

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT**

To be held via teleconference (949) 522-5848 Conference ID: 603 059 249#

April 22, 2020 / 4:00 P.M.

AGENDA

Next Resolution #20-03
Next Ordinance #99

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Consideration of Resolution 20-02 Intention to Continue Currently Existing Water Availability Assessments of the Twentynine Palms Water District in the Upcoming Fiscal Year 2020/2021
2. Consent Calendar

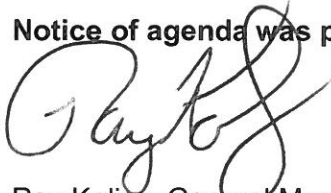
Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

 - Minutes of the Regular Meeting held on February 26, 2020
 - Audit List
3. Items Removed from the Consent Calendar for Discussion or Separate Action
4. Management Reports
 - 4.1 Maintenance
 - 4.2 Water Quality
 - 4.3 Finance
 - 4.4 General Manager

5. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
6. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

Notice of agenda was posted on or before 4:00 p.m., April 17, 2020.



Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

***** NOTE: State Executive Order N-29-20 suspends the following Brown Act requirements: Members of the public can access the teleconferencing location, that agendas be posted at all teleconferencing sites, and that at least one board member be physically present at the location specified in the notice of the meeting or be calling from within the district boundaries.**

1

TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	APRIL 10, 2020
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	CONSIDERATION TO APPROVE AND ADOPT RESOLUTION 20-02 INTENTION TO CONTINUE CURRENTLY EXISTING WATER AVAILABILITY ASSESSMENTS OF THE TWENTYNINE PALMS WATER DISTRICT IN UPCOMING FISCAL YEAR 2020/2021

BACKGROUND AND DISCUSSION

The Twentynine Palms Water District is authorized by California Water Codes 31031.7 and 31032 to annually fix water availability assessments on parcels of real property within the District to which water is made available for any purpose by the District.

The District currently has a Water Availability Assessment in place that is levied on all parcels within the District, with the exception of properties that were designated as “fire only” properties within certain annexation areas and properties owned by the California Bureau of Land Management. The assessments are collected through San Bernardino County property tax bills and the funds are used to pay for capital improvement projects, operational expenses, and maintenance costs associated with the District’s water system and facilities.

Current assessment fees are charged as follows:

- \$30.00 for each parcel that is less than one acre,
- \$30.00 for the first acre, plus \$8.00 per acre for each acre over one acre up to five acres in a parcel, and
- \$7.50 per acre for the sixth and all further acres within a parcel, subject to a maximum per parcel charge of \$1,200.00.

Pursuant to Water Codes Sections 31031 and 31032.1, since the procedures set forth in the Water Code were followed at the time the assessments were originally established, the Board of Directors is authorized to continue the assessments in successive years at the same rates. If rates set forth in the assessment were proposed to be changed, then the procedures of Proposition 218 would need to be followed.

RECOMMENDATION

Approve Resolution 20-02, Intention To Continue Currently Existing Water Availability Assessments of the Twentynine Palms Water District In Upcoming Fiscal Year 2020/2021.

RESOLUTION NO. 20-01

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
OF INTENTION TO CONTINUE CURRENTLY
EXISTING WATER AVAILABILITY ASSESSMENTS
OF THE TWENTYNINE PALMS WATER DISTRICT
IN THE UPCOMING FISCAL YEAR 2020/2021**

WHEREAS, The Twentynine Palms Water District is authorized to annually fix water availability assessments on parcels of real property within the District to which water is made available for any purpose by the District, whether the water is actually used or not;

WHEREAS, such water availability assessments may vary according to land uses and the degree of availability or quantity of use of such water; and,

WHEREAS, the proposed water availability assessments are intended to fund, as in the past, the capital costs or operation and maintenance expenses of District water system facilities serving water, among other purposes, for domestic consumption and property related purposes.

WHEREAS, pursuant to Water Code Sections 31031 and 31032.1, since the procedures set forth in the Water Code were followed at the time the assessments were originally established, the Board is authorized to continue the assessments in successive years at the same rates.

WHEREAS, since the assessments are proposed to be continued at the same rate and not increased, the procedures of Proposition 218 are not applicable.

NOW, THEREFORE, BE IT RESOLVED that this Board of Directors of the Twentynine Palms Water District does hereby propose to fix water availability assessments as follows:

\$30.00 for each parcel that is less than one acre,

\$30.00 for the first acre, plus \$8.00 per acre for each acre over one acre up to five acres in a parcel, and

\$7.50 per acre for the sixth and all further acres within a parcel, subject to a maximum per parcel charge of \$1,200.00.

BE IT RESOLVED FURTHER, that said proposed water availability assessments are not intended to be imposed in areas annexed to the District under the condition that "fire

only” service be provided by the District, or, pursuant to the district’s existing agreement with the San Bernardino County Local Agency Formation Commission, within the Joe Davis or South Hansen annexation areas;

BE IT RESOLVED FURTHER, that the District shall receive and discuss public comments on said water availability assessments at a public hearing to be held on June 24, 2020 at 4:00 p.m. with the public hearing to occur at the Twentynine Palms Water District, 72401 Hatch Road, Twentynine Palms, California; and,

BE IT RESOLVED FURTHER, that the District’s Secretary shall cause due legal notice of the public hearing of June 24, 2020 at 4:00 p.m., pursuant to written advice from the District’s legal counsel.

PASSED, APPROVED AND ADOPTED this 25th day of March 2020.

- Ayes:
- Noes:
- Abstain:
- Absent:

Carol Giannini, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

2

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

February 26, 2020 / 4:00 P.M.

Call to Order and Roll Call

President Giannini called the meeting to order at 4:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Michael Arthur, Bob Coghill, Suzi Horn, Carol Giannini, and Randy Leazer. Also present were, General Manager Ray Kolisz, Treatment/Production Superintendent Mike Minatrea, Maintenance Superintendent Matt Shragge, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Matt Shragge led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Customer Request for Payment Extension on High Usage Water Bill

Upon routine meter reading, the meter was found to be spinning at a rate of 30 gallons per minute resulting in an \$8,012.10 bill, due to a leak. The customer has qualified for a bill reduction and has made a payment on the remaining amount of \$3,974.30. Customer is requesting to pay the balance over a three year period.

Director Leazer moved to approve the three year payment extension, seconded by Director Coghill, and approved unanimously.

2. Review Recommendations by Ad Hoc Committee for General Manager's Job Description and Salary Range

The Ad Hoc committee is recommending establishing a salary range of \$150k - \$180k for the General Manager's position. It is also recommending some minor changes to the job description. The Board was in consensus with the recommended changes and salary range.

3. Discussion and Review of District's Goals and Strategic Objectives

Mr. Kolisz provided the Board with a review of the goals and objectives of the District, including a projection of future needs and costs. As State regulations increase for water quality standards, the District's treatment processes, monitoring, staffing, and rates must also reflect the newly imposed demands. The District has and will remain vigilant in serving its customers, 24/7, with high quality water at the lowest feasible cost.

4. Approve Board of Directors to Attend the Special District Leadership Academy Conference (April 19-22, 2020) and the CSDA Annual Conference and Exhibitor Showcase (August 24-27, 2020) and to Provide Daily Meeting Stipend

Director Horn made a motion to approve Director Arthur to attend the Special District Leadership Academy, and the Board's attendance at the Annual Conference and Exhibitor Showcase, seconded by Director Coghill, and approved unanimously.

5. Consent Calendar

- Minutes of a Regular Meeting held on January 22, 2020
- Audit List

Director Leazer, moved to approve the Minutes and Audit List, seconded by Director Arthur, and approved unanimously.

6. Items Removed from the Consent Calendar for Discussion or Separate Action
None

7. Management Reports

7.1 Maintenance

Matt Shragge reported that the District responded to 34 Underground Service Alerts, had 1 water main leak, 1 water meter leak, 3 service line leaks, 0 fire hydrant repairs/maintenance, performed 5 customer pressure checks, replaced 10 meters, replaced 4 customer gate valves, and installed 3 new services. 0 water waste inquiries were received. 454 work orders were generated and performed during the month. 493 AMI/AMR meters were installed to date, bringing the total to 7,025. Matt thanked the distribution staff for helping the treatment staff with the media exchange. Both departments worked well and efficiently together.

7.2 Water Quality

Mike Minatrea reported Water production was down 17.51% as compared to the same month in 2013. 38 routine and 8 special water were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. Mike thanked the distribution staff for assisting in the media exchange.

7.3 Finance

Ms. Byerrum reported that the District is at 52% for revenues and 51% for expenses. Cindy's firm has merged with another firm. This has allowed her to add one more person to her staff while retaining all her current clients and services.

7.4 General Manager

Mr. Kolisz reported that he will be traveling to Sacramento on Monday to meet with another State Water Board member about grants, water feasibility, and the State's lack of public outreach. CWSA (California Water System Alliance) has come out with a guidebook explaining the process of how bills become laws and how to meet with elected officials.

8. Closed Session-Conference with Labor Negotiators Pursuant to Government Code Section 54957.6

Agency Designated Representative: Ray Kolisz, General Manager

Employee Organization: American Federation of State, County, and
Municipal Employees ("AFSCME") Local 1902

Director Horn moved to enter closed session at 4:59 p.m., seconded by Director Coghill, and unanimously approved.

The Board returned to open session at 5:31 p.m. Director Giannini announced there was no reportable action.

9. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
None

10. Adjournment
On motion by Director Horn, seconded by Director Leazer, and approved by the Board, the meeting was adjourned at: 5:32 p.m.

Carol Giannini, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

Twentynine Palms Water District

Check Date Range: 3/1/2020 thru 3/31/2020

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
14342	03/02/2020	Customer Refund	519.34	519.34	100-130-0000-5222	Reimbursement/parts
14343	03/02/2020	Union Bank	1,525.19	35.00	100-600-0000-5330	Charges
				86.48	100-150-0000-5220	Charges
				83.51	100-130-0000-5222	Charges
				149.85	100-110-0000-5220	Charges
				90.48	100-130-0000-5220	Charges
				106.95	100-150-0000-5220	Charges
				97.57	100-150-0000-5220	Charges
				64.57	100-600-0000-5203	Charges
				310.70	100-120-0000-5220	Charges
				15.09	100-130-0000-5220	Charges
				50.00	100-130-0000-5220	Charges
				434.99	100-130-0000-5228	Charges
14344	03/04/2020	Customer Refund	20.00	20.00	100-000-0000-2000	Refund Check
14345	03/04/2020	ACWA/JPIA	34,021.99	31,438.67	100-310-0000-5140	Health Benefits April 2020
				2,011.30	100-310-0000-5141	Health Benefits April 2020
				572.02	100-310-0000-5142	Health Benefits April 2020
14346	03/04/2020	Customer Refund	32.41	32.41	100-000-0000-2000	Refund Check
14347	03/04/2020	Customer Refund	22.21	22.21	100-000-0000-2000	Refund Check
14348	03/04/2020	Ansafone Contact Centers	129.61	129.61	100-160-0000-5406	Answering Service
14349	03/04/2020	Customer Refund	49.81	49.81	100-000-0000-2000	Refund Check
14350	03/04/2020	Autozone Inc.	101.33	25.00	100-130-0000-5220	Shop Supplies-5 Gallon Buckets.
				11.01	100-130-0000-5220	Shop Supplies-DEF.
				65.32	100-130-0000-5222	Veh. #15-Filters.
14351	03/04/2020	Customer Refund	33.17	33.17	100-000-0000-2000	Refund Check
14352	03/04/2020	Beck Oil Inc.	10,292.51	2,741.59	100-000-0000-1401	clear diesel #2
				7,550.92	100-000-0000-1401	87 gasoline w 10% ethanol
14353	03/04/2020	Customer Refund	28.72	28.72	100-000-0000-2000	Refund Check
14354	03/04/2020	Beyond Software Solutions	3,015.00	3,015.00	100-600-0000-5406	IT Consulting
14355	03/04/2020	Billings Transfer Inc.	600.00	600.00	100-130-0000-5220	Truck deliver for cold mix asphalt

Twentynine Palms Water District

Check Date Range: 3/1/2020 thru 3/31/2020

14356	03/04/2020	Builders Supply - 29 Palms	37.26	5.98	100-130-0000-5220	1/4" x 1 1/2 red brs nipple
				4.79	100-130-0000-5220	1/2" x 1/4" brass bushing
				4.79	100-130-0000-5220	1/2" x 1/4" brass bushing
				12.21	100-130-0000-5220	3/4" x 1/2" brass coupling
				9.49	100-130-0000-5220	1/4" ball vlv
14357	03/04/2020	Burrtec Waste & Recycling Svcs	217.40	147.85	100-600-0000-5406	Hatch
				69.55	100-150-0000-5406	Amboy
14358	03/04/2020	Customer Refund	35.07	35.07	100-000-0000-2000	Refund Check
14359	03/04/2020	Cdw Government	52.32	30.92	100-130-0000-5220	ZAGG InvisibleShield -Screen Protector Mfg. Part# MC40W
				21.40	100-130-0000-5220	Targus Tempered Glass Screen Protector Notebook Screen MFG. Part
14360	03/04/2020	Centurylink Business Services	16.64	16.64	100-600-0000-5203	Hatch
14361	03/04/2020	Clinical Lab of San Bern.	697.50	697.50	100-140-0000-5405	Water Samples
14362	03/04/2020	Desert Hardware	30.80	17.78	100-130-0000-5220	Gutter spikes galv 7"
				13.02	100-130-0000-5220	inline water filter
14363	03/04/2020	Fidelity National Title Company	500.00	500.00	100-875-0000-6001	Condition of Title Report Guarantee
14364	03/04/2020	Frontier Communications	149.05	149.05	100-600-0000-5203	Hatch
14365	03/04/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
14366	03/04/2020	Christopher Grabow	1,021.26	170.00	100-130-0000-5406	control board OEM replacement
				85.00	100-130-0000-5406	heating service call per hour commercial rate
				553.76	100-130-0000-5406	inducer fan motor, pressure switch, high limit switch
				212.50	100-130-0000-5406	hour commercial rate
14367	03/04/2020	Customer Refund	99.87	99.87	100-000-0000-2000	Refund Check
14368	03/04/2020	Harrington Industrial	3,132.95	3,132.95	100-150-0000-5220	Positioner 4-20mA PST-202 Valve Treatment Plant
14369	03/04/2020	Hi-Desert Publishing Co.	408.00	408.00	100-600-0000-5409	Classified Ad
14370	03/04/2020	Customer Refund	39.43	39.43	100-000-0000-2000	Refund Check
14371	03/04/2020	Home Depot Credit Services	385.04	385.04	100-150-0000-5220	DC 40LB Solar Naturals Salt
14372	03/04/2020	Inland Water Works	356.21	356.21	100-130-0000-5220	"The general" saw blades for concrete/asphalt
14373	03/04/2020	Kennedy/Jenks Consultants	977.50	977.50	100-600-0000-5412	Professional Services Rendered
14374	03/04/2020	Customer Refund	65.59	65.59	100-000-0000-2000	Refund Check
14375	03/04/2020	Mark Speer Automotive	46.00	46.00	100-130-0000-5407	Veh. #64 Tire Change and disposal of ol tires.
14376	03/04/2020	Customer Refund	56.60	56.60	100-000-0000-2000	Refund Check
14377	03/04/2020	Mcmaster-Carr Supply Co.	1,906.48	1,778.58	100-875-0000-6001	(CIP Energy Efficiency Projects) Light Bulb Recycling Container

Twentynine Palms Water District

Check Date Range: 3/1/2020 thru 3/31/2020

				127.90	100-130-0000-5220	Stainless Steel/Polyurethane coating
14378	03/04/2020	Minolta Business Systems	120.86	120.86	100-600-0000-5223	01/23/2020 - 02/22/2020
14379	03/04/2020	Customer Refund	33.95	33.95	100-000-0000-2000	Refund Check
14380	03/04/2020	Customer Refund	2.16	2.16	100-000-0000-2000	Refund Check
14381	03/04/2020	O'Reilly Automotive Inc.	499.99	143.75	100-130-0000-5222	T.P. Air Compressor Filters.
				240.00	100-130-0000-5330	Automotive Technician Classes.
				116.24	100-130-0000-5220	Shop Supplies-Transmission Fluid.
14382	03/04/2020	Platinum Consulting Group	6,250.00	6,250.00	100-600-0000-5401	Monthly Retainer Jan 2020
14383	03/04/2020	Customer Refund	31.13	31.13	100-000-0000-2000	Refund Check
14384	03/04/2020	Customer Refund	35.85	35.85	100-000-0000-2000	Refund Check
14385	03/04/2020	Proforma	4,026.20	4,026.20	100-160-0000-5301	Window Envelopes
14386	03/04/2020	Prudential Overall Supply	614.29	213.16	100-130-0000-5253	Uniforms
				92.64	100-130-0000-5253	Uniforms
				215.85	100-130-0000-5253	Uniforms
				92.64	100-130-0000-5253	Uniforms
14387	03/04/2020	Customer Refund	28.15	28.15	100-000-0000-2000	Refund Check
14388	03/04/2020	S.C.E.	5,054.27	634.73	100-120-0000-5201	Booster 11A, 11B
				212.11	100-110-0000-5201	Well 15
				1,299.72	100-120-0000-5201	Booster Lupine
				893.42	100-120-0000-5201	Booster Sullivan
				715.86	100-110-0000-5201	Well 6, 12
				20.35	100-110-0000-5201	Michel's
				1,278.08	100-150-0000-5201	Plant
14389	03/04/2020	Safety Compliance Company	300.00	300.00	100-130-0000-5406	Safety Meeting Feb 2020
14390	03/04/2020	Satmodo LLC	149.66	149.66	100-600-0000-5203	Iridium Monthly Minute Plans
14391	03/04/2020	Customer Refund	62.37	62.37	100-000-0000-2000	Refund Check
14392	03/04/2020	Shoplet.Com	231.66	43.86	100-600-0000-5301	Office Supplies
				187.80	100-600-0000-5301	Office Supplies
14393	03/04/2020	Customer Refund	14.35	14.35	100-000-0000-2000	Refund Check
14394	03/04/2020	Susan L. Simmons	1,425.00	1,425.00	100-600-0000-5406	Janitorial Services March 2020
14395	03/04/2020	Southern Calif. Gas Co.	219.94	219.94	100-600-0000-5202	Hatch
14396	03/04/2020	Spectrum Business	149.99	149.99	100-150-0000-5203	Joe Davis

Twentynine Palms Water District

Check Date Range: 3/1/2020 thru 3/31/2020

14397	03/04/2020	Bob Stephenson	150.00	150.00	100-610-0000-5350	Video recording board meeting Jan 2020
14398	03/04/2020	SWRCB-DWOC	90.00	90.00	100-130-0000-5242	T3 Renewal - Peters
14399	03/04/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
14400	03/04/2020	Underground Service Alert	118.41	90.85	100-130-0000-5406	49 new tickets
				27.56	100-130-0000-5406	California State Fee for Regulatory Costs
14401	03/04/2020	United Cerebral Palsy Assoc.	288.09	288.09	100-160-0000-5406	Mail Production
14402	03/04/2020	Usa Blue Book	1,621.05	17.48	100-130-0000-5220	blue flags 100 pk
				97.39	100-130-0000-5220	6" marking whiskers pack of 100
				448.60	100-150-0000-5220	Hach DPD 1000/pk
				1,057.58	100-140-0000-5211	CL2 Parts.
14403	03/04/2020	Verizon Wireless	489.95	489.95	100-600-0000-5203	Wireless
14404	03/04/2020	Customer Refund	15.61	15.61	100-000-0000-2000	Refund Check
14405	03/04/2020	Customer Refund	12.80	12.80	100-000-0000-2000	Refund Check
14406	03/04/2020	Customer Refund	26.13	26.13	100-000-0000-2000	Refund Check
14407	03/04/2020	Customer Refund	32.41	32.41	100-000-0000-2000	Refund Check
14408	03/04/2020	Wrightemp Refrigeration	255.00	255.00	100-130-0000-5406	Ice machine repair
14410	03/05/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
14411	03/18/2020	Jeff Arwick	11,420.00	360.00	100-150-0000-5406	Connect Level Radar Sensor at T.P Caustic Building.
				1,260.00	100-120-0000-5406	Repair Damage To Control Panel at Well 12
				3,900.00	100-875-0000-6001	Retrofit District office lighting to LED
				3,900.00	100-875-0000-6001	Retrofit District shop bldg lighting to LED
				2,000.00	100-875-0000-6001	Retrofit District storage/generator bldg lighting to LED
14412	03/18/2020	Richard Capelli 29 Palms Fencing	4,050.00	4,050.00	100-850-0000-6001	Install 410' of Fencing Plant 11
14413	03/18/2020	Customer Refund	51.26	51.26	100-000-0000-2000	Refund Check
14414	03/18/2020	Autozone Inc.	352.57	123.58	100-130-0000-5220	Shop Supplies-Pintle w/Ball.
				18.49	100-130-0000-5222	Veh. #34-Relays.
				15.02	100-130-0000-5222	Veh. #76-DEF.
				195.48	100-130-0000-5222	Veh. #13-Battery.
14415	03/18/2020	Customer Refund	47.27	47.27	100-000-0000-2000	Refund Check
14416	03/18/2020	Customer Refund	57.03	57.03	100-000-0000-2000	Refund Check
14417	03/18/2020	Customer Refund	28.10	28.10	100-000-0000-2000	Refund Check
14418	03/18/2020	Customer Refund	16.96	16.96	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 3/1/2020 thru 3/31/2020

14419	03/18/2020	Best Best & Krieger	1,932.00	1,932.00	100-600-0000-5403	Professional Services February 2020
14420	03/18/2020	BIRKSCO	675.00	675.00	100-130-0000-5406	Smart Card Reader, Tested and Set Up Paymeter
14421	03/18/2020	Customer Refund	35.63	35.63	100-000-0000-2000	Refund Check
14422	03/18/2020	Customer Refund	35.17	35.17	100-000-0000-2000	Refund Check
14423	03/18/2020	Builders Supply - 29 Palms	68.92	11.99	100-130-0000-5220	9 pattern pistol nozzle
				15.99	100-130-0000-5220	8pat swivel metal nozzle
				37.18	100-130-0000-5220	5/8" x 50' garden hose
				3.76	100-130-0000-5220	3 oz electric motor oil
14424	03/18/2020	Chem-Tech International Inc.	24,781.96	6,432.01	100-150-0000-5211	Load of Acid Treatment Plant
				11,988.06	100-150-0000-5211	Load of Caustic Treatment Plant
				6,361.89	100-150-0000-5211	Load of Acid
14425	03/18/2020	Copy Center Plus, Inc.	77.81	77.81	100-130-0000-5406	Fedex
14426	03/18/2020	County Of San Bernardino	3,218.17	679.12	100-150-0000-5406	Treatment Plant Waste
				513.68	100-150-0000-5406	Treatment Plant Waste
				598.21	100-150-0000-5406	Treatment Plant Waste
				668.33	100-150-0000-5406	Treatment Plant Waste
				655.14	100-150-0000-5406	Treatment Plant Waste
				103.69	100-150-0000-5406	Treatment Plant Waste
14427	03/18/2020	Customer Refund	17.03	17.03	100-000-0000-2000	Refund Check
14428	03/18/2020	Customer Refund	30.62	30.62	100-000-0000-2000	Refund Check
14429	03/18/2020	Desert Hardware	65.56	35.42	100-130-0000-5220	ace palms pushbroom 2"
				17.66	100-130-0000-5220	soft sweep pushbroom 24"
				8.01	100-130-0000-5220	Couplers
				4.47	100-130-0000-5220	3/4 MALE ADAPTER SCH 40
14430	03/18/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
14431	03/18/2020	Engineering Resources	3,649.38	3,649.38	100-825-0000-6001	Professional Services February 2020
14432	03/18/2020	Frontier Communications	161.00	161.00	100-150-0000-5203	Amboy
14433	03/18/2020	Customer Refund	47.02	47.02	100-000-0000-2000	Refund Check
14434	03/18/2020	Customer Refund	32.20	32.20	100-000-0000-2000	Refund Check
14435	03/18/2020	Customer Refund	51.92	51.92	100-000-0000-2000	Refund Check
14436	03/18/2020	Grainger	19.53	19.53	100-150-0000-5220	Miniature Lamp, 6VMB-1, 1.6W, T3 1/4, 6V Man# 4VDX9
14437	03/18/2020	Customer Refund	29.07	29.07	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 3/1/2020 thru 3/31/2020

14438	03/18/2020	Customer Refund	50.00	50.00	100-000-0000-2000	Refund Check
14439	03/18/2020	Steve Gurney	81.00	81.00	100-130-0000-5242	ASE Test Fees
14440	03/18/2020	Customer Refund	54.13	54.13	100-000-0000-2000	Refund Check
14441	03/18/2020	Customer Refund	58.49	58.49	100-000-0000-2000	Refund Check
14442	03/18/2020	Customer Refund	41.83	41.83	100-000-0000-2000	Refund Check
14443	03/18/2020	Hi-Grade Materials Co.	277.46	277.46	100-120-0000-5220	Short load
14444	03/18/2020	Home Depot Credit Services	39.53	39.53	100-130-0000-5220	Charges
14445	03/18/2020	Inland Water Works	3,213.16	730.41	100-130-0000-5220	zenner 2" ultra sonic meter
				40.00	100-130-0000-5220	2" ductile iron meter flange FIP
				930.96	100-000-0000-1499	6" Hymax coupling
				176.12	100-130-0000-5220	4" romac 501 flex coupling 380-405
				15.09	100-130-0000-5220	4" romac 501 gasket 380-405
				15.08	100-130-0000-5220	4" romac 501 gasket 450-470
				394.88	100-130-0000-5220	3/4" x 1/8" neoprene mtr gasket
				820.62	100-150-0000-5220	8" CLA-VAL 60-11 Repair Kit Cactus Booster Station North/South
14446	03/18/2020	Kennedy/Jenks Consultants	3,923.50	3,923.50	100-825-0000-6001	Professional Services February 2020
14447	03/18/2020	Customer Refund	50.33	50.33	100-000-0000-2000	Refund Check
14448	03/18/2020	Konica Minolta Premier	318.03	318.03	100-600-0000-5223	03/01/2020 - 03/31/2020
14449	03/18/2020	Customer Refund	60.59	60.59	100-000-0000-2000	Refund Check
14450	03/18/2020	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
14451	03/18/2020	Mark Speer Automotive	651.20	651.20	100-130-0000-5407	Veh. #15 A/C Diagnosis and Repair. Four Wheel Alignment.
14452	03/18/2020	Customer Refund	15.65	15.65	100-000-0000-2000	Refund Check
14453	03/18/2020	Mcmaster-Carr Supply Co.	2,805.86	281.79	100-130-0000-5220	Stainless Steel/Polyurethane Coating for Metal
				603.55	100-150-0000-5220	Air Filter Element, Filter Element, Desiccant, Deionized Water
				1,094.05	100-875-0000-6001	Light Bulb Recycling Container Treatment Plant
				137.13	100-130-0000-5220	Shop Supplies-Nails, Velcro and Snap Ring Assortment.
				169.07	100-130-0000-5220	Shop Supplies-Air Powered Auto Hammer Rebuild Kits.
				169.07	100-130-0000-5220	Shop Supplies-Air Powered Auto Hammer Rebuild Kits.
				351.20	100-130-0000-5220	Shop Supplies-Air Powered Auto Hammer w/Polyurethane Faces.
14454	03/18/2020	Customer Refund	27.12	27.12	100-000-0000-2000	Refund Check
14455	03/18/2020	Customer Refund	9.20	9.20	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 3/1/2020 thru 3/31/2020

14456	03/18/2020	Customer Refund	49.12	49.12	100-000-0000-2000	Refund Check
14457	03/18/2020	Pacific Western Bank	3,847.01	80.00	100-130-0000-5242	Charges
				105.59	100-130-0000-5222	Charges
				900.00	100-875-0000-6001	Charges
				770.00	100-150-0000-5406	Charges
				41.01	100-150-0000-5406	Charges
				33.37	100-600-0000-5330	Charges
				(1.33)	100-600-0000-5330	Charges
				58.59	100-130-0000-5226	Charges
				204.80	100-600-0000-5330	Charges
				120.88	100-600-0000-5301	Charges
				625.00	100-600-0000-5330	Charges
				29.99	100-130-0000-5406	Charges
				33.48	100-600-0000-5301	Charges
				104.00	100-600-0000-5406	Charges
				370.96	100-600-0000-5330	Charges
				25.00	100-600-0000-5330	Charges
				25.00	100-600-0000-5330	Charges
				312.94	100-875-0000-6001	Charges
7.73	100-600-0000-5408	Charges				
14458	03/18/2020	Palm Springs Motors Inc.	676.86	434.39	100-130-0000-5222	Veh. #13-Leaf Spring.
				242.47	100-130-0000-5222	Veh. #15-Turbo Plumbing.
14459	03/18/2020	Customer Refund	25.81	25.81	100-000-0000-2000	Refund Check
14460	03/18/2020	Parkhouse Tire Inc.	35.50	35.50	100-130-0000-5220	Junk Tire Disposal.
14461	03/18/2020	Pitney Bowes	474.09	474.09	100-600-0000-5223	Contract 0040839765 12/30/2019 - 03/29/2020
14462	03/18/2020	Pro Security Systems	432.00	144.00	100-600-0000-5406	Quarterly Monitoring
				144.00	100-150-0000-5406	Quarterly Monitoring
				144.00	100-130-0000-5406	Quarterly Monitoring
14463	03/18/2020	Prudential Overall Supply	531.09	92.64	100-130-0000-5253	Uniforms
				328.76	100-130-0000-5253	Uniforms
				169.08	100-130-0000-5253	Uniforms
				221.67	100-130-0000-5253	Uniforms

Twentynine Palms Water District

Check Date Range: 3/1/2020 thru 3/31/2020

				(44.08)	100-130-0000-5253	Credit
				(236.98)	100-130-0000-5253	Credit
14464	03/18/2020	Customer Refund	300.00	300.00	100-000-0000-2000	Refund Check
14465	03/18/2020	Customer Refund	64.62	64.62	100-000-0000-2000	Refund Check
14466	03/18/2020	S.C.E.	21,831.29	1,527.69	100-110-0000-5201	Well 14
				445.64	100-120-0000-5201	Booster H1N, H2S
				22.87	100-110-0000-5201	Donnell
				719.14	100-110-0000-5201	Well 1
				10,889.75	100-110-0000-5201	Well TP-1
				3,962.80	100-120-0000-5201	Booster TP-1
				20.78	100-110-0000-5201	Well 4
				992.73	100-600-0000-5201	Hatch
				2,384.99	100-110-0000-5201	Well 17
				864.90	100-110-0000-5201	Well 16
14467	03/18/2020	S.R. Building Inc.	4,800.00	4,800.00	100-850-0000-6001	curb gutter and sidewalk
14468	03/18/2020	San Bernardino County	6.00	6.00	100-130-0000-5301	Monthly Assessor parcel map revisions March 2020
14469	03/18/2020	Customer Refund	160.00	160.00	100-000-0000-2000	Refund Check
14470	03/18/2020	Customer Refund	21.39	21.39	100-000-0000-2000	Refund Check
14471	03/18/2020	Customer Refund	41.93	41.93	100-000-0000-2000	Refund Check
14472	03/18/2020	Customer Refund	5.07	5.07	100-000-0000-2000	Refund Check
14473	03/18/2020	Spectrum Business	154.98	154.98	100-600-0000-5203	La Luna
14474	03/18/2020	Springbrook Software LLC	1,370.00	1,370.00	100-600-0000-5408	CivicPay Transaction Fees February 2020
14475	03/18/2020	Customer Refund	23.08	23.08	100-000-0000-2000	Refund Check
14476	03/18/2020	Bob Stephenson	125.00	125.00	100-610-0000-5350	Video Recording Board Meeting Feb. 2020
14477	03/18/2020	Sturdivan Emergency Management Consulting	3,174.00	3,174.00	100-600-0000-5330	Communication Co-op 2020-2021
14478	03/18/2020	Customer Refund	48.11	48.11	100-000-0000-2000	Refund Check
14479	03/18/2020	Customer Refund	48.65	48.65	100-000-0000-2000	Refund Check
14480	03/18/2020	TPX Communications	810.40	810.40	100-600-0000-5203	Hatch
14481	03/18/2020	Customer Refund	14.88	14.88	100-000-0000-2000	Refund Check
14482	03/18/2020	Customer Refund	44.60	44.60	100-000-0000-2000	Refund Check
14483	03/18/2020	Versatel	95.00	95.00	100-600-0000-5406	Labor Remote Support
14484	03/18/2020	Customer Refund	37.01	37.01	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 3/1/2020 thru 3/31/2020

14485	03/18/2020	Vwr Scientific Products Corp.	1,360.93	1,360.93	100-150-0000-5220	BFFR TSAB 11
14486	03/18/2020	Customer Refund	12.32	12.32	100-000-0000-2000	Refund Check
14487	03/19/2020	Engineering Resources	2,560.00	2,560.00	100-825-0000-6001	Professional Services Jan. 2020
14488	03/27/2020	Ansafone Contact Centers	161.34	161.34	100-160-0000-5406	Answering Service
14489	03/27/2020	Autozone Inc.	295.55	83.89	100-130-0000-5220	Shop Supplies-Degreaser/Windshield Washer Fluid.
				28.05	100-130-0000-5220	Shop Supplies-Sealant.
				20.03	100-130-0000-5220	Shop Supplies-Sealant.
				25.00	100-130-0000-5220	Shop Supplies-5 Gallon Buckets.
				57.86	100-130-0000-5220	Shop Supplies-Grease.
				73.72	100-130-0000-5220	Shop Supplies-80W90 Gear Oil.
				7.00	100-130-0000-5220	Shop Supplies-Air Nozzle.
14490	03/27/2020	Banc of America Leasing	122,567.90	122,567.90	100-700-0000-5802	AMI Loan
14491	03/27/2020	Centurylink Business Services	31.97	31.97	100-600-0000-5203	Hatch
14492	03/27/2020	Clinical Lab of San Bern.	3,542.50	3,542.50	100-140-0000-5405	Water Samples February 2020
14493	03/27/2020	Desert Hardware	69.57	12.60	100-130-0000-5220	Shop Supplies-Pipe and Scraper.
				56.97	100-120-0000-5220	Misc. Parts Well 11-B Water Lube
14494	03/27/2020	Eide Bailly LLP	6,250.00	6,250.00	100-600-0000-5401	Consulting Services - February 2020
14495	03/27/2020	Evoqua Water Technologies LLC	1,097.22	1,097.22	100-130-0000-5220	Shop Supplies-T.P. J Press Hydraulic Pump w/Muffler Declassifier.
14496	03/27/2020	Frontier Communications	149.05	149.05	100-600-0000-5203	Hatch
14497	03/27/2020	Harrington Industrial	2,852.28	2,852.28	100-150-0000-5220	ECHOPULSE RADAR LEVEL TRNSMTR ACID BUILDING T.P.
14498	03/27/2020	Hi-Grade Materials Co.	366.35	366.35	100-120-0000-5406	Installed New Concrete Slab, well #14 Electrical Building 8x5
14499	03/27/2020	Mccall's Meter Sales & Service	1,086.17	1,086.17	100-120-0000-5406	Repair well#12 Flowmeter Insurance Claim
14500	03/27/2020	Mcmaster-Carr Supply Co.	81.91	81.91	100-130-0000-5220	4 oz. scoop for treatment plant vessel
14501	03/27/2020	Merit Oil Company	8,285.31	1,528.92	100-000-0000-1401	Clear Diesel 700 Gallon
				6,729.39	100-000-0000-1401	Reg 87 Gas 1900 Gallon
				27.00	100-000-0000-1401	Fuel Surcharge Fee
14502	03/27/2020	Prudential Overall Supply	791.88	144.84	100-130-0000-5253	Uniforms
				321.15	100-130-0000-5253	Uniforms
				186.17	100-130-0000-5253	Uniforms
				139.72	100-130-0000-5253	Uniforms
14503	03/27/2020	S.C.E.	4,788.19	632.63	100-120-0000-5201	Booster 11A, 11B
				201.82	100-110-0000-5201	Well 15

Twentynine Palms Water District

Check Date Range: 3/1/2020 thru 3/31/2020

				1,303.28	100-120-0000-5201	Booster Lupine
				919.33	100-120-0000-5201	Booster Sullivan
				81.62	100-110-0000-5201	Well 9 Booster 6A, 6B
				38.28	100-120-0000-5201	D.H. Resv. & Hydro
				915.20	100-110-0000-5201	Well 11
				654.63	100-120-0000-5201	Booster Two Mile
				41.40	100-110-0000-5201	Well 9 Booster 6A, 6B
14504	03/27/2020	Safety-Kleen Systems Inc.	217.92	217.92	100-130-0000-5406	Outside Sevices-Parts Washer Service.
14505	03/27/2020	Shoplet.Com	93.23	93.23	100-600-0000-5301	Office Supplies
14506	03/27/2020	Spectrum Business	149.99	149.99	100-150-0000-5203	Joe Davis
14507	03/27/2020	Union Bank	2,372.83	65.00	100-600-0000-5330	Charges
				926.60	100-850-0000-6001	Charges
				25.84	100-600-0000-5301	Charges
				74.44	100-600-0000-5301	Charges
				97.58	100-150-0000-5203	Charges
				64.58	100-600-0000-5203	Charges
				318.00	100-600-0000-5301	Charges
				7.53	100-130-0000-5220	Charges
				71.05	100-130-0000-5220	Charges
				140.06	100-150-0000-5220	Charges
				43.41	100-130-0000-5226	Charges
				538.74	100-130-0000-5220	Charges
14508	03/27/2020	Usa Blue Book	1,347.96	1,347.96	100-150-0000-5220	Fluoride 10 ppm, 1ppm, 7 buffer, 4 buffer, 10 buffer. T.P Lab Su
14509	03/27/2020	Vagabond Welding Supply	59.00	59.00	100-130-0000-5220	Shop Supplies-Oxygen.
14510	03/27/2020	Verizon Wireless	513.21	513.21	100-600-0000-5203	Wireless
			Total	\$346,326.86		

4

4.1

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors
FROM: Matt Shragge, Maintenance Superintendent
DATE: April 7, 2020
SUBJECT: Management Report

A. The Operations and Maintenance Department performed the following tasks during the month of March 2020:

1. Responded to 68 Underground Service Alerts
2. Responded to and repaired
 - a. 1 water main leak
 - b. 3 water meter leaks
 - c. 0 service line leaks
 - d. 0 fire hydrant repairs/maintenance
3. Installed 3 new services
4. Replaced 4 customer gate valves
5. Performed 3 leak audits
6. Painted 0 fire hydrants
7. Performed 2 customer pressure checks
8. Replaced 0 water meters
9. Tested and exercised emergency generators
10. Sounded wells for March
11. 0 water waste inquiries were reported
12. Replaced 500 AMI/AMR meters

B. The following customer service tasks were performed:

1. 99 work orders were generated from reading meters
2. 41 work orders were generated from billing variance list
3. 242 work orders were generated for turn on or turn off
4. 0 termination notices were distributed
5. 0 non-pay turn offs were performed
6. 0 extensions were granted
7. 0 extensions were shut off for non-payment
8. 2 payment schedules have been granted
9. 0 payment schedules failed, total outstanding \$0
10. 12 customer requests and 2 inquiries were logged and investigated

C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 07/19)	Dead Ends Flushed (Began 7/19)
Current Month	207	26
Year to Date	*817	185
*Triennial cycle		

D. Status of Cross-Connection Control Program (Quarterly)

	In District	2020 Test/Surveys
Cross-Connection Devices	341	40

**Twentynine Palms Water District
Maintenance Report**

FY 2019/2020

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	AMR/AMI Meter Exchange	New Service	Active Account	Prior Year	% Increase (Decrease)	Main
July	58	1	43	78	713	83	548	1				0
August	37	6	29	49	626	77	1,015	0	7,875	7,776	1.27%	0
Sept.	31	6	23	82	455	74	843	0				0
October	46	4	0	54	423	81	1,013	1	N/A	N/A		0
Nov.	45	7	0	96	376	78	758	4				2
Dec.	23	5	0	54	347	0	1,003	5	7,708	7,660	0.63%	0
Jan.	34	1	26	76	454	83	493	3				1
Feb.	49	1	0	58	418	134	886	1	N/A	N/A		0
March	68	3	0	0	382	207	500	3				1
April												
May												
June												
Totals	391	34	121	547	4194	817	7059	18				4

Total Connections in District ct= 8,139

4.2

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors
FROM: Mike Minatrea, Treatment/Production Superintendent
DATE: April 3, 2020
SUBJECT: Management Report

1. ENGINEERING

A. No items to report.

2. WATER QUALITY

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.12 mg/L to a high of 0.48 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.16 mg/L to 0.78 mg/L.

B. Bacteria Samples: A total of 48 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 7 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 7 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of 1.1 mg/L to a high of 1.5 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.33 to a high of 1.7 mg/L.

*Current fluoride variance of 3.0 mg/L expires in 2023.

D. General Physical: A total of 14 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.1-0.6 for turbidity.

TWENTYNINE PALMS WATER DISTRICT
Water Production Report
FY 2019/2020

Groundwater Source										
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013		
July	133.027	84.554	27.996	14.200	259.777	274.305	-5.30%	-16.18%		
August	131.666	90.607	29.445	16.347	268.065	280.666	-4.49%	-8.27%		
Sept.	114.494	79.769	24.735	12.703	231.701	244.489	-5.23%	-5.34%		
October	112.62	64.693	20.331	9.913	207.557	214.089	-3.05%	-3.86%		
Nov.	99.787	45.311	17.177	7.932	170.207	175.348	-2.93%	-9.03%		
Dec.	91.658	48.338	15.397	5.952	161.345	168.811	-4.42%	-2.04%		
Jan.	60.604	64.915	22.543	8.775	156.837	160.462	-2.26%	-17.51%		
Feb.	94.282	40.050	11.806	4.555	150.693	137.662	9.47%	-9.47%		
March	103.86	39.144	14.431	6.354	163.789	152.955	7.08%	-24.94%		
April					0.000					
May					0.000					
June					0.000					
Totals	941.998	557.381	183.861	86.731	1769.971	1808.787	-2.15%			

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of

13.118

acre feet =

1.37%

4.3

TWENTYNINE PALMS WATER DEPARTMENT

FINANCIAL REPORT

For The Month Of

Feb 2020

***PRELIMINARY -SUBJECT TO YEAR-END
AND AUDIT ADJUSTMENTS***

**TWENTYNINE PALMS WATER DEPARTMENT
STATEMENT OF INVESTMENTS AND RESERVES
For the Period Ending February 29, 2020
(Unaudited)**

<u>Operating Funds & Internal Reserves:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
Operating Funds - LAIF	\$ 5,142,505	\$ -	\$ (2,275)	\$ 5,140,230	\$ 5,149,329
Election Fund Reserve - LAIF	21,177	-	-	21,177	21,214
Capital Reserve - LAIF	891,504	-	-	891,504	893,082
Capital Funds for Primary Infrastructure - LAIF	99,935	2,275	-	102,210	102,391
Capital Funds for Secondary Infrastructure - LAIF	67,525	-	-	67,525	67,645
Total Investments	\$ 6,222,645	\$ 2,275	\$ (2,275)	\$ 6,222,645	\$ 6,233,661

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA

Contract CPA

*** Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department
Statement of Revenues and Expenses
For the Period Ending February 29, 2020
(Unaudited)**

	Feb 2020	Jan 2020	YTD	Budget	YTD 67%	Prior YTD
1 Operating Revenues	\$ 312,319	\$ 292,435	\$ 2,988,251	\$ 4,511,800	66%	\$ 2,898,888
2 Non-Operating Revenues	61,410	93,081	540,602	780,300	69%	534,232
Total Revenue Available to Fund Operations & Capital/R&R	373,729	385,517	3,528,853	5,292,100	67%	3,433,120
4 Operating Expenses	297,673	300,238	2,854,359	4,406,800	65%	2,597,114
5 Non-Operating Expenses	30,386	30,386	230,426	346,700	66%	199,273
6 Total Debt Service	-	-	125,917	249,200	51%	-
7 Total Expenses	328,059	330,624	3,210,702	5,002,700	64%	2,796,386
Net Revenues Available to Fund Capital Related Expenditures	45,670	54,892	318,152	289,400	110%	636,733
9 Debt Proceeds	-	-	2,000,000	2,000,000	100%	- *
10 District Projects	(7,573)	(3,413)	(46,330)	(205,000)	23%	(12,157)
11 CIP Projects	(19,264)	(10,775)	(2,034,026)	(3,000,000)	68%	(87,798) **
12 Repairs & Replacement	-	-	(12,501)	(795,000)	2%	(154,051)
13 Capital Outlay	(4,047)	(1,456)	(116,322)	(295,000)	39%	(244,443)
14 Election Expense	-	-	(78,622)	(20,000)	393%	-
Sub-Total	(30,883)	(15,643)	(287,801)	(2,315,000)		(498,450)
15 Transfers in from SRF for Election	6,482	11,237	68,204	95,100	72%	92,835
16 Increase (Decrease) in Fund Balance	\$ 21,268	\$ 50,486	\$ 98,554	\$ (1,930,500)	-5%	\$ 231,118

*Debt proceeds received in June 2019 are included here for project tracking purposes.

**AMI Expenditures from June 2019 totaling \$1.121M included in current year expenditures for project tracking purposes.

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending February 29, 2020
(Unaudited)

	Feb 2020	Jan 2020	YTD	Budget	YTD 67%	Prior YTD
1 Operating Revenues						
2 Water Sales	\$ 193,954	\$ 171,756	\$ 2,023,025	\$ 3,055,500	66%	\$ 1,982,312
3 RTS	107,655	109,502	870,174	1,342,300	65%	817,813
4 Other Operating Revenue	10,710	11,177	95,053	114,000	83%	98,763
5 Total Operating Revenues	312,319	292,435	2,988,251	4,511,800	66%	2,898,888
6 Non-Operating Revenues						
7 Capital Impact Fees	2,275	1,950	17,393	-	0%	19,791
8 Water Availability Assessment	49,258	49,258	394,067	591,100	67%	394,067
9 Interest Revenue	-	36,137	79,107	124,300	64%	67,963
10 Other Penalties	705	670	16,919	34,900	48%	19,748
11 Reimbursed Expenses	8,966	2,130	22,609	5,000	452%	7,159
12 Other Non-Operating Revenue	205	2,937	10,508	25,000	42%	25,504
13 Total Non-Operating Revenues	61,410	93,081	540,602	780,300	69%	534,232
14 Total Revenues	373,729	385,517	3,528,853	5,292,100	67%	3,433,120
15 Operating Expenditures						
16 Source of Supply						
17 Labor & Benefits	1,199	228	5,523	19,400	28%	13,764
18 Direct Expenses	19,745	32,993	213,830	362,200	59%	212,249
19 Total Source of Supply	20,945	33,220	219,354	381,600	57%	226,013
20 Pumping						
21 Labor & Benefits	150	-	1,578	5,800	27%	4,085
22 Direct Expenses	10,784	6,334	80,059	125,000	64%	94,739
23 Total Pumping	10,934	6,334	81,637	130,800	62%	98,824
24 Transmission & Distribution						
25 Labor & Benefits	89,925	80,678	720,642	993,900	73%	622,520
26 Direct Expenses	21,696	30,307	233,977	353,500	66%	216,338
27 Total Transmission & Distribution	111,621	110,986	954,619	1,347,400	71%	838,859
28 Treatment Wells						
29 Labor & Benefits	5,821	2,719	41,864	67,200	62%	40,423
30 Direct Expenses	4,600	1,475	21,780	41,400	53%	25,684
31 Total Treatment Wells	10,421	4,194	63,645	108,600	59%	66,107
32 Treatment Facility						
33 Labor & Benefits	14,046	27,008	168,104	261,400	64%	162,235
34 Direct Expenses	36,938	8,824	413,903	514,700	80%	264,710
35 Total Treatment Facility	50,984	35,832	582,007	776,100	75%	426,945
36 Customer Accounts						
37 Labor & Benefits	13,462	14,121	152,209	256,500	59%	164,649
38 AMI Temporary Labor	2,709	3,378	35,472	55,000	64%	-
39 Direct Expenses	4,444	1,508	21,906	58,300	38%	18,281
40 Total Customer Accounts	20,615	19,007	209,587	369,800	57%	182,930

**Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending February 29, 2020
(Unaudited)**

	Feb 2020	Jan 2020	YTD	Budget	YTD 67%	Prior YTD
41 General Administration						
42 Outside Services	21,086	18,982	189,249	412,400	46%	204,134
43 Direct Expenses	14,532	21,487	177,529	306,500	58%	175,243
44 Total General Admin.	35,618	40,469	366,778	718,900	51%	379,377
45 Employee Salaries						
46 Direct Labor	107,666	106,776	1,011,599	1,451,900	70%	924,955
47 Less Transfer to Operations	(84,775)	(84,009)	(795,531)	(1,142,900)	70%	(711,411)
48 Total General & Admin. Salaries	22,891	22,767	216,068	309,000	70%	213,544
49 District Benefits / G&A Benefits						
50 District Benefits - (H/D/V)	29,484	31,327	235,290	380,600	62%	223,669
51 District Benefits - Taxes	9,879	12,612	82,698	117,500	70%	76,851
52 District Benefits - Workers Comp	5,442	5,442	42,193	52,700	80%	33,069
53 District Benefits - CalPERS	14,895	11,473	107,472	164,500	65%	92,580
54 Subtotal District Benefits	59,700	60,854	467,653	715,300	65%	426,170
55 Less: Transfer to Operations	(59,700)	(60,854)	(467,653)	(715,200)	65%	(426,171)
56 Total G&A Benefits Allocated	13,020	13,399	102,513	152,100	67%	97,859
57 Payouts & Retiree Medical						
58 Vacation / Sick Payouts	-	13,670	49,124	58,000	85%	39,844
59 Retiree Medical	-	-	3,271	22,500	15%	14,037
60 Total Payouts & Retiree Medical	-	13,670	52,395	80,500	65%	53,880
61 Board of Directors						
62 Directors' Fees	625	350	5,425	17,000	32%	6,375
63 Direct Expenses	-	10	332	15,000	2%	6,400
64 Total Board of Directors	625	360	5,757	32,000	18%	12,775
65 Total Operating Expenditures	297,673	300,238	2,854,359	4,406,800	65%	2,597,114
66 Non-Operating Expenditures						
67 Debt Service						
68 Principal	-	-	94,400	189,700	50%	-
69 Interest / Issuance Costs	-	-	31,517	59,500	53%	-
70 Total Debt Service	-	-	125,917	249,200	51%	-
PERS Unfunded						
71 Unfunded PERS Annual Payment	13,720	13,720	97,092	146,700	66%	79,273
72 Unfunded Pension & OPEB Trust Payments	16,667	16,667	133,333	200,000	67%	120,000
Total PERS Unfunded	30,386	30,386	230,426	346,700	66%	199,273
73 Total Non-Operating Expenditures	30,386	30,386	356,342	595,900	60%	199,273
74 Total Expenditures	328,059	330,624	3,210,702	5,002,700	64%	2,796,386
Net Revenues Available to Fund Capital						
75 Related Expenditures	\$ 45,670	\$ 54,892	\$ 318,152	\$ 289,400	110%	\$ 636,733

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**Twentynine Palms Water Department
Special Revenue Fund
For the Period Ending February 29, 2020
(Unaudited)**

	<u>Feb 2020</u>	<u>Jan 2020</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 67%</u>	<u>Prior YTD</u>
1 Tower Revenues	\$ 9,815	\$ 14,570	\$ 94,870	\$ 131,100	72%	\$ 119,501
2 Less Transfers Out to Fire	-	-	-	-	N/A	-
3 Less Transfers Out To Water	(6,482)	(11,237)	(68,204)	(91,100)	75%	(92,835)
4 Transfer to PARS Trust	(3,333)	(3,333)	(26,667)	(40,000)	67%	(26,667)
Ending Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>

Twentynine Palms Water Department
Carryover CIP/Current CIP and R&M/Capital Outlay
For the Period Ending February 29, 2020
(Unaudited)

Carryover Capital Approved in Previous Years	Budget FY 19/20	Current Year Expenditures	Remaining Budget / (Over Budget)
District Projects			
1 GW Mgmt. Plan & Urban Water Mgmt. Plan	\$ 45,000	\$ -	\$ 45,000
2 Treatment Feasibility & Exploration Costs	35,000	-	35,000
3 Standard Drawings Update	25,000	-	25,000
4 Asset Management Plan	50,000	46,330	3,670
5 Salt Nutrient Monitoring Wells\Sampling	50,000	-	50,000
6 Total Carryover Capital Approved in Previous Years	205,000	46,330	158,670
Capital Improvement Plan			
8 Chromium VI and Flouride for Well 11B	650,000	-	650,000
9 Fluoride Variance (Expiring) - TP-2, W12, W16	1,350,000	751,133	598,867
10 Well 11-B Construction/Professional Services	-	17,455	(17,455)
11 AMI / AMR Meters	1,000,000	1,265,438	(265,438) *
12 Total Capital Improvement Plan	3,000,000	2,034,026	965,974
Repairs, Rehabilitation, & Maintenance			
14 Plant 6 Electrical and Well Upgrade	25,000	-	25,000
15 Emergency Repairs, Unspecified	50,000	12,501	37,499
16 Repiping/Distribution System Upgrades	50,000	-	50,000
17 Reservoir Recoating / Cathodic Protection	30,000	-	30,000
18 Meter Replacement Program	20,000	-	20,000
19 Well Rehabilitation	10,000	-	10,000
20 Fluoride Plant Instrumentation\Coating	10,000	-	10,000
21 Treated Water Reservoir Coating	500,000	-	500,000
22 Campbell Reservoir Road Paving	100,000	-	100,000
23 Total Repairs & Maintenance	795,000	12,501	782,499
Capital Outlay			
25 Vehicle/Equipment Replacements	125,000	91,483	33,517
26 Computer/Technology Replacements	30,000	12,963	17,037
27 GIS	30,000	9,785	20,215
28 Administrative Building\Office Remodel	25,000	-	25,000
29 Energy Efficiency Projects	50,000	2,092	47,908
30 One-Time Existing Conditions Sampling Event	35,000	-	35,000
31 Total Capital Outlay	295,000	116,322	178,678
32 TOTAL	\$ 4,295,000	\$ 2,209,179	\$ 2,085,821

*Expenditures from June 2019 totaling \$1.121M included in current year expenditures for project tracking purposes

4.4

**NO
MATERIAL
PROVIDED**