

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT**

To be held via teleconference 1 (877) 309-2073 | Assess Code: 225 796 029#

In an effort to protect public health and prevent the spread of COVID-19 (Coronavirus), and in accordance with the Governor's Executive Order N-29-20, the public may listen to this Board of Directors meeting via teleconference and make public comments, as there will be no public location for attending in person

August 26, 2020 / 4:00 P.M.

AGENDA

Next Resolution #20-06
Next Ordinance #99

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

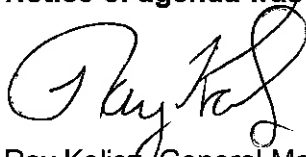
Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Review and Consideration to Accept the Proposal from Kennedy Jenks Consultants to Prepare the 2020 Urban Water Management Plan
2. Consideration to Approve Resolution 20-05 Declaring Certain Water District Property as Surplus and Authorizing Disposal of Same
3. Consent Calendar
Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.
 - Minutes of the Regular Meeting held on June 24, 2020
 - Audit List
4. Items Removed from the Consent Calendar for Discussion or Separate Action
5. Management Reports
 - 5.1 Maintenance

- 5.2 Water Quality
- 5.3 Finance
- 5.4 General Manager
- 6. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
- 7. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

Notice of agenda was posted on or before 4:00 p.m., August 21, 2020.



Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	AUGUST 20, 2020
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	REVIEW AND CONSIDERATION TO ACCEPT THE PROPOSAL FROM KENNEDY JENKS CONSULTANTS TO PREPARE THE 2020 URBAN WATER MANAGEMENT PLAN

BACKGROUND AND DISCUSSION

California Water Code requires the District to prepare an Urban Water Management Plan (UWMP) and to periodically update such plan every five years. The existing Urban Water Management Plan was last updated in 2015 and is due to be updated in calendar year 2020. The UWMP must be submitted to the California Department of Water Resources (DWR) by July 1, 2021.

Attached for the Board's review is the proposal prepared by Kennedy Jenks Consultants to prepare the UWMP. The 2020 UWMP must meet new significant legislation requirements, outlined in the scope of work, that are included in the proposal.

Total cost to prepare the 2020 UWMP is \$84,660 with optional tasks for consideration totaling an additional \$31,463. After discussion with Kennedy Jenks, staff feels that the additional tasks are not needed at this time but could be considered in outlying years prior to the next UWMP update due in 2025.

Kennedy/Jenks has prepared the 2010 UWMP and the 2015 UWMP for the District.

FISCAL IMPACT

The current fiscal year budget has \$100K allocated for completion of the UWMP.

RECOMMENDATION:

To accept and approve the proposal from Kennedy Jenks Consultants in the amount of \$84,660 to prepare the 2020 Urban Water Management Plan

6 August 2020

Mr. Ray Kolisz
General Manager
Twentynine Palms Water District
72401 Hatch Road
Twentynine Palms, CA 92277

Subject: Proposal for Professional Consulting Services to Prepare the Twentynine Palms Water District 2020 Urban Water Management Plan

Dear Ray:

As requested, Kennedy/Jenks Consultants, Inc. (KJ) is providing this letter proposal containing scope of work and estimated budget to prepare the Twentynine Palms Water District (District) 2020 Urban Water Management Plan (UWMP).

Project Understanding

KJ prepared the District's 2015 UWMP, for which the District received a final approval letter in February 2017 from the California Department of Water Resources (DWR). Now, the District is seeking assistance to prepare a UWMP update to comply with the 2020 Guidelines for UWMPs. Section 10610 et seq. of the California Water Code (Water Code) requires the preparation of an UWMP and periodic updates. The Water Code also specifies the contents and procedures for adoption of the Plan. Plans must be adopted and submitted to DWR by July 1, 2021.

Since the 2015 UWMPs, significant legislation was passed to amend the UWMP Act that will impact the content of the 2020 UWMPs. The main changes since 2015 to note include:

1. **UWMP Submittal Date:** 2020 UWMP updates must be adopted and submitted to DWR by July 1, 2021.
2. **Reporting on Compliance with SBx7-7 Targets:** The 2020 UWMP will be required to document compliance with the 20% reduction described in the *20 by 2020 Water Conservation Plan*, and a comparison of actual water use against the target.
3. **Reporting compliance with Water Loss Standard:** The State Water Resources Control Board (SWRCB) was to adopt a water loss standard no later than July 1, 2020.. Currently it appears as if the formal rulemaking and standards will not be adopted until November 2020. Retail water suppliers such as the District will have to show if they have met the adopted water loss standard in their 2020 UWMP. Water loss standards go into effect June 30, 2022. There are two methods by which water retailers can show compliance with the water loss standard, either by (a) calculating individual volumetric standards based on an economic model for leak detection and repair (a model to be provided with the SWRCB) or (b) taking an "off-ramp". Under draft regulations the SWRCB will allow agencies with low levels of real loss to use the "off-ramp". In its draft regulations the SWRCB is defining low levels of real loss as less than 10 gallons per connection per day.

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4. 5-year Drought Risk Assessment: In past UWMPs suppliers were to conduct a drought risk assessment assuming a period of drought lasting 3 consecutive years. This requirement has changed, and suppliers must now conduct an assessment for a drought lasting 5 years.
5. Sustainable Groundwater Management Act (AB 1739, SB1168, and SB1319): Requires UWMPs to show consistency with Groundwater Sustainability Plan (GSP) supply protections, if applicable.
6. Seismic Risk Assessment (SB 664): Requires an urban water supplier to include within its plan a seismic risk assessment and mitigation plan to assess the vulnerability of each of the various facilities of a water system and mitigate those vulnerabilities. This bill authorizes an urban water supplier to comply with this requirement by submitting a copy of the most recent adopted local hazard mitigation plan or multi-hazard mitigation plan if that plan specifically addressed seismic risk to the water supplier's infrastructure.
 - a. Our team has reviewed the 2018 Local Hazard Mitigation Plan prepared for the District as well as the recently conducted condition assessments for the District's pipelines and storage tanks and we believe that these documents in combination will meet this new requirement.
7. Water Shortage Contingency Plan (WSCP) Updates: State requirements call for an update to the existing WSCP and that it be formally adopted as a stand-alone plan. The WSCP must be updated in parallel to the UWMP.
8. *Making Water Conservation a California Way of Life* (AB 1668 and SB 606): Regulations targeting indoor water demand and affecting the need for additional water use efficiency in the State.
9. Annual Water Supply and Demand Assessments will be required, starting June 2022, and the process to do the assessment must be described in the 2020 UWMP.
10. Items optional in the past, but not required, include: calculating the energy intensity of water, incorporation of land use changes in demand forecasting, and calculating water savings from codes and standards.

The Scope of Work below encompasses anticipated tasks necessary to update the District's 2015 UWMP to comply with the requirements for the 2020 UWMPs, based on the 2015 UWMP guidelines and KJ's current understanding of new legislation. DWR has indicated that it will produce a final "Guidebook to Assist Water Suppliers in the Preparation of a 2020 Urban Water Management Plan" by the end of 2020, with a public draft to be released in September. The Scope of Work may need to be revised based on final guidelines.

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Scope of Work

Task 1 – Project Management and Meetings

Task 1.1 Project Management and QA/QC

KJ will coordinate resources and staff dedicated to this project to complete the 2020 UWMP Update by the required deadline and in compliance with UWMP guidelines. KJ will implement and enforce internal Quality Assurance and Quality Control (QA/QC) protocols for all project deliverables. Invoices will be submitted on a monthly basis.

Task 1.2 Project Kick-off Meeting

KJ will conduct an initial project kickoff meeting with the District. The meeting will serve to introduce project team members, confirm a common understanding of the Scope of Work, discuss project expectations, present a schedule and key milestones, and initiate data collection. An agenda will be provided to the District prior to the meeting. Following the meeting, meeting notes will be prepared and provided to the District.

Task 1.3 UWMP Meetings

KJ proposes monthly conference calls with the District's project manager to keep the District informed on progress, discuss outstanding data needs and ensure the project remains on schedule. Meeting agendas and notes will be prepared for all calls.

Task 1 Deliverables:

- Monthly invoices in digital (PDF) format.
- Meeting agendas and notes

Task 2 – Data Collection and Review of Background Information

KJ will review background information collected for the District's service area, water supply, water demand, and water policies. The objective of this task is to gather available data necessary to satisfy the known UWMP requirements. KJ will gather data that is readily available, much of which we already have due to our continuing work with the District, and will provide a Request for Information for any additional data needs. Information to be requested and reviewed includes, but is not limited to, the following:

- 2015 UWMP (prepared by KJ)
- Service Area GIS files for 2020, as well as current and proposed land uses
- Historical, current, and projected water consumption by user class, including recycled water and non-potable consumption
- Water resources, including reliability and specific information required for groundwater supplies

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- Water quality issues, including known contaminants and any changes since the 2015 UWMP
- Current water rate structure
- Conservation accomplishments, SBx7-7 compliance
- Conservation Ordinances currently or previously adopted by the District
- New and/or planned modifications to the water system and available supply
- Local Hazard Mitigation Plan and/or other information related to water system seismic risk and mitigation

KJ assumes the above information can be provided by the District, if not already readily available, and assumes commitment and cooperation by the District to receive all necessary data in a timely manner.

Task 2 Deliverables:

- Data needs list/Request for Information

Task 3 – Prepare Water Shortage Contingency Plan

KJ will prepare the District's WSCP integrating components from the 2015 UWMP and the new State requirements to produce a separate plan document. The purpose of the WSCP is to prepare for drought, water supply reductions, failure of a water distribution system, other emergencies, or regulatory statutes, rules, regulations or policies reducing water supplies by state and federal agencies. The WSCP also provides the basis for the Water Shortage Assessment Report, due annually beginning on June 1, 2022.

The WSCP is anticipated to include the following main elements:

1. Description of plan coordination with local and regional suppliers and other planning.
2. Authorization/criteria for water shortage stages
3. Annual water budget forecast process and assessment, consisting of a methodology, process, and timeline for conducting the District's required Annual Water Budget. The proposed water budget will use a list of indicators that should be reviewed to determine if a water supply shortage is anticipated in any given year, the severity of the shortage, and the necessary level of response.
4. Supply shortage stages, representing the actual shortage, or predicted shortage determined by the Annual Water Budget Forecast.
5. Shortage response actions, including short-term supply augmentation actions and operational changes, voluntary and mandatory conservation actions, enforcement and variance, fines, allocation surcharges and monetary assessments, and appeals and variances
6. Revenue and rate impacts
7. Monitoring and reporting requirements.

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8. Implementation resources including authorities, communications plan, public outreach, ordinances, and enforcement

Utilizing the information developed above, KJ will prepare an electronic copy of the Administrative Draft of the Water Shortage Contingency Plan for review and comment by District staff. We have assumed there will be one, consolidated set of comments on the Administrative Draft. Following review and incorporation of comments, KJ will prepare a Draft Plan for presentation to the Board of Directors. KJ staff will attend the Board of Directors meeting and present findings of the Draft Plan (no more than 30 minutes). The Draft Plan will be provided in electronic and hardcopy format.

KJ will work with District staff to determine appropriate revisions to the Draft Plan based on comments received. It is assumed the Draft Plan will only undergo one round of revisions to create a Final Plan. Any required newspaper noticing for the WSCP and/or the UWMP shall be done by the District.

Task 3 Deliverables:

- Administrative Draft and Draft Water Shortage Contingency Plan in Word and PDF format
- Public notification letters and postings
- Final Water Shortage Contingency Plan in PDF format

Task 4 – Prepare 2020 Urban Water Management Plan

The District's 2020 UWMP will be prepared to meet the applicable State requirements. The following subject areas are anticipated to be included in the UWMP but may be greatly altered by the expanded requirements of the final guidelines

Task 4.1 UWMP Preparation and Agency Coordination

KJ will update the 2015 UWMP introduction to describe the preparation of the 2020 UWMP, coordination with, and notification of, appropriate agencies, and public outreach. KJ proposes sending out notices of plan preparation early in the process and providing the name and contact information of the District's project manager, with a specific request that the recipient participate in the 2020 UWMP development. KJ will develop a letter to accompany the notices that gives background on the UWMP, a schedule showing the anticipated UWMP development meetings and opportunities to participate. KJ will summarize these efforts in the UWMP.

Task 4.2 Update Service Area and Demand Characteristics

KJ will review and update the existing description of the District's service area to satisfy the requirements of the Urban Water Management Planning Act and subsequent amendments. Land use, population and water consumption estimates and projections will be updated based on District-provided information, as well as land use and population data collected and calculated by KJ. Land use changes will be incorporated into demand projections and water savings from codes and standards will be calculated. Population and water demand projections will be presented in 5-year increments for a 25-year period, through 2045. Climate and demographics descriptions will be reviewed and updated as needed.

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KJ will report on the District's compliance with SB X7-7 mandates for a 20 percent reduction in urban water use by the year 2020. KJ will demonstrate the District's actual water use as compared to the previously established 2020 target. KJ will review, update, and document the data and methods used to establish baseline, target, and actual gallons per capita per day use within the framework required.

Task 4.3 Update Water Resources and Supply Outlook

KJ will update the existing description of District water resources, including local water supplies, imported water supplies, potential for exchanges or transfers, and other potential water supplies. KJ will update the description of water quality, including any known contamination that may impact water resources. KJ will evaluate the adequacy of the existing supply to meet the projected water demands as well as assess the frequency and magnitude of supply deficiencies.

The supply reliability analysis will compare the District's projected supply and demand for the average water year, single dry water year, and multiple dry water years for the planning horizon. The UWMP Planning Act requires a 20-year planning horizon; KJ recommends 25 years, which in this case would extend to 2045. KJ will review and update this section as needed to describe any constraints on the District's water resources.

KJ will also include specific information required by Section 10631(b) regarding groundwater supplies. KJ assumes information about groundwater supplies relevant to the District will be readily available from the District.

Task 4.4 Climate Change Impacts and Drought Risk Assessment

In its guidance, DWR encourages UWMPs to consider the impacts of climate change. KJ proposes working in coordination with the District to prepare a summary of likely climate change impacts on District water supplies and drought risks based on available data and projections.

This discussion of climate change impacts will be used as part of the required Drought Risk Assessment. As in the past, water suppliers will be required to include an assessment of the reliability of water supplies during normal, dry, and multiple dry years as compared to demand. UWMPs are now to include an analysis of potential climate change impacts and drought risks, evaluating plausible worst-case conditions for a period of at least five years. KJ proposes using historical drought hydrology (e.g. past changes in supplies and demands during drought), and plausible changes due to climate change impacts, as well as any anticipated regulatory changes, to evaluate supplies and demands over a 5-year drought.

Task 4.5 Water Demand Management Measures Implementation

Based on the District's 2015 UWMP and updates provided by the District, KJ will summarize the water demand management goals, programs implemented to date, overall progress, and effectiveness of the current program. Included in the analysis for the 2020 UWMP will be the reporting of distribution system water loss for each of the five years preceding the plan update. It is assumed that District staff will provide the appropriate information to meet the distribution system water loss audit reporting

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requirement. KJ will review the audit information, provide comments as needed and incorporate it into the Plan.

Task 4.6 Incorporate Water Shortage Contingency Plan

The intent is for the WSCP, described in Task 3 above, to be adopted separately and provided as an appendix to the UWMP. The WSCP will also be summarized in the UWMP.

Task 4.7 Calculate Energy Intensity of Water

KJ will calculate the energy intensity for the water management operations within the District's control. Pending final guidelines, it is anticipated that the analysis will only apply to the potable water system and only evaluate energy use once water enters the District's system, not energy used by the District's wholesale agency, Mojave Water Agency. For this assessment, water entering the District's distribution system will be compared to energy consumed over a selected one-year timeframe. Energy consumption will be calculated based on electricity and gas expenditures during the timeframe as reported in the District budget records and related per unit costs for each energy source.

Task 4.8 Address Seismic Vulnerability of the District's Infrastructure

The California Water Code, Section 10632.5, states that all UWMPs submitted after January 1, 2020 must include a seismic risk assessment and mitigation plan for all facilities noted in the plan. A seismic risk assessment and mitigation plan in accordance with the UWMP requirements assesses the vulnerability of an urban water suppliers' water system facilities and develops measures to mitigate those vulnerabilities. The SB 664 legislation also stipulates that if an urban water supplier has an adopted local hazard mitigation plan or multi-hazard mitigation plan that addresses seismic risk to its infrastructure, this requirement may be met by submitting a copy of the plan with the UWMP. The District prepared a local hazard mitigation plan (HMP) (2018) which included evaluation of seismic risk to its facilities as well as conducted recent condition assessments for the District's pipelines and storage tanks and we believe that these documents in combination will meet this new requirement..

It is important to note that at the time of this proposal, the Draft DWR UWMP Guidebook has not been released, and DWR has not provided any guidance as to the specifics of the required seismic analysis for the UWMP. Our assumption is that the District's HMP with the condition assessments will meet the seismic requirements and we will summarize the information for the UWMP. When the Guidelines are released, should a more detailed analysis be required we would be happy to provide a scope and fee if requested.

Task 4 Deliverables:

- See deliverables for Task 5

Task 5 – Prepare Draft/Final Plan

KJ will document the 2020 UWMP for the District. The following steps are anticipated for the review and approval process but may be altered by the new State requirements:

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1. Administrative Draft – KJ will provide an electronic (Microsoft Word, PDF) Administrative Draft 2020 UWMP to the District including all tables, figures, and appendices for internal staff review. It is assumed there will be one, consolidated set of comments from the District. KJ will incorporate District comments/edits into a second draft and if requested will provide the District an opportunity for a subsequent review prior to finalizing a public draft.
2. Public Draft – KJ will incorporate District comments/edits into a draft for public review.
3. Public Draft Addenda – Following public review, and as necessary, KJ will propose changes to the Public Draft UWMP. These changes will be presented as proposed addenda to the Public Draft UWMP for District Board of Directors consideration. KJ does not propose preparing a new version of the Public Draft UWMP ahead of the District Board of Directors meeting as this new document would require its own public review period. After District staff has approved the proposed addenda, KJ will prepare five copies of the Public Draft UWMP and Addenda for District Board of Directors Review.
4. Board Presentation on UWMP - KJ will prepare a brief (no more than 30 minutes) presentation on the Public Draft UWMP and the suggested addenda for the District Board of Directors.
5. DWR Submittal – Based on District Board of Directors comments and direction, KJ will prepare the UWMP for submittal to DWR. Following the public hearing on the Public Draft Plan and adoption by District Board of Directors, KJ will prepare and provide the District with the DWR submittal UWMP via file sharing, and if requested on compact disk (CD). KJ will upload the UWMP via the online DWR portal prior to the deadline of July 1, 2021 to comply with the UWMP Act. It is assumed that the District will adopt the UWMP before submittal to DWR. It is also assumed the District will make the DWR submittal UWMP available to the public and land use agencies.
6. Public Notification – KJ will prepare a notification letter template and will coordinate with the District to issue public notification, including newspaper notifications. The following agencies are anticipated to be notified of the District's intent to develop and adopt the 2020 UWMP:
 - a. Joshua Basin Water District
 - b. City of Twentynine Palms
 - c. San Bernardino County Land Use Services
 - d. Natural Resources Environmental Affairs
 - e. Twentynine Palms Band of Mission Indians

Task 5 Deliverables:

- Administrative Draft, Public Draft, Public Draft Addenda for 2020 UWMP in Word and PDF format
- Final (DWR Submittal) 2020 UWMP in PDF format.
- Public notification letters and postings
- UWMP Board Presentation

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Optional Task 1 – Urban Water Management Plan Addendum

Following DWR review, KJ will work with District staff to revise (if necessary) the UWMP. Clarifications and minor changes do not require that the UWMP be “re-adopted”, but more significant changes would require that the proposed changes be given public and agency notice, recirculated for public review, and re-adopted. This scope assumes a simple addendum will be prepared to address any DWR comments. Any remaining budget for Tasks 1-5 would be utilized first before requesting additional budget for this task.

This Task also includes general project management and QA/QC activities.

Optional Task 1 Deliverables:

- Draft Addendum, Final Addendum

Optional Task 2 – Estimate Water Conservation Needed to Comply with Making Water Conservation a California Way of Life

There are existing laws with pending regulations targeting indoor water demand and affecting the need for additional water use efficiency in the District. Of particular importance is Executive Order (EO) B-37-16 and its enabling legislation Senate Bill (SB) 606 and Assembly Bill (AB) 1668 (collectively “Making Water Conservation a California Way of Life”). There are four (4) key components to *Making Water Conservation a California Way of Life* that affect urban water suppliers:

- **Requirement to eliminate water waste.** It is anticipated that the SWRCB will undertake a rulemaking process to establish permanent prohibitions on specified wasteful water practices.
- **Requirement to comply with new water use targets.** The SWRCB, California Public Utilities Commission, California Department of Food and Agriculture, and California Energy Commission are to develop new urban water use targets for three (3) water use components: indoor water use, outdoor water use, and system loss.
 - DWR is to make a recommendation for indoor residential use by January 1, 2021. An initial indoor efficiency standard of 55 gallons per capita (gpcd) per day has been proposed, with the standard “ramped down” over time to 50 gpcd by 2030.
 - DWR is to provide its assessment of residential irrigable landscape area to urban retail water suppliers by January 1, 2021. This data will factor into an outdoor standard set as a fraction of reference evapotranspiration. Reference evapotranspiration, as defined by DWR, is an estimate of the evapotranspiration of well-watered cool season grass. The standards are to be set at least as strict as existing standards (55 percent of reference evapotranspiration for new residential projects and 80 percent of reference evapotranspiration for landscape projects installed before 2010).
 - By October 1, 2021, DWR is to make recommendations for commercial, industrial, and institutional (CII) outdoor water, and performance measures for CII water uses.

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- **New permanent reporting requirement.** The SWRCB will open a rulemaking process to establish permanent monthly urban water reporting on water usage, amount of water savings achieved, and any enforcement actions.
- **Requirement to take actions to minimize water loss.** Under SB 555, urban retail water suppliers are already required to submit completed and validated water loss audits annually to DWR. In addition, DWR, in coordination with the SWRCB, shall conduct studies and investigations and make recommendations to the Legislature on the feasibility of developing and enacting water loss reporting requirements for urban wholesale water suppliers.

The standards will result in a water budget for each water supplier rather than each water customer. Suppliers are to report their progress on meeting their urban water use objectives by November 1, 2023. Suppliers will be required to meet their targets by January 1, 2027. Water suppliers that are not in compliance with the new standards-based water use targets may be provided with additional compliance assistance and/or face enforcement actions from the SWRCB.

The full regulations have not yet been promulgated. However, in late 2021 the necessary data and recommendations should be available to estimate water use reductions needed to comply with *Making Water Conservation a California Water of Life*.

This Task also includes general project management and QA/QC activities.

Optional Task 2 Deliverables:

- Memorandum summarizing anticipated water use targets, targets applicable to the District, and comparison of current water use and targeted water use.

Optional Task 3 – 2024 Supplement to the 2020 UWMP

KJ shall prepare the required supplement to the 2020 UWMP. The expected due date is January 1, 2024. The supplement will address the District's plan to implement demand measures to achieve the water use objective as established by *Making Water Conservation a California Way of Life*.

This Task also includes general project management and QA/QC activities.

Optional Task 3 Deliverables:

- Administrative Draft, Public Draft, Public Draft Addendum, and Final 2024 UWMP Supplement in Word and PDF format

Schedule

KJ recommends having the Public Draft 2020 UWMP completed by May 2021 to allow for agency notifications, public review, and District adoption. Please note that the UWMP Act requires the following:

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1) "...any city or county within which the supplier provides water supplies" was notified at least 60 days prior to the UWMP public hearing that the plan was being reviewed and changes were being considered, and

2) provide documentation that within 30 calendar days of submitting the UWMP to DWR, the adopted UWMP has been or will be available for public review during normal business hours.

A proposed schedule is provided below based on receipt of a Notice to Proceed by September 1, 2020.

Task	Estimated Timeframe
Notice to Proceed	September 1, 2020
Task 1 - Project Management	
Project Management, QA/QC	September 2020 – July 2021
Kick-off Meeting	September 2020
Task 2 - Data Collection and Background Information	September 2020
Task 3 - Prepare Water Shortage Contingency Plan	
Administrative Draft Plan	October 2020
Draft Plan	November 2020
Final Plan	December 2020
Task 4 - Prepare 2020 UWMP	
UWMP Preparation and Agency Coordination	September 2020 – March 2021
Update Service Area and Demand Characteristics	October 2020 – February 2021
Update Water Resources and Supply Outlook	September 2020 – December 2020
Climate Change Impacts and Drought Risk Assessment	October 2020 – November 2020
Report Water Demand Management Measures Implementation	February 2021 – March 2021
Incorporate Water Shortage Contingency Plan	December 2020 – January 2020
Calculate Energy Intensity of Water	October 2020 – November 2020
Task 5 - Prepare Draft/Final Plan	
Administrative Draft UWMP	April 2021
Public Draft UWMP / Addenda	May 2021
DWR Submittal UWMP	June 2021
Public Notification	March 2021 – May 2021
UWMP Board Presentation	June 2021
Optional Task 1 - UWMP Addendum	June 2022 – July 2022

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Optional Task 2 – Estimate Water Conservation Needed	November 2021 – February 2022
Optional Task 3 – 2024 UWMP Supplement	March 2023 – December 2023

Budget

KJ proposes to provide the scope of services described above on a time and expense reimbursement basis in accordance with our attached Schedule of Charges (Attachment A). The scope of work for Tasks 1 through 5 is proposed for an estimated fee of \$84,475. A summary of the cost breakdown for each task is shown below. An estimate for Optional Tasks 1, 2, and 3 is also provided below. The fee spreadsheet with cost details is also being provided (Attachment B).

Task #	Description	Estimated Budget
Task 1	Project Management	\$ 19,120
Task 2	Data Collection and Background Information	\$ 2,140
Task 3	Prepare Water Shortage Contingency Plan	\$ 22,250
Task 4	Prepare 2020 UWMP	\$ 24,230
Task 5	Prepare Draft/Final Plan	\$ 16,920
Tasks 1 through 5		\$84,660
Optional Task 1	UWMP Addendum	\$ 4,856
Optional Task 2	Estimate Water Conservation Needed	\$ 7,457
Optional Task 3	2024 UWMP Supplement	\$ 19,150

We look forward to assisting Twentynine Palms Water District on this important project. Please contact Lauren Everett at (805) 973-5723 if you have any questions or require additional information.

Very truly yours,

KJ CONSULTANTS, INC.



Ryan M. Huston, Principal Engineer



Lauren Everett Smith, Project Manager

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	AUGUST 5, 2020
FROM:	MATTHEW SHRAGGE, MAINTENANCE SUPERINTENDENT
SUBJECT:	CONSIDERATION TO APPROVE RESOLUTION 20-05 DECLARING CERTAIN WATER DISTRICT PROPERTY AS SURPLUS AND AUTHORIZING DISPOSAL OF SAME

BACKGROUND AND DISCUSSION

Over the course of time the Water District accumulates items and or equipment that have been taken out of service or are no longer useful for District operations. These items need to be declared as surplus property by the Board of Directors to allow staff to proceed with the sale of such items.

With the recent acquisition of a new water truck, service field truck and forklift the previous trucks and equipment are ready to be declared surplus and available for auction.

Exhibit "A" identifies items for consideration to be declared surplus property.

RECOMMENDED ACTION

Approve Resolution 20-05 Declaring Certain Water District Property as Surplus and Authorizing Disposal of Same.

RESOLUTION 20-05

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
DECLARING CERTAIN WATER DISTRICT PROPERTY AS SURPLUS
AND AUTHORIZING DISPOSAL OF SAME**

WHEREAS, an inventory of certain Water District property as listed on attached Exhibit "A" has been made; and

WHEREAS, a determination to be no longer necessary for the Water District's use has become appropriate.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the Twentynine Palms Water District does hereby determine and declare the attached Exhibit "A" listing of property to be no longer necessary for the Water District's use and authorizing disposal at a surplus sale.

PASSED, APPROVED AND ADOPTED this 26th day of August 2020.

Ayes:
Noes:
Abstain:
Absent:

Carol Giannini, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

EXHIBIT "A"

<u>Items No.</u>	<u>Description</u>	<u>V.I.N</u>
1.	1981 Ford C800 Water Truck	1FDXD80U8BVJ07333
2.	1985 JCB 505-22 Forklift	50522561096
3.	2002 Ford F-150 Truck	1FTRF17W82NA28415

3

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

June 24, 2020 / 4:00 P.M.

In accordance with the Governor's Executive Order N-29-20, in an effort to protect the public health and prevent the spread of COVID-19, there was no public location for attending the meeting. The meeting was held telephonically with some members of the Board present and the public calling in.

Call to Order and Roll Call

President Giannini called the telephonic Board meeting to order at 4:00 p.m. Those responding to roll call were Directors Michael Arthur, Bob Coghill, Suzi Horn, Randy Leazer, and Carol Giannini. Also present were General Manager Ray Kolisz, Treatment/Production Superintendent Mike Minatrea, Maintenance Superintendent Matt Shragge, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Mike Minatrea led the pledge.

Additions/Deletions to the Agenda

Consideration to Approve Amendment II Purchase of Vehicles

Public Comments

None

1. Public Hearing on Proposed Continuation of Water Availability Assessment
 - 1.1 Board to Hear Public Testimony at This Time

Director Coghill moved to open the Public Hearing at 4:03 p.m., seconded by Director Arthur, and unanimously approved.

There being no public comments, Director Coghill moved to close the public hearing at 4:03 p.m., seconded by Director Horn, and unanimously approved.

2. Consider Resolution 20-03 Continuing the Current Existing Level of Water Availability Assessments for Fiscal Year 2020-2021
Staff recommends approving Resolution 20-03.

Director Horn made a motion to adopt Resolution 20-03 continuing the current existing level of water availability assessments for fiscal year 2020-2021, seconded by Director Arthur, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini
Noes: None
Abstain: None
Absent: None

3. Consideration to Approve Resolution 20-04 Adopting the Fiscal Year 2020-2021 Annual Budget and Compensation Plan
Staff recommends approving Resolution 20-04.

Director Horn made a motion to approve Resolution 20-04 adopting the fiscal year 2020-2021 annual budget and compensation plan, seconded by Director Arthur, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini
Noes: None
Abstain: None
Absent: None

3.A Consideration to Approve Amendment II Purchase of Vehicles

The Master Equipment Lease/Purchase Agreement between the District and Bank of America must be amended to include the purchase of new equipment with funds from the remainder of the loan. This will require a second amendment to the agreement with Bank of America.

Director Horn made a motion to approve Amendment II for the purchase of three vehicles, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini
Noes: None
Abstain: None
Absent: None

4. COVID-19 after Action Report

Mr. Kolisz provided the Board with an update regarding the actions taken to safeguard employees and the public during the COVID-19 pandemic, while still providing essential services to the community. A list of some of the actions taken are as follows:

- Closing the front lobby to the public: ratepayers could make payments online, use the drop box, or pay over the phone. Pay meter station consumers were able to drop their cards in the drop box and the customer service representatives were able to apply funds to their account.
- Activation of the District's Emergency Operations Center (EOC): this allowed the District access to chemicals needed for water treatment should the need arise. Requests for N95 face masks were initially denied, but after several calls and weeks the District received the masks.
- Staggered work schedules: employees were divided up into two groups and worked one week on and one week from home. It was noted that there was a significant decrease in requested time off and an increase in productivity. A 9/80 schedule will be considered in the near future.
- Working from home and teleconference meetings: the District realized that more laptop computers were needed, as well as some technology upgrades to run virtual meetings.
- The District will be looking to remodel the lunch room to include a fully functioning kitchen should the need arise for personnel or emergency staff to be housed onsite.

5. Consent Calendar

- Minutes of a Regular Meeting held on May 27, 2020

- Audit List

Director Coghill, moved to approve the Minutes and Audit List, seconded by Director Arthur, and approved unanimously.

6. Items Removed from the Consent Calendar for Discussion or Separate Action
None

7. Management Reports

7.1 Maintenance

Matt Shragge reported that the District responded to 70 Underground Service Alerts, had 0 water main leaks, 1 water meter leak, 0 service line leaks, 0 fire hydrant repairs/maintenance, performed 8 customer pressure checks, replaced 2 meters, replaced 2 customer gate valves, performed 3 leak audits, and installed 0 new services. 0 water waste inquiries were received. 407 work orders were generated and performed during the month. There were no shut offs due to COVID-19. 381 AMI/AMR meters were installed. All one inch meters have been installed with larger meters being installed in the next phase.

7.2 Water Quality

Mike Minatrea reported Water production was down 10.49% as compared to the same month in 2013. 38 routine and 9 special water samples were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. The District produced 9,000,000,000 gallons more in the same month in 2013.

7.3 Finance

Ms. Byerrum reported the District is slightly below target in expenditures, but trending as expected. Employees were commended for their expeditious work in installing the new meters, noting that other clients have taken much longer for the same meter install.

7.4 General Manager

Mr. Kolisz had nothing to report.

8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
None

9. Adjournment

On motion by Director Horn, seconded by Director Arthur, and approved by the Board, the meeting was adjourned at: 4:47 p.m.

Carol Giannini, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twenty-nine Palms Water District

Twentynine Palms Water District

Check Date Range: 7/1/2020 thru 7/31/2020

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
14938	07/08/2020	29 Palms Electric Inc.	16,936.00	16,936.00	100-000-0000-1800	labor to install 4 poles with cost of parts and bird wire
14939	07/08/2020	ACWA/JPIA	33,947.99	1,938.90	100-310-0000-5141	Health Benefits Aug 2020
				570.42	100-310-0000-5142	Health Benefits Aug 2020
				31,438.67	100-310-0000-5140	Health Benefits Aug 2020
14940	07/08/2020	Customer Refund	17.03	17.03	100-000-0000-2000	Refund Check
14941	07/08/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
14942	07/08/2020	Customer Refund	36.09	36.09	100-000-0000-2000	Refund Check
14943	07/08/2020	Beck Oil Inc.	1,669.44	1,669.44	100-000-0000-1401	Taxes/Fees
14944	07/08/2020	Customer Refund	27.70	27.70	100-000-0000-2000	Refund Check
14945	07/08/2020	Best Best & Krieger	672.00	84.00	100-600-0000-5403	Professional Services Rendered June 2020
				196.00	100-600-0000-5403	Professional Services Rendered June 2020
				392.00	100-600-0000-5403	Professional Services Rendered June 2020
14946	07/08/2020	Beyond Software Solutions	2,625.00	2,625.00	100-600-0000-5406	IT Consulting
14947	07/08/2020	Customer Refund	17.13	17.13	100-000-0000-2000	Refund Check
14948	07/08/2020	Customer Refund	65.30	65.30	100-000-0000-2000	Refund Check
14949	07/08/2020	Customer Refund	7.73	7.73	100-000-0000-2000	Refund Check
14950	07/08/2020	Customer Refund	42.22	42.22	100-000-0000-2000	Refund Check
14951	07/08/2020	Customer Refund	41.44	41.44	100-000-0000-2000	Refund Check
14952	07/08/2020	Clinical Lab of San Bern.	847.00	847.00	100-140-0000-5405	Water Samples May 2020
14953	07/08/2020	Customer Refund	40.51	40.51	100-000-0000-2000	Refund Check
14954	07/08/2020	Customer Refund	68.54	68.54	100-000-0000-2000	Refund Check
14955	07/08/2020	Copy Center Plus, Inc.	15.71	15.71	100-150-0000-5406	Shipping
14956	07/08/2020	Core & Main LP	32.11	32.11	100-130-0000-5220	Freight/Invoice #L803612
14957	07/08/2020	Desert Hardware	133.08	5.39	100-130-0000-5220	wasp and hornet killr spray
				48.50	100-150-0000-5220	adapters,bushings,elbow,union
				11.21	100-150-0000-5220	foam insulation
				25.22	100-150-0000-5220	cleaner, wipes
				7.00	100-150-0000-5220	Paint Mixer
				24.17	100-150-0000-5220	Misc Parts
				11.59	100-150-0000-5220	Masking Tape

Twentynine Palms Water District

Check Date Range: 7/1/2020 thru 7/31/2020

14958	07/08/2020	Customer Refund	53.66	53.66	100-000-0000-2000	Refund Check
14959	07/08/2020	Customer Refund	46.54	46.54	100-000-0000-2000	Refund Check
14960	07/08/2020	Eisenhower Occupational Health Services	310.00	310.00	100-130-0000-5406	Physicals
14961	07/08/2020	Customer Refund	19.83	19.83	100-000-0000-2000	Refund Check
14962	07/08/2020	Customer Refund	33.62	33.62	100-000-0000-2000	Refund Check
14963	07/08/2020	Customer Refund	29.82	29.82	100-000-0000-2000	Refund Check
14964	07/08/2020	Customer Refund	56.53	56.53	100-000-0000-2000	Refund Check
14965	07/08/2020	Customer Refund	48.46	48.46	100-000-0000-2000	Refund Check
14966	07/08/2020	Customer Refund	67.98	67.98	100-000-0000-2000	Refund Check
14967	07/08/2020	Hi-Desert Publishing Co.	144.00	144.00	100-600-0000-5409	Legal Ad 06/10/2020 - 06/17/2020
14968	07/08/2020	Customer Refund	43.31	43.31	100-000-0000-2000	Refund Check
14969	07/08/2020	Inland Water Works	662.77	616.33	100-000-0000-1800	Iton 100W TTL Remote Ant Mount Kit
				46.44	100-150-0000-5220	Flo Easy Screen 10 Mesh
14970	07/08/2020	Customer Refund	15.65	15.65	100-000-0000-2000	Refund Check
14971	07/08/2020	Customer Refund	58.38	58.38	100-000-0000-2000	Refund Check
14972	07/08/2020	Kennedy/Jenks Consultants	3,575.00	3,575.00	100-825-0000-6001	Professional Services Rendered May 2020
14973	07/08/2020	Customer Refund	50.43	50.43	100-000-0000-2000	Refund Check
14974	07/08/2020	Customer Refund	59.30	59.30	100-000-0000-2000	Refund Check
14975	07/08/2020	Coralyn Lawrence	275.00	275.00	100-600-0000-5406	Bee Removal
14976	07/08/2020	Customer Refund	28.97	28.97	100-000-0000-2000	Refund Check
14977	07/08/2020	Customer Refund	10.27	10.27	100-000-0000-2000	Refund Check
14978	07/08/2020	Customer Refund	27.87	27.87	100-000-0000-2000	Refund Check
14979	07/08/2020	Customer Refund	6.45	6.45	100-000-0000-2000	Refund Check
14980	07/08/2020	Customer Refund	39.88	39.88	100-000-0000-2000	Refund Check
14981	07/08/2020	Customer Refund	70.99	70.99	100-000-0000-2000	Refund Check
14982	07/08/2020	Customer Refund	29.99	29.99	100-000-0000-2000	Refund Check
14983	07/08/2020	Customer Refund	23.69	23.69	100-000-0000-2000	Refund Check
14984	07/08/2020	Minolta Business Systems	197.44	197.44	100-600-0000-5223	05/23/2020 - 06/22/2020
14985	07/08/2020	Parkhouse Tire Inc.	22.00	22.00	100-130-0000-5220	Disposal/Environmental fee
14986	07/08/2020	Precision Garage Doors & Gates	310.00	310.00	100-150-0000-5406	Service Call, Key Fobs
14987	07/08/2020	Prudential Overall Supply	803.50	322.80	100-130-0000-5253	Uniforms
				95.78	100-130-0000-5253	Uniforms

Twentynine Palms Water District

Check Date Range: 7/1/2020 thru 7/31/2020

				144.57	100-130-0000-5253	Uniforms
				95.78	100-130-0000-5253	Uniforms
				144.57	100-130-0000-5253	Uniforms
14988	07/08/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
14989	07/08/2020	S.C.E.	21,205.43	14.24	100-110-0000-5201	Michel's
				1,568.01	100-150-0000-5201	Plant
				21.54	100-110-0000-5201	Well 4
				1,945.57	100-600-0000-5201	Hatch
				3,973.22	100-110-0000-5201	Well 17
				13,682.85	100-110-0000-5201	Well TP-1
14990	07/08/2020	San Bernardino County	2.00	2.00	100-130-0000-5301	Monthly Assessor parcel map revisions July 2020
14991	07/08/2020	Satmodo LLC	149.66	149.66	100-600-0000-5203	Iridium Monthly Minute Plans
14992	07/08/2020	Customer Refund	160.00	160.00	100-000-0000-2000	Refund Check
14993	07/08/2020	Customer Refund	74.08	74.08	100-000-0000-2000	Refund Check
14994	07/08/2020	Customer Refund	32.76	32.76	100-000-0000-2000	Refund Check
14995	07/08/2020	Customer Refund	23.07	23.07	100-000-0000-2000	Refund Check
14996	07/08/2020	Customer Refund	1,660.47	1,425.00	100-600-0000-5406	Janitorial Services July 2020
				235.47	100-600-0000-5406	Window reimbursement
14997	07/08/2020	Customer Refund	27.70	27.70	100-000-0000-2000	Refund Check
14998	07/08/2020	Southern Calif. Gas Co.	2.26	2.26	100-600-0000-5202	Hatch
14999	07/08/2020	Spectrum Business	149.99	149.99	100-150-0000-5203	Joe Davis
15000	07/08/2020	Springbrook Holding Company LLC	1,513.00	1,513.00	100-600-0000-5408	CivicPay Transaction Fee
15001	07/08/2020	Terminix	167.00	167.00	100-600-0000-5406	Quarterly Service
15002	07/08/2020	Customer Refund	92.14	92.14	100-000-0000-2000	Refund Check
15003	07/08/2020	Customer Refund	29.78	29.78	100-000-0000-2000	Refund Check
15004	07/08/2020	Underground Service Alert	162.96	135.40	100-130-0000-5406	USA Tickets
				27.56	100-130-0000-5406	USA Tickets
15005	07/08/2020	United Cerebral Palsy Assoc.	297.92	297.92	100-160-0000-5406	Mail Production
15006	07/08/2020	UPS	230.10	219.12	100-160-0000-5302	Shipping
				10.98	100-160-0000-5302	Shipping
15007	07/08/2020	Customer Refund	43.48	43.48	100-000-0000-2000	Refund Check
15008	07/08/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 7/1/2020 thru 7/31/2020

15009	07/08/2020	Customer Refund	42.75	42.75	100-000-0000-2000	Refund Check
15010	07/08/2020	Customer Refund	42.29	42.29	100-000-0000-2000	Refund Check
15011	07/08/2020	Customer Refund	18.42	18.42	100-000-0000-2000	Refund Check
15012	07/08/2020	Customer Refund	39.81	39.81	100-000-0000-2000	Refund Check
15013	07/09/2020	29 Palms Electric Inc.	9,158.00	750.00	100-160-0000-5406	changed out inverter on battery bot 8hr at 75 an hr with 1 bucke
				8,408.00	100-000-0000-1800	labor to install 2 poles and cost of parts
15014	07/09/2020	Autozone Inc.	141.08	11.01	100-130-0000-5222	Veh. #4B-DEF Fluid.
				44.17	100-130-0000-5222	Veh. #12-Steering Stabilizer.
				24.85	100-130-0000-5222	Veh. #29-Trailer Connection Kit.
				16.94	100-130-0000-5222	Veh. #24-Headlight.
				31.48	100-130-0000-5220	Shop Supplies-Towels.
				12.63	100-130-0000-5220	Shop Supplies-Chainsaw Bar Oil/Lube.
15015	07/09/2020	Calolympic Safety	111.38	111.38	100-130-0000-5406	Cas Calibration Test SN# MA216-012544
15016	07/09/2020	E.H. Wachs	554.63	554.63	100-130-0000-5222	Veh. #40-Telescopic Key.
15017	07/09/2020	Harrington Industrial	6,746.77	6,746.77	100-150-0000-5220	2415420 Positioner 4-20mA PST-202 With Bracket
15018	07/09/2020	Ingersoll Rand Company/Industrial	28.15	28.15	100-130-0000-5222	Gasket for T.P. Air Compressor.
15019	07/09/2020	Inland Water Works	2,712.34	1,063.79	100-150-0000-5220	Misc. 4" PVC Parts Caustic/Acid Vents
				496.46	100-000-0000-1499	J N R 5 1/2 CONCRETE BODY, BASE, COVER, AND READING LID
				138.73	100-000-0000-1499	J AND R #666B BASE, CONCRETE COVER AND READING LID
				485.38	100-000-0000-1499	1.5" FIP X FLANGE GATE VLV
				527.98	100-000-0000-1499	2" FIP X FLANGE GATE VLV
15020	07/09/2020	Mark Speer Automotive	199.95	79.95	100-130-0000-5407	Veh. #4B Alignment.
				120.00	100-130-0000-5406	Veh. #23 Diagnostics.
15021	07/09/2020	Mcmaster-Carr Supply Co.	288.84	92.05	100-150-0000-5220	Filter Cartridge
				196.79	100-150-0000-5220	Filter Element, Air Filter
15022	07/09/2020	Palm Springs Motors Inc.	235.24	76.92	100-130-0000-5222	Veh. #24-Headlight Wiring Harness.
				158.32	100-130-0000-5222	Veh. #4B-Filters.
15023	07/09/2020	Parkhouse Tire Inc.	2,639.67	634.79	100-130-0000-5222	Veh. #26-Tires.
				864.98	100-130-0000-5222	Veh. #12-Tires.
				274.92	100-130-0000-5222	Veh. #40-Tires.
				864.98	100-130-0000-5222	Veh. #29-Tires.
15024	07/09/2020	Usa Blue Book	3,157.95	913.72	100-150-0000-5220	GLI PE1R1

Twentynine Palms Water District

Check Date Range: 7/1/2020 thru 7/31/2020

				728.95	100-150-0000-5220	Fluorite Standard 10ppm, 1ppm, 7.00Buffer (Invoice# 273520)
				1,663.35	100-150-0000-5220	Hach SC200 Analog Controller
				24.86	100-150-0000-5220	Repair Kit For Foot Valve.
				257.61	100-130-0000-5226	Face Shield Visor Clear, Eyewash Station, Gloves
				79.78	100-130-0000-5226	leather gloves lg
				159.01	100-130-0000-5226	dipped gloves lg
				47.30	100-130-0000-5226	gray safety glasses
				46.20	100-130-0000-5226	clear safety glasses
				30.50	100-130-0000-5226	blue mirror safety glasses
				10.38	100-130-0000-5226	4oz bottle sunscreen
				(880.32)	100-150-0000-5220	Credit / Original Invoice 961201
				76.61	100-130-0000-5226	sunscreen box of 50
15025	07/09/2020	Vwr Scientific Products Corp.	940.02	940.02	100-150-0000-5220	BFFR TSAB 11
15026	07/10/2020	Beck Oil Inc.	7,166.78	1,669.44	100-000-0000-1401	Taxes/Fees
				4,150.96	100-000-0000-1401	Gasoline 87 carb reg with 10% ethanol
				1,333.92	100-000-0000-1401	Diesel Fuel
				12.46	100-000-0000-1401	surcharge fee
15027	07/22/2020	Jeff Arwick	2,264.00	225.00	100-150-0000-5406	Rovide and Install 240V Surge Protection For CL2 Generator T.P
				1,200.00	100-120-0000-5406	Provide and Install New Size 3 Motor Starter at Plant 11-B North
				839.00	100-120-0000-5406	Replace 100A Motor CircuitProtector 11-B North Booster
15028	07/22/2020	A.C.W.A. J.P.I.A.	23,309.76	23,309.76	100-000-0000-1600	Property Program Renewal 07/01/2020 - 06/30/2021
15029	07/22/2020	Customer Refund	75.00	12.72	100-000-0000-2000	Refund Check
				62.28	100-000-0000-2000	Refund Check
15030	07/22/2020	Ansafone Contact Centers	258.56	258.56	100-160-0000-5406	Answering Service
15031	07/22/2020	Customer Refund	31.94	31.94	100-000-0000-2000	Refund Check
15032	07/22/2020	Customer Refund	10.57	10.57	100-000-0000-2000	Refund Check
15033	07/22/2020	Autozone Inc.	172.18	74.75	100-130-0000-5222	Veh. #84 Hitch.
				2.11	100-130-0000-5220	Shop Supplies-Air Hose Fitting.
				39.24	100-130-0000-5220	Shop Supplies-Air Valve/Buckets
				25.41	100-130-0000-5220	Shop Supplies-Air Valve Regulator/2 Stroke Oil.
				5.51	100-130-0000-5220	Shop Supplies-Engine Cleaner.
				16.60	100-130-0000-5220	Shop Supplies-Electrical Terminals.

Twentynine Palms Water District

Check Date Range: 7/1/2020 thru 7/31/2020

				8.56	100-130-0000-5220	Shop Supplies-Wire Grommets.
15034	07/22/2020	Customer Refund	26.25	26.25	100-000-0000-2000	Refund Check
15035	07/22/2020	Customer Refund	40.51	40.51	100-000-0000-2000	Refund Check
15036	07/22/2020	Customer Refund	50.68	50.68	100-000-0000-2000	Refund Check
15037	07/22/2020	Customer Refund	18.66	18.66	100-000-0000-2000	Refund Check
15038	07/22/2020	Builders Supply - 29 Palms	73.82	7.33	100-130-0000-5220	misc hillman products
				3.32	100-130-0000-5220	misc hillman products
				27.45	100-130-0000-5220	misc shop items
				20.24	100-130-0000-5220	Misc shop items
				15.48	100-130-0000-5220	Misc shop paint
15039	07/22/2020	Burrtec Waste & Recycling Svcs	217.40	69.55	100-150-0000-5406	Amboy
				147.85	100-600-0000-5406	Hatch
15040	07/22/2020	Centurylink Business Services	34.41	34.41	100-600-0000-5203	Hatch
15041	07/22/2020	Chem-Tech International Inc.	6,424.55	6,424.55	100-150-0000-5211	Load of 93% Acid 3000 gal.
15042	07/22/2020	Customer Refund	50.53	50.53	100-000-0000-2000	Refund Check
15043	07/22/2020	Copy Center Plus, Inc.	162.67	15.72	100-130-0000-5226	Shipping
				146.95	100-130-0000-5220	Packaging and shipping of wands.
15044	07/22/2020	Customer Refund	54.85	54.85	100-000-0000-2000	Refund Check
15045	07/22/2020	County Of San Bernardino	10,000.00	10,000.00	100-600-0000-5408	LAFCO'S 2020-2021 Apportionment
15046	07/22/2020	CWEA-TCP	91.00	91.00	100-130-0000-5242	Collection System Maintenance Grade 1 Renewal Fees
15047	07/22/2020	Desert Hardware	219.24	4.00	100-130-0000-5220	spray paint black
				3.71	100-130-0000-5220	Black gloss paint
				27.33	100-130-0000-5220	trenching shovel 48"
				9.57	100-150-0000-5220	Bushings
				(4.03)	100-150-0000-5220	Credit
				24.03	100-130-0000-5220	Shop Supplies-Utility Knife and Numbers.
				5.56	100-130-0000-5222	Veh. #86-Numbers.
				32.38	100-130-0000-5220	Shop Supplies-Numbers/Marker/Drill Chuck Keys.
				15.29	100-130-0000-5220	Shop Supplies-Numbers.
				56.85	100-150-0000-5220	Duct Tape, Hoe, Spray HouseHold
44.55	100-120-0000-5220	Misc Paint Supplies				
15048	07/22/2020	Customer Refund	62.53	62.53	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 7/1/2020 thru 7/31/2020

15049	07/22/2020	Customer Refund	8.79	8.79	100-000-0000-2000	Refund Check
15050	07/22/2020	Eide Bailly LLP	6,250.00	6,250.00	100-600-0000-5401	Consulting Services June 2020
15051	07/22/2020	Franklin Truck Parts Inc.	137.77	137.77	100-130-0000-5222	Veh. #71 U Bolts w/Hardware.
15052	07/22/2020	Frontier Communications	160.65	160.65	100-150-0000-5203	Amboy
15053	07/22/2020	Customer Refund	11.40	11.40	100-130-0000-5222	Parts reimbursement
15054	07/22/2020	Hi-Grade Materials Co.	129.19	129.19	100-130-0000-5406	Ascon Recycling
15055	07/22/2020	Home Depot Credit Services	790.42	790.42	100-130-0000-5222	Tool Box
15056	07/22/2020	Inland Water Works	3,476.38	584.60	100-130-0000-5220	3/8" cla val crd pilot 30-300 psi
				33.96	100-130-0000-5220	4"-8" H615 side rubber packing
				65.58	100-130-0000-5220	6" duck tip end gasket 7.05-7.60
				868.90	100-000-0000-1499	Meter box complete green
				1,923.34	100-130-0000-5220	zenner etr with itron inline cable connector
15057	07/22/2020	Customer Refund	38.60	38.60	100-000-0000-2000	Refund Check
15058	07/22/2020	Customer Refund	40.61	40.61	100-000-0000-2000	Refund Check
15059	07/22/2020	Kennedy/Jenks Consultants	115.00	115.00	100-600-0000-5412	Professional Services June 2020
15060	07/22/2020	Konica Minolta Premier	318.03	318.03	100-600-0000-5223	07/01/2020 - 07/31/2020
15061	07/22/2020	Coralyn Lawrence	240.00	240.00	100-600-0000-5406	Bee Removal
15062	07/22/2020	Customer Refund	21.09	21.09	100-000-0000-2000	Refund Check
15063	07/22/2020	Customer Refund	36.75	36.75	100-000-0000-2000	Refund Check
15064	07/22/2020	Customer Refund	58.18	58.18	100-000-0000-2000	Refund Check
15065	07/22/2020	Mcmaster-Carr Supply Co.	693.73	24.35	100-130-0000-5220	Shop Supplies-Self Sealing Blind Nuts.
				107.38	100-130-0000-5220	Shop Supplies-Fire Extinguisher Mounts.
				562.00	100-150-0000-5220	Desiccant, Filter Element, Air Filter
15066	07/22/2020	Customer Refund	17.33	17.33	100-000-0000-2000	Refund Check
15067	07/22/2020	Mojave Des Air Qty Mgmt Dist	2,029.75	1,690.59	100-130-0000-5303	Emergency Generator Permits
				339.16	100-130-0000-5303	Emergency Generator Permit
15068	07/22/2020	Customer Refund	20.66	20.66	100-000-0000-2000	Refund Check
15069	07/22/2020	Napa Auto Parts	227.71	96.23	100-130-0000-5222	Veh. #86-Eye.
				95.66	100-130-0000-5220	Shop Supplies-Wire Wheels.
				35.82	100-130-0000-5220	Shop Supplies-Fuse Holders.
15070	07/22/2020	NBS	4,480.00	1,280.00	100-600-0000-5406	Capital Impact Fee Study
				3,200.00	100-600-0000-5406	Consulting Services

Twentynine Palms Water District

Check Date Range: 7/1/2020 thru 7/31/2020

15071	07/22/2020	Customer Refund	60.95	60.95	100-000-0000-2000	Refund Check
15072	07/22/2020	NorthStar Chemical	6,937.02	6,937.02	100-150-0000-5211	Load of 50% NaOH Caustic NSF 60. (3750gallons)
15073	07/22/2020	Customer Refund	72.32	72.32	100-000-0000-2000	Refund Check
15074	07/22/2020	Palm Springs Motors Inc.	955.04	471.40	100-130-0000-5222	Veh. #23-Fuel Tank.
				483.64	100-130-0000-5222	Veh. #4B-Oil Filters/Brake Pads.
15075	07/22/2020	Customer Refund	7.34	7.34	100-000-0000-2000	Refund Check
15076	07/22/2020	Customer Refund	25.84	25.84	100-000-0000-2000	Refund Check
15077	07/22/2020	Customer Refund	16.21	16.21	100-000-0000-2000	Refund Check
15078	07/22/2020	Prudential Overall Supply	1,061.41	95.78	100-130-0000-5253	Uniforms
				553.99	100-130-0000-5253	Uniforms
				315.86	100-130-0000-5253	Uniforms
				95.78	100-130-0000-5253	Uniforms
15079	07/22/2020	Customer Refund	30.96	30.96	100-000-0000-2000	Refund Check
15080	07/22/2020	Customer Refund	5.76	5.76	100-000-0000-2000	Refund Check
15081	07/22/2020	Customer Refund	300.00	300.00	100-000-0000-2000	Refund Check
15082	07/22/2020	Customer Refund	41.60	41.60	100-000-0000-2000	Refund Check
15083	07/22/2020	S.C.E.	11,039.81	100.42	100-120-0000-5201	D.H. Resv. & Hydro
				543.39	100-110-0000-5201	Well 11
				1,422.69	100-120-0000-5201	Booster Two Mile
				1,379.12	100-110-0000-5201	Well 6, 12
				2,101.48	100-110-0000-5201	Well 1
				2,788.10	100-110-0000-5201	Well 14
				2,082.70	100-110-0000-5201	Well 16
				532.73	100-120-0000-5201	Booster H1N, H2S
				89.18	100-110-0000-5201	Donnell
15084	07/22/2020	Customer Refund	72.69	72.69	100-000-0000-2000	Refund Check
15085	07/22/2020	Customer Refund	47.20	47.20	100-000-0000-2000	Refund Check
15086	07/22/2020	Zachary Siedschlag	170.53	170.53	100-130-0000-5242	Course package - WT
15087	07/22/2020	Customer Refund	64.74	64.74	100-000-0000-2000	Refund Check
15088	07/22/2020	SoCal JCB	482.16	482.16	100-130-0000-5222	Veh. #82-Filters.
15089	07/22/2020	Spectrum Business	154.98	154.98	100-600-0000-5203	La Luna
15090	07/22/2020	Springbrook Holding Company LLC	1,908.00	1,908.00	100-600-0000-5408	CivicPay Transaction Fee June 2020

Twentynine Palms Water District

Check Date Range: 7/1/2020 thru 7/31/2020

15091	07/22/2020	Customer Refund	50.53	50.53	100-000-0000-2000	Refund Check
15092	07/22/2020	Sulzer Electro Mechanical Services	1,023.08	1,023.08	100-120-0000-5220	EMA91 Device Mount Control Interface (Ambor) Display
15093	07/22/2020	Customer Refund	27.72	27.72	100-000-0000-2000	Refund Check
15094	07/22/2020	TPX Communications	811.13	811.13	100-600-0000-5203	Hatch
15095	07/22/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
15096	07/22/2020	Customer Refund	27.70	27.70	100-000-0000-2000	Refund Check
15097	07/22/2020	Customer Refund	6.70	6.70	100-000-0000-2000	Refund Check
15098	07/22/2020	Customer Refund	15.81	15.81	100-000-0000-2000	Refund Check
15099	07/22/2020	Usa Blue Book	320.80	189.91	100-130-0000-5226	North Half-Face Respirator
				27.67	100-130-0000-5226	Gloves/Safety glasses
				103.22	100-130-0000-5226	2 gallon water jug
15100	07/22/2020	Vagabond Welding Supply	19.79	19.79	100-130-0000-5222	Veh. #26 Metal for Ladder.
15101	07/22/2020	Customer Refund	41.07	41.07	100-000-0000-2000	Refund Check
15102	07/22/2020	Customer Refund	30.55	30.55	100-000-0000-2000	Refund Check
15103	07/22/2020	Customer Refund	62.53	62.53	100-000-0000-2000	Refund Check
15104	07/22/2020	Customer Refund	18.25	18.25	100-000-0000-2000	Refund Check
15105	07/22/2020	Customer Refund	32.25	32.25	100-000-0000-2000	Refund Check
15106	07/22/2020	Customer Refund	40.00	40.00	100-000-0000-2000	Refund Check
15107	07/29/2020	ACWA/JOINT POWERS INSURANCE AUTHORITY	12,476.41	12,476.41	100-310-0000-5161	Workers' Comp Qtr 4
15108	07/29/2020	Pacific Western Bank	6,178.42	46.75	100-130-0000-5220	Charges
				25.83	100-130-0000-5220	Charges
				86.18	100-600-0000-5301	Charges
				163.53	100-130-0000-5242	Charges
				25.00	100-600-0000-5301	Charges
				39.85	100-600-0000-5330	Charges
				55.18	100-600-0000-5330	Charges
				(2.21)	100-600-0000-5330	Charges
				237.03	100-600-0000-5301	Charges
				64.52	100-600-0000-5419	Charges
				374.73	100-600-0000-5419	Charges
				116.37	100-600-0000-5330	Charges
	12.93	100-600-0000-5301	Charges			

Twentynine Palms Water District

Check Date Range: 7/1/2020 thru 7/31/2020

				15.03	100-600-0000-5330	Charges
				24.54	100-600-0000-5301	Charges
				237.56	100-600-0000-5419	Charges
				29.99	100-600-0000-5406	Charges
				180.41	100-600-0000-5301	Charges
				541.54	100-600-0000-5419	Charges
				108.00	100-600-0000-5406	Charges
				239.24	100-600-0000-5419	Charges
				76.11	100-130-0000-5220	Charges
				(108.49)	100-130-0000-5220	Charges
				108.49	100-130-0000-5220	Charges
				38.70	100-600-0000-5419	Charges
				28.73	100-130-0000-5222	Charges
				750.00	100-130-0000-5406	Charges
				23.96	100-600-0000-5301	Charges
				1,277.22	100-130-0000-5222	Charges
				114.52	100-130-0000-5407	Charges
				58.67	100-130-0000-5222	Charges
				213.70	100-130-0000-5222	Charges
				924.00	100-150-0000-5220	Charges
				50.81	100-600-0000-5408	Charges
15109	07/29/2020	Union Bank	1,195.49	14.13	100-600-0000-5301	Charges
				9.00	100-130-0000-5406	Charges
				107.49	100-130-0000-5220	Charges
				32.95	100-600-0000-5330	Charges
				72.34	100-130-0000-5220	Charges
				15.84	100-600-0000-5330	Charges
				5.00	100-600-0000-5406	Charges
				31.36	100-600-0000-5330	Charges
				217.48	100-130-0000-5226	Charges
				195.72	100-130-0000-5226	Charges
				97.58	100-150-0000-5203	Charges

Twentynine Palms Water District

Check Date Range: 7/1/2020 thru 7/31/2020

				64.58	100-600-0000-5203	Charges
				241.24	100-130-0000-5220	Charges
				90.78	100-130-0000-5220	Charges
			Total	\$233,695.16		

5

5.1

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors

FROM: Matt Shragge, Maintenance Superintendent

DATE: August 6, 2020

SUBJECT: Management Report

A. The Operations and Maintenance Department performed the following tasks during the month of July 2020:

1. Responded to 48 Underground Service Alerts
2. Responded to and repaired
 - a. 1 water main leaks
 - b. 1 water meter leaks
 - c. 0 service line leaks
 - d. 2 fire hydrant repair/maintenance
3. Installed 6 new services
4. Replaced 3 customer gate valves
5. Performed 3 leak audits
6. Painted 128 fire hydrants
7. Performed 13 customer pressure checks
8. Replaced 1 water meter
9. Tested and exercised emergency generators
10. Sounded wells for July
11. 1 water waste inquiry was reported
12. Installed 36 AMI/AMR meters

B. The following customer service tasks were performed:

1. 102 work orders were generated from reading meters
2. 17 work orders were generated from billing variance list
3. 344 work orders were generated for turn on or turn off
4. 162 termination notices were distributed
5. 0 non-pay turn offs were performed
6. 0 extensions were granted
7. 0 extensions were shut off for non-payment
8. 2 payment schedules have been granted
9. 0 payment schedules failed, total outstanding \$0
10. 17 customer requests and 13 inquiries were logged and investigated

C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 07/19)	Dead Ends Flushed (Began 7/19)
Current Month	178	8
Year to Date	*1,181	245

*Triennial cycle

Twentynine Palms Water District Maintenance Report

FY 2020/21

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	AMR/AMI Meter Exchange	New Service	Active Account	Prior Year	% Increase (Decrease)	Main
July	48	3	128	0	463	178	36	6				1
August												
Sept.												
October									N/A	N/A		
Nov.												
Dec.												
Jan.												
Feb.									N/A	N/A		
March												
April												
May												
June									N/A	N/A		
Totals	48	3	128	0	463	178	36	6				1

Total Connections in District= 8,151

5.2

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors

FROM: Mike Minatrea, Treatment/Production Superintendent

DATE: July 13, 2020

SUBJECT: Management Report

1. ENGINEERING

A. No items to report.

2. WATER QUALITY

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.07 mg/L to a high of 0.38 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.17 mg/L to 0.80 mg/L.

B. Bacteria Samples: A total of 47 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 6 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 7 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of .73 mg/L to a high of 1.8 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.32 to a high of 1.7 mg/L.

*Current fluoride variance of 3.0 mg/L expires in 2023.

D. General Physical: A total of 14 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.1-0.4 for turbidity.

TWENTYNINE PALMS WATER DISTRICT
Water Production Report
FY 2020/2021

Groundwater Source										
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013		
July	151.697	103.759	33.891	21.190	310.537	259.777	19.54%	0.19%		
August					0.000					
Sept.					0.000					
October					0.000					
Nov.					0.000					
Dec.					0.000					
Jan.					0.000					
Feb.					0.000					
March					0.000					
April					0.000					
May					0.000					
June					0.000					
Totals	151.697	103.759	33.891	21.190	310.537	259.777	19.54%			

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of

1.772

acre feet =

1.15%

5.3

TWENTYNINE PALMS WATER DEPARTMENT

FINANCIAL REPORT

For The Month Of

June 2020

***PRELIMINARY -SUBJECT TO YEAR-END
AND AUDIT ADJUSTMENTS***

**TWENTYNINE PALMS WATER DEPARTMENT
STATEMENT OF INVESTMENTS AND RESERVES
For the Period Ending June 30, 2020
(Unaudited)**

<u>Operating Funds & Internal Reserves:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
Operating Funds - LAIF	\$ 5,159,859	\$ -	\$ (6,450)	\$ 5,153,409	\$ 5,178,727
Election Fund Reserve - LAIF	21,177	-	-	21,177	21,281
Capital Reserve - LAIF	895,991	-	-	895,991	900,393
Capital Funds for Primary Infrastructure - LAIF	105,011	5,850	-	110,861	111,405
Capital Funds for Secondary Infrastructure - LAIF	71,925	600	-	72,525	72,881
Total Investments	\$ 6,253,962	\$ 6,450	\$ (6,450)	\$ 6,253,962	\$ 6,284,686

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA
Contract CPA

*** Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department
Statement of Revenues and Expenses
For the Period Ending June 30, 2020
(Unaudited)**

	June 2020	May 2020	YTD	Budget	YTD 100%	Prior YTD
1 Operating Revenues	\$ 446,212	\$ 318,827	\$ 4,487,106	\$ 4,511,800	99%	\$ 4,269,733
2 Non-Operating Revenues	65,889	83,740	814,571	780,300	104%	839,439
3 Total Revenue Available to Fund Operations & Capital/R&R	512,101	402,567	5,301,677	5,292,100	100%	5,109,172
4 Operating Expenses	376,465	288,603	4,101,803	4,406,800	93%	3,823,749
5 Non-Operating Expenses	30,386	30,386	351,971	346,700	102%	298,909
6 Total Debt Service	-	-	248,485	249,200	100%	25,000
7 Total Expenses	406,851	318,989	4,702,258	5,002,700	94%	4,147,658
8 Net Revenues Available to Fund Capital Related Expenditures	105,251	83,578	599,418	289,400	207%	961,513
9 Debt Proceeds	-	-	2,000,000	2,000,000	100%	-
10 District Projects	(5,005)	-	(51,605)	(205,000)	25%	(12,157)
11 CIP Projects	(11,699)	(219,596)	(2,284,516)	(3,000,000)	76%	(116,559)
12 Repairs & Replacement	-	(38,761)	(61,038)	(795,000)	8%	(188,344)
13 Capital Outlay	(329,663)	(47,187)	(506,547)	(295,000)	172%	(422,057)
14 Election Expense	-	-	(78,622)	(20,000)	393%	-
Sub-Total	(346,367)	(305,544)	(982,328)	(2,315,000)		(739,118)
15 Transfers in from SRF for Election	6,482	11,237	98,885	95,100	104%	121,328
16 Increase (Decrease) in Fund Balance	\$ (234,635)	\$ (210,729)	\$ (284,024)	\$ (1,930,500)	15%	\$ 343,723

**Debt proceeds received in June 2019 are included here for project tracking purposes.*

***AMI Expenditures from June 2019 totaling \$1.121M included in current year expenditures for project tracking purposes.*

****FY19-20 Results are preliminary, does not include all year end adjustments*

No assurance is provided on these financial statements.

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending June 30, 2020
(Unaudited)

	June 2020	May 2020	YTD	Budget	YTD 100%	Prior YTD
1 Operating Revenues						
2 Water Sales	\$ 320,765	\$ 202,125	\$ 3,039,701	\$ 3,055,500	99%	\$ 2,860,092
3 RTS	115,263	114,812	1,333,936	1,342,300	99%	1,265,923
4 Other Operating Revenue	10,184	1,890	113,470	114,000	100%	143,717
5 Total Operating Revenues	446,212	318,827	4,487,106	4,511,800	99%	4,269,733
6 Non-Operating Revenues						
7 Capital Impact Fees	6,450	-	28,143	-	0%	25,316
8 Water Availability Assessment	49,258	49,258	591,100	591,100	100%	591,100
9 Interest Revenue	-	32,236	121,382	124,300	98%	152,753
10 Other Penalties	-	1,477	22,059	34,900	63%	27,685
11 Reimbursed Expenses	649	-	31,069	5,000	621%	16,229
12 Other Non-Operating Revenue	9,532	769	20,817	25,000	83%	26,357
13 Total Non-Operating Revenues	65,889	83,740	814,571	780,300	104%	839,439
14 Total Revenues	512,101	402,567	5,301,677	5,292,100	100%	5,109,172
15 Operating Expenditures						
16 Source of Supply						
17 Labor & Benefits	982	707	8,487	19,400	44%	17,766
18 Direct Expenses	30,392	16,951	306,643	362,200	85%	297,152
19 Total Source of Supply	31,375	17,658	315,129	381,600	83%	314,918
20 Pumping						
21 Labor & Benefits	1,267	-	3,179	5,800	55%	6,329
22 Direct Expenses	6,161	7,693	122,960	125,000	98%	134,564
23 Total Pumping	7,429	7,693	126,139	130,800	96%	140,893
24 Transmission & Distribution						
25 Labor & Benefits	112,365	54,600	1,024,401	993,900	103%	923,606
26 Direct Expenses	34,148	23,086	337,994	353,500	96%	329,233
27 Total Transmission & Distribution	146,513	77,685	1,362,395	1,347,400	101%	1,252,839
28 Treatment Wells						
29 Labor & Benefits	6,241	5,336	61,626	67,200	92%	65,919
30 Direct Expenses	3,742	1,772	35,349	41,400	85%	43,688
31 Total Treatment Wells	9,983	7,108	96,975	108,600	89%	109,606
32 Treatment Facility						
33 Labor & Benefits	26,554	12,222	237,219	261,400	91%	246,837
34 Direct Expenses	22,787	23,890	480,789	514,700	93%	360,064
35 Total Treatment Facility	49,341	36,112	718,008	776,100	93%	606,901
36 Customer Accounts						
37 Labor & Benefits	21,770	11,514	230,408	256,500	90%	241,940
38 AMI Temporary Labor	4,263	1,412	45,209	55,000	82%	-
39 Direct Expenses	5,269	7,332	38,398	58,300	66%	58,001
40 Total Customer Accounts	31,302	20,258	314,016	369,800	85%	299,941
41 General Administration						

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending June 30, 2020
(Unaudited)

	June 2020	May 2020	YTD	Budget	YTD 100%	Prior YTD
42 Outside Services	26,035	26,781	294,042	412,400	71%	302,461
43 Direct Expenses	23,182	71,480	355,371	306,500	116%	257,807
44 Total General Admin.	49,217	98,261	649,413	718,900	90%	560,268
45 Employee Salaries						
46 Direct Labor	172,448	60,832	1,423,917	1,451,900	98%	1,351,263
47 Less Transfer to Operations	(134,443)	(47,947)	(1,120,355)	(1,142,900)	98%	(1,044,925)
48 Total General & Admin. Salaries	38,005	12,885	303,562	309,000	98%	306,339
49 District Benefits / G&A Benefits						
50 District Benefits - (H/D/V)	29,258	30,332	352,612	380,600	93%	334,223
51 District Benefits - Taxes	13,036	8,215	121,703	117,500	104%	109,512
52 District Benefits - Workers Comp	4,030	568	56,455	52,700	107%	48,874
53 District Benefits - CalPERS	9,943	12,555	154,917	164,500	94%	155,856
54 Subtotal District Benefits	56,267	51,669	685,688	715,300	96%	648,464
55 Less: Transfer to Operations	(56,267)	(51,669)	(685,688)	(715,200)	96%	(648,465)
56 Total G&A Benefits Allocated	12,400	10,944	145,692	152,100	96%	146,279
57 Payouts & Retiree Medical						
58 Vacation / Sick Payouts	-	-	59,494	58,000	103%	47,196
59 Retiree Medical	-	-	3,271	22,500	15%	20,285
60 Total Payouts & Retiree Medical	-	-	62,765	80,500	78%	67,481
61 Board of Directors						
62 Directors' Fees	900	-	7,325	17,000	43%	10,495
63 Direct Expenses	-	-	384	15,000	3%	7,790
64 Total Board of Directors	900	-	7,709	32,000	24%	18,285
65 Total Operating Expenditures	376,465	288,603	4,101,803	4,406,800	93%	3,823,749
66 Non-Operating Expenditures						
67 Debt Service						
68 Principal	-	-	187,908	189,700	99%	-
69 Interest / Issuance Costs	-	-	60,577	59,500	102%	25,000
70 Total Debt Service	-	-	248,485	249,200	100%	25,000
71 PERS Unfunded						
72 Unfunded PERS Annual Payment	13,720	13,720	151,971	146,700	104%	118,909
73 Unfunded Pension & OPEB Trust Payments	16,667	16,667	200,000	200,000	100%	180,000
74 Total PERS Unfunded	30,386	30,386	351,971	346,700	102%	298,909
75 Total Non-Operating Expenditures	30,386	30,386	600,455	595,900	101%	323,909
76 Total Expenditures	406,851	318,989	4,702,258	5,002,700	94%	4,147,658
Net Revenues Available to Fund Capital						
77 Related Expenditures	\$ 105,251	\$ 83,578	\$ 599,418	\$ 289,400	207%	\$ 961,513

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

***FY19-20 Results are preliminary, does not include all year end adjustments

**Twentynine Palms Water Department
Special Revenue Fund
For the Period Ending June 30, 2020
(Unaudited)**

	<u>June 2020</u>	<u>May 2020</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 100%</u>	<u>Prior YTD</u>
1 Tower Revenues	\$ 9,815	\$ 9,815	\$ 138,885	\$ 131,100	106%	\$ 161,327
2 Less Transfers Out to Fire	-	-	-	-	N/A	-
3 Less Transfers Out To Water	(6,482)	(6,482)	(98,885)	(91,100)	109%	(121,327)
4 Transfer to PARS Trust	(3,333)	(3,333)	(40,000)	(40,000)	100%	(40,000)
Ending Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>

Twentynine Palms Water Department
Carryover CIP/Current CIP and R&M/Capital Outlay
For the Period Ending June 30, 2020
(Unaudited)

Carryover Capital Approved in Previous Years	Budget FY 19/20	Current Year Expenditures	Remaining Budget / (Over Budget)
District Projects			
1 GW Mgmt. Plan & Urban Water Mgmt. Plan	\$ 45,000	\$ -	\$ 45,000
2 Treatment Feasibility & Exploration Costs	35,000	-	35,000
3 Standard Drawings Update	25,000	-	25,000
4 Asset Management Plan	50,000	51,605	(1,605)
5 Salt Nutrient Monitoring Wells\Sampling	50,000	-	50,000
6 Total Carryover Capital Approved in Previous Years	205,000	51,605	153,395
Capital Improvement Plan			
8 Chromium VI and Flouride for Well 11B	650,000	-	650,000
9 Fluoride Variance (Expiring) - TP-2, W12, W16	1,350,000	761,624	588,376
10 Well 11-B Construction/Professional Services	-	32,891	(32,891)
11 AMI / AMR Meters	1,000,000	1,490,001	(490,001)
12 Total Capital Improvement Plan	3,000,000	2,284,516	715,484
Repairs, Rehabilitation, & Maintenance			
14 Plant 6 Electrical and Well Upgrade	25,000	-	25,000
15 Emergency Repairs, Unspecified	50,000	39,262	10,738
16 Repiping/Distribution System Upgrades	50,000	12,000	38,000
17 Reservoir Recoating / Cathodic Protection	30,000	-	30,000
18 Meter Replacement Program	20,000	-	20,000
19 Well Rehabilitation	10,000	8,850	1,150
20 Fluoride Plant Instrumentation\Coating	10,000	927	9,073
21 Treated Water Reservoir Coating	500,000	-	500,000
22 Campbell Reservoir Road Paving	100,000	-	100,000
23 Total Repairs & Maintenance	795,000	61,038	733,962
Capital Outlay			
25 Vehicle/Equipment Replacements	125,000	438,296	(313,296)
26 Computer/Technology Replacements	30,000	27,025	2,975
27 GIS	30,000	9,785	20,215
28 Administrative Building\Office Remodel	25,000	11,750	13,250
29 Energy Efficiency Projects	50,000	19,690	30,310
30 One-Time Existing Conditions Sampling Event	35,000	-	35,000
31 Total Capital Outlay	295,000	506,547	(211,547)
32 TOTAL	\$ 4,295,000	\$ 2,903,706	\$ 1,391,294

**Expenditures from June 2019 totaling \$1.121M included in current year expenditures for project tracking purposes*

5.4

**NO
MATERIAL
PROVIDED**