

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

July 24, 2019 / 4:00 P.M.

Call to Order and Roll Call

President Giannini called the meeting to order at 4:06 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Suzi Horn, Carol Giannini, and Neal Stephenson. Director Randy Leazer was absent. Also present were General Manager Ray Kolisz, Treatment/Production Superintendent Mike Minatrea, Maintenance Superintendent Matt Shragge, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Cindy Fowlkes led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Consideration of Resolution 19-11 Approving the Adoption of the Public Agencies Post-Employment Benefits Trust Administered by Public Agency Retirement Services (PARS) for Miscellaneous Employees

Staff recommends approving Resolution 19-11. Establishing a pension trust will help offset long-term pension obligations and provide the District greater local control of assets and investment flexibility. Keith Sterling was present to speak to the Board. The District was complemented for being 81% funded, better off than most Districts.

Director Stephenson made a motion to adopt Resolution 19-11 approving the adoption of the public agencies post-employment benefits trust administered by PARS for miscellaneous employees, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Coghill, Horn, Stephenson, and Giannini
Noes: None
Abstain: None
Absent: Director Leazer

2. Review Well TP-2 Project Bid Results and Possible Award of Contract

Staff recommends awarding the bid to the lowest bidder for either the HSLA or Stainless Steel construction. Four bids were received during the bidding process.

Ed Vallerand, of Twentynine Palms, spoke in favor of stainless steel.

Director Stephenson made a motion to award the TP-2 contract to Layne Christensen for stainless steel casing in the amount of \$752,116.00, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Coghill, Horn, Stephenson, and Giannini
Noes: None
Abstain: None
Absent: Director Leazer

3. Review and Approve the Determination of Environmental Compliance and File a Notice of Exemption for Well TP-2 Project

Director Horn made a motion to approve the Determination of Environmental Compliance and file a notice of exemption for Well TP-2 project, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Coghill, Horn, Stephenson, and Giannini
Noes: None
Abstain: None
Absent: Director Leazer

4. Approval of Amendment to General Manager Employment Agreement

The amendment allows the employee to be eligible for a sustained performance compensation contingent upon a performance evaluation and based on the actual average score of the performance. The annual base salary will remain the same.

Director Coghill made a motion to approve the amendment to the General Manager's employment agreement, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Coghill, Horn, Stephenson, and Giannini
Noes: None
Abstain: None
Absent: Director Leazer

5. Discussion of Election Cost Estimate by the San Bernardino County Registrar of Voters

The annual budget was adopted with a \$20,000 line item for the upcoming election cost. On July 12, 2019, the District received a cost estimate from the Registrar of Voters (ROV) estimating the election costs at \$101,000. The unexpected costs will require adjustments and or amendments to the adopted annual budget.

6. Approve Directors to Attend the CSDA Annual Conference and Exhibitor Showcase (September 25-28, 2019) and to Provide Daily Meeting Stipend

Director Horn made a motion to approve three Directors to attend the CSDA annual conference and provide a daily meeting stipend, seconded by Director Coghill, and approved unanimously.

7. Consent Calendar

- Minutes of a Regular Meeting held on June 26, 2019
- Audit List

Director Stephenson, moved to approve the Minutes and Audit List, seconded by Director Horn, and approved unanimously.

8. Items Removed from the Consent Calendar for Discussion or Separate Action

None

9. Management Reports

9.1 Maintenance

Matt Shragge reported that the District responded to 46 Underground Service Alerts, had 0 water main leaks, 5 water meter leaks, 0 service line leaks, 0 fire hydrant repairs and 22 painted, performed 6 customer pressure checks, replaced 14 meters, replaced 5 customer gate valves, and installed 1 new service. 0 water waste inquiries were received. 572 work orders were generated and performed during the month. 350 AMI/AMR meters were installed in June, bringing the total to 950.

9.2 Water Quality

Mike Minatrea reported Water production was down 19.06% as compared to the same month in 2013. 38 routine and 7 special water were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board. Approximately 79,000,000 gallons of water was produced in the month of June.

9.3 Finance

Cindy Byerrum reported that revenue is at 94% with operating expenses at 88%. The District looks to end the fiscal year in the black.

9.4 General Manager

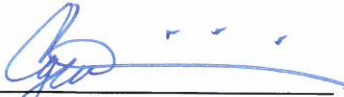
Mr. Kolisz informed the Board that he and Director Giannini met with Assemblyman Bloom and expressed the District's concerns. The water tax bill did not pass. After the recent earthquakes, Staff drove around the District and performed windshield checks to determine what damage if any the District suffered. Fortunately, the District did not have to open the Emergency Response Plan.

10. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

None

11. Adjournment

On motion by Director Horn, seconded by Director Coghill, and approved by the Board, the meeting was adjourned at: 4:54 p.m.



Carol Giannini, President
Board of Directors

Attest:



Ray Kolisz, Board Secretary
Twentynine Palms Water District