections 7522.56(f)(1).
4. The employment agreement with Linda Stull, a copy of which is enclosed herein as Exhibit "A", is approved by the Board of Directors, effective September 7, 2021.
5. The General Manager is authorized to execute said agreement on behalf of the Twentynine Palms Water District, with such technical amendments as may be deemed appropriate by the General Manager and General Counsel.

**PASSED, APPROVED AND ADOPTED** this 25<sup>th</sup> day of August, 2021.

Ayes:  
Noes:  
Abstain:  
Absent:

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Carol Giannini, President  
Board of Directors

Attest:

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Ray Kolisz, Board Secretary  
Twentynine Palms Water District

**EXHIBIT "A"**

August 12, 2021

Ms. Linda Stull

Re: CalPERS Retiree Conditional Limited-Term Appointment Agreement

Dear Ms. Stull:

If accepted by you, this letter represents an agreement for a limited-term appointment as a CalPERS retiree with the Twentynine Palms Water District ("District") in an extra-help capacity under the provisions of Government Code Section 21224 to assist with the transition of duties to the recently promoted Bookkeeper pursuant to such duties and functions as are assigned by the General Manager.

This agreement is made because we have determined that your specialized skills in the areas of finance and administration are necessary to assist with the transition of permanent duties to the new Bookkeeper.

The terms of this agreement include:

- The term of your appointment will be from September 7, 2021 through September 6, 2022 unless the District elects to terminate this agreement on an earlier date.
- Rate of pay for this temporary appointment will be \$31.19 per hour.
- No further payments or benefits other than the hourly rate will be provided unless required by state or federal law.
- Hours worked shall not exceed 960 hours in a fiscal year (inclusive of all hours worked for any CalPERS employer), unless an exception applies.

The District and you make this agreement with the mutual understanding that the appointment complies with the requirements applicable to the employment of CalPERS retirees, as codified in Government Code Sections 7522.56 and 21224. Specifically, an appointment under Sections 7522.56 and 21224 is permissible if all of the following requirements are met:

- (1) The appointment must be to a temporary position.
- (2) The appointment is of limited duration.
- (3) The appointment is either during an emergency to prevent stoppage of public business or because the retiree has specialized skills needed in performing the work.
- (4) The total hours worked by the retiree in a fiscal year, for all CalPERS employers, cannot exceed 960 hours, unless an exception applies.
- (5) The compensation received by the retiree is not more than the maximum, nor less than the minimum, monthly base salary paid to other employees performing comparable duties as listed on the District's publicly available

pay schedule, reflected as an hourly rate by dividing the monthly base pay by 173.333.

- (6) The compensation paid to the retiree is limited to the hourly rate and no other benefits may be provided.
- (7) For any retirees with a retirement effective date on or after January 1, 2013, the appointment must occur at least 180 days following the date of retirement unless the employer certifies that the appointment is necessary to fill a critically needed position before 180 days have expired and the governing body approves the appointment in a public meeting.
- (8) The retiree cannot have received unemployment insurance payments in the prior 12-month period arising from work performed as a retiree for any public employer.
- (9) If the retiree is less than normal retirement age (i.e., the highest age under any retirement formula that the retiree accrued benefits under with any CalPERS employer), at least 60 days must have passed since the retiree's retirement. This waiting period cannot be waived.

The District, in good faith, has determined that your appointment meets (1) – (6) of the foregoing requirements as follows:

- (1) The appointment will be to a temporary position.
- (2) The appointment is of limited duration because it is anticipated to last less than one (1) year.
- (3) This appointment is made because you possess the specialized skills, as identified in the first paragraph of this appointment offer, necessary for the purpose of the appointment.
- (4) The appointment will not exceed 960 hours in a fiscal year (inclusive of all hours worked for any CalPERS employer).
- (5) The compensation you will receive is no more nor less than the hourly rate paid to other employees performing comparable duties as listed on the District's publicly available pay schedule.
- (6) Your compensation consists of the hourly rate only; no further benefits will be provided.

By executing this agreement, you are also, in good faith, determining that your appointment meets each of the nine (9) requirements noted above, including the unemployment insurance requirement. That is, while the District is not in a position to do so, by executing this agreement you are confirming the fact that you have not received unemployment insurance payments within the past 12 months arising from work performed as a retiree for any public employer.

Since you retired less than 180 days from this appointment, the Board of Directors adopted a Resolution to certify that your appointment is necessary to fill a critically needed position before the 180 days have expired as specified in (7) above.



By signing this agreement, you are also confirming that the bona fide separation rule described in (9) above does not apply because you are at least of normal retirement age.

Notwithstanding (4) above, the District has no way of monitoring the hours that you work for another CalPERS employer. As such, it is your responsibility to ensure that the total hours worked in a fiscal year (July 1 – June 30) for the District and any other CalPERS employer do not exceed 960 hours in the aggregate. However, please note that consistent with the requirements of Section 21220(d) and (e), **the District will enroll you in CalPERS solely for administrative recordkeeping purposes (you will remain in retired status) and will report both your hours and pay pursuant to this agreement.**

While the District and you make this agreement because we believe that it is authorized under Sections 7522.56 and 21224, CalPERS could disagree. If CalPERS disagrees, there is a risk that you will be required to do the following: (1) return any retirement allowance you received during the period of the appointment; (2) pay an amount of money equal to the employee contributions that should have been made, plus interest, during the appointment; and (3) pay CalPERS' administrative expenses incurred as a result of its audit of the appointment. You will also be subject to reinstatement from retirement.

By executing this agreement, you waive any claims against the District arising from an adverse determination by CalPERS associated with this appointment that is attributed to any misrepresentation made by you in this agreement or any violation of these rules caused by employment with any other CalPERS employer. Please contact CalPERS if you have any questions regarding the requirements of Sections 7522.56 and 21224 or this appointment.

There is no right to public employment expressed by this agreement. All limited-term appointments are subject to the business necessity of the District and are at-will; therefore, the appointment may end with or without cause or advance notice.

We welcome you to your limited-term appointment with the Twentynine Palms Water District and extend our best wishes for your success in the temporary position.

If you have additional questions or comments, feel free to contact me directly.

Sincerely,

Ray Kolisz  
General Manager  
Twentynine Palms Water District

**Acknowledgment:**

I, Linda Stull, agree to this Conditional Limited Term Appointment Agreement (CalPERS Retiree), and hereby warrant that I understand and agree with all the terms and conditions of employment as set forth in this letter.

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**Signature**

**Date**

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**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

<b>TO:</b>	<b>BOARD OF DIRECTORS</b>
<b>DATE:</b>	<b>AUGUST 13, 2021</b>
<b>FROM:</b>	<b>RAY KOLISZ, GENERAL MANAGER</b>
<b>SUBJECT:</b>	<b>CONSIDERATION TO APPROVE AND ADOPT ORDINANCE 101 AMENDING RULES AND REGULATIONS FOR RETAIL WATER SERVICE AND ADMINISTRATIVE PENALTIES FOR VIOLATIONS OF THE RULES AND REGULATIONS</b>

**BACKGROUND AND DISCUSSION**

On November 8, 2016, California voters approved Proposition 64, titled Adult Use of Marijuana Act (AUMA). It permits adults, 21 years of age or older, to legally possess, transport, purchase, consume, or share up to one ounce ( $\leq 28.5g$ ) of marijuana, and up to 8 grams of marijuana concentrates. It also permits adults, 21 years of age or older, to grow up to 6 marijuana plants per household out of public view. In addition to its legalization provisions, the Act also reduces the penalty for many marijuana offenses – what previously was a felony in many cases has been changed to a misdemeanor.

Although the County of San Bernardino prohibits all outdoor cannabis activity, the unincorporated areas have seen an extreme amount of illegal grows throughout the County including areas in the District and the Morongo Basin.

The Board of Directors (Board) has determined it to be in the best interests of the inhabitants, landowners, and water consumers of the District to amend the application requirements and enforcement penalties in order to curtail the rise of illegal commercial cannabis operations using District water.

**RECOMMENDATION**

Staff recommends adopting Ordinance 101.

## ORDINANCE NO. 101

### AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS WATER DISTRICT AMENDING THE RULES AND REGULATIONS FOR THE APPLICATION OF RETAIL WATER SERVICE AND ADMINISTRATIVE PENALTIES FOR VIOLATION OF THE RULES AND REGULATIONS

**WHEREAS**, on November 8, 2016, California voters approved Proposition 64, titled the “Adult Use of Marijuana Act” (the “AUMA”) and enacted a state statutory scheme regulating the cultivation, processing, manufacturing, distribution, testing, and sale of nonmedical cannabis for use by adults twenty-one (21) years of age and older; and

**WHEREAS**, pursuant to the AUMA, the County of San Bernardino prohibited all commercial cannabis activity, including commercial grows, for medical or other purposes in the unincorporated areas of the county; and

**WHEREAS**, the District has received numerous reports regarding the operation of illegal commercial cannabis operations within the District’s service area; and

**WHEREAS**, the California State Water Resources Control Board (“SWRCB”) has expressed extreme concern regarding the use of water for cannabis cultivation and requires cannabis cultivators to obtain permits from regional water quality control boards regarding the discharge of cultivation-related waste into waters of the state, including groundwater, per the SWRCB’s Cannabis General Order, available at [https://www.waterboards.ca.gov/centralvalley/water\\_issues/cannabis/general\\_order/#cannabisgenord](https://www.waterboards.ca.gov/centralvalley/water_issues/cannabis/general_order/#cannabisgenord); and

**WHEREAS**, the Board of Directors of the Twentynine Palms Water District has heretofore adopted Ordinance No. 87 setting forth the Rules and Regulations for the Provision of Water Service and Other District Services (“Rules and Regulations”); and

**WHEREAS**, pursuant to Government Code Section 53069.4, the District may, by ordinance, make the violation of any ordinance enacted by its Board of Directors subject to a civil administrative fine or penalty; and

**WHEREAS**, the Board of Directors has determined it to be in the best interests of the inhabitants, landowners, and water consumers of the District to amend the application requirements and enforcement penalties in order to curtail the rise of illegal commercial cannabis operations using District water; and

**WHEREAS**, in accordance with Water Code Section 31027, at least 5 days before the public meeting where this Ordinance was considered, a summary of this Ordinance was published in the Desert Trail, a newspaper of general circulation, and a certified copy of the full text of this Ordinance was posted in the District offices located at 72401 Hatch Road, Twentynine Palms, California.

**NOW, THEREFORE, BE IT ORDAINED**, by the Board of Directors of the Twentynine Palms Water District as follows:

1. **Ordinance 87, Section 5(B). Application** shall be deleted in its entirety and replaced with the following:

“B. Application

Upon paying the established opening fee, and any other applicable fees and charges, each applicant for water service will be required to sign a form provided by the District setting forth the following information:

1. The date and place of application.
2. The location of the premises to be served, including a legal description.
3. The proposed class and size of service.
4. A signed, written agreement to abide by all of the Rules and Regulations of the District.
5. Whether the applicant is an owner, tenant, or agent for the premises.
6. Copy of the City or County Building Permit and all other county and regulatory permits for the premises to be served, including any required State Water Resources Control Board permits (*Only required for applications requesting the installation of new meters*).
7. Such other information as the District may reasonably request.

If the District determines that the application is incomplete, the District may provide notice to the applicant requesting the missing information. Such requests may include submissions of additional information required by changes to the application requirements that occurred after the submission of the application. Additionally, the District reserves the right to deny an application if the applicant fails to provide the necessary information outlined in this Section. Upon denial of an application, an applicant may appeal the denial via the process outlined in Section 33(D), as amended by this Ordinance.

Additionally, the District may discontinue services if an application is later discovered to be erroneous or incomplete, and the errors are not cured by the property owner after notice deemed adequate by the District. All applicants will be advised of this provision when the District is contacted for service.”

2. **Ordinance 87, Section 33. Penalty for Violation** shall be deleted in its entirety and replaced with the following:

“SECTION 33. PENALTIES FOR VIOLATION/APPEAL PROCESS

A. Unlawful Water Use. It is unlawful for any person to connect and otherwise extract water from the District’s water supply and distribution system other than

as stated in the District's Rules and Regulations. Any person violating this provision may be subject to penalties provided by law, ordinance and/or the District's Rules and Regulations.

B. Notice of Violation

Any person found to be violating any provision of these Rules and Regulations of the District may be served by the District with a written correction notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correct thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations. Such notice shall be considered properly served by the District if it is sent to the address of record on file at the District.

Each customer, including any person present at the water service address, acting as the agent of the customer, or working on such site, may be held strictly responsible under the provisions of this or any other ordinance, resolution, rule or regulation of the District for their own acts and for any and all authorized acts of their representatives or employees.

Upon being notified by the District or authorized representative of any violations of these Rules and Regulations, the person having responsibility for the property, facility or work causing the violation shall immediately cease and desist from such violation and shall cause the commencement of such measures and procedures as may be necessary to correct the violation within the time specified by the District.

C. Imposition of Penalty.

1. Upon the expiration of the time limit for correction, if the offender fails to immediately cease all violations, the offender's service shall be discontinued and water shall not be supplied to such customer until the customer has complied with the rule or regulation which was violated. In the event that the offender cannot comply with said rule or regulation, water service may be restored if the District is satisfied that in the future, the offender will comply with all the Rule and Regulations established by the District. However, the District reserves the right to impose an administrative fine for any offender's failure to comply with these Rules and Regulations.
2. If the District elects to impose an administrative fine on the offender who has violated any provision of these Rules and Regulations, the District shall cause a written notice of the violation to be sent to the offender. The notice shall provide, in sufficient detail, the violation(s), the amount of the penalty being imposed, and the date or times by which the penalty shall be paid to the District. Service of any notice required under this Section shall be made by personal service in the same manner as a summons in a

civil action; or registered United States mail, which service shall be completed at the time of deposit into the United States mail.

An offender may appeal the imposition of an administrative fine via the process outlined in Section 33(D), as amended by this Ordinance. Fines may be collected by the District by any lawful means, including but not limited to adding the amount of such fines to the offenders water bill(s).

3. Fine Schedule. Pursuant to California Government Code section 53069.4, the District may charge the offender an administrative penalty of up to:
  - i. \$1,000 for the first violation:
  - ii. \$2,500 for a second violation within a one-year period; and
  - iii. \$5,000 for each violation thereafter within a one-year period.

D. Appeal Process.

1. All appeals shall be submitted, in writing, to the District's General Manager within thirty (30) calendar days of the denial of the application or the date of the notice of the imposition of the penalty.
2. The District General Manager, or his/her designee, shall review the appeal and any related information provided by the appellant and, if necessary, cause an investigation and report to be made concerning the imposition of any penalty. The District General Manager, or his/her designee, shall have twenty (20) calendar days from the submission of the appeal to render a decision on whether to grant the appeal and mail notice thereof to the appellant. If the General Manager, or his/her designee, grants the appeal and determines that any denial or penalty was imposed in error or should be reduced, within fifteen (15) calendar days of such determination, the District General Manager, or his/her designee, shall either: accept the application for water service or refund the penalty or any portion thereof, if paid by the appellant, for which the appeal was granted, including any additional penalties or interest related thereto and give written notice thereof or determine and correct the amount of the penalty for the offender, including any additional penalties or interest related thereto and give written notice thereof.
3. The decision of the District General Manager, or his/her designee, may be appealed by the appellant to the Board. Such appeal must be submitted in writing and filed with the District within fifteen (15) calendar days of the date of decision of the General Manager, or his/her designee. The Board shall conduct a hearing on such appeal at its next regularly scheduled Board meeting; provided, however, the Board shall have received the notice of appeal at least fifteen (15) calendar days prior to such meeting. If



the appeal is not submitted within at least fifteen (15) calendar days prior to a regularly scheduled Board meeting, then the hearing shall be held at the next following regularly scheduled Board meeting. A notice of the hearing shall be mailed to the offender at least ten (10) calendar days before the date fixed for the hearing. The Board shall review the decision of the District General Manager, or his/her designee. The determination of the Board shall be conclusive and constitute a final order. Notice of the determination by the Board shall be mailed to the appellant within ten (10) calendar days of such determination.

If the appeal is granted in whole or in part, within ten (10) calendar days from the date of the mailing of the notice of determination by the Board, the District shall either refund the penalty or any portion thereof, if paid by the appellant, including any other penalties or interest related thereto for which the appeal was granted or determine and impose the correct amount of the penalty for the appellant, including any other penalties or interest related thereto.

If the appeal is denied or granted in part, the appellant shall have twenty (20) calendar days from the date of the mailing of the notice of determination by the Board to pay the penalty, and any other penalties and interest fixed by the Board.

Until the conclusion of the appeal process, all provisions and decisions under appeal shall remain in full force and effect until the conclusion of the appeal process.

4. If an appellant subject to the imposition of a penalty pursuant to these Rules and Regulations, after notice has been provided as set forth herein, fails to pay the penalty when due, the appellant shall become liable to the District for interest at the rate of one percent (1%) per month on the delinquent penalty(ies) amount.

E. **Continued Violations.** Each person who violates any provision of these Rules and Regulations may be guilty of a separate offense for each and every day during any portion of which such violation is committed, continued or permitted by such person and may be punished accordingly.”

3. **Balance of the Rules and Regulations.** Except as specifically set forth in this Ordinance, the balance of the Rules and Regulations as established by Ordinance No. 87, and any subsequent Ordinances, shall remain in full force and effect.

4. **Severability.** If any provision, paragraph, word, or section of this Ordinance is invalidated, the remaining provisions, paragraphs, words, and sections shall not be affected and shall continue un full force and effect. The Board hereby declares that it

would have passed this Ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases or the application thereof be held invalid.

5. **Conflict**. All other ordinances, resolutions, or administrative actions, and parts thereof, inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of such inconsistency or conflict.

6. **Effectiveness**. The President of the Board of Directors shall sign this Ordinance and the Secretary of the Board of Directors shall attest thereto, and this Ordinance shall be in full force and effect immediately upon adoption. Within 15 days after adoption of this Ordinance, a summary of the Ordinance shall be published with the names of those Directors voting for and against this Ordinance and a certified copy of the full text of this Ordinance shall be posted in the District offices.

**PASSED, APPROVED, AND ADOPTED** this 25<sup>th</sup> day of August 2021 by the following vote:

Ayes:  
Noes:  
Abstain:  
Absent:

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Carol Giannini, President  
Board of Directors

ATTEST:

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Ray Kolisz, Board Secretary  
Twentynine Palms Water District

**5**

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**July 28, 2021 / 4:00 P.M.**

Call to Order and Roll Call

President Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were Michael Arthur, Bob Coghill, Suzi Horn, Carol Giannini, and Randy Leazer. Also present were General Manager Ray Kolisz, Maintenance Superintendent Matt Shragge, and District Secretary Cindy Fowlkes. Treatment/Production Superintendent Mike Minatrea and Financial Consultant Cindy Byerrum were absent.

Pledge of Allegiance

Steven Reyes led the pledge.

Additions/Deletions to the Agenda

Discussion of a draft ordinance for retail water service, to be heard after Agenda Item# 1.

Public Comments

Steven Reyes, of unincorporated Twentynine Palms, spoke to Agenda Item #2 regarding the increase in sales of water at the pay meter station.

Amy Tessier, of Twentynine Palms, spoke regarding illegal marijuana grows and water consumption.

1. Morongo Basin Conservation Association Presentation

Pat Flannigan provided the Board with a presentation and thanked them for their monetary contribution for the desert-wise landscape campaign. There are six gardens on the tour that provide different desert-wise landscapes.

Anna O'Hare, questioned if palm trees and Italian cypress are native to the area.

1.A Discussion of Draft Ordinance Regarding Retail Water Service

This ordinance would require a building permit from the county or city to purchase a meter.

2. Pay meter Station Report

The Board was presented with a report showing the amount of water sold at the pay meter station on a yearly basis beginning 2012 until the present. The majority of water sold, 63%, happens between the hours of 7:00 am – 3:30 pm. The District historically has provided a pay meter station to the community, with various methods used over the years for purchasing water. There are currently no restrictions on the volume of water purchased or the amount of times the meter can be accessed. Costs to upgrade the station will be passed along to the consumer to cover the costs of providing the service. District counsel advised the District, at the last Board meeting, that it cannot legally shut off water to

suspected illegal grow operations. It is Law enforcement that can curtail illegal activity, not District staff, and they have advised that opioids are a bigger problem than marijuana. The illegal grow operations began with the passing of Prop 64. Staff recommends not limiting the hours of operation at the meter as it would impact the law abiding customers who rely on the station for water.

Anna O'Hare, of Twentynine Palms, questioned the District's ability to restrict water purchase from the station and commented on the water usage at Lucky Park.

Steven Reyes, of unincorporated Twentynine Palms, reiterated the increase in water consumption.

Amy Tessier, of Twentynine Palms, informed the Board that she has addressed the issue with the Board of Supervisors and other entities, not just the Water District.

Pat Flannigan, of Twentynine Palms, advised that Mojave Water Agency uses satellite mapping to pinpoint grow operations, and questioned how many wells in the area have gone dry.

3. Emergency Generators Report

As requested by the Board at the last meeting, the Board was provided with a report detailing the fuel consumption for the District's backup generators. The District has five emergency generators that can run for approximately 85 hours, non-stop. The District can operate under emergency conditions for 3-5 days before running out of water in the reservoirs.

Anna O'Hare, of Twentynine Palms, commented on the situation in Needles with their water district running off of one well.

4. Consent Calendar

- Minutes of a Regular Meeting held on June 23, 2021
- Audit List

Director Arthur, moved to approve the Minutes and Audit List, seconded by Director Coghill, and unanimously approved by all present.

5. Items Removed from the Consent Calendar for Discussion or Separate Action  
None

6. Management Reports

6.1 Maintenance

Matt Shragge reported that the District responded to 99 Underground Service Alerts, had 0 water main leaks, 0 water meter leaks, 0 service line leaks, 2 fire hydrant repairs/maintenance, installed 11 new services, replaced 3 customer gate valves, performed 1 leak audit, painted 36 fire

hydrants, performed 5 customer pressure checks, replaced 7 meters, Tested and exercised emergency generators and sounded wells for June. 0 water waste inquiries were received. 357 work orders were generated and performed during the month. There were no shut offs due to COVID-19. 0 AMI/AMR meters were installed. Matt personally sends his condolences to the Smith family who lost a patriarch, Jane Smith.

6.2 Water Quality

Mike Minatrea was absent. Matt reported Water production was down 3.52% as compared to the same month in 2013. 47 routine and 9 special water samples were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board.

6.3 Finance

Ms. Byerrum was absent. Ray reported that water sales are up, due to several factors, including new services, hotter weather, and sales at the pay meter station.

6.4 General Manager

Mr. Kolisz reported a bill stuffer was sent out regarding the reporting of suspicious activity. The Board was asked to meet on August 11<sup>th</sup> for a special meeting at 4:00 pm.

7. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Leazer would like current cost estimates to lock off fire hydrants from potential theft.

Director Coghill would like to see what the costs are for an additional emergency generator and additional fuel storage.

Director Giannini reported that she and Director Leazer met with the city's wastewater ad hoc this week with nothing to report.

8. Adjournment

On motion by Director Horn seconded by Director Coghill, and approved by the Board, the meeting was adjourned at: 5:42 p.m.

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Carol Giannini, President  
Board of Directors

Attest:

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Ray Kolisz, Board Secretary  
Twenty-nine Palms Water District

# Twentynine Palms Water District

Check Date Range: 7/1/2021 thru 7/31/2021

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
16735	07/06/2021	Union Bank	994.63	(194.67)	100-130-0000-5220	Charges
				(406.38)	100-150-0000-5220	Charges
				30.47	100-600-0000-5330	Charges
				57.88	100-600-0000-5301	Charges
				97.86	100-130-0000-5220	Charges
				49.94	100-130-0000-5220	Charges
				200.07	100-150-0000-5221	Charges
				145.73	100-150-0000-5221	Charges
				197.00	100-600-0000-5406	Charges
				20.00	100-600-0000-5330	Charges
				14.00	100-600-0000-5303	Charges
				79.59	100-600-0000-5203	Charges
				54.36	100-130-0000-5220	Charges
				137.01	100-130-0000-5228	Charges
				434.99	100-150-0000-5221	Charges
76.78	100-600-0000-5301	Charges				
16736	07/07/2021	Jeff Arwick	295.00	295.00	100-120-0000-5406	Provide and Install New Exhaust Fan Motor For 2 Mile Booster
16737	07/07/2021	A.C.W.A. J.P.I.A.	27,615.27	27,615.27	100-000-0000-1600	Property Program Renewal 07/01/2021 - 06/30/2022
16738	07/07/2021	ACWA/JPIA	35,330.27	1,948.91	100-310-0000-5141	Health Benefits August 2021
				616.31	100-310-0000-5142	Health Benefits August 2021
				32,765.05	100-310-0000-5140	Health Benefits August 2021
16739	07/07/2021	Alternative Hose Inc.	149.18	149.18	100-130-0000-5222	Veh. #40-Hydraulic Fittings.
16740	07/07/2021	Autozone Inc.	224.80	36.20	100-130-0000-5220	Shop Supplies-Fuel Filter for the Fuel Farm.
				9.01	100-130-0000-5220	Shop Supplies-J B Plastic Weld.
				45.15	100-130-0000-5220	Shop Supplies-Vehide Cleaning Supplies.
				55.05	100-130-0000-5220	Shop Supplies-Vehide Cleaning Supplies.
				38.15	100-130-0000-5220	Shop Supplies-Two Stroke Oil/Degreaser.
				14.10	100-130-0000-5222	Vehicle #11-Air Filter.
				27.14	100-130-0000-5222	Vehicle #78-Air Filter.
16741	07/07/2021	Customer Refund	2,050.00	(30.00)	100-100-0000-4200	Meter Fee Reimbursement

# Twentynine Palms Water District

Check Date Range: 7/1/2021 thru 7/31/2021

				130.00	100-100-0000-4200	Meter Fee Reimbursement
				1,950.00	100-108-0000-4801	Meter Fee Reimbursement
16742	07/07/2021	Best Best & Krieger	432.00	86.40	100-600-0000-5403	Professional Services June 30, 2021
				345.60	100-600-0000-5403	Professional Services June 30, 2021
16743	07/07/2021	Beyond Software Solutions	1,000.00	1,000.00	100-600-0000-5406	Monthly IT Bundled July
16744	07/07/2021	Customer Refund	42.88	42.88	100-000-0000-2000	Refund Check
16745	07/07/2021	Builders Supply - 29 Palms	27.01	4.95	100-150-0000-5220	PVC Pipe Misc.
				22.06	100-150-0000-5220	Hose Misc Parts Treatment Plant
16746	07/07/2021	Customer Refund	14.86	14.86	100-000-0000-2000	Refund Check
16747	07/07/2021	Burrtec Waste & Recycling Svcs	234.10	163.49	100-600-0000-5406	Hatch
				70.61	100-600-0000-5406	Amboy
16748	07/07/2021	California Community Water Systems Alliance	5,000.00	2,500.00	100-600-0000-5350	May 2021 - Monthly Anchor Level Sponsorship
				2,500.00	100-600-0000-5350	June 2021 - Monthly Anchor Level Sponsorship
16749	07/07/2021	Customer Refund	46.98	46.98	100-000-0000-2000	Refund Check
16750	07/07/2021	Customer Refund	159.13	159.13	100-000-0000-2000	Refund Check
16751	07/07/2021	Customer Refund	107.03	107.03	100-000-0000-2000	Refund Check
16752	07/07/2021	County Of San Bernardino	10,000.00	10,000.00	100-600-0000-5408	LAFCO'S 2021-2022 Apportionment
16753	07/07/2021	Customer Refund	185.85	185.85	100-000-0000-2000	Refund Check
16754	07/07/2021	Customer Refund	48.40	48.40	100-000-0000-2000	Refund Check
16755	07/07/2021	Dangelo	3,501.86	3,501.86	100-000-0000-1499	1208 Valve frame and lid
16756	07/07/2021	Customer Refund	2.32	2.32	100-000-0000-2000	Refund Check
16757	07/07/2021	Desert Hardware	166.25	16.01	100-150-0000-5220	Brass Fittings
				9.91	100-130-0000-5220	Shop Supplies-Gorilla Glue.
				4.00	100-130-0000-5220	Shop Supplies-Velcro.
				4.60	100-130-0000-5220	Shop Supplies-Drill Chuck.
				14.40	100-130-0000-5220	Plumber cloth 1.5" x 2 yd
				35.17	100-150-0000-5220	Hose Fittings
				67.11	100-150-0000-5220	Cooler Pump
				15.05	100-150-0000-5220	1/2" Black Pipe Misc Fittings
16758	07/07/2021	Customer Refund	22.48	22.48	100-000-0000-2000	Refund Check
16759	07/07/2021	Customer Refund	22.77	22.77	100-000-0000-2000	Refund Check
16760	07/07/2021	Eisenhower Occupational Health Services	25.00	25.00	100-130-0000-5406	Testing



# Twentynine Palms Water District

Check Date Range: 7/1/2021 thru 7/31/2021

16761	07/07/2021	Elison Systems Inc. Shoplet Com	201.32	201.32	100-600-0000-5301	Office Supplies
16762	07/07/2021	Engineering Resources	1,108.50	1,108.50	100-825-0000-6001	Professional Services June 2018
16763	07/07/2021	Customer Refund	26.13	26.13	100-000-0000-2000	Refund Check
16764	07/07/2021	Customer Refund	193.94	193.94	100-130-0000-5226	Safety Boot Reimbursement
16765	07/07/2021	Customer Refund	38.13	38.13	100-000-0000-2000	Refund Check
16766	07/07/2021	HASA, INC.	857.98	857.98	100-150-0000-5211	64 Carboy's of Sodium Hypochlorite 12.5 % 5 gallon Multichlor NS
16767	07/07/2021	Hi-Desert Publishing Co.	563.00	563.00	100-600-0000-5406	Advertising
16768	07/07/2021	Customer Refund	39.54	39.54	100-000-0000-2000	Refund Check
16769	07/07/2021	Home Depot Credit Services	563.89	257.64	100-150-0000-5220	Charges
				306.25	100-150-0000-5220	Charges
16770	07/07/2021	Customer Refund	54.14	54.14	100-000-0000-2000	Refund Check
16771	07/07/2021	Customer Refund	39.30	39.30	100-000-0000-2000	Refund Check
16772	07/07/2021	Customer Refund	60.39	60.39	100-000-0000-2000	Refund Check
16773	07/07/2021	Inland Water Works	8,135.62	2,262.75	100-000-0000-1499	ZENNER ETR WITH ITRON INLINE CABLE
				4,202.25	100-000-0000-1499	ITRON 100W INTEGRAL CONN AND ANT
				1,670.62	100-000-0000-1499	2" K soft copper tube 20' length
16774	07/07/2021	Customer Refund	198.63	198.63	100-000-0000-2000	Refund Check
16775	07/07/2021	Customer Refund	1.91	1.91	100-000-0000-2000	Refund Check
16776	07/07/2021	Customer Refund	1.29	1.29	100-000-0000-2000	Refund Check
16777	07/07/2021	Customer Refund	50.95	50.95	100-000-0000-2000	Refund Check
16778	07/07/2021	Customer Refund	164.09	164.09	100-000-0000-2000	Refund Check
16779	07/07/2021	Customer Refund	50.95	50.95	100-000-0000-2000	Refund Check
16780	07/07/2021	Customer Refund	52.43	52.43	100-000-0000-2000	Refund Check
16781	07/07/2021	Customer Refund	67.77	67.77	100-000-0000-2000	Refund Check
16782	07/07/2021	Customer Refund	51.02	51.02	100-000-0000-2000	Refund Check
16783	07/07/2021	Mcmaster-Carr Supply Co.	3,392.51	34.48	100-150-0000-5220	Air Filters For Cooler
				37.79	100-130-0000-5220	Shop Supplies-Clamps.
				1,500.83	100-150-0000-5220	Desiccant, Air Filter, Filter Element, Felt Filter Bags
				596.73	100-150-0000-5220	Compressed Air Filter Aluminum Bowl, Noraren Air Filter, Air Reg
				399.13	100-150-0000-5220	Desiccant Compressed Air Dryer Aluminum Bowl
				823.55	100-110-0000-5225	Washdown Pressure Transmitter
16784	07/07/2021	Customer Refund	235.00	200.00	100-000-0000-2000	Refund Check

# Twentynine Palms Water District

Check Date Range: 7/1/2021 thru 7/31/2021

				35.00	100-000-0000-2000	Refund Check
16785	07/07/2021	Customer Refund	44.70	44.70	100-000-0000-2000	Refund Check
16786	07/07/2021	Customer Refund	205.19	205.19	100-130-0000-5226	Boot Reimbursement
16787	07/07/2021	Minolta Business Systems	322.03	322.03	100-600-0000-5223	05/23/2021 - 06/22/2021
16788	07/07/2021	Customer Refund	36.24	36.24	100-000-0000-2000	Refund Check
16789	07/07/2021	Customer Refund	118.21	118.21	100-000-0000-2000	Refund Check
16790	07/07/2021	Customer Refund	44.70	44.70	100-000-0000-2000	Refund Check
16791	07/07/2021	Customer Refund	15.66	15.66	100-000-0000-2000	Refund Check
16792	07/07/2021	Customer Refund	63.14	63.14	100-000-0000-2000	Refund Check
16793	07/07/2021	Nyhart Company	800.00	800.00	100-600-0000-5406	GASB 75 OPEB reporting - progress bill
16794	07/07/2021	Pitney Bowes Postage By Phone	1,000.00	1,000.00	100-600-0000-5302	Postage Meter Refill
16795	07/07/2021	Customer Refund	14.93	14.93	100-000-0000-2000	Refund Check
16796	07/07/2021	Prudential Overall Supply	983.25	99.88	100-130-0000-5253	Uniforms
				223.87	100-130-0000-5253	Uniforms
				246.64	100-130-0000-5253	Uniforms
				99.88	100-130-0000-5253	Uniforms
				99.88	100-130-0000-5253	Uniforms
				213.10	100-130-0000-5253	Uniforms
16797	07/07/2021	Radar Environmental	893.00	399.00	100-130-0000-5406	HazMat Disposal-Oil Filters.
				494.00	100-130-0000-5406	Hazmat Removal.
16798	07/07/2021	Customer Refund	60.00	35.00	100-000-0000-2000	Refund Check
				25.00	100-000-0000-2000	Refund Check
16799	07/07/2021	Customer Refund	11.35	11.35	100-000-0000-2000	Refund Check
16800	07/07/2021	Customer Refund	38.23	38.23	100-000-0000-2000	Refund Check
16801	07/07/2021	Customer Refund	25.89	25.89	100-000-0000-2000	Refund Check
16802	07/07/2021	Customer Refund	16.06	16.06	100-000-0000-2000	Refund Check
16803	07/07/2021	S.C.E.	33,428.27	1,017.45	100-120-0000-5201	Booster 11A, 11B
				1,170.09	100-110-0000-5201	Well 12
				131.34	100-110-0000-5201	Donnell
				2,294.53	100-110-0000-5201	Well 16
				1,784.46	100-150-0000-5201	Plant
				19.04	100-110-0000-5201	Michel's

# Twentynine Palms Water District

Check Date Range: 7/1/2021 thru 7/31/2021

				15,647.32	100-110-0000-5201	Well TP-1
				28.96	100-110-0000-5201	Well 4
				3,700.85	100-110-0000-5201	Well 14
				2,372.93	100-110-0000-5201	Hatch
				5,261.30	100-110-0000-5201	Well 17
16804	07/07/2021	Satmodo LLC	149.66	149.66	100-600-0000-5203	Iridium Monthly Minute Plans
16805	07/07/2021	Customer Refund	25.43	25.43	100-000-0000-2000	Refund Check
16806	07/07/2021	Southern Calif. Gas Co.	13.11	13.11	100-600-0000-5202	Hatch
16807	07/07/2021	Customer Refund	17.89	17.89	100-000-0000-2000	Refund Check
16808	07/07/2021	Spectrum Business	154.98	154.98	100-600-0000-5203	Hatch
16809	07/07/2021	Springbrook Holding Company LLC	1,911.00	1,911.00	100-600-0000-5408	CivicPay Transaction Fee June 2021
16810	07/07/2021	Customer Refund	40.74	40.74	100-000-0000-2000	Refund Check
16811	07/07/2021	Customer Refund	166.76	166.76	100-000-0000-2000	Refund Check
16812	07/07/2021	Customer Refund	32.37	32.37	100-000-0000-2000	Refund Check
16813	07/07/2021	Terminix	177.00	177.00	100-600-0000-5406	Hatch
16814	07/07/2021	Customer Refund	44.97	44.97	100-000-0000-2000	Refund Check
16815	07/07/2021	TPX Communications	889.31	889.31	100-600-0000-5203	Hatch
16816	07/07/2021	Underground Service Alert	129.81	90.85	100-130-0000-5406	49 new tickets
				38.96	100-130-0000-5406	California State Fee for Regulatory Costs
16817	07/07/2021	United Cerebral Palsy Assoc.	253.24	253.24	100-160-0000-5406	Mail Production
16818	07/07/2021	Usa Blue Book	4,717.71	167.86	100-130-0000-5220	Shop Supplies-Eye Wash.
				66.70	100-150-0000-5220	Cable Ties, Wash Bottle CL2, LDPE Dropping Bottle
				2,725.56	100-140-0000-5211	Stenner Pump 17GPD x2 , Hach DR300 Colorimeter. #2 Pump Tube
				205.59	100-150-0000-5220	Narrow Mouth Wash Bottle Hand Sanitizer x10
				598.90	100-150-0000-5220	BJM R-100 Submersible Pump x2
				953.10	100-150-0000-5220	GLI pH Sensor Ryton 15ft Cable (PD1R1)
16819	07/07/2021	Verizon Wireless	613.08	613.08	100-600-0000-5203	Wireless
16820	07/07/2021	Vwr Scientific Products Corp.	1,012.43	1,012.43	100-150-0000-5220	BFFT TSAB
16821	07/07/2021	Customer Refund	53.23	53.23	100-000-0000-2000	Refund Check
16822	07/07/2021	Weaver Grading, Inc.	6,000.00	6,000.00	100-825-0000-6001	Installing base on well ramp
16823	07/07/2021	Customer Refund	63.73	63.73	100-000-0000-2000	Refund Check
16824	07/07/2021	Customer Refund	25.43	25.43	100-000-0000-2000	Refund Check

# Twentynine Palms Water District

Check Date Range: 7/1/2021 thru 7/31/2021

16825	07/14/2021	M. Brey Electric, Inc.	233,291.50	233,291.50	100-825-0000-6001	Progress Payment Well TP-2
16826	07/21/2021	Jeff Arwick	995.00	995.00	100-150-0000-5406	Retrofit Meltric Plug to new Hubble Connectors For Generator Hoop
16827	07/21/2021	ACWA/JOINT POWERS INSURANCE AUTHORITY	10,600.88	10,600.88	100-310-0000-5161	Workers Comp Qtr 4
16828	07/21/2021	Customer Refund	40.81	40.81	100-000-0000-2000	Refund Check
16829	07/21/2021	Ansafone Contact Centers	214.82	214.82	100-160-0000-5406	Plant
16830	07/21/2021	Autozone Inc.	310.94	65.06	100-130-0000-5222	Veh. #21 Wiper Blades.
				34.68	100-130-0000-5222	Veh. #21 Rear Brake Pads.
				10.23	100-130-0000-5222	Veh. #21 Rear Brake Pad Hardware Kit.
				200.97	100-130-0000-5220	Shop Supplies- Batteries for SCATA.
16831	07/21/2021	Bavco Backflow	42.23	42.23	100-130-0000-5220	Wilkins 375 1" rbr repair kit
16832	07/21/2021	Customer Refund	30.00	30.00	100-000-0000-2000	Refund Check
16833	07/21/2021	Customer Refund	125.13	125.13	100-000-0000-2000	Refund Check
16834	07/21/2021	Customer Refund	90.18	90.18	100-000-0000-2000	Refund Check
16835	07/21/2021	Customer Refund	166.06	166.06	100-000-0000-2000	Refund Check
16836	07/21/2021	Customer Refund	137.55	137.55	100-000-0000-2000	Refund Check
16837	07/21/2021	Customer Refund	149.38	149.38	100-000-0000-2000	Refund Check
16838	07/21/2021	Builders Supply - 29 Palms	266.07	4.29	100-130-0000-5220	Twisted Twine 350 #15 Nylon White
				18.30	100-130-0000-5220	Shop Supplies-Hole Saw.
				103.95	100-130-0000-5220	Shop Supplies-Pressure Washer Parts.
				8.76	100-130-0000-5220	Plant Stake 12in Steel Flat
				4.30	100-130-0000-5220	Red devil super fine steel wool 8pk
				5.16	100-130-0000-5220	12 oz Black spray paint Ultra Cover
				33.05	100-130-0000-5220	2x6x12 for concrete
				6.27	100-130-0000-5220	48in magnetic box level
				57.99	100-130-0000-5220	48in magnetic box level
				1.01	100-130-0000-5220	Twisted Twine 350 #15 Nylon White
22.99	100-130-0000-5220	Torpedo Level				
16839	07/21/2021	Customer Refund	3.81	3.81	100-000-0000-2000	Refund Check
16840	07/21/2021	Centurylink Business Services	22.69	22.69	100-600-0000-5203	Hatch
16841	07/21/2021	Customer Refund	23.25	23.25	100-000-0000-2000	Refund Check
16842	07/21/2021	Customer Refund	26.99	26.99	100-000-0000-2000	Refund Check
16843	07/21/2021	Customer Refund	15.02	15.02	100-000-0000-2000	Refund Check

# Twentynine Palms Water District

Check Date Range: 7/1/2021 thru 7/31/2021

16844	07/21/2021	Customer Refund	5.74	5.74	100-000-0000-2000	Refund Check
16845	07/21/2021	Copy Center Plus, Inc.	66.17	66.17	100-130-0000-5406	Supplies/Shipping
16846	07/21/2021	County Of San Bernardino	183.70	13.39	100-130-0000-5406	shop waste
				23.06	100-130-0000-5406	Shop garden waste
				28.56	100-130-0000-5406	Shop garden waste
				118.69	100-150-0000-5406	Media treatment plant waste/dump
16847	07/21/2021	Desert Hardware	133.71	13.02	100-130-0000-5220	inline water filter
				20.49	100-150-0000-5220	Misc Parts.(Pond samples)
				90.13	100-130-0000-5220	Portland Cement
				(36.05)	100-130-0000-5220	Portland Cement
				7.42	100-130-0000-5220	Sch 80 3/4 adapter
				2.58	100-130-0000-5220	Adapter Terminal pvc 3/4
				3.65	100-130-0000-5220	Coupling pvc 3/4
				4.44	100-130-0000-5220	Elbow/pvc 3/4 45 Degrees
				4.27	100-130-0000-5220	Black Spray Paint Gloss
				3.71	100-130-0000-5220	Liqtite Fit STR 3/4 PL
				2.02	100-130-0000-5220	Liqtite Fit STR 3/4 PL
18.03	100-130-0000-5220	Deadbolt SGL				
16848	07/21/2021	Eide Bailly LLP	6,250.00	6,250.00	100-600-0000-5401	Retainer for Consulting Services - June 2021
16849	07/21/2021	Ellison Systems Inc. Shoplet.Com	57.56	57.56	100-600-0000-5301	Office Supplies
16850	07/21/2021	Customer Refund	36.96	36.96	100-000-0000-2000	Refund Check
16851	07/21/2021	Customer Refund	22.79	22.79	100-000-0000-2000	Refund Check
16852	07/21/2021	Frontier Communications	178.57	178.57	100-150-0000-5203	Plant
16853	07/21/2021	Customer Refund	148.54	148.54	100-000-0000-2000	Refund Check
16854	07/21/2021	Customer Refund	41.89	41.89	100-000-0000-2000	Refund Check
16855	07/21/2021	Customer Refund	44.63	44.63	100-000-0000-2000	Refund Check
16856	07/21/2021	Customer Refund	57.80	57.80	100-000-0000-2000	Refund Check
16857	07/21/2021	Customer Refund	48.50	48.50	100-000-0000-2000	Refund Check
16858	07/21/2021	Harrington Industrial	14,051.31	3,398.74	100-825-0000-6001	10" Valve Butterfly PVC PP EPDM GEAR WAFFER TYPE 57P
				10,652.57	100-825-0000-6001	10" Actuator Chief Elec Ser 10 For 10" BFV
16859	07/21/2021	HASA, INC.	491.07	491.07	100-150-0000-5211	32 Carboy's of Sodium Hypochlorite 12.5% 5gallon Multichlor NSF
16860	07/21/2021	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check

# Twentynine Palms Water District

Check Date Range: 7/1/2021 thru 7/31/2021

16861	07/21/2021	Customer Refund	137.88	137.88	100-000-0000-2000	Refund Check
16862	07/21/2021	Hemet Valley Tool & Supply	47.74	47.74	100-130-0000-5220	Shop Supplies Air Filters for New Saw.
16863	07/21/2021	Hi-Grade Materials Co.	104.78	94.78	100-130-0000-5406	Shop concrete/recycle
				10.00	100-130-0000-5406	environmental fee
16864	07/21/2021	Ingersoll Rand Company/Industrial	841.41	841.41	100-130-0000-5220	Shop Supplies-T.P. Air Compressor Parts.
16865	07/21/2021	Customer Refund	64.12	64.12	100-000-0000-2000	Refund Check
16866	07/21/2021	Customer Refund	23.15	23.15	100-000-0000-2000	Refund Check
16867	07/21/2021	Customer Refund	60.99	60.99	100-000-0000-2000	Refund Check
16868	07/21/2021	Kennedy/Jenks Consultants	1,075.00	1,075.00	100-150-0000-5406	Professional Services Rendered June 2021
16869	07/21/2021	Customer Refund	41.27	41.27	100-000-0000-2000	Refund Check
16870	07/21/2021	Konica Minolta Premier	287.25	287.25	100-600-0000-5223	07/01/2021 - 07/31/2021
16871	07/21/2021	Customer Refund	32.91	32.91	100-000-0000-2000	Refund Check
16872	07/21/2021	Customer Refund	173.46	173.46	100-000-0000-2000	Refund Check
16873	07/21/2021	Legend Pump & Well Service	2,430.00	2,430.00	100-150-0000-5406	1" Mechanical Seal Repairs x2. (Treatment Plant High F. West/East
16874	07/21/2021	Customer Refund	41.05	41.05	100-000-0000-2000	Refund Check
16875	07/21/2021	Customer Refund	41.33	41.33	100-000-0000-2000	Refund Check
16876	07/21/2021	Customer Refund	104.68	104.68	100-000-0000-2000	Refund Check
16877	07/21/2021	Customer Refund	26.89	26.89	100-000-0000-2000	Refund Check
16878	07/21/2021	Customer Refund	61.00	61.00	100-000-0000-2000	Refund Check
16879	07/21/2021	Mark Speer Automotive	146.30	103.30	100-130-0000-5407	Veh. #21-A/C Service.
				43.00	100-130-0000-5407	Veh. #42-Tire Dismount Old Tire and Mount New Tire.
16880	07/21/2021	Customer Refund	47.30	47.30	100-000-0000-2000	Refund Check
16881	07/21/2021	Mcmaster-Carr Supply Co.	243.15	44.59	100-150-0000-5220	Pleated Panel Air Filters
				63.95	100-150-0000-5220	CPVC Pipe Cement
				118.95	100-150-0000-5220	Misc. CPVC Pipe Fittings
				15.66	100-130-0000-5222	Veh. #12 Rubber Grommets.
16882	07/21/2021	Customer Refund	34.52	34.52	100-000-0000-2000	Refund Check
16883	07/21/2021	Customer Refund	8.39	8.39	100-000-0000-2000	Refund Check
16884	07/21/2021	Customer Refund	7.92	7.92	100-000-0000-2000	Refund Check
16885	07/21/2021	Customer Refund	7.22	7.22	100-000-0000-2000	Refund Check
16886	07/21/2021	Customer Refund	7.00	7.00	100-000-0000-2000	Refund Check
16887	07/21/2021	NorthStar Chemical	6,990.93	6,990.93	100-150-0000-5211	Load of Acid 93% NSF 60 3200Gallons

# Twentynine Palms Water District

Check Date Range: 7/1/2021 thru 7/31/2021

16888	07/21/2021	Ortega Strategies Group	1,500.00	1,500.00	100-600-0000-5350	Consulting May 2021 Advocacy Services
16889	07/21/2021	Palm Springs Motors Inc.	200.27	200.27	100-130-0000-5222	Veh. #21 Steering Wheel.
16890	07/21/2021	Customer Refund	40.93	40.93	100-000-0000-2000	Refund Check
16891	07/21/2021	Customer Refund	45.21	45.21	100-000-0000-2000	Refund Check
16892	07/21/2021	Customer Refund	23.08	23.08	100-000-0000-2000	Refund Check
16893	07/21/2021	Customer Refund	25.81	25.81	100-000-0000-2000	Refund Check
16894	07/21/2021	Customer Refund	59.17	59.17	100-000-0000-2000	Refund Check
16895	07/21/2021	S.C.E.	3,832.32	1,439.13	100-110-0000-5201	Well 1
				657.62	100-120-0000-5201	Booster H1N, H2S
				1,626.25	100-120-0000-5201	Booster Two Mile
				109.32	100-120-0000-5201	D.H. Resv. & Hydro
16896	07/21/2021	Safety-Kleen Systems Inc.	304.04	304.04	100-130-0000-5406	Parts Washer Service.
16897	07/21/2021	San Bernardino Co. Fire	1,091.00	1,091.00	100-000-0000-1600	Cupa Permits
16898	07/21/2021	Customer Refund	186.41	186.41	100-000-0000-2000	Refund Check
16899	07/21/2021	Customer Refund	8.30	8.30	100-000-0000-2000	Refund Check
16900	07/21/2021	Susan L. Simmons	1,425.00	1,425.00	100-600-0000-5406	Janitorial Services
16901	07/21/2021	Bob Stephenson	125.00	125.00	100-610-0000-5350	Video Recording Board Meeting
16902	07/21/2021	Customer Refund	61.91	61.91	100-000-0000-2000	Refund Check
16903	07/21/2021	Customer Refund	179.22	179.22	100-000-0000-2000	Refund Check
16904	07/21/2021	Customer Refund	153.88	153.88	100-000-0000-2000	Refund Check
16905	07/21/2021	Customer Refund	189.50	189.50	100-000-0000-2000	Refund Check
16906	07/21/2021	Tops'N Barricades Inc.	3,464.16	3,464.16	100-130-0000-5222	Veh. #12 New Arrow Board.
16907	07/21/2021	TPX Communications	903.39	903.39	100-600-0000-5203	Hatch
16908	07/21/2021	University of Southern California	346.45	346.45	100-130-0000-5242	Membership Renewal July 1, 2021 - June 30, 2022
16909	07/21/2021	Usa Blue Book	853.32	501.22	100-140-0000-5211	North Half-Face Respirator
				80.72	100-130-0000-5220	Osha safety blue paint
				81.20	100-130-0000-5226	leather gloves lg
				159.04	100-130-0000-5226	Green gloves cut resistant grip
				31.14	100-130-0000-5226	sunscreen 4oz bottles
16910	07/21/2021	Vagabond Welding Supply	30.45	30.45	100-130-0000-5220	Shop Supplies-Welding Wire.
16911	07/21/2021	Customer Refund	64.12	64.12	100-000-0000-2000	Refund Check
16912	07/21/2021	Customer Refund	187.75	187.75	100-000-0000-2000	Refund Check

# Twentynine Palms Water District

Check Date Range: 7/1/2021 thru 7/31/2021

			Total	\$455,293.81		
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7

# 7.1

**TWENTYNINE PALMS WATER DISTRICT**  
**72401 Hatch Road/P. O. Box 1735**  
**Twentynine Palms, CA 92277-1000**  
**PHONE (760) 367-7546 FAX (760) 367-6612**

**TO: Board of Directors**

**FROM: Matt Shragge, Maintenance Superintendent**

**DATE: August 12, 2021**

**SUBJECT: Management Report**

---

**A. The Operations and Maintenance Department performed the following tasks during the month of July 2021:**

1. Responded to 83 Underground Service Alerts
2. Responded to and repaired
  - a. 0 water main leaks
  - b. 0 water meter leaks
  - c. 1 service line leak
  - d. 1 fire hydrant repair/maintenance
3. Installed 7 new services
4. Replaced 4 customer gate valves
5. Performed 2 leak audits
6. Painted 19 fire hydrants
7. Performed 1 customer pressure check
8. Replaced 5 water meters
9. Tested and exercised emergency generators
10. Sounded wells for July
11. 1 water waste inquiry was reported
12. Installed 0 AMI/AMR meters

**B. Valve and Hydrant Maintenance Update**

	Valves Exercised (Began 07/19)	Dead Ends Flushed (Began 7/19)
Current Month	0	0
Year to Date	*0	0

\*Biennial cycle

# Twentynine Palms Water District Maintenance Report

FY 2021/22

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	Customer's Valve Replaced	New Service	Main Line Leaks	Active Account	Prior Year	% Increase (Decrease)
July	83	2	19	0		0	4	7	0			
August												
Sept.												
October										N/A	N/A	
Nov.												
Dec.												
Jan.												
Feb.										N/A	N/A	
March												
April												
May												
June								11		N/A	N/A	
<b>Totals</b>	<b>83</b>	<b>2</b>	<b>19</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>18</b>	<b>0</b>			

**Total Connections in District= 8,380**

# 7.2

**TWENTYNINE PALMS WATER DISTRICT**  
**72401 Hatch Road/P. O. Box 1735**  
**Twentynine Palms, CA 92277-1000**  
**PHONE (760) 367-7546 FAX (760) 367-6612**

**TO: Board of Directors**  
**FROM: Mike Minatrea, Treatment/Production Superintendent**  
**DATE: August 12, 2021**  
**SUBJECT: Management Report**

---

**1. ENGINEERING**

A. No items to report.

**2. WATER QUALITY**

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.02 mg/L to a high of 0.75 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.07 mg/L to 2.00 mg/L.

B. Bacteria Samples: A total of 39 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 9 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 10 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of 1.1 mg/L to a high of 1.6 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.31 to a high of 1.8 mg/L.

\*Current fluoride variance of 3.0 mg/L expires in 2023.

D. General Physical: A total of 12 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.1-0.17 for turbidity.

**TWENTYNINE PALMS WATER DISTRICT**  
**Water Production Report**  
**FY 2021/2022**

Groundwater Source								
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013
July	147.849	94.643	35.693	24.477	302.662	310.537	-2.53%	-2.34%
August					0.000			
Sept.					0.000			
October					0.000			
Nov.					0.000			
Dec.					0.000			
Jan.					0.000			
Feb.					0.000			
March					0.000			
April					0.000			
May					0.000			
June					0.000			
<b>Totals</b>	<b>147.849</b>	<b>94.643</b>	<b>35.693</b>	<b>24.477</b>	<b>302.662</b>	<b>310.537</b>	<b>-2.54%</b>	

Production Totals Expressed in Acre Feet

**NOTE:** Year to Date Mesquite Springs Basin regeneration production of

**2.199**

acre feet =

**1.47%**

# 7.3



**TWENTYNINE PALMS WATER DEPARTMENT**

**FINANCIAL REPORT**

**For The Month Of**

**June 2021**

***PRELIMINARY -SUBJECT TO YEAR-END  
AND AUDIT ADJUSTMENTS***

**TWENTYNINE PALMS WATER DEPARTMENT  
STATEMENT OF INVESTMENTS AND RESERVES  
For the Period Ending June 30, 2021  
(Unaudited)**

<u>Operating Funds &amp; Internal Reserves (LAIF):</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
Operating Funds	\$ 4,354,036	\$ -	\$ (26,470)	\$ 4,327,566	\$ 4,327,925
Election Fund Reserve	21,177	-	-	21,177	21,178
Capital Reserve	904,141	-	-	904,141	904,216
Capital Funds for Primary Infrastructure	350,905	24,520	-	375,425	375,456
Capital Funds for Secondary Infrastructure	172,458	1,950	-	174,408	174,423
<b>Total Investments</b>	<b>\$ 5,802,716</b>	<b>\$ 26,470</b>	<b>\$ (26,470)</b>	<b>\$ 5,802,716</b>	<b>\$ 5,803,198</b>

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

*Cindy Byerrum, CPA*  
*Contract CPA*

*\*\* Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department  
Statement of Revenues and Expenses  
For the Period Ending June 30, 2021  
(Unaudited)**

	June 2021	May 2021	YTD	Budget	YTD 100%	Prior YTD
1 Operating Revenues	\$ 490,853	\$ 442,201	\$ 5,354,151	\$ 4,294,100	125%	\$ 4,487,106
2 Non-Operating Revenues	76,650	78,778	1,267,121	728,000	174%	814,571
<b>Total Revenue Available to 3 Fund Operations &amp; Capital/R&amp;R</b>	<b>567,503</b>	<b>520,979</b>	<b>6,621,272</b>	<b>5,022,100</b>	<b>132%</b>	<b>5,301,677</b>
4 Operating Expenses	447,482	347,794	4,358,809	4,399,600	99%	4,104,527
5 Non-Operating Expenses	22,459	22,459	269,509	269,500	100%	351,971
6 Total Debt Service	-	-	243,732	243,500	100%	248,485
7 Total Expenses	469,941	370,253	4,872,050	4,912,600	99%	4,704,982
<b>Net Revenues Available to Fund 8 Capital Related Expenditures</b>	<b>97,562</b>	<b>150,726</b>	<b>1,749,223</b>	<b>109,500</b>		<b>596,694</b>
9 District Projects	(9,192)	(6,185)	(179,677)	(415,000)	43%	(51,605)
10 CIP Projects	(252,326)	(2,150)	(688,239)	(2,300,000)	30%	(1,163,350)
11 Repairs & Replacement	-	(37,508)	(84,118)	(385,000)	22%	(61,038)
12 Capital Outlay	-	(188)	(23,408)	(195,000)	12%	(506,547)
13 Election Expense	-	-	-	-	0%	(78,622)
<b>Sub-Total</b>	<b>(261,518)</b>	<b>(46,031)</b>	<b>(975,442)</b>	<b>(3,295,000)</b>	<b>30%</b>	<b>(1,861,162)</b>
14 Transfers in from Special Revenue Fund	10,109	6,776	141,574	137,400	103%	98,885
<b>15 Increase (Decrease) in Fund Balance</b>	<b>\$ (153,846)</b>	<b>\$ 111,470</b>	<b>\$ 915,355</b>	<b>\$ (3,048,100)</b>		<b>\$ (1,165,582)</b>

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

**Twentynine Palms Water Department**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending June 30, 2021**  
**(Unaudited)**

	June 2021	May 2021	YTD	Budget	YTD 100%	Prior YTD
<b>1 Operating Revenues</b>						
2 Water Sales	\$ 357,960	\$ 304,264	\$ 3,650,025	\$ 3,213,200		\$ 3,039,701
3 RTS	118,028	121,212	1,417,503	1,427,200		1,333,936
4 Other Operating Revenue	14,866	16,724	286,623	85,000		113,470
5 Anticipated Uncollectable - Covid	-	-	-	(431,300)		-
<b>6 Total Operating Revenues</b>	<b>490,853</b>	<b>442,201</b>	<b>5,354,151</b>	<b>4,294,100</b>	<b>125%</b>	<b>4,487,106</b>
<b>7 Non-Operating Revenues</b>						
8 Capital Impact Fees	24,520	16,118	364,511	-		28,143
9 Water Availability Assessment	48,242	48,242	578,900	578,900		591,100
10 Interest Revenue	-	-	25,935	110,000		121,382
11 Other Penalties	-	8,344	30,617	24,100		22,059
12 Reimbursed Expenses	11	5,737	36,743	5,000		31,069
13 Other Non-Operating Revenue	3,878	337	230,416	10,000		20,817
<b>14 Total Non-Operating Revenues</b>	<b>76,650</b>	<b>78,778</b>	<b>1,267,121</b>	<b>728,000</b>	<b>174%</b>	<b>814,571</b>
<b>15 Total Revenues</b>	<b>567,503</b>	<b>520,979</b>	<b>6,621,272</b>	<b>5,022,100</b>	<b>132%</b>	<b>5,301,676.7</b>
<b>16 Operating Expenditures</b>						
<b>17 Source of Supply</b>						
18 Labor & Benefits	822	1,148	12,505	8,600		8,487
19 Direct Expenses	35,494	57,915	373,585	326,500		306,643
<b>20 Total Source of Supply</b>	<b>36,316</b>	<b>59,063</b>	<b>386,090</b>	<b>335,100</b>	<b>115%</b>	<b>315,129</b>
<b>21 Pumping</b>						
22 Labor & Benefits	259	3,002	9,303	2,400		3,179
23 Direct Expenses	9,081	6,756	114,837	134,000		122,960
<b>24 Total Pumping</b>	<b>9,341</b>	<b>9,759</b>	<b>124,141</b>	<b>136,400</b>	<b>91%</b>	<b>126,139</b>
<b>25 Transmission &amp; Distribution</b>						
26 Labor & Benefits	133,449	93,354	1,147,281	1,196,400		1,024,401
27 Direct Expenses	53,747	45,153	458,174	345,600		337,994
<b>28 Total Transmission &amp; Distribution</b>	<b>187,196</b>	<b>138,507</b>	<b>1,605,455</b>	<b>1,542,000</b>	<b>104%</b>	<b>1,362,395</b>
<b>29 Treatment Wells</b>						
30 Labor & Benefits	8,911	4,116	63,220	63,800		61,626
31 Direct Expenses	3,227	-	35,601	26,200		35,349
<b>32 Total Treatment Wells</b>	<b>12,138</b>	<b>4,116</b>	<b>98,821</b>	<b>90,000</b>	<b>110%</b>	<b>96,975</b>
<b>33 Treatment Facility</b>						
34 Labor & Benefits	26,107	19,688	226,942	243,300		237,219
35 Direct Expenses	46,746	16,209	407,315	479,400		480,834
<b>36 Total Treatment Facility</b>	<b>72,853</b>	<b>35,896</b>	<b>634,257</b>	<b>722,700</b>	<b>88%</b>	<b>718,053</b>
<b>37 Customer Accounts</b>						
38 Labor & Benefits	27,535	18,616	220,484	198,800		230,408
39 AMI Temporary Labor	-	-	1,447	-		45,209
40 Direct Expenses	384	608	40,589	55,500		38,447
<b>41 Total Customer Accounts</b>	<b>27,919</b>	<b>19,224</b>	<b>262,519</b>	<b>254,300</b>	<b>103%</b>	<b>314,065</b>

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**Twentynine Palms Water Department**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending June 30, 2021**  
**(Unaudited)**

	June 2021	May 2021	YTD	Budget	YTD 100%	Prior YTD
<b>42 General Administration</b>						
43 Outside Services	21,275	27,316	368,144	416,400		294,883
44 Direct Expenses	22,444	16,863	326,298	299,700		355,439
<b>45 Total General Admin.</b>	<b>43,719</b>	<b>44,178</b>	<b>694,442</b>	<b>716,100</b>	<b>97%</b>	<b>650,322</b>
<b>46 Employee Salaries</b>						
47 Direct Labor	189,310	119,372	1,463,101	1,509,800	97%	1,423,917
48 Less Transfer to Operations	(147,212)	(94,845)	(1,147,882)	(1,175,900)	98%	(1,120,355)
<b>49 Total General &amp; Admin. Salaries</b>	<b>42,097</b>	<b>24,527</b>	<b>315,219</b>	<b>333,900</b>	<b>94%</b>	<b>303,562</b>
<b>50 District Benefits / G&amp;A Benefits</b>						
51 District Benefits - (H/D/V)	30,194	31,906	373,285	385,100		351,358
52 District Benefits - Taxes	14,262	8,936	124,838	121,600		121,703
53 District Benefits - Workers Comp	3,346	3,346	41,795	61,700		56,455
54 District Benefits - CalPERS	21,349	14,151	189,191	189,000		154,917
55 Subtotal District Benefits	69,150	58,338	729,109	757,400		684,434
56 Less: Transfer to Operations	(69,150)	(58,338)	(729,109)	(757,400)		(685,688)
<b>57 Total G&amp;A Benefits Allocated</b>	<b>15,377</b>	<b>11,986</b>	<b>156,155</b>	<b>167,500</b>	<b>93%</b>	<b>145,692</b>
<b>58 Payouts &amp; Retiree Medical</b>						
59 Vacation / Sick Payouts	-	-	75,678	66,500		59,494
60 Retiree Medical	-	-	-	2,600		4,991
<b>61 Total Payouts &amp; Retiree Medical</b>	<b>-</b>	<b>-</b>	<b>75,678</b>	<b>69,100</b>	<b>110%</b>	<b>64,485</b>
<b>62 Board of Directors</b>						
63 Directors' Fees	525	525	5,450	17,000		7,325
64 Direct Expenses	-	11	580	15,500		384
<b>65 Total Board of Directors</b>	<b>525</b>	<b>536</b>	<b>6,030</b>	<b>32,500</b>	<b>19%</b>	<b>7,709</b>
<b>66 Total Operating Expenditures</b>	<b>447,482</b>	<b>347,794</b>	<b>4,358,809</b>	<b>4,399,600</b>	<b>99%</b>	<b>4,104,527</b>
<b>67 Non-Operating Expenditures</b>						
<b>68 Debt Service</b>						
69 Principal	-	-	189,889	189,700		187,908
70 Interest / Issuance Costs	-	-	53,843	53,800		60,577
<b>71 Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>243,732</b>	<b>243,500</b>	<b>100%</b>	<b>248,485</b>
<b>72 PERS Unfunded</b>						
73 Unfunded PERS Annual Payment	14,126	14,126	169,509	169,500		151,971
74 Unfunded Pension & OPEB Trust Payments	8,333	8,333	100,000	100,000		200,000
<b>75 Total PERS Unfunded</b>	<b>22,459</b>	<b>22,459</b>	<b>269,509</b>	<b>269,500</b>	<b>100%</b>	<b>351,971</b>
<b>76 Total Non-Operating Expenditures</b>	<b>22,459</b>	<b>22,459</b>	<b>513,241</b>	<b>513,000</b>	<b>100%</b>	<b>600,455</b>
<b>77 Total Expenditures</b>	<b>469,941</b>	<b>370,253</b>	<b>4,872,050</b>	<b>4,912,600</b>	<b>99%</b>	<b>4,704,982</b>
<b>Net Revenues Available to Fund Capital</b>						
<b>78 Related Expenditures</b>	<b>\$ 97,562</b>	<b>\$ 150,726</b>	<b>\$ 1,749,223</b>	<b>\$ 109,500</b>		<b>\$ 596,694</b>

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**Twentynine Palms Water Department  
Special Revenue Fund  
For the Period Ending June 30, 2021  
(Unaudited)**

	<u>June 2021</u>	<u>May-21</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 100%</u>
1 Tower Revenues	\$ 10,109	\$ 10,109	\$ 141,574	\$ 137,400	103%
2 Less Transfers Out To Water	(10,109)	(10,109)	(141,574)	(137,400)	103%
<b>Ending Balance</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

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**Twentynine Palms Water Department**  
**Carryover CIP/Current CIP and R&M/Capital Outlay**  
**For the Period Ending June 30, 2021**  
**(Unaudited)**

	<b>Budget FY 20/21</b>	<b>Current Year Expenditures</b>	<b>Remaining Budget / (Over Budget)</b>
<b>Carryover Capital Approved in Previous Years</b>			
<b>District Projects</b>			
1 GW Mgmt. Plan & Urban Water Mgmt. Plan	\$ 100,000	\$ 75,285	\$ 24,715
2 Treatment Feasibility & Exploration Costs	35,000	-	35,000
3 Vulnerability Assessment AWIA	45,000	36,750	8,250
4 Standard Drawings Update	25,000	-	25,000
5 Asset Management Plan	50,000	12,006	37,994
6 Salt Nutrient Monitoring Wells\Sampling	50,000	55,636	(5,636)
7 USGS Study\Feasibility Study	25,000	-	25,000
8 Master Plan Updates	85,000	-	85,000
9 <b>Total Carryover Capital Approved in Previous Years</b>	<b>415,000</b>	<b>179,677</b>	<b>235,323</b>
10 <b>Capital Improvement Plan</b>			
11 Chromium VI and Flouride for Well 11B	1,000,000	37,086	962,914
12 Fluoride Variance (Expiring) - TP-2, W12, W16	1,000,000	489,419	510,581
13 AMI / AMR Meters	300,000	161,734	138,266
14 <b>Total Capital Improvement Plan</b>	<b>2,300,000</b>	<b>688,239</b>	<b>1,611,761</b>
15 <b>Repairs, Rehabilitation, &amp; Maintenance</b>			
16 Plant 6 Electrical and Well Upgrade	25,000	-	25,000
17 Emergency Repairs, Unspecified	75,000	51,518	23,482
18 Repiping/Distribution System Upgrades	75,000	-	75,000
19 Reservoir Recoating / Cathodic Protection	20,000	-	20,000
20 Large Meter Replacement Program	30,000	-	30,000
21 Fluoride Plant Instrumentation\Coating	10,000	2,305	7,695
22 Treated Water Reservoir Coating	50,000	-	50,000
23 Campbell Reservoir Road Paving	100,000	30,295	69,705
24 <b>Total Repairs &amp; Maintenance</b>	<b>385,000</b>	<b>84,118</b>	<b>300,882</b>
25 <b>Capital Outlay</b>			
26 Vehicle/Equipment Replacements	40,000	8,750	31,250
27 Computer/Technology Replacements	30,000	9,783	20,217
28 GIS	20,000	-	20,000
29 Administrative Building\Office Remodel	35,000	-	35,000
30 Energy Efficiency Projects	35,000	4,875	30,125
31 One-Time Existing Conditions Sampling Event	20,000	-	20,000
32 Parking Lot Seal\Paving	15,000	-	15,000
33 <b>Total Capital Outlay</b>	<b>195,000</b>	<b>23,408</b>	<b>171,592</b>
34 <b>TOTAL</b>	<b>\$ 3,295,000</b>	<b>\$ 975,442</b>	<b>\$ 2,319,558</b>

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**7.4**

**NO  
MATERIAL  
PROVIDED**