

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT**

This meeting will be open to the public with limited seating due to social distancing restrictions in an effort to protect public health and prevent the spread of COVID-19.

November 18, 2020 / 4:00 P.M.

AGENDA

Next Resolution #20-06

Next Ordinance #99

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Discussion of District's Schedule of Fees and Consideration to Set a Public Hearing Date to Change these Fees
2. Discussion of District's Current Bi-Monthly Billing Cycle and Consideration to Change to Monthly Billing
3. Review and Discussion of an Opt-Out Policy for the District's Advanced Meter Infrastructure (AMI)
4. Consent Calendar

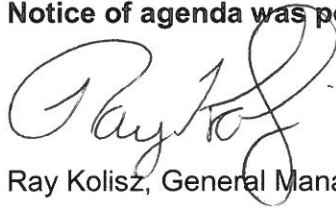
Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

 - Minutes of the Regular Meeting held on October 28, 2020
 - Audit List
5. Items Removed from the Consent Calendar for Discussion or Separate Action
6. Management Reports
 - 6.1 Maintenance
 - 6.2 Water Quality

- 6.3 Finance
- 6.4 General Manager
- 7. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
- 8. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

Notice of agenda was posted on or before 4:00 p.m., November 13, 2020.



Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	NOVEMBER 10, 2020
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	DISCUSSION OF DISTRICT'S SCHEDULE OF FEES AND CONSIDERATION TO SET A PUBLIC HEARING DATE TO CHANGE THESE FEES

BACKGROUND AND DISCUSSION

At the January 22, 2020, Board of Directors meeting, the Board directed staff to move forward with the process of changing the schedule of fees that the Ad hoc committee recommended. Schedule of fees include miscellaneous charges such as deposits, return check fees, after hour connection fees, etc. These fees are adopted pursuant to Government Code section 66018, and must meet an exemption from the definition of a "tax" under article XIII C, section 1(e) of the California constitution. They are usually exempt either as fees for services, or fees to cover the costs of regulatory activity such as issuing permits or performing inspections.

Due to the uncertainty of the COVID-19 pandemic, the process of changing these fees was put on hold until a later date. These fees can only be adopted after a public hearing is properly scheduled, advertised and conducted.

RECOMMENDATION

Direct staff to schedule a public hearing on December 16, 2020, and consider adopting new schedule of fees at this meeting.

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	NOVEMBER 10, 2020
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	DISCUSSION OF DISTRICT'S CURRENT BI-MONTHLY BILLING CYCLE AND CONSIDER CHANGE TO MONTHLY BILLING

BACKGROUND AND DISCUSSION

The District historically has billed our customers on a bi-monthly basis with all of the water meters being manually read once every other month. This method of reading the meters was largely due to reducing the cost of labor, fuel, and vehicle maintenance of manually reading the meters which would be doubled if all the water meters were read on a monthly basis.

With the installation of the Advanced Metering Infrastructure (AMI) complete, the District can now consider changing our billing cycle to monthly from bi-monthly as water meters will be read automatically eliminating the high cost of manually performing this task. Some benefits to monthly billing are:

- Consistency for planning monthly home budgets
- Less fluctuation in billing amounts, especially after heavy water usage periods
- Monthly billing provides customers with more frequent and timely information about their water usage. This benefits the customer in two ways:
 - It allows customers to adjust their water usage habits if they feel they are using too much water
 - It allows customers to detect leaks sooner, reducing water usage and loss

The change to monthly billing will have no effect on the cost of water per unit and the ready to serve fee that is structured on a two month period. The current ready to serve fee will be divided by two (2) and billed on a monthly basis. For example, the current bi-monthly ready to serve fee, for a 5/8" water meter, is \$27.70 and will be \$13.85 per month if the District changes to monthly billing. There will be no change to the commodity (usage) charge.

The change to monthly billing will have financial impacts to the District. All costs associated with generating and mailing water bills will increase. These items include:

- Printing and preparation of regular water bills
- Printing and preparation of delinquent water bills

- Postage to mail regular and delinquent bills
- Envelopes
- SB998 Policy printing and preparation
- Printing of door hangers

The estimated cost of these items are approximately \$3,100 per month or annual cost of \$37,200.

RECOMMENDATION

To consider the change to a monthly billing cycle and direct staff to bring this item back for adoption at a future Board of Directors meeting if so desired.

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	NOVEMBER 10, 2020
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	REVIEW AND DISCUSSION OF AN OPT-OUT POLICY FOR THE DISTRICT'S ADVANCED METER INFRASTRUCTURE

BACKGROUND AND DISCUSSION

In August of 2020, the District completed the installation of the Advanced Metering Infrastructure (AMI) project. This project involves the replacement of all water meters in the District, and a conversion to a fixed radio reading system. The installation involved two components: the replacement of the manually read meter with an AMI capable water meter, and a radio transmission unit connected to the meter. To date, the District has received several requests from customers asking if they can opt-out from having this style of meter installed for their water service. The primary reasons that opt-outs have been requested are concerns over the radio frequency from the meter communication device. AMI uses a low-powered communication device to transmit hourly water usage information over a secure network. The communication device is a battery powered low frequency radio that transmits data throughout the course of the day. All AMI radio devices are required to meet Federal Communications Commission (FCC) Radio Frequency limits and the equipment being used by the District meet these requirements. Many agencies are moving towards automated readers for multiple reasons, including reduction in operations costs for meter reading, greater accuracy in water use billing, and the ability to assist property owners with water use management.

Earlier this year, the Board directed staff to develop a residential opt-out policy for consideration that would establish procedures and fees that would enable a customer to opt out from having a fixed radio read water meter.

Opt-Out Process

Single and multi-family residential customers that desire to opt-out will be required to fill out, sign and submit the Request and Agreement Form to opt-out of having an AMI meter for their property. Requests must be made by the property owner and will be reviewed by the billing department and authorized by the General Manager. Once approved, the AMI meter will be removed and replaced with a non-automated meter that will be read manually for the billing cycle.

AMI Opt-Out Fees

Fee structure for the program will include items such as, (a) removal of the newly installed meter and automated meter transmission unit, (b) the installation of a manual read meter, (c) penalty fees if the meter cannot be accessed, (d) manually reading the meter and entering the meter readings into the District's billing system, (e) opting back into the AMI program. Billing cycle costs were calculated based upon average estimates for staff time to mobilize and manually read the meter along with staff time to manually enter the read into the system. The cost to manually read the meter would be \$25 per billing cycle which would be added to the regular scheduled water bill. There would also be a one-time setup fee up to \$65 due at installation. The cost breakdown are as follows:

- AMI Opt-Out Set Up Charge
 - One time installation and setup fee of \$65 to replace AMI meter with manual meter
 - If no AMI meter is installed then the charge will be reduced to \$15
- AMI Billing Cycle Fee
 - Staff will manually read meter and manually enter data into the billing system accordingly to the billing cycle, for a fee of \$25 per billing cycle.
- Penalty Fee
 - If the meter cannot be accessed at the time of reading, an additional meter read fee of \$10 would be charged for each additional attempt to read the meter
- AMI Opt-In
 - If a customer desires to opt back into the AMI program, a fee of \$65 will be charged one time to convert the manually read meter to an AMI meter.

Customer Water Management

It is important to note that meters that are manually read will not have the water usage information uploaded into the District's data system, therefore the District will not have access to methods of analyzing usage data to assist the customer for water management. Also, the customer will not be subject to leak alerts or the customer portal once this is established.

Attached with this report is the draft "Request and Agreement" form.

RECOMMENDATION

Staff recommends to bring this item back at the December Board of Directors Meeting for adoption.

TWENTYNINE PALMS WATER DISTRICT

Request and Agreement to Opt-Out of the Advanced Meter Infrastructure (AMI) and Radio Transmission Unit

The Twentynine Palms Water District (District) provides its customers a choice to opt-out of the Advanced Meter Infrastructure (AMI). The AMI Opt-Out allows for single and multiple family residential customers who voluntarily choose not to have the data collector/transmitter installed on their water meter. The program allows customers to have their meter read manually, according to the billing cycle, provided the customer pays the added cost of manual meter reading set up and monthly meter reading to the District.

If a customer chooses to opt out, the following charges will be added to your water bill:

- An initial set-up fee of \$65.00;
- A meter reading fee of \$25.00 per billing cycle.

Please complete both Section A and Section B

Section A: Customer and Account Information

*indicates required field

Property Owner of Record _____

Account Number _____

Service Address _____

Daytime Phone # _____

Email _____

Any meter access issues? _____ YES _____ NO

Section B: Acknowledgements and Agreements

Please sign and date all of the following:

I, the aforementioned owner of record for the property service address identified above, hereby request that the Twentynine Palms Water District remove the advanced metering infrastructure equipment from the identified address.

Signature _____

Date _____

I understand that I will be charged a one-time fee on my water bill for the set-up of my account to opt-out of the AMI and that this fee is not refundable nor transferable to another address.

Signature _____ Date _____

I understand that I will be charged a monthly meter reading fee on my water bill for the identified account.

Signature _____ Date _____

I understand that the one-time fee and monthly meter reading fee will be included in my water bill and will be due and payable at the same time and in the same manner as the other charges on my water bill and subject to the same fees, penalties and remedies in the event of delinquent or non-payment.

Signature _____ Date _____

I understand that to opt back into the AMI program that there will be a one-time charge to re-install the radio equipment and account set-up fee.

Signature _____ Date _____

I understand that if any unauthorized water usage is detected while participating in the opt-out program you will be automatically disqualified from the opt-out program and a radio equipped meter will be re-installed at the District's expense.

Signature _____ Date _____

Please return the original, signed application to the Twentynine Palms Water District at the address below.

**Twentynine Palms Water District
72401 Hatch Road
Twentynine Palms, CA 92277**

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**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

October 28, 2020 / 6:00 P.M.

In accordance with the Governor's Executive Order N-29-20, in an effort to protect the public health and prevent the spread of COVID-19, this meeting was open to the public with limited seating due to social distancing restrictions in an effort to protect public health and prevent the spread of COVID-19.

Call to Order and Roll Call

President Giannini called the Board meeting to order at 6:00 p.m. Those responding to roll call were Directors Bob Coghill, Suzi Horn, Carol Giannini, and Randy Leazer. Director Michael Arthur was absent. Also present were General Manager Ray Kolisz, Maintenance Superintendent Matt Shragge, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes. Treatment/Production Superintendent Mike Minatrea was absent.

Pledge of Allegiance

Jake Giannini led the pledge.

Additions/Deletions to the Agenda

2A. Review and Accept Proposal from Engineering Resources of Southern California for Bid and Construction Services for Well TP-2

Public Comments

None

1. Presentation and Discussion of NBS Capital Impact Fees for New Service Connections

Kim Boehler with NBS presented the Board with a breakdown of the District's current new service connection cost structure, in place since 2003. Changing Capital impact fees require a public hearing but does not fall under Prop 218 requirements to implement.

The Board unanimously agreed to bring this item back for further discussion at the November Board meeting.

2. Discussion of NBS Rate Study Alternatives and Possible Action to Direct Staff to Begin the Prop 218 Process

Staff recommends scheduling a public hearing and possible action to adopt one of the alternative rate increases, Alternative #1 – 8% or Alternative #2 – 10%, at the regular scheduled Board of Directors meeting on January 27, 2021.

Director Leazer made a motion to accept Alternative #2 - 10% and start the Prop 218 process, seconded by Director Horn, and approved unanimously by all present. Director Arthur was absent.

2A. Review and Accept Proposal from Engineering Resources of Southern California for Bid and Construction Services for Well TP-2

Staff recommends approving the proposal to provide a bid and construction services for equipping Well TP-2 in the amount of \$65,040 for the next phase.

Director Horn made a motion to accept the proposal from Engineering Resources of Southern California for bid and construction services for Well TP-2 in the amount of \$65,040, seconded by Director Coghill, and approved unanimously by all present. Director Arthur was absent.

3. Consent Calendar

- Minutes of a Regular Meeting held on September 23, 2020 and Minutes of a Special Meeting held on October 14, 2020
- Audit List

Director Horn, moved to approve the Minutes and Audit List, seconded by Director Leazer, and unanimously approved.

4. Items Removed from the Consent Calendar for Discussion or Separate Action
None

5. Management Reports

5.1 Maintenance

Matt Shragge reported that the District responded to 77 Underground Service Alerts, had 1 water main leak, 0 water meter leaks, 0 service line leaks, 3 fire hydrant repairs/maintenance, installed 14 new services, replaced 9 customer gate valves, performed 7 leak audits, painted 0 fire hydrants, performed 7 customer pressure checks, replaced 3 meters Tested and exercised emergency generators and sounded wells for September. 0 water waste inquiries were received. 501 work orders were generated and performed during the month. There were no shut offs due to COVID-19. 15 AMI/AMR meters were installed.

5.2 Water Quality

Treatment/Production Superintendent Mike Minatrea was not available to give the report.

5.3 Finance

Ms. Byerrum reported revenues are at 23% due to summer water sales. 8,000 old meters were broken down and recycled for a \$35,000 profit. Expenses are trending at 17%. The Audit will be completed and presented at the December Board meeting.

5.4 General Manager

Mr. Kolisz reported the State Water Board approved the permit for Well 11-B without fluoride treatment, but with monitoring requirements. This

Friday the District will participate in a customer portal presentation by Pat Grady.

6. Closed Session-Conference with Labor Negotiators Pursuant to Government Code section 54957.6

Agency Designated Representative: Ray Kolisz, General Manager

Employee Organization: American Federation of State, County and Municipal Employees ("AFSCME") Local 1902

Director Coghill moved to enter closed session at 6:32 p.m., seconded by Director Horn, and unanimously approved.

The Board returned to open session at 6:50 p.m. Director Giannini announced the Board voted unanimously 4-0 to accept the MOU. Director Arthur was absent.

7. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
None

8. Adjournment

On motion by Director Horn, seconded by Director Leazer, and approved by the Board, the meeting was adjourned at: 6:51 p.m.

Carol Giannini, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

Twentynine Palms Water District

Check Date Range: 10/1/2020 thru 10/31/2020

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
15466	10/14/2020	ACWA/JOINT POWERS INSURANCE AUTHORITY	51,771.13	51,771.13	100-000-0000-1600	Auto and General Liability Program 10/01/2020 - 09/30/2021
15467	10/14/2020	ACWA/JPIA	32,889.57	30,339.99	100-310-0000-5140	Health Benefits Nov 2020
				1,907.99	100-310-0000-5141	Health Benefits Nov 2020
				641.59	100-310-0000-5142	Health Benefits Nov 2020
15468	10/14/2020	Ansafone Contact Centers	230.17	230.17	100-160-0000-5406	Answering Service
15469	10/14/2020	Autozone Inc.	870.52	105.31	100-130-0000-5220	Shop Supplies-Hydraulic Fluid.
				52.66	100-130-0000-5220	Shop Supplies-Hydraulic Fluid.
				179.02	100-130-0000-5220	Shop Supplies-Windshield Wiper Blades.
				13.02	100-130-0000-5220	Shop Supplies-Brake Fluid.
				53.88	100-130-0000-5220	Shop Supplies-DEF.
				302.92	100-130-0000-5222	Veh. #29-Batteries.
				184.12	100-130-0000-5222	Veh. #30-Filters for Servicing the Veh.
				(8.39)	100-130-0000-5220	Credit
				(12.02)	100-130-0000-5220	Credit
15470	10/14/2020	Axens	40,729.50	40,729.50	100-150-0000-5211	ACTIGUARD AA400G 0.25-0.75 SD 350 LB NET 108 METAL DRUMS 28X48 M
15471	10/14/2020	Beyond Software Solutions	1,130.00	1,130.00	100-600-0000-5406	IT Consulting
15472	10/14/2020	Builders Supply - 29 Palms	71.78	21.00	100-130-0000-5220	Shop Supplies-Hammer Bit.
				16.15	100-130-0000-5220	Shop Supplies-4.5" Cutting Wheel.
				16.15	100-130-0000-5220	Diamond Metal Disc
				18.48	100-130-0000-5220	2x4x16
15473	10/14/2020	Customer Refund	65.11	65.11	100-000-0000-2000	Refund Check
15474	10/14/2020	Customer Refund	44.23	44.23	100-000-0000-2000	Refund Check
15475	10/14/2020	Customer Refund	22.31	22.31	100-000-0000-2000	Refund Check
15476	10/14/2020	Desert Hardware	145.15	16.02	100-150-0000-5220	MIsc Parts
				18.80	100-150-0000-5220	MIsc Parts
				67.96	100-150-0000-5220	MIsc Parts
				28.04	100-130-0000-5220	Shop Supplies-Sledge Hammer Handles.
				14.33	100-130-0000-5220	Shop Supplies-Numbers for Vehicles.
15477	10/14/2020	Customer Refund	44.60	44.60	100-000-0000-2000	Refund Check
15478	10/14/2020	Engineering Resources	14,300.00	14,300.00	100-825-0000-6001	Professional Services Sept 2020

Twentynine Palms Water District

Check Date Range: 10/1/2020 thru 10/31/2020

15479	10/14/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
15480	10/14/2020	Evoqua Water Technologies LLC	1,988.64	1,988.64	100-150-0000-5220	J Press Cylinder Seals and Hard Parts.
15481	10/14/2020	Customer Refund	50.43	50.43	100-000-0000-2000	Refund Check
15482	10/14/2020	Frontier Communications	170.57	170.57	100-150-0000-5203	Amboy
15483	10/14/2020	Harrington Industrial	1,650.35	824.85	100-150-0000-5220	C050-SPP-TTPT-G70 1/2" ALL-FLO PUMP DIAPH Caustic Pump
				825.50	100-150-0000-5220	C050-SPP-TTPT-G70 1/2" ALL-FLO PUMP DIAPH Caustic Pump
15484	10/14/2020	Customer Refund	44.85	44.85	100-000-0000-2000	Refund Check
15485	10/14/2020	Home Depot Credit Services	138.77	138.77	100-600-0000-5419	Charges
15486	10/14/2020	Inland Water Works	9,657.98	334.04	100-000-0000-1499	2" BOLT N NUT SET METERS
				268.30	100-000-0000-1499	8" Hymax coupling
				304.93	100-000-0000-1499	6" x 12" repair clamp 7.05-7.46
				254.12	100-000-0000-1499	6" x 20" repair clamp 7.05-7.46
				536.60	100-000-0000-1499	8" Hymax coupling
				122.01	100-130-0000-5220	1 1/2" NL BRASS CPLG
				161.62	100-130-0000-5220	1.5" FULL FACE METER GASKET
				601.25	100-110-0000-5220	DI FLG SPOOL
				930.96	100-000-0000-1499	6" Hymax coupling
				268.30	100-000-0000-1499	8" Hymax coupling
				3,534.20	100-000-0000-1499	Hydrant head 6 hole j-4040
				129.30	100-130-0000-5220	6" red rubber ring gasket
				86.20	100-130-0000-5220	8" red rubber ring gasket
				19.93	100-000-0000-1499	1.5" METER BOLT N NUT SET
				33.41	100-000-0000-1499	2" METER BOLT N NUT SET
				415.61	100-130-0000-5220	Romac 1" shaft nose 350-21-A for tapper
				107.75	100-000-0000-1499	4" BOLT N NUT SET
				199.33	100-000-0000-1499	1.5" BOLT N NUT SET METERS
				215.50	100-130-0000-5220	2" FULL FACE METER GASKET
				64.65	100-130-0000-5220	4" RING GASKET
930.96	100-000-0000-1499	6" HYMAX COUPLING				
123.91	100-130-0000-5220	14" US SAWS ABRASIVE BLADE FOR DI				
64.65	100-000-0000-1499	6" X 4" PO REDUCER DI				
		(49.55)	100-130-0000-5220	Credit		

Twentynine Palms Water District

Check Date Range: 10/1/2020 thru 10/31/2020

15487	10/14/2020	Joshua Basin Water District	1,411.44	1,411.44	100-120-0000-5406	Water Availability Standby Charges 0608-091-02-0000
15488	10/14/2020	Kennedy/Jenks Consultants	12,280.00	1,110.00	100-850-0000-6001	Professional Services
				11,170.00	100-800-0000-6001	Standard Drawing Update-100-800-0000-6001 Line item #5
15489	10/14/2020	Customer Refund	21.88	21.88	100-000-0000-2000	Refund Check
15490	10/14/2020	Customer Refund	24.62	24.62	100-000-0000-2000	Refund Check
15491	10/14/2020	Customer Refund	54.59	54.59	100-000-0000-2000	Refund Check
15492	10/14/2020	Mark Speer Automotive	218.25	193.25	100-130-0000-5407	Veh. #16 4 Wheel Alignment and A/C Service and Inspection.
				25.00	100-130-0000-5407	Veh. #78 Tire Repair.
15493	10/14/2020	Customer Refund	24.25	24.25	100-000-0000-2000	Refund Check
15494	10/14/2020	Mcmaster-Carr Supply Co.	1,589.42	123.16	100-130-0000-5220	Flex Duct Hose
				561.98	100-150-0000-5220	Desiccant, Air Filter Element, Filter Element
				74.90	100-120-0000-5220	Oil Resistant Gasket Plant 11 North Booster
				83.05	100-150-0000-5220	Strut Channel
				746.33	100-110-0000-5220	Well # 11-B Parts
15495	10/14/2020	NBS	11,386.25	9,395.00	100-600-0000-5406	Consulting Services
				1,991.25	100-600-0000-5406	Consulting Services
15496	10/14/2020	NorthStar Chemical	6,908.05	6,908.05	100-150-0000-5211	Load of 50% Na OH Caustic NSF 60 (3750) Gallons
15497	10/14/2020	Nyhart Company	2,400.00	2,400.00	100-600-0000-5406	Actuarial Valuation and GASB 75 OPEB report
15498	10/14/2020	O'Reilly Automotive Inc.	52.74	39.99	100-130-0000-5330	Webinar.
				12.75	100-130-0000-5222	Veh. #40-Hydraulic Filter.
15499	10/14/2020	Ortega Strategies Group	1,500.00	1,500.00	100-600-0000-5350	Consulting Sept 2020
15500	10/14/2020	Pacific Western Bank	2,579.93	1,063.39	100-600-0000-5350	Charges
				90.47	100-600-0000-5301	Charges
				314.56	100-600-0000-5301	Charges
				29.99	100-600-0000-5406	Charges
				108.00	100-600-0000-5406	Charges
				552.22	100-110-0000-5225	Charges
				69.25	100-600-0000-5301	Charges
				125.58	100-150-0000-5203	Charges
				44.85	100-600-0000-5408	Charges
				21.54	100-130-0000-5220	Charges
160.08	100-130-0000-5222	Charges				

Twentynine Palms Water District

Check Date Range: 10/1/2020 thru 10/31/2020

15501	10/14/2020	Palm Springs Motors Inc.	52.44	52.44	100-130-0000-5222	Veh. #16-Switch.
15502	10/14/2020	Customer Refund	51.92	51.92	100-000-0000-2000	Refund Check
15503	10/14/2020	Proforma	2,545.20	2,545.20	100-160-0000-5301	Policy on Disconnect of Service
15504	10/14/2020	Prudential Overall Supply	405.19	96.63	100-130-0000-5253	Uniforms
				212.20	100-130-0000-5253	Uniforms
				96.63	100-130-0000-5253	Uniforms
				144.30	100-130-0000-5253	Uniforms
				(144.57)	100-130-0000-5253	Credit on account
15505	10/14/2020	Radar Environmental	2,605.00	1,780.00	100-150-0000-5406	Disposal NON-RCRA Hazardous Waste, Solid For Disposal: 10 55-Gal
				825.00	100-150-0000-5406	Disposal of Non-RCRA solid 55-gallon drum, Vermiculite /Sulfuric
15506	10/14/2020	Customer Refund	52.28	52.28	100-000-0000-2000	Refund Check
15507	10/14/2020	Customer Refund	18.55	18.55	100-000-0000-2000	Refund Check
15508	10/14/2020	Customer Refund	54.46	54.46	100-000-0000-2000	Refund Check
15509	10/14/2020	Customer Refund	48.95	48.95	100-000-0000-2000	Refund Check
15510	10/14/2020	Road Machinery LLC	729.65	729.65	100-130-0000-5222	Blades, cutting edge, bolts, nuts, washers
15511	10/14/2020	S.C.E.	33,490.45	1,776.87	100-110-0000-5201	Well 1
				543.66	100-120-0000-5201	Booster H1N, H2S
				3,162.76	100-110-0000-5201	Well 14
				2,033.77	100-600-0000-5201	Hatch
				45.46	100-110-0000-5201	Well 4
				13,598.15	100-110-0000-5201	Well TP-1
				4,664.60	100-110-0000-5201	Well 17
				1,764.60	100-150-0000-5201	Plant
				15.75	100-110-0000-5201	Michel's
				2,207.35	100-110-0000-5201	Well 16
				88.63	100-110-0000-5201	Donnell
3,588.85	100-120-0000-5201	Booster TP-1				
15512	10/14/2020	San Bernardino County	4.00	4.00	100-130-0000-5301	Monthly Assessor parcel maps Oct 2020
15513	10/14/2020	San Bernardino County FPD	537.00	537.00	100-130-0000-5303	Annual Inspection - Permit Fee
15514	10/14/2020	Customer Refund	66.95	66.95	100-000-0000-2000	Refund Check
15515	10/14/2020	Spectrum Business	154.98	154.98	100-600-0000-5203	La Luna
15516	10/14/2020	Terminix	167.00	167.00	100-600-0000-5406	Quarterly Service

Twentynine Palms Water District

Check Date Range: 10/1/2020 thru 10/31/2020

15517	10/14/2020	Customer Refund	25.11	25.11	100-000-0000-2000	Refund Check
15518	10/14/2020	Customer Refund	518.57	518.57	100-000-0000-2000	AR Refund
15519	10/14/2020	United Cerebral Palsy Assoc.	335.23	335.23	100-160-0000-5406	mail production
15520	10/14/2020	Usa Blue Book	93.62	51.66	100-130-0000-5220	Shop Supplies-1st Aid Supplies.
				41.96	100-130-0000-5220	Shop Supplies-1st Aid Supplies.
15521	10/14/2020	USPS	234.00	234.00	100-600-0000-5406	P O Box 1735 Rental Fee
15522	10/14/2020	USPS	240.00	240.00	100-600-0000-5406	First Class Presort #39
15523	10/14/2020	Vagabond Welding Supply	31.98	4.79	100-130-0000-5220	Shop Supplies-Metal.
				27.19	100-130-0000-5220	Shop Supplies-Metal.
15524	10/14/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
15525	10/14/2020	Customer Refund	43.99	43.99	100-000-0000-2000	Refund Check
15526	10/14/2020	Customer Refund	58.31	58.31	100-000-0000-2000	Refund Check
15527	10/14/2020	Customer Refund	63.92	63.92	100-000-0000-2000	Refund Check
15528	10/21/2020	U.S. Postal Service	150.00	150.00	100-600-0000-5302	Postage Due Account
15529	10/28/2020	Jeff Arwick	450.00	450.00	100-110-0000-5406	Quarterly Electric Checks, Connect Plant 11 North Booster Pump F
15530	10/28/2020	ACWA/JOINT POWERS INSURANCE AUTHORITY	10,785.64	10,785.64	100-310-0000-5161	Workers Compensation Qtr. 1
15531	10/28/2020	Customer Refund	15.08	15.08	100-000-0000-2000	Refund Check
15532	10/28/2020	Awwa	2,373.00	2,373.00	100-600-0000-5303	Membership Renewal 01/01/2021 - 12/31/2021
15533	10/28/2020	Customer Refund	65.89	65.89	100-000-0000-2000	Refund Check
15534	10/28/2020	Customer Refund	66.24	66.24	100-000-0000-2000	Refund Check
15535	10/28/2020	Customer Refund	37.74	37.74	100-000-0000-2000	Refund Check
15536	10/28/2020	Customer Refund	58.18	58.18	100-000-0000-2000	Refund Check
15537	10/28/2020	Customer Refund	4,075.00	1,975.00	100-100-0000-4200	Refund Meter Fees
				1,300.00	100-108-0000-4801	Refund Meter Fees
				780.00	100-108-0000-4802	Refund Meter Fees
				20.00	100-000-0000-1000	Refund Meter Fees
15538	10/28/2020	Customer Refund	28.70	28.70	100-000-0000-2000	Refund Check
15539	10/28/2020	Builders Supply - 29 Palms	55.63	21.00	100-130-0000-5220	Shop Supplies-Hammer Bit.
				16.15	100-130-0000-5220	Shop Supplies-4.5" Cutting Wheel.
				18.48	100-130-0000-5220	2x4x16
15540	10/28/2020	CA Special Dist. Assn.	7,253.00	7,253.00	100-600-0000-5303	2021 CSDA Membership Renewal
15541	10/28/2020	Centurylink Business Services	19.14	19.14	100-600-0000-5203	Hatch

Twentynine Palms Water District

Check Date Range: 10/1/2020 thru 10/31/2020

15542	10/28/2020	County Of San Bernardino	270.33	103.69	100-150-0000-5406	Treatment Plant Waste
				88.71	100-150-0000-5406	Treatment Plant Waste
				77.93	100-150-0000-5406	Treatment Plant Waste
15543	10/28/2020	Customer Refund	52.82	52.82	100-000-0000-2000	Refund Check
15544	10/28/2020	Customer Refund	27.70	27.70	100-000-0000-2000	Refund Check
15545	10/28/2020	Desert Hardware	70.66	25.82	100-130-0000-5220	25' tape measure leverlock
				19.22	100-130-0000-5220	rule tape 1x25 w 6' tape
				16.01	100-130-0000-5220	torpedo level
				9.61	100-150-0000-5220	Duracell AA Batteries
15546	10/28/2020	Eide Bailly LLP	7,545.00	7,545.00	100-600-0000-5401	Retainer for Consulting Services - September 2020
15547	10/28/2020	Customer Refund	4.93	4.93	100-000-0000-2000	Refund Check
15548	10/28/2020	Customer Refund	41.25	41.25	100-000-0000-2000	Refund Check
15549	10/28/2020	Frontier Communications	149.12	149.12	100-600-0000-5203	Hatch
15550	10/28/2020	Customer Refund	17.69	17.69	100-000-0000-2000	Refund Check
15551	10/28/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
15552	10/28/2020	Customer Refund	36.36	36.36	100-000-0000-2000	Refund Check
15553	10/28/2020	Customer Refund	37.38	37.38	100-000-0000-2000	Refund Check
15554	10/28/2020	Customer Refund	51.98	51.98	100-000-0000-2000	Refund Check
15555	10/28/2020	Home Depot Credit Services	32.59	32.59	100-600-0000-5419	Charges
15556	10/28/2020	Customer Refund	44.99	44.99	100-000-0000-2000	Refund Check
15557	10/28/2020	Inland Water Works	5,035.03	104.65	100-000-0000-1499	8 HOLE 6" BLIND FLANGE
				172.40	100-000-0000-1499	6-8 FLANGE BOLT N NUT SET
				1,006.02	100-000-0000-1499	6" X 1" AC TAP SADDLE
				768.53	100-000-0000-1499	1" MIP X CTS CORP STOP
				915.44	100-000-0000-1499	1" AMS
				1,149.48	100-000-0000-1499	3/4" BRASS CHECK VLV
				839.64	100-000-0000-1499	3/4" BRASS GATE VLV
				78.87	100-000-0000-1499	3/4" X 6" BRASS NIPPLE
15558	10/28/2020	Kennedy/Jenks Consultants	5,287.50	2,872.50	100-800-0000-6001	Kennedy Jenks Consultants to prepare the 2020 Urban Water Manage
				2,415.00	100-600-0000-5412	Professional Services Sept 2020
15559	10/28/2020	Konica Minolta Premier	318.03	318.03	100-600-0000-5223	10/01/2020 - 10/31/2020
15560	10/28/2020	Customer Refund	69.46	69.46	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 10/1/2020 thru 10/31/2020

15561	10/28/2020	Legend Pump & Well Service	9,200.00	9,200.00	100-850-0000-6001	Replace and Repair Plant 11-B North Booster Pump. New 30HpHitach
15562	10/28/2020	Mcmaster-Carr Supply Co.	156.37	156.37	100-110-0000-5220	Misc Booster Station PSI SCADA Parts.
15563	10/28/2020	Customer Refund	12.84	12.84	100-000-0000-2000	Refund Check
15564	10/28/2020	Customer Refund	59.67	59.67	100-000-0000-2000	Refund Check
15565	10/28/2020	Minolta Business Systems	179.14	179.14	100-600-0000-5223	09/23/2020 - 10/22/2020
15566	10/28/2020	Customer Refund	13.09	13.09	100-000-0000-2000	Refund Check
15567	10/28/2020	Customer Refund	38.79	38.79	100-000-0000-2000	Refund Check
15568	10/28/2020	Customer Refund	34.37	34.37	100-000-0000-2000	Refund Check
15569	10/28/2020	NorthStar Chemical	6,388.50	6,388.50	100-150-0000-5211	Load of 93% Acid NSF 60 3200 Gallons
15570	10/28/2020	Customer Refund	41.53	41.53	100-000-0000-2000	Refund Check
15571	10/28/2020	Prudential Overall Supply	652.18	220.64	100-130-0000-5253	Uniforms
				96.63	100-130-0000-5253	Uniforms
				96.63	100-130-0000-5253	Uniforms
				238.28	100-130-0000-5253	Uniforms
15572	10/28/2020	S.C.E.	8,670.29	76.41	100-120-0000-5201	D.H. Resv. & Hydro
				2,244.52	100-120-0000-5201	Booster Lupine
				1,432.06	100-120-0000-5201	Booster Sullivan
				1,329.90	100-110-0000-5201	Well 6, 12
				317.53	100-110-0000-5201	Well 15
				871.49	100-120-0000-5201	Booster 11A, 11B
				1,802.32	100-120-0000-5201	Booster Two Mile
				596.06	100-110-0000-5201	Well 11
15573	10/28/2020	Safety-Kleen Systems Inc.	215.23	215.23	100-130-0000-5406	Parts Washer Service.
15574	10/28/2020	San Bernardino Co. Fire	1,056.00	1,056.00	100-000-0000-1600	Cupa Permits Well 11-B
15575	10/28/2020	Customer Refund	64.38	64.38	100-000-0000-2000	Refund Check
15576	10/28/2020	Customer Refund	24.91	24.91	100-000-0000-2000	Refund Check
15577	10/28/2020	Customer Refund	10.14	10.14	100-000-0000-2000	Refund Check
15578	10/28/2020	Susan L. Simmons	1,425.00	1,425.00	100-600-0000-5406	Janitorial Services Nov 2020
15579	10/28/2020	Spectrum Business	149.99	149.99	100-150-0000-5203	Joe Davis
15580	10/28/2020	Customer Refund	16.47	16.47	100-000-0000-2000	Refund Check
15581	10/28/2020	Tom Dodson & Associates	1,050.00	1,050.00	100-825-0000-6001	WellTP-2 Environmental
15582	10/28/2020	TPX Communications	833.19	833.19	100-600-0000-5203	Hatch

Twentynine Palms Water District

Check Date Range: 10/1/2020 thru 10/31/2020

15583	10/28/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
15584	10/28/2020	Union Bank	2,934.73	137.88	100-600-0000-5301	Charges
				100.00	100-600-0000-5303	Charges
				10.00	100-600-0000-5330	Charges
				32.59	100-130-0000-5220	Charges
				48.64	100-600-0000-5301	Charges
				84.00	100-600-0000-5301	Charges
				516.80	100-150-0000-5221	Charges
				105.42	100-130-0000-5220	Charges
				5.00	100-600-0000-5406	Charges
				81.53	100-130-0000-5220	Charges
				18.07	100-600-0000-5301	Charges
				74.58	100-600-0000-5203	Charges
				137.88	100-600-0000-5301	Charges
				242.44	100-610-0000-5301	Charges
				126.70	100-610-0000-5301	Charges
				224.69	100-600-0000-5419	Charges
				430.98	100-120-0000-5220	Charges
				43.99	100-150-0000-5220	Charges
				298.08	100-110-0000-5225	Charges
				206.87	100-130-0000-5220	Charges
8.59	100-600-0000-5408	Charges				
15585	10/28/2020	Usa Blue Book	2,937.95	1,584.61	100-150-0000-5220	AMT 2" Electric Trash Pump, 5HP/230-460V/3PH. Treatment Plant Lo
				1,516.61	100-150-0000-5220	Hach 2100Q Turbidimeter Kit. Hach # 2100001
				491.23	100-150-0000-5220	Ricca Fluoride Standard 10ppm w/TISAB
				(880.32)	100-150-0000-5220	GLI pHD Differential pH Sensor Credit
				225.82	100-130-0000-5301	California flag nylon 4x6
15586	10/28/2020	Verizon Wireless	570.95	570.95	100-600-0000-5203	Wireless
15587	10/28/2020	Customer Refund	51.45	51.45	100-000-0000-2000	Refund Check
			Total	\$320,709.05		

6

6.1

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors
FROM: Matt Shragge, Maintenance Superintendent
DATE: November 3, 2020
SUBJECT: Management Report

A. The Operations and Maintenance Department performed the following tasks during the month of October 2020:

1. Responded to 58 Underground Service Alerts
2. Responded to and repaired
 - a. 2 water main leaks
 - b. 1 water meter leak
 - c. 0 service line leaks
 - d. 0 fire hydrant repairs/maintenance
3. Installed 5 new services
4. Replaced 5 customer gate valves
5. Performed 6 leak audits
6. Painted 0 fire hydrants
7. Performed 7 customer pressure checks
8. Replaced 2 water meters
9. Tested and exercised emergency generators
10. Sounded wells for October
11. 0 water waste inquiry was reported
12. Installed 0 AMI/AMR meters

B. The following customer service tasks were performed:

1. 108 work orders were generated from reading meters
2. 17 work orders were generated from billing variance list
3. 229 work orders were generated for turn on or turn off
4. 325 termination notices were distributed
5. 0 non-pay turn offs were performed
6. 0 extensions were granted
7. 0 extensions were shut off for non-payment
8. 4 payment schedules have been granted
9. 0 payment schedules failed, total outstanding \$0
10. 21 customer requests and 7 inquiries were logged and investigated

C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 07/19)	Dead Ends Flushed (Began 7/19)
Current Month	103	25
Year to Date	*1,481	296

*Triennial cycle

Twentynine Palms Water District Maintenance Report

FY 2020/21

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	AMR/AMI Meter Exchange	New Service	Active Account	Prior Year	% Increase (Decrease)	Main
July	48	3	128	0	463	178	36	6				1
August	66	2	112	0	510	112	30	5	7,839	7,875	-0.46%	0
Sept.	77	7	0	0	501	85	15	14				1
October	58	6	89	0	354	103	0	5	N/A	N/A		2
Nov.												
Dec.												
Jan.												
Feb.									N/A	N/A		
March												
April												
May												
June									N/A	N/A		
Totals	249	18	329	0	1828	478	81	30				4

Total Connections in District ct= 8,170

6.2

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors
FROM: Mike Minatrea, Treatment/Production Superintendent
DATE: November 5, 2020
SUBJECT: Management Report

1. **ENGINEERING**

A. No items to report.

2. **WATER QUALITY**

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.07 mg/L to a high of 0.41 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.15 mg/L to .75 mg/L.

B. Bacteria Samples: A total of 38 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 11 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 7 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of .85 mg/L to a high of 1.7 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.35 to a high of 1.6 mg/L.

*Current fluoride variance of 3.0 mg/L expires in 2023.

D. General Physical: A total of 10 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.1-0.3 for turbidity.

TWENTYNINE PALMS WATER DISTRICT
Water Production Report
FY 2020/2021

Groundwater Source										
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013		
July	151.697	103.759	33.891	21.190	310.537	259.777	19.54%	0.19%		
August	147.948	104.079	32.972	21.648	306.647	260.066	17.91%	4.93%		
Sept.	145.394	92.658	28.484	14.565	281.101	231.702	21.32%	14.85%		
October	116.727	93.044	28.695	12.695	251.161	207.558	21.01%	16.34%		
Nov.					0.000					
Dec.					0.000					
Jan.					0.000					
Feb.					0.000					
March					0.000					
April					0.000					
May					0.000					
June					0.000					
Totals	561.766	393.540	124.042	70.098	1149.446	959.103	19.85%			

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of

8.721

acre feet =

1.53%

6.3

TWENTYNINE PALMS WATER DEPARTMENT

FINANCIAL REPORT

For The Month Of

Sept. 2020

***PRELIMINARY -SUBJECT TO YEAR-END
AND AUDIT ADJUSTMENTS***

**TWENTYNINE PALMS WATER DEPARTMENT
STATEMENT OF INVESTMENTS AND RESERVES
For the Period Ending September 30, 2020
(Unaudited)**

<u>Operating Funds & Internal Reserves:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
Operating Funds - LAIF	\$ 5,162,069	\$ -	\$ (1,516,950)	\$ 3,645,119	\$ 3,670,925
Election Fund Reserve - LAIF	21,177	-	-	21,177	21,326
Capital Reserve - LAIF	899,260	-	-	899,260	905,626
Capital Funds for Primary Infrastructure - LAIF	118,090	11,700	-	129,790	130,709
Capital Funds for Secondary Infrastructure - LAIF	76,186	5,250	-	81,436	82,012
Total Investments	\$ 6,276,782	\$ 16,950	\$ (1,516,950)	\$ 4,776,782	\$ 4,810,599

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA
Contract CPA

*** Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department
Statement of Revenues and Expenses
For the Period Ending September 30, 2020
(Unaudited)**

	Sept. 2020	Aug. 2020	YTD	Budget	YTD 25%	Prior YTD
1 Operating Revenues	\$ 543,661	\$ 504,870	\$ 1,519,612	\$ 4,294,100	35%	\$ 1,268,717
2 Non-Operating Revenues	72,817	101,614	239,572	728,000	33%	171,501
Total Revenue Available to Fund Operations & Capital/R&R	616,478	606,484	1,759,184	5,022,100	35%	1,440,218
4 Operating Expenses	390,812	363,190	1,112,556	4,399,600	25%	1,191,295
5 Non-Operating Expenses	22,459	22,459	67,377	269,500	25%	78,495
6 Total Debt Service	121,142	-	121,142	243,500	50%	125,917
7 Total Expenses	534,413	385,649	1,301,075	4,912,600	26%	1,395,706
Net Revenues Available to Fund Capital Related Expenditures	82,065	220,834	458,109	109,500	418%	44,512
9 District Projects	(19,293)	-	(25,379)	(415,000)	6%	(14,259)
10 CIP Projects	(50,531)	(46,182)	(194,151)	(2,300,000)	8%	(118,501)
11 Repairs & Replacement	-	(8,985)	(8,985)	(385,000)	2%	(801)
12 Capital Outlay	-	-	(8,750)	(195,000)	4%	(91,960)
13 Election Expense	-	-	-	-	0%	-
Sub-Total	(69,824)	(55,167)	(237,265)	(3,295,000)	7%	(225,521)
14 Transfers in from SRF for Election	6,482	6,482	24,200	137,400	18%	22,492
15 Transfers Out - PARS Trust Obligation	-	-	-	(40,000)	0%	-
16 Increase (Decrease) in Fund Balance	\$ 18,723	\$ 172,149	\$ 245,045	\$ (3,088,100)		\$ (158,517)

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending September 30, 2020
(Unaudited)

	Sept. 2020	Aug. 2020	YTD	Budget	YTD 25%	Prior YTD
1 Operating Revenues						
2 Water Sales	\$ 406,768	\$ 382,486	\$ 1,138,361	\$ 3,213,200	35%	\$ 908,733
3 RTS	118,963	115,049	351,558	1,427,200	25%	327,677
4 Other Operating Revenue	17,930	7,335	29,693	85,000	35%	32,307
5 Other Operating Revenue	-	-	-	(431,300)	0%	-
6 Total Operating Revenues	543,661	504,870	1,519,612	4,294,100	35%	1,268,717
7 Non-Operating Revenues						
8 Capital Impact Fees	17,344	9,571	27,565	-	0%	720
9 Water Availability Assessment	48,242	48,242	144,725	578,900	25%	147,775
10 Interest Revenue	-	-	-	110,000	0%	4,064
11 Other Penalties	-	-	2,937	24,100	12%	2,323
12 Reimbursed Expenses	6,356	8,576	28,210	5,000	564%	9,864
13 Other Non-Operating Revenue	874	35,225	36,134	10,000	361%	6,755
14 Total Non-Operating Revenues	72,817	101,614	239,572	728,000	33%	171,501
15 Total Revenues	616,478	606,484	1,759,184	5,022,100	35%	1,440,218
16 Operating Expenditures						
17 Source of Supply						
18 Labor & Benefits	1,078	1,211	3,925	8,600	46%	1,975
19 Direct Expenses	33,764	33,876	103,668	326,500	32%	94,491
20 Total Source of Supply	34,842	35,086	107,593	335,100	32%	96,466
21 Pumping						
22 Labor & Benefits	144	346	1,090	2,400	45%	569
23 Direct Expenses	13,540	11,565	39,033	134,000	29%	31,732
24 Total Pumping	13,684	11,911	40,124	136,400	29%	32,301
25 Transmission & Distribution						
26 Labor & Benefits	90,241	113,233	284,713	1,196,400	24%	266,901
27 Direct Expenses	27,566	24,642	111,839	345,600	32%	99,214
28 Total Transmission & Distribution	117,807	137,875	396,553	1,542,000	26%	366,115
29 Treatment Wells						
30 Labor & Benefits	5,363	4,024	13,405	63,800	21%	18,924
31 Direct Expenses	1,798	1,870	8,598	26,200	33%	4,257
32 Total Treatment Wells	7,161	5,894	22,003	90,000	24%	23,181
33 Treatment Facility						
34 Labor & Benefits	17,957	22,281	63,383	243,300	26%	67,504
35 Direct Expenses	75,511	18,493	121,980	479,400	25%	248,466
36 Total Treatment Facility	93,468	40,773	185,363	722,700	26%	315,970
37 Customer Accounts						
38 Labor & Benefits	15,972	26,563	58,472	198,800	29%	71,005
39 AMI Temporary Labor	-	-	1,447	-	0%	10,125
40 Direct Expenses	7,833	761	9,186	55,500	17%	1,715
41 Total Customer Accounts	23,805	27,324	69,104	254,300	27%	82,845

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending September 30, 2020
(Unaudited)

	Sept. 2020	Aug. 2020	YTD	Budget	YTD 25%	Prior YTD
42 General Administration						
43 Outside Services	37,167	34,772	109,646	416,400	26%	69,025
44 Direct Expenses	25,105	21,265	61,326	299,700	20%	68,840
45 Total General Admin.	62,272	56,037	170,972	716,100	24%	137,866
46 Employee Salaries						
47 Direct Labor	112,382	151,567	375,467	1,509,800	25%	409,400
48 Less Transfer to Operations	(88,179)	(118,212)	(294,806)	(1,175,900)	25%	(319,266)
49 Total General & Admin. Salaries	24,203	33,355	80,662	333,900	24%	90,134
50 District Benefits / G&A Benefits						
51 District Benefits - (H/D/V)	31,910	31,910	94,078	385,100	24%	83,569
52 District Benefits - Taxes	8,447	11,339	28,127	121,600	23%	31,289
53 District Benefits - Workers Comp	2,468	4,159	10,786	61,700	17%	14,985
54 District Benefits - CalPERS	13,801	20,457	47,872	189,000	25%	38,736
55 Subtotal District Benefits	56,626	67,865	180,863	757,400	24%	168,579
56 Less: Transfer to Operations	(56,626)	(67,865)	(180,863)	(757,400)	24%	(168,579)
57 Total G&A Benefits Allocated	12,195	14,935	38,809	167,500	23%	37,218
58 Payouts & Retiree Medical						
59 Vacation / Sick Payouts	1,075	-	1,075	66,500	2%	2,337
60 Retiree Medical	-	-	-	2,600	0%	4,991
61 Total Payouts & Retiree Medical	1,075	-	1,075	69,100	2%	7,328
62 Board of Directors						
63 Directors' Fees	300	-	300	17,000	2%	1,775
64 Direct Expenses	-	-	-	15,500	0%	96
65 Total Board of Directors	300	-	300	32,500	1%	1,871
66 Total Operating Expenditures	390,812	363,190	1,112,556	4,399,600	25%	1,191,295
67 Non-Operating Expenditures						
68 Debt Service						
69 Principal	93,508	-	93,508	189,700	49%	94,400
70 Interest / Issuance Costs	27,634	-	27,634	53,800	51%	31,517
71 Total Debt Service	121,142	-	121,142	243,500	50%	125,917
72 PERS Unfunded						
73 Unfunded PERS Annual Payment	14,126	14,126	42,377	169,500	25%	28,494
74 Unfunded Pension & OPEB Trust Payments	8,333	8,333	25,000	100,000	25%	50,000
75 Total PERS Unfunded	22,459	22,459	67,377	269,500	25%	78,495
76 Total Non-Operating Expenditures	143,601	22,459	188,519	513,000	37%	204,411
77 Total Expenditures	534,413	385,649	1,301,075	4,912,600	26%	1,395,706
Net Revenues Available to Fund Capital						
78 Related Expenditures	\$ 82,065	\$ 220,834	\$ 458,109	\$ 109,500	418%	\$ 44,512

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

**Twentynine Palms Water Department
Special Revenue Fund
For the Period Ending September 30, 2020
(Unaudited)**

	<u>Sept. 2020</u>	<u>Aug. 2020</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 25%</u>	<u>Prior YTD</u>
1 Tower Revenues	\$ 9,814.89	\$ 9,814.89	\$ 34,200.07	\$ 131,100.00	26%	\$ 32,491.99
2 Less Transfers Out to Fire	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
3 Less Transfers Out To Water	\$ (6,481.56)	\$ (6,481.56)	\$ (24,200.08)	\$ (91,100.00)	27%	\$ (22,492.00)
4 Transfer to PARS Trust	\$ (3,333.33)	\$ (3,333.33)	\$ (9,999.99)	\$ (40,000.00)	25%	\$ (9,999.99)
Ending Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>

Twentynine Palms Water Department
Carryover CIP/Current CIP and R&M/Capital Outlay
For the Period Ending September 30, 2020
(Unaudited)

Carryover Capital Approved in Previous Years	Budget FY 20/21	Current Year Expenditures	Remaining Budget / (Over Budget)
District Projects			
1 GW Mgmt. Plan & Urban Water Mgmt. Plan	\$ 100,000	\$ 2,873	\$ 97,128
2 Treatment Feasibility & Exploration Costs	35,000	-	35,000
3 Vulnerability Assesment AWIA	45,000	10,500	34,500
4 Standard Drawings Update	25,000	-	25,000
5 Asset Management Plan	50,000	12,006	37,994
6 Salt Nutrient Monitoring Wells\Sampling	50,000	-	50,000
7 USGS Study\Feasibility Study	25,000	-	50,000
8 Master Plan Updates	85,000	-	50,000
9 Total Carryover Capital Approved in Previous Years	415,000	25,379	379,621
Capital Improvement Plan			
11 Chromium VI and Flouride for Well 11B	1,000,000	1,110	998,890
12 Fluoride Variance (Expiring) - TP-2, W12, W16	1,000,000	31,307	968,693
13 AMI / AMR Meters	300,000	161,734	138,266
14 Total Capital Improvement Plan	2,300,000	194,151	2,105,849
Repairs, Rehabilitation, & Maintenance			
16 Plant 6 Electrical and Well Upgrade	25,000	-	25,000
17 Emergency Repairs, Unspecified	75,000	8,985	66,015
18 Repiping/Distribution System Upgrades	75,000	-	75,000
19 Reservoir Recoating / Cathodic Protection	20,000	-	20,000
20 Large Meter Replacement Program	30,000	-	30,000
21 Fluoride Plant Instrumentation\Coating	10,000	-	10,000
22 Treated Water Reservoir Coating	50,000	-	50,000
23 Campbell Reservoir Road Paving	100,000	-	100,000
24 Total Repairs & Maintenance	385,000	8,985	376,015
Capital Outlay			
26 Vehicle/Equipment Replacements	40,000	8,750	31,250
27 Computer/Technology Replacements	30,000	-	30,000
28 GIS	20,000	-	20,000
29 Administrative Building\Office Remodel	35,000	-	35,000
30 Energy Efficiency Projects	35,000	-	35,000
31 One-Time Existing Conditions Sampling Event	20,000	-	20,000
32 Parking Lot Seal\Paving	15,000	-	15,000
33 Total Capital Outlay	195,000	8,750	186,250
34 TOTAL	\$ 3,295,000	\$ 237,265	\$ 3,047,735

6.4

**NO
MATERIAL
PROVIDED**