

**A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT**

**To be held via teleconference 1 (866) 899-4679 | Assess Code: 342 490 629#**

In an effort to protect public health and prevent the spread of COVID-19 (Coronavirus), and in accordance with the Governor's Executive Order N-29-20, the public may listen to this Board of Directors meeting via teleconference and make public comments, as there will be no public location for attending in person

**September 23, 2020 / 4:00 P.M.**

**AGENDA**

Next Resolution #20-06  
Next Ordinance #99

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Discussion of Upcoming Board Meeting Schedule and Time Change
2. Consent Calendar  
Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.
  - Minutes of the Regular Meeting held on August 26, 2020
  - Audit List
3. Items Removed from the Consent Calendar for Discussion or Separate Action
4. Management Reports
  - 4.1 Maintenance
  - 4.2 Water Quality
  - 4.3 Finance

4.4 General Manager

5. Closed Session-Conference with Labor Negotiators Pursuant to Government Code section 54957.6

Agency designated representative: Ray Kolisz, General Manager

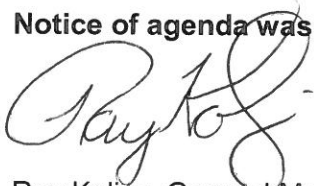
Employee Organization: American Federation of State, County and Municipal Employees ("AFSCME") Local 1902

6. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

7. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

**Notice of agenda was posted on or before 4:00 p.m., September 18, 2020.**



Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

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**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	SEPTEMBER 17, 2020
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	DISCUSSION AND POSSIBLE ACTION TO CHANGE THE OCTOBER BOARD OF DIRECTORS MEETING TIME AND UPCOMING HOLIDAY SCHEDULE FOR NOVEMBER AND DECEMBER

**BACKGROUND AND DISCUSSION**

In April of 2019, the Board of Directors adopted Resolution #19-06 changing the regular scheduled Board of Directors meeting time from 6:00 p.m. to 4:00 p.m. During discussion of this change, it was suggested for consideration to adjust any future meeting times back to 6:00 p.m. for any particular meeting that involved agenda items such as rate studies, fees and public hearings. For this reason, staff is recommending changing the October 28, 2020, meeting time to 6:00 p.m.

Although the Board of Directors meetings are still closed to the general public due to COVID-19, the District will continue to provide a call in number for all meetings until the closed meeting status is changed.

Also, with the upcoming holidays in November and December the District historically modifies the meeting date one week earlier. These changes would be as follows for consideration:

- The November meeting would be changed to the 18<sup>th</sup>
- The December meeting would be changed to the 16<sup>th</sup>

The Board of Directors can also choose to change the time of these meetings if so desired.

**RECOMMENDATION**

Staff recommends changing the October Board meeting time to 6:00 p.m. and adjust November meeting date to November 18<sup>th</sup> and December's meeting date to December 16<sup>th</sup>.

**2**

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**August 26, 2020 / 4:00 P.M.**

In accordance with the Governor's Executive Order N-29-20, in an effort to protect the public health and prevent the spread of COVID-19, there was no public location for attending the meeting. The meeting was held telephonically with members of the Board present and the public calling in.

Call to Order and Roll Call

President Giannini called the telephonic Board meeting to order at 4:00 p.m. Those responding to roll call were Directors Michael Arthur, Bob Coghill, and Suzi Horn. Director Carol Giannini and Randy Leazer were absent. Also present were General Manager Ray Kolisz, Treatment/Production Superintendent Mike Minatrea, Maintenance Superintendent Matt Shrage, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Cindy Fowlkes led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Review and Consideration to Accept the Proposal from Kennedy Jenks Consultants to Prepare the 2020 Urban Water Management Plan

Staff recommends accepting the proposal. It would be in the District's best interest to use Kennedy Jenks, having prepared the 2010 and 2015 Urban Water Management Plans, they are familiar with the District. Lauren Everett from Kennedy Jenks was present via telephone to answer Board questions. The plan is due to the State by July 1, 2021, and includes several additional compliance requirements.

Director Coghill made a motion to accept the proposal from Kennedy Jenks in the amount of \$84,660 for the 2020 Urban Water Management Plan, seconded by Director Arthur, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, and Horn  
Noes: None  
Abstain: None  
Absent: Directors Giannini and Leazer

2. Consideration to Approve Resolution 20-05 Declaring Certain Water District Property as Surplus and Authorizing Disposal of Same

Staff recommends approving Resolution 20-05.

Director Arthur made a motion to adopt Resolution 20-05 declaring certain water district property as surplus and authorizing disposal of same, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, and Horn  
Noes: None  
Abstain: None  
Absent: Directors Giannini and Leazer

5. Consent Calendar

- Minutes of a Regular Meeting held on June 24, 2020
- Audit List

Director Arthur, moved to approve the Minutes and Audit List, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, and Horn  
Noes: None  
Abstain: None  
Absent: Directors Giannini and Leazer

6. Items Removed from the Consent Calendar for Discussion or Separate Action  
None

7. Management Reports

7.1 Maintenance

Matt Shragge reported that the District responded to 48 Underground Service Alerts, had 1 water main leak, 1 water meter leak, 0 service line leaks, 2 fire hydrant repairs/maintenance, performed 13 customer pressure checks, replaced 1 meter, replaced 3 customer gate valves, performed 3 leak audits, and installed 6 new services. 1 water waste inquiry was received. 463 work orders were generated and performed during the month. There were no shut offs due to COVID-19. 36 AMI/AMR meters were installed. The District stripped the brass from the replaced meters and received \$35,160 in recycling funds.

7.2 Water Quality

Mike Minatrea reported Water production was up .19% as compared to the same month in 2013. 38 routine and 8 special water samples were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. The District produced 101,000,000,000 gallons during the month. The District has recently used new caustic and acid vendors, resulting in thousands of dollars in savings.

7.3 Finance

Ms. Byerrum reported the District has not completely closed the books, but as it stands the District ended the year with \$599,418 ahead with capital expenditures. The preliminary Rate Study is expected to be presented to the Board in September.

7.4 General Manager

Mr. Kolisz reported Well 11B will be permitted by the State Water Resource Control Board as a permanent source, with a comprehensive fluoride monitoring plan in place. This will save the District \$1 million in fluoride treatment costs. The

District will be considering having a Special Meeting at 6:00 pm next month to discuss the Rate Study.

8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports  
Ray Kolisz wished President Giannini a speedy recovery.

9. Adjournment  
On motion by Director Coghill, seconded by Director Arthur, and approved by the Board, the meeting was adjourned at: 4:24 p.m.

\_\_\_\_\_  
Suzi Horn, Vice-President  
Board of Directors

Attest:

\_\_\_\_\_  
Ray Kolisz, Board Secretary  
Twentynine Palms Water District



# Twentynine Palms Water District

Check Date Range: 8/1/2020 thru 8/31/2020

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
15110	08/05/2020	Jeff Arwick	325.00	325.00	100-110-0000-5406	Quarterly Electric Checks
15111	08/05/2020	Customer Refund	4.87	4.87	100-000-0000-2000	Refund Check
15112	08/05/2020	ACWA/JPIA	35,600.35	33,032.85	100-310-0000-5140	Health Benefits Sept. 2020
				1,989.83	100-310-0000-5141	Health Benefits Sept. 2020
				577.67	100-310-0000-5142	Health Benefits Sept. 2020
15113	08/05/2020	Customer Refund	13.93	13.93	100-000-0000-2000	Refund Check
15114	08/05/2020	Customer Refund	5.29	5.29	100-000-0000-2000	Refund Check
15115	08/05/2020	Autozone Inc.	288.56	162.57	100-130-0000-5222	Veh. #23 Fuel Pump.
				52.66	100-130-0000-5220	Shop Supplies-Hydraulic Fluid.
				33.05	100-130-0000-5220	Shop Supplies-Car Wash Supplies.
				17.52	100-130-0000-5220	Shop Supplies-Car Wash Supplies.
				19.86	100-130-0000-5222	Veh. #15 Fuel Cap.
				2.90	100-130-0000-5222	Veh. #40-Oil Filter.
15116	08/05/2020	BEARCOM	1,823.54	1,823.54	100-130-0000-5222	Radios for veh. #83, 84 and 85.
15117	08/05/2020	Customer Refund	19.81	19.81	100-000-0000-2000	Refund Check
15118	08/05/2020	Beyond Software Solutions	3,275.00	3,275.00	100-600-0000-5406	IT Consulting July 2020
15119	08/05/2020	Customer Refund	14.99	14.99	100-000-0000-2000	Refund Check
15120	08/05/2020	Customer Refund	17.26	17.26	100-000-0000-2000	Refund Check
15121	08/05/2020	Builders Supply - 29 Palms	44.67	34.46	100-130-0000-5220	2 4" wire wheels
				10.21	100-130-0000-5220	misc toilet parts for shop
15122	08/05/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
15123	08/05/2020	California Community Water Systems Alliance	2,500.00	2,500.00	100-600-0000-5303	July - Monthly Charter Sponsorship 2020-21
15124	08/05/2020	Calolympic Safety	613.30	613.30	100-130-0000-5226	MCXL-XWHM-Y-NA Gasalert Micro Clip XL 4 Gas 02. IEL. H2S. CO. Y
15125	08/05/2020	Customer Refund	12.42	12.42	100-000-0000-2000	Refund Check
15126	08/05/2020	Clinical Lab of San Bern.	1,302.50	1,302.50	100-140-0000-5405	Water Samples - June 2020
15127	08/05/2020	Customer Refund	59.62	59.62	100-000-0000-2000	Refund Check
15128	08/05/2020	Desert Hardware	29.91	8.20	100-130-0000-5220	misc gasket maker
				10.37	100-130-0000-5220	misc bolts
				11.34	100-150-0000-5220	Silicone, Anchor bolts
15129	08/05/2020	Customer Refund	38.43	38.43	100-000-0000-2000	Refund Check

# Twentynine Palms Water District

Check Date Range: 8/1/2020 thru 8/31/2020

15130	08/05/2020	E.H. Wachs	4,394.86	4,394.86	100-130-0000-5407	Outside Repairs-New Controller and chain w/sprockets.
15131	08/05/2020	Customer Refund	41.20	41.20	100-000-0000-2000	Refund Check
15132	08/05/2020	Ellison Systems Inc. Shoplet.Com	241.49	39.99	100-600-0000-5301	Office Supplies
				136.45	100-600-0000-5301	Office Supplies
				65.05	100-600-0000-5301	Office Supplies
15133	08/05/2020	Fedex	5,150.00	5,150.00	100-150-0000-5211	Shipping Fee Only Media 37800 lbs
15134	08/05/2020	Frontier Communications	148.72	148.72	100-600-0000-5203	Hatch
15135	08/05/2020	Customer Refund	37.84	37.84	100-000-0000-2000	Refund Check
15136	08/05/2020	Customer Refund	22.67	22.67	100-000-0000-2000	Refund Check
15137	08/05/2020	Customer Refund	8.00	8.00	100-000-0000-2000	Refund Check
15138	08/05/2020	Customer Refund	52.41	52.41	100-000-0000-2000	Refund Check
15139	08/05/2020	Customer Refund	34.77	34.77	100-000-0000-2000	Refund Check
15140	08/05/2020	Heaven's Best Carpet & Upholsterv Cleaning	685.75	685.75	100-600-0000-5406	Carpet cleaning
15141	08/05/2020	Hi-Grade Materials Co.	102.99	97.99	100-130-0000-5406	shop recycle
				5.00	100-130-0000-5406	environmental fee
15142	08/05/2020	Home Depot Credit Services	70.94	70.94	100-120-0000-5220	Cement, fortifier, adhesive
15143	08/05/2020	Customer Refund	41.07	41.07	100-000-0000-2000	Refund Check
15144	08/05/2020	Customer Refund	57.52	57.52	100-000-0000-2000	Refund Check
15145	08/05/2020	Inland Water Works	2,671.36	33.41	100-000-0000-1499	2" METER BOLT N NUT SET
				415.61	100-130-0000-5220	Romac 1" shaft nose 350-21-A for tapper
				107.75	100-000-0000-1499	4" BOLT N NUT SET
				199.33	100-000-0000-1499	1.5" BOLT N NUT SET METERS
				334.04	100-000-0000-1499	2" BOLT N NUT SET METERS
				161.62	100-130-0000-5220	1.5" FULL FACE METER GASKET
				215.50	100-130-0000-5220	2" FULL FACE METER GASKET
				64.65	100-130-0000-5220	4" RING GASKET
				930.96	100-000-0000-1499	6" HYMAX COUPLING
				123.91	100-130-0000-5220	14" US SAWS ABRASIVE BLADE FOR DI
				64.65	100-000-0000-1499	6" X 4" PO REDUCER DI
				19.93	100-000-0000-1499	1.5" METER BOLT N NUT SET
15146	08/05/2020	Inland Water Works	57,213.65	57,213.65	100-000-0000-1800	Itron Services
15147	08/05/2020	Inland Water Works	8,081.25	8,081.25	100-000-0000-1800	Itron 100W

# Twentynine Palms Water District

**Check Date Range:** 8/1/2020 thru 8/31/2020

15148	08/05/2020	Customer Refund	33.62	33.62	100-000-0000-2000	Refund Check
15149	08/05/2020	Customer Refund	71.94	71.94	100-000-0000-2000	Refund Check
15150	08/05/2020	Kennedy/Jenks Consultants	2,982.50	1,552.50	100-600-0000-5412	Professional Services July 2020
				1,430.00	100-825-0000-6001	Professional Services Rendered June 2020
15151	08/05/2020	Customer Refund	18.45	18.45	100-000-0000-2000	Refund Check
15152	08/05/2020	Mcmaster-Carr Supply Co.	726.44	357.64	100-130-0000-5226	Class A Fire Extinguisher
				368.80	100-150-0000-5220	Felt Filter Bags 50 Microns
15153	08/05/2020	Minolta Business Systems	111.24	111.24	100-600-0000-5223	06/23/2020 - 07/22/2020
15154	08/05/2020	Customer Refund	54.95	54.95	100-000-0000-2000	Refund Check
15155	08/05/2020	Napa Auto Parts	570.03	538.25	100-130-0000-5222	Veh.'s #83,84 and 85-Hitches.
				31.78	100-130-0000-5220	Shop Supplies-Socket, Mirror and Magnetic Retrieval Tool.
15156	08/05/2020	National Notary Association	98.00	98.00	100-600-0000-5406	Errors & Omissions Insurance Source Code D00813
15157	08/05/2020	Customer Refund	46.45	46.45	100-000-0000-2000	Refund Check
15158	08/05/2020	Ortega Strategies Group	1,500.00	1,500.00	100-600-0000-5350	Consulting July 2020
15159	08/05/2020	Palm Springs Motors Inc.	378.99	132.78	100-130-0000-5222	Veh. #23 Mirror Assembly.
				198.91	100-130-0000-5222	Veh. #15 Engine Repair Parts.
				47.30	100-130-0000-5222	Veh. #23 Body Repair Parts.
15160	08/05/2020	Parkhouse Tire Inc.	2,133.78	2,133.78	100-130-0000-5407	Veh. #30-New Tires.
15161	08/05/2020	Customer Refund	13.11	13.11	100-000-0000-2000	Refund Check
15162	08/05/2020	Prudential Overall Supply	950.43	348.25	100-130-0000-5253	Uniforms
				95.78	100-130-0000-5253	Uniforms
				177.42	100-130-0000-5253	Uniforms
				231.72	100-130-0000-5253	Uniforms
				(139.72)	100-130-0000-5253	Uniforms
				125.00	100-130-0000-5253	Uniforms
				111.98	100-130-0000-5253	Uniforms
15163	08/05/2020	Customer Refund	32.29	32.29	100-000-0000-2000	Refund Check
15164	08/05/2020	Customer Refund	22.67	22.67	100-000-0000-2000	Refund Check
15165	08/05/2020	S.C.E.	31,542.04	1,019.54	100-120-0000-5201	Booster 11A, 11B
				2,332.93	100-120-0000-5201	Booster Lupine
				1,457.76	100-120-0000-5201	Booster Sullivan
				291.67	100-110-0000-5201	Well 15

# Twentynine Palms Water District

**Check Date Range:** 8/1/2020 thru 8/31/2020

				47.07	100-110-0000-5201	Well 9 Booster 6A, 6B
				18,838.15	100-110-0000-5201	Well TP-1
				42.68	100-110-0000-5201	Well 9 Booster 6A, 6B
				47.07	100-110-0000-5201	Well 9 Booster 6A, 6B
				15.80	100-110-0000-5201	Michel's
				1,869.97	100-150-0000-5201	Plant
				4,105.29	100-120-0000-5201	Booster TP-1
				47.07	100-110-0000-5201	Well 9 Booster 6A, 6B
				1,427.04	100-110-0000-5201	Well 6, 12
15166	08/05/2020	Satmodo LLC	149.66	149.66	100-600-0000-5203	Iridium Monthly Minute Plans
15167	08/05/2020	Susan L. Simmons	1,425.00	1,425.00	100-600-0000-5406	Janitorial Services Aug 2020
15168	08/05/2020	Customer Refund	39.81	39.81	100-000-0000-2000	Refund Check
15169	08/05/2020	Customer Refund	39.81	39.81	100-000-0000-2000	Refund Check
15170	08/05/2020	Customer Refund	19.44	19.44	100-000-0000-2000	Refund Check
15171	08/05/2020	Spectrum Business	149.99	149.99	100-150-0000-5203	Joe Davis
15172	08/05/2020	Sturdivan Emergency Management Consulting	5,250.00	5,250.00	100-800-0000-6001	Vulnerability Assessment Compliance #1
15173	08/05/2020	Customer Refund	13.54	13.54	100-000-0000-2000	Refund Check
15174	08/05/2020	Underground Service Alert	103.56	76.00	100-130-0000-5406	40 new tickets
				27.56	100-130-0000-5406	State Fee for Regulatory Costs
15175	08/05/2020	United Cerebral Palsy Assoc.	333.09	333.09	100-160-0000-5406	Mail production
15176	08/05/2020	Usa Blue Book	3,087.88	459.24	100-150-0000-5220	TISAB 11 for Fluoride
				463.06	100-150-0000-5220	Fluoride ISE Electride
				1,802.19	100-140-0000-5211	Stenner # 2 QuickPro Pump Head Complete. CorpStop/Nozzle. Stenne
				249.22	100-130-0000-5220	liquid filled pressur egauge 0-160 psi
				114.17	100-130-0000-5220	gauge to hose adapter
15177	08/05/2020	Vagabond Welding Supply	103.31	81.56	100-130-0000-5220	Shop Supplies - Hose
				21.75	100-130-0000-5220	Shop Supplies-Gloves.
15178	08/05/2020	Verizon Wireless	541.52	541.52	100-600-0000-5203	Wireless
15179	08/05/2020	Customer Refund	33.19	33.19	100-000-0000-2000	Refund Check
15180	08/05/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
15181	08/19/2020	Ansafone Contact Centers	214.25	214.25	100-160-0000-5406	Answering Service
15182	08/19/2020	Autozone Inc.	75.24	15.91	100-130-0000-5220	Shop Supplies-Drain Pan

# Twentynine Palms Water District

Check Date Range: 8/1/2020 thru 8/31/2020

				49.37	100-130-0000-5222	Veh. #15-Oil Filter.
				9.96	100-130-0000-5222	Veh. #83- Hitch Pin
15183	08/19/2020	Customer Refund	13.37	13.37	100-000-0000-2000	Refund Check
15184	08/19/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
15185	08/19/2020	Beck Oil Inc.	712.25	712.25	100-130-0000-5220	Shop Supplies-55 Gallon Drum of 5w30 engine oil.
15186	08/19/2020	Best Best & Krieger	6,076.80	5,990.40	100-600-0000-5403	Professional Services Rendered July 2020
				86.40	100-600-0000-5403	Professional Services Rendered July 2020
15187	08/19/2020	Beyond Software Solutions	1,560.00	1,560.00	100-600-0000-5406	IT Consulting
15188	08/19/2020	BIRKSCO	2,570.00	1,425.00	100-130-0000-5220	Smart Cards (Start with card number 1222-1322)
				95.00	100-130-0000-5220	Clean-r-Cards (Box of 50)
				1,050.00	100-130-0000-5220	HPTSCH TRAP
15189	08/19/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
15190	08/19/2020	Builders Supply - 29 Palms	74.71	7.53	100-130-0000-5220	crs drywall 6 oz + hillman products
				30.69	100-130-0000-5220	hammer bits
				16.15	100-130-0000-5220	hot water pistol
				10.11	100-130-0000-5220	concrete sakrete
				10.23	100-130-0000-5220	30 lb mounting tape
15191	08/19/2020	Burrtec Waste & Recycling Svcs	220.04	149.43	100-600-0000-5406	Hatch
				70.61	100-150-0000-5406	Amboy
15192	08/19/2020	Customer Refund	119.27	119.27	100-000-0000-2000	Refund Check
15193	08/19/2020	Customer Refund	28.51	28.51	100-000-0000-2000	Refund Check
15194	08/19/2020	Customer Refund	33.03	33.03	100-000-0000-2000	Refund Check
15195	08/19/2020	Customer Refund	35.20	35.20	100-000-0000-2000	Refund Check
15196	08/19/2020	Customer Refund	9.94	9.94	100-000-0000-2000	Refund Check
15197	08/19/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
15198	08/19/2020	Core & Main LP	13,235.63	1,627.56	100-000-0000-1499	1" check vlv
				848.37	100-000-0000-1499	1" angle meter stop
				1,309.65	100-000-0000-1499	1" gate vlv brass
				7,556.26	100-000-0000-1499	WET HEAD hydrant 6 hole cast iron
				1,270.35	100-000-0000-1499	1" SOFT COPPER 100'
				44.15	100-130-0000-5220	1qt of pipe lube
				635.19	100-130-0000-5220	E-372F 2: FIP x FLG Gate Valve

# Twentynine Palms Water District

Check Date Range: 8/1/2020 thru 8/31/2020

				(64.46)	100-130-0000-5220	Credit
				8.56	100-130-0000-5220	SC
15199	08/19/2020	Cyber Photo-Graphics	226.11	226.11	100-600-0000-5419	Sanitizer
15200	08/19/2020	Desert Hardware	209.78	54.08	100-130-0000-5220	Portland cement 94 lb bag
				26.04	100-130-0000-5220	Shop Supplies-Chain Saw Chain.
				29.95	100-130-0000-5220	Shop Supplies-Chain x 10'.
				94.52	100-130-0000-5220	Shop Supplies-Drill Bits
				5.19	100-150-0000-5220	plug sch40 PVC
15201	08/19/2020	Customer Refund	34.27	34.27	100-000-0000-2000	Refund Check
15202	08/19/2020	Customer Refund	34.41	34.41	100-000-0000-2000	Refund Check
15203	08/19/2020	Customer Refund	39.94	39.94	100-000-0000-2000	Refund Check
15204	08/19/2020	Ellison Systems Inc. Shoplet.Com	129.91	129.91	100-600-0000-5301	Office Supplies
15205	08/19/2020	Frontier Communications	159.94	159.94	100-150-0000-5203	Plant
15206	08/19/2020	Customer Refund	34.71	34.71	100-000-0000-2000	Refund Check
15207	08/19/2020	HASA, INC.	764.44	764.44	100-140-0000-5211	Carboy's of Sodium Hypochlorite 12.5% 5 Gallon Multi Chlor NSF 6
15208	08/19/2020	Hi-Grade Materials Co.	751.97	508.38	100-130-0000-5406	Recycling fee for asphalt/ concrete
				10.00	100-130-0000-5406	environmental fee
				228.59	100-130-0000-5406	recycling fee for asphalt/concrete
				5.00	100-130-0000-5406	environmental fee
15209	08/19/2020	Customer Refund	31.69	31.69	100-000-0000-2000	Refund Check
15210	08/19/2020	Home Depot Credit Services	1,262.47	802.77	100-130-0000-5220	Misc. materials
				153.45	100-110-0000-5220	Paint
				306.25	100-150-0000-5220	Solar salt
15211	08/19/2020	Customer Refund	115.99	115.99	100-000-0000-2000	Refund Check
15212	08/19/2020	Kennedy/Jenks Consultants	836.25	236.25	100-800-0000-6001	Professional Services Rendered through 7/24/2020
				600.00	100-800-0000-6001	Professional Services Rendered through 7/24/2020
15213	08/19/2020	Konica Minolta Premier	318.03	318.03	100-600-0000-5223	08/01/2020 - 08/31/2020
15214	08/19/2020	Kvac	1,850.00	1,850.00	100-130-0000-5406	HazMat Removal
15215	08/19/2020	Customer Refund	31.28	31.28	100-000-0000-2000	Refund Check
15216	08/19/2020	Customer Refund	66.61	66.61	100-000-0000-2000	Refund Check
15217	08/19/2020	Coralyn Lawrence	170.00	170.00	100-600-0000-5406	Bee Removal
15218	08/19/2020	Customer Refund	36.29	36.29	100-000-0000-2000	Refund Check

# Twentynine Palms Water District

Check Date Range: 8/1/2020 thru 8/31/2020

15219	08/19/2020	Customer Refund	72.69	72.69	100-000-0000-2000	Refund Check
15220	08/19/2020	Customer Refund	30.88	30.88	100-000-0000-2000	Refund Check
15221	08/19/2020	Mccall's Meter Sales & Service	40.00	40.00	100-130-0000-5406	Certified Flow Test, 3-points
15222	08/19/2020	Mcmaster-Carr Supply Co.	562.00	562.00	100-150-0000-5220	Desiccant, Air filter Element, Filter Element
15223	08/19/2020	Merit Oil Company	7,260.28	1,355.34	100-000-0000-1401	clear diesel
				5,742.63	100-000-0000-1401	regular 87 gasoline
				27.00	100-000-0000-1401	fuel surge charge
				135.31	100-000-0000-1401	fuel tax
15224	08/19/2020	Customer Refund	63.22	63.22	100-000-0000-2000	Refund Check
15225	08/19/2020	Pacific Western Bank	16,032.85	32.28	100-130-0000-5220	Charges
				271.86	100-130-0000-5220	Charges
				77.38	100-110-0000-5220	Charges
				75.42	100-600-0000-5419	Charges
				8,750.09	100-875-0000-6001	Charges
				357.37	100-130-0000-5220	Charges
				237.04	100-600-0000-5419	Charges
				29.99	100-600-0000-5406	Charges
				108.00	100-600-0000-5406	Charges
				26.07	100-600-0000-5301	Charges
				67.60	100-600-0000-5419	Charges
				66.32	100-130-0000-5220	Charges
				97.58	100-150-0000-5203	Charges
				470.59	100-130-0000-5407	Charges
				193.47	100-130-0000-5222	Charges
				1,420.56	100-130-0000-5222	Charges
				1,580.83	100-130-0000-5222	Charges
				223.04	100-130-0000-5220	Charges
				567.30	100-130-0000-5222	Charges
				284.61	100-150-0000-5221	Charges
(85.25)	100-130-0000-5222	Charges				
129.00	100-130-0000-5222	Charges				
107.74	100-130-0000-5222	Charges				

# Twentynine Palms Water District

Check Date Range: 8/1/2020 thru 8/31/2020

				299.11	100-150-0000-5220	Charges
				73.98	100-110-0000-5220	Charges
				109.69	100-150-0000-5220	Charges
				66.74	100-130-0000-5222	Charges
				306.22	100-600-0000-5301	Charges
				97.75	100-600-0000-5408	Charges
				(2.63)	100-600-0000-5408	Charges
				(6.90)	100-600-0000-5408	Charges
15226	08/19/2020	Pollardwater.Com	319.15	319.15	100-130-0000-5407	Repair of Wand
15227	08/19/2020	Prudential Overall Supply	569.66	95.78	100-130-0000-5253	Uniforms
				217.62	100-130-0000-5253	Uniforms
				95.78	100-130-0000-5253	Uniforms
				160.48	100-130-0000-5253	Uniforms
15228	08/19/2020	Customer Refund	72.69	72.69	100-000-0000-2000	Re-issue Refund Check
15229	08/19/2020	Powerplan OIB Rdo Trust #80-5800	70.76	70.76	100-130-0000-5222	Veh. #35- 4x4 Switch.
15230	08/19/2020	Reed & Davidson, LLP	232.00	232.00	100-600-0000-5403	Professional Services July 2020
15231	08/19/2020	Customer Refund	46.28	46.28	100-000-0000-2000	Refund Check
15232	08/19/2020	Customer Refund	39.16	39.16	100-000-0000-2000	Refund Check
15233	08/19/2020	S.C.E.	17,467.59	3,495.44	100-110-0000-5201	Well 14
				1,216.67	100-120-0000-5201	Booster Two Mile
				1,598.18	100-110-0000-5201	Well 6, 12
				2,297.82	100-110-0000-5201	Hatch
				4,952.06	100-110-0000-5201	Well 17
				23.06	100-110-0000-5201	Well 4
				556.62	100-120-0000-5201	Booster H1N, H2S
				1,190.29	100-110-0000-5201	Well 1
				126.02	100-110-0000-5201	Donnell
				2,011.43	100-110-0000-5201	Well 16
15234	08/19/2020	Safety-Kleen Systems Inc.	201.76	201.76	100-130-0000-5406	Parts washer service
15235	08/19/2020	Customer Refund	49.68	49.68	100-000-0000-2000	Refund Check
15236	08/19/2020	San Bernardino County	6.00	6.00	100-130-0000-5301	Monthly Assessor parcel map revisions Aug 2020
15237	08/19/2020	Customer Refund	47.68	47.68	100-000-0000-2000	Refund Check



# Twentynine Palms Water District

**Check Date Range:** 8/1/2020 thru 8/31/2020

15238	08/19/2020	Customer Refund	59.01	59.01	100-000-0000-2000	Refund Check
15239	08/19/2020	Customer Refund	10.89	10.89	100-000-0000-2000	Refund Check
15240	08/19/2020	Spectrum Business	154.98	154.98	100-600-0000-5203	La Luna
15241	08/19/2020	Springbrook Holding Company LLC	1,422.00	1,422.00	100-600-0000-5408	CivicPay Transaction Fee July 2020
15242	08/19/2020	Sulzer Electro Mechanical Services	15,207.00	15,207.00	100-825-0000-6001	200Hp VHS Motor U.S Premium Efficient VHS. HO200V2SLH: 200Hp. 4
15243	08/19/2020	SWRCB-DWOCP	155.00	155.00	100-130-0000-5242	D5 Certification Renewal / Minatrea
15244	08/19/2020	SWRCB-DWOCP	55.00	55.00	100-130-0000-5242	T1 Certification Renewal - Gomieo
15245	08/19/2020	Terminix	167.00	167.00	100-600-0000-5406	Quarterly Service
15246	08/19/2020	TPX Communications	812.47	812.47	100-600-0000-5203	Hatch
15247	08/19/2020	Tractor Supply Credit Plan	134.55	59.52	100-130-0000-5220	
				75.03	100-130-0000-5220	Supplies
15248	08/19/2020	Customer Refund	9.70	9.70	100-000-0000-2000	Refund Check
15249	08/19/2020	Customer Refund	15.36	15.36	100-000-0000-2000	Refund Check
15250	08/19/2020	Usa Blue Book	1,037.99	179.39	100-130-0000-5220	Shop Supplies- First Aid Kit Supplies.
				880.32	100-150-0000-5220	GLI pHD Differential pH Sensor (PD1R1)
				69.00	100-130-0000-5226	nitrile gloves
				88.92	100-130-0000-5220	SAFETY BLUE SPRAY PAINT
				164.64	100-130-0000-5220	blue marking paint case of 12
				499.46	100-140-0000-5211	Hach DR300 Chlorine F & T Clorimeter LPV445.97.00110
				69.98	100-130-0000-5226	P100 Filter 2/PK
				(913.72)	100-150-0000-5220	Credit
15251	08/19/2020	Customer Refund	33.25	33.25	100-000-0000-2000	Refund Check
15252	08/19/2020	Customer Refund	14.85	14.85	100-000-0000-2000	Refund Check
15253	08/19/2020	Customer Refund	97.20	97.20	100-000-0000-2000	Refund Check
15254	08/19/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
15255	08/19/2020	Customer Refund	31.03	31.03	100-000-0000-2000	Refund Check
			<b>Total</b>	<b>\$272,756.61</b>		

**4**

**4.1**

**TWENTYNINE PALMS WATER DISTRICT**  
**72401 Hatch Road/P. O. Box 1735**  
**Twentynine Palms, CA 92277-1000**  
**PHONE (760) 367-7546 FAX (760) 367-6612**

**TO: Board of Directors**

**FROM: Matt Shragge, Maintenance Superintendent**

**DATE: September 11, 2020**

**SUBJECT: Management Report**

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**A. The Operations and Maintenance Department performed the following tasks during the month of August 2020:**

1. Responded to 66 Underground Service Alerts
2. Responded to and repaired
  - a. 0 water main leaks
  - b. 0 water meter leaks
  - c. 1 service line leak
  - d. 0 fire hydrant repair/maintenance
3. Installed 5 new services
4. Replaced 0 customer gate valves
5. Performed 2 leak audits
6. Painted 112 fire hydrants
7. Performed 7 customer pressure checks
8. Replaced 1 water meter
9. Tested and exercised emergency generators
10. Sounded wells for August
11. 0 water waste inquiry was reported
12. Installed 30 AMI/AMR meters

**B. The following customer service tasks were performed:**

1. 190 work orders were generated from reading meters
2. 55 work orders were generated from billing variance list
3. 265 work orders were generated for turn on or turn off
4. 291 termination notices were distributed
5. 0 non-pay turn offs were performed
6. 0 extensions were granted
7. 0 extensions were shut off for non-payment
8. 3 payment schedules have been granted
9. 0 payment schedules failed, total outstanding \$0
10. 18 customer requests and 7 inquiries were logged and investigated

**C. Valve and Hydrant Maintenance Update**

	Valves Exercised (Began 07/19)	Dead Ends Flushed (Began 7/19)
Current Month	112	9
Year to Date	*1,293	254
*Triennial cycle		

**Twentynine Palms Water District  
Maintenance Report**

FY 2020/21

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	AMR/AMI Meter Exchange	New Service	Active Account	Prior Year	% Increase (Decrease)	Main
July	48	3	128	0	463	178	36	6				1
August	66	2	112	0	510	112	30	5				0
Sept.												
October									N/A	N/A		
Nov.												
Dec.												
Jan.												
Feb.									N/A	N/A		
March												
April												
May												
June									N/A	N/A		
<b>Totals</b>	<b>114</b>	<b>5</b>	<b>240</b>	<b>0</b>	<b>973</b>	<b>290</b>	<b>66</b>	<b>11</b>				<b>1</b>

**Total Connections in District= 8,156**

**4.2**

**TWENTYNINE PALMS WATER DISTRICT**  
**72401 Hatch Road/P. O. Box 1735**  
**Twentynine Palms, CA 92277-1000**  
**PHONE (760) 367-7546 FAX (760) 367-6612**

**TO: Board of Directors**

**FROM: Mike Minatrea, Treatment/Production Superintendent**

**DATE: September 10, 2020**

**SUBJECT: Management Report**

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**1. ENGINEERING**

A. No items to report.

**2. WATER QUALITY**

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.09 mg/L to a high of 0.45 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.15 mg/L to 1.29 mg/L.

B. Bacteria Samples: A total of 48 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 6 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 7 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of .79 mg/L to a high of 1.9 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.34 to a high of 1.9 mg/L.

\*Current fluoride variance of 3.0 mg/L expires in 2023.

D. General Physical: A total of 14 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.1-0.3 for turbidity.

**TWENTYNINE PALMS WATER DISTRICT**  
**Water Production Report**  
**FY 2020/2021**

Groundwater Source										
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013		
July	151.697	103.759	33.891	21.190	310.537	259.777	19.54%	0.19%		
August	147.948	104.079	32.972	21.648	306.647	260.066	17.91%	4.93%		
Sept.					0.000					
October					0.000					
Nov.					0.000					
Dec.					0.000					
Jan.					0.000					
Feb.					0.000					
March					0.000					
April					0.000					
May					0.000					
June					0.000					
<b>Totals</b>	<b>299.645</b>	<b>207.838</b>	<b>66.863</b>	<b>42.838</b>	<b>617.184</b>	<b>519.843</b>	<b>18.73%</b>			

Production Totals Expressed in Acre Feet

**NOTE:** Year to Date Mesquite Springs Basin regeneration production of

**3.468**

acre feet =

**1.14%**



# 4.3

**TWENTYNINE PALMS WATER DEPARTMENT**

**FINANCIAL REPORT**

**For The Month Of**

**July 2020**

***PRELIMINARY -SUBJECT TO YEAR-END  
AND AUDIT ADJUSTMENTS***

**TWENTYNINE PALMS WATER DEPARTMENT  
STATEMENT OF INVESTMENTS AND RESERVES  
For the Period Ending July 31, 2020  
(Unaudited)**

<u>Operating Funds &amp; Internal Reserves:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
Operating Funds - LAIF	\$ 5,153,409	\$ 18,881	\$ (650)	\$ 5,171,640	\$ 5,197,047
Election Fund Reserve - LAIF	21,177	-	-	21,177	21,281
Capital Reserve - LAIF	895,991	3,269	-	899,260	903,678
Capital Funds for Primary Infrastructure - LAIF	110,861	1,055	-	111,915	112,465
Capital Funds for Secondary Infrastructure - LAIF	72,525	265	-	72,790	73,147
<b>Total Investments</b>	<b>\$ 6,253,962</b>	<b>\$ 23,469</b>	<b>\$ (650)</b>	<b>\$ 6,276,782</b>	<b>\$ 6,307,618</b>

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

**Cindy Byerrum, CPA**

**Contract CPA**

*\*\* Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department  
Statement of Revenues and Expenses  
For the Period Ending July 31, 2020  
(Unaudited)**

	July 2020	YTD	Budget	YTD 8%	Prior YTD
1 Operating Revenues	\$ 471,081	\$ 471,081	\$ 4,294,100	11%	\$ 412,819
2 Non-Operating Revenues	51,864	51,864	728,000	7%	53,504
<b>Total Revenue Available to</b>					
3 <b>Fund Operations &amp; Capital/R&amp;R</b>	<b>522,945</b>	<b>522,945</b>	<b>5,022,100</b>	<b>10%</b>	<b>466,323</b>
4 Operating Expenses	374,111	374,111	4,399,600	9%	404,377
5 Non-Operating Expenses	22,459	22,459	269,500	8%	17,722
6 Total Debt Service	-	-	243,500	0%	-
7 Total Expenses	396,570	396,570	4,912,600	8%	422,099
<b>Net Revenues Available to Fund</b>					
8 <b>Capital Related Expenditures</b>	<b>126,375</b>	<b>126,375</b>	<b>109,500</b>	<b>115%</b>	<b>44,224</b>
9 District Projects	(6,086)	(6,086)	(415,000)	1%	-
10 CIP Projects	(105,846)	(105,846)	(2,300,000)	5%	(30,420)
11 Repairs & Replacement	-	-	(385,000)	0%	(801)
12 Capital Outlay	(8,750)	(8,750)	(195,000)	4%	(56,389)
13 Election Expense	-	-	-	-	-
<b>Sub-Total</b>					
	<b>(120,682)</b>	<b>(120,682)</b>	<b>(3,295,000)</b>	<b>4%</b>	<b>(87,610)</b>
14 Transfers in from SRF for Election	11,237	11,237	137,400	8%	10,491
15 Transfers Out - PARS Trust Obligation	-	-	(40,000)	0%	-
16 <b>Increase (Decrease) in Fund Balance</b>	<b>\$ 16,930</b>	<b>\$ 16,930</b>	<b>\$ (3,088,100)</b>	<b>-1%</b>	<b>\$ (32,894)</b>

*No assurance is provided on these financial statements.*

*The financial statements do not include a statement of cash flows.*

*Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*

**Twentynine Palms Water Department**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending July 31, 2020**  
**(Unaudited)**

	July 2020	YTD	Budget	YTD 8%	Prior YTD
<b>1 Operating Revenues</b>					
2 Water Sales	\$ 349,107	\$ 349,107	\$ 3,213,200	11%	\$ 292,575
3 RTS	117,546	117,546	1,427,200	8%	109,967
4 Other Operating Revenue	4,428	4,428	85,000	5%	10,278
5 Bad Debt Expense	-	-	(431,300)	0%	-
<b>6 Total Operating Revenues</b>	<b>471,081</b>	<b>471,081</b>	<b>4,294,100</b>	<b>11%</b>	<b>412,819</b>
<b>7 Non-Operating Revenues</b>					
8 Capital Impact Fees	650	650	-	0%	-
9 Water Availability Assessment	48,242	48,242	578,900	8%	49,258
10 Interest Revenue	-	-	110,000	0%	1,424
11 Other Penalties	2,937	2,937	24,100	12%	2,323
12 Reimbursed Expenses	-	-	5,000	0%	150
13 Other Non-Operating Revenue	35	35	10,000	0%	349
<b>14 Total Non-Operating Revenues</b>	<b>51,864</b>	<b>51,864</b>	<b>728,000</b>	<b>7%</b>	<b>53,504</b>
<b>15 Total Revenues</b>	<b>522,945</b>	<b>522,945</b>	<b>5,022,100</b>	<b>10%</b>	<b>466,323</b>
<b>16 Operating Expenditures</b>					
<b>17 Source of Supply</b>					
18 Labor & Benefits	1,736	1,736	8,600	20%	980
19 Direct Expenses	36,028	36,028	326,500	11%	30,537
<b>20 Total Source of Supply</b>	<b>37,764</b>	<b>37,764</b>	<b>335,100</b>	<b>11%</b>	<b>31,517</b>
<b>21 Pumping</b>					
22 Labor & Benefits	637	637	2,400	27%	316
23 Direct Expenses	13,928	13,928	134,000	10%	12,258
<b>24 Total Pumping</b>	<b>14,565</b>	<b>14,565</b>	<b>136,400</b>	<b>11%</b>	<b>12,575</b>
<b>25 Transmission &amp; Distribution</b>					
26 Labor & Benefits	86,503	86,503	1,196,400	7%	121,661
27 Direct Expenses	62,271	62,271	345,600	18%	36,391
<b>28 Total Transmission &amp; Distribution</b>	<b>148,774</b>	<b>148,774</b>	<b>1,542,000</b>	<b>10%</b>	<b>158,053</b>

**Twentynine Palms Water Department  
Detail Statement of Revenues and Expenses  
For the Period Ending July 31, 2020  
(Unaudited)**

	July 2020	YTD	Budget	YTD 8%	Prior YTD
<b>29 Treatment Wells</b>					
30 Labor & Benefits	4,262	4,262	63,800	7%	7,944
31 Direct Expenses	4,931	4,931	26,200	19%	383
<b>32 Total Treatment Wells</b>	<b>9,193</b>	<b>9,193</b>	<b>90,000</b>	<b>10%</b>	<b>8,327</b>
<b>33 Treatment Facility</b>					
34 Labor & Benefits	24,556	24,556	243,300	10%	23,865
35 Direct Expenses	35,663	35,663	479,400	7%	29,628
<b>36 Total Treatment Facility</b>	<b>60,220</b>	<b>60,220</b>	<b>722,700</b>	<b>8%</b>	<b>53,493</b>
<b>37 Customer Accounts</b>					
38 Labor & Benefits	16,997	16,997	198,800	9%	30,415
39 AMI Temporary Labor	1,447	1,447	-	0%	777
40 Direct Expenses	1,342	1,342	55,500	2%	523
<b>41 Total Customer Accounts</b>	<b>19,785</b>	<b>19,785</b>	<b>254,300</b>	<b>8%</b>	<b>31,715</b>
<b>42 General Administration</b>					
43 Outside Services	31,951	31,951	416,400	8%	21,040
44 Direct Expenses	14,956	14,956	299,700	5%	19,540
<b>45 Total General Admin.</b>	<b>46,907</b>	<b>46,907</b>	<b>716,100</b>	<b>7%</b>	<b>40,580</b>
<b>46 Employee Salaries</b>					
47 Direct Labor	111,518	111,518	1,509,800	7%	191,969
48 Less Transfer to Operations	(88,415)	(88,415)	(1,175,900)	8%	(144,434)
<b>49 Total General &amp; Admin. Salaries</b>	<b>23,103</b>	<b>23,103</b>	<b>333,900</b>	<b>7%</b>	<b>47,535</b>
<b>50 District Benefits / G&amp;A Benefits</b>					
51 District Benefits - (H/D/V)	30,258	30,258	385,100	8%	28,488
52 District Benefits - Taxes	8,341	8,341	121,600	7%	14,619
53 District Benefits - Workers Comp	4,159	4,159	61,700	7%	3,551
54 District Benefits - CalPERS	23,851	23,851	189,000	13%	15,185
55 Subtotal District Benefits	66,609	66,609	757,400	9%	61,843
56 Less: Transfer to Operations	(52,809)	(52,809)	(757,400)	7%	(46,467)
<b>57 Total G&amp;A Benefits Allocated</b>	<b>13,799</b>	<b>13,799</b>	<b>167,500</b>	<b>8%</b>	<b>15,376</b>
<b>58 Payouts &amp; Retiree Medical</b>					
59 Vacation / Sick Payouts	-	-	66,500	0%	2,337
60 Retiree Medical	-	-	2,600	0%	1,636
<b>61 Total Payouts &amp; Retiree Medical</b>	<b>-</b>	<b>-</b>	<b>69,100</b>	<b>0%</b>	<b>3,972</b>

**Twentynine Palms Water Department**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending July 31, 2020**  
**(Unaudited)**

	July 2020	YTD	Budget	YTD 8%	Prior YTD
<b>62 Board of Directors</b>					
63 Directors' Fees	-	-	17,000	0%	1,225
64 Direct Expenses	-	-	15,500	0%	10
<b>65 Total Board of Directors</b>	<b>-</b>	<b>-</b>	<b>32,500</b>	<b>0%</b>	<b>1,235</b>
<b>66 Total Operating Expenditures</b>	<b>374,111</b>	<b>374,111</b>	<b>4,399,600</b>	<b>9%</b>	<b>404,377</b>
<b>67 Non-Operating Expenditures</b>					
<b>68 Debt Service</b>					
69 Principal	-	-	189,700	0%	-
70 Interest / Issuance Costs	-	-	53,800	0%	-
<b>71 Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>243,500</b>	<b>0%</b>	<b>-</b>
<b>72 PERS Unfunded</b>					
73 Unfunded PERS Annual Payment	14,126	14,126	169,500	8%	1,055
74 Unfunded Pension & OPEB Trust Payments	8,333	8,333	100,000	8%	16,667
<b>75 Total PERS Unfunded</b>	<b>22,459</b>	<b>22,459</b>	<b>269,500</b>	<b>8%</b>	<b>17,722</b>
<b>76 Total Non-Operating Expenditures</b>	<b>22,459</b>	<b>22,459</b>	<b>513,000</b>	<b>4%</b>	<b>17,722</b>
<b>77 Total Expenditures</b>	<b>396,570</b>	<b>396,570</b>	<b>4,912,600</b>	<b>8%</b>	<b>422,099</b>
<b>Net Revenues Available to Fund Capital</b>					
<b>78 Related Expenditures</b>	<b>\$ 126,375</b>	<b>\$ 126,375</b>	<b>\$ 109,500</b>	<b>115%</b>	<b>\$ 44,224</b>

*No assurance is provided on these financial statements.*

*The financial statements do not include a statement of cash flows.*

*Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*

**Twentynine Palms Water Department**  
**Carryover CIP/Current CIP and R&M/Capital Outlay**  
**For the Period Ending July 31, 2020**  
**(Unaudited)**

<b>District Projects</b>	<b>Budget FY 20/21</b>	<b>Current Year Expenditures</b>	<b>Remaining Budget / (Over Budget)</b>
<b>Carryover Capital Approved in Previous Years</b>			
1 GW Mgmt. Plan & Urban Water Mgmt. Plan	\$ 100,000	\$ -	\$ 100,000
2 Treatment Feasibility & Exploration Costs	35,000	-	35,000
3 Vulnerability Assesment AWIA	45,000	5,250	39,750
4 Standard Drawings Update	25,000	-	25,000
5 Asset Management Plan	50,000	836	49,164
6 Salt Nutrient Monitoring Wells\Sampling	50,000	-	50,000
7 USGS Study\Feasibility Study	25,000	-	50,000
8 Master Plan Updates	85,000	-	50,000
9 <b>Total Carryover Capital Approved in Previous Years</b>	<b>415,000</b>	<b>6,086</b>	<b>398,914</b>
<b>Capital Improvement Plan</b>			
11 Chromium VI and Flouride for Well 11B	1,000,000	-	1,000,000
12 Fluoride Variance (Expiring) - TP-2, W12, W16	1,000,000	15,207	984,793
13 AMI / AMR Meters	300,000	90,639	209,361
14 <b>Total Capital Improvement Plan</b>	<b>2,300,000</b>	<b>105,846</b>	<b>2,194,154</b>
<b>Repairs, Rehabilitation, &amp; Maintenance</b>			
16 Plant 6 Electrical and Well Upgrade	25,000	-	25,000
17 Emergency Repairs, Unspecified	75,000	-	75,000
18 Repiping/Distribution System Upgrades	75,000	-	75,000
19 Reservoir Recoating / Cathodic Protection	20,000	-	20,000
20 Large Meter Replacement Program	30,000	-	30,000
21 Fluoride Plant Instrumentation\Coating	10,000	-	10,000
22 Treated Water Reservoir Coating	50,000	-	50,000
23 Campbell Reservoir Road Paving	100,000	-	100,000
24 <b>Total Repairs &amp; Maintenance</b>	<b>385,000</b>	<b>-</b>	<b>385,000</b>
<b>Capital Outlay</b>			
26 Vehicle/Equipment Replacements	40,000	8,750	31,250
27 Computer/Technology Replacements	30,000	-	30,000
28 GIS	20,000	-	20,000
29 Administrative Building\Office Remodel	35,000	-	35,000
30 Energy Efficiency Projects	35,000	-	35,000
31 One-Time Existing Conditions Sampling Event	20,000	-	20,000
32 Parking Lot Seal\Paving	15,000	-	15,000
33 <b>Total Capital Outlay</b>	<b>195,000</b>	<b>8,750</b>	<b>186,250</b>
34 <b>TOTAL</b>	<b>\$ 3,295,000</b>	<b>\$ 120,682</b>	<b>\$ 3,164,318</b>



**Twentynine Palms Water Department  
Special Revenue Fund  
For the Period Ending July 31, 2020  
(Unaudited)**

	<u>July 2020</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 8%</u>	<u>Prior YTD</u>
1 Tower Revenues	\$ 14,570.29	\$ 14,570.29	\$ 131,100.00	11%	\$ 13,824.69
2 Less Transfers Out To Water	\$ (11,236.96)	\$ (11,236.96)	\$ (91,100.00)	12%	\$ (10,491.36)
3 Transfer to PARS Trust	\$ (3,333.33)	\$ (3,333.33)	\$ (40,000.00)	8%	\$ (3,333.33)
<b>Ending Balance</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>

**4.4**

**NO  
MATERIAL  
PROVIDED**

**5**

**CLOSED  
SESSION**