

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT**

This meeting will be open to the public with limited seating due to social distancing restrictions in an effort to protect public health and prevent the spread of COVID-19.

February 24, 2021 / 4:00 P.M.

AGENDA

Next Resolution #21-04
Next Ordinance #99

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Consideration of Resolution 21-03 Adopting Annual Statement of Investment Policy

2. Discussion of Capital Impact Fees for New Service Connections

3. Consent Calendar

Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

- Minutes of the Regular Meeting held on January 27, 2021
- Audit List

4. Items Removed from the Consent Calendar for Discussion or Separate Action

5. Management Reports

- 5.1 Maintenance
- 5.2 Water Quality
- 5.3 Finance
- 5.4 General Manager

6. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
7. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

Notice of agenda was posted on or before 4:00 p.m., February 19, 2021.

Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

1

TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO: BOARD OF DIRECTORS
DATE: FEBRUARY 18, 2021
FROM: RAY KOLISZ, GENERAL MANAGER
SUBJECT: CONSIDERATION TO APPROVE RESOLUTION 21-03 ADOPTING
ANNUAL STATEMENT OF INVESTMENT POLICY

BACKGROUND AND DISCUSSION

Every year the District reviews and adopts an investment policy that authorizes the District to invest funds and outlines criteria for such investments. There are no changes to the policy from prior year.

The Policy and Resolution are attached for review.

RECOMMENDATION

Approve Resolution 21-03 Adopting Annual Statement of Investment Policy

**RESOLUTION NO. 21-03
RESOLUTION OF THE BOARD OF DIRECTORS
OF TWENTYNINE PALMS WATER DISTRICT
ADOPTING ANNUAL STATEMENT OF INVESTMENT POLICY**

WHEREAS, the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (California Government Code Section 53600.6); and

WHEREAS, the legislative body of a local agency may invest surplus monies not required for the immediate necessities of the local agency in accordance with the provisions of California Government Code Sections 5920 and 53600 *et. seq.*; and

WHEREAS, the General Manager of the Twentynine Palms Water District ("District") shall annually prepare and submit a statement of investment policy and such policy, and any changes thereto, shall be considered by the legislative body at a public meeting (California Government Code Section 53646[a]).

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Twentynine Palms Water District as follows:

Section 1. Scope of Policy: This Investment Policy ("Policy") applies to all financial assets of the District. Funds in any deferred compensation plan and/or in a trust for retiree benefits are not included.

Section 2. Prudence: Investments shall be made with judgment and care, under circumstances then prevailing, including, but not limited to, the general economic conditions and anticipated needs of the District, which persons of prudence, discretion and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The standard of prudence to be used by investment officials shall be the "prudent investor" standard (California Government Code Section 53600.3) and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the Policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Section 3. Objectives: As specified in California Government Code Section 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives, in priority order, of the investment activities shall be:

a. **Safety:** Safety of principal is the foremost objective of the Policy. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

b. **Liquidity:** The investment portfolio will remain sufficiently liquid to enable the District to meet all operating requirements that might be reasonably anticipated.

c. **Return on Investments:** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

Section 4. Delegation of Authority: Authority to manage the Policy is derived from California Government Code Section 53600, *et. seq.* Management responsibility for the Policy is hereby delegated to the General Manager. No person may engage in an investment transaction except as provided under the terms of this Policy. The Board of Directors shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of the General Manager or any other subordinate officials. Under the provisions of California Government Code Section 53600.3, the General Manager is a trustee and a fiduciary subject to the prudent investor standard.

Section 5. Ethics and Conflicts of Interest: Officers and employees involved in the investment process shall fully comply with the District's Conflict of Interest Code in the execution of this policy. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict or appear to conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Section 6. Authorized Financial Institutions and Dealers: The General Manager may maintain a list of financial institutions, selected on the basis of credit worthiness financial strength, experience and minimal capitalization authorized to provide investment services. In addition, a list may also be maintained of approved security brokers/dealers selected by credit worthiness who are authorized to provide investment and financial advisory services in the State of California. No public deposit shall be made except in a qualified public depository as established by state laws.

For brokers/dealers of government securities and other investments, the General Manager shall select only brokers/dealers who are licensed and in good standing with the California Department of Securities, the Securities and Exchange Commission, the National Association of Securities Dealers or other applicable self-regulatory organizations.

Before engaging in investment transactions with a broker/dealer, the General Manager shall have received from said firm a signed certification form. This form shall attest that the individual responsible for the District's account with that firm has reviewed the District's Policy and that the firm understands the policy and intends to present investment recommendations and transactions to the District that are appropriate under the terms and conditions of the Policy.

Where all funds of the District not placed in FDIC -insured accounts are invested through the State of California Local Agency Investment Fund (LAIF), the District need not investigate the qualifications of those financial institutions and broker/dealers with whom LAIF transacts business.

Section 7. Authorized and Suitable Investments:

a. **Permitted Investments:** District funds may be invested as authorized by, and subject to the limitations and special conditions of California Government Code Section 53601 *et. seq.*

b. **Prohibited Investments:** Under the provisions of California Government Code Section 53601.6, the District shall not invest any funds covered by this Policy in inverse floaters, range notes, interest-only strips derived from mortgage pools or any investment that may result in a zero interest accrual if held to maturity.

Section 8. Collateralization: All certificates of deposits must be collateralized by U. S. Treasury obligations. Collateral must be held by a third party trustee and valued on a monthly basis. The percentage of collateralization on repurchase and reverse repurchase agreements will adhere to the amount required under California Government Code Section 53601(i)(2).

Section 9. Safekeeping and Custody: All security transactions entered into by the District shall be conducted on a delivery-versus-payment (DVP) basis. All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third party custodial agreement as required by California Government Code Section 53601.

Section 10. Diversification: The District will diversify its investments by security type and institution. It is the policy of the District to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer, or a specific class of securities. Diversification strategies shall be determined and revised periodically. In establishing specific diversification strategies, the following general policies and constraints shall apply:

a. Portfolio maturities shall be matched versus liabilities to avoid undue concentration in a specific maturity sector.

b. Maturities selected shall provide for stability of income and liquidity.

c. Disbursement and payroll dates shall be covered through maturities investments, marketable U. S. Treasury Bills or other cash equivalent instruments such as money market mutual funds.

Section 11. Reporting: In accordance with California Government Code Section 53646(b) (1), the General Manager shall submit to each member of the Board a quarterly investment report. The report shall include a complete description of the portfolio, the type of investments, the issuers, maturity dates, par values on current market values of each component of the portfolio, including funds managed for the District by third party contracted managers, if applicable. The report will also include a certification that **(1)** all investment actions executed since the last report have been made in full compliance with the Policy and, **(2)** the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively. The General Manager shall maintain a complete and timely record of all investment transactions.

Section 12. Investment Policy Adoption: The policy shall be adopted by resolution of the Board of Directors. The Policy shall be reviewed on an annual basis, and modifications must be approved by the Board of Directors.

PASSED, APPROVED AND ADOPTED this 24th day of February 2021 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Carol Giannini, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

2

TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO: BOARD OF DIRECTORS

DATE: FEBRUARY 18, 2021

FROM: RAY KOLISZ, GENERAL MANAGER

SUBJECT: REVIEW OF PROPOSED CAPITAL IMPACT FEES

BACKGROUND AND DISCUSSION

Capital Impact Fees (CIF) are charges imposed by the District upon new development (water service connection) to connect into the water system and use existing water supply capacity that has already been paid for by the existing customer base. CIF fairly distribute the burden of providing additional potable water capacity from the water utility and its existing customers to new customers as a result of new development based on meter size. A development can be a new home, apartment complex, business, industry or any establishment which connects to the public water system and allows that new service to “buy-in” to the remaining water capacity that the District has available. CIF are not charged to any current customer with existing connections to the water system, however any current customer that requires an increase in meter size, the difference between the CIF of the meter sizes will be charged. CIF will also help fund large scale water system capital improvement projects such as water treatment plant expansions, upsizing water transmission mains, and water line replacement projects that will be necessary to maintain a water distribution system.

The District retained NBS in 2020 to analyze the current capital impact fee structure that has not been evaluated since 2003. On October 22, 2020, NBS presented their report at the Board of Directors meeting for review. Staff has been working with NBS after that presentation to finalize the methodology of the capital impact fee structure and have prepared the proposed CIF for your review

Meter Size	Equivalency Factor		Unit Cost (\$/3/4 inch meter)	Updated Capital Impact Fee Per Meter
	Maximum Continuous Flow (gpm) ¹	Equivalency to 3/4 inch meter		
5/8-3/4 inch	30	1.00	\$6,440	\$6,440
1 inch	50	1.67	\$6,440	\$10,734
1.5 inch	100	3.33	\$6,440	\$21,468
2 inch	160	5.33	\$6,440	\$34,349
3 inch	350	11.67	\$6,440	\$75,138
4 inch	630	21.00	\$6,440	\$135,248
6 inch	1,300	43.33	\$6,440	\$279,084
8 inch	2,800	93.33	\$6,440	\$601,103
10 inch	4,200	140.00	\$6,440	\$901,665

CIF do not include any installation costs for labor, material, opening fees and required security deposits. Those related fees are separate but make up the total cost of a new water meter connection. Those miscellaneous fees were adopted at the January 27, 2021, Board of Directors meeting.

RECOMMENDATION

To review the proposed Capital Impact Fees and direct staff to take the necessary steps for possible adoption at the March Board of Directors Meeting.

3

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

January 27, 2021 / 4:00 P.M.

In accordance with the Governor's Executive Order N-29-20, in an effort to protect the public health and prevent the spread of COVID-19, this meeting was open to the public with limited seating due to social distancing restrictions in an effort to protect public health and prevent the spread of COVID-19.

Call to Order and Roll Call

President Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were Directors Michael Arthur, Bob Coghill, Suzi Horn, Carol Giannini, and Randy Leazer. Also present were General Manager Ray Kolisz, Maintenance Superintendent Matt Shragge, Financial Consultant Cindy Byerrum, District Secretary Cindy Fowlkes, and District Counsel Lutfi Kharuf. Treatment/Production Superintendent Mike Minatrea was absent.

Pledge of Allegiance

Cindy Byerrum led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Public Hearing on Proposed Miscellaneous Fees and Charges

General Manager, Ray Kolisz, advised the Board of the procedures for conducting a public hearing and the procedure for protest submittal. Mr. Lutfi Kharuf was introduced as District Counsel.

1.1 Board to Hear Public Testimony at This Time

Director Horn moved to open the Public Hearing at 4:03 p.m. , seconded by Director Leazer, and unanimously approved.

There being no public comments, Director Horn moved to close the public hearing at 4:03 p.m., seconded by Director Coghill, and unanimously approved.

2. Consider Resolution 21-01 Adopting Miscellaneous Fees and Charges and Taking other Actions Related thereto

After discussion, Director Coghill moved to approve Resolution 20-01 adopting miscellaneous fees and charges and taking related actions, seconded by Director Horn, and approved by the following roll call vote.

Ayes:	Directors Arthur, Coghill, Horn, Leazer, and Giannini
Noes:	None
Abstain:	None
Absent:	None

3. Public Hearing on Proposed Adoption of Resolution 20-02 Establishing a Schedule of Rates for Monthly Water Service Charges

District Counsel, Mr. Kharuf, explained the procedures for protesting the rate increase and adoption by the Board.

3.1 Board to Hear Public Testimony at This Time

Director Horn moved to open the Public Hearing at 4:08 p.m. , seconded by Director Arthur, and unanimously approved.

Natalie Zuk, renter in Twentynine Palms, spoke to water quality.

Director Coghill moved to close the public hearing at 4:12 p.m., seconded Director Arthur, and unanimously approved.

4. Approval of Resolution 21-02 Adopting a Schedule of Rates for Monthly Water Service Charges Commencing with Fiscal Year 2021-2022

Mr. Kolisz explained that notices were sent out in accordance to Prop 218 to property owners and tenants responsible for payment of water services. Rate payers had 45 days to review the proposed rate increase and submit a written protest. The District received a total of 14 written protests, not constituting a majority of ratepayers.

Director Horn moved to adopt Resolution 21-02 establishing rates for monthly water service, seconded by Director Arthur, and approved by the following roll call vote.

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini
Noes: None
Abstain: None
Absent: None

5. Consideration to Acknowledge the Well TP-2 Project as a Class 3 Categorical Exemption

Staff recommends the Board finds that the proposed TP-2 project falls within the scope of the Class 3 Categorical Exemption adopted in 2019.

Director Leazer moved to acknowledge the Well TP-2 project as a class 3 categorical exemption, seconded by Director Horn, and approved by the following roll call vote.

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini
Noes: None
Abstain: None
Absent: None

6. Review Bid Results and Approve Selection of Contractor for Well TP-2

After discussion, Director Arthur moved to award the contract to M. Brey Electric, Inc. in the amount of \$1,002,873, seconded by Director Leazer, and approved by the following roll call vote.

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini
Noes: None
Abstain: None
Absent: None

7. Consent Calendar

- Minutes of a Regular Meeting held on December 16, 2020
- Audit List

Director Coghill, moved to approve the Minutes and Audit List, seconded by Director Arthur, and unanimously approved.

8. Items Removed from the Consent Calendar for Discussion or Separate Action

None

9. Management Reports

9.1 Maintenance

Matt Shragge reported that the District responded to 152 Underground Service Alerts, had 1 water main leak, 1 water meter leak, 0 service line leaks, 2 fire hydrant repairs/maintenance, installed 14 new services, replaced 2 customer gate valves, performed 4 leak audits, painted 0 fire hydrants, performed 2 customer pressure checks, replaced 1 meter, Tested and exercised emergency generators and sounded wells for December. 0 water waste inquiries were received. 240 work orders were generated and performed during the month. There were no shut offs due to COVID-19. 0 AMI/AMR meters were installed. Employee, Tim Gomieo, was acknowledged for his outstanding customer service. An elderly ratepayer asked he be acknowledged in front of the Board of Directors for going above and beyond in helping find a leak at her residence. Director Horn thanked employees, Tim Gomieo and Matt Shragge, for helping the ratepayer.

9.2 Water Quality

Ray Kolisz reported Water production was up 16.34% as compared to the same month in 2013. 38 routine and 9 special water samples were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board.

9.3 Finance

Ms. Byerrum reported that net revenue is up as expected this time of year, with expenses slightly lower than projected.

9.4 General Manager

Mr. Kolisz reported several employees have come in contact with positive COVID-19 cases. The District returned to operating on a split schedule to reduce exposure. Capital impact fees will be brought back to the Board for discussion and consideration at a later date.

10. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

None

11. Adjournment

On motion by Director Horn, seconded by Director Leazer, and approved by the Board, the meeting was adjourned at: 4:33 p.m.

Carol Giannini, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

Twentynine Palms Water District

Check Date Range: 1/1/2021 thru 1/31/2021

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
15833	01/06/2021	Accurate Truck Inspection	389.00	389.00	100-130-0000-5406	Annual PSIP.
15834	01/06/2021	Alternative Hose Inc.	183.93	183.93	100-130-0000-5222	Veh. #40-Hyd. Fittings.
15835	01/06/2021	Customer Refund	612.95	612.95	100-000-0000-2000	AR Refund
15836	01/06/2021	Ansafone Contact Centers	382.54	132.96	100-160-0000-5406	Answering Service
				249.58	100-160-0000-5406	Answering Service
15837	01/06/2021	Autozone Inc.	22.40	22.40	100-130-0000-5220	Shop Supplies-Light Bulbs.
15838	01/06/2021	Customer Refund	49.31	49.31	100-000-0000-2000	Refund Check
15839	01/06/2021	Beyond Software Solutions	2,000.00	2,000.00	100-600-0000-5406	Monthly IT Bundled Services, Annual Support & Maint
15840	01/06/2021	Customer Refund	8.00	8.00	100-000-0000-2000	Refund Check
15841	01/06/2021	Builders Supply - 29 Palms	3.39	3.39	100-130-0000-5220	Shop Supplies-Starter Rope.
15842	01/06/2021	Cdw Government	1,311.27	1,106.06	100-875-0000-6001	ASUS ROG Strix GA15DH BS562 Ryzen 5 3600X CDW#6021718
				200.21	100-875-0000-6001	24LG 24" 1920X1080 MONITOR CDW #5557330
				5.00	100-875-0000-6001	ASUS ROG Strix GA15DH BS562 Ryzen 5 3600X CDW#6021718
15843	01/06/2021	Centro Print Solutions	80.70	80.70	100-600-0000-5301	Office Supplies
15844	01/06/2021	Centurylink Business Services	23.17	23.17	100-600-0000-5203	Hatch
15845	01/06/2021	City of Twentynine Palms	30,000.00	30,000.00	100-800-0000-6001	Monitoring Well Contribution per Board action 12/16/2020
15846	01/06/2021	Clinical Lab of San Bern.	7,623.00	7,623.00	100-140-0000-5405	Water Samples - November 2020
15847	01/06/2021	Desert Hardware	27.70	18.81	100-130-0000-5222	Veh. #81-Nipple and Drain.
				8.89	100-130-0000-5222	Veh. #64 Starter Rope.
15848	01/06/2021	Customer Refund	8.36	8.36	100-000-0000-2000	Refund Check
15849	01/06/2021	Customer Refund	34.54	34.54	100-000-0000-2000	Refund Check
15850	01/06/2021	Customer Refund	71.27	71.27	100-000-0000-2000	Refund Check
15851	01/06/2021	Ellison Systems Inc. Shoplet.Com	282.50	146.52	100-600-0000-5301	Office Supplies
				135.98	100-600-0000-5301	Office Supplies
15852	01/06/2021	Fedex	5,550.00	5,550.00	100-150-0000-5211	Shipping Fee Only Treatment Plant Media 28x48 41423LBS
15853	01/06/2021	Frontier Communications	149.32	149.32	100-600-0000-5203	Hatch
15854	01/06/2021	Harrington Industrial	4,332.86	4,332.86	100-800-0000-6001	LPJ7MA-KTC3-XXX PUMP METERING 10.0 GPH 80PSI 115V 50/60Hz 4-20mA
15855	01/06/2021	Hemet Valley Tool & Supply	356.82	168.02	100-130-0000-5222	Equipment #49-Pull Starter Upgrade Kits.
				188.80	100-130-0000-5222	Veh. #64-Fuel Tank and Carberator.
15856	01/06/2021	Customer Refund	54.95	54.95	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 1/1/2021 thru 1/31/2021

15857	01/06/2021	Customer Refund	55.68	55.68	100-000-0000-2000	Refund Check
15858	01/06/2021	Home Depot Credit Services	652.49	652.49	100-150-0000-5220	Cabinet
15859	01/06/2021	Customer Refund	4.08	4.08	100-000-0000-2000	Refund Check
15860	01/06/2021	Customer Refund	3.15	3.15	100-000-0000-2000	Refund Check
15861	01/06/2021	Customer Refund	35.33	35.33	100-000-0000-2000	Refund Check
15862	01/06/2021	Customer Refund	67.42	67.42	100-000-0000-2000	Refund Check
15863	01/06/2021	Minolta Business Systems	173.53	173.53	100-600-0000-5223	11/23/2020 - 12/22/2020
15864	01/06/2021	Ortega Strategies Group	3,000.00	1,500.00	100-600-0000-5350	Consulting December 2020
				1,500.00	100-600-0000-5350	Consulting October 2020
15865	01/06/2021	Customer Refund	42.65	42.65	100-000-0000-2000	Refund Check
15866	01/06/2021	Customer Refund	6.42	6.42	100-000-0000-2000	Refund Check
15867	01/06/2021	Prudential Overall Supply	330.95	234.32	100-130-0000-5253	Uniforms
				96.63	100-130-0000-5253	Uniforms
15868	01/06/2021	Powerplan OIB Rdo Trust #80-5800	46.38	46.38	100-130-0000-5222	Veh. #35-Hose and Hose Fitting.
15869	01/06/2021	Customer Refund	6.10	6.10	100-000-0000-2000	Refund Check
15870	01/06/2021	Customer Refund	54.95	54.95	100-000-0000-2000	Refund Check
15871	01/06/2021	S.C.E.	16,757.26	248.18	100-110-0000-5201	Well 15
				1,581.64	100-120-0000-5201	Booster Lupine
				1,099.43	100-120-0000-5201	Booster Sullivan
				2,442.99	100-110-0000-5201	Well 14
				549.77	100-120-0000-5201	Booster 11A, 11B
				1,153.02	100-150-0000-5201	Plant
				24.95	100-110-0000-5201	Michel's
				9,657.28	100-110-0000-5201	Well TP-1
15872	01/06/2021	Safety-Kleen Systems Inc.	214.69	214.69	100-130-0000-5406	Parts Washer
15873	01/06/2021	Satmodo LLC	149.66	149.66	100-600-0000-5203	Iridium Monthly Minute Plans
15874	01/06/2021	Customer Refund	125.03	108.38	100-000-0000-2000	Refund Check
				16.65	100-000-0000-2000	Refund Check
15875	01/06/2021	Southern Calif. Gas Co.	228.56	228.56	100-600-0000-5202	Hatch
15876	01/06/2021	Customer Refund	10.37	10.37	100-000-0000-2000	Refund Check
15877	01/06/2021	Spectrum Business	154.98	154.98	100-600-0000-5203	La Luna
15878	01/06/2021	Swrcb Accounting Office	15,397.80	15,397.80	100-110-0000-5303	Water System Annual Fees

Twentynine Palms Water District

Check Date Range: 1/1/2021 thru 1/31/2021

15879	01/06/2021	Customer Refund	19.79	19.79	100-000-0000-2000	Refund Check
15880	01/06/2021	Underground Service Alert	296.61	27.56	100-130-0000-5406	California State Fee for Regulatory Costs
				269.05	100-130-0000-5406	157 New Ticket Charges
15881	01/06/2021	United Cerebral Palsy Assoc.	255.77	255.77	100-160-0000-5406	Mail Production
15882	01/06/2021	Usa Blue Book	160.49	160.49	100-150-0000-5220	Fluoride Standard 1ppm, Ricca Fluoride Standard 10ppm
15883	01/06/2021	Verizon Wireless	561.20	561.20	100-600-0000-5203	Wireless
15884	01/06/2021	Customer Refund	59.76	59.76	100-000-0000-2000	Refund Check
15885	01/06/2021	Customer Refund	137.10	137.10	100-000-0000-2000	Refund Check
15886	01/06/2021	Customer Refund	29.20	29.20	100-000-0000-2000	Refund Check
15887	01/06/2021	Customer Refund	43.21	43.21	100-000-0000-2000	Refund Check
15888	01/20/2021	ACWA/JOINT POWERS INSURANCE AUTHORITY	10,935.16	10,935.16	100-310-0000-5161	Workers' Compensation Quarter 2
15889	01/20/2021	ACWA/JPIA	35,303.21	32,765.05	100-310-0000-5140	Health Benefits February 2021
				1,948.91	100-310-0000-5141	Health Benefits February 2021
				589.25	100-310-0000-5142	Health Benefits February 2021
15890	01/20/2021	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
15891	01/20/2021	Autozone Inc.	136.57	66.63	100-130-0000-5222	Truck #4B DEF and Wiper Blades.
				19.82	100-130-0000-5222	Truck #22 Receiver Reducer.
				50.12	100-130-0000-5220	Battery for Main Gate Opener.
15892	01/20/2021	Axens	40,729.50	40,729.50	100-150-0000-5211	ACTIGUARD AA400G 0.25-0.75 28X48 108 METAL DRUMS DRM 350 LB NET
15893	01/20/2021	Best Best & Krieger	1,691.70	1,691.70	100-600-0000-5403	Professional Services Dec 2020
15894	01/20/2021	Burrtec Waste & Recycling Svcs	234.10	70.61	100-150-0000-5406	Amboy
				163.49	100-600-0000-5406	Hatch
15895	01/20/2021	Customer Refund	21.61	21.61	100-000-0000-2000	Refund Check
15896	01/20/2021	California Dept. of Tax & Fee Admin.	239.00	239.00	100-150-0000-5303	Hazardous Waste Generator Fee
15897	01/20/2021	Calolympic Safety	207.59	111.81	100-130-0000-5406	Calibration on Gas Alert Max XT II SN# MA216-012544
				95.78	100-130-0000-5406	Calibration on Gas Alert Max XT II SN# KA420-1047471
15898	01/20/2021	Centurylink Business Services	58.13	58.13	100-600-0000-5203	Hatch
15899	01/20/2021	Customer Refund	45.72	45.72	100-000-0000-2000	Refund Check
15900	01/20/2021	County Of San Bernardino	134.47	13.39	100-130-0000-5406	Shop waste clean up
				121.08	100-150-0000-5406	Treatment Plant Waste
15901	01/20/2021	Customer Refund	52.64	52.64	100-000-0000-2000	Refund Check
15902	01/20/2021	De Nora Water Technologies LLC	16,900.59	16,900.59	100-825-0000-6001	52 Cubic Feet Supplied in one (1) Supersack. 17 Cubic Feet

Twentynine Palms Water District

Check Date Range: 1/1/2021 thru 1/31/2021

15903	01/20/2021	Desert Hardware	29.63	20.02	100-150-0000-5220	9V Battery x2
				9.61	100-150-0000-5220	Duracell AA Batteries
15904	01/20/2021	Customer Refund	58.15	58.15	100-000-0000-2000	Refund Check
15905	01/20/2021	Customer Refund	15.91	15.91	100-000-0000-2000	Refund Check
15906	01/20/2021	Ellison Systems Inc. Shoplet.Com	63.06	63.06	100-600-0000-5301	Office Supplies
15907	01/20/2021	Engineering Resources	2,534.40	2,534.40	100-825-0000-6001	Professional Services Dec. 2020
15908	01/20/2021	Frontier Communications	177.20	177.20	100-150-0000-5203	Amboy
15909	01/20/2021	Customer Refund	27.12	27.12	100-000-0000-2000	Refund Check
15910	01/20/2021	Customer Refund	35.83	35.83	100-000-0000-2000	Refund Check
15911	01/20/2021	Hi-Grade Materials Co.	337.78	337.78	100-130-0000-5406	Ascon Recycling
15912	01/20/2021	Home Depot Credit Services	180.48	180.48	100-150-0000-5220	Paint Supplies
15913	01/20/2021	Inland Water Works	13,647.38	2,435.15	100-000-0000-1499	1" SOFT COPPER TUBE 100' ROLLS
				1,431.36	100-000-0000-1499	8" X 1" TAP SADDLE AC PIPE
				2,118.49	100-000-0000-1499	1" BRASS CHECK VLV
				1,399.40	100-000-0000-1499	3/4" BRASS GATE VLV
				1,915.80	100-000-0000-1499	3/4" BRASS CHECK VLV
				1,266.06	100-000-0000-1499	1" BRASS GATE VLV
				1,525.74	100-000-0000-1499	1" ANGLE METER STOP
				696.60	100-000-0000-1499	3/4" X 1.5" METER TAIL
				453.63	100-000-0000-1499	1" X 1.5" METER TAIL
				202.57	100-000-0000-1499	1" X 6" BRASS NIPPLE
				131.46	100-000-0000-1499	3/4" X 6" BRASS NIPPLE
				71.12	100-000-0000-1499	3/4" X 2" BRASS NIPPLE
15914	01/20/2021	Customer Refund	67.05	67.05	100-000-0000-2000	Refund Check
15915	01/20/2021	Kennedy/Jenks Consultants	8,157.50	8,157.50	100-800-0000-6001	Professional Services Dec 2020
15916	01/20/2021	Konica Minolta Premier	318.03	318.03	100-600-0000-5223	01/01/2021 - 01/31/2021
15917	01/20/2021	Customer Refund	26.20	26.20	100-000-0000-2000	Refund Check
15918	01/20/2021	Customer Refund	25.84	25.84	100-000-0000-2000	Refund Check
15919	01/20/2021	Customer Refund	61.97	61.97	100-000-0000-2000	Refund Check
15920	01/20/2021	Mccall's Meter Sales & Service	40.00	40.00	100-130-0000-5406	Certified Flow Test, 3-Points
15921	01/20/2021	Customer Refund	38.60	38.60	100-000-0000-2000	Refund Check
15922	01/20/2021	Customer Refund	23.69	23.69	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 1/1/2021 thru 1/31/2021

15923	01/20/2021	NorthStar Chemical	6,513.90	6,513.90	100-150-0000-5211	Load Of 93% Acid NSF 60 3200 Gallons
15924	01/20/2021	Customer Refund	19.64	19.64	100-000-0000-2000	Refund Check
15925	01/20/2021	Precision Garage Doors & Gates	195.00	195.00	100-150-0000-5406	Installed New Heavy Duty Gate Battery East Side.
15926	01/20/2021	Prudential Overall Supply	881.28	141.45	100-130-0000-5253	Uniforms
				96.53	100-130-0000-5253	Uniforms
				238.07	100-130-0000-5253	Uniforms
				96.53	100-130-0000-5253	Uniforms
				212.17	100-130-0000-5253	Uniforms
				96.53	100-130-0000-5253	Uniforms
15927	01/20/2021	Customer Refund	125.00	125.00	100-000-0000-2000	Refund Check
15928	01/20/2021	Customer Refund	61.88	61.88	100-000-0000-2000	Refund Check
15929	01/20/2021	Customer Refund	37.21	37.21	100-000-0000-2000	Refund Check
15930	01/20/2021	S.C.E.	15,405.03	1,909.24	100-110-0000-5201	Well 16
				525.68	100-120-0000-5201	Booster H1N, H2S
				1,116.26	100-110-0000-5201	Well 1
				872.19	100-110-0000-5201	Well 6, 12
				1,204.13	100-110-0000-5201	Well 6, 12
				26.41	100-110-0000-5201	Donnell
				3,044.43	100-110-0000-5201	Well 14
				23.31	100-110-0000-5201	Well 4
				905.78	100-600-0000-5201	Hatch
				4,240.07	100-110-0000-5201	Well 17
				1,537.53	100-120-0000-5201	Booster Two Mile
15931	01/20/2021	San Bernardino County Fire Protection District	11,163.58	4,862.86	100-000-0000-1800	Fire related property taxes from 4/1/20 - 6/30/20
				6,300.72	100-000-0000-1800	Fire related property taxes from 7/1/2020 - 9/30/2020
15932	01/20/2021	Customer Refund	61.51	61.51	100-000-0000-2000	Refund Check
15933	01/20/2021	Secretary Of State	40.00	40.00	100-600-0000-5406	Notary application fee/0888
15934	01/20/2021	Customer Refund	51.52	51.52	100-000-0000-2000	Refund Check
15935	01/20/2021	Customer Refund	42.55	42.55	100-000-0000-2000	Refund Check
15936	01/20/2021	Spectrum Business	244.18	244.18	100-150-0000-5203	Joe Davis
15937	01/20/2021	Bob Stephenson	125.00	125.00	100-610-0000-5350	video recording board meeting Dec 2020
15938	01/20/2021	Customer Refund	39.98	39.98	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 1/1/2021 thru 1/31/2021

15939	01/20/2021	Customer Refund	1.83	1.83	100-000-0000-2000	Refund Check
15940	01/20/2021	Customer Refund	36.75	36.75	100-000-0000-2000	Refund Check
15941	01/20/2021	SWRCB-DWOC	140.00	140.00	100-130-0000-5303	D3 Op. #: 5606 Gomieo
15942	01/20/2021	Terminix	167.00	167.00	100-600-0000-5406	Quarterly Service
15943	01/20/2021	Customer Refund	43.87	43.87	100-000-0000-2000	Refund Check
15944	01/20/2021	Customer Refund	49.58	49.58	100-000-0000-2000	Refund Check
15945	01/20/2021	Usa Blue Book	787.29	493.51	100-150-0000-5220	Ricca Fluoride Standard 10 ppm w/TISAB
				62.71	100-130-0000-5220	safety yellow paint
				88.84	100-130-0000-5220	water based marking paint blue case of 12
				62.39	100-130-0000-5220	water based marking paint white case of 12
				79.84	100-130-0000-5220	safety blue paint
15946	01/20/2021	Customer Refund	17.96	17.96	100-000-0000-2000	Refund Check
15947	01/20/2021	Customer Refund	10.87	10.87	100-000-0000-2000	Refund Check
			Total	\$261,531.81		

5

5.1

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors

FROM: Matt Shragge, Maintenance Superintendent

DATE: February 16, 2021

SUBJECT: Management Report

A. The Operations and Maintenance Department performed the following tasks during the month of January 2021:

1. Responded to 86 Underground Service Alerts
2. Responded to and repaired
 - a. 1 water main leak
 - b. 0 water meter leaks
 - c. 0 service line leaks
 - d. 1 fire hydrant repairs/maintenance
3. Installed 8 new services
4. Replaced 6 customer gate valves
5. Performed 5 leak audits
6. Painted 0 fire hydrants
7. Performed 3 customer pressure checks
8. Replaced 2 water meters
9. Tested and exercised emergency generators
10. Sounded wells for January
11. 0 water waste inquiries were reported
12. Installed 0 AMI/AMR meters

B. The following customer service tasks were performed:

1. 194 work orders were generated from reading meters
2. 22 work orders were generated from billing variance list
3. 187 work orders were generated for turn on or turn off
4. 264 termination notices were distributed
5. 0 non-pay turn offs were performed
6. 0 extensions were granted
7. 0 extensions were shut off for non-payment
8. 1 payment schedule has been granted
9. 0 payment schedules failed, total outstanding \$0
10. 8 customer requests and 3 inquiries were logged and investigated

C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 07/19)	Dead Ends Flushed (Began 7/19)
Current Month	111	0
Year to Date	*1,798	340

*Triennial cycle

Twentynine Palms Water District Maintenance Report

FY 2020/21

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	AMR/AMI Meter Exchange	New Service	Active Account	Prior Year	% Increase (Decrease)	Main
July	48	3	128	0	463	178	36	6				1
August	66	2	112	0	510	112	30	5	7,839	7,875	-0.46%	0
Sept.	77	7	0	0	501	85	15	14				1
October	58	6	89	0	354	103	0	5	N/A	N/A		2
Nov.	86	2	87	0	355	106	0	12				0
Dec.	152	4	0	0	256	100	0	14	7,858	7,708	1.94%	1
Jan.	86	5	0	0	403	111	0	8				1
Feb.									N/A	N/A		
March												
April												
May												
June									N/A	N/A		
Totals	573	29	416	0	2842	795	81	64				6

Total Connections in District ct= 8,201

5.2

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors

FROM: Mike Minatrea, Treatment/Production Superintendent

DATE: February 3, 2021

SUBJECT: Management Report

1. ENGINEERING

A. No items to report.

2. WATER QUALITY

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.10 mg/L to a high of 0.48 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.19 mg/L to .89 mg/L.

B. Bacteria Samples: A total of 38 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 10 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 14 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of .78 mg/L to a high of 1.7 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.33 to a high of 1.9 mg/L.

*Current fluoride variance of 3.0 mg/L expires in 2023.

D. General Physical: A total of 11 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.1-0.2 for turbidity.

TWENTYNINE PALMS WATER DISTRICT
Water Production Report
FY 2020/2021

Groundwater Source

	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013
July	151.697	103.759	33.891	21.190	310.537	259.777	19.54%	0.19%
August	147.948	104.079	32.972	21.648	306.647	260.066	17.91%	4.93%
Sept.	145.394	92.658	28.484	14.565	281.101	231.702	21.32%	14.85%
October	116.727	93.044	28.695	12.695	251.161	207.558	21.01%	16.34%
Nov.	86.227	74.384	23.671	9.878	194.160	170.208	14.07%	3.77%
Dec.	70.964	81.202	25.365	4.995	182.526	161.344	14.99%	12.64%
Jan.	59.5	79.885	23.532	9.751	172.668	156.838	10.09%	-9.18%
Feb.					0.000			
March					0.000			
April					0.000			
May					0.000			
June					0.000			
Totals	778.457	629.011	196.610	94.722	1698.800	1447.493	17.36%	

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of

10.771

acre feet =

1.36%

5.3

TWENTYNINE PALMS WATER DEPARTMENT

FINANCIAL REPORT

For The Month Of

Dec. 2020

***PRELIMINARY -SUBJECT TO YEAR-END
AND AUDIT ADJUSTMENTS***

**TWENTYNINE PALMS WATER DEPARTMENT
STATEMENT OF INVESTMENTS AND RESERVES
For the Period Ending December 31, 2020
(Unaudited)**

<u>Operating Funds & Internal Reserves:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
Operating Funds - LAIF	\$ 3,629,969	\$ -	\$ (11,278)	\$ 3,618,691	\$ 3,626,910
Election Fund Reserve - LAIF	21,177	-	-	21,177	21,225
Capital Reserve - LAIF	901,729	-	-	901,729	903,777
Capital Funds for Primary Infrastructure - LAIF	149,661	10,400	-	160,061	160,425
Capital Funds for Secondary Infrastructure - LAIF	87,367	878	-	88,245	88,445
Total Investments	\$ 4,789,902	\$ 11,278	\$ (11,278)	\$ 4,789,902	\$ 4,800,782

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA
Contract CPA

*** Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department
Statement of Revenues and Expenses
For the Period Ending December 31, 2020
(Unaudited)**

	Dec. 2020	Nov. 2020	YTD	Budget	YTD 50%	Prior YTD
1 Operating Revenues	\$ 378,081	\$ 428,592	\$ 2,787,490	\$ 4,294,100	65%	\$ 2,383,497
2 Non-Operating Revenues	60,618	78,165	462,462	728,000	64%	392,866
Total Revenue Available to						
3 Fund Operations & Capital/R&R	438,699	506,757	3,249,952	5,022,100	65%	2,776,362
4 Operating Expenses	448,746	360,303	2,245,425	4,399,600	51%	2,263,203
5 Non-Operating Expenses	22,459	22,459	134,754	269,500	50%	169,653
6 Total Debt Service	-	-	121,142	243,500	50%	125,917
7 Total Expenses	471,205	382,762	2,501,322	4,912,600	51%	2,558,773
Net Revenues Available to Fund						
8 Capital Related Expenditures	(32,506)	123,995	748,630	109,500	684%	217,590
9 District Projects	(8,158)	(12,553)	(52,721)	(415,000)	13%	(35,345)
10 CIP Projects	(2,534)	(28,986)	(225,671)	(2,300,000)	10%	(882,822)
11 Repairs & Replacement	(6,908)	9,200	(24,878)	(385,000)	6%	(12,501)
12 Capital Outlay	(8,975)	(119)	(17,844)	(195,000)	9%	(110,820)
13 Election Expense	-	-	-	-	0%	(78,622)
Sub-Total	(26,575)	(32,457)	(321,114)	(3,295,000)	10%	(1,120,109)
14 Transfers in from SRF for Election	6,482	6,482	48,400	137,400	35%	50,485
15 Transfers Out - PARS Trust Obligation	-	-	-	(40,000)	0%	-
16 Increase (Decrease) in Fund Balance	\$ (52,599)	\$ 98,019	\$ 475,916	\$ (3,088,100)		\$ (852,034)

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending December 31, 2020
(Unaudited)

	Dec. 2020	Nov. 2020	YTD	Budget	YTD 50%	Prior YTD
1 Operating Revenues						
2 Water Sales	\$ 251,664	\$ 294,892	\$ 2,024,135	\$ 3,213,200	63%	\$ 1,657,315
3 RTS	117,079	119,029	703,469	1,427,200	49%	653,016
4 Other Operating Revenue	9,338	14,670	59,886	85,000	70%	73,165
5 Anticipated Uncollectable - Covid	-	-	-	(431,300)	0%	-
6 Total Operating Revenues	378,081	428,592	2,787,490	4,294,100	65%	2,383,497
7 Non-Operating Revenues						
8 Capital Impact Fees	11,278	19,882	64,444	-	0%	13,168
9 Water Availability Assessment	48,242	48,242	289,450	578,900	50%	295,550
10 Interest Revenue	-	-	13,121	110,000	12%	49,725
11 Other Penalties	859	6,999	10,795	24,100	45%	15,544
12 Reimbursed Expenses	80	143	28,149	5,000	563%	11,513
13 Other Non-Operating Revenue	160	2,900	56,502	10,000	565%	7,366
14 Total Non-Operating Revenues	60,618	78,165	462,462	728,000	64%	392,866
15 Total Revenues	438,699	506,757	3,249,952	5,022,100	65%	2,776,362
16 Operating Expenditures						
17 Source of Supply						
18 Labor & Benefits	1,150	392	7,735	8,600	90%	4,096
19 Direct Expenses	52,247	19,131	202,274	326,500	62%	161,092
20 Total Source of Supply	53,398	19,524	210,008	335,100	63%	165,189
21 Pumping						
22 Labor & Benefits	144	928	2,162	2,400	90%	1,428
23 Direct Expenses	7,089	13,665	71,460	134,000	53%	62,941
24 Total Pumping	7,232	14,593	73,622	136,400	54%	64,369
25 Transmission & Distribution						
26 Labor & Benefits	123,167	99,358	597,226	1,196,400	50%	550,039
27 Direct Expenses	19,692	31,744	198,076	345,600	57%	181,973
28 Total Transmission & Distribution	142,859	131,102	795,302	1,542,000	52%	732,012
29 Treatment Wells						
30 Labor & Benefits	7,064	5,547	30,479	63,800	48%	33,324
31 Direct Expenses	8,495	2,974	21,978	26,200	84%	15,706
32 Total Treatment Wells	15,558	8,522	52,457	90,000	58%	49,030
33 Treatment Facility						
34 Labor & Benefits	17,803	17,260	115,698	243,300	48%	127,050
35 Direct Expenses	47,695	29,731	226,308	479,400	47%	368,142
36 Total Treatment Facility	65,497	46,991	342,006	722,700	47%	495,192
37 Customer Accounts						
38 Labor & Benefits	18,372	16,521	107,912	198,800	54%	124,626
39 AMI Temporary Labor	-	-	1,447	-	0%	29,385
40 Direct Expenses	6,723	1,941	20,859	55,500	38%	15,954
41 Total Customer Accounts	25,095	18,462	130,218	254,300	51%	169,966

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending December 31, 2020
(Unaudited)

	Dec. 2020	Nov. 2020	YTD	Budget	YTD 50%	Prior YTD
42 General Administration						
43 Outside Services	21,220	60,687	228,243	416,400	55%	155,935
44 Direct Expenses	47,284	22,156	148,448	299,700	50%	141,510
45 Total General Admin.	68,503	82,843	376,691	716,100	53%	297,445
46 Employee Salaries						
47 Direct Labor	145,841	124,728	758,471	1,509,800	50%	797,158
48 Less Transfer to Operations	(116,521)	(98,819)	(599,456)	(1,175,900)	51%	(626,748)
49 Total General & Admin. Salaries	29,319	25,909	159,015	333,900	48%	170,410
50 District Benefits / G&A Benefits						
51 District Benefits - (H/D/V)	29,996	30,691	184,040	385,100	48%	174,479
52 District Benefits - Taxes	13,442	8,689	58,028	121,600	48%	60,207
53 District Benefits - Workers Comp	3,745	3,595	21,721	61,700	35%	31,310
54 District Benefits - CalPERS	21,057	13,990	96,551	189,000	51%	81,103
55 Subtotal District Benefits	68,240	56,965	360,340	757,400	48%	347,099
56 Less: Transfer to Operations	(68,240)	(56,965)	(360,340)	(757,400)	48%	(347,099)
57 Total G&A Benefits Allocated	13,719	11,833	75,523	167,500	45%	76,093
58 Payouts & Retiree Medical						
59 Vacation / Sick Payouts	26,540	-	27,615	66,500	42%	35,454
60 Retiree Medical	-	-	-	2,600	0%	3,271
61 Total Payouts & Retiree Medical	26,540	-	27,615	69,100	40%	38,725
62 Board of Directors						
63 Directors' Fees	1,025	525	2,600	17,000	15%	4,450
64 Direct Expenses	-	-	369	15,500	2%	322
65 Total Board of Directors	1,025	525	2,969	32,500	9%	4,772
66 Total Operating Expenditures	448,746	360,303	2,245,425	4,399,600	51%	2,263,203
67 Non-Operating Expenditures						
68 Debt Service						
69 Principal	-	-	93,508	189,700	49%	94,400
70 Interest / Issuance Costs	-	-	27,634	53,800	51%	31,517
71 Total Debt Service	-	-	121,142	243,500	50%	125,917
72 PERS Unfunded						
73 Unfunded PERS Annual Payment	14,126	14,126	84,755	169,500	50%	69,653
74 Unfunded Pension & OPEB Trust Payments	8,333	8,333	50,000	100,000	50%	100,000
75 Total PERS Unfunded	22,459	22,459	134,754	269,500	50%	169,653
76 Total Non-Operating Expenditures	22,459	22,459	255,896	513,000	50%	295,570
77 Total Expenditures	471,205	382,762	2,501,322	4,912,600	51%	2,558,773
Net Revenues Available to Fund Capital						
78 Related Expenditures	\$ (32,506)	\$ 123,995	\$ 748,630	\$ 109,500	684%	\$ 217,590

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

Twentynine Palms Water Department
Carryover CIP/Current CIP and R&M/Capital Outlay
For the Period Ending December 31, 2020
(Unaudited)

	Budget FY 20/21	Current Year Expenditures	Remaining Budget / (Over Budget)
Carryover Capital Approved in Previous Years			
District Projects			
1 GW Mgmt. Plan & Urban Water Mgmt. Plan	\$ 100,000	\$ 24,965	\$ 75,035
2 Treatment Feasibility & Exploration Costs	35,000	-	35,000
3 Vulnerability Assesment AWIA	45,000	15,750	29,250
4 Standard Drawings Update	25,000	-	25,000
5 Asset Management Plan	50,000	12,006	37,994
6 Salt Nutrient Monitoring Wells\Sampling	50,000	-	50,000
7 USGS Study\Feasibility Study	25,000	-	50,000
8 Master Plan Updates	85,000	-	50,000
9 Total Carryover Capital Approved in Previous Years	415,000	52,721	352,279
10 Capital Improvement Plan			
11 Chromium VI and Flouride for Well 11B	1,000,000	20,185	979,815
12 Fluoride Variance (Expiring) - TP-2, W12, W16	1,000,000	43,752	956,248
13 AMI / AMR Meters	300,000	161,734	138,266
14 Total Capital Improvement Plan	2,300,000	225,671	2,074,329
15 Repairs, Rehabilitation, & Maintenance			
16 Plant 6 Electrical and Well Upgrade	25,000	-	25,000
17 Emergency Repairs, Unspecified	75,000	24,878	50,122
18 Repiping/Distribution System Upgrades	75,000	-	75,000
19 Reservoir Recoating / Cathodic Protection	20,000	-	20,000
20 Large Meter Replacement Program	30,000	-	30,000
21 Fluoride Plant Instrumentation\Coating	10,000	-	10,000
22 Treated Water Reservoir Coating	50,000	-	50,000
23 Campbell Reservoir Road Paving	100,000	-	100,000
24 Total Repairs & Maintenance	385,000	24,878	360,122
25 Capital Outlay			
26 Vehicle/Equipment Replacements	40,000	17,725	22,275
27 Computer/Technology Replacements	30,000	119	29,881
28 GIS	20,000	-	20,000
29 Administrative Building\Office Remodel	35,000	-	35,000
30 Energy Efficiency Projects	35,000	-	35,000
31 One-Time Existing Conditions Sampling Event	20,000	-	20,000
32 Parking Lot Seal\Paving	15,000	-	15,000
33 Total Capital Outlay	195,000	17,844	177,156
34 TOTAL	\$ 3,295,000	\$ 321,114	\$ 2,963,886

**Twentynine Palms Water Department
Special Revenue Fund
For the Period Ending December 31, 2020
(Unaudited)**

	<u>Dec. 2020</u>	<u>Nov. 2020</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 50%</u>	<u>Prior YTD</u>
1 Tower Revenues	\$ 9,814.89	\$ 9,814.89	\$ 68,400.14	\$ 131,100.00	52%	\$ 55,650.33
2 Less Transfers Out to Fire	-	-	-	-	N/A	-
3 Less Transfers Out To Water	(6,481.56)	(6,481.56)	(48,400.16)	(91,100.00)	53%	(38,983.68)
4 Transfer to PARS Trust	(3,333.33)	(3,333.33)	(19,999.98)	(40,000.00)	50%	(16,666.65)
Ending Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>

5.4

**NO
MATERIAL
PROVIDED**