

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

September 23, 2020 / 4:00 P.M.

In accordance with the Governor's Executive Order N-29-20, in an effort to protect the public health and prevent the spread of COVID-19, there was no public location for attending the meeting. The meeting was held telephonically with members of the Board present and the public calling in.

Call to Order and Roll Call

President Giannini called the telephonic Board meeting to order at 4:00 p.m. Those responding to roll call were Directors Michael Arthur, Bob Coghill, Suzi Horn, and Carol Giannini. Director Randy Leazer was absent for roll call. Also present were General Manager Ray Kolisz, Treatment/Production Superintendent Mike Minatrea, Maintenance Superintendent Matt Shragge, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Director Arthur led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Discussion of Upcoming Board Meeting Schedule and Time Change

Staff recommends changing the October Regular Board meeting time to 6:00 pm for rate study discussion, adjusting the November date to the 18th, and the December date to the 16th to accommodate the holidays. The Board was in favor of a Special Meeting on October 14th at 6:00 pm for a Rate Study presentation and changing the November and December meeting time to 6:00 pm, if need be.

Director Coghill made a motion to change October's meeting time to 6:00 pm, move the November meeting to the 18th, and move the December meeting to the 16th, seconded by Director Horn, and unanimously approved by all those present. Director Leazer was absent.

2. Consent Calendar

- Minutes of a Regular Meeting held on August 26, 2020
- Audit List

Director Horn, moved to approve the Minutes and Audit List, seconded by Director Arthur, and unanimously approved by those present. Director Leazer was absent.

3. Items Removed from the Consent Calendar for Discussion or Separate Action
None

4. Management Reports

4.1 Maintenance

Matt Shragge reported that the District responded to 66 Underground Service Alerts, had 0 water main leaks, 0 water meter leaks, 1 service line leak, 0 fire hydrant repairs/maintenance, performed 7 customer pressure checks, replaced 1 meter, replaced 0 customer gate valves, performed 2 leak audits, and installed 5 new services, and painted 112 fire hydrants. 0 water waste inquiries were received. 510 work orders were generated and performed during the month. There were no shut offs due to COVID-19. 30 AMI/AMR meters were installed. The old water truck and forklift went to auction netting the District a combined total of \$19,700.

4.2 Water Quality

Mike Minatrea reported Water production was up 4.93% as compared to the same month in 2013. 48 routine and 6 special water samples were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. The District produced 95,265,000,000 gallons during the month. Well 12 was damaged by a car wreck with the driver's coverage only allowing for 64% of the repair costs.

4.3 Finance

Ms. Byerrum reported operating revenues are ahead of schedule during the summer months. LAIF was down as anticipated.

4.4 General Manager

Mr. Kolisz reported the first draft of the Rate Study will be presented to the board on October 14th. A barrier at the front counter was installed with ballistic rated material which also provides protection from COVID-19. There have been no complaints from the public regarding the closure of the front office. The last disbursement request was made from the bank, \$1.6 million for AMI/AMR and \$322,000 was spent on heavy equipment.

Director Leazer joined the meeting via telephone at 4:31 p.m. and was present a few minutes later for the Closed Session.

5. Closed Session-Conference with Labor Negotiators Pursuant to Government Code section 54957.6

Agency Designated Representative: Ray Kolisz, General Manager

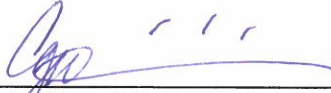
Employee Organization: American Federation of State, County and Municipal Employees ("AFSCME") Local 1902

Director Arthur moved to enter closed session at 4:33 p.m., seconded by Director Coghill, and unanimously approved.

The Board returned to open session at 5:34 p.m. Director Giannini announced there was no reportable action.

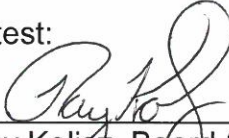
6. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
None

7. Adjournment
On motion by Director Horn, seconded by Director Coghill, and approved by the Board, the meeting was adjourned at: 5:35 p.m.



Carol Giannini, President
Board of Directors

Attest:



Ray Kolisz, Board Secretary
Twentynine Palms Water District