

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**November 21, 2019 / 4:00 P.M.**

Call to Order and Roll Call

President Giannini called the meeting to order at 4:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Suzi Horn, Carol Giannini, Randy Leazer, and Neal Stephenson. Also present were, General Manager Ray Kolisz, Treatment/Production Superintendent Mike Minatrea, Maintenance Superintendent Matt Shragge, and Victoria Pinilla. District Secretary Cindy Fowlkes and Financial Consultant Cindy Byerrum were absent.

Pledge of Allegiance

Mr. Kolisz led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Consideration to Accept and Approve Well TP-2 Project and Authorize the General Manager to File a Notice of Completion

Staff recommends accepting and approving the Well TP-2 Project as complete and directing the General Manager to file a Notice of Completion with the County of San Bernardino.

Director Stephenson made a motion to accept and approve Well TP-2 project and authorize the General Manager to file a Notice of Completion, seconded by Director Leazer, and approved by the following roll call vote:

Ayes: Directors Coghill, Horn, Leazer, Stephenson, and Giannini  
Noes: None  
Abstain: None  
Absent: None

2. Consent Calendar

- Minutes of a Regular Meeting held on October 23, 2019
- Audit List

Director Horn, moved to approve the Minutes and Audit List, seconded by Coghill and approved unanimously.

3. Items Removed from the Consent Calendar for Discussion or Separate Action  
None

4. Management Reports

4.1 Maintenance

Matt Shragge reported that the District responded to 46 Underground Service Alerts, had 0 water main leaks, 0 water meter leaks, 1 service line leak, 1 fire hydrant repair, performed 1 customer pressure check, replaced 14 meters, replaced 10 customer gate valves, and installed 1 new service. 0 water waste inquiries were received. 455 work orders were generated and performed during the month. 390 work orders were processed during the month. 1,013 AMI/AMR meters were installed in October, bringing the total to 4,459.

4.2 Water Quality

Mike Minatrea reported Water production was down 3.86% as compared to the same month in 2013. 38 routine and 6 special water were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. Approximately 67,000,000 gallons of water was produced in the month of October.

4.3 Finance

Mr. Kolisz, reported water revenue is up more than projected and everything is tracking as normal.

4.4 General Manager

Mr. Kolisz briefed the Board on the governor's water policy. The District is trying to schedule a meeting with state water board officials. Larger agencies are looking to provide financial assistance to disadvantaged districts. AWWA recognized the Twentynine Palms Water District for its arsenic and fluoride removal. Director Stephenson was thanked for his time sitting on the Board.

5. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

None

6. Adjournment

On motion by Director Stephenson, seconded by Director Horn, and approved by the Board, the meeting was adjourned at: 4:18 p.m.

  
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Carol Giannini, President  
Board of Directors

Attest:

  
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Ray Kolisz, Board Secretary  
Twentynine Palms Water District