

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**December 18, 2019 / 4:00 P.M.**

Call to Order and Roll Call

President Giannini called the meeting to order at 4:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Carol Giannini, and Randy Leazer. Directors Suzi Horn and Michael Arthur were absent. Also present were, General Manager Ray Kolisz, Treatment/Production Superintendent Mike Minatrea, Maintenance Superintendent Matt Shragge, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Adan Ortega led the pledge.

Additions/Deletions to the Agenda

Gary Sturdivan will update the Board on Grant opportunities after Agenda Item 4.

Public Comments

Craya Caron, of Desert Heights, would like the Board to consider installing a closer water station or a possible property tax assessment on Desert Heights' residents so they can hook up to the District's water system.

1. Presentation of Audit Report for Fiscal year 2018/2019 by Eadie and Payne  
Brandon Ferrell with Eadie and Payne presented the audit. The District had no deficiencies with internal control, and the financial statements present fairly. Staff recommends the Board receive and file the 2018/2019 audited financial statements.

Director Leazer made a motion to receive and file the 2018/2019 audited financial statements, seconded by Director Coghill, and approved unanimously by those present.

2. Update from Ortega Strategies Group  
Mr. Ortega provided the Board with an update of the Smart Plan, reviewing the plan's four major issues and progress made: Thwarting Threats of Groundwater Quality; Maintaining Affordability; Updating Water Conservation Efforts; and Bolster the State's Policy.
3. Consideration to Approve Resolution 19-15 Declaring Certain Water District Property as Surplus and Authorizing Disposal of Same  
Director Coghill made a motion to approve Resolution 19-15 declaring certain Water District property as surplus and authorizing disposal of same, seconded by Director Leazer, and approved by the following roll call vote:

Ayes:	Directors Coghill, Leazer, and Giannini
Noes:	None
Abstain:	None
Absent:	Directors Horn and Arthur

4. Election of Officer  
The Board tabled the election until all Board members are present in January.
- 4.A Cambell Reservoir Grant Update  
Mr. Gary Sturdivan updated the Board on the grant application for the hazard mitigation of Cambell reservoir. The grant is under review by Cal OES.
5. Consent Calendar
  - Minutes of a Regular Meeting held on November 21, 2019
  - Audit List

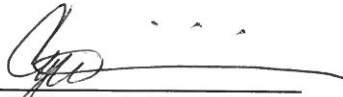
Director Leazer, moved to approve the Minutes and Audit List, seconded by Director Coghill, and approved unanimously by all those present.
6. Items Removed from the Consent Calendar for Discussion or Separate Action  
None
7. Management Reports
  - 7.1 Maintenance  
Matt Shragge reported that the District responded to 45 Underground Service Alerts, had 2 water main leaks, 1 water meter leak, 0 service line leaks, 4 fire hydrant repairs/maintenance, performed 1 customer pressure check, replaced 7 meters, replaced 5 customer gate valves, and installed 4 new services. 0 water waste inquiries were received. 376 work orders were generated and performed during the month. 758 AMI/AMR meters were installed in November, bringing the total to 5,515.
  - 7.2 Water Quality  
Mike Minatrea reported Water production was down 9.03% as compared to the same month in 2013. 38 routine and 7 special water were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. Approximately 55,500,000 gallons of water was produced in the month of November.
  - 7.3 Finance  
Ms. Byerrum, reported that the District is slightly ahead of revenues and on target with expenditures. NBS has provided a quote for the upcoming rate study, which will be brought to the Board next month.
  - 7.4 General Manager  
Mr. Kolisz recognized Irene Hull for 30 years of service. Ray wished the Board, staff, and public a Merry Christmas.
8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports  
Director Giannini read a letter of appreciation from a ratepayer who recognized Matt Shragge and Austin Meyers for their professionalism and assistance.

9. Adjournment

On motion by Director Coghill, seconded by Director Leazer, and approved by the Board, the meeting was adjourned at: 5:07 p.m.

Attest:

  
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Ray Kolisz, Board Secretary  
Twentynine Palms Water District

  
\_\_\_\_\_  
Carol Giannini, President  
Board of Directors