

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

April 22, 2020 / 4:00 P.M.

In accordance with the Governor's Executive Order N-29-20, in an effort to protect the public health and prevent the spread of COVID-19, there was no public location for attending the meeting. The meeting was held telephonically with members of the Board and that of the public calling in.

Call to Order and Roll Call

President Giannini called the telephonic Board meeting to order at 4:00 p.m. Those responding to roll call were Directors Michael Arthur, Bob Coghill, Suzi Horn, Carol Giannini, and Randy Leazer. Also, General Manager Ray Kolisz, Treatment/Production Superintendent Mike Minatrea, Maintenance Superintendent Matt Shragge, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Due to the circumstances, the pledge of allegiance was not recited.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Consideration of Resolution 20-02 Intention to Continue Currently Exiting Water Availability Assessment of the Twentynine Palms Water District in the Upcoming Fiscal Year 2020/2021

The resolution does not include any changes to the existing assessments. There will be a public hearing in June before final adoption of the resolution.

Director Horn moved to approve Resolution 20-02, seconded by Director Leazer, and approved by the following roll call vote:

Ayes:	Directors Arthur, Coghill, Horn, Leazer, and Giannini
Noes:	None
Abstain:	None
Absent:	None

2. Consent Calendar

- Minutes of a Regular Meeting held on February 26, 2020
- Audit List

Director Coghill, moved to approve the Minutes and Audit List, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini
Noes: None
Abstain: None
Absent: None

3. Items Removed from the Consent Calendar for Discussion or Separate Action
None

4. Management Reports

4.1 Maintenance

Matt Shragge reported that the District responded to 68 Underground Service Alerts, had 1 water main leak, 3 water meter leaks, 0 service line leaks, 0 fire hydrant repairs/maintenance, performed 2 customer pressure checks, replaced 0 meters, replaced 4 customer gate valves, and installed 3 new services. 0 water waste inquiries were received. 382 work orders were generated and performed during the month. 500 AMI/AMR meters were installed to date, bringing the total to 7,600.

4.2 Water Quality

Mike Minatrea reported Water production was down 24.94% as compared to the same month in 2013. 48 routine and 7 special water were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. 53,500,000 gallons of water was produced in the month of March.


4.3 Finance

Ms. Byerrum reported that as the end of February, the District is at 67% of the budget, tracking as expected. The District anticipates ending the year with a decrease in revenue due to the COVID-19 virus. Uncollected penalties and shut off fees will impact the District.

4.4 General Manager


Mr. Kolisz reported the AMI/AMR project is coming in under budget. The District was approved by the bank to use the remaining available project funds to purchase some heavy equipment, originally slated for purchase through capital improvement funds. The District opened up the EOC on March 18th to ensure crucial supplies would be readily available. March 23rd, staff was split into two groups working one week on and one week off to minimize contact and possible impacts to the District should an employee become infected. The front lobby was closed to the public. Payments are being made online, over the phone, or through the drop box. Paymeter cards can still be purchased and serviced by contacting the District and setting up an appointment. Field staff are taking precautions covering their face with protective masks in the field. A report will be provided to the Board detailing the measures taken and lessons learned during the pandemic, once the quarantine is lifted.

5. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
Director Coghill confirmed the cancellation of any upcoming seminars.
6. Adjournment
On motion by Director Horn, seconded by Director Leazer, and approved by the Board, the meeting was adjourned at: 4:32 p.m.



Carol Giannini, President
Board of Directors

Attest:



Ray Kolisz, Board Secretary
Twentynine Palms Water District