

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT**

This meeting will be open to the public with limited seating due to social distancing restrictions in an effort to protect public health and prevent the spread of COVID-19.

May 26, 2021 / 4:00 P.M.

AGENDA

Next Resolution #21-06
Next Ordinance #101

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Consideration to Approve Resolution 21-05 Adopting the Fiscal Year 2021-2022 Annual Budget and Compensation Plan
2. Consent Calendar

Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

 - Minutes of the Regular Meeting held on April 28, 2021
 - Audit List
3. Items Removed from the Consent Calendar for Discussion or Separate Action
4. Management Reports
 - 4.1 Maintenance
 - 4.2 Water Quality
 - 4.3 Finance
 - 4.4 General Manager

5. Closed Session: Public Employee Performance Evaluation (Per Government Code § 54957)

Title: General Manager

6. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
7. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

Notice of agenda was posted on or before 4:00 p.m., May 21, 2021.

Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

1

TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO: BOARD OF DIRECTORS
DATE: MAY 21, 2021
FROM: RAY KOLISZ, GENERAL MANAGER
SUBJECT: CONSIDERATION TO APPROVE RESOLUTION 21-05 ADOPTING THE
FISCAL YEAR 2021\2022 ANNUAL BUDGET AND COMPENSATION
PLAN

BACKGROUND AND DISCUSSION

At the April 28, 2021, Board of Director's meeting, staff presented a draft budget for the upcoming fiscal year 2021/2022. After discussion of the draft budget the Board directed staff to prepare the final budget for approval and adoption.

RECOMMENDATION

Approve Resolution 21-05 Adopting the Fiscal Year 2021\2022 Annual Budget and Compensation Plan

RESOLUTION 21-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS WATER DISTRICT APPROVING AND ADOPTING THE PROPOSED BUDGET AND COMPENSATION PLAN OF THE TWENTYNINE PALMS WATER DISTRICT FOR FISCAL YEAR 2021-2022

WHEREAS, the General Manager and the Financial Advisor, Cindy Byerrum, have submitted a proposed budget and compensation plan for Fiscal Year 2021-2022, a copy of which is attached as Exhibit "A" hereto and copies of which are in the possession of the General Manager and the Financial Advisor;

WHEREAS, the said proposed budget contains estimates of the services, activities and projects comprising the budget and contains expenditure requirements and the resources available to the District; and,

WHEREAS, the proposed budget, as herein approved, will enable the Board of Directors to make adequate financial plans and will ensure that the District's management staff can administer their respective functions in accordance with such plans.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Twentynine Palms Water District as follows:

That the appropriation-expenditure budgeting system is hereby adopted. The system consists of:

1. An appropriation-expenditure system which shows budgetary categories by department.
2. This system applies to operations and maintenance, replacement and rehabilitation and capital improvement expenditures as intended for use in Fiscal Year 2021-2022.
3. The General Manager is authorized to transfer operations and maintenance funds between activities and/or departments when he/she deems necessary to do so; however, he/she is not authorized to transfer funds between replacement and rehabilitation nor capital improvement projects or activities.
4. The budget system assumes existing service levels; Board of Directors approval will be required for any significant changes involving increased or decreased service levels.

5. The Financial Advisor shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, after approval of the General Manager.
6. In the event that the General Manager or the Financial Advisor determines that revenues will be less than the amounts provided in the budget, the Board of Directors shall be provided with that information and revised revenue estimates at the next scheduled meeting of the Board so that the approved budget appropriations may be revised.
7. A monthly status report will be provided to the Board of Directors reflecting budget, year-to-date expenditures, and percentage of budget used to date by the District.

BE IT RESOLVED FURTHER, that the budget and compensation plan of the Twentynine Palms Water District for Fiscal Year 2021-2022 as set forth in Exhibit "A" hereof is hereby approved and adopted and the amounts of proposed expenditures as specified are appropriated for the programs and departments as specified.

PASSED, APPROVED AND ADOPTED this 26th day of May 2021 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Carol Giannini, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

Twentynine Palms Water District

Budget Schedules & Line Items

FY 21/22 Proposed Budget

*The District's fiscal year is July 1, 2021 to June 30, 2022

SCHEDULE A: SUMMARY BUDGET

This schedule summarizes operating and non-operating revenues, operating and non-operating expenses, debt service, debt proceeds, capital related expenditures, and transfers in and out of the Water Department. Line 8 measures the difference between revenues and expenses; which results in net revenues remaining to fund the District's Capital Improvement Program. The District is budgeted to have \$704,800 in net revenues available to fund Capital Projects.

Lines 9-12 outlines the District's Capital Improvement Program (CIP) expenses by category. Line 13 provides a sub-total of total capital expenditures.

Line 14 shows the final increase or decrease in fund balance planned for the year after all previous items are considered. The amount fluctuates year to year, with some years positive and some negative, primarily as the District's Capital Improvement Program fluctuates.

SCHEDULE B: DETAIL BUDGET

This Schedule shows the detail budget for the District and will be used during fiscal year (FY) 21/22 for reporting monthly operating financials to the Board.

Column (A) is the Adopted Budget for FY 20/21. Column (B) represents projected year-end balances for Fiscal Year 20/21. These amounts are estimates; actual results will vary. Column (C) displays the Proposed Budget for FY 21/22. Columns (D) and (E) display \$ and % differences from Projected FY 20/21 results to the FY 21/22 Proposed Budget.

REVENUES

Line 2 Water Sales (Volumetric) – Volumetric water sales including residential, commercial, construction water and Aqua Loader sales.

- Revenues are budgeted for FY 21/22 with a 10% rate increase adopted for consumption after January 1, 2021 and another 10% rate increase expected for consumption after January 1, 2022. These rate increases are offset by an overall reduction in consumption of 10% from FY 20/21 as "stay at home" restrictions surrounding the COVID-19 pandemic are lifted.

Line 3 Readiness-To-Serve (RTS) – RTS revenues represent the fixed charges to customers that vary by water meter size.

- RTS charges are budgeted at \$1.603 million for FY 21/22. This amount assumes billing active meters only (in line with current practice) and anticipates a 10% rate increase effective January 1, 2022.

Twentynine Palms Water District

Budget Schedules & Line Items

FY 21/22 Proposed Budget

- **Billing Inactive Meters:** *Billing the RTS charge to inactive meters is common in most water agencies and is a Board policy decision that can be contemplated in the future. Additionally, many agencies bill the landlord for RTS charges when a renter moves out. The fixed costs of the Water District remain the same regardless if a property is rented or not, and therefore the fixed charged should be paid each month by either the renter or the property owner This is another area of revenue that the Board could consider in the future.*

Line 4 Other Operating Revenues – This includes fees such as Late Penalties, Meter Installation Fees, New Account fees, Application Fees and Reconnection related fees.

- These revenues are budgeted for conservatively due to their unpredictable nature. Meter Installation fees are budgeted conservatively at zero for FY 21/22 because growth is unpredictable. Late penalties and reconnection fees are budgeted with a 75% reduction from historical averages due to billing restrictions surrounding the COVID-19 pandemic.

Line 5 Bad Debt Expense – Estimated uncollectible customer account balances aged past 60 or 90 days.

- Bad debt expense is estimated at 0.83% of annual operating revenues based on a 4-year historical average of uncollectible billings at fiscal year-end. An additional 0.75% of revenues is also budgeted to be uncollectible due to uncertainty surrounding the COVID-19 pandemic that may continue into FY 21/22. Note that FY 20/21 is not projected to experience the 30% reduction in cash collections that were previously budgeted due to less uncollectable accounts than anticipated.

Line 8 Capital Impact Fees – Capital Impact Fees are fees imposed on developers or homeowners for new development. FY 21/22 is budgeted at zero to be conservative since growth is unpredictable.

Line 9 Water Availability Assessment – Annual property tax fees assessed to homeowners and paid to the District through the County of San Bernardino. FY 21/22 is budgeted in line with actual results from FY 20/21 with no increase.

Line 10 Interest Revenue – Interest revenue is earned primarily on District investments in the State of California's Local Agency Investment Fund (LAIF). Interest revenues are expected to decrease by 50% as rates continue to fall.

Line 11 Other Penalties – Includes property tax penalty collections from the County of San Bernardino. These revenues are difficult to predict and can vary greatly from year to year. FY 21/22 is budgeted at the same amount as FY 20/21.

Line 12 Reimbursed Expenses – Includes billing customers or persons for reimbursements regarding damage to District property (typically fire hydrants/meters). Reimbursed Expenses are difficult to predict and are budgeted conservatively due to the unknown timing and frequency of these revenues. Generally, these revenues reach a minimum of \$5,000 per year and are budgeted accordingly.

Twentynine Palms Water District

Budget Schedules & Line Items

FY 21/22 Proposed Budget

Line 13 Misc. Non-Operating Revenue – Money received from various sources such as grants, scrap sales of inventory, proceeds from the sale of assets and non-sufficient fund (NSF) charges. These revenues are hard to predict and are budgeted conservatively since receipt of funds is uncertain. Generally, these revenues reach a minimum of \$10,000 per year and are budgeted accordingly.

EXPENDITURES

Line 17-20 Source of Supply – Costs incurred pumping water from District aquifers into the water system.

- This category includes the allocation of labor, benefits and other direct costs such as electricity used to operate well sites, field supplies, radio equipment, state/local permits and fees, and outside services. Labor and benefits are anticipated to increase with assumptions discussed below (see section on Schedule C). Direct Expenses are budgeted to increase with a 3% increase in electricity costs and 2% inflation on other costs.

Line 21-24 Pumping – Costs incurred pumping water through the system to District reservoirs and to the customer.

- This category includes the allocation of labor, benefits and other direct costs such as electricity used to operate booster stations, field supplies, and outside services. Labor and benefits are anticipated to increase with assumptions discussed below (see section on Schedule C). Direct Expenses are budgeted to increase with a 3% increase in electricity costs and 2% inflation on other costs.

Line 25-28 Transmission and Distribution – Costs to maintain assets in the District’s transmission and distribution system as well as other general operating (T&D) expenses.

- This category includes the allocation of labor, benefits and other direct costs such as minor replacements to the distribution system (pipeline, meters, valves, etc.), vehicle repairs/fuel, uniforms, licenses and permits, engineering, small tools, and other operating expenses related to the distribution system. Labor and benefits are anticipated to increase with assumptions discussed below (see section on Schedule C) in addition to expected T&D focus during FY 21/22.

Line 29-32 Treatment Wells – Costs incurred for water treatment at District well sites.

- This category includes the allocation of labor, benefits and other direct costs such as chemicals and lab testing. Labor and benefits are anticipated to increase with assumptions discussed below (see section on Schedule C). Direct expenses are budgeted to increase with a 3% increase in chemicals and lab testing.

Line 33-36 Treatment Facility – Costs to treat water at the fluoride removal plant and arsenic treatment.

- Primary costs in this category include chemicals and supplies to treat water, costs to operate the treatment plant, permit fees, and repairs and maintenance. Labor and benefits are anticipated to increase

Twentynine Palms Water District

Budget Schedules & Line Items

FY 21/22 Proposed Budget

with assumptions discussed below (see section on Schedule C). Direct expenses are budgeted to increase primarily due to an extra FY 21/22 media (chemical) purchase estimated at \$100K.

Line 37-41 Customer Accounts – Includes costs for automatic meter reading (AMI/AMR) meter system maintenance, customer service labor and benefits, and billing postage and supplies.

- Labor and benefits are generally anticipated to increase with assumptions discussed below (see section on Schedule C). However, the District anticipates hiring a new Customer Service Representative I that would not be eligible for merit/COLA salary increases during FY 21/22. In addition, the District previously employed two temporary positions to facilitate meter change outs that will not continue into FY 21/22.
- Other direct expenses are expected to increase due to inflation.

Line 42-46 Total General Administration – Costs related to District operations outside of functions and departments previously identified above.

- **Line 43 Labor and Benefits** includes office staff and 50% of the General Manager's salary. These costs are anticipated to increase with assumptions discussed below (see section on Schedule C). The District plans to maintain two staff members part-time as retired annuitants to assist the District in staffing transition.
- **Line 44 Outside Services** includes audit & accounting, legal, banking and other professional fees. FY 21/22 is budgeted lower than projected year-end due to one-time costs in FY 20/21 associated with the rate study (\$30K study, \$3K accounting), salary survey (\$30K), and legal fees for MOU negotiations (\$15K) that should be completed in FY 20/21 and do not occur on an annual basis. However, these are offset by increases for AMI meter reading software from Itron (\$28K), and a 2% inflation increase.
- **Line 45 Direct Expenses** includes costs to operate District headquarters, property and liability insurance, office supplies, postage, grant writing, staff training, water conservation, LAFCO annual fees, and other miscellaneous costs. This category is budgeted to increase 10% from projected FY 20/21 costs primarily due increases in staff training and travel, which was non-existent in FY 20/21 due to Covid-19.
 - Most other expenses in this category are budgeted to remain consistent with prior year or may have modest increases due to inflation.
 - The budget for Grant writing services is proposed at \$26,000. External grant writers are crucial in securing grant funding for District capital projects and help relieve pressure on the budget.

Line 47-50 Payouts & Retiree Medical – Includes sick and vacation payouts for current District employees and medical benefits for anticipated retirees. Sick and vacation payouts can vary from year to year depending on employee vacation and sick time taken and available balances. Retiree medical is expected in increase due to two retirements planned in FY 21/22.

Line 51-54 Total Board of Directors – Includes costs related to the Board of Directors meetings, training, and travel. Directors Fees and Direct expenses are projected to end the year under budget due to lack of travel due to the COVID-19 pandemic.

Twentynine Palms Water District

Budget Schedules & Line Items

FY 21/22 Proposed Budget

Line 57-60 Debt Service – This category accounts for principal and interest payments for District debt. The District issued \$2 million in debt in May 2019 to fund the AMI/AMR capital project. This debt was issued for 10 years at 3.05% interest.

Line 61 CalPERS UAL Payment (Required) – This is the annual payment the District is required to send CalPERS to pay down the District’s Unfunded Accrued Liability (UAL). As of June 30, 2019 (the last valuation date provided by CalPERS), the District’s plan was determined to be 78% funded.

Line 62 Pension and Other Post-Employment Benefits (OPEB) Trust Contributions – In prior years this budget, contributed to both the OPEB and Pension irrevocable trusts established to fund pension and OPEB obligations. Future contributions to these trusts are now budgeted in line 64.

Lines 63-65 Transfers In Special Revenue Fund, Transfers Out Pension/OPEB Trusts – Cell Tower Revenues are accounted for in the Special Revenue Fund and all funds received are transferred in to the Water Fund beginning FY 21/22. In previous years the District was required to send \$40,000 of tower revenues per year to the Fire Department’s pension trust fund. The final contribution was made on July 1, 2020 and the District is no longer required to contribute to the Fire Department’s pension trust. Funds transferred in from the Special Revenue Fund are budgeted to be transferred out as contributions to the Water District pension and/or OPEB trust accounts. These trusts are key to planning for long-term financial health and provide the potential for better investment returns in comparison to the District’s other investments.

Line 66 Election Expenses – Election costs are not budgeted for FY 21/22. These elections occur every two years and the next election is expected in FY 22/23.

Line 70-73 Capital Related – Please see Schedule D for more detail.

Line 74 Increase/(Decrease) in Fund Balance - This is the amount that fund balance is budgeted to increase or decrease during the fiscal year. Increases and decreases can vary from year to year, mainly due to planned Capital Improvement Project spending. The decrease in Fund Balance is primarily caused by the District’s Capital Improvement Plan, totaling \$2.425 million for FY 21/22.

SCHEDULE C: PERSONNEL COSTS

This schedule lists the detail of salaries and wages, paid leave, employee benefits, payroll taxes and worker’s compensation. Major assumptions include:

Line 2 Regular Salary and Overtime is increasing due to:

- Merit increases averaging 3.3%
- A Cost of Living Adjustment (COLA) of 2.5%
- Anticipated hiring of two employees to fill vacant positions
- Maintaining two staff members part-time as retired annuitants to assist with staffing transition

Twentynine Palms Water District

Budget Schedules & Line Items

FY 21/22 Proposed Budget

Line 4 Vacation and Sick Leave is budgeted for an estimate of paid time off employees will to be able to cash out during FY 21/22.

Line 7 CalPERS Pension Payments rates are 14.54% of base salary for Classic members, and 7.59% for Public Employee Pension Reform Act (PEPRA) employees, which are generally employees hired after January 1, 2013. District employees contribute the full Employee Contribution.

Line 8 Social Security and Payroll Taxes includes costs for FICA, Medicare, Employee Training Tax (ETT), and State Unemployment Insurance (SUI).

Line 9 Group Medical Insurance expenses are estimated to increase 5% per preliminary estimates from ACWA. In addition, two new employees are anticipated to be hired to fill vacant positions and are budgeted at the highest insurance premiums.

Line 10 Group Dental and Vision Insurance is estimated to increase by 2%. In addition, two new employees are anticipated to be hired to fill vacant positions and are budgeted at the highest insurance premiums.

Line 11 Group Life Insurance is estimated to increase by 2% or less.

Line 12 Worker's Compensation Insurance FY 21/22 is budgeted based on insurance rates applied to budgeted District salaries.

SCHEDULE D: CAPITAL/REPAIRS & MAINTENANCE

The schedule represents the following four categories of capital related spending (capital, and repairs & maintenance):

Line 1-12 District Projects are general projects that do not involve capital construction or repairs and replacement.

Line 13-18 Capital Improvement Plan is the plan for new capital improvements. These assets may be constructed or procured by the District.

Line 19-32 Repairs, Rehabilitation & Maintenance are expenses to maintain and repair the District's assets, and costs to replace existing assets.

Line 33-42 Capital Outlay are District purchases such as vehicles, furniture, radios, and other fixed assets that are over the District's minimum capitalization policy of \$5,000.

SCHEDULE E: SPECIAL REVENUE FUND

This schedule outlines Special Revenue Fund activity which is used to account for telecommunication lease revenues. The District has just finished an agreement to transfer \$40,000 per year, beginning on 7/1/16 and ending on 7/1/20, to the PARS Pension Retirement Irrevocable Trust, which was used to the fund the CalPERS Unfunded Accrued Actuarial Liabilities for the past Fire employees' retirement. The final contribution was made on July 1, 2020 and the District is no longer required to contribute to the Fire Department's pension trust. All tower lease revenues are budgeted to be transferred out to the Water Fund are then contributed to the Water District pension and OPEB trust accounts.

EXHIBIT “A”



TwentyNine Palms Water District
Proposed Budget Summary
Fiscal Year 2021/22

Schedule A

	A	B	C
	Adopted Budget 2020/21	Projected Year- End 2020/21	Proposed Budget 2021/22
1 Operating Revenues	\$ 4,294,100	\$ 5,254,500	\$ 5,287,400
2 Non-Operating Revenues	728,000	921,100	634,800
3 Total Revenue Available to Fund Operations & Capital	5,022,100	6,175,600	5,922,200
4 Operating Expenses	4,399,600	4,379,100	4,771,600
5 Non-Operating Expenses	172,100	210,700	202,300
6 Total Debt Service	243,500	249,200	243,500
7 Total Expenses & Debt Service	4,815,200	4,839,000	5,217,400
8 Net Revenues Available to Fund Capital Expenditures	206,900	1,336,600	704,800
9 District Projects	(415,000)	(207,000)	(280,000)
10 CIP Projects	(2,300,000)	(470,200)	(1,304,800)
11 Repairs & Replacement	(385,000)	(80,500)	(475,000)
12 Capital Outlay	(195,000)	(62,500)	(365,000)
13 Sub-Total: Net Debt Proceeds / Capital	(3,295,000)	(820,200)	(2,424,800)
14 Increase (Decrease) in Fund Balance	\$ (3,088,100)	\$ 516,400	\$ (1,720,000)
15 Projected Cash & Investments Beg. Balance - July 1st			\$ 7,593,000
16 Projected Cash & Investments End Balance - June 30th			\$ 5,873,000



TwentyNine Palms Water District

Proposed Budget Detail

Fiscal Year 2021/22

Schedule B

	A	B	C	D	E
	Adopted Budget 2020/21	Projected Year-End 2020/21	Proposed Budget 2021/22	\$ Difference (C - B)	% Difference (D / B)
1 Operating Revenues					
2 Water Sales (Volumetric)	\$ 3,213,200	\$ 3,706,100	\$ 3,706,100	\$ -	0%
3 Readiness-To-Serve (Fixed)	1,427,200	1,458,000	1,603,600	145,600	10%
4 Other Operating Revenue	85,000	166,200	62,300	(103,900)	-63%
5 Bad Debt Expense	(431,300)	(75,800)	(84,600)	(8,800)	12%
6 Total Operating Revenues	4,294,100	5,254,500	5,287,400	32,900	1%
7 Non-Operating Revenues					
8 Capital Impact Fees	-	192,200	-	(192,200)	-100%
9 Water Availability Assessment	578,900	580,400	580,400	-	0%
10 Interest Revenue	110,000	32,300	16,100	(16,200)	-50%
11 Other Penalties	24,100	23,300	23,300	-	0%
12 Reimbursed Expenses	5,000	30,700	5,000	(25,700)	-84%
13 Miscellaneous Non-Op Revenue	10,000	62,200	10,000	(52,200)	-84%
14 Total Non-Operating Revenues	728,000	921,100	634,800	(286,300)	-31%
15 Total Revenues	5,022,100	6,175,600	5,922,200	(253,400)	-4%
16 Operating Expenditures					
17 Source of Supply					
18 Labor & Benefits	8,600	15,600	16,300	700	4%
19 Direct Expenses	326,500	358,700	368,400	9,700	3%
20 Total Source of Supply	335,100	374,300	384,700	10,400	3%
21 Pumping					
22 Labor & Benefits	2,400	3,700	3,800	100	3%
23 Direct Expenses	134,000	121,300	124,700	3,400	3%
24 Total Pumping	136,400	125,000	128,500	3,500	3%
25 Transmission & Distribution					
26 Labor & Benefits	1,196,400	1,266,500	1,332,600	66,100	5%
27 Direct Expenses	345,600	383,100	394,100	11,000	3%
28 Total Transmission & Distribution	1,542,000	1,649,600	1,726,700	77,100	5%
29 Treatment Wells					
30 Labor & Benefits	63,800	69,500	73,000	3,500	5%
31 Direct Expenses	26,200	36,400	37,500	1,100	3%
32 Total Treatment Wells	90,000	105,900	110,500	4,600	4%
33 Treatment Facility					
34 Labor & Benefits	243,300	230,900	242,100	11,200	5%
35 Direct Expenses	479,400	435,200	566,300	131,100	30%
36 Total Treatment Facility	722,700	666,100	808,400	142,300	21%
37 Customer Accounts					
38 Labor & Benefits	198,800	209,500	211,400	1,900	1%
39 AMI Temporary Labor	-	1,400	-	(1,400)	-100%
40 Direct Expenses	55,500	64,500	65,800	1,300	2%
41 Total Customer Accounts	254,300	275,400	277,200	1,800	1%
42 General & Administration					
43 Labor & Benefits	501,400	464,800	535,100	70,300	15%



TwentyNine Palms Water District

Proposed Budget Detail

Fiscal Year 2021/22

Schedule B

	A	B	C	D	E
	Adopted Budget 2020/21	Projected Year-End 2020/21	Proposed Budget 2021/22	\$ Difference (C - B)	% Difference (D / B)
44 Outside Services	416,400	403,100	358,500	(44,600)	-11%
45 Direct Expenses	299,700	240,800	265,200	24,400	10%
46 Total General & Administration	1,217,500	1,108,700	1,158,800	50,100	5%
47 Payouts & Retiree Medical					
48 Vacation / Sick Payouts	66,500	68,200	104,100	35,900	53%
49 Retiree Medical	2,600	-	40,200	40,200	100%
50 Total Payouts & Retiree Medical	69,100	68,200	144,300	76,100	112%
51 Board of Directors					
52 Director Fees	17,000	5,000	17,000	12,000	240%
53 Direct Expenses	15,500	900	15,500	14,600	1622%
54 Total Board of Directors	32,500	5,900	32,500	26,600	451%
55 Total Operating Expenditures	4,399,600	4,379,100	4,771,600	1,026,700	23%
56 Non-Operating Expenditures					
57 Debt Service					
58 Debt Principal Payments	189,700	189,700	195,500	5,800	3%
59 Interest Expense / Issuance Costs	53,800	59,500	48,000	(11,500)	-19%
60 Total Debt Service	243,500	249,200	243,500	(5,700)	0%
61 CalPERS UAL Payment (Required)	169,500	169,500	202,300	32,800	19%
62 Pension & OPEB Trust Contributions	100,000	100,000	-	(100,000)	N/A
63 Transfers Out - Fire Pension Trust	40,000	40,000	-	(40,000)	N/A
64 Pension & OPEB Trust Contribution FY22	-	-	143,000	143,000	N/A
65 Transfers In - Special Revenue Fund	(137,400)	(138,800)	(143,000)	(4,200)	3%
66 Election Expense	-	-	-	-	0%
67 Total Non-Operating Expenditures	415,600	459,900	445,800	(14,100)	-3%
68 Total Expenditures	4,815,200	4,839,000	5,217,400	378,400	8%
Net Revenues Available to Fund Capital					
69 Related Expenditures	206,900	1,336,600	704,800	(631,800)	
70 District Projects	(415,000)	(207,000)	(280,000)	(73,000)	N/A
71 Capital Improvement Projects	(2,300,000)	(470,200)	(1,304,800)	(834,600)	N/A
72 Repair, Rehabilitation, & Maintenance	(385,000)	(80,500)	(475,000)	(394,500)	N/A
73 Capital Outlay	(195,000)	(62,500)	(365,000)	(302,500)	N/A
74 Increase/(Decrease) In Fund Balance	\$ (3,088,100)	\$ 516,400	\$ (1,720,000)	\$ (2,236,400)	



TwentyNine Palms Water District
Proposed Budget - Personnel
Fiscal Year 2021/22

Schedule C

	A	B	C	D	E
	Adopted Budget 2020/21	Projected Year- End 2020/21	Proposed Budget 2021/22	\$ Difference (C - B)	% Difference (D / B)
1 Salary and Wages					
2 Total Regular Salary and Overtime	\$ 1,509,800	\$ 1,565,400	\$ 1,672,900	\$ 107,500	7%
3 Temporary AMI Labor	-	1,400	-	(1,400)	-100%
4 Vacation and Sick Leave	66,500	68,200	104,100	35,900	53%
5 Total Salary and Wages	1,576,300	1,635,000	1,777,000	142,000	9%
6 Benefits/Taxes					
7 CalPERS Pension Payments	189,000	191,800	192,300	500	0%
8 Social Security & Payroll Taxes	121,600	126,500	135,200	8,700	7%
9 Group Medical Insurance	352,100	343,400	373,700	30,300	9%
10 Group Dental and Vision Insurance	25,600	23,400	25,700	2,300	10%
11 Group Life Insurance	7,400	7,600	7,700	100	1%
12 Worker's Compensation Insurance	61,700	43,500	48,200	4,700	11%
13 Total Employee Benefits	757,400	736,200	782,800	46,600	6%
14 Total Salary and Benefits	\$ 2,333,700	\$ 2,371,200	\$ 2,559,800	\$ 188,600	8%



TwentyNine Palms Water District

Proposed Budget - Capital Plan

Fiscal Year 2021/22

Schedule D

	A	B	C	D	E = C+D	F
	Adopted Budget 2020/21	Projected Year-End 2020/21	Carryover Budget 2020/21	Budget Addition / (Deletion)	Proposed Budget 2021/22	Projected 2022/23
1 District Projects						
2 GW Mgmt. Plan & Urban Water Mgmt. Plan	\$ 100,000	\$ 85,000	\$ -	\$ -	\$ -	\$ 55,000
3 Treatment Feasibility & Exploration Costs	35,000	-	35,000	-	35,000	-
4 Vulnerability Assesment AWIA	45,000	45,000	-	-	-	-
5 Standard Drawings Update	25,000	15,000	10,000	10,000	20,000	-
6 Salt Nutrient Monitoring Wells\Sampling	50,000	50,000	-	10,000	10,000	100,000
7 Asset Management Plan	50,000	12,000	38,000	2,000	40,000	-
8 USGS Study\Feasibility Study	25,000	-	25,000	-	25,000	-
9 Centralized Sewer Plan\Groundwater Analysis	-	-	-	25,000	25,000	100,000
10 Master Plan Updates	85,000	-	85,000	-	85,000	-
11 Campbell Res Land Acquisition	-	-	-	-	40,000	-
12 Total District	415,000	207,000	193,000	47,000	280,000	255,000
13 Capital Improvement Plan						
14 Chromium VI and Flouride for Well 11B	1,000,000	50,000	950,000	(900,000)	50,000	1,000,000
15 Fluoride Variance (Expiring) - TP2/W12/W16	1,000,000	250,000	750,000	250,000	1,000,000	-
16 AMI/AMR* (see footnote)	300,000	170,200	129,800	-	129,800	-
17 Pay Meter Station Upgrade	-	-	-	-	125,000	-
18 Capital Improvement Plan	2,300,000	470,200	1,829,800	(650,000)	1,304,800	1,000,000
19 Repairs, Rehabilitation, & Maintenance						
20 Plant 6 Electrical and Well Upgrade	25,000	-	25,000	-	25,000	-
21 Emergency Repairs, Unspecified	75,000	50,000	25,000	50,000	75,000	75,000
22 Repiping/Distribution System Upgrades	75,000	-	75,000	-	75,000	75,000
23 Reservoir Recoating / Cathodic Protection	20,000	-	20,000	-	20,000	-
24 Large Meter Replacement Program	30,000	-	30,000	-	20,000	-
25 Fluoride Plant Instr.\Coating\SCADA	10,000	500	9,500	500	10,000	100,000
26 Treated Water Reservoir Coating	50,000	-	50,000	-	50,000	300,000
27 Campbell Reservoir Paving & Coating	100,000	30,000	70,000	30,000	100,000	-
28 Cactus Booster Station	-	-	-	-	-	40,000
29 Treatment Plant Concrete	-	-	-	-	100,000	-
30 Total Repairs & Maintenance	385,000	80,500	304,500	80,500	475,000	590,000
31 Capital Outlay						
32 Vehicle/Equipment Replacements	40,000	25,000	15,000	60,000	75,000	60,000
33 Computer/Technology Replacements	30,000	20,000	10,000	30,000	40,000	10,000
34 GIS	20,000	-	20,000	10,000	30,000	20,000
35 Administrative Building\Office Remodel	35,000	7,500	27,500	12,500	40,000	10,000
36 Energy Efficiency Projects	35,000	10,000	25,000	10,000	35,000	-
37 One-Time Existing Conditions Sampling	20,000	-	20,000	-	20,000	-
38 Parking Lot Seal\Paving	15,000	-	15,000	10,000	25,000	-
39 Equipment Shade Structure	-	-	-	-	100,000	-
40 Total Capital Outlay	195,000	62,500	132,500	132,500	365,000	100,000
41 Grand Total	\$ 3,295,000	\$ 820,200	\$ 2,459,800	\$ (390,000)	\$ 2,424,800	\$ 1,945,000

*Line 16 for the AMI / AMR project has been funded by debt proceeds received by the District as of May 2019.



TwentyNine Palms Water District
Proposed Budget - Special Revenue Fund
Fiscal Year 2021/22

Schedule E

	A	B	C
	Adopted Budget 2020/21	Projected Year- End 2020/21	Proposed Budget 2021/22
1 Tower Revenues	\$ 137,400	137,400	143,000
2 Less Transfers Out To Water	(97,400)	(97,400)	(143,000)
3 Less Transfers Out To Fire Pension Trust	(40,000)	(40,000)	-
4 Ending Balance	\$ -	\$ -	\$ -

TWENTYNINE PALMS WATER DISTRICT

COMPENSATION PLAN

FISCAL YEAR 2021/2022

POSITIONS COVERED BY MOU

	Minimum	Maximum
Leadworker	30.88	36.86
Service Worker III	26.11	31.19
Service Worker II	22.06	26.33
Service Worker I	18.66	22.26
Mechanic	26.11	31.19
Bookkeeper	26.11	31.19
Customer Service Representative 2	22.06	26.33
Customer Service Representative	18.66	22.26
Treatment Plant Operator II	30.88	36.86
Treatment Plant Operator I	26.11	31.19
Water Quality/Production Operator	22.06	26.33

MANAGEMENT\EXEMPT

Director of Operations	56.05	72.16
Maintenance Superintendent	43.23	51.61
Treatment/Production Superintendent	43.23	51.61
Office Manager	33.94	40.56
District Secretary	33.94	40.56
General Manager	73.85	88.62

2

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

April 28, 2021 / 4:00 P.M.

In accordance with the Governor's Executive Order N-29-20, in an effort to protect the public health and prevent the spread of COVID-19, this meeting was open to the public with limited seating due to social distancing restrictions in an effort to protect public health and prevent the spread of COVID-19.

Call to Order and Roll Call

President Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were Directors Bob Coghill, Carol Giannini, and Randy Leazer. Director Suzi Horn was absent. Director Michael Arthur was late. Also present were Treatment/Production Superintendent Mike Minatrea, Maintenance Superintendent Matt Shragge, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes. General Manager Ray Kolisz was absent.

Pledge of Allegiance

Director Leazer led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

Steven Reyes, of Twentynine Palms, spoke to the increase in illegal pot farms in the area and his concern over the copious amounts of water used for irrigation purposes.

Lake Hoffman, of Twentynine Palms, spoke in opposition to his cost notification for new Service(s).

1. Review and Consideration to Approve Proposal from Kennedy Jenks for Professional Services

Kennedy Jenks submitted construction specifications for the recoating of the reservoir at the Fluoride Treatment Plant. Director Giannini advised the Board that Director Horn was in favor of approving the proposal.

Director Leazer moved to adopt Kennedy Jenks proposal for treated water reservoir improvements in the amount of \$47,920, seconded by Director Coghill, and approved unanimously by all present. Directors Arthur and Horn were absent.

2. Presentation of Draft Fiscal Year 2021/2022 Annual Budget

The Board was presented with a draft budget for review. The following expenditures and capital improvement projects were noted:

- There is a 10% rate increase included in this budget which is offset by a projected 10% decrease in consumption
- Interest rates are plummeting with the LAIF account
- Revenues are projected to decrease by 4%
- Expenses are projected to increase 3% due to inflation
- Treatment expenses are expected to go up \$130,000 due to a scheduled media purchase
- OPEB expenses are projected to be \$202,000
- Total salaries and benefits is expected to increase 8% in part to retirements, the transition for training purposes, and the addition of a customer service representative position.
- Workers compensation is expected to increase
- CIP improvements will draw down \$1.7 million with projects such as Well TP-2 and hazard mitigation
- The District is looking to procure more land around Campbell Reservoir
- A shade structure is also included in the budget to protect equipment

A finalized budget will be presented for adoption at the May Board meeting.

3. Consent Calendar

- Minutes of a Regular Meeting held on March 24, 2021
- Audit List

Director Arthur, moved to approve the Minutes and Audit List, seconded by Director Leazer, and unanimously approved by all present. Director Horn was absent.

4. Items Removed from the Consent Calendar for Discussion or Separate Action
None

5. Management Reports

5.1 Maintenance

Matt Shragge reported that the District responded to 133 Underground Service Alerts, had 1 water main leak, 0 water meter leaks, 0 service line leaks, 3 fire hydrant repairs/maintenance, installed 37 new services, replaced 3 customer gate valves, performed 4 leak audits, painted 62 fire hydrants, performed 7 customer pressure checks, replaced 4 meters, Tested and exercised emergency generators and sounded wells for March. 0 water waste inquiries were received. 390 work orders were generated and performed during the month. There were no shut offs due to COVID-19. 0 AMI/AMR meters were installed. Employee Austin Murphy was acknowledged by a ratepayer for his politeness and kindness.

5.2 Water Quality

Matt Shragge reported Water production was down 9.4% as compared to the same month in 2013. 48 routine and 13 special water samples were

taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board.

5.3 Finance

Ms. Byerrum reported the District expenses are at 65% with an 83% revenue increase due to insurance re-imburements, scrap metal sales, and new meter installations.

5.4 General Manager

Mr. Kolisz was absent.

6. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Leazer would like staff to look into any discrepancies in water usage as it pertains to the illegal pot farms.

7. Adjournment

On motion by Director Arthur, seconded by Director Coghill, and approved by the Board, the meeting was adjourned at: 4:43 p.m.

Carol Giannini, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

Twentynine Palms Water District

Check Date Range: 4/1/2021 thru 4/30/2021

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
16310	04/01/2021	Jeff Arwick	2,437.50	2,437.50	100-875-0000-6001	retrofit LED lamps at treatment plant
16311	04/14/2021	Customer Refund	73.11	73.11	100-000-0000-2000	Refund Check
16312	04/14/2021	Autozone Inc.	52.80	21.01	100-130-0000-5220	Shop Supplies-Vehicle Cleaning Gear.
				8.01	100-130-0000-5220	Shop Supplies-Vehicle Cleaning Gear.
				15.34	100-130-0000-5220	Shop Supplies-Battery Protectant.
				8.44	100-130-0000-5222	Veh. #11 A/C Relay.
16313	04/14/2021	Aw Associates Inc.	701.22	701.22	100-130-0000-5406	CARB Rule 461 Testing
16314	04/14/2021	Customer Refund	22.31	22.31	100-000-0000-2000	Refund Check
16315	04/14/2021	Best Best & Krieger	6,303.90	4,176.00	100-600-0000-5403	Professional Services Rendered March 2021
				374.40	100-600-0000-5403	Professional Services Rendered March 2021
				1,753.50	100-600-0000-5403	Professional Services Rendered March 2021
16316	04/14/2021	Beyond Software Solutions	2,755.00	1,065.00	100-600-0000-5406	Monthly IT Bundled Services - April
				1,690.00	100-600-0000-5406	IT Consulting
16317	04/14/2021	Builders Supply - 29 Palms	89.59	12.93	100-130-0000-5220	hillman products red head for sample stations
				43.50	100-130-0000-5220	2x6x12 for concrete forms
				14.00	100-130-0000-5220	Tube of Sealant.
				14.00	100-130-0000-5220	Tube of Sealant.
				5.16	100-130-0000-5220	Fuel Tank Parts.
16318	04/14/2021	Customer Refund	27.52	27.52	100-000-0000-2000	Refund Check
16319	04/14/2021	Customer Refund	24.65	24.65	100-000-0000-2000	Refund Check
16320	04/14/2021	Burrtec Waste & Recycling Svcs	234.10	70.61	100-150-0000-5406	Amboy
				163.49	100-600-0000-5406	Hatch
16321	04/14/2021	Clinical Lab of San Bern.	1,353.00	1,353.00	100-140-0000-5405	Water Samples March 2021
16322	04/14/2021	Customer Refund	13.17	13.17	100-000-0000-2000	Refund Check
16323	04/14/2021	Customer Refund	17.20	17.20	100-000-0000-2000	Refund Check
16324	04/14/2021	Customer Refund	53.23	53.23	100-000-0000-2000	Refund Check
16325	04/14/2021	Customer Refund	10.84	10.84	100-000-0000-2000	Refund Check
16326	04/14/2021	Desert Hardware	121.64	36.05	100-130-0000-5220	portland cement
				62.81	100-130-0000-5220	Shop Supplies-Fuel Tank Parts.
				17.41	100-130-0000-5220	Shop Supplies-Fuel Tank Parts.

Twentynine Palms Water District

Check Date Range: 4/1/2021 thru 4/30/2021

				5.37	100-130-0000-5220	Shop Supplies-Fuel Tank Parts.
16327	04/14/2021	Diebold Nixdorf, Inc.	328.64	164.32	100-160-0000-5301	Drop Box Envelopes
				164.32	100-160-0000-5301	Drop Box Envelopes
16328	04/14/2021	Customer Refund	44.39	44.39	100-000-0000-2000	Refund Check
16329	04/14/2021	E.H. Wachs	159.47	159.47	100-130-0000-5222	Veh. #40 Tachometer.
16330	04/14/2021	Eisenhower Occupational Health Services	155.00	155.00	100-130-0000-5406	Physical
16331	04/14/2021	Ellison Systems Inc. Shoplet.Com	81.63	81.63	100-600-0000-5301	Office Supplies
16332	04/14/2021	Engineering Resources	1,537.20	1,537.20	100-825-0000-6001	Professional Services March 2021
16333	04/14/2021	Customer Refund	27.81	27.81	100-000-0000-2000	Refund Check
16334	04/14/2021	Customer Refund	27.95	27.95	100-000-0000-2000	Refund Check
16335	04/14/2021	Customer Refund	10.24	10.24	100-000-0000-2000	Refund Check
16336	04/14/2021	Frontier Communications	180.68	180.68	100-150-0000-5203	Amboy
16337	04/14/2021	Christopher Grabow	387.50	387.50	100-600-0000-5406	Ac Service Call Main Office, Swamp Cooler Service Mechanic Shop
16338	04/14/2021	Grainger	337.29	207.70	100-150-0000-5220	Threaded Stud For Well TP2 Tie in
				129.59	100-150-0000-5220	Washer, 1" Bolt Well TP2 Tie In
16339	04/14/2021	Customer Refund	17.48	17.48	100-000-0000-2000	Refund Check
16340	04/14/2021	Customer Refund	3.65	3.65	100-000-0000-2000	Refund Check
16341	04/14/2021	Home Depot Credit Services	1,016.22	187.32	100-130-0000-5220	Charges
				828.90	100-150-0000-5220	Charges
16342	04/14/2021	Customer Refund	62.34	62.34	100-000-0000-2000	Refund Check
16343	04/14/2021	Inland Water Works	10,923.37	2,262.75	100-000-0000-1499	ITRON CABLE CONNECTOR FOR METER
				4,202.25	100-000-0000-1499	ANTENNA 100W FOR METER
				301.22	100-130-0000-5220	3/8" CLA-VAL CRD pilot 30-300 psi
				951.97	100-000-0000-1499	METER BOX 1015 COMPLETE
				82.75	100-130-0000-5220	Cla valve crd repair kit
				828.65	100-000-0000-1499	1320 METER BOX COMPLETE
				2,293.78	100-000-0000-1499	1" ZENNER METER MULTI JET DIRECT READ
16344	04/14/2021	Itron, Inc.	882.00	882.00	100-600-0000-5303	AMI Driveby, Endpoints Subscription 2021
16345	04/14/2021	Kennedy/Jenks Consultants	22,295.00	21,835.00	100-800-0000-6001	Professional Services Rendered March 2021
				460.00	100-600-0000-5412	Professional Services Rendered March 2021
16346	04/14/2021	Inland Kenworth	146.54	146.54	100-130-0000-5222	Veh. #76 Hood Support.
16347	04/14/2021	Customer Refund	200.00	200.00	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 4/1/2021 thru 4/30/2021

16348	04/14/2021	Lorbel Critical Power Services	1,400.00	1,400.00	100-600-0000-5406	Annual Major UPS Preventative Maintenance Service.
16349	04/14/2021	Customer Refund	64.65	64.65	100-000-0000-2000	Refund Check
16350	04/14/2021	Customer Refund	17.50	17.50	100-000-0000-2000	Refund Check
16351	04/14/2021	Mcmaster-Carr Supply Co.	243.45	243.45	100-130-0000-5220	Fuel Tank Parts.
16352	04/14/2021	Customer Refund	68.54	68.54	100-000-0000-2000	Refund Check
16353	04/14/2021	O'Reilly Automotive Inc.	362.14	181.07	100-130-0000-5222	Veh. #11 Battery.
				181.07	100-130-0000-5222	Veh. #23 Battery.
16354	04/14/2021	Customer Refund	30.65	30.65	100-000-0000-2000	Refund Check
16355	04/14/2021	Customer Refund	27.95	27.95	100-000-0000-2000	Refund Check
16356	04/14/2021	Parcel Quest	1,799.00	1,799.00	100-600-0000-5406	Parcel subscription 7/26/21 - 07/25/22
16357	04/14/2021	Customer Refund	54.19	54.19	100-000-0000-2000	Refund Check
16358	04/14/2021	Customer Refund	41.60	41.60	100-000-0000-2000	Refund Check
16359	04/14/2021	Proforma	290.19	290.19	100-600-0000-5301	Double Window Envelopes
16360	04/14/2021	Prudential Overall Supply	578.19	96.53	100-130-0000-5253	Uniforms
				144.26	100-130-0000-5253	Uniforms
				96.53	100-130-0000-5253	Uniforms
				240.87	100-130-0000-5253	Uniforms
16361	04/14/2021	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
16362	04/14/2021	Customer Refund	59.01	59.01	100-000-0000-2000	Refund Check
16363	04/14/2021	Customer Refund	59.01	59.01	100-000-0000-2000	Refund Check
16364	04/14/2021	Customer Refund	42.35	42.35	100-000-0000-2000	Refund Check
16365	04/14/2021	S.C.E.	6,681.69	1,111.20	100-110-0000-5201	Well 16
				942.21	100-600-0000-5201	Hatch
				1,581.37	100-110-0000-5201	Well 14
				33.85	100-110-0000-5201	Donnell
				2,428.16	100-110-0000-5201	Well 17
				23.53	100-110-0000-5201	Well 4
				561.37	100-120-0000-5201	Booster H1N, H2S
16366	04/14/2021	San Bernardino County	6.00	6.00	100-130-0000-5301	Monthly Assessor parcel map revisions April 2021
16367	04/14/2021	Satmodo LLC	149.66	149.66	100-600-0000-5203	Iridium Monthly Minute Plans
16368	04/14/2021	Customer Refund	35.07	35.07	100-000-0000-2000	Refund Check
16369	04/14/2021	SNUG	75.00	75.00	100-600-0000-5330	SNUG Virtual Conference

Twentynine Palms Water District

Check Date Range: 4/1/2021 thru 4/30/2021

16370	04/14/2021	Spectrum Business	154.98	154.98	100-600-0000-5203	La Luna
16371	04/14/2021	Bob Stephenson	125.00	125.00	100-610-0000-5350	Video recording board meeting March 2021
16372	04/14/2021	Customer Refund	28.97	28.97	100-000-0000-2000	Refund Check
16373	04/14/2021	Terminix	167.00	167.00	100-600-0000-5406	Quarterly Service
16374	04/14/2021	Customer Refund	43.24	43.24	100-000-0000-2000	Refund Check
16375	04/14/2021	Tops'N Barricades Inc.	1,310.42	41.85	100-130-0000-5222	Veh. #76-Traffic Cone Holder.
				1,268.57	100-130-0000-5226	Traffic Cones and Barricades.
16376	04/14/2021	Customer Refund	13.17	13.17	100-000-0000-2000	Refund Check
16377	04/14/2021	Underground Service Alert	238.71	199.75	100-130-0000-5406	115 new tickets
				38.96	100-130-0000-5406	California State Fee for Regulatory Costs
16378	04/14/2021	Usa Blue Book	872.82	(7.09)	100-130-0000-5226	credit
				(0.17)	100-130-0000-5226	credit
				113.90	100-130-0000-5220	caution blue marking paint case of 12
				113.90	100-130-0000-5220	white marking paint case of 12
				56.95	100-130-0000-5220	black out marking paint case of 12
				32.94	100-130-0000-5220	osha safety blue spray paint
				39.50	100-130-0000-5226	clear safety glasses
				47.50	100-130-0000-5226	gray safety glasses
				31.25	100-130-0000-5226	mirror lense safety glasses
				77.90	100-130-0000-5226	ear plugs max uncorded box of 200
				372.38	100-130-0000-5226	gloves cut resistant rated protection
				(0.81)	100-130-0000-5226	credit
				(1.01)	100-130-0000-5226	credit
(2.04)	100-130-0000-5226	credit				
(2.28)	100-130-0000-5226	credit				
16379	04/14/2021	Customer Refund	31.03	31.03	100-000-0000-2000	Refund Check
16380	04/14/2021	Yucca Auto Body	6,269.38	6,269.38	100-130-0000-5407	Veh. #78 Body Repair.
16381	04/28/2021	Jeff Arwick	2,762.50	325.00	100-120-0000-5406	Quarterly Electric Checks 4/21/2021
				2,437.50	100-875-0000-6001	Provide and install new retrofit LED lamps at Treatment Plant. D
16382	04/28/2021	ACWA/JOINT POWERS INSURANCE AUTHORITY	10,037.09	10,037.09	100-310-0000-5161	Workers Compensation Qtr 3
16383	04/28/2021	AFSCME	295.16	295.16	100-600-0000-5408	Re-issue union dues Check number 100799 never cleared.
16384	04/28/2021	Customer Refund	41.89	41.89	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 4/1/2021 thru 4/30/2021

16385	04/28/2021	Ansafone Contact Centers	177.00	177.00	100-160-0000-5406	Answering Service
16386	04/28/2021	Autozone Inc.	679.46	387.88	100-130-0000-5222	Veh #4B-Batteries.
				48.07	100-130-0000-5222	Veh #76-DEF.
				54.89	100-130-0000-5220	Shop Supplies-Cabin Air Filters.
				55.93	100-130-0000-5220	Shop Supplies- Grease Gun.
				27.47	100-130-0000-5220	Shop Supplies- Trim Tool Set.
				105.22	100-130-0000-5220	Shop Supplies- Pliers.
16387	04/28/2021	Customer Refund	193.15	193.15	100-000-0000-2000	Refund Check
16388	04/28/2021	Customer Refund	173.00	173.00	100-000-0000-2000	Refund Check
16389	04/28/2021	Builders Supply - 29 Palms	197.46	36.05	100-130-0000-5220	1/4" GALVI CHAIN
				22.07	100-130-0000-5220	Shop Supplies-Duct Tape and Zip Ties.
				24.77	100-130-0000-5220	Shop Supplies-Aluminum.
				5.89	100-130-0000-5220	Shop Supplies-Parts for Fuel Tank.
				13.00	100-130-0000-5220	2x4x10
				71.86	100-150-0000-5220	Misc Material MW
				23.82	100-150-0000-5220	Misc Material MW
16390	04/28/2021	Customer Refund	6.40	6.40	100-000-0000-2000	Refund Check
16391	04/28/2021	Customer Refund	34.28	34.28	100-000-0000-2000	Refund Check
16392	04/28/2021	Customer Refund	64.50	64.50	100-000-0000-2000	Refund Check
16393	04/28/2021	Centurylink Business Services	20.88	20.88	100-600-0000-5203	Hatch
16394	04/28/2021	Customer Refund	42.28	42.28	100-000-0000-2000	Refund Check
16395	04/28/2021	Core & Main LP	8,317.48	2,896.52	100-000-0000-1499	1" SOFT COPPER TUBE
				1,315.22	100-000-0000-1499	6" X 6" HYDRANT BREAK OFF SPOOL
				953.19	100-000-0000-1499	6" X 12" HYDRANT BREAK OFF SPOOL
				3,152.55	100-000-0000-1499	6" X 42" HYDRANT BURY PUSH ON
16396	04/28/2021	County Of San Bernardino	19.75	19.75	100-130-0000-5406	shop waste
16397	04/28/2021	Dangelo	10,245.48	10,245.48	100-825-0000-6001	10" cla valve for well tp2
16398	04/28/2021	Desert Hardware	249.35	57.09	100-130-0000-5220	Ace shovel roundpoint long handle
				54.09	100-130-0000-5220	trenching shovel v shape 48"
				21.01	100-150-0000-5220	Duct Tape x1 , WD 40 x2.
				27.03	100-130-0000-5220	Shop Supplies- Pipe Cutter.
				90.13	100-130-0000-5220	portland cement 94 lb bags

Twentynine Palms Water District

Check Date Range: 4/1/2021 thru 4/30/2021

16399	04/28/2021	Customer Refund	59.09	59.09	100-000-0000-2000	Refund Check
16400	04/28/2021	E.H. Wachs	14.86	14.86	100-130-0000-5222	Veh. #40-Tachometer.
16401	04/28/2021	Eide Bailly LLP	6,250.00	6,250.00	100-600-0000-5401	Monthly Retainer for Consulting Services March 2021
16402	04/28/2021	Ellison Systems Inc. Shoplet.Com	251.33	251.33	100-600-0000-5301	Office Supplies
16403	04/28/2021	Customer Refund	70.94	70.94	100-000-0000-2000	Refund Check
16404	04/28/2021	Grainger	91.37	91.37	100-825-0000-6001	Misc Parts WTP2 Fluoride Variance
16405	04/28/2021	Inland Water Works	4,999.66	828.65	100-000-0000-1499	1320 meter box complete
				80.81	100-130-0000-5220	OD tape
				75.43	100-130-0000-5220	6" NON ASB 1/16" RING GASKET
				1,442.78	100-000-0000-1499	1" BRASS GATE VLV
				2,118.36	100-000-0000-1499	1" BRASS CHECK VLV
				453.63	100-000-0000-1499	1" X 1.5" METER TAIL
16406	04/28/2021	Customer Refund	170.96	170.96	100-000-0000-2000	Refund Check
16407	04/28/2021	Customer Refund	8.23	8.23	100-000-0000-2000	Refund Check
16408	04/28/2021	Kennedy/Jenks Consultants	8,063.75	1,378.75	100-800-0000-6001	Professional Services Rendered March 2021
				6,685.00	100-150-0000-5406	Professional Services March 2021 Groundwater Monitoring Reports Parts
16409	04/28/2021	Komatsu Forklift Llc	102.33	102.33	100-130-0000-5222	
16410	04/28/2021	Konica Minolta Premier	348.81	348.81	100-600-0000-5223	04/01/2021 - 04/30/2021
16411	04/28/2021	Customer Refund	24.83	24.83	100-000-0000-2000	Refund Check
16412	04/28/2021	Customer Refund	37.40	37.40	100-000-0000-2000	Refund Check
16413	04/28/2021	M. Brey Electric, Inc.	91,070.80	91,070.80	100-825-0000-6001	Progress Payment
16414	04/28/2021	Customer Refund	46.53	46.53	100-000-0000-2000	Refund Check
16415	04/28/2021	Mark Speer Automotive	50.00	25.00	100-130-0000-5407	Veh. #25- Tire Repair.
				25.00	100-130-0000-5407	Veh. #83- Tire Repair.
16416	04/28/2021	Customer Refund	19.38	19.38	100-000-0000-2000	Refund Check
16417	04/28/2021	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
16418	04/28/2021	Mcmaster-Carr Supply Co.	908.60	25.55	100-130-0000-5220	Pump Seal for Lear Reservoir.
				837.89	100-150-0000-5220	Felt Filter Bags 100 Microns 100 Bags, Filter Cartridge
				45.16	100-150-0000-5220	Brass Tube Fitting for MW x4
16419	04/28/2021	Customer Refund	4.89	4.89	100-000-0000-2000	Refund Check
16420	04/28/2021	Merit Oil Company	9,577.24	5,990.56	100-000-0000-1401	87 unleaded fuel
				3,559.68	100-000-0000-1401	diesel #2 clear

Twentynine Palms Water District

Check Date Range: 4/1/2021 thru 4/30/2021

				27.00	100-000-0000-1401	fuel surcharge
16421	04/28/2021	Minolta Business Systems	257.78	257.78	100-600-0000-5223	03/23/2021 - 04/22/2021
16422	04/28/2021	NorthStar Chemical	13,198.24	6,417.54	100-150-0000-5211	Load of Acid 93% NSF 60 3200 Gallons \$1.87
				6,780.70	100-150-0000-5211	Load of Caustic 50% Na OH 3750 gallons NSF 60
16423	04/28/2021	Ortega Strategies Group	1,500.00	1,500.00	100-600-0000-5350	Consulting March 2021 Advocacy Services
16424	04/28/2021	Customer Refund	61.38	61.38	100-000-0000-2000	Refund Check
16425	04/28/2021	Pacific Western Bank	4,748.82	130.59	100-150-0000-5203	Charges
				208.63	100-130-0000-5228	Charges
				143.31	100-600-0000-5330	Charges
				170.54	100-130-0000-5220	Charges
				80.70	100-130-0000-5220	Charges
				31.36	100-600-0000-5301	Charges
				643.23	100-150-0000-5220	Charges
				387.07	100-150-0000-5220	Charges
				108.00	100-600-0000-5406	Charges
				215.68	100-600-0000-5409	Charges
				277.21	100-130-0000-5228	Charges
				130.59	100-150-0000-5203	Charges
				900.00	100-600-0000-5303	Charges
				94.08	100-150-0000-5406	Charges
				85.00	100-600-0000-5330	Charges
				(3.40)	100-600-0000-5406	Charges
				138.02	100-600-0000-5330	Charges
				194.56	100-150-0000-5220	Charges
				29.99	100-600-0000-5406	Charges
				224.21	100-130-0000-5220	Charges
539.18	100-875-0000-6001	Charges				
20.27	100-600-0000-5408	Charges				
16426	04/28/2021	Customer Refund	69.83	69.83	100-000-0000-2000	Refund Check
16427	04/28/2021	Palm Springs Motors Inc.	72.80	72.80	100-130-0000-5222	Veh. #77- Rear Brake Pads.
16428	04/28/2021	Parkhouse Tire Inc.	706.34	706.34	100-130-0000-5222	Veh. #11-Tires.
16429	04/28/2021	Customer Refund	101.82	101.82	100-000-0000-2000	AR Refund

Twentynine Palms Water District

Check Date Range: 4/1/2021 thru 4/30/2021

16430	04/28/2021	Prudential Overall Supply	754.52	147.06	100-130-0000-5253	Uniforms
				99.43	100-130-0000-5253	Uniforms
				212.17	100-130-0000-5253	Uniforms
				295.86	100-130-0000-5253	Uniforms
16431	04/28/2021	Customer Refund	25.52	25.52	100-000-0000-2000	Refund Check
16432	04/28/2021	Customer Refund	25.00	25.00	100-000-0000-2000	Refund Check
16433	04/28/2021	Customer Refund	103.36	103.36	100-000-0000-2000	Refund Check
16434	04/28/2021	Customer Refund	22.38	22.38	100-000-0000-2000	Refund Check
16435	04/28/2021	S.C.E.	3,967.40	889.94	100-120-0000-5201	Booster 11A, 11B
				1,107.19	100-110-0000-5201	Well 1
				1,227.63	100-120-0000-5201	Booster Two Mile
				658.58	100-110-0000-5201	Well 11
				84.06	100-120-0000-5201	D.H. Resv & Hydro
16436	04/28/2021	Safety-Kleen Systems Inc.	271.19	271.19	100-130-0000-5406	Service the Parts Washer.
16437	04/28/2021	Susan L. Simmons	1,425.00	1,425.00	100-600-0000-5406	Janitorial Services May 2021
16438	04/28/2021	Customer Refund	31.84	31.84	100-000-0000-2000	Refund Check
16439	04/28/2021	Southern Calif. Gas Co.	62.02	62.02	100-600-0000-5202	Hatch
16440	04/28/2021	Springbrook Holding Company LLC	1,833.00	1,833.00	100-600-0000-5408	CivicPay Transaction Fee March 2021
16441	04/28/2021	Customer Refund	13.53	13.53	100-000-0000-2000	Refund Check
16442	04/28/2021	Customer Refund	42.56	42.56	100-000-0000-2000	Refund Check
16443	04/28/2021	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
16444	04/28/2021	Sturdivan Emergency Management Consulting	3,174.00	3,174.00	100-600-0000-5406	Emergency Management Consulting
16445	04/28/2021	Customer Refund	35.86	35.86	100-000-0000-2000	Refund Check
16446	04/28/2021	Customer Refund	40.98	40.98	100-000-0000-2000	Refund Check
16447	04/28/2021	TPX Communications	891.88	891.88	100-600-0000-5203	Hatch
16448	04/28/2021	Customer Refund	17.01	17.01	100-000-0000-2000	Refund Check
16449	04/28/2021	Customer Refund	12.64	12.64	100-000-0000-2000	Refund Check
16450	04/28/2021	Customer Refund	11.18	11.18	100-000-0000-2000	Refund Check
16451	04/28/2021	Union Bank	2,179.28	5.00	100-600-0000-5406	Charges
				80.45	100-130-0000-5226	Charges
				20.53	100-600-0000-5301	Charges
				93.58	100-130-0000-5222	Charges

Twentynine Palms Water District

Check Date Range: 4/1/2021 thru 4/30/2021

				61.38	100-600-0000-5301	Charges
				70.00	100-600-0000-5419	Charges
				14.00	100-150-0000-5220	Charges
				79.59	100-600-0000-5203	Charges
				14.97	100-600-0000-5301	Charges
				650.81	100-130-0000-5226	Charges
				42.01	100-600-0000-5301	Charges
				179.39	100-130-0000-5220	Charges
				22.59	100-600-0000-5330	Charges
				551.77	100-850-0000-6001	Charges
				(31.86)	100-600-0000-5408	Charges
				171.80	100-150-0000-5220	Charges
				153.27	100-130-0000-5220	Charges
16452	04/28/2021	Usa Blue Book	2,498.31	2,498.31	100-120-0000-5220	JML 1511T BALDOR 10HP MOTOR 1PH 3450RPM 215JM 230V. Lear Res Nor
16453	04/28/2021	Customer Refund	184.55	184.55	100-000-0000-2000	Refund Check
16454	04/28/2021	Verizon Wireless	548.31	548.31	100-600-0000-5203	Wireless
16455	04/28/2021	Versatel	481.63	481.63	100-600-0000-5406	On Site Service Call/Parts
16456	04/28/2021	Weaver Grading, Inc.	10,000.00	10,000.00	100-850-0000-6001	Campbell Res Road Maint. D6 Dozer with operator
16457	04/28/2021	Western Pump, Inc.	1,110.40	1,110.40	100-130-0000-5406	Annual Ali Cert Lift Inspection
16458	04/28/2021	Customer Refund	38.24	38.24	100-000-0000-2000	Refund Check
			Total	\$280,927.45		

4

4.1

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors

FROM: Matt Shragge, Maintenance Superintendent

DATE: May 13, 2021

SUBJECT: Management Report

A. The Operations and Maintenance Department performed the following tasks during the month of April 2021:

1. Responded to 140 Underground Service Alerts
2. Responded to and repaired
 - a. 2 water main leak
 - b. 0 water meter leaks
 - c. 0 service line leaks
 - d. 2 fire hydrant repairs/maintenance
3. Installed 51 new services
4. Replaced 2 customer gate valves
5. Performed 2 leak audits
6. Painted 0 fire hydrants
7. Performed 4 customer pressure checks
8. Replaced 10 water meters
9. Tested and exercised emergency generators
10. Sounded wells for April
11. 0 water waste inquiries was reported
12. Installed 0 AMI/AMR meters

B. The following customer service tasks were performed:

1. 54 work orders were generated from reading meters
2. 24 work orders were generated from billing variance list
3. 241 work orders were generated for turn on or turn off
4. 346 termination notices were distributed
5. 0 non-pay turn offs were performed
6. 0 extensions were granted
7. 0 extensions were shut off for non-payment
8. 0 payment schedules have been granted
9. 0 payment schedules failed, total outstanding \$0
10. 5 customer requests and 4 inquiries were logged and investigated

C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 07/19)	Dead Ends Flushed (Began 7/19)
Current Month	96	28
Year to Date	*2,097	445

*Triennial cycle

Twentynine Palms Water District Maintenance Report

FY 2020/21

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	AMR/AMI Meter Exchange	New Service	Active Account	Prior Year	% Increase (Decrease)	Main
July	48	3	128	0	463	178	36	6				1
August	66	2	112	0	510	112	30	5	7,839	7,875	-0.46%	0
Sept.	77	7	0	0	501	85	15	14				1
October	58	6	89	0	354	103	0	5	N/A	N/A		2
Nov.	86	2	87	0	355	106	0	12				0
Dec.	152	4	0	0	256	100	0	14	7,858	7,708	1.94%	1
Jan.	86	5	0	0	403	111	0	8				1
Feb.	95	3	0	0	396	101	0	28	N/A	N/A		0
March	133	4	62	0	390	102	0	37				1
April	140	2	0	0	319	96	0	51	7,970	7,689	3.65%	2
May												
June									N/A	N/A		
Totals	941	38	478	0	3947	1094	81	180				9

Total Connections in District= 8,325

4.2

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors
FROM: Mike Minatrea, Treatment/Production Superintendent
DATE: May 10, 2021
SUBJECT: Management Report

1. ENGINEERING

A. No items to report.

2. WATER QUALITY

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.04 mg/L to a high of 0.51 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.10 mg/L to .88 mg/L.

B. Bacteria Samples: A total of 38 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 14 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 13 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of 1.1 mg/L to a high of 1.7 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.34 to a high of 2.0 mg/L.

*Current fluoride variance of 3.0 mg/L expires in 2023.

D. General Physical: A total of 11 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.1-0.24 for turbidity.

TWENTYNINE PALMS WATER DISTRICT
Water Production Report
FY 2020/2021

Groundwater Source								
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013
July	151.697	103.759	33.891	21.190	310.537	259.777	19.54%	0.19%
August	147.948	104.079	32.972	21.648	306.647	260.066	17.91%	4.93%
Sept.	145.394	92.658	28.484	14.565	281.101	231.702	21.32%	14.85%
October	116.727	93.044	28.695	12.695	251.161	207.558	21.01%	16.34%
Nov.	86.227	74.384	23.671	9.878	194.160	170.208	14.07%	3.77%
Dec.	70.964	81.202	25.365	4.995	182.526	161.344	14.99%	12.64%
Jan.	59.5	79.885	23.532	9.751	172.668	156.838	10.09%	-9.18%
Feb.	67.57	64.608	17.182	9.135	158.495	150.696	5.18%	-4.78%
March	155.309	28.569	6.551	7.270	197.699	163.788	20.70%	-9.40%
April	137.382	65.273	18.292	10.321	231.268	179.123	29.11%	-17.66%
May					0.000			
June					0.000			
Totals	1138.718	787.461	238.635	121.448	2286.262	1941.100	17.78%	

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of

15.195

acre feet =

1.32%

4.3

TWENTYNINE PALMS WATER DEPARTMENT

FINANCIAL REPORT

For The Month Of

Mar. 2021

***PRELIMINARY -SUBJECT TO YEAR-END
AND AUDIT ADJUSTMENTS***

**TWENTYNINE PALMS WATER DEPARTMENT
STATEMENT OF INVESTMENTS AND RESERVES
For the Period Ending March 31, 2021
(Unaudited)**

<u>Operating Funds & Internal Reserves:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
Operating Funds - LAIF	\$ 3,553,505	\$ -	\$ (55,135)	\$ 3,498,370	\$ 3,502,813
Election Fund Reserve - LAIF	21,177	-	-	21,177	21,203
Capital Reserve - LAIF	903,154	-	-	903,154	904,301
Capital Funds for Primary Infrastructure - LAIF	205,776	38,675	-	244,451	244,761
Capital Funds for Secondary Infrastructure - LAIF	113,863	16,460	-	130,323	130,489
Total Investments	\$ 4,797,475	\$ 55,135	\$ (55,135)	\$ 4,797,475	\$ 4,803,567

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA
Contract CPA

*** Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department
Statement of Revenues and Expenses
For the Period Ending March 31, 2021
(Unaudited)**

	Mar. 2021	Feb. 2021	YTD	Budget	YTD 75%	Prior YTD
1 Operating Revenues	\$ 397,569	\$ 407,586	\$ 3,931,164	\$ 4,294,100	92%	\$ 3,332,461
2 Non-Operating Revenues	116,116	112,907	764,730	728,000	105%	612,110
Total Revenue Available to						
3 Fund Operations & Capital/R&R	513,684	520,493	4,695,895	5,022,100	94%	3,944,572
4 Operating Expenses	343,895	282,359	3,238,383	4,399,600	74%	3,150,954
5 Non-Operating Expenses	22,459	22,459	202,132	269,500	75%	260,812
6 Total Debt Service	122,590	-	243,732	243,500	100%	248,485
7 Total Expenses	488,944	304,818	3,684,246	4,912,600	75%	3,660,251
Net Revenues Available to Fund						
8 Capital Related Expenditures	24,740	215,675	1,011,649	109,500	924%	284,321
9 District Projects	(22,379)	(24,538)	(133,928)	(415,000)	32%	(46,600)
10 CIP Projects	(63,320)	(9,499)	(319,134)	(2,300,000)	14%	(932,055)
11 Repairs & Replacement	-	(1,351)	(26,631)	(385,000)	7%	(22,277)
12 Capital Outlay	-	(501)	(18,345)	(195,000)	9%	(127,216)
13 Election Expense	-	-	-	-	0%	(78,622)
Sub-Total	(85,698)	(35,889)	(498,039)	(3,295,000)	15%	(1,206,770)
14 Transfers in from SRF for Election	6,776	6,776	76,352	137,400	56%	74,685
15 Transfers Out - PARS Trust Obligation	-	-	-	(40,000)	0%	-
16 Increase (Decrease) in Fund Balance	\$ (54,182)	\$ 186,562	\$ 589,962	\$ (3,088,100)		\$ (847,764)

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending March 31, 2021
(Unaudited)

	Mar. 2021	Feb. 2021	YTD	Budget	YTD 75%	Prior YTD
1 Operating Revenues						
2 Water Sales	\$ 228,845	\$ 251,579	\$ 2,714,516	\$ 3,213,200	84%	\$ 2,246,458
3 RTS	121,339	115,814	1,060,607	1,427,200	74%	986,673
4 Other Operating Revenue	47,384	40,193	156,041	85,000	184%	99,331
5 Anticipated Uncollectable - Covid	-	-	-	(431,300)	0%	-
6 Total Operating Revenues	397,569	407,586	3,931,164	4,294,100	92%	3,332,461
7 Non-Operating Revenues						
8 Capital Impact Fees	55,529	63,159	191,357	-	0%	21,693
9 Water Availability Assessment	48,242	48,242	434,175	578,900	75%	443,325
10 Interest Revenue	(331)	-	20,362	110,000	19%	89,147
11 Other Penalties	541	2,147	16,398	24,100	68%	17,126
12 Reimbursed Expenses	404	15	30,713	5,000	614%	30,238
13 Other Non-Operating Revenue	11,731	(656)	71,725	10,000	717%	10,582
14 Total Non-Operating Revenues	116,116	112,907	764,730	728,000	105%	612,110
15 Total Revenues	513,684	520,493	4,695,895	5,022,100	94%	3,944,572
16 Operating Expenditures						
17 Source of Supply						
18 Labor & Benefits	533	388	9,881	8,600	115%	6,171
19 Direct Expenses	11,913	20,396	269,739	326,500	83%	231,436
20 Total Source of Supply	12,446	20,784	279,619	335,100	83%	237,607
21 Pumping						
22 Labor & Benefits	160	-	2,322	2,400	97%	1,744
23 Direct Expenses	6,014	5,623	89,231	134,000	67%	96,000
24 Total Pumping	6,174	5,623	91,553	136,400	67%	97,745
25 Transmission & Distribution						
26 Labor & Benefits	76,599	78,740	832,791	1,196,400	70%	797,269
27 Direct Expenses	71,370	15,153	305,772	345,600	88%	263,297
28 Total Transmission & Distribution	147,969	93,893	1,138,563	1,542,000	74%	1,060,566
29 Treatment Wells						
30 Labor & Benefits	4,419	7,749	46,421	63,800	73%	45,707
31 Direct Expenses	-	2,869	28,502	26,200	109%	22,560
32 Total Treatment Wells	4,419	10,618	74,922	90,000	83%	68,267
33 Treatment Facility						
34 Labor & Benefits	21,491	11,145	158,948	243,300	65%	180,766
35 Direct Expenses	25,916	7,662	321,031	479,400	67%	424,274
36 Total Treatment Facility	47,408	18,806	479,980	722,700	66%	605,040
37 Customer Accounts						
38 Labor & Benefits	18,582	16,093	156,232	198,800	79%	184,751
39 AMI Temporary Labor	-	-	1,447	-	0%	38,180
40 Direct Expenses	14,047	3,230	39,138	55,500	71%	24,974
41 Total Customer Accounts	32,629	19,323	196,816	254,300	77%	247,905
42 General Administration						
43 Outside Services	36,116	23,967	291,910	416,400	70%	218,000

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending March 31, 2021
(Unaudited)

	Mar. 2021	Feb. 2021	YTD	Budget	YTD 75%	Prior YTD
44 Direct Expenses	17,712	49,495	269,352	299,700	90%	201,731
45 Total General Admin.	53,827	73,462	561,261	716,100	78%	419,731
46 Employee Salaries						
47 Direct Labor	104,721	89,606	1,036,739	1,509,800	69%	1,119,886
48 Less Transfer to Operations	(80,457)	(69,515)	(812,788)	(1,175,900)	69%	(881,458)
49 Total General & Admin. Salaries	24,264	20,091	223,952	333,900	67%	238,428
50 District Benefits / G&A Benefits						
51 District Benefits - (H/D/V)	31,787	31,749	279,280	385,100	73%	265,622
52 District Benefits - Taxes	9,275	10,700	92,456	121,600	76%	91,689
53 District Benefits - Workers Comp	2,747	3,645	31,758	61,700	51%	47,635
54 District Benefits - CalPERS	14,174	14,516	139,597	189,000	74%	119,893
55 Subtotal District Benefits	57,983	60,610	543,091	757,400	72%	524,839
56 Less: Transfer to Operations	(57,983)	(60,610)	(543,091)	(757,400)	72%	(524,839)
57 Total G&A Benefits Allocated	11,691	13,590	116,535	167,500	70%	111,695
58 Payouts & Retiree Medical						
59 Vacation / Sick Payouts	2,442	5,544	70,638	66,500	106%	54,443
60 Retiree Medical	-	-	-	2,600	0%	3,271
61 Total Payouts & Retiree Medical	2,442	5,544	70,638	69,100	102%	57,714
62 Board of Directors						
63 Directors' Fees	625	625	3,975	17,000	23%	5,925
64 Direct Expenses	-	-	568	15,500	4%	332
65 Total Board of Directors	625	625	4,543	32,500	14%	6,257
66 Total Operating Expenditures	343,895	282,359	3,238,383	4,399,600	74%	3,150,954
67 Non-Operating Expenditures						
68 Debt Service						
69 Principal	96,381	-	189,889	189,700	100%	94,400
70 Interest / Issuance Costs	26,208	-	53,843	53,800	100%	154,085
71 Total Debt Service	122,590	-	243,732	243,500	100%	248,485
72 PERS Unfunded						
73 Unfunded PERS Annual Payment	14,126	14,126	127,132	169,500	75%	110,812
74 Unfunded Pension & OPEB Trust Payments	8,333	8,333	75,000	100,000	75%	150,000
75 Total PERS Unfunded	22,459	22,459	202,132	269,500	75%	260,812
76 Total Non-Operating Expenditures	145,049	22,459	445,863	513,000	87%	509,297
77 Total Expenditures	488,944	304,818	3,684,246	4,912,600	75%	3,660,251
Net Revenues Available to Fund Capital						
78 Related Expenditures	\$ 24,740	\$ 215,675	\$ 1,011,649	\$ 109,500	924%	\$ 284,321

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

**Twentynine Palms Water Department
Special Revenue Fund
For the Period Ending March 31, 2021
(Unaudited)**

	<u>Mar. 2021</u>	<u>Feb. 2021</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 75%</u>	<u>Prior YTD</u>
1 Tower Revenues	\$ 10,109	\$ 10,109	\$ 106,352	\$ 131,100	81%	\$ 104,685
2 Less Transfers Out to Fire	\$ -	-	-	-	N/A	-
3 Less Transfers Out To Water	\$ (6,776)	(6,776)	\$ (76,352)	(91,100)	84%	(74,685)
4 Transfer to PARS Trust	(3,333)	(3,333)	\$ (30,000)	(40,000)	75%	(30,000)
Ending Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

Twentynine Palms Water Department
Carryover CIP/Current CIP and R&M/Capital Outlay
For the Period Ending March 31, 2021
(Unaudited)

Carryover Capital Approved in Previous Years	Budget FY 20/21	Current Year Expenditures	Remaining Budget / (Over Budget)
District Projects			
1 GW Mgmt. Plan & Urban Water Mgmt. Plan	\$ 100,000	\$ 38,728	\$ 61,273
2 Treatment Feasibility & Exploration Costs	35,000	-	35,000
3 Vulnerability Assesment AWIA	45,000	36,750	8,250
4 Standard Drawings Update	25,000	-	25,000
5 Asset Management Plan	50,000	12,006	37,994
6 Salt Nutrient Monitoring Wells\Sampling	50,000	46,445	3,556
7 USGS Study\Feasibility Study	25,000	-	25,000
8 Master Plan Updates	85,000	-	85,000
9 Total Carryover Capital Approved in Previous Years	415,000	133,928	281,072
Capital Improvement Plan			
11 Chromium VI and Flouride for Well 11B	1,000,000	37,086	962,914
12 Fluoride Variance (Expiring) - TP-2, W12, W16	1,000,000	120,315	879,685
13 AMI / AMR Meters	300,000	161,734	138,266
14 Total Capital Improvement Plan	2,300,000	319,134	1,980,866
Repairs, Rehabilitation, & Maintenance			
16 Plant 6 Electrical and Well Upgrade	25,000	-	25,000
17 Emergency Repairs, Unspecified	75,000	24,878	50,122
18 Repiping/Distribution System Upgrades	75,000	-	75,000
19 Reservoir Recoating / Cathodic Protection	20,000	-	20,000
20 Large Meter Replacement Program	30,000	-	30,000
21 Fluoride Plant Instrumentation\Coating	10,000	1,753	8,247
22 Treated Water Resevoir Coating	50,000	-	50,000
23 Campbell Reservoir Road Paving	100,000	-	100,000
24 Total Repairs & Maintenance	385,000	26,631	358,369
Capital Outlay			
26 Vehicle/Equipment Replacements	40,000	8,750	31,250
27 Computer/Technology Replacements	30,000	9,594	20,406
28 GIS	20,000	-	20,000
29 Administrative Building\Office Remodel	35,000	-	35,000
30 Energy Efficiency Projects	35,000	-	35,000
31 One-Time Existing Conditions Sampling Event	20,000	-	20,000
32 Parking Lot Seal\Paving	15,000	-	15,000
33 Total Capital Outlay	195,000	18,345	176,655
34 TOTAL	\$ 3,295,000	\$ 498,039	\$ 2,796,961

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

4.4

**NO
MATERIAL
PROVIDED**

5

**CLOSED
SESSION**