

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT**

This meeting will be open to the public with limited seating due to social distancing restrictions in an effort to protect public health and prevent the spread of COVID-19.

April 28, 2021 / 4:00 P.M.

AGENDA

Next Resolution #21-05
Next Ordinance #101

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Review and Consideration to Approve Proposal from Kennedy Jenks for Professional Services
2. Presentation of Draft Fiscal Year 2021/2022 Annual Budget
3. Consent Calendar

Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

 - Minutes of the Regular Meeting held on March 24, 2021
 - Audit List
4. Items Removed from the Consent Calendar for Discussion or Separate Action
5. Management Reports
 - 5.1 Maintenance
 - 5.2 Water Quality
 - 5.3 Finance
 - 5.4 General Manager

6. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
7. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

Notice of agenda was posted on or before 4:00 p.m., April 23, 2021.

Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	APRIL 22, 2021
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	REVIEW AND CONSIDERATION TO APPROVE PROPOSAL FROM KENNEDY JENKS FOR PROFESSIONAL SERVICES

BACKGROUND AND DISCUSSION

The District has requested Kennedy Jenks to prepare a proposal to provide professional services in developing construction specifications for the recoating of the Treated Water Reservoir located at the Fluoride Removal Treatment Plant.

The Fluoride Removal Treatment Plant (Plant) was constructed in 2000 and was placed on-line in 2003. A major component of the Plant is the Treated Water Reservoir (Reservoir) that receives the treated water produced from the Plant before it is pumped into the distribution system. The Reservoir is a 250,000 gallon, below ground concrete structure. There are special coatings applied to the interior of the reservoir that protect the concrete from corrosion and also to provide a potable water approved epoxy that the treated water comes in contact with. Inspections of the Reservoir concluded that the coating is in need of repair due to areas of coating failure.

The proposal from Kennedy Jenks is attached for your review.

FISCAL IMPACT

Current fiscal year budget has a \$50,000 allocation for this project.

RECOMMENDATION

Accept proposal from Kennedy Jenks for the amount of \$47,920.

30 March 2021

Mr. Ray Kolisz
General Manager
Twentynine Palms Water District
72401 Hatch Road
Twentynine Palms, CA 92277

Subject: Treated Water Reservoir Improvements Project

Dear Mr. Kolisz:

Kennedy Jenks Consultants (KJ) is pleased to submit this proposal to Twentynine Palms Water District (District) to provide professional engineering services for the Treated Water Reservoir Improvements project. The project consists of coating the interior of the concrete reservoir and removing the steel bracing and base plates in accordance with the Seismic Evaluation Report prepared by KJ dated February 2018. Our scope of services consists of the following:

SCOPE OF SERVICES

Task 1 – Project Management

- 1.1 **Meetings:** KJ will conduct two (2) progress meetings with the District via conference call to discuss the project.
- 1.2 **Quality Assurance/Quality Control (QA/QC):** KJ will provide quality assurance and quality control (QA/QC) reviews throughout the course of project. All deliverables will be reviewed prior to submittal.
- 1.3 **Management:** This task addresses the management responsibilities associated with project setup, proper scheduling, budget control, invoice preparation and coordination with the District's and the project team.

Task 2 – Data Gathering & Review

- 2.1 **Data Gathering:** KJ will review relevant existing record drawings and reports as supplied by the District.
- 2.2 **Site Visit:** KJ will perform a site visit with District staff to confirm the existing tank condition and clarify design requirements with District staff. The site visit will conduct an exterior review of the tank.

Mr. Ray Kolisz
Twentynine Palms Water District
30 March 2021
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Task 3 – Final Design

3.1 Design Plans: We will provide the following plans:

- G1 – Cover and Sheet List
- S1 – Demolition of Existing Braces and treatment of existing anchor points
- S2 – Coating extents and Details

3.2 Specifications: KJ will utilize the District's existing front-end' bidding documents and provide technical specifications. This will not include removal of existing coatings or hazardous material abatement.

3.3 Cost Opinion: KJ will prepare a detailed and itemized opinion of probable construction cost at the 90% and 100% design submittal stages.

- **Deliverables:** KJ will submit electronic (PDF) files of the 90% design submittal including plans, specifications, and cost opinion. District comments will be incorporated into the final submittal which will include electronic (PDF) files signed by a registered engineer.

Task 4 – Bidding Support Services

4.1 Pre-Bid Meeting: KJ will attend the pre-bid meeting and answer questions from potential bidders. It is assumed the District will facilitate the meeting, and that one (1) KJ team member will attend the meeting in person.

4.2 Bid Interpretation: KJ will respond to questions and RFIs from potential bidders via addendum. KJ will prepare up to two (2) addenda as required. The addenda will be submitted to the District for review and distribution.

4.3 Bid Review: KJ will prepare a bid spreadsheet and complete a full evaluation of the bids received from the three lowest bidders. KJ will evaluate the bidder's responsiveness, licensing, references, and work experience.

It is assumed that engineering services during construction will be performed under a separate authorization.

Mr. Ray Kolisz
Twentynine Palms Water District
30 March 2021
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BUDGET & SCHEDULE

KJ proposes to perform the services described above on a time and materials basis in the not-to-exceed amount of \$47,920 in accordance with the enclosed fee proposal and our 2020 rate schedule. KJ will submit the final contract documents within ninety (90) calendar days following a Notice-to-Proceed.

Please feel free to contact me at (951) 375-5563 should you have any questions regarding this proposal. We appreciate the opportunity to work with the District on this project.

Very truly yours,

Kennedy/Jenks Consultants, Inc.



Ryan M. Huston, P.E.
Principal Engineer

Enclosure

Twentynine Palms Water District

Treated Water Reservoir Imp

Date:

3/30/2021

Eng-Sci-8	Eng-Sci-7	Eng-Sci-6	Eng-Sci-5	Eng-Sci-4	Eng-Sci-3	Eng-Sci-2	CAD-Design	Sr. CAD-Tech	CAD-Tech	Project Administrator	Total	KJ Labor	Sub Fees	KJ ODCs	Total Labor	Total Subs	Total Expenses	Total Labor + Subs + Expenses
\$290	\$270	\$245	\$220	\$200	\$185	\$165	\$155	\$140	\$120	\$130	Hours	Fees	Fees	Fees				Fees
		2									6	\$1,650			\$1,650	\$0	\$0	\$1,650
16											16	\$4,640			\$4,640	\$0	\$0	\$4,640
8				4						4	16	\$3,640			\$3,640	\$0	\$0	\$3,640
28	0	2	0	4	0	0	0	0	0	4	38	\$9,930	\$0	\$0	\$9,930	\$0	\$0	\$9,930
4		4		4						2	14	\$3,200			\$3,200	\$0	\$0	\$3,200
8				8						2	18	\$4,180		\$400	\$4,180	\$0	\$400	\$4,580
12	0	4	0	12	0	0	0	0	0	4	32	\$7,380	\$0	\$400	\$7,380	\$0	\$400	\$7,780
2		12		24			24			2	64	\$12,300			\$12,300	\$0	\$0	\$12,300
2		6		6						4	18	\$3,770			\$3,770	\$0	\$0	\$3,770
2			6							2	10	\$2,160			\$2,160	\$0	\$0	\$2,160
6	0	18	6	30	0	0	24	0	0	8	92	\$18,230	\$0	\$0	\$18,230	\$0	\$0	\$18,230
4		4									8	\$2,140		\$600	\$2,140	\$0	\$600	\$2,740
2		12		8			8			2	32	\$6,620			\$6,620	\$0	\$0	\$6,620
2		4		4						2	12	\$2,620			\$2,620	\$0	\$0	\$2,620
8	0	20	0	12	0	0	8	0	0	4	52	\$11,380	\$0	\$600	\$11,380	\$0	\$600	\$11,980
54	0	44	6	58	0	0	32	0	0	20	214	\$46,920	\$0	\$1,000	\$46,920	\$0	\$1,000	\$47,920

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO: BOARD OF DIRECTORS

DATE: APRIL 22, 2021

FROM: RAY KOLISZ, GENERAL MANAGER

PRESENTED AND PREPARED BY: CINDY BYERRUM

SUBJECT: PRESENTATION OF DRAFT FISCAL YEAR 2021/2022 ANNUAL BUDGET

BACKGROUND AND DISCUSSION

The District adopts a one year budget annually in May or June for the next fiscal year. The District's contract CPA, Cindy Byerrum, creates the budget and works with staff to update projections, assumptions, and to identify operating and capital needs for the next fiscal year.

The proposed budget for review has five schedules as follows:

- A. Schedule A – Summarizes all revenues and expenses
- B. Schedule B – Provides more detail on revenues and expenses
- C. Schedule C – Detail on salaries and benefits
- D. Schedule D – Capital Improvement Program
- E. Schedule E – Special revenue fund budget which accounts for cell tower revenue

RECOMMENDATION

Direct staff to make changes or adjustments if necessary and prepare final version for approval and adoption at the May 26, 2021 Board of Directors Meeting.

Twentynine Palms Water District

Budget Schedules & Line Items

FY 2021/22 Proposed Budget

SCHEDULE A: SUMMARY BUDGET

This schedule summarizes operating and non-operating revenues, operating and non-operating expenses, debt service, debt proceeds, capital related expenditures, and transfers in and out of the Water Department. Line 8 measures the difference between revenues and expenses; which results in net revenues remaining to fund the District's Capital Improvement Program. The District is budgeted to have \$698,200 in net revenues available to fund Capital Projects.

Lines 9-12 outlines the District's Capital Improvement Program (CIP) expenses by category. Line 13 provides a sub-total of total capital expenditures. Line 14 shows a net zero transfer in of cell tower revenues from the Special Revenue Fund. This amount represents total expected cell tower lease revenues, less planned contributions to pension and OPEB trusts. The budget recommends utilizing revenues received from tower lease contracts as additional discretionary payments towards unfunded pension and other post-employment benefits (OPEB) liabilities. The District currently has two irrevocable trusts in place dedicated to funding employee pensions and OPEB costs. In this past, the District was involved in an agreement which required \$40,000 of tower revenues per year contributed to a separate OPEB trust dedicated to funding pension costs for past Fire Department employees (in which the final transfer obligation occurred July 1, 2020).

Line 15 shows the final increase or decrease in fund balance planned for the year after all previous items are considered. The amount fluctuates year to year, with some years positive and some negative, primarily as the District's capital spending fluctuates.

SCHEDULE B: DETAIL BUDGET

This Schedule shows the detail budget for the District and will be used during fiscal year (FY) 2021/22 for reporting monthly operating financials to the Board.

Column (A) is the Adopted Budget for FY 2020/21. Column (B) represents projected year-end balances for Fiscal Year 2020/21. These amounts are estimates of how we predict to end the current fiscal year; actual results will vary. Column (C) displays the Proposed Budget for FY 2020/21. Columns (D) and (E) display \$ and % differences from Projected FY 2020/21 results to the FY 2021/22 Proposed Budget.

REVENUES

Line 2 Water Sales (Volumetric) – Volumetric water sales including residential, commercial, construction water and Aqua Loader sales.

- Revenues are budgeted for FY 2021/22 with a 10% rate increase adopted for consumption after January 1, 2021 and another 10% rate increase expected for consumption after January 1, 2022. These rate increases are offset by an overall reduction in consumption of 10% as "stay at home" restrictions surrounding the COVID-19 pandemic are lifted.

Twentynine Palms Water District

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Line 3 Readiness-To-Serve (RTS) – RTS revenues represent the fixed charges to customers that vary by water meter size.

- RTS charges are budgeted at \$1.603 million for FY 2021/22. This figure assumes billing active meters only (in line with current practice) and anticipates a 10% rate increase effective January 1, 2021 along with an additional 10% rate increase effective January 1, 2022.
- **Billing Inactive Meters:** *Billing inactive meters is common in most water agencies and is a Board policy decision that can be contemplated in the future. Additionally, many agencies bill the landlord for RTS charges when a renter moves out. It can be argued that fixed costs of a Water District remain the same regardless if a property is rented or not. This is another area of revenue that the Board could consider in the future.*

Line 4 Other Operating Revenues – This includes fees such as Late Penalties, Meter Installation Fees, New Account fees, Application Fees and Reconnection related fees.

- These revenues are budgeted for conservatively due to their unpredictable nature. Meter Installation fees are budgeted at zero for FY 2020/21 because activity is unpredictable. Late Penalties and reconnection fees are budgeted with a 75% reduction from historical averages due to billing restrictions surrounding the COVID-19 pandemic.

Line 5 Bad Debt Expense – Estimated uncollectible customer account balances aged past 60 or 90 days.

- Bad debt expense is estimated at 0.83% of annual operating revenues based on a 4-year historical average of uncollectible billings at fiscal year-end. An additional 0.75% of revenues is also budgeted to be uncollectible due to uncertainty surrounding the COVID-19 pandemic that may continue into FY 2021/22. Note that FY 2020/21 is not projected to experience the 30% reduction in cash collections that were previously budgeted in the prior year due to expected losses from COVID-19.

Line 8 Capital Impact Fees – Capital Impact Fees are fees imposed on developers or homeowners for new development. FY 2021/22 is budgeted at zero to be conservative since receipts are unpredictable.

Line 9 Water Availability Assessment – Annual property tax fees assessed to homeowners and paid to the District through the county of San Bernardino. FY 2021/22 is budgeted in line with actual results from FY 2019/20 with no increase.

Line 10 Interest Revenue – Interest revenue is earned primarily on District investments in the State of California's Local Agency Investment Fund (LAIF). Interest revenues are expected to decrease by 15% as rates continue to fall.

Line 11 Other Penalties – Includes property tax penalty collections from the County of San Bernardino. These revenues are difficult to predict and can vary greatly from year to year. FY 2021/22 is budgeted at the same amount as FY 2020/21 projected results with no increase.

Twentynine Palms Water District

Budget Schedules & Line Items

FY 2021/22 Proposed Budget

Line 12 Reimbursed Expenses – Includes billing customers or persons for reimbursements regarding damage to a district property (typically fire hydrants/meters). Reimbursed Expenses are difficult to predict and are budgeted conservatively due to the unknown timing and frequency of these revenues. Generally, these revenues reach a minimum of \$5,000 per year and are budgeted accordingly.

Line 13 Misc. Non-Operating Revenue – Money received from various sources such as grants, scrap sales of inventory, proceeds from the sale of assets and non-sufficient fund (NSF) charges. These revenues are hard to predict and are budgeted conservatively since receipt of funds is uncertain. Generally, these revenues reach a minimum of \$10,000 per year and are budgeted accordingly.

EXPENDITURES

Line 17-20 Source of Supply – Costs incurred pumping water from District aquifers into the water system.

- This category includes the allocation of labor, benefits and other direct costs such as electricity used to operate well sites, field supplies, radio equipment, state/local permits and fees, and outside services. Labor and benefits are anticipated to increase with assumptions discussed below (see lines 47-53). Direct Expenses are budgeted to increase with a 3% increase in electricity costs and 2% inflation on other costs.

Line 21-24 Pumping – Costs incurred pumping water through the system to District reservoirs and to the customer.

- This category includes the allocation of labor, benefits and other direct costs such as electricity used to operate booster stations, field supplies, and outside services. Labor and benefits are anticipated to increase with assumptions discussed below (see lines 47-53). Direct Expenses are budgeted to increase with a 3% increase in electricity costs and 2% inflation on other costs.

Line 25-28 Transmission and Distribution – Costs to maintain assets in the District's transmission and distribution system as well as other general operating expenses.

- This category includes the allocation of labor, benefits and other direct costs such as minor replacements to the distribution system (pipeline, meters, valves, etc.), vehicle repairs/fuel, uniforms, licenses and permits, engineering, small tools, and other operating expenses related to the distribution system. Labor and benefits are anticipated to increase with assumptions discussed below (see lines 47-53) in addition to expected T&D focus during FY 2021/22.

Line 29-32 Treatment Wells – Costs incurred for water treatment at District well sites.

- This category includes the allocation of labor, benefits and other direct costs such as chemicals and lab testing. Labor and benefits are anticipated to increase with assumptions discussed below (see lines 47-53). Direct expenses are budgeted to increase with a 3% increase in chemicals and lab testing.

Line 33-36 Treatment Facility – Costs to treat water at the fluoride removal plant and arsenic treatment.

Twentynine Palms Water District

Budget Schedules & Line Items

FY 2021/22 Proposed Budget

- Primary costs in this category include chemicals and supplies to treat water, costs to operate the treatment plant, permit fees, and repairs and maintenance. Labor and benefits are anticipated to increase with assumptions discussed below (see lines 47-53). Direct expenses are budgeted to increase primarily due to an extra 2021/22 media purchase (estimated at \$100K).

Line 37-41 Customer Accounts – Includes costs for AMI/AMR meter system maintenance, customer service labor and benefits, and billing postage and supplies.

- Labor and benefits are generally anticipated to increase with assumptions discussed below (see lines 47-53). However, the District anticipates hiring a new Customer Service Representative I that would not be eligible for merit/COLA salary increases during FY 2021/22. In addition, the District previously employed two temporary positions to facilitate meter change outs that will not continue into 2021/22.
- Other direct expenses are expected to increase due to inflation.

Line 42-46 Total General Administration – Costs related to District operations outside of functions and departments previously identified above.

- **Line 42 Labor and Benefits** includes office staff and 50% of the General Manager’s salary. These costs are anticipated to increase with assumptions discussed below (see lines 47-53). The District plans to maintain two staff members part-time as retired annuitants to assist the District in staffing transition.
- **Line 43 Outside Services** includes audit & accounting, legal, banking and other professional fees. FY 2021/22 is budgeted lower than projected year-end due to one-time costs associated with the rate study (\$30K study, \$3K accounting), salary survey (\$30K), and legal fees for MOU negotiations (\$15K) that should be completed in FY 2020/21 and do not occur on an annual basis.
- **Line 44 Direct Expenses** includes costs to operate District headquarters, property and liability insurance, office supplies, postage, and LAFCO annual fees.
 - Most expenses in this category are budgeted to remain consistent with prior year or may have modest increases due to inflation.
 - The budget for Grant writing services is proposed at \$26,000. External grant writers are crucial in securing grant funding for District capital projects and help relieve pressure on the budget.

Line 47 Total District Labor (Informational) – This shows a combined figure of total labor costs (salaries/wages only) for all District employees. Total District Labor is anticipated to increase with a COLA adjustment (2.5%) and an average 3.3% merit increase to valuable employees. Please refer to **Schedule C** for additional detail and assumptions regarding salaries and benefits.

Line 48-53 District Benefits (Informational) – This shows an analysis of the total District health benefits, payroll taxes, workers compensation, and CalPERS retirement costs.

Twentynine Palms Water District

Budget Schedules & Line Items

FY 2021/22 Proposed Budget

- **Line 49 Health, Dental & Vision Insurance** is budgeted to increase 10% due to two new positions anticipated at the highest insurance cost and an estimated 5% increase from ACWA JPIA, which will occur on January 1, 2020.
- **Lines 50-51 Payroll taxes and Workers Compensation Insurance** are budgeted to increase in coordination with merit and COLA pay increases.
- **Line 52 CalPERS Retirement** costs are budgeted to remain static due to a minor decrease in retirement rates and two new positions anticipated to be hired as PEPRA members that will replace two Classic plan staff members. Please refer to **line 7 in the Schedule C section** of this narrative for detail regarding specific rates.
- **Line 53** Provides a total cost of combined District benefits.

Line 54-57 Payouts & Retiree Medical – Includes sick and vacation payouts for current District employees and medical benefits for anticipated retirees. Sick and vacation payouts can vary from year to year depending on employee vacation and sick time taken and available hours balances.

Line 58-61 Total Board of Directors – Includes costs related to the Board of Directors meetings, training, and travel. Directors Fees and Direct expenses are projected to end the year under budget due to lack of travel due to the COVID-19 pandemic.

Line 64-67 Debt Service – This category accounts for principal and interest payments for District debt. The District issued \$2 million in debt in May 2019 to fund the AMI/AMR capital project. This debt was issued for 10 years at 3.05% interest.

Line 68 CalPERS UAL Payment (Required) – This is the annual payment the District is required to send CalPERS to pay down the District's Unfunded Accrued Liability (UAL). As of June 30, 2019 (the last valuation date provided by CalPERS), the District's plan was evaluated to be 78% funded.

Line 69 Pension and Other Post-Employment Benefits (OPEB) Trust Contributions – In prior years this budget line item considered Additional Discretionary Payments, or ADPs, contributed to both the OPEB and Pension irrevocable trusts established to fund pension and OPEB obligations. Future contributions to these trusts are now budgeted in line 79 (please see the associated line item description for more detail).

Line 70 Election Expenses – Election costs are budgeted at \$80K based on the previous election in FY 2019/20. These elections occur every two years and another election is expected in FY 2021/22.

Line 74-77 Capital Related – Please see Schedule D for more detail.

Lines 78-79 Transfers In Special Revenue Fund, Transfers Out Pension/OPEB Trusts – Cell Tower Revenues are accounted for in the Special Revenue Fund and all funds received are transferred in to the Water Fund beginning fiscal year 2021/22. In previous years the District was required to send \$40,000 of tower revenues per year to the Fire Department's pension trust fund. The final contribution was made on July 1, 2020 and the District is no longer

Twentynine Palms Water District

Budget Schedules & Line Items

FY 2021/22 Proposed Budget

required to contribute to the Fire Department's pension trust. Funds transferred in from the Special Revenue Fund are budgeted to be transferred out as contributions to the Water District pension and OPEB trust accounts. These trusts are key to planning for long-term financial health and provide the potential for better investment returns in comparison to the Local Agency Investment Fund (LAIF).

Line 80 Increase/(Decrease) in Fund Balance - This is the amount budgeted to increase or decrease fund balance during the fiscal year. Increases and decreases can vary year to year, mainly due to planned Capital Improvement Project spending. The decrease in Fund Balance is primarily caused by the District's Capital Improvement Plan, totaling \$2.425 million for FY 2021/22.

SCHEDULE C: PERSONNEL COSTS

This schedule lists the detail of salaries and wages, paid leave, employee benefits, payroll taxes and worker's compensation. Major assumptions include:

Line 2 Regular Salary and Overtime is increasing due to:

- Merit increases averaging 3.3%
- A Cost of Living Adjustment (COLA) of 2.5%

Line 4 Vacation and Sick Leave is budgeted for an estimate of paid time off employees will be able to cash out during FY 2020/21.

Line 7 CalPERS Pension Payments rates are 14.54% of base salary for Classic members, and 7.59% for Public Employee Pension Reform Act (PEPRA) employees, which are generally employees hired after January 1, 2013. District employees contribute the full Employee Contribution.

Line 8 Social Security and Payroll Taxes includes costs for FICA, Medicare, Employee Training Tax (ETT), and State Unemployment Insurance (SUI).

Line 9 Group Medical Insurance expenses are estimated to increase 5% per preliminary estimates from ACWA. In addition, two new employees are anticipated to be hired to fill vacant positions and are budgeted at the highest insurance premiums.

Line 10 Group Dental and Vision Insurance is estimated to increase by 2% or less.

Line 11 Group Life Insurance is estimated to increase by 2% or less.

Line 12 Worker's Compensation Insurance FY 2021/22 is budgeted based on insurance rates applied to budgeted District salaries.

SCHEDULE D: CAPITAL/REPAIRS & MAINTENANCE

The schedule represents the following four categories of capital related spending (capital, and repairs & maintenance):

Line 1-12 District Projects are general projects that do not involve capital construction or repairs and replacement.

Line 13-18 Capital Improvement Plan is the plan for new capital improvements. These assets may be constructed or procured by the District.

Twentynine Palms Water District

Budget Schedules & Line Items

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Line 19-32 Repairs, Rehabilitation & Maintenance are expenses to maintain and repair the District's assets, and costs to replace existing assets.

Line 33-42 Capital Outlay are District purchases such as vehicles, furniture, radios, and other fixed assets that are over the District's minimum capitalization policy of \$5,000.

SCHEDULE E: SPECIAL REVENUE FUND

This schedule outlines Special Revenue Fund activity which is used to account for telecommunication lease revenues. The District has just finished an agreement to transfer \$40,000 per year, beginning on 7/1/16 and ending on 7/1/20, to the PARS Pension Retirement Irrevocable Trust, which was used to fund the CalPERS Unfunded Accrued Actuarial Liabilities for the past Fire employees' retirement. The final contribution was made on July 1, 2020 and the District is no longer required to contribute to the Fire Department's pension trust. All tower lease revenues are budgeted to be transferred out to the Water Fund are then contributed to the Water District pension and OPEB trust accounts. These trusts are key to planning for long-term financial health and provide the potential for better investment returns in comparison to the Local Agency Investment Fund (LAIF).



TwentyNine Palms Water District
Proposed Budget Summary
Fiscal Year 2021/22

Schedule A

	A	B	C
	Adopted Budget 2020/21	Projected Year- End 2020/21	Proposed Budget 2021/22
1 Operating Revenues	\$ 4,294,100	\$ 5,254,500	\$ 5,287,400
2 Non-Operating Revenues	728,000	921,100	634,800
3 Total Revenue Available to Fund Operations & Capital	5,022,100	6,175,600	5,922,200
4 Operating Expenses	4,399,600	4,379,100	4,778,200
5 Non-Operating Expenses	269,500	269,500	202,300
6 Total Debt Service	243,500	249,200	243,500
7 Total Expenses & Debt Service	4,912,600	4,897,800	5,224,000
8 Net Revenues Available to Fund Capital Expenditures	109,500	1,277,800	698,200
9 District Projects	(415,000)	(207,000)	(280,000)
10 CIP Projects	(2,300,000)	(470,200)	(1,304,800)
11 Repairs & Replacement	(385,000)	(80,500)	(475,000)
12 Capital Outlay	(195,000)	(62,500)	(365,000)
13 Sub-Total: Net Debt Proceeds / Capital	(3,295,000)	(820,200)	(2,424,800)
14 Transfers in - Special Revenue Fund (Net)	97,400	98,800	-
15 Increase (Decrease) in Fund Balance	\$ (3,088,100)	\$ 556,400	\$ (1,726,600)
16 Projected Cash & Investments Beg. Balance - July 1st			\$ 7,483,000
17 Projected Cash & Investments End Balance - June 30th			\$ 5,756,400



TwentyNine Palms Water District

Proposed Budget Detail

Fiscal Year 2021/22

Schedule B

	A	B	C	D	E
	Adopted Budget 2020/21	Projected Year-End 2020/21	Proposed Budget 2021/22	\$ Difference (C - B)	% Difference (D / B)
1 Operating Revenues					
2 Water Sales (Volumetric)	\$ 3,213,200	\$ 3,706,100	\$ 3,706,100	\$ -	0%
3 Readiness-To-Serve (Fixed)	1,427,200	1,458,000	1,603,600	145,600	10%
4 Other Operating Revenue	85,000	166,200	62,300	(103,900)	-63%
5 Bad Debt Expense	(431,300)	(75,800)	(84,600)	(8,800)	12%
6 Total Operating Revenues	4,294,100	5,254,500	5,287,400	32,900	1%
7 Non-Operating Revenues					
8 Capital Impact Fees	-	192,200	-	(192,200)	-100%
9 Water Availability Assessment	578,900	580,400	580,400	-	0%
10 Interest Revenue	110,000	32,300	16,100	(16,200)	-50%
11 Other Penalties	24,100	23,300	23,300	-	0%
12 Reimbursed Expenses	5,000	30,700	5,000	(25,700)	-84%
13 Miscellaneous Non-Op Revenue	10,000	62,200	10,000	(52,200)	-84%
14 Total Non-Operating Revenues	728,000	921,100	634,800	(286,300)	-31%
15 Total Revenues	5,022,100	6,175,600	5,922,200	(253,400)	-4%
16 Operating Expenditures					
17 Source of Supply					
18 Labor & Benefits	8,600	15,600	16,300	700	4%
19 Direct Expenses	326,500	358,700	368,400	9,700	3%
20 Total Source of Supply	335,100	374,300	384,700	10,400	3%
21 Pumping					
22 Labor & Benefits	2,400	3,700	3,800	100	3%
23 Direct Expenses	134,000	121,300	124,700	3,400	3%
24 Total Pumping	136,400	125,000	128,500	3,500	3%
25 Transmission & Distribution					
26 Labor & Benefits	1,196,400	1,266,500	1,335,000	68,500	5%
27 Direct Expenses	345,600	383,100	394,100	11,000	3%
28 Total Transmission & Distribution	1,542,000	1,649,600	1,729,100	79,500	5%
29 Treatment Wells					
30 Labor & Benefits	63,800	69,500	73,100	3,600	5%
31 Direct Expenses	26,200	36,400	37,500	1,100	3%
32 Total Treatment Wells	90,000	105,900	110,600	4,700	4%
33 Treatment Facility					
34 Labor & Benefits	243,300	230,900	242,500	11,600	5%
35 Direct Expenses	479,400	435,200	566,300	131,100	30%
36 Total Treatment Facility	722,700	666,100	808,800	142,700	21%
37 Customer Accounts					
38 Labor & Benefits	198,800	209,500	211,800	2,300	1%
39 AMI Temporary Labor	-	1,400	-	(1,400)	-100%
40 Direct Expenses	55,500	64,500	65,800	1,300	2%
41 Total Customer Accounts	254,300	275,400	277,600	2,200	1%
42 General & Administration					
43 Labor & Benefits	501,400	464,800	536,000	71,200	15%



TwentyNine Palms Water District

Proposed Budget Detail

Fiscal Year 2021/22

Schedule B

	A	B	C	D	E
	Adopted Budget 2020/21	Projected Year-End 2020/21	Proposed Budget 2021/22	\$ Difference (C - B)	% Difference (D / B)
44 Outside Services	416,400	403,100	360,900	(42,200)	-10%
45 Direct Expenses	299,700	240,800	265,200	24,400	10%
46 Total General & Administration	1,217,500	1,108,700	1,162,100	53,400	5%
47 Total District Labor (Informational)	1,509,800	1,565,400	1,672,900	107,500	7%
48 District Benefits (Informational)					
49 Health, Dental & Vision Insurance	385,100	374,400	411,400	37,000	10%
50 Payroll Taxes	121,600	126,500	135,200	8,700	7%
51 Workers Compensation Insurance	61,700	43,500	48,200	4,700	11%
52 CalPERS Retirement	189,000	191,800	192,300	500	0%
53 Total District Benefits (Informational)	757,400	736,200	787,100	50,900	7%
54 Payouts & Retiree Medical					
55 Vacation / Sick Payouts	66,500	68,200	104,100	35,900	53%
56 Retiree Medical	2,600	-	40,200	40,200	100%
57 Total Payouts & Retiree Medical	69,100	68,200	144,300	76,100	112%
58 Board of Directors					
59 Director Fees	17,000	5,000	17,000	12,000	240%
60 Direct Expenses	15,500	900	15,500	14,600	1622%
61 Total Board of Directors	32,500	5,900	32,500	26,600	451%
62 Total Operating Expenditures	4,399,600	4,379,100	4,778,200	1,046,500	24%
63 Non-Operating Expenditures					
64 Debt Service					
65 Debt Principal Payments	189,700	189,700	195,500	5,800	3%
66 Interest Expense / Issuance Costs	53,800	59,500	48,000	(11,500)	-19%
67 Total Debt Service	243,500	249,200	243,500	(5,700)	0%
68 CalPERS UAL Payment (Required)	169,500	169,500	202,300	32,800	19%
69 Pension & OPEB Trust Contributions	100,000	100,000	-	(100,000)	-100%
70 Election Expense	-	-	-	-	0%
71 Total Non-Operating Expenditures	513,000	518,700	445,800	(72,900)	-14%
72 Total Expenditures	4,912,600	4,897,800	5,224,000	326,200	7%
Net Revenues Available to Fund Capital					
73 Related Expenditures	109,500	1,277,800	698,200	(579,600)	-45%
74 District Projects	(415,000)	(207,000)	(280,000)	(73,000)	
75 Capital Improvement Projects	(2,300,000)	(470,200)	(1,304,800)	(834,600)	
76 Repair, Rehabilitation, & Maintenance	(385,000)	(80,500)	(475,000)	(394,500)	
77 Capital Outlay	(195,000)	(62,500)	(365,000)	(302,500)	
78 Transfers In - Special Revenue Fund	137,400	138,800	143,000	4,200	
79 Transfers Out - Pension/OPEB Trusts	(40,000)	(40,000)	(143,000)	(103,000)	
80 Increase/(Decrease) In Fund Balance	\$ (3,088,100)	\$ 556,400	\$ (1,726,600)	\$ (2,283,000)	-410%



TwentyNine Palms Water District
Proposed Budget - Personnel
Fiscal Year 2021/22

	A	B	C
	Adopted Budget 2020/21	Projected Year- End 2020/21	Proposed Budget 2021/22
1 Salary and Wages			
2 Total Regular Salary and Overtime	\$ 1,509,800	\$ 1,565,400	\$ 1,672,900
3 Temporary AMI Labor	-	1,400	-
4 Vacation and Sick Leave	66,500	68,200	104,100
5 Total Salary and Wages	1,576,300	1,635,000	1,777,000
6 Benefits/Taxes			
7 CalPERS Pension Payments	189,000	191,800	192,300
8 Social Security & Payroll Taxes	121,600	126,500	135,200
9 Group Medical Insurance	352,100	343,400	377,600
10 Group Dental and Vision Insurance	25,600	23,400	26,300
11 Group Life Insurance	7,400	7,600	7,500
12 Worker's Compensation Insurance	61,700	43,500	48,200
13 Total Employee Benefits	757,400	736,200	787,100
14 Total Salary and Benefits	\$ 2,333,700	\$ 2,371,200	\$ 2,564,100



TwentyNine Palms Water District

Proposed Budget - Capital Plan

Fiscal Year 2021/22

Schedule D

	A	B	C	D	E = C+D	F
	Adopted Budget 2020/21	Projected Year-End 2020/21	Carryover Budget 2020/21	Budget Addition / (Deletion)	Proposed Budget 2021/22	Projected 2022/23
1 District Projects						
2 GW Mgmt. Plan & Urban Water Mgmt. Plan	\$ 100,000	\$ 85,000	\$ -	\$ -	\$ -	\$ 55,000
3 Treatment Feasibility & Exploration Costs	35,000	-	35,000	-	35,000	-
4 Vulnerability Assesment AWIA	45,000	45,000	-	-	-	-
5 Standard Drawings Update	25,000	15,000	10,000	10,000	20,000	-
6 Salt Nutrient Monitoring Wells\Sampling	50,000	50,000	-	10,000	10,000	100,000
7 Asset Management Plan	50,000	12,000	38,000	2,000	40,000	-
8 USGS Study\Feasibility Study	25,000	-	25,000	-	25,000	-
9 Centralized Sewer Plan\Groundwater Analysis	-	-	-	25,000	25,000	100,000
10 Master Plan Updates	85,000	-	85,000	-	85,000	-
11 Campbell Res Land Acquisition	-	-	-	-	40,000	-
12 Total District	415,000	207,000	193,000	47,000	280,000	255,000
13 Capital Improvement Plan						
14 Chromium VI and Flouride for Well 11B	1,000,000	50,000	950,000	(900,000)	50,000	1,000,000
15 Fluoride Variance (Expiring) - TP2/W12/W16	1,000,000	250,000	750,000	250,000	1,000,000	-
16 AMI/AMR* (see footnote)	300,000	170,200	129,800	-	129,800	-
17 Pay Meter Station Upgrade	-	-	-	-	125,000	-
18 Capital Improvement Plan	2,300,000	470,200	1,829,800	(650,000)	1,304,800	1,000,000
19 Repairs, Rehabilitation, & Maintenance						
20 Plant 6 Electrical and Well Upgrade	25,000	-	25,000	-	25,000	-
21 Emergency Repairs, Unspecified	75,000	50,000	25,000	50,000	75,000	75,000
22 Repiping/Distribution System Upgrades	75,000	-	75,000	-	75,000	75,000
23 Reservoir Recoating / Cathodic Protection	20,000	-	20,000	-	20,000	-
24 Large Meter Replacement Program	30,000	-	30,000	-	20,000	-
25 Fluoride Plant Instr.\Coating\SCADA	10,000	500	9,500	500	10,000	100,000
26 Treated Water Reservoir Coating	50,000	-	50,000	-	50,000	300,000
27 Campbell Reservoir Paving & Coating	100,000	30,000	70,000	30,000	100,000	-
28 Cactus Booster Station	-	-	-	-	-	40,000
29 Treatment Plant Concrete	-	-	-	-	100,000	-
30 Total Repairs & Maintenance	385,000	80,500	304,500	80,500	475,000	590,000
31 Capital Outlay						
32 Vehicle/Equipment Replacements	40,000	25,000	15,000	60,000	75,000	60,000
33 Computer/Technology Replacements	30,000	20,000	10,000	30,000	40,000	10,000
34 GIS	20,000	-	20,000	10,000	30,000	20,000
35 Administrative Building\Office Remodel	35,000	7,500	27,500	12,500	40,000	10,000
36 Energy Efficiency Projects	35,000	10,000	25,000	10,000	35,000	-
37 One-Time Existing Conditions Sampling	20,000	-	20,000	-	20,000	-
38 Parking Lot Seal\Paving	15,000	-	15,000	10,000	25,000	-
39 Equipment Shade Structure	-	-	-	-	100,000	-
40 Total Capital Outlay	195,000	62,500	132,500	132,500	365,000	100,000
41 Total All	\$ 3,295,000	\$ 820,200	\$ 2,459,800	\$ (390,000)	\$ 2,424,800	\$ 1,945,000



TwentyNine Palms Water District
Proposed Budget - Special Revenue Fund
Fiscal Year 2021/22

Schedule E

	A	B	C
	Adopted Budget 2020/21	Projected Year- End 2020/21	Proposed Budget 2021/22
1 Tower Revenues	\$ 137,400	137,400	143,000
2 Less Transfers Out To Water	(97,400)	(97,400)	(143,000)
3 Less Transfers Out To Fire Pension Trust	(40,000)	(40,000)	-
4 Ending Balance	\$ -	\$ -	\$ -

3

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

March 24, 2021 / 4:00 P.M.

In accordance with the Governor's Executive Order N-29-20, in an effort to protect the public health and prevent the spread of COVID-19, this meeting was open to the public with limited seating due to social distancing restrictions in an effort to protect public health and prevent the spread of COVID-19.

Call to Order and Roll Call

President Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were Directors Bob Coghill, Suzi Horn, and Carol Giannini. Directors Michael Arthur and Randy Leazer were absent. Also present were General Manager Ray Kolisz, Treatment/Production Superintendent Mike Minatrea, Maintenance Superintendent Matt Shragge, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Director Horn led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Public Hearing on Capital Impact Fees for New Service Connections
The public hearing allows ratepayers the ability to submit written or oral comments.

- 1.1 Board to Hear Public Testimony at this Time

Director Giannini moved to open the Public Hearing at 4:01 p.m. , seconded by Director Coghill, and unanimously approved.

Jamie Avel, of Twentynine Palms, spoke against the adoption of Ordinance 100 and its potential to stifle future growth for individual landowners.

Director Giannini moved to close the public hearing at 4:11 p.m., seconded by Director Horn, and unanimously approved.

2. Consideration of Adopting Ordinance 100 Adjusting the Water Capital Facility Fees and Taking other Actions Related Thereto
Staff recommends adopting Ordinance 100. Capacity fees are charged to new customers based on meter ratios established by the American Water Works Association. The intent is to have new customers pay a proportionate share of costs required to provide service.

Director Horn moved to adopt Ordinance 100 adjusting the Water Capital Facility Fees and taking other actions related thereto, seconded by Director Coghill, and approved by the following roll call vote.

Ayes: Directors Coghill, Horn, and Giannini
Noes: None
Abstain: None
Absent: Directors Arthur and Leazer

3. Consideration of Resolution 21-04 Intention to Continue Currently Existing Water Availability Assessments of the Twentynine Palms Water District in the Upcoming Fiscal Year 2021/2022

Staff recommends adopting Resolution 21-04.

Director Coghill moved to adopt Resolution 21-04, seconded by Director Horn, and approved by the following roll call vote.

Ayes: Directors Coghill, Horn, Leazer, and Giannini
Noes: None
Abstain: None
Absent: Directors Arthur and Leazer

4. Review of Grant Award from the California Office of Emergency Services (Cal OES) and Approve General Manager to Execute Documents

The District applied and received a Power Resiliency Grant in the amount of \$153,500. The stationary generator for the administration building will be replaced with the grant money.

Director Coghill moved to approve the execution of documents by the General Manager, seconded by Director Horn, and approved by all present. Directors Arthur and Leazer were absent.

5. Consent Calendar

- Minutes of a Regular Meeting held on February 24, 2021
- Audit List

Director Coghill, moved to approve the Minutes and Audit List, seconded by Director Horn, and unanimously approved.

6. Items Removed from the Consent Calendar for Discussion or Separate Action
None

7. Management Reports

7.1 Maintenance

Matt Shragge reported that the District responded to 95 Underground Service Alerts, had 0 water main leaks, 1 water meter leak, 1 service line leak, 0 fire hydrant repairs/maintenance, installed 28 new services,

replaced 3 customer gate valves, performed 3 leak audits, painted 0 fire hydrants, performed 2 customer pressure checks, replaced 6 meters, Tested and exercised emergency generators and sounded wells for January. 1 water waste inquiry was received. 396 work orders were generated and performed during the month. There were no shut offs due to COVID-19. 0 AMI/AMR meters were installed. Maintenance staff and Mike Minatrea were praised for their hard work repairing a mainline leak Friday night into Saturday morning.

7.2 Water Quality

Mike Minatrea reported Water production was down 4.78% as compared to the same month in 2013. 38 routine and 10 special water samples were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. Matt and his maintenance crew were thanked for their teamwork in repairing the mainline leak.

7.3 Finance

Ms. Byerrum reported that through the month of January the District is at 58% of its budget. Production is down but the new meters are reading accurately resulting in an increase in revenue. This has been the case with other clients that have installed automated meters.

7.4 General Manager

Mr. Kolisz reported work continues on the Well TP2 project. This will give the District redundancy at the Treatment Plant. There still has been no direction from the Governor's Office regarding the collection of monies owed for non-payment during the COVID crisis.

8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Horn praised District staff for their hard work on fixing the mainline leak and their professionalism.

Director Coghill verified that the Board will have an opportunity to review the budget prior to adoption.

9. Adjournment

On motion by Director Horn, seconded by Director Coghill, and approved by the Board, the meeting was adjourned at: 4:36 p.m.

Carol Giannini, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

Twentynine Palms Water District

Check Date Range: 3/1/2021 thru 3/31/2021

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
16089	03/03/2021	Customer Refund	26.23	26.23	100-000-0000-2000	Refund Check
16090	03/03/2021	Customer Refund	14.03	14.03	100-000-0000-2000	Refund Check
16091	03/03/2021	Customer Refund	24.11	24.11	100-000-0000-2000	Refund Check
16092	03/03/2021	Ansafone Contact Centers	476.61	476.61	100-160-0000-5406	Answering Service
16093	03/03/2021	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
16094	03/03/2021	Autozone Inc.	320.95	185.32	100-130-0000-5220	Shop Supplies-Fuel Transfer Pump
				34.47	100-130-0000-5222	Veh. #77-Rear Brake Pads.
				27.39	100-130-0000-5220	Shop Supplies-Penetrator Fluid and Tire Inflator Gauge.
				73.77	100-130-0000-5220	Shop Supplies-Shop Towels and Windshield Washer Fluid.
16095	03/03/2021	Customer Refund	29.73	29.73	100-000-0000-2000	Refund Check
16096	03/03/2021	Best Best & Krieger	201.60	86.40	100-600-0000-5403	Professional Services February 2021
				115.20	100-600-0000-5403	Professional Services February 2021
16097	03/03/2021	Beyond Software Solutions	1,845.00	1,845.00	100-600-0000-5406	IT Consulting
16098	03/03/2021	Customer Refund	3.93	3.93	100-000-0000-2000	Refund Check
16099	03/03/2021	Customer Refund	15.94	15.94	100-000-0000-2000	Refund Check
16100	03/03/2021	Customer Refund	44.07	44.07	100-000-0000-2000	Refund Check
16101	03/03/2021	Builders Supply - 29 Palms	182.63	8.39	100-130-0000-5220	2.8 clr silicone slnt
				82.95	100-130-0000-5220	Shop Supplies-Sledge Hammers.
				21.63	100-130-0000-5220	mud mixer
				8.99	100-130-0000-5220	3" flex putty knife
				5.99	100-130-0000-5220	1-1/2" flex putty knife
				9.48	100-130-0000-5220	1/4 x 3 1/2 lattice pine solid
				4.50	100-130-0000-5220	other misc products
				23.64	100-130-0000-5220	spec mix type s mortar
				3.12	100-130-0000-5220	red concrete brick
				10.40	100-130-0000-5220	3x3x3 wired block dobie
				3.54	100-150-0000-5220	Flagging Tape
16102	03/03/2021	Burrtec Waste & Recycling Svcs	234.10	70.61	100-150-0000-5406	Amboy
				163.49	100-600-0000-5406	Hatch
16103	03/03/2021	Customer Refund	7.22	7.22	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 3/1/2021 thru 3/31/2021

16104	03/03/2021	Byrd Industrial Electron	1,348.44	1,204.08	100-110-0000-5406	Worthing and Lupine repairs/parts
				144.36	100-110-0000-5225	Spare Power Supplies EDR-120-12
16105	03/03/2021	Customer Refund	37.71	37.71	100-000-0000-2000	Refund Check
16106	03/03/2021	Centurylink Business Services	51.39	51.39	100-600-0000-5203	Hatch
16107	03/03/2021	Clinical Lab of San Bern.	3,655.00	3,655.00	100-140-0000-5405	Water Samples
16108	03/03/2021	Code Publishing Company	552.00	552.00	100-600-0000-5303	Water District Code - new pages
16109	03/03/2021	County Of San Bernardino	280.17	39.02	100-130-0000-5406	Shop waste
				26.78	100-130-0000-5406	well 3 site waste
				185.81	100-150-0000-5406	Treatment plant waste
				28.56	100-130-0000-5406	Well 3 waste
16110	03/03/2021	Customer Refund	5.95	5.95	100-000-0000-2000	Refund Check
16111	03/03/2021	Desert Hardware	165.72	8.01	100-130-0000-5220	Fuse dual element 15A
				0.09	100-130-0000-5220	s/c
				5.99	100-130-0000-5220	Shop Supplies-PVC Fittings.
				110.21	100-150-0000-5220	Extension Cord
				5.39	100-150-0000-5220	Mirror Holder Kit
				36.03	100-150-0000-5220	Duct Tape
16112	03/03/2021	Customer Refund	3.44	3.44	100-000-0000-2000	Refund Check
16113	03/03/2021	Eide Bailly LLP	6,250.00	6,250.00	100-600-0000-5401	Retainer for Consulting Services January 2021
16114	03/03/2021	Eisenhower Occupational Health Services	310.00	310.00	100-130-0000-5406	Physicals
16115	03/03/2021	Ellison Systems Inc. Shoplet.Com	58.72	58.72	100-600-0000-5301	Office Supplies
16116	03/03/2021	Frontier Communications	149.91	149.91	100-600-0000-5203	Hatch
16117	03/03/2021	Customer Refund	409.00	409.00	100-100-0000-4200	Refund Overpayment Meter Fees
16118	03/03/2021	Customer Refund	16.34	16.34	100-000-0000-2000	Refund Check
16119	03/03/2021	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
16120	03/03/2021	Customer Refund	51.62	51.62	100-000-0000-2000	Refund Check
16121	03/03/2021	Customer Refund	603.82	603.82	100-000-0000-2000	AR Refund
16122	03/03/2021	Customer Refund	11.30	11.30	100-000-0000-2000	Refund Check
16123	03/03/2021	HASA, INC.	885.94	885.94	100-150-0000-5211	Carboy's of Sodium Hypochlorite 12.5% 5 Gallon Multi Chlor NSF
16124	03/03/2021	Hemet Valley Tool & Supply	214.15	214.15	100-130-0000-5220	Shop Supplies-Parts for Chop Saws.
16125	03/03/2021	Customer Refund	58.74	58.74	100-000-0000-2000	Refund Check
16126	03/03/2021	Customer Refund	41.58	41.58	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 3/1/2021 thru 3/31/2021

16127	03/03/2021	Customer Refund	33.59	33.59	100-000-0000-2000	Refund Check
16128	03/03/2021	Home Depot Credit Services	340.61	340.61	100-150-0000-5220	Charges
16129	03/03/2021	Customer Refund	625.78	625.78	100-000-0000-2000	AR Refund
16130	03/03/2021	Customer Refund	38.20	38.20	100-000-0000-2000	Refund Check
16131	03/03/2021	Inland Water Works	10,329.62	951.97	100-000-0000-1499	1015 METER BOX COMPLETE
				7,848.51	100-000-0000-1499	5/8" X 3/4" zenner multi jet meter direct read
				21.42	100-130-0000-5220	2" SCH 40 PVC 90 ELLBOW
				26.46	100-130-0000-5220	2" SCH 40 PVC TEE
				9.42	100-130-0000-5220	1" SCH 40 PVC TEE
				39.60	100-130-0000-5220	4" DI MJ 90 ELLBOW
				82.59	100-130-0000-5220	4" ROMAC GRIP RING KIT DI C-900
				134.86	100-000-0000-1499	4" PVC DR18 C900 BLUE PIPE
				36.54	100-130-0000-5220	4" ROMAC 501 END RING RED
				99.15	100-130-0000-5220	4" ROMAC 501 CENTER RING
				7.54	100-130-0000-5220	4" ROMAC 501 GASKET 380-405
				7.60	100-130-0000-5220	4" ROMAC 501 GASKET 450-481
				56.61	100-130-0000-5220	ROMAC 501 5/8" X 13" BOLT N NUT
				165.68	100-130-0000-5220	2" SCH 40 PVC PIPE
				13.00	100-130-0000-5220	2" SCH 40 PVC SLIP COUPLING
	828.67	100-000-0000-1499	1320 METER BOX COMPLETE			
16132	03/03/2021	Customer Refund	4.08	4.08	100-000-0000-2000	Re-Issue refund check
16133	03/03/2021	Customer Refund	51.16	51.16	100-000-0000-2000	Refund Check
16134	03/03/2021	Konica Minolta Premier	30.78	30.78	100-600-0000-5223	Property Tax/Admin Fee
16135	03/03/2021	Customer Refund	11.51	11.51	100-000-0000-2000	Refund Check
16136	03/03/2021	Customer Refund	58.28	58.28	100-000-0000-2000	Refund Check
16137	03/03/2021	Customer Refund	48.05	48.05	100-000-0000-2000	Refund Check
16138	03/03/2021	Customer Refund	17.10	17.10	100-000-0000-2000	Refund Check
16139	03/03/2021	Jeremy McCool	250.00	250.00	100-130-0000-5226	Boot Allowance
16140	03/03/2021	Customer Refund	7.90	7.90	100-000-0000-2000	Refund Check
16141	03/03/2021	Mcmaster-Carr Supply Co.	373.69	289.92	100-150-0000-5220	Desiccant, Filter Element, Air Filter Element
				83.77	100-150-0000-5220	Door Weatherstripping
16142	03/03/2021	Customer Refund	34.05	34.05	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 3/1/2021 thru 3/31/2021

16143	03/03/2021	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
16144	03/03/2021	Minolta Business Systems	225.88	225.88	100-600-0000-5223	01/23/2021 - 02/22/2021
16145	03/03/2021	Customer Refund	11.71	11.71	100-000-0000-2000	Refund Check
16146	03/03/2021	O'Reilly Automotive Inc.	39.99	39.99	100-130-0000-5330	On Line Class.
16147	03/03/2021	Customer Refund	47.30	47.30	100-000-0000-2000	Refund Check
16148	03/03/2021	Customer Refund	56.90	56.90	100-000-0000-2000	Refund Check
16149	03/03/2021	Customer Refund	64.38	64.38	100-000-0000-2000	Refund Check
16150	03/03/2021	Customer Refund	45.55	45.55	100-000-0000-2000	Refund Check
16151	03/03/2021	Pitney Bowes	460.49	460.49	100-600-0000-5223	Lease
16152	03/03/2021	Customer Refund	13.02	13.02	100-000-0000-2000	Refund Check
16153	03/03/2021	Customer Refund	50.70	50.70	100-000-0000-2000	Refund Check
16154	03/03/2021	Prudential Overall Supply	546.68	96.53	100-130-0000-5253	Uniforms
				141.45	100-130-0000-5253	Uniforms
				96.53	100-130-0000-5253	Uniforms
				212.17	100-130-0000-5253	Uniforms
16155	03/03/2021	Reed & Davidson, LLP	80.00	80.00	100-600-0000-5403	Professional Services
16156	03/03/2021	Customer Refund	27.70	27.70	100-000-0000-2000	Refund Check
16157	03/03/2021	Customer Refund	53.47	53.47	100-000-0000-2000	Refund Check
16158	03/03/2021	Customer Refund	62.07	62.07	100-000-0000-2000	Refund Check
16159	03/03/2021	S.C.E.	6,684.95	782.14	100-110-0000-5201	Well 11
				23.98	100-110-0000-5201	Donnell
				798.15	100-120-0000-5201	Booster 11A, 11B
				1,091.40	100-110-0000-5201	Well 6, 12
				942.06	100-120-0000-5201	Booster Sullivan
				1,501.33	100-120-0000-5201	Booster Lupine
				245.14	100-110-0000-5201	Well 15
				61.98	100-120-0000-5201	D.H. Resv. & Hydro
				1,238.77	100-120-0000-5201	Booster Two Mile
16160	03/03/2021	Satmodo LLC	149.66	149.66	100-600-0000-5203	Iridium Monthly Minute Plans
16161	03/03/2021	Customer Refund	54.03	54.03	100-000-0000-2000	Refund Check
16162	03/03/2021	Customer Refund	250.00	250.00	100-130-0000-5226	Safety Boot Reimbursement
16163	03/03/2021	Susan L. Simmons	1,425.00	1,425.00	100-600-0000-5406	Janitorial Services March 2021

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16164	03/03/2021	Customer Refund	360.48	360.48	100-000-0000-2000	Refund Check
16165	03/03/2021	Southern Calif. Gas Co.	304.03	304.03	100-600-0000-5202	Hatch
16166	03/03/2021	Customer Refund	31.74	31.74	100-000-0000-2000	Refund Check
16167	03/03/2021	Customer Refund	14.03	14.03	100-000-0000-2000	Refund Check
16168	03/03/2021	Customer Refund	15.79	15.79	100-000-0000-2000	Refund Check
16169	03/03/2021	U.S. Postal Service	7,000.00	7,000.00	100-160-0000-5302	Permit 620
16170	03/03/2021	Underground Service Alert	280.97	38.96	100-130-0000-5406	California State Fee for Regulatory Costs
				203.05	100-130-0000-5406	117 new ticket charges
				38.96	100-130-0000-5406	California State Fee for Regulatory Costs
16171	03/03/2021	Union Bank	3,143.71	1,351.16	100-850-0000-6001	Charges
				102.01	100-150-0000-5220	Charges
				136.76	100-130-0000-5220	Charges
				5.00	100-600-0000-5406	Charges
				14.00	100-600-0000-5303	Charges
				74.58	100-600-0000-5203	Charges
				269.38	100-150-0000-5221	Charges
				501.04	100-875-0000-6001	Charges
				71.10	100-130-0000-5220	Charges
				553.50	100-600-0000-5301	Charges
				65.18	100-600-0000-5301	Charges
16172	03/03/2021	United Cerebral Palsy Assoc.	253.64	253.64	100-160-0000-5406	Mail Production
16173	03/03/2021	Usa Blue Book	233.49	14.58	100-130-0000-5226	dust mask 50PK
				218.91	100-130-0000-5220	gloves/paint
16174	03/03/2021	Verizon Wireless	985.08	985.08	100-600-0000-5203	Wireless
16175	03/03/2021	Customer Refund	47.37	47.37	100-000-0000-2000	Refund Check
16176	03/03/2021	Customer Refund	37.87	37.87	100-000-0000-2000	Refund Check
16177	03/12/2021	SWRCB-DWOCP	120.00	120.00	100-130-0000-5303	D1 Renewal Belisle
16178	03/17/2021	ACWA/JPIA	35,330.27	32,765.05	100-310-0000-5140	Health Benefits April 2021
				1,948.91	100-310-0000-5141	Health Benefits April 2021
				616.31	100-310-0000-5142	Health Benefits April 2021
16179	03/17/2021	Customer Refund	57.62	57.62	100-000-0000-2000	Refund Check
16180	03/17/2021	Autozone Inc.	235.73	6.13	100-130-0000-5220	Shop Supplies-Battery Cleaner.

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				3.46	100-130-0000-5220	Shop Supplies-Hairpin Clip Assortment.
				69.56	100-130-0000-5220	Shop Supplies-Grease.
				156.58	100-130-0000-5222	Veh. #24-Battery.
16181	03/17/2021	Customer Refund	54.59	54.59	100-000-0000-2000	Refund Check
16182	03/17/2021	Customer Refund	6.03	6.03	100-000-0000-2000	Refund Check
16183	03/17/2021	Customer Refund	39.81	39.81	100-000-0000-2000	Refund Check
16184	03/17/2021	Customer Refund	71.31	71.31	100-000-0000-2000	Refund Check
16185	03/17/2021	Builders Supply - 29 Palms	180.71	97.83	100-150-0000-5406	knee pads, ratchet
				2.16	100-130-0000-5220	Shop Supplies-Rope for the Small Engine Starters.
				41.99	100-130-0000-5220	2" 90 Galv elbow
				38.73	100-130-0000-5220	1" galv coupling for bore gun bits
16186	03/17/2021	Customer Refund	65.67	65.67	100-000-0000-2000	Refund Check
16187	03/17/2021	Customer Refund	33.15	33.15	100-000-0000-2000	Refund Check
16188	03/17/2021	Core & Main LP	9,849.00	2,450.24	100-000-0000-1499	3/4" BRASS CHECK VLV
				2,084.32	100-000-0000-1499	3/4" BRASS GATE VLV
				366.14	100-000-0000-1499	3/4" X 1" METER BUSHING
				151.60	100-000-0000-1499	3/4" X 6" BRASS NIPPLE
				85.98	100-000-0000-1499	1" X CLOSE NIPPLE BRASS
				32.11	100-130-0000-5220	FREIGHT AND HANDLING
				635.83	100-000-0000-1499	3/4" X 1.5" METER TAIL
				4,042.78	100-000-0000-1499	1" SOFT COPPER K TUBE 100'
16189	03/17/2021	Customer Refund	31.41	31.41	100-000-0000-2000	Refund Check
16190	03/17/2021	Desert Hardware	121.96	21.81	100-120-0000-5220	Misc. PVC Fittings
				12.01	100-130-0000-5220	Shop Supplies-Utility Knife.
				88.14	100-130-0000-5220	Shop Supplies-Drill Bits.
16191	03/17/2021	Eide Bailly LLP	6,250.00	6,250.00	100-600-0000-5401	Retainer for Consulting Services February 2021
16192	03/17/2021	Ellison Systems Inc. Shoplet.Com	45.45	45.45	100-600-0000-5301	Office Supplies
16193	03/17/2021	Engineering Resources	4,625.00	4,625.00	100-825-0000-6001	Professional Services Feb 2021
16194	03/17/2021	Customer Refund	1.37	1.37	100-000-0000-2000	Refund Check
16195	03/17/2021	Customer Refund	38.04	38.04	100-000-0000-2000	Refund Check
16196	03/17/2021	Frontier Communications	179.94	179.94	100-150-0000-5203	Amboy
16197	03/17/2021	Customer Refund	18.00	18.00	100-000-0000-2000	Refund Check

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16198	03/17/2021	Customer Refund	70.84	70.84	100-000-0000-2000	Refund Check
16199	03/17/2021	Customer Refund	183.74	183.74	100-000-0000-2000	Refund Check
16200	03/17/2021	Customer Refund	54.29	54.29	100-000-0000-2000	Refund Check
16201	03/17/2021	Customer Refund	51.36	51.36	100-000-0000-2000	Refund Check
16202	03/17/2021	Hi-Grade Materials Co.	498.34	498.34	100-120-0000-5406	Plant 11 Booster Concrete
16203	03/17/2021	Customer Refund	169.96	169.96	100-000-0000-2000	Refund Check
16204	03/17/2021	Inland Water Works	24,771.15	1,338.04	100-000-0000-1499	1" zenner multi jet meter
				502.72	100-000-0000-1499	1.5" zenner multi jet meter direct read
				4,105.25	100-000-0000-1499	1" K SOFT COPPER TUBE 100' COILS
				2,142.61	100-000-0000-1499	12" X 1" AC TAP SADDLE
				1,458.61	100-000-0000-1499	8" X 1" AC TAP SADDLE
				1,178.14	100-000-0000-1499	6" X 1" AC TAP SADDLE
				3,038.56	100-000-0000-1499	1" AMS
				1,157.24	100-000-0000-1499	6" X 1" AC TAP SADDLE
				2,561.76	100-000-0000-1499	1" CORP STOP MIP X CTS
				303.86	100-000-0000-1499	1" X 6" BRASS NIPPLE
				3,177.55	100-000-0000-1499	1" BRASS CHECK VLV
				211.73	100-000-0000-1499	3/4" X 6" BRASS NIPPLE
				1,679.28	100-000-0000-1499	3/4" BRASS GATE VLV
1,915.80	100-000-0000-1499	3/4" BRASS CHECK VLV				
16205	03/17/2021	Kennedy/Jenks Consultants	14,288.75	4,816.25	100-800-0000-6001	Professional Services Feb 2021
				9,472.50	100-800-0000-6001	Professional Services Feb 2021
16206	03/17/2021	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
16207	03/17/2021	Konica Minolta Premier	333.94	333.94	100-600-0000-5223	03/01/2021 - 03/31/2021
16208	03/17/2021	Customer Refund	15.75	15.75	100-000-0000-2000	Refund Check
16209	03/17/2021	Customer Refund	59.43	59.43	100-000-0000-2000	Refund Check
16210	03/17/2021	Customer Refund	196.13	196.13	100-000-0000-2000	Refund Check
16211	03/17/2021	Customer Refund	55.61	55.61	100-000-0000-2000	Refund Check
16212	03/17/2021	Customer Refund	187.44	187.44	100-000-0000-2000	Refund Check
16213	03/17/2021	Mcmaster-Carr Supply Co.	180.44	180.44	100-150-0000-5220	Arbor-Mount Flap Sanding Wheel FRP
16214	03/17/2021	Napa Auto Parts	9.78	9.78	100-130-0000-5220	Shop Supplies-Socket.
16215	03/17/2021	Customer Refund	16.04	16.04	100-000-0000-2000	Refund Check

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16216	03/17/2021	NorthStar Chemical	13,334.68	6,377.94	100-150-0000-5211	Load of Acid 93% Acid NSF 60 3200 Gallons \$1.87
				6,956.74	100-150-0000-5211	Load of Cuastic 50% Na OH Caustic. 3750 Gallon NSF 60
16217	03/17/2021	Ortega Strategies Group	1,500.00	1,500.00	100-600-0000-5350	Consulting Feb 2021
16218	03/17/2021	Pacific Western Bank	2,191.57	933.63	100-150-0000-5220	Charges
				45.59	100-600-0000-5301	Charges
				300.74	100-150-0000-5220	Charges
				125.47	100-600-0000-5301	Charges
				29.99	100-600-0000-5406	Charges
				54.04	100-600-0000-5301	Charges
				108.00	100-600-0000-5406	Charges
				80.34	100-600-0000-5301	Charges
				116.37	100-130-0000-5330	Charges
				54.75	100-600-0000-5301	Charges
				342.65	100-130-0000-5220	Charges
				16219	03/17/2021	Palm Springs Motors Inc.
16220	03/17/2021	Powers Electric Products Co.	181.21	181.21	100-130-0000-5220	Shop Supplies-Well Sounder Parts.
16221	03/17/2021	Pro Security Systems	691.00	259.00	100-600-0000-5406	Batteries
				144.00	100-600-0000-5406	Quarterly Monitoring
				144.00	100-130-0000-5406	Quarterly Monitoring
				144.00	100-150-0000-5406	Quarterly Monitoring
16222	03/17/2021	Prudential Overall Supply	631.90	164.93	100-130-0000-5253	Uniforms
				96.53	100-130-0000-5253	Uniforms
				273.91	100-130-0000-5253	Uniforms
				96.53	100-130-0000-5253	Uniforms
16223	03/17/2021	Customer Refund	192.98	192.98	100-000-0000-2000	Refund Check
16224	03/17/2021	Customer Refund	603.82	603.82	100-000-0000-2000	AR Refund
16225	03/17/2021	Customer Refund	25.74	25.74	100-000-0000-2000	Refund Check
16226	03/17/2021	Customer Refund	250.00	250.00	100-130-0000-5226	Safety Boot Reimbursement
16227	03/17/2021	S.C.E.	19,502.49	577.72	100-120-0000-5201	Booster H1N, H2S
				5.00	100-120-0000-5201	Booster H1N, H2S
				27.72	100-110-0000-5201	Donnell
				1,253.62	100-110-0000-5201	Well 1

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				990.20	100-600-0000-5201	Hatch
				24.33	100-110-0000-5201	Well 4
				3,539.76	100-110-0000-5201	Well 17
				1,446.60	100-110-0000-5201	Well 16
				10,173.73	100-110-0000-5201	Well TP-1
				1,437.50	100-150-0000-5201	Plant
				26.31	100-110-0000-5201	Michel's
16228	03/17/2021	San Bernardino County	4.00	4.00	100-130-0000-5301	Monthly Assessor parcel map revisions March 2021
16229	03/17/2021	Customer Refund	193.44	193.44	100-000-0000-2000	Refund Check
16230	03/17/2021	Customer Refund	28.97	28.97	100-000-0000-2000	Refund Check
16231	03/17/2021	Customer Refund	24.62	24.62	100-000-0000-2000	Refund Check
16232	03/17/2021	Spectrum Business	154.98	154.98	100-600-0000-5203	La Luna
16233	03/17/2021	Groundwater Recordation Program State Water	650.00	650.00	100-110-0000-5303	Annual Notice of Groundwater Extraction & Diversion 2020
16234	03/17/2021	Bob Stephenson	125.00	125.00	100-610-0000-5350	Video Record Board Meeting February 2021
16235	03/17/2021	Vagabond Welding Supply	22.84	22.84	100-130-0000-5222	Veh. #30-Metal for Repair.
16236	03/17/2021	Van Dyke Corp.	1,200.00	1,200.00	100-150-0000-5223	Loader Rental 2 Days WTP2 Dirt Work
16237	03/17/2021	Customer Refund	22.48	22.48	100-000-0000-2000	Refund Check
16238	03/17/2021	Customer Refund	181.25	181.25	100-000-0000-2000	Refund Check
16239	03/17/2021	Customer Refund	47.44	47.44	100-000-0000-2000	Refund Check
16240	03/18/2021	Tom Dodson & Associates	4,874.00	4,214.40	100-825-0000-6001	Environmental Nov 2020
				659.60	100-825-0000-6001	Environmental Specialist
16241	03/31/2021	Customer Refund	37.81	37.81	100-000-0000-2000	Refund Check
16242	03/31/2021	Customer Refund	179.10	179.10	100-000-0000-2000	Refund Check
16243	03/31/2021	Ansafone Contact Centers	159.20	159.20	100-160-0000-5406	Answering Service
16244	03/31/2021	Autozone Inc.	147.27	2.90	100-130-0000-5222	Unit 55-Oil Filter.
				7.87	100-130-0000-5222	Unit 35-Fuel Hose.
				39.30	100-130-0000-5222	Veh. #5-Filters for service.
				14.24	100-130-0000-5220	Shop Supplies-90 degree needle nose pliers.
				82.96	100-130-0000-5220	Shop Supplies-Flex hose clamp pliers.
16245	03/31/2021	Banc of America Leasing	122,589.82	122,589.82	100-700-0000-5802	AMI Loan
16246	03/31/2021	BIRKSCO	135.00	135.00	100-130-0000-5220	Paymeter Communication Cable
16247	03/31/2021	Customer Refund	16.54	16.54	100-000-0000-2000	Refund Check

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16248	03/31/2021	Builders Supply - 29 Palms	123.41	10.32	100-130-0000-5220	Black sat spray paint for hydrant painting
				16.14	100-130-0000-5220	hillman prodcuts / meter box screws
				96.95	100-130-0000-5220	24" poly push broom
16249	03/31/2021	Customer Refund	27.22	27.22	100-000-0000-2000	Refund Check
16250	03/31/2021	California Community Water Systems Alliance	2,500.00	2,500.00	100-600-0000-5350	Feb 2021 - Monthly Anchor Level Sponsorship
16251	03/31/2021	Customer Refund	23.74	23.74	100-000-0000-2000	Refund Check
16252	03/31/2021	Customer Refund	64.38	64.38	100-000-0000-2000	Refund Check
16253	03/31/2021	Centurylink Business Services	23.02	23.02	100-600-0000-5203	Hatch
16254	03/31/2021	Customer Refund	2.81	2.81	100-000-0000-2000	Refund Check
16255	03/31/2021	Clinical Lab of San Bern.	2,869.00	2,869.00	100-140-0000-5405	Water Samples
16256	03/31/2021	Core & Main LP	3,358.33	2,836.30	100-130-0000-5228	Sim tap complete set drilling machine w case
				522.03	100-130-0000-5228	RM SML Hole Saw Arbor w/Pilot Drill
16257	03/31/2021	County Of San Bernardino	1,283.17	1,268.93	100-150-0000-5406	Treatment plant waste 540409936/540409865
				14.24	100-130-0000-5406	shop waste
16258	03/31/2021	CWEA-TCP	192.00	192.00	100-600-0000-5303	CWEA Association Membership Renewal
16259	03/31/2021	Dangelo	9,833.22	9,833.22	100-825-0000-6001	10" pip e pvc c-900 dr18 cl 150 for well to2
16260	03/31/2021	Desert Hardware	10.39	10.39	100-130-0000-5220	filter for shop 18x18x1
16261	03/31/2021	E.H. Wachs	174.30	174.30	100-130-0000-5222	Unit #40-Tachometer.
16262	03/31/2021	Customer Refund	52.08	52.08	100-000-0000-2000	Refund Check
16263	03/31/2021	Ellison Systems Inc. Shoplet.Com	68.41	68.41	100-600-0000-5301	Office Supplies
16264	03/31/2021	Frontier Communications	149.91	149.91	100-600-0000-5203	Hatch
16265	03/31/2021	Customer Refund	50.00	50.00	100-000-0000-2000	Refund Check
16266	03/31/2021	Customer Refund	6.27	6.27	100-000-0000-2000	Refund Check
16267	03/31/2021	Customer Refund	32.75	32.75	100-000-0000-2000	Refund Check
16268	03/31/2021	Grainger	783.67	783.67	100-000-0000-1499	1" brass gate vlv
16269	03/31/2021	Harrington Industrial	2,039.83	2,039.83	100-825-0000-6001	10" Flange FRP. Adhesive Kit For FRP. 4 Of Each.
16270	03/31/2021	Customer Refund	58.84	58.84	100-000-0000-2000	Refund Check
16271	03/31/2021	Hemet Valley Tool & Supply	79.70	79.70	100-130-0000-5222	Unit #64-Pull Starter.
16272	03/31/2021	Home Depot Credit Services	306.25	306.25	100-150-0000-5220	DC 40 LB Solar Naturals Salt
16273	03/31/2021	Inland Water Works	12,739.58	1,807.08	100-000-0000-1499	10" X 1" AC TAP SADDLE
				680.44	100-000-0000-1499	1" X 1.5" METER Tail
				2,164.16	100-000-0000-1499	1" BRASS GATE VLV

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				606.09	100-000-0000-1499	3/4" X 1.5" METER TAIL
				675.37	100-825-0000-6001	10" flange cross
				5,131.49	100-825-0000-6001	10" mueller flange gate vlv
				949.50	100-825-0000-6001	10" flange x po adapter
				192.29	100-825-0000-6001	10" and 12" bolt n nut set
				90.00	100-825-0000-6001	10" ring gasket
				60.00	100-825-0000-6001	10" full circle gasket
				383.16	100-000-0000-1499	3/4" BRASS CHECK VLV
16274	03/31/2021	Customer Refund	193.90	193.90	100-000-0000-2000	Refund Check
16275	03/31/2021	Customer Refund	3.38	3.38	100-000-0000-2000	Refund Check
16276	03/31/2021	Kvac	615.00	615.00	100-130-0000-5406	Pick up hazardous waste at the shop at 72401 Hatch Rd.
16277	03/31/2021	Coralyn Lawrence	170.00	170.00	100-600-0000-5406	Bee Removal
16278	03/31/2021	M. Brey Electric, Inc.	47,025.00	47,025.00	100-825-0000-6001	Progress Payment
16279	03/31/2021	Mcmaster-Carr Supply Co.	71.29	71.29	100-150-0000-5220	Compact Threaded Polypropylene on/off Valve 1/4"
16280	03/31/2021	Minolta Business Systems	254.42	254.42	100-600-0000-5223	02/23/2021 - 03/22/2021
16281	03/31/2021	Customer Refund	183.82	183.82	100-000-0000-2000	Refund Check
16282	03/31/2021	Customer Refund	41.46	41.46	100-000-0000-2000	Refund Check
16283	03/31/2021	Parkhouse Tire Inc.	706.34	706.34	100-130-0000-5222	Veh. #74-Tires.
16284	03/31/2021	Customer Refund	34.34	34.34	100-000-0000-2000	Refund Check
16285	03/31/2021	Customer Refund	189.84	189.84	100-000-0000-2000	Refund Check
16286	03/31/2021	Customer Refund	6.94	6.94	100-000-0000-2000	Refund Check
16287	03/31/2021	Customer Refund	34.54	34.54	100-000-0000-2000	Refund Check
16288	03/31/2021	Proforma	6,204.86	6,204.86	100-160-0000-5301	Envelopes
16289	03/31/2021	Prudential Overall Supply	549.49	96.53	100-130-0000-5253	Uniforms
				212.17	100-130-0000-5253	Uniforms
				144.26	100-130-0000-5253	Uniforms
				96.53	100-130-0000-5253	Uniforms
16290	03/31/2021	Customer Refund	61.61	61.61	100-000-0000-2000	Refund Check
16291	03/31/2021	Powerplan OIB Rdo Trust #80-5800	201.11	201.11	100-130-0000-5222	Unit #35-Coolant Hoses.
16292	03/31/2021	Customer Refund	34.41	34.41	100-000-0000-2000	Refund Check
16293	03/31/2021	S.C.E.	11,651.65	2,618.97	100-110-0000-5201	Well 14
				1,526.11	100-120-0000-5201	Booster Two Mile

Twentynine Palms Water District

Check Date Range: 3/1/2021 thru 3/31/2021

				1,331.67	100-150-0000-5201	Plant
				67.30	100-120-0000-5201	D.H. Resv. & Hydro
				1,120.80	100-110-0000-5201	Well 11
				230.46	100-110-0000-5201	Well 15
				1,809.59	100-120-0000-5201	Booster Lupine
				1,231.22	100-120-0000-5201	Booster Sullivan
				796.13	100-120-0000-5201	Booster 11A, 11B
				899.71	100-110-0000-5201	Well 6, 12
				19.69	100-110-0000-5201	Michel's
16294	03/31/2021	San Bernardino County Fire Protection District	376.13	376.13	100-000-0000-1800	Fire related property taxes 10/01/20 - 12/31/20
16295	03/31/2021	Susan L. Simmons	1,425.00	1,425.00	100-600-0000-5406	Janitorial Services Apr 2021
16296	03/31/2021	Customer Refund	45.69	45.69	100-000-0000-2000	Refund Check
16297	03/31/2021	Southern Calif. Gas Co.	233.49	233.49	100-600-0000-5202	Hatch
16298	03/31/2021	Springbrook Holding Company LLC	10,184.00	1,598.00	100-600-0000-5408	CivicPay Transaction Fee Jan 2021
				1,750.00	100-600-0000-5408	CivicPay Transaction Fee Feb 2021
				1,435.00	100-600-0000-5408	CivicPay Transaction Fee Sept 2020
				2,047.00	100-600-0000-5408	CivicPay Transaction Fee Oct 2020
				1,458.00	100-600-0000-5408	CivicPay Transaction Fee Nov 2020
				1,896.00	100-600-0000-5408	CivicPay Transaction Fee Dec 2020
16299	03/31/2021	Customer Refund	24.32	24.32	100-000-0000-2000	Refund Check
16300	03/31/2021	Sturdivan Emergency Management Consulting	21,000.00	21,000.00	100-800-0000-6001	American Water Infrastructure Act of 2018 Compliance
16301	03/31/2021	TPX Communications	878.55	878.55	100-600-0000-5203	Hatch
16302	03/31/2021	Union Bank	404.28	177.02	100-130-0000-5220	Charges
				180.96	100-600-0000-5350	Charges
				202.56	100-600-0000-5301	Charges
				5.00	100-600-0000-5406	Charges
				14.00	100-600-0000-5303	Charges
				79.59	100-600-0000-5203	Charges
				98.12	100-600-0000-5301	Charges
				45.09	100-600-0000-5301	Charges
				31.86	100-600-0000-5408	Charges
				(429.92)	100-600-0000-5301	Charges

Twentynine Palms Water District

Check Date Range: 3/1/2021 thru 3/31/2021

16303	03/31/2021	United Cerebral Palsy Assoc.	338.48	338.48	100-160-0000-5406	Mail Production
16304	03/31/2021	Usa Blue Book	372.38	372.38	100-130-0000-5220	Diecut Lettering , Hazardours Material Signals. Cuna Signs
16305	03/31/2021	Customer Refund	39.25	39.25	100-000-0000-2000	Refund Check
16306	03/31/2021	Customer Refund	61.61	61.61	100-000-0000-2000	Refund Check
16307	03/31/2021	Verizon Wireless	557.76	557.76	100-600-0000-5203	Wireless
16308	03/31/2021	Western Pump, Inc.	4,257.00	4,257.00	100-130-0000-5406	20 Year Integrity Test on our Fuel Tank.
16309	03/31/2021	Customer Refund	38.29	38.29	100-000-0000-2000	Refund Check
			Total	\$467,969.02		

5

5.1

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors
FROM: Matt Shragge, Maintenance Superintendent
DATE: April 15, 2021
SUBJECT: Management Report

A. The Operations and Maintenance Department performed the following tasks during the month of March 2021:

1. Responded to 133 Underground Service Alerts
2. Responded to and repaired
 - a. 1 water main leak
 - b. 0 water meter leaks
 - c. 0 service line leaks
 - d. 3 fire hydrant repairs/maintenance
3. Installed 37 new services
4. Replaced 3 customer gate valves
5. Performed 4 leak audits
6. Painted 62 fire hydrants
7. Performed 7 customer pressure checks
8. Replaced 4 water meters
9. Tested and exercised emergency generators
10. Sounded wells for March
11. 0 water waste inquiries was reported
12. Installed 0 AMI/AMR meters

B. The following customer service tasks were performed:

1. 122 work orders were generated from reading meters
2. 40 work orders were generated from billing variance list
3. 228 work orders were generated for turn on or turn off
4. 211 termination notices were distributed
5. 0 non-pay turn offs were performed
6. 0 extensions were granted
7. 0 extensions were shut off for non-payment
8. 2 payment schedules have been granted
9. 0 payment schedules failed, total outstanding \$0
10. 10 customer requests and 7 inquiries were logged and investigated

C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 07/19)	Dead Ends Flushed (Began 7/19)
Current Month	101	26
Year to Date	*2,000	417

*Triennial cycle

D. Status of Cross-Connection Control Program (Quarterly)

	In District	2021 Test/Surveys
Cross-Connection Devices	342	40

Twentynine Palms Water District Maintenance Report

FY 2020/21

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	AMR/AMI Meter Exchange	New Service	Active Account	Prior Year	% Increase (Decrease)	Main
July	48	3	128	0	463	178	36	6				1
August	66	2	112	0	510	112	30	5	7,839	7,875	-0.46%	0
Sept.	77	7	0	0	501	85	15	14				1
October	58	6	89	0	354	103	0	5	N/A	N/A		2
Nov.	86	2	87	0	355	106	0	12				0
Dec.	152	4	0	0	256	100	0	14	7,858	7,708	1.94%	1
Jan.	86	5	0	0	403	111	0	8				1
Feb.	95	3	0	0	396	101	0	28	N/A	N/A		0
March	133	4	62	0	390	102	0	37				1
April												
May												
June									N/A	N/A		
Totals	801	36	478	0	3628	998	81	129				7

Total Connections in District ct= 8,274

5.2

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors

FROM: Mike Minatrea, Treatment/Production Superintendent

DATE: April 7, 2021

SUBJECT: Management Report

1. ENGINEERING

A. No items to report.

2. WATER QUALITY

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.06 mg/L to a high of 0.54 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.04 mg/L to .86 mg/L.

B. Bacteria Samples: A total of 48 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 13 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 9 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of 1.1 mg/L to a high of 1.9 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.35 to a high of 2.1 mg/L.

*Current fluoride variance of 3.0 mg/L expires in 2023.

D. General Physical: A total of 13 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.1-0.3 for turbidity.

TWENTYNINE PALMS WATER DISTRICT
Water Production Report
FY 2020/2021

Groundwater Source									
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013	
July	151.697	103.759	33.891	21.190	310.537	259.777	19.54%	0.19%	
August	147.948	104.079	32.972	21.648	306.647	260.066	17.91%	4.93%	
Sept.	145.394	92.658	28.484	14.565	281.101	231.702	21.32%	14.85%	
October	116.727	93.044	28.695	12.695	251.161	207.558	21.01%	16.34%	
Nov.	86.227	74.384	23.671	9.878	194.160	170.208	14.07%	3.77%	
Dec.	70.964	81.202	25.365	4.995	182.526	161.344	14.99%	12.64%	
Jan.	59.5	79.885	23.532	9.751	172.668	156.838	10.09%	-9.18%	
Feb.	67.57	64.608	17.182	9.135	158.495	150.696	5.18%	-4.78%	
March	155.309	28.569	6.551	7.270	197.699	163.788	20.70%	-9.40%	
April					0.000				
May					0.000				
June					0.000				
Totals	1001.336	722.188	220.343	111.127	2054.994	1761.977	16.63%		

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of

13.609

acre feet =

1.34%

5.3

TWENTYNINE PALMS WATER DEPARTMENT

FINANCIAL REPORT

For The Month Of

Feb. 2021

***PRELIMINARY -SUBJECT TO YEAR-END
AND AUDIT ADJUSTMENTS***

**TWENTYNINE PALMS WATER DEPARTMENT
STATEMENT OF INVESTMENTS AND RESERVES
For the Period Ending February 28, 2021
(Unaudited)**

<u>Operating Funds & Internal Reserves:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
Operating Funds - LAIF	\$ 3,616,664	\$ -	\$ (63,159)	\$ 3,553,505	\$ 3,561,576
Election Fund Reserve - LAIF	21,177	-	-	21,177	21,225
Capital Reserve - LAIF	903,154	-	-	903,154	905,205
Capital Funds for Primary Infrastructure - LAIF	166,126	39,650	-	205,776	206,243
Capital Funds for Secondary Infrastructure - LAIF	90,354	23,509	-	113,863	114,122
Total Investments	\$ 4,797,475	\$ 63,159	\$ (63,159)	\$ 4,797,475	\$ 4,808,372

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA
Contract CPA

*** Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department
Statement of Revenues and Expenses
For the Period Ending February 28, 2021
(Unaudited)**

	Feb. 2021	Jan. 2021	YTD	Budget	YTD 67%	Prior YTD
1 Operating Revenues	\$ 407,586	\$ 338,520	\$ 3,533,595	\$ 4,294,100	82%	\$ 2,988,251
2 Non-Operating Revenues	112,907	71,252	648,615	728,000	89%	550,080
Total Revenue Available to						
3 Fund Operations & Capital/R&R	520,493	409,771	4,182,210	5,022,100	83%	3,538,331
4 Operating Expenses	282,359	387,196	2,894,487	4,399,600	66%	2,863,836
5 Non-Operating Expenses	22,459	22,459	179,673	269,500	67%	230,426
6 Total Debt Service	-	-	121,142	243,500	50%	125,917
7 Total Expenses	304,818	409,655	3,195,302	4,912,600	65%	3,220,179
Net Revenues Available to Fund						
8 Capital Related Expenditures	215,675	117	986,908	109,500	901%	318,152
9 District Projects	(24,538)	(34,290)	(111,550)	(415,000)	27%	(46,330)
10 CIP Projects	(9,499)	(20,645)	(255,815)	(2,300,000)	11%	(912,861)
11 Repairs & Replacement	(1,351)	(402)	(26,631)	(385,000)	7%	(12,501)
12 Capital Outlay	(501)	-	(18,345)	(195,000)	9%	(116,322)
13 Election Expense	-	-	-	-	0%	(78,622)
Sub-Total	(35,889)	(55,337)	(412,340)	(3,295,000)	13%	(1,166,635)
14 Transfers in from SRF for Election	6,776	14,400	69,576	137,400	51%	68,204
15 Transfers Out - PARS Trust Obligation	-	-	-	(40,000)	0%	-
16 Increase (Decrease) in Fund Balance	\$ 186,562	\$ (40,821)	\$ 644,144	\$ (3,088,100)		\$ (780,280)

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending February 28, 2021
(Unaudited)

	Feb. 2021	Jan. 2021	YTD	Budget	YTD 67%	Prior YTD
1 Operating Revenues						
2 Water Sales	\$ 251,579	\$ 209,957	\$ 2,485,671	\$ 3,213,200	77%	\$ 2,023,025
3 RTS	115,814	119,985	939,267	1,427,200	66%	870,174
4 Other Operating Revenue	40,193	8,578	108,657	85,000	128%	95,053
5 Anticipated Uncollectable - Covid	-	-	-	(431,300)	0%	-
6 Total Operating Revenues	407,586	338,520	3,533,595	4,294,100	82%	2,988,251
7 Non-Operating Revenues						
8 Capital Impact Fees	63,159	8,224	135,828	-	0%	17,393
9 Water Availability Assessment	48,242	48,242	385,933	578,900	67%	394,067
10 Interest Revenue	-	7,573	20,694	110,000	19%	88,584
11 Other Penalties	2,147	2,915	15,858	24,100	66%	16,919
12 Reimbursed Expenses	15	2,145	30,309	5,000	606%	22,609
13 Other Non-Operating Revenue	(656)	2,153	59,994	10,000	600%	10,508
14 Total Non-Operating Revenues	112,907	71,252	648,615	728,000	89%	550,080
15 Total Revenues	520,493	409,771	4,182,210	5,022,100	83%	3,538,331
16 Operating Expenditures						
17 Source of Supply						
18 Labor & Benefits	388	1,225	9,347	8,600	109%	5,441
19 Direct Expenses	20,396	35,156	257,826	326,500	79%	213,830
20 Total Source of Supply	20,784	36,380	267,173	335,100	80%	219,271
21 Pumping						
22 Labor & Benefits	-	-	2,162	2,400	90%	1,555
23 Direct Expenses	5,623	6,134	83,217	134,000	62%	80,059
24 Total Pumping	5,623	6,134	85,379	136,400	63%	81,614
25 Transmission & Distribution						
26 Labor & Benefits	78,740	80,226	756,192	1,196,400	63%	711,878
27 Direct Expenses	15,153	21,173	234,402	345,600	68%	233,977
28 Total Transmission & Distribution	93,893	101,399	990,594	1,542,000	64%	945,854
29 Treatment Wells						
30 Labor & Benefits	7,749	3,773	42,001	63,800	66%	41,472
31 Direct Expenses	2,869	3,655	28,502	26,200	109%	21,780
32 Total Treatment Wells	10,618	7,428	70,503	90,000	78%	63,252
33 Treatment Facility						
34 Labor & Benefits	11,145	10,615	137,457	243,300	56%	164,981
35 Direct Expenses	7,662	61,990	295,115	479,400	62%	413,903
36 Total Treatment Facility	18,806	72,605	432,572	722,700	60%	578,885
37 Customer Accounts						
38 Labor & Benefits	16,093	13,645	137,650	198,800	69%	167,221
39 AMI Temporary Labor	-	-	1,447	-	0%	35,472
40 Direct Expenses	3,230	1,002	25,091	55,500	45%	21,906
41 Total Customer Accounts	19,323	14,647	164,187	254,300	65%	224,599

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending February 28, 2021
(Unaudited)

	Feb. 2021	Jan. 2021	YTD	Budget	YTD 67%	Prior YTD
42 General Administration						
43 Outside Services	23,967	24,076	255,794	416,400	61%	198,726
44 Direct Expenses	49,495	52,852	251,640	299,700	84%	177,529
45 Total General Admin.	73,462	76,929	507,434	716,100	71%	376,255
46 Employee Salaries						
47 Direct Labor	89,606	83,942	932,018	1,509,800	62%	1,011,599
48 Less Transfer to Operations	(69,515)	(63,359)	(732,330)	(1,175,900)	62%	(795,531)
49 Total General & Admin. Salaries	20,091	20,583	199,688	333,900	60%	216,068
50 District Benefits / G&A Benefits						
51 District Benefits - (H/D/V)	31,749	31,703	247,493	385,100	64%	235,290
52 District Benefits - Taxes	10,700	14,453	83,181	121,600	68%	82,698
53 District Benefits - Workers Comp	3,645	3,645	29,011	61,700	47%	42,193
54 District Benefits - CalPERS	14,516	14,356	125,423	189,000	66%	107,472
55 Subtotal District Benefits	60,610	64,157	485,108	757,400	64%	467,653
56 Less: Transfer to Operations	(60,610)	(64,157)	(485,108)	(757,400)	64%	(467,653)
57 Total G&A Benefits Allocated	13,590	15,731	104,844	167,500	63%	99,886
58 Payouts & Retiree Medical						
59 Vacation / Sick Payouts	5,544	35,037	68,196	66,500	103%	49,124
60 Retiree Medical	-	-	-	2,600	0%	3,271
61 Total Payouts & Retiree Medical	5,544	35,037	68,196	69,100	99%	52,395
62 Board of Directors						
63 Directors' Fees	625	125	3,350	17,000	20%	5,425
64 Direct Expenses	-	199	568	15,500	4%	332
65 Total Board of Directors	625	324	3,918	32,500	12%	5,757
66 Total Operating Expenditures	282,359	387,196	2,894,487	4,399,600	66%	2,863,836
67 Non-Operating Expenditures						
68 Debt Service						
69 Principal	-	-	93,508	189,700	49%	94,400
70 Interest / Issuance Costs	-	-	27,634	53,800	51%	31,517
71 Total Debt Service	-	-	121,142	243,500	50%	125,917
72 PERS Unfunded						
73 Unfunded PERS Annual Payment	14,126	14,126	113,006	169,500	67%	97,092
74 Unfunded Pension & OPEB Trust Payments	8,333	8,333	66,667	100,000	67%	133,333
75 Total PERS Unfunded	22,459	22,459	179,673	269,500	67%	230,426
76 Total Non-Operating Expenditures	22,459	22,459	300,815	513,000	59%	356,342
77 Total Expenditures	304,818	409,655	3,195,302	4,912,600	65%	3,220,179
Net Revenues Available to Fund Capital						
78 Related Expenditures	\$ 215,675	\$ 117	\$ 986,908	\$ 109,500	901%	\$ 318,152

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not inc

**Twentynine Palms Water Department
Special Revenue Fund
For the Period Ending February 28, 2021
(Unaudited)**

	<u>Feb. 2021</u>	<u>Jan. 2021</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 67%</u>	<u>Prior YTD</u>
1 Tower Revenues	\$ 10,109	\$ 17,733	\$ 96,243	\$ 131,100	73%	\$ 94,870
2 Less Transfers Out to Fire	-	-	-	-	N/A	-
3 Less Transfers Out To Water	(6,776)	(14,400)	(69,576)	(91,100)	76%	(68,204)
4 Transfer to PARS Trust	(3,333)	(3,333)	(26,667)	(40,000)	67%	(26,667)
Ending Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>

Twentynine Palms Water Department
Carryover CIP/Current CIP and R&M/Capital Outlay
For the Period Ending February 28, 2021
(Unaudited)

	Budget FY 20/21	Current Year Expenditures	Remaining Budget / (Over Budget)
Carryover Capital Approved in Previous Years			
District Projects			
1 GW Mgmt. Plan & Urban Water Mgmt. Plan	\$ 100,000	\$ 38,728	\$ 61,273
2 Treatment Feasibility & Exploration Costs	35,000	-	35,000
3 Vulnerability Assesment AWIA	45,000	15,750	29,250
4 Standard Drawings Update	25,000	-	25,000
5 Asset Management Plan	50,000	12,006	37,994
6 Salt Nutrient Monitoring Wells\Sampling	50,000	45,066	4,934
7 USGS Study\Feasibility Study	25,000	-	25,000
8 Master Plan Updates	85,000	-	85,000
9 Total Carryover Capital Approved in Previous Years	415,000	111,550	303,451
Capital Improvement Plan			
11 Chromium VI and Flouride for Well 11B	1,000,000	37,086	962,914
12 Fluoride Variance (Expiring) - TP-2, W12, W16	1,000,000	56,995	943,005
13 AMI / AMR Meters	300,000	161,734	138,266
14 Total Capital Improvement Plan	2,300,000	255,815	2,044,185
Repairs, Rehabilitation, & Maintenance			
16 Plant 6 Electrical and Well Upgrade	25,000	-	25,000
17 Emergency Repairs, Unspecified	75,000	24,878	50,122
18 Repiping/Distribution System Upgrades	75,000	-	75,000
19 Reservoir Recoating / Cathodic Protection	20,000	-	20,000
20 Large Meter Replacement Program	30,000	-	30,000
21 Fluoride Plant Instrumentation\Coating	10,000	1,753	8,247
22 Treated Water Reservoir Coating	50,000	-	50,000
23 Campbell Reservoir Road Paving	100,000	-	100,000
24 Total Repairs & Maintenance	385,000	26,631	358,369
Capital Outlay			
26 Vehicle/Equipment Replacements	40,000	8,750	31,250
27 Computer/Technology Replacements	30,000	9,594	20,406
28 GIS	20,000	-	20,000
29 Administrative Building\Office Remodel	35,000	-	35,000
30 Energy Efficiency Projects	35,000	-	35,000
31 One-Time Existing Conditions Sampling Event	20,000	-	20,000
32 Parking Lot Seal\Paving	15,000	-	15,000
33 Total Capital Outlay	195,000	18,345	176,655
34 TOTAL	\$ 3,295,000	\$ 412,340	\$ 2,882,660

5.4

**NO
MATERIAL
PROVIDED**