

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

January 22, 2020 / 4:00 P.M.

Call to Order and Roll Call

President Giannini called the meeting to order at 4:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Michael Arthur, Bob Coghill, Suzi Horn, Carol Giannini, and Randy Leazer. Also present were, General Manager Ray Kolisz, Treatment/Production Superintendent Mike Minatrea, Maintenance Superintendent Matt Shragge, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Mr. CJ Horn led the pledge.

Additions/Deletions to the Agenda

6.A Board Approval for Census Bureau Request for Bill Insert

Public Comments

None

1. Election of Officers

Director Horn nominated Director Giannini to serve as President, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini
Noes: None
Abstain: None
Absent: None

Director Leazer nominated Director Horn to serve as Vice-President, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini
Noes: None
Abstain: None
Absent: None

The General Manager, Ray Kolisz, will serve as the Board Secretary, which is common practice with most Districts.

2. Consideration of Resolution 20-01 Adopting Annual Statement of Investment Policy
Staff recommends approving.

Director Leazer made a motion to approve Resolution 20-01 adopting Annual Statement of Investment Policy, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini
Noes: None
Abstain: None

Absent: None

3. Discussion of Developing an Opt-Out Policy for the District's Automated Meter Infrastructure

Staff is seeking consensus from the Board regarding moving forward on an opt-out policy. Other utilities such as Edison and Southern California Gas Company are required to have an opt-out policy, as regulated by the P.U.C. The District is not mandated to provide such a policy. After discussion, the Board was in unanimous agreement to move forward on such a policy.

4. Review and Consider Accepting Proposal from NBS for Rate Study

Staff recommends approving the proposal and authorizing the General Manger to execute a Professional Service agreement.

Director Horn made a motion to accept the proposal from NBS in the amount of \$27,195 for a Rate Study and authorize the General Manager to execute the agreement, seconded by Director Coghill, and approved unanimously.

5. Consider Ordinance 98 Amending Termination of Water Service to Meet SB998 Shutoff Mandates

Staff recommends approving and adopting Ordinance 98 to comply with SB998.

Director Horn made a motion to approve Ordinance 98 amending termination of water service to meet SB998 shutoff mandates, seconded by Director Arthur, and approved by the following roll call vote:

Ayes: Directors Arthur, Coghill, Horn, Leazer, and Giannini
Noes: None
Abstain: None
Absent: None

6. Review and Discuss Recommendation from Ad Hoc Committee for Schedule of Fees

The Schedule of Fees has been in place for a number of years and has not been adjusted to cover the actual costs of service currently being provided. After discussion, the Board was in unanimous agreement to move forward with the recommendations, as discussed, and develop a draft policy for review and consideration.

6.A Census Bureau Request for Bill Insert

The District has received a request to allow an informational insert be placed in the billing to explain the upcoming census. All costs will be covered by the Census Bureau. The Board was in unanimous agreement to approve the request.

7. Consent Calendar

- Minutes of a Regular Meeting held on December 18, 2019
- Audit List

Director Horn, moved to approve the Minutes and Audit List, seconded by Director Leazer, and approved unanimously.

8. Items Removed from the Consent Calendar for Discussion or Separate Action

None

9. Management Reports

9.1 Maintenance

Matt Shragge reported that the District responded to 23 Underground Service Alerts, had 0 water main leaks, 0 water meter leaks, 0 service line leaks, 1 fire hydrant repair/maintenance, performed 3 customer pressure checks, replaced 5 meters, replaced 10 customer gate valves, and installed 5 new services. 0 water waste inquiries were received. 347 work orders were generated and performed during the month. 1,003 AMI/AMR meters were installed to date, bringing the total to 5,887.

9.2 Water Quality

Mike Minatrea reported Water production was down 2.04% as compared to the same month in 2013. 47 routine and 6 special water were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. Approximately 52,500,000 gallons of water was produced in the month of December.

9.3 Finance

Ms. Byerrum, reported that revenues were at 45% with expenditures at 42%. Budget reviews will begin next month congruently with the rate study.

9.4 General Manager

Mr. Kolisz welcomed Director Arthur to the Board. The District expects to come in under the \$2 million budget for the AMI/AMR project. The excess funds will be considered for other projects.

10. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Giannini thanked field staff and the media for their attendance at the meeting.

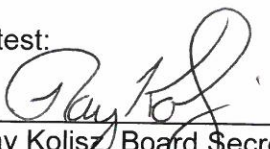
11. Adjournment

On motion by Director Horn, seconded by Director Arthur, and approved by the Board, the meeting was adjourned at: 5:11 p.m.



Carol Giannini, President
Board of Directors

Attest:



Ray Kolisz, Board Secretary
Twentynine Palms Water District