

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

November 21, 2019 / 4:00 P.M.

AGENDA

This meeting may be viewed on the District's website at www.29palmswater.net

Next Resolution #19-15
Next Ordinance #98

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Consideration to Accept and Approve Well TP-2 Project and Authorize the General Manager to File a Notice of Completion
2. Consent Calendar

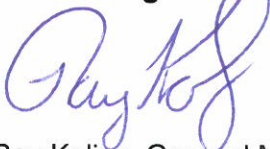
Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

 - Minutes of the Regular Meeting held on October 23, 2019
 - Audit List
3. Items Removed from the Consent Calendar for Discussion or Separate Action
4. Management Reports
 - 4.1 Maintenance
 - 4.2 Water Quality
 - 4.3 Finance
 - 4.4 General Manager

5. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
6. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

Notice of agenda was posted on or before 4:00 p.m., November 18, 2019.



Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	NOVEMBER 21, 2019
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	CONSIDERATION TO ACCEPT AND APPROVE WELL TP-2 PROJECT AND AUTHORIZE THE GENERAL MANAGER TO FILE A NOTICE OF COMPLETION

BACKGROUND AND DISCUSSION

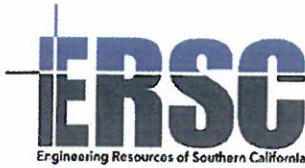
On October 21, 2019 the Layne Christensen Company (Layne) completed the well drilling and test pumping of Well TP-2. The contracted project is now considered to be completed. All aspects of the project were satisfactory performed in accordance with the standards outlined in the project specifications.

With the project completed, the District can file and record a Notice of Completion with San Bernardino County Office of Records. After this is completed there is a 35 day waiting period to confirm that there are no liens filed against the project. After the 35 day waiting period the District can return the 10% retainage withholding amount required in the contract and to Layne.

Attached for your review is the engineers report confirming the completion also.

RECOMMENDATION

To accept and approve the Well TP-2 project as complete and direct the General Manager to file a Notice of Completion with the County of San Bernardino.



05013.019

November 12, 2019

Twentynine Palms Water District
72401 Hatch Road
Twentynine Palms CA 92277-2935

Attention: Ray Kolisz, General Manager

Subject: CONSTRUCTION AND EQUIPPING OF WELL TP-2

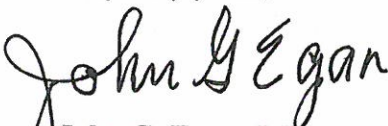
Gentlemen:

Construction of the District's Well TP-2 has been successfully completed by Layne Christensen Company. The firm was responsible for the construction and development of the well.

Testing of the well was successfully completed on October 21st, with test discharge of 2,300 gpm for 12 hours with 28 feet of drawdown. In summary the project has been completed in accordance with plans and specifications and it is recommended that the District Board accept the project as complete and authorize the preparation and recording of a Notice of Completion.

Should there be any questions, please contact me.

Very truly yours,


John G. Egan, P.E.
Principal Engineer

JGE/ch

cc: Duane Trammell, Layne Christensen Co.

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**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

October 23, 2019 / 4:00 P.M.

Call to Order and Roll Call

President Giannini called the meeting to order at 4:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Suzi Horn, Carol Giannini, Randy Leazer, and Neal Stephenson. Also present were, General Manager Ray Kolisz, Treatment/Production Superintendent Mike Minatrea, Maintenance Superintendent Matt Shragge, Financial Consultant Cindy Byerrum, District Legal Counsel, William Priest, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Marina West led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Morongo Basin Conservation Association Presentation
Marina West, Director of the Morongo Basin Conservation Association, thanked the Directors for their continued partnership in the Desert-Wise Landscape Tour. Ms. West provided them with a summary of this year's tour and a brief video presentation.
2. Consideration of Resolution 19-13 Changing its General Election from an All Mail Ballot Election in August of Odd Numbered Years to the Election in November of Odd Numbered Years
District Counsel, William Priest, was present and briefed the Board on law SB 415 and the legality of changing to a statewide general election in even numbered years. The adoption of Resolutions 19-13 and 19-14 is a two-step process, necessary due to the District having previously conducted all mail ballot elections. The District meets the conditions for moving to a statewide general election in even numbered years. In doing so, current Board members' four year terms will be extended by one year.
3. Consideration of Resolution 19-14 Changing the Twentynine Palms Water District Regular Election to November of Even-Numbered Years and Requesting the Board of Supervisors of the County of San Bernardino to Approve this Resolution
Director Horn made a motion to adopt Resolutions 19-13 and 19-14 changing the District's general election from an all-mail election in August of odd numbered years to the election in November of odd numbered years; and changing the District's election to November of even numbered years and requesting the Board of Supervisors of the County of San Bernardino to approve the resolution, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Coghill, Horn, Leazer, Stephenson, and Giannini
Noes: None
Abstain: None

Absent: None

4. Review and Adjust Board Meeting Schedule for November and December

Following discussion, it was the consensus of the Board to reschedule the regular Board meetings from the original dates of November 27, 2019 and December 25, 2019, to Thursday, November 21, 2019, and Wednesday, December 18, 2019 due to the holidays. Meetings will begin at their regular time, 4:00 p.m.

Director Leazer made a motion to change the District's November and December Board meetings as discussed, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Coghill, Horn, Leazer, Stephenson, and Giannini
Noes: None
Abstain: None
Absent: None

5. Consent Calendar

- Minutes of a Regular Meeting held on August 28, 2019
- Audit List

Director Horn, moved to approve the Minutes and Audit List(s), seconded by Director Leazer, and approved unanimously.

6. Items Removed from the Consent Calendar for Discussion or Separate Action

None

7. Management Reports

7.1 Maintenance

Matt Shragge reported that the District responded to 31 Underground Service Alerts, had 0 water main leaks, 7 water meter leaks, 0 service line leaks, 1 fire hydrant repair and painted 23, performed 3 customer pressure checks, replaced 6 meters, replaced 6 customer gate valves, and installed 0 new services. 0 water waste inquiries were received. 455 work orders were generated and performed during the month. 843 AMI/AMR meters were installed in September, bringing the total to 3,585.

7.2 Water Quality

Mike Minatrea reported Water production was down 5.34% as compared to the same month in 2013. 48 routine and 6 special water were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. Approximately 75,000,000 gallons of water was produced in the month of September. Well TP1 motor had to be replaced at a cost of \$15,000.

7.3 Finance

Ms. Byerrum reported that the fiscal year ended with over \$5 million in revenue and \$4 million in expenses. The operating revenues are trending over budget.

7.4 General Manager

Mr. Kolisz reported that Well TP2 drilling and test pumping are complete. Well 11B treatment costs are estimated between \$1-1.5 million. Ray and Mike will be attending the AWWA Conference in Dallas. The District has been spotlighted for its chromium 6, arsenic, and fluoride treatment methods. Ray travelled to Sacramento this week and joined forces with other Community Water System Alliance members to stress the difficulty small water districts face with the State's ongoing regulations. Ray commended staff for keeping the District running smoothly in his absence.

6. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
None

7. Adjournment

On motion by Director Horn, seconded by Director Leazer, and approved by the Board, the meeting was adjourned at: 4:37 p.m.

Carol Giannini, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

Twentynine Palms Water District

Check Date Range: 10/1/2019 thru 10/31/2019

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
13546	10/02/2019	Jeff Arwick	355.00	355.00	100-825-0000-6001	Well#11-B Wiring Flow Meter, Chlorine Building. (CIP Well # 11-B
13547	10/02/2019	ACWA	15,715.00	15,715.00	100-600-0000-5303	2020 Annual Agency Dues
13548	10/02/2019	Customer Refund	29.76	29.76	100-000-0000-2000	Refund Check
13549	10/02/2019	Autozone Inc.	369.47	35.55	100-130-0000-5220	Shop Supplies-Extraction Pump.
				4.46	100-130-0000-5222	Veh. #34-Terminal Post.
				131.37	100-130-0000-5222	Veh. #34-Battery.
				194.94	100-130-0000-5222	Veh. #26-Battery.
				3.15	100-130-0000-5220	Shop Supplies-Washers
13550	10/02/2019	Axens	37,631.88	37,631.88	100-150-0000-5211	Actiguard AA400G 14x28 Mesh 26 Super Sack Net Wt Per Unit 1544 l
13551	10/02/2019	Banc of America Leasing	125,916.75	125,916.75	100-700-0000-5802	AMI Loan
13552	10/02/2019	Bavco Backflow	182.02	182.02	100-130-0000-5220	watts 709/909 6" ck rbr repair kit
13553	10/02/2019	Beyond Software Solutions	1,000.00	1,000.00	100-600-0000-5406	IT Services
13554	10/02/2019	Customer Refund	40.39	40.39	100-000-0000-2000	Refund Check
13555	10/02/2019	Burrtec Waste & Recycling Svcs	217.40	69.55	100-150-0000-5406	Amboy
				147.85	100-600-0000-5406	Hatch
13556	10/02/2019	Centurylink Business Services	36.82	36.82	100-600-0000-5203	Hatch
13557	10/02/2019	Customer Refund	19.98	19.98	100-000-0000-2000	Refund Check
13558	10/02/2019	Clinical Lab of San Bern.	1,201.00	1,201.00	100-140-0000-5405	Water Samples
13559	10/02/2019	Desert Hardware	240.75	19.40	100-130-0000-5220	drill screw for amr/ami project for meter boxes
				180.27	100-130-0000-5220	portland cement
				6.45	100-130-0000-5220	Shop Supplies-Utility Knife.
				10.01	100-130-0000-5220	Shop Supplies-Hole Saw.
				18.01	100-130-0000-5220	Shop Supplies-Spray Paint.
				6.61	100-130-0000-5220	Shop Supplies-Liquid Nails.
13560	10/02/2019	Customer Refund	125.00	125.00	100-000-0000-2000	Refund Check
13561	10/02/2019	ECS Imaging,Inc	4,600.00	4,600.00	100-600-0000-5303	Annual Renewal
13562	10/02/2019	Customer Refund	582.86	582.86	100-000-0000-2000	AR Refund
13563	10/02/2019	Customer Refund	15.20	15.20	100-000-0000-2000	Refund Check
13564	10/02/2019	Evoqua Water Technologies LLC	1,254.48	354.16	100-130-0000-5222	T. P. J Press Repair Parts.
				900.32	100-130-0000-5222	T. P. J Press Repair Parts.

Twentynine Palms Water District

Check Date Range: 10/1/2019 thru 10/31/2019

13565	10/02/2019	Customer Refund	33.26	33.26	100-000-0000-2000	Refund Check
13566	10/02/2019	Customer Refund	17.84	17.84	100-000-0000-2000	Refund Check
13567	10/02/2019	Frontier Communications	147.36	147.36	100-600-0000-5203	Hatch
13568	10/02/2019	Customer Refund	68.99	68.99	100-000-0000-2000	Refund Check
13569	10/02/2019	Carol Giannini	85.00	85.00	100-610-0000-5330	TSA Pre Enroll
13570	10/02/2019	Grainger	134.34	134.34	100-150-0000-5220	Cleanroom Wipes
13571	10/02/2019	Customer Refund	8.14	8.14	100-000-0000-2000	Refund Check
13572	10/02/2019	Customer Refund	65.67	65.67	100-000-0000-2000	Refund Check
13573	10/02/2019	Hi-Grade Materials Co.	878.16	878.16	100-825-0000-6001	Well #11-B CIP Concrete Slab
13574	10/02/2019	Home Depot Credit Services	224.40	136.78	100-130-0000-5220	Charges
				87.62	100-130-0000-5220	Charges
13575	10/02/2019	Customer Refund	18.78	18.78	100-000-0000-2000	Refund Check
13576	10/02/2019	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
13577	10/02/2019	Identifix	1,428.00	1,428.00	100-600-0000-5303	Identifix Annual Subscription Renewal
13578	10/02/2019	Customer Refund	54.71	54.71	100-000-0000-2000	Refund Check
13579	10/02/2019	Customer Refund	56.18	56.18	100-000-0000-2000	Refund Check
13580	10/02/2019	Customer Refund	69.38	69.38	100-000-0000-2000	Refund Check
13581	10/02/2019	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
13582	10/02/2019	Konica Minolta Premier	37.14	37.14	100-600-0000-5223	Property Tax
13583	10/02/2019	Kvac	1,727.50	1,727.50	100-150-0000-5406	Disposal Fee Two 55 Gallon Drums (Sodium Hydroxide and Absorbent
13584	10/02/2019	Customer Refund	46.76	46.76	100-000-0000-2000	Refund Check
13585	10/02/2019	Customer Refund	35.00	35.00	100-000-0000-2000	Refund Check
13586	10/02/2019	Customer Refund	51.64	51.64	100-000-0000-2000	Refund Check
13587	10/02/2019	Mcmaster-Carr Supply Co.	964.54	133.33	100-130-0000-5226	Full brim hard hat white
				723.38	100-150-0000-5220	Felt Filter Bags 100 Microns
				48.31	100-130-0000-5220	Shop Supplies-Antislip Tape.
				59.52	100-130-0000-5222	Veh. #40-Quick Release Pin.
13588	10/02/2019	Customer Refund	36.80	36.80	100-000-0000-2000	Refund Check
13589	10/02/2019	Customer Refund	20.03	20.03	100-000-0000-2000	Refund Check
13590	10/02/2019	Minolta Business Systems	130.81	130.81	100-600-0000-5223	08/23/2019 - 09/22/2019
13591	10/02/2019	Mojave Water Agency	2,732.21	2,732.21	100-600-0000-5412	Prop 1 Implementation Grant Jul - Aug 2019
13592	10/02/2019	Customer Refund	10.32	10.32	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 10/1/2019 thru 10/31/2019

13593	10/02/2019	Customer Refund	71.95	71.95	100-000-0000-2000	Refund Check
13594	10/02/2019	Prudential Overall Supply	737.70	357.23	100-130-0000-5253	Uniforms
				289.99	100-130-0000-5253	Uniforms
				90.48	100-130-0000-5253	Uniforms
13595	10/02/2019	Customer Refund	582.80	582.80	100-000-0000-2000	AR Refund
13596	10/02/2019	Customer Refund	558.82	558.82	100-000-0000-2000	AR Refund
13597	10/02/2019	Powerplan OIB Rdo Trust #80-5800	197.88	197.88	100-130-0000-5222	Veh. #33 Filters.
13598	10/02/2019	Customer Refund	43.89	43.89	100-000-0000-2000	Refund Check
13599	10/02/2019	S.C.E.	25,587.10	18,714.03	100-110-0000-5201	Well TP-1
				1,179.73	100-110-0000-5201	Well 6, 12
				798.17	100-120-0000-5201	Booster 11A, 11B
				218.20	100-110-0000-5201	Well 15
				1,683.79	100-120-0000-5201	Booster Lupine
				1,034.43	100-120-0000-5201	Booster Sullivan
				503.79	100-110-0000-5201	Well 11
				97.37	100-120-0000-5201	D.H. Resv. & Hydro
				1,344.02	100-150-0000-5201	Amboy
				13.57	100-110-0000-5201	Michel's
13600	10/02/2019	Customer Refund	10.64	10.64	100-000-0000-2000	Refund Check
13601	10/02/2019	San Bernardino Co. Fire	2,009.00	2,009.00	100-000-0000-1600	Cupa Permits Amboy
13602	10/02/2019	Customer Refund	42.25	42.25	100-000-0000-2000	Refund Check
13603	10/02/2019	Customer Refund	29.27	29.27	100-000-0000-2000	Refund Check
13604	10/02/2019	Shoplet.Com	225.07	225.07	100-600-0000-5301	Office Supplies
13605	10/02/2019	Susan L. Simmons	1,429.31	1,429.31	100-600-0000-5406	Janitorial Services Oct 2019
13606	10/02/2019	Southern Calif. Gas Co.	1.02	1.02	100-600-0000-5202	Hatch
13607	10/02/2019	Spectrum Business	149.99	149.99	100-150-0000-5203	Joe Davis
13608	10/02/2019	Customer Refund	125.00	125.00	100-000-0000-2000	Refund Check
13609	10/02/2019	Customer Refund	375.00	375.00	100-000-0000-2000	Refund Check
13610	10/02/2019	Tifco Industries	291.87	291.87	100-130-0000-5220	Shop Supplies-Nuts and Bolts.
13611	10/02/2019	U.S. Postal Service	7,000.00	7,000.00	100-160-0000-5302	Permit 620
13612	10/02/2019	U.S. Postal Service	2,500.00	2,500.00	100-160-0000-5302	Permit 39
13613	10/02/2019	Union Bank	432.78	104.39	100-130-0000-5220	Charges

Twentynine Palms Water District

Check Date Range: 10/1/2019 thru 10/31/2019

				222.48	100-600-0000-5301	Charges
				98.94	100-130-0000-5220	Charges
				6.97	100-600-0000-5408	Charges
13614	10/02/2019	United Cerebral Palsy Assoc.	329.30	329.30	100-160-0000-5406	Mail Production
13615	10/02/2019	Customer Refund	60.54	60.54	100-000-0000-2000	Refund Check
13616	10/02/2019	Usa Blue Book	2,122.31	38.25	100-130-0000-5220	flourescent green cone 36"
				17.10	100-130-0000-5220	1" x 3/4" male adapter 1 box of 50
				189.04	100-130-0000-5220	blue marking paint water based 2 cases
				603.58	100-140-0000-5211	Stenner #2 Quick Pro Pump Head Complete, QuickPro Roller, 1/4" T
				1,274.34	100-150-0000-5220	Fluoride Standard,10ppm, 1ppm
13617	10/02/2019	USPS	194.00	194.00	100-600-0000-5406	Box 1735 - Rental
13618	10/02/2019	Vagabond Welding Supply	194.80	169.35	100-130-0000-5222	Veh. #76B-Metal For Fabrication.
				25.45	100-130-0000-5222	Veh. #76B-Metal For Fabrication.
13619	10/02/2019	Verizon Wireless	435.14	435.14	100-600-0000-5203	Wireless
13620	10/02/2019	Customer Refund	35.15	35.15	100-000-0000-2000	Refund Check
13621	10/02/2019	Water System Optimization, Inc.	2,500.00	2,500.00	100-130-0000-5406	Level 1 Validation
13622	10/02/2019	Customer Refund	13.99	13.99	100-000-0000-2000	Refund Check
13623	10/02/2019	Customer Refund	42.68	42.68	100-000-0000-2000	Refund Check
13624	10/16/2019	Jeff Arwick	3,044.00	2,919.00	100-120-0000-5406	Remove and replace non functioning circuit breaker transfer swit
				125.00	100-150-0000-5406	Connect New Motor at TP1 Check Apms and Volts
13625	10/16/2019	Accela, Inc. #774375	1,270.00	1,270.00	100-600-0000-5408	CivicPay Transaction Fees Sept 2019
13626	10/16/2019	Accurate Truck Inspection	282.00	141.00	100-130-0000-5406	Veh. #10 PSIP.
				141.00	100-130-0000-5406	Veh. #37 PSIP.
13627	10/16/2019	ACWA/JOINT POWERS INSURANCE AUTHORITY	14,985.17	14,985.17	100-310-0000-5161	Workers' Compensation Quarter 1
13628	10/16/2019	ACWA/JOINT POWERS INSURANCE AUTHORITY	42,460.73	42,460.73	100-000-0000-1600	Auto & General Liability Program 10/01/2019 - 09/30/2020
13629	10/16/2019	ACWA/JPIA	33,181.13	32,234.24	100-310-0000-5140	Health Benefits Nov 2019
				2,154.08	100-310-0000-5141	Health Benefits Nov 2019
				512.78	100-310-0000-5142	Health Benefits Nov 2019
				(1,719.97)	100-310-0000-5144	Health Benefits Nov 2019
13630	10/16/2019	Customer Refund	67.07	67.07	100-000-0000-2000	Refund Check
13631	10/16/2019	Ansafone Contact Centers	141.86	141.86	100-160-0000-5406	Answering Service
13632	10/16/2019	Autozone Inc.	279.81	194.94	100-130-0000-5222	Veh. #74 Battery.

Twentynine Palms Water District

Check Date Range: 10/1/2019 thru 10/31/2019

				10.55	100-130-0000-5220	Shop Supplies-Socket.
				35.55	100-130-0000-5222	Veh. #78-Floor Mats.
				38.77	100-130-0000-5222	Veh. #26-Wiper Blades.
13633	10/16/2019	Avalon Urgent Care	95.00	95.00	100-130-0000-5242	Phys/Drug Screen
13634	10/16/2019	Best Best & Krieger	308.00	308.00	100-600-0000-5403	Professional Services Rendered Sept 2019
13635	10/16/2019	Beyond Software Solutions	1,000.00	1,000.00	100-600-0000-5406	IT Consulting Oct 2019
13636	10/16/2019	Customer Refund	49.99	49.99	100-000-0000-2000	Refund Check
13637	10/16/2019	Customer Refund	28.97	28.97	100-000-0000-2000	Refund Check
13638	10/16/2019	CA Special Dist. Assn.	7,077.00	7,077.00	100-600-0000-5303	2020 CSDA Membership Renewal
13639	10/16/2019	Customer Refund	53.37	53.37	100-000-0000-2000	Refund Check
13640	10/16/2019	Customer Refund	25.94	25.94	100-000-0000-2000	Refund Check
13641	10/16/2019	Customer Refund	19.49	19.49	100-000-0000-2000	Refund Check
13642	10/16/2019	Customer Refund	37.96	37.96	100-000-0000-2000	Refund Check
13643	10/16/2019	Customer Refund	52.86	52.86	100-000-0000-2000	Refund Check
13644	10/16/2019	Customer Refund	51.92	51.92	100-000-0000-2000	Refund Check
13645	10/16/2019	Desert Hardware	331.00	13.02	100-130-0000-5220	Shop Supplies-Drill Bit.
				5.56	100-130-0000-5222	Veh. #78-Number Decals.
				6.00	100-150-0000-5220	Victor Rat Trap
				24.76	100-150-0000-5220	Paint brush
				35.23	100-150-0000-5220	Clamp,Screen Fiber,Light Bulb
				84.14	100-130-0000-5220	shovel roundpoint 48"
				4.00	100-130-0000-5220	tilex spray for mold on drywall in office
				54.07	100-130-0000-5220	Shop Supplies-Cleaning Supplies.
				6.47	100-130-0000-5220	drill screw 8-18x 1/2
				17.02	100-130-0000-5220	cuttrwheel replacement
				14.01	100-130-0000-5220	cloth plumber 1.5" x 10yd
				9.90	100-130-0000-5220	coupling 1-1/4" x 1" galv red
				2.78	100-130-0000-5220	packinng sheet asst
				5.99	100-130-0000-5220	knife util retract quick
				2.69	100-130-0000-5220	1 -1/4" x close galv nipple
				44.93	100-130-0000-5220	chain coil
				0.43	100-130-0000-5220	s/c

Twentynine Palms Water District

Check Date Range: 10/1/2019 thru 10/31/2019

13646	10/16/2019	Eadie + Payne	895.00	895.00	100-600-0000-5402	Progress billing
13647	10/16/2019	Customer Refund	36.49	36.49	100-000-0000-2000	Refund Check
13648	10/16/2019	Fedex	5,150.00	5,150.00	100-150-0000-5211	Media Shipment only. 41511lbs
13649	10/16/2019	Cindy Fowlkes	82.82	82.82	100-600-0000-5330	ECS Annual Customer Conference
13650	10/16/2019	Frontier Communications	161.92	161.92	100-150-0000-5203	Amboy
13651	10/16/2019	Customer Refund	34.93	34.93	100-000-0000-2000	Refund Check
13652	10/16/2019	Customer Refund	124.12	124.12	100-610-0000-5330	Mileage Reimbursement
13653	10/16/2019	Customer Refund	31.37	31.37	100-000-0000-2000	Refund Check
13654	10/16/2019	Customer Refund	31.68	31.68	100-000-0000-2000	Refund Check
13655	10/16/2019	Customer Refund	25.36	25.36	100-000-0000-2000	Refund Check
13656	10/16/2019	Home Depot Credit Services	359.81	359.81	100-130-0000-5220	Charges
13657	10/16/2019	Customer Refund	22.10	22.10	100-000-0000-2000	Refund Check
13658	10/16/2019	Customer Refund	19.87	19.87	100-000-0000-2000	Refund Check
13659	10/16/2019	Inland Water Works	12,582.19	624.95	100-000-0000-1499	3/4" x 3/4" direct read meter zenner
				125.26	100-130-0000-5220	2.5" mip x swivel adapter w screen for hydrant meter
				1,525.74	100-130-0000-5220	3 Way Pilot Control
				(1,524.74)	100-130-0000-5220	Credit
				724.62	100-000-0000-1499	3/4" BRASS CHECK VLV
				199.87	100-000-0000-1499	3/4" X 1.5" METER TAIL
				65.73	100-000-0000-1499	3/4" X 6" BRASS NIPPLE
				806.19	100-000-0000-1499	3/4" BRASS GATE VLV
				218.62	100-000-0000-1499	1" X 1.5" METER TAIL
				686.37	100-130-0000-5220	3/4 x 1/8" neoprene mtrgasket
				283.38	100-130-0000-5220	1" x 1/8" neoprene mtrgasket
				1,610.00	100-825-0000-6001	1" x 1/8" neoprene mtr gasket
				1,260.00	100-825-0000-6001	3/4" x 1/8" neoprene mtr gasket
				5,376.80	100-825-0000-6001	meter box complete flush cover "water"
				599.40	100-130-0000-5220	ETR Programmer
13660	10/16/2019	Joshua Basin Water District	1,091.36	1,091.36	100-120-0000-5406	Water Availability Standby Charges 0608-091-02-0000
13661	10/16/2019	Kennedy/Jenks Consultants	10,527.50	4,165.00	100-875-0000-6001	Professional Services
				1,572.50	100-825-0000-6001	Professional Services
				4,790.00	100-875-0000-6001	Professional Services

Twentynine Palms Water District

Check Date Range: 10/1/2019 thru 10/31/2019

13662	10/16/2019	Customer Refund	19.39	19.39	100-000-0000-2000	Refund Check
13663	10/16/2019	Customer Refund	13.34	13.34	100-000-0000-2000	Refund Check
13664	10/16/2019	Konica Minolta Premier	318.03	318.03	100-600-0000-5223	10/01/2019 - 10/31/2019
13665	10/16/2019	Customer Refund	23.51	23.51	100-000-0000-2000	Refund Check
13666	10/16/2019	Layne Christensen	576,264.15	576,264.15	100-825-0000-6001	Well TP-2
13667	10/16/2019	Customer Refund	35.09	35.09	100-000-0000-2000	Refund Check
13668	10/16/2019	Customer Refund	6.39	6.39	100-000-0000-2000	Refund Check
13669	10/16/2019	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
13670	10/16/2019	Mcmaster-Carr Supply Co.	1,035.57	16.45	100-130-0000-5222	Veh. #33-Bolt.
				601.54	100-150-0000-5220	Dionized Water, Desiccant, Filter Element, Replacement Filter (T
				347.73	100-150-0000-5220	Light Bulb, Pleated Air Filters, Corkscrew Puller Set
				69.85	100-130-0000-5220	Shop Supplies-Carbide Burrs
13671	10/16/2019	Merit Oil Company	9,991.72	27.00	100-000-0000-1401	fuel surcharge
				6,833.17	100-000-0000-1401	2200 Gallons 87 unleaded
				3,131.55	100-000-0000-1401	1100 Gallons clear diesel
13672	10/16/2019	Customer Refund	51.48	51.48	100-000-0000-2000	Refund Check
13673	10/16/2019	Customer Refund	37.52	37.52	100-000-0000-2000	Refund Check
13674	10/16/2019	Ortega Strategies Group	5,000.00	5,000.00	100-600-0000-5350	Consulting Sept 2019
13675	10/16/2019	Palm Springs Motors Inc.	334.21	177.96	100-130-0000-5220	Shop Supplies-Filters.
				156.25	100-130-0000-5222	Veh. #18 Cowl.
13676	10/16/2019	Customer Refund	3.05	3.05	100-000-0000-2000	Refund Check
13677	10/16/2019	Platinum Consulting Group	6,250.00	6,250.00	100-600-0000-5401	Monthly Retainer Sept 2019
13678	10/16/2019	Prudential Overall Supply	724.16	84.83	100-130-0000-5253	Uniforms
				90.48	100-130-0000-5253	Uniforms
				84.83	100-130-0000-5253	Uniforms
				272.41	100-130-0000-5253	Uniforms
				147.53	100-130-0000-5253	Uniforms
				44.08	100-130-0000-5253	Uniforms
13679	10/16/2019	Customer Refund	22.60	22.60	100-000-0000-2000	Refund Check
13680	10/16/2019	Customer Refund	70.93	70.93	100-000-0000-2000	Refund Check
13681	10/16/2019	S.C.E.	15,870.81	4,359.80	100-120-0000-5201	Booster TP-1
				463.66	100-120-0000-5201	Booster H1N, H2S

Twentynine Palms Water District

Check Date Range: 10/1/2019 thru 10/31/2019

				2,768.15	100-110-0000-5201	Well 14
				21.10	100-110-0000-5201	Well 4
				3,697.33	100-110-0000-5201	Well 17
				2,047.40	100-600-0000-5201	Hatch
				82.75	100-110-0000-5201	Donnell
				1,345.18	100-110-0000-5201	Well 16
				1,085.44	100-110-0000-5201	Well 1
13682	10/16/2019	San Bernardino County	6.00	6.00	100-130-0000-5301	Monthly Assessor parcel map revisions for October 2019
13683	10/16/2019	Satmodo LLC	149.66	149.66	100-600-0000-5203	Iridium Monthly Minute Plans
13684	10/16/2019	Customer Refund	63.45	63.45	100-000-0000-2000	AR Refund
13685	10/16/2019	Customer Refund	25.36	25.36	100-000-0000-2000	Refund Check
13686	10/16/2019	Spectrum Business	154.98	154.98	100-600-0000-5203	La Luna
13687	10/16/2019	Terminix	160.00	160.00	100-600-0000-5406	Quarterly
13688	10/16/2019	Tifco Industries	140.36	140.36	100-130-0000-5220	Washers/screws/electrical terminals
13689	10/16/2019	Tractor Supply Credit Plan	228.35	228.35	100-130-0000-5220	Field Supplies
13690	10/16/2019	Customer Refund	29.65	29.65	100-000-0000-2000	Refund Check
13691	10/16/2019	Underground Service Alert	76.00	76.00	100-130-0000-5406	40 new tickets
13692	10/16/2019	Usa Blue Book	489.66	285.75	100-150-0000-5220	Fluoride Standard 10ppm with Tisab
				63.90	100-150-0000-5220	1/4" Tubing
				140.01	100-150-0000-5220	Safety Glasses
13693	10/16/2019	Vagabond Welding Supply	329.51	329.51	100-130-0000-5220	Shop Supplies-Metal.
13694	10/16/2019	Customer Refund	57.14	57.14	100-000-0000-2000	Refund Check
13695	10/16/2019	Customer Refund	22.26	22.26	100-000-0000-2000	Refund Check
13696	10/18/2019	Pacific Western Bank	1,719.84	100.00	100-600-0000-5406	Charges
				543.96	100-600-0000-5330	Charges
				153.18	100-600-0000-5301	Charges
				(543.96)	100-600-0000-5330	Charges
				(543.96)	100-610-0000-5330	Charges
				(543.96)	100-610-0000-5330	Charges
				21.49	100-130-0000-5220	Charges
				13.57	100-600-0000-5301	Charges
				20.00	100-600-0000-5301	Charges

Twentynine Palms Water District

Check Date Range: 10/1/2019 thru 10/31/2019

				97.57	100-150-0000-5203	Charges
				64.57	100-600-0000-5203	Charges
				45.64	100-130-0000-5220	Charges
				141.35	100-130-0000-5220	Charges
				54.45	100-130-0000-5220	Charges
				504.22	100-130-0000-5222	Charges
				139.95	100-130-0000-5220	Charges
				543.96	100-610-0000-5330	Charges
				543.96	100-610-0000-5330	Charges
				16.00	100-600-0000-5330	Charges
				317.86	100-130-0000-5220	Charges
				29.99	100-130-0000-5406	Charges
13697	10/18/2019	Big Tex Trailer World	9,102.48	9,102.48	100-875-0000-6001	Black Spare 235/80R16
13699	10/30/2019	Customer Refund	43.55	43.55	100-000-0000-2000	Refund Check
13700	10/30/2019	Customer Refund	554.24	554.24	100-000-0000-2000	AR Refund
13701	10/30/2019	Customer Refund	18.94	18.94	100-000-0000-2000	Refund Check
13702	10/30/2019	Autozone Inc.	134.66	88.33	100-130-0000-5222	Veh. #15-Filters.
				32.33	100-130-0000-5220	Shop Supplies-Serpentine Belt Tool
				14.00	100-130-0000-5220	Shop Supplies-Shop Towels
13703	10/30/2019	Awwa	2,305.00	2,305.00	100-600-0000-5303	Membership Renewal 01/01/2020 - 12/31/2020
13704	10/30/2019	Customer Refund	46.14	46.14	100-000-0000-2000	Refund Check
13705	10/30/2019	Customer Refund	48.94	48.94	100-000-0000-2000	Refund Check
13706	10/30/2019	Customer Refund	59.23	59.23	100-000-0000-2000	Refund Check
13707	10/30/2019	Customer Refund	26.19	26.19	100-000-0000-2000	Refund Check
13708	10/30/2019	Customer Refund	55.56	55.56	100-000-0000-2000	Refund Check
13709	10/30/2019	Beyond Software Solutions	845.00	845.00	100-600-0000-5406	IT Services
13710	10/30/2019	Customer Refund	66.29	66.29	100-000-0000-2000	Refund Check
13711	10/30/2019	Customer Refund	44.15	44.15	100-000-0000-2000	Refund Check
13712	10/30/2019	Customer Refund	20.08	20.08	100-000-0000-2000	Refund Check
13713	10/30/2019	Customer Refund	36.96	36.65	100-000-0000-2000	Refund Check
				0.31	100-000-0000-2000	Refund Check
13714	10/30/2019	Byrd Industrial Electron	1,204.08	1,204.08	100-110-0000-5225	Win-911 not calling out, Two Mile Totalizer. Lupine Totalizer.We

Twentynine Palms Water District

Check Date Range: 10/1/2019 thru 10/31/2019

13715	10/30/2019	Centurylink Business Services	16.07	16.07	100-600-0000-5203	Hatch
13716	10/30/2019	Customer Refund	11.16	11.16	100-000-0000-2000	Refund Check
13717	10/30/2019	Chem-Tech International Inc.	17,796.81	6,414.11	100-150-0000-5211	Load of Acid (Treatment Plant)
				11,382.70	100-150-0000-5211	Load of Sodium Hydroxide, Caustic (Treatment Plant)
13718	10/30/2019	Customer Refund	35.55	35.55	100-000-0000-2000	Refund Check
13719	10/30/2019	Clinical Lab of San Bern.	3,004.50	3,004.50	100-140-0000-5405	Water Samples
13720	10/30/2019	Customer Refund	58.79	58.79	100-000-0000-2000	Refund Check
13721	10/30/2019	Customer Refund	66.95	66.95	100-000-0000-2000	Refund Check
13722	10/30/2019	Copy Center Plus, Inc.	69.36	26.14	100-130-0000-5406	Shipping
				43.22	100-130-0000-5406	Shipping
13723	10/30/2019	Customer Refund	47.11	47.11	100-000-0000-2000	Refund Check
13724	10/30/2019	Desert Hardware	55.79	9.99	100-130-0000-5220	Shop Supplies-Grinding Disc.
				27.02	100-130-0000-5220	Duck Tape
				18.78	100-130-0000-5220	Spray Paint, Bolts, Nuts, Flat Washers
13725	10/30/2019	Engineering Resources	15,160.50	15,160.50	100-825-0000-6001	Well TP-2 Construction Services. (Hydrogeoloaist)
13726	10/30/2019	Frontier Communications	148.47	148.47	100-600-0000-5203	Hatch
13727	10/30/2019	Customer Refund	20.00	20.00	100-000-0000-2000	Refund Check
13728	10/30/2019	Customer Refund	54.69	54.69	100-000-0000-2000	Refund Check
13729	10/30/2019	HASA, INC.	1,151.66	1,453.34	100-140-0000-5211	Carboys of Sodium Hypochlorite 12.5% 5gallon Multi-Chlor NSF 60
				28.32	100-140-0000-5211	California Pesticide Assessment
				720.00	100-140-0000-5211	Container Deposit
				(1,050.00)	100-140-0000-5211	140 5GDRUMS Depos \$7.50
13730	10/30/2019	Inland Water Works	3,214.02	35.56	100-000-0000-1499	3/4" X 2" BRASS NIPPLE
				219.86	100-000-0000-1499	3/4" X 2" BRASS NIPPLE
				179.89	100-000-0000-1499	3/4 X 1.5" METER TAIL
				1,086.93	100-000-0000-1499	3/4" BRASS CHECK VALVE
				1,074.91	100-000-0000-1499	3/4" BRASS GATE VALVE
				512.35	100-000-0000-1499	1" CORP STOP MIP X CTS
				38.79	100-000-0000-1499	3/4" X CLOSE BRASS NIPPLE
				65.73	100-000-0000-1499	3/4" X 6" BRASS NIPPLE
13731	10/30/2019	Customer Refund	2.57	2.57	100-000-0000-2000	Refund Check
13732	10/30/2019	Kennedy/Jenks Consultants	4,945.00	4,945.00	100-600-0000-5412	Professional Services Rendered

Twentynine Palms Water District

Check Date Range: 10/1/2019 thru 10/31/2019

13733	10/30/2019	Kvac	840.00	840.00	100-130-0000-5406	Outside Services-Waste Oil/Antifreeze
13734	10/30/2019	Layne Christensen	72,164.02	72,164.02	100-825-0000-6001	Well TP-2
13735	10/30/2019	Customer Refund	47.73	47.73	100-000-0000-2000	Refund Check
13736	10/30/2019	Customer Refund	16.81	16.81	100-000-0000-2000	Refund Check
13737	10/30/2019	Customer Refund	13.30	13.30	100-000-0000-2000	Refund Check
13738	10/30/2019	Customer Refund	95.45	95.45	100-000-0000-2000	Refund Check
13739	10/30/2019	Customer Refund	52.08	52.08	100-000-0000-2000	Refund Check
13740	10/30/2019	Mcmaster-Carr Supply Co.	1,116.26	812.12	100-130-0000-5220	Front- Buckle Harness, Shock-Absorbing Fass Lanvard. Insulation
				92.78	100-130-0000-5220	Instant-Bond Adhesive Permabond 910
				61.40	100-130-0000-5220	Door Holder, PVC Pipe
				149.96	100-130-0000-5220	Shop Supplies-Spill Kit Supplies.
13741	10/30/2019	Minolta Business Systems	193.11	193.11	100-600-0000-5223	09/23/2019 - 10/22/2019
13742	10/30/2019	Customer Refund	13.85	13.85	100-000-0000-2000	Refund Check
13743	10/30/2019	Customer Refund	59.23	59.23	100-000-0000-2000	Refund Check
13744	10/30/2019	Palm Springs Motors Inc.	562.34	342.76	100-130-0000-5222	Veh. #9 Ignition Coil Kit.
				219.58	100-130-0000-5222	Veh. #15 Filterst.
13745	10/30/2019	Customer Refund	23.15	23.15	100-000-0000-2000	Refund Check
13746	10/30/2019	Art Parker	300.00	300.00	100-110-0000-5406	Setting 200 HP Motor Well TP1
13747	10/30/2019	Customer Refund	36.72	36.72	100-000-0000-2000	Refund Check
13748	10/30/2019	Pitney Bowes Postage By Phone	569.00	569.00	100-600-0000-5302	Postage Meter refill
13749	10/30/2019	Customer Refund	26.16	26.16	100-000-0000-2000	Refund Check
13750	10/30/2019	Prudential Overall Supply	603.59	344.86	100-130-0000-5253	Uniforms
				92.64	100-130-0000-5253	Uniforms
				166.09	100-130-0000-5253	Uniforms
13751	10/30/2019	Customer Refund	25.00	25.00	100-000-0000-2000	Refund Check
13752	10/30/2019	S.C.E.	4,544.71	477.56	100-120-0000-5201	Booster Two Mile
				797.98	100-120-0000-5201	Booster 11A, 11B
				353.17	100-110-0000-5201	Well 11
				204.17	100-110-0000-5201	Well 15
				1,552.75	100-120-0000-5201	Booster Lupine
				1,077.11	100-120-0000-5201	Booster Sullivan
				61.90	100-120-0000-5201	D.H. Resv & Hydro

Twentynine Palms Water District

Check Date Range: 10/1/2019 thru 10/31/2019

				20.07	100-110-0000-5201	Well 9 Booster 6A, 6B
13753	10/30/2019	Satmodo LLC	149.66	149.66	100-600-0000-5203	Iridium Monthly Minute Plans
13754	10/30/2019	Susan L. Simmons	1,425.00	1,425.00	100-600-0000-5406	Janitorial Services
13755	10/30/2019	Customer Refund	45.29	45.29	100-000-0000-2000	Refund Check
13756	10/30/2019	Southern Calif. Gas Co.	2.08	2.08	100-600-0000-5202	Hatch
13757	10/30/2019	Spectrum Business	149.99	149.99	100-150-0000-5203	Joe Davis
13758	10/30/2019	Customer Refund	50.54	50.54	100-000-0000-2000	Refund Check
13759	10/30/2019	SWRCB-DWOCP	60.00	60.00	100-130-0000-5303	Grade D2 - Siedschlag
13760	10/30/2019	SWRCB-DWOCP	70.00	70.00	100-130-0000-5303	Grade D1 - Robilio
13761	10/30/2019	Customer Refund	24.52	24.52	100-000-0000-2000	Refund Check
13762	10/30/2019	TPX Communications	772.98	772.98	100-600-0000-5203	Hatch
13763	10/30/2019	Customer Refund	29.27	29.27	100-000-0000-2000	Refund Check
13764	10/30/2019	Customer Refund	16.43	16.43	100-000-0000-2000	Refund Check
13765	10/30/2019	Customer Refund	15.57	15.57	100-000-0000-2000	Refund Check
13766	10/30/2019	Customer Refund	15.57	15.57	100-000-0000-2000	Refund Check
13767	10/30/2019	Customer Refund	12.57	12.57	100-000-0000-2000	Refund Check
13768	10/30/2019	Union Bank	543.21	25.30	100-600-0000-5330	Charges
				36.00	100-600-0000-5330	Charges
				439.76	100-600-0000-5330	Charges
				42.15	100-600-0000-5330	Charges
13769	10/30/2019	UPS	110.20	110.20	100-160-0000-5302	Shippiing
13770	10/30/2019	Usa Blue Book	2,137.82	63.90	100-140-0000-5211	1/8" Tubing for cl2 injection (Invoice# 027302)
				1,499.29	100-150-0000-5220	Proco 730 10" Slip on Check Valve Neoprene (Invoice# 034471)
				574.63	100-150-0000-5220	pH Tester x2 , Purge/Sampling Pump x1 (Invoice# 045510)
13771	10/30/2019	USPS	235.00	235.00	100-600-0000-5406	First Class Presort Permit 39
13772	10/30/2019	Vagabond Welding Supply	4.79	4.79	100-130-0000-5222	Veh. #71-Hinges.
13773	10/30/2019	Verizon Wireless	454.81	454.81	100-600-0000-5203	Wireless
13774	10/30/2019	Customer Refund	13.30	13.30	100-000-0000-2000	Refund Check
13775	10/30/2019	Customer Refund	59.76	59.76	100-000-0000-2000	Refund Check
			Total	\$1,151,086.29		

4

4.1

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors
FROM: Matt Shragge, Maintenance Superintendent
DATE: November 7, 2019
SUBJECT: Management Report

A. The Operations and Maintenance Department performed the following tasks during the month of October 2019:

1. Responded to 46 Underground Service Alerts
2. Responded to and repaired
 - a. 0 water main leaks
 - b. 0 water meter leaks
 - c. 1 service line leak
 - d. 1 fire hydrant repair/maintenance
3. Installed 1 new service
4. Replaced 10 customer gate valves
5. Performed 4 leak audits
6. Painted 0 fire hydrants
7. Performed 1 customer pressure check
8. Replaced 14 water meters
9. Tested and exercised emergency generators
10. Sounded wells for October
11. 0 water waste inquiries were reported
12. Replaced 1,013 AMI/AMR meters

B. The following customer service tasks were performed:

1. 91 work orders were generated from reading meters
2. 25 work orders were generated from billing variance list
3. 274 work orders were generated for turn on or turn off
4. 323 termination notices were distributed
5. 38 non-pay turn offs were performed
6. 66 extensions were granted
7. 16 extensions were shut off for non-payment
8. 3 payment schedules have been granted
9. 0 payment schedules failed, total outstanding \$0
10. 32 customer requests and 1 inquiry was logged and investigated

C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 07/19)	Dead Ends Flushed (Began 7/19)
Current Month	81	25
Year to Date	*315	59

*Triennial cycle

Twentynine Palms Water District
Maintenance Report
FY 2019/2020

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	AMR/AMI Meter Exchange	New Service	Active Account	Prior Year	% Increase (Decrease)	Main
July	58	1	43	78	713	83	548	1				0
August	37	6	29	49	626	77	1,015	0	7,875	7,776	1.27%	0
Sept.	31	6	23	82	455	74	843	0				0
October	46	4	0	54	423	81	1,013	1	N/A	N/A		0
Nov.												
Dec.										7,660		
Jan.												
Feb.									N/A	N/A		
March												
April										7,739		
May												
June												
Totals	172	17	95	263	2217	315	3419	2				0

Total Connections in District= 8,123

4.2

TWENTYNINE PALMS WATER DISTRICT
72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors

FROM: Mike Minatrea, Treatment/Production Superintendent

DATE: November 14, 2019

SUBJECT: Management Report

1. **ENGINEERING**

A. No items to report.

2. **WATER QUALITY**

- A. **Chlorine Levels:** Average levels maintained in the storage and distribution system ranged from a low of 0.03 mg/L to a high of 0.40 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.17 mg/L to 0.69 mg/L.
- B. **Bacteria Samples:** A total of 38 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 6 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.
- C. **Fluoride Samples:** A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 6 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of .79 mg/L to a high of 1.6 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.29 to a high of 1.6 mg/L.
- *Current fluoride variance of 3.0 mg/L expires in 2023.
- D. **General Physical:** A total of 12 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0-5.0, 1 for threshold odor and <0.1-0.2 for turbidity.

TWENTYNINE PALMS WATER DISTRICT
Water Production Report
FY 2019/2020

Groundwater Source										
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013		
July	133.027	84.554	27.996	14.200	259.777	274.305	-5.30%	-16.18%		
August	131.666	90.607	29.445	16.347	268.065	280.666	-4.49%	-8.27%		
Sept.	114.494	79.769	24.735	12.703	231.701	244.489	-5.23%	-5.34%		
October	112.62	64.693	20.331	9.913	207.557	214.089	-3.05%	-3.86%		
Nov.					0.000					
Dec.					0.000					
Jan.					0.000					
Feb.					0.000					
March					0.000					
April					0.000					
May					0.000					
June					0.000					
Totals	491.807	319.623	102.507	53.163	967.100	1013.549	-4.58%			

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of

6.473

acre feet =

1.30%

4.3

TWENTYNINE PALMS WATER DEPARTMENT

FINANCIAL REPORT

For The Month Of

Sept. 2019

***PRELIMINARY -SUBJECT TO YEAR-END
AND AUDIT ADJUSTMENTS***

**TWENTYNINE PALMS WATER DEPARTMENT
STATEMENT OF INVESTMENTS AND RESERVES
For the Period Ending September 30, 2019
(Unaudited)**

<u>Operating Funds & Internal Reserves:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
Operating Funds - LAIF	\$ 5,692,002	\$ -	\$ -	\$ 5,692,002	\$ 5,732,299
Election Fund Reserve - LAIF	20,925	-	-	20,925	21,073
Capital Reserve - LAIF	880,901	-	-	880,901	887,137
Capital Funds for Primary Infrastructure - LAIF	87,420	-	-	87,420	88,039
Capital Funds for Secondary Infrastructure - LAIF	63,714	-	-	63,714	64,165
Total Investments	\$ 6,744,963	\$ -	\$ -	\$ 6,744,963	\$ 6,792,714

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA
Contract CPA

*** Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

Twentynine Palms Water Department
Statement of Revenues and Expenses
For the Period Ending September 30, 2019
(Unaudited)

	Sept. 2019	August 2019	YTD	Budget	YTD 25%	Prior YTD
1 Operating Revenues	\$ 421,377	\$ 436,333	\$ 1,268,717	\$ 4,511,800	28%	\$ 1,234,228
2 Non-Operating Revenues	63,548	51,808	168,861	780,300	22%	171,424
Total Revenue Available to						
3 Fund Operations & Capital/R&R	484,926	488,141	1,437,578	5,292,100	27%	1,405,652
4 Operating Expenses	345,456	438,821	1,188,655	4,406,800	27%	953,175
5 Non-Operating Expenses	30,386	30,386	78,495	346,700	23%	74,727
6 Total Debt Service	125,917	-	125,917	249,200	51%	-
7 Total Expenses	501,759	469,208	1,393,066	5,002,700	28%	1,027,903
Net Revenues Available to Fund						
8 Capital Related Expenditures	(16,833)	18,933	44,512	289,400	15%	377,749
9 Debt Proceeds	-	-	-	2,000,000	0%	-
10 District Projects	(1,573)	(12,686)	(14,259)	(205,000)	7%	-
11 CIP Projects	(24,285)	(3,180)	(30,775)	(3,000,000)	1%	(49,043)
12 Repairs & Replacement	-	-	(801)	(795,000)	0%	(64,124)
13 Capital Outlay	(30,782)	(4,790)	(91,960)	(295,000)	31%	(128,352)
14 Election Expense	-	-	-	(20,000)	0%	-
Sub-Total	(56,640)	(20,656)	(137,795)	(2,315,000)		(241,519)
15 Transfers in from SRF for Election	6,000	6,000	22,492	95,100	24%	22,766
16 Increase (Decrease) in Fund Balance	\$ (67,473)	\$ 4,278	\$ (70,791)	\$ (1,930,500)	4%	\$ 158,997

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

**Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending September 30, 2019
(Unaudited)**

	Sept. 2019	August 2019	YTD	Budget	YTD 25%	Prior YTD
1 Operating Revenues						
2 Water Sales	\$ 301,599	\$ 316,372	\$ 908,733	\$ 3,055,500	30%	\$ 886,703
3 RTS	109,891	107,819	327,677	1,342,300	24%	306,747
4 Other Operating Revenue	9,887	12,142	32,307	114,000	28%	40,779
5 Total Operating Revenues	421,377	436,333	1,268,717	4,511,800	28%	1,234,228
6 Non-Operating Revenues						
7 Capital Impact Fees	-	720	720	-	0%	8,960
8 Water Availability Assessment	49,258	49,258	147,775	591,100	25%	147,775
9 Interest Revenue	-	-	1,424	124,300	1%	7,781
10 Other Penalties	-	-	2,323	34,900	7%	3,082
11 Reimbursed Expenses	7,985	1,729	9,864	5,000	197%	2,896
12 Other Non-Operating Revenue	6,305	100	6,755	25,000	27%	930
13 Total Non-Operating Revenues	63,548	51,808	168,861	780,300	22%	171,424
14 Total Revenues	484,926	488,141	1,437,578	5,292,100	27%	1,405,652
15 Operating Expenditures						
16 Source of Supply						
17 Labor & Benefits	616	378	1,975	19,400	10%	3,959
18 Direct Expenses	32,444	31,510	94,491	362,200	26%	65,273
19 Total Source of Supply	33,060	31,888	96,466	381,600	25%	69,233
20 Pumping						
21 Labor & Benefits	145	108	569	5,800	10%	503
22 Direct Expenses	9,503	9,970	31,732	125,000	25%	39,135
23 Total Pumping	9,648	10,078	32,301	130,800	25%	39,637
24 Transmission & Distribution						
25 Labor & Benefits	70,927	74,313	266,901	993,900	27%	224,603
26 Direct Expenses	29,381	33,442	99,214	353,500	28%	79,072
27 Total Transmission & Distribution	100,307	107,755	366,115	1,347,400	27%	303,676
28 Treatment Wells						
29 Labor & Benefits	6,475	4,505	18,924	67,200	28%	14,869
30 Direct Expenses	1,805	2,069	4,257	41,400	10%	6,410
31 Total Treatment Wells	8,279	6,574	23,181	108,600	21%	21,279
32 Treatment Facility						
33 Labor & Benefits	19,834	23,805	67,504	261,400	26%	69,206
34 Direct Expenses	63,481	155,357	248,466	514,700	48%	102,479
35 Total Treatment Facility	83,315	179,162	315,970	776,100	41%	171,685
36 Customer Accounts						
37 Labor & Benefits	20,675	19,915	71,005	256,500	28%	66,190
38 AMI Temporary Labor	5,388	3,960	10,125	55,000	18%	-
39 Direct Expenses	728	463	1,715	58,300	3%	4,191
40 Total Customer Accounts	26,791	24,339	82,845	369,800	22%	70,381
41 General Administration						
42 Outside Services	21,251	24,094	66,385	412,400	16%	74,000
43 Direct Expenses	30,724	18,576	68,840	306,500	22%	62,027

**Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending September 30, 2019
(Unaudited)**

	Sept. 2019	August 2019	YTD	Budget	YTD 25%	Prior YTD
44 Total General Admin.	51,975	42,671	135,226	718,900	19%	136,028
45 Employee Salaries						
46 Direct Labor	106,487	110,944	409,400	1,451,900	28%	361,723
47 Less Transfer to Operations	(86,800)	(88,032)	(319,266)	(1,142,900)	28%	(274,179)
48 Total General & Admin. Salaries	19,687	22,912	90,134	309,000	29%	87,544
49 District Benefits / G&A Benefits						
50 District Benefits - (H/D/V)	24,844	30,237	83,569	380,600	22%	76,609
51 District Benefits - Taxes	8,138	8,532	31,289	117,500	27%	27,603
52 District Benefits - Workers Comp	7,883	3,551	14,985	52,700	28%	12,477
53 District Benefits - CalPERS	11,448	12,102	38,736	164,500	24%	40,682
54 Subtotal District Benefits	52,314	54,422	168,579	715,300	24%	157,371
55 Less: Transfer to Operations	(52,314)	(54,422)	(168,579)	(715,200)	24%	(157,371)
56 Total G&A Benefits Allocated	10,187	11,655	37,218	152,100	24%	37,819
57 Payouts & Retiree Medical						
58 Vacation / Sick Payouts	-	-	2,337	58,000	4%	2,610
59 Retiree Medical	1,720	1,636	4,991	22,500	22%	6,971
60 Total Payouts & Retiree Medical	1,720	1,636	7,328	80,500	9%	9,581
61 Board of Directors						
62 Directors' Fees	400	150	1,775	17,000	10%	1,850
63 Direct Expenses	85	1	96	15,000	1%	4,462
64 Total Board of Directors	485	151	1,871	32,000	6%	6,312
65 Total Operating Expenditures	345,456	438,821	1,188,655	4,406,800	27%	953,175
66 Non-Operating Expenditures						
67 Debt Service						
68 Principal	94,400	-	94,400	189,700	50%	-
69 Interest / Issuance Costs	31,517	-	31,517	59,500	53%	-
70 Total Debt Service	125,917	-	125,917	249,200	51%	-
71 Unfunded PERS Annual Payment	13,720	13,720	28,494	146,700	19%	29,727
72 Unfunded Pension & OPEB Trust Payments	16,667	16,667	50,000	200,000	25%	45,000
73 Total Non-Operating Expenditures	156,303	30,386	204,411	595,900	34%	74,727
74 Total Expenditures	501,759	469,208	1,393,066	5,002,700	28%	1,027,903
Net Revenues Available to Fund Capital						
75 Related Expenditures	\$ (16,833)	\$ 18,933	\$ 44,512	\$ 289,400	15%	\$ 377,749

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

**Twentynine Palms Water Department
Special Revenue Fund
For the Period Ending September 30, 2019
(Unaudited)**

	<u>Sept. 2019</u>	<u>August 2019</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 25%</u>	<u>Prior YTD</u>
1 Tower Revenues	\$ 9,334	\$ 9,334	\$ 32,492	\$ 131,100	25%	\$ 32,766
2 Less Transfers Out to Fire	-	-	-	-	N/A	-
3 Less Transfers Out To Water	(6,000)	(6,000)	(22,492)	(91,100)	25%	(22,766)
4 Transfer to PARS Trust	(3,333)	(3,333)	(10,000)	(40,000)	25%	(10,000)
Ending Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>

Twentynine Palms Water Department
Carryover CIP/Current CIP and R&M/Capital Outlay
For the Period Ending September 30, 2019
(Unaudited)

Carryover Capital Approved in Previous Years	Budget FY 19/20	Current Year Expenditures	Remaining Budget / (Over Budget)
District Projects			
1 GW Mgmt. Plan & Urban Water Mgmt. Plan	\$ 45,000	\$ -	45,000
2 Treatment Feasibility & Exploration Costs	35,000	-	35,000
3 Standard Drawings Update	25,000	-	25,000
4 Asset Management Plan	50,000	14,259	35,741
5 Salt Nutrient Monitoring Wells\Sampling	50,000	-	50,000
6 Total Carryover Capital Approved in Previous Years	205,000	14,259	190,741
Capital Improvement Plan			
8 Chromium VI and Flouride for Well 11B	650,000	-	650,000
9 Fluoride Variance (Expiring) - TP-2, W12, W16	1,350,000	18,340	1,331,660
10 Well 11-B	-	12,435	(12,435)
11 AMI / AMR Meters	1,000,000	-	1,000,000
12 Total Capital Improvement Plan	3,000,000	30,775	2,969,225
Repairs, Rehabilitation, & Maintenance			
14 Plant 6 Electrical and Well Upgrade	25,000	-	25,000
15 Emergency Repairs, Unspecified	50,000	801	49,199
16 Repiping/Distribution System Upgrades	50,000	-	50,000
17 Reservoir Recoating / Cathodic Protection	30,000	-	30,000
18 Meter Replacement Program	20,000	-	20,000
19 Well Rehabilitation	10,000	-	10,000
20 Fluoride Plant Instrumentation\Coating	10,000	-	10,000
21 Treated Water Reservoir Coating	500,000	-	500,000
22 Campbell Reservoir Road Paving	100,000	-	100,000
23 Total Repairs & Maintenance	795,000	801	794,199
Capital Outlay			
25 Vehicle/Equipment Replacements	125,000	82,380	42,620
26 Computer/Technology Replacements	30,000	-	30,000
27 GIS	30,000	9,580	20,420
28 Administrative Building\Office Remodel	25,000	-	25,000
29 Energy Efficiency Projects	50,000	-	50,000
30 One-Time Existing Conditions Sampling Event	35,000	-	35,000
31 Total Capital Outlay	295,000	91,960	168,040
32 TOTAL	\$ 4,295,000	\$ 137,795	\$ 4,122,205

4.4

**NO
MATERIAL
PROVIDED**