

**A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**July 24, 2019 / 4:00 P.M.**

**AGENDA**

This meeting may be viewed on the District's website at [www.29palmswater.net](http://www.29palmswater.net)

Next Resolution #19-12  
Next Ordinance #98

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Consideration of Resolution 19-11 Approving the Adoption of the Public Agencies Post-Employment Benefits Trust Administered by Public Agency Retirement Services (PARS) for Miscellaneous Employees
2. Review Well TP-2 Project Bid Results and Possible Award of Contract
3. Review and Approve the Determination of Environmental Compliance and File a Notice of Exemption for Well TP-2 Project
4. Approval of Amendment to General Manager Employment Agreement
5. Discussion of Election Cost Estimate by the San Bernardino County Registrar of Voters
6. Approve Directors to Attend the CSDA Annual Conference and Exhibitor Showcase (September 25-28, 2019) and to Provide Daily Meeting Stipend
7. Consent Calendar

Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

  - Minutes of the Regular Meeting held on June 26, 2019
  - Audit List

8. Items Removed from the Consent Calendar for Discussion or Separate Action
9. Management Reports
  - 9.1 Maintenance
  - 9.2 Water Quality
  - 9.3 Finance
  - 9.4 General Manager
10. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
11. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

**Notice of agenda was posted on or before 4:00 p.m., July 19, 2019.**

Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

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**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

|               |   |
|---------------|---|
| TO:           | BOARD OF DIRECTORS  |
| DATE:         | JULY 18, 2019   |
| PREPARED BY:  | RAY KOLISZ, GENERAL MANAGER   |
| PRESENTED BY: | CINDY BYERRUM, FINANCIAL CONSULTANT   |
| SUBJECT:      | CONSIDERATION TO APPROVE AND ADOPT RESOLUTION<br>19-11 ESTABLISHING SECTION 115 TRUST WITH PUBLIC<br>AGENCIES RETIREMENT SERVICES (PARS) TO OFFSET<br>LONG-TERM PENSION OBLIGATIONS |

**BACKGROUND AND DISCUSSION**

Consistent with long-term financial goals of the District, the Board has been approving the paying down the required contribution from CalPERS for the District's Water Fund unfunded pension liability through the annual budget process. Any remaining unfunded pension liability is due to annual Public Employees Retirement System (PERS) rate fluctuations and unexpected rate increases. The next step in stabilizing the unfunded pension liability is to establish and annually fund a pension trust designed to offset future long-term pension obligations.

The Public Agencies Retirement Services (PARS) Pension Rate Stabilization Program (PRSP) is a Section 115 irrevocable trust designed for agencies to prefund rising pension costs and address pension liabilities. This program can mitigate long-term pension investment volatility, while at the same time providing employers with greater local control of assets and investment flexibility to create a more actuarially sound retirement system.

The PRSP trust offers the following benefits:

- Participating agencies maintain oversight of investment management and control over the risk tolerance level of the portfolio.
- PARS Trust allows for greater investment flexibility and risk diversification compared to an agency's general fund investments.

- Assets can be accessed to offset unexpected rate increases (rate stabilization) or be used as a rainy-day fund during periods when revenues are impaired based on economic or other conditions.
- Potential to improve an agency's bond rating.
- Addresses pension liabilities for GASB 68 reporting.
- Flexibility to access trust assets at any time to pay employer's pension obligation.
- Acts as a reserve fund to help the District pay for increasing annual contribution requirements.

The Water Department of the District is making payments directly to CalPERS for the unfunded liability of \$150K, and this amount is set to increase every year. The adopted budget for FY 19/20 approved \$100K to contribute to a separate Pension Trust. The Water Department funded percentage as of 6/30/17 (the date of the last CalPERS actuarial valuation) is as follows:

|                            |                    |
|----------------------------|--------------------|
| Accrued Liability          | \$9,708,433        |
| Plan Assets at CalPERS     | <u>\$7,519,603</u> |
| Unfunded Accrued Liability | \$2,188,830        |
| Funded Ratio               | 77.5%              |

Contributions to the Trust will allow assets to grow and increase the Funded Ratio steadily each year.

The Resolution for consideration to adopt, will appoint the General Manager as the Plan Administrator; authorize the General Manager to execute all necessary documents to implement the program including the administrative service agreement which is attached for your review.

### **RECOMMENDATION**

Approve Resolution 19-11 Adopting a Public Agencies Post-Employment Benefits Trust Administered By Public Agency Retirement Services.

## RESOLUTION 19-11

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS WATER DISTRICT APPROVING THE ADOPTION OF THE PUBLIC AGENCIES POST-EMPLOYMENT BENEFITS TRUST ADMINISTERED BY PUBLIC AGENCY RETIREMENT SERVICES (PARS)

**WHEREAS**, the Twentynine Palms Water District (the "District") is currently participating in the Public Agencies Post-Employment Benefits Trust for the pre-funding of its CalPERS pension obligations related to the portion of the District's CalPERS plan that covers Safety Members; and

**WHEREAS**, the District desires to adopt a separate trust and set aside funds for the purpose of pre-funding its CalPERS pension obligation related to the District's CalPERS plan that covers Miscellaneous Members.

**WHEREAS**, the Twentynine Palms Water District (the "District") is eligible to participate in the Program, a tax-exempt trust performing an essential governmental function within the meaning of Section 115 of the Internal Revenue Code, as amended, and the Regulations issued there under, and is a tax-exempt trust under the relevant statutory provisions of the State of California; and

**WHEREAS**, the District's adoption and operation of the Program has no effect on any current or former employee's entitlement to post-employment benefits; and

**WHEREAS**, the terms and conditions of post-employment benefit entitlement, if any, are governed by contracts separate from and independent of the Program; and

**WHEREAS**, the District's funding of the Program does not, and is not intended to, create any new vested right to any benefit nor strengthen any existing vested right; and

**WHEREAS**, the District reserves the right to make contributions, if any, to the Program.

#### **NOW THEREFORE, BE IT RESOLVED THAT:**

1. The Board of Directors hereby adopts the PARS Public Agencies Post-Employment Benefits Trust, effective August 1, 2019; and
2. The Board of Directors hereby appoints the General Manager, or his/her successor or his/her designee as the District's Plan Administrator for the Program; and
3. The District's Plan Administrator is hereby authorized to execute the PARS legal and administrative documents on behalf of the District and to take whatever additional actions are necessary to maintain the District's participation in the Program and to maintain compliance of any relevant regulation issued or as may be issued; therefore, authorizing him/her to take whatever additional actions are required to administer the District's Program; and

**PASSED, APPROVED, AND ADOPTED** this 24<sup>th</sup> day of July 2019 by the following vote:

Ayes:  
Noes:  
Absent:  
Abstain:

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Carol Giannini, President  
Board of Directors

Attest:

---

Ray Kolisz, Board Secretary  
Twentynine Palms Water District

## AGREEMENT FOR ADMINISTRATIVE SERVICES

This agreement ("Agreement") is made this \_\_\_\_ day of \_\_\_\_\_, 2019, between Phase II Systems, a corporation organized and existing under the laws of the State of California, doing business as Public Agency Retirement Services and PARS (hereinafter "PARS") and the [Agency Name] ("Agency").

WHEREAS, the Agency has adopted the PARS Public Agencies Post-Employment Benefits Trust for the purpose of pre-funding pension obligations and/or OPEB obligations ("Plan"), and is desirous of retaining PARS as Trust Administrator to the Trust, to provide administrative services.

NOW THEREFORE, the parties agree:

1. **Services.** PARS will provide the services pertaining to the Plan as described in the exhibit attached hereto as "Exhibit 1A" ("Services") in a timely manner, subject to the further provisions of this Agreement.
2. **Fees for Services.** PARS will be compensated for performance of the Services as described in the exhibit attached hereto as "Exhibit 1B".
3. **Payment Terms.** Payment for the Services will be remitted directly from Plan assets unless the Agency chooses to make payment directly to PARS. In the event that the Agency chooses to make payment directly to PARS, it shall be the responsibility of the Agency to remit payment directly to PARS based upon an invoice prepared by PARS and delivered to the Agency. If payment is not received by PARS within thirty (30) days of the invoice delivery date, the balance due shall bear interest at the rate of 1.5% per month. If payment is not received from the Agency within sixty (60) days of the invoice delivery date, payment plus accrued interest will be remitted directly from Plan assets, unless PARS has previously received written communication disputing the subject invoice that is signed by a duly authorized representative of the Agency.
4. **Fees for Services Beyond Scope.** Fees for services beyond those specified in this Agreement will be billed to the Agency at the rates indicated in the PARS' standard fee schedule in effect at the time the services are provided and shall be payable as described in Section 3 of this Agreement. Before any such services are performed, PARS will provide the Agency with a detailed description of the services, terms, and applicable rates for such services. Such services, terms, and applicable rates shall be agreed upon in writing and executed by both parties.
5. **Information Furnished to PARS.** PARS will provide the Services contingent upon the Agency's providing PARS the information specified in the exhibit attached hereto as "Exhibit 1C" ("Data"). It shall be the responsibility of the Agency to certify the accuracy, content and completeness of the Data so that PARS may rely on such information without further audit. It shall further be the responsibility of the Agency to deliver the Data to PARS in such a manner that allows for a reasonable amount of time for the Services to be performed. Unless specified in Exhibit 1A, PARS shall be under no duty to question Data received from the Agency, to compute contributions made to the



Plan, to determine or inquire whether contributions are adequate to meet and discharge liabilities under the Plan, or to determine or inquire whether contributions made to the Plan are in compliance with the Plan or applicable law. In addition, PARS shall not be liable for non performance of Services to the extent such non performance is caused by or results from erroneous and/or late delivery of Data from the Agency. In the event that the Agency fails to provide Data in a complete, accurate and timely manner and pursuant to the specifications in Exhibit 1C, PARS reserves the right, notwithstanding the further provisions of this Agreement, to terminate this Agreement upon no less than ninety (90) days written notice to the Agency.

6. **Records.** Throughout the duration of this Agreement, and for a period of five (5) years after termination of this Agreement, PARS shall provide duly authorized representatives of Agency access to all records and material relating to calculation of PARS' fees under this Agreement. Such access shall include the right to inspect, audit and reproduce such records and material and to verify reports furnished in compliance with the provisions of this Agreement. All information so obtained shall be accorded confidential treatment as provided under applicable law.
7. **Confidentiality.** Without the Agency's consent, PARS shall not disclose any information relating to the Plan except to duly authorized officials of the Agency, subject to applicable law, and to parties retained by PARS to perform specific services within this Agreement. The Agency shall not disclose any information relating to the Plan to individuals not employed by the Agency without the prior written consent of PARS, except as such disclosures may be required by applicable law.
8. **Independent Contractor.** PARS is and at all times hereunder shall be an independent contractor. As such, neither the Agency nor any of its officers, employees or agents shall have the power to control the conduct of PARS, its officers, employees or agents, except as specifically set forth and provided for herein. PARS shall pay all wages, salaries and other amounts due its employees in connection with this Agreement and shall be responsible for all reports and obligations respecting them, such as social security, income tax withholding, unemployment compensation, workers' compensation and similar matters.
9. **Indemnification.** PARS and Agency hereby indemnify each other and hold the other harmless, including their respective officers, directors, employees, agents and attorneys, from any claim, loss, demand, liability, or expense, including reasonable attorneys' fees and costs, incurred by the other as a consequence of, to the extent, PARS' or Agency's, as the case may be, negligent acts, errors or omissions with respect to the performance of their respective duties hereunder.
10. **Compliance with Applicable Law.** The Agency shall observe and comply with federal, state and local laws in effect when this Agreement is executed, or which may come into effect during the term of this Agreement, regarding the administration of the Plan. PARS shall observe and comply with federal, state and local laws in effect when this Agreement is executed, or which may come into effect during the term of this Agreement, regarding Plan administrative services provided under this Agreement.

11. **Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California. In the event any party institutes legal proceedings to enforce or interpret this Agreement, venue and jurisdiction shall be in any state court of competent jurisdiction.
12. **Force Majeure.** When a party's nonperformance hereunder was beyond the control and not due to the fault of the party not performing, a party shall be excused from performing its obligations under this Agreement during the time and to the extent that it is prevented from performing by such cause, including but not limited to: any incidence of fire, flood, acts of God, acts of terrorism or war, commandeering of material, products, plants or facilities by the federal, state or local government, or a material act or omission by the other party.
13. **Ownership of Reports and Documents.** The originals of all letters, documents, reports, and data produced for the purposes of this Agreement shall be delivered to, and become the property of the Agency. Copies may be made for PARS but shall not be furnished to others without written authorization from Agency.
14. **Designees.** The Plan Administrator of the Agency, or their designee, shall have the authority to act for and exercise any of the rights of the Agency as set forth in this Agreement, subsequent to and in accordance with the written authority granted by the Governing Body of the Agency, a copy of which writing shall be delivered to PARS. Any officer of PARS, or his or her designees, shall have the authority to act for and exercise any of the rights of PARS as set forth in this Agreement.
15. **Notices.** All notices hereunder and communications regarding the interpretation of the terms of this Agreement, or changes thereto, shall be effected by delivery of the notices in person or by depositing the notices in the U.S. mail, registered or certified mail, return receipt requested, postage prepaid and addressed as follows:
  - (A) To PARS: PARS; 4350 Von Karman Avenue, Suite 100, Newport Beach, CA 92660; Attention: President
  - (B) To Agency: [Agency]; [Agency Address]; Attention: [Plan Administrator Title]Notices shall be deemed given on the date received by the addressee.
16. **Term of Agreement.** This Agreement shall remain in effect for the period beginning \_\_\_\_\_, 2019 and ending \_\_\_\_\_, 2022 ("Term"). This Agreement may be terminated at any time by giving thirty (30) days written notice to the other party of the intent to terminate. Absent a thirty (30) day written notice to the other party of the intent to terminate, this Agreement will continue unchanged for successive twelve month periods following the Term.
17. **Amendment.** This Agreement may not be amended orally, but only by a written instrument executed by the parties hereto.
18. **Entire Agreement.** This Agreement, including exhibits, contains the entire understanding of the parties with respect to the subject matter set forth in this Agreement. In the event a conflict arises between the parties with respect to any term, condition or

provision of this Agreement, the remaining terms, conditions and provisions shall remain in full force and legal effect. No waiver of any term or condition of this Agreement by any party shall be construed by the other as a continuing waiver of such term or condition.

19. **Attorneys Fees.** In the event any action is taken by a party hereto to enforce the terms of this Agreement the prevailing party herein shall be entitled to receive its reasonable attorney's fees.
20. **Counterparts.** This Agreement may be executed in any number of counterparts, and in that event, each counterpart shall be deemed a complete original and be enforceable without reference to any other counterpart.
21. **Headings.** Headings in this Agreement are for convenience only and shall not be used to interpret or construe its provisions.
22. **Effective Date.** This Agreement shall be effective on the date first above written, and also shall be the date the Agreement is executed.

**AGENCY:**

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**PARS:**

BY: \_\_\_\_\_  
Tod Hammeras

TITLE: Chief Financial Officer

DATE: \_\_\_\_\_

EXHIBIT 1A

SERVICES

PARS will provide the following services for the [Agency Name] Public Agencies Post-Employment Benefits Trust:

1. Plan Installation Services:
  - (A) Meeting with appropriate Agency personnel to discuss plan provisions, implementation timelines, actuarial valuation process, funding strategies, benefit communication strategies, data reporting, and submission requirements for contributions/reimbursements/distributions;
  - (B) Providing the necessary analysis and advisory services to finalize these elements of the Plan;
  - (C) Providing the documentation needed to establish the Plan to be reviewed and approved by Agency legal counsel. Resulting final Plan documentation must be approved by the Agency prior to the commencement of PARS Plan Administration Services outlined in Exhibit 1A, paragraph 2 below.
2. Plan Administration Services:
  - (A) Monitoring the receipt of Plan contributions made by the Agency to the trustee of the PARS Public Agencies Post-Employment Benefits Trust ("Trustee"), based upon information received from the Agency and the Trustee;
  - (B) Performing periodic accounting of Plan assets, reimbursements/distributions, and investment activity, based upon information received from the Agency and/or Trustee;
  - (C) Coordinating the processing of distribution payments pursuant to authorized direction by the Agency, and the provisions of the Plan, and, to the extent possible, based upon Agency-provided Data;
  - (D) Coordinating actions with the Trustee as directed by the Plan Administrator within the scope of this Agreement;
  - (E) Preparing and submitting a monthly report of Plan activity to the Agency, unless directed by the Agency otherwise;
  - (F) Preparing and submitting an annual report of Plan activity to the Agency;
  - (G) Facilitating actuarial valuation updates and funding modifications for compliance with GASB 45/75, if prefunding OPEB obligations;
  - (H) Coordinating periodic audits of the Trust;
  - (I) Monitoring Plan and Trust compliance with federal and state laws.
3. PARS is not licensed to provide and does not offer tax, accounting, legal, investment or actuarial advice.

EXHIBIT 1B  
FEEES FOR SERVICES

PARS will be compensated for performance of Services, as described in Exhibit 1A based upon the following schedule:

An annual asset fee shall be paid from Plan assets based on the following schedule:

| <u>For Plan Assets from:</u> |     |              | <u>Annual Rate:</u> |
|------------------------------|-----|--------------|---------------------|
| \$1                          | to  | \$10,000,000 | 0.25%               |
| \$10,000,001                 | to  | \$15,000,000 | 0.20%               |
| \$15,000,001                 | to  | \$50,000,000 | 0.15%               |
| \$50,000,001                 | and | above        | 0.10%               |

Annual rates are prorated and paid monthly. The annual asset fee shall be calculated by the following formula [Annual rate divided by 12 (months of the year) multiplied by the Plan asset balance at the end of the month]. Trustee and Investment Management Fees are not included.



EXHIBIT 1C  
DATA REQUIREMENTS

PARS will provide the Services under this Agreement contingent upon receiving the following information:

1. Executed Legal Documents:
  - (A) Certified Resolution
  - (B) Adoption Agreement to the Public Agencies Post-Employment Benefits Trust
  - (C) Trustee Investment Forms
  
2. Contribution – completed Contribution Transmittal Form signed by the Plan Administrator (or authorized Designee) which contains the following information:
  - (A) Agency name
  - (B) Contribution amount
  - (C) Contribution date
  - (D) Contribution method (Check, ACH, Wire)
  
3. Distribution – completed Payment Reimbursement/Distribution Form signed by the Plan Administrator (or authorized Designee) which contains the following information:
  - (A) Agency name
  - (B) Payment reimbursement/distribution amount
  - (C) Applicable statement date
  - (D) Copy of applicable premium, claim, statement, warrant, and/or administrative expense evidencing payment
  - (E) Signed certification of reimbursement/distribution from the Plan Administrator (or authorized Designee)
  
4. Other information pertinent to the Services as reasonably requested by PARS and Actuarial Provider.

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**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

|          |   |
|----------|---|
| TO:      | BOARD OF DIRECTORS  |
| DATE:    | JULY 22, 2109   |
| FROM:    | RAY KOLISZ, GENERAL MANAGER   |
| SUBJECT: | REVIEW WELL TP-2 PROJECT BID RESULTS AND POSSIBLE AWARD OF CONTRACT |

**BID PROPOSALS**

The District received four bids to drill and construct Well TP-2 to the depth of 700 feet with alternative bid schedules for the use of High Strength Low Alloy Steel (HSLA) casing, and Stainless Steel (SS) casing.

The summary of bids are below and engineer's report attached for your review:

|                           |              |
|---------------------------|--------------|
| <u>HSLA</u>               |              |
| Bakersfield Well & Pump   | \$548,260.00 |
| Southwest Pump & Drilling | \$582,250.00 |
| Layne Christensen Co.     | \$584,359.00 |
| Best Drilling and Pump    | \$595,580.00 |
| <br>                      |              |
| *Engineers Estimate       | \$520,380.00 |

|                           |              |
|---------------------------|--------------|
| <u>STAINLESS STEEL</u>    |              |
| Layne Christensen         | \$752,116.00 |
| Bakersfield Well & Pump   | \$756,410.00 |
| Best Drilling and Pump    | \$768,120.00 |
| Southwest Pump & Drilling | \$771,340.00 |
| <br>                      |              |
| *Engineers Estimate       | \$711,880.00 |

**DISCUSSION**

Bakersfield Well & Pump was low bidder for the HSLA casing and Layne Christensen was the low bidder for the SS casing.

The bids for review today are only for the drilling and constructing (casing) of the well. After the construction is complete the District will engineer and design the other elements of the project to include the earthwork needed to bring the well at or above the flood elevation, electrical work, piping and outfitting the well.

**FISCAL IMPACT**

Current fiscal year CIP budget for this project is \$1,350,000.



## **RECOMMENDATION**

Depending on the Board's desire, staff recommends accepting the bid and awarding a contract to Bakersfield Well and Pump Company for the use of HSLA, or accepting the bid and awarding a contract to Layne Christensen Company for the use of Stainless Steel.



RECEIVED

JUL 12 2019

05013.019

July 9, 2019

TWENTYNINE PALMS WATER DISTRICT

Twentynine Palms Water District
72401 Hatch Road
Twentynine Palms, CA 92277-2935

Attn: Ray Kolisz, General Manager

SUBJECT: CONSTRUCTION OF WELL TP-2

Gentlemen:

Four bids were received by the specified time of 10:00 a.m. on Monday, July 1, 2019 at the District offices for Construction of Well TP-2 and thereafter opened. Bids were submitted from the firms of Layne Christensen Company, Bakersfield Well and Pump Company, Southwest Pump and Drilling, Inc., and Best Drilling and Pump, Inc. Bids were sought for alternative casing materials, that is of High Strength Low Alloy Steel Casing and for Stainless Steel Casing. The bid amounts, then, are as follows.

Table with 6 columns: Bid Type, Engineer's Estimate, Layne Christensen Co., Bakersfield Well and Pump Co., Southwest Pump and Drilling, Inc., Best Drilling and Pump, Inc. Rows include Schedule A (HSLA) and Schedule B (S.S.) with corresponding bid amounts.

As indicated, cost of well construction utilizing the High Strength Low Alloy (HSLA) casing alternate ranges from \$548,260.00 to \$595,580.00, low bidder being Zim Industries, Inc., dba Bakersfield Well and Pump Company, while those for the Stainless Steel alternate casing ranges from the low of \$752,116.00 by Layne Christensen Company, to \$771,340.00.

Engineer's estimate for the High Strength Low Alloy (HSLA) alternate was \$520,380.00 excluding contingencies and that for the Stainless Steel alternate was \$711,880.00 again, without contingencies. Thus, bids were about 5 to 6 percent higher than the Engineer's Estimates.

Bids for all four were checked and found to be arithmetically correct and are displayed on the accompanying spreadsheet tabulation. Required certificates, affidavit, and bid bond were supplied by all four bidders.

Layne Christensen Company is currently licensed in California categories A, C-57, and C-61, with no issues and is also registered with the DIR (Department of Industrial Relations) as required. Bakersfield Well and Pump Company is licensed in categories A, C57, C61 and D21, also with no issues and registered with the DIR

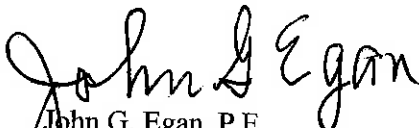
Both Bakersfield Well and Pump Company and Layne Christensen Company are well-known in California and in the southwestern United States for their work in drilling and equipping wells. Layne recently successfully completed construction and equipping of the District's Well 11B. With their successful histories of well construction, both contractors are capable of completing construction of Well TP-2.

With our findings and the bid results analyzed, it is recommended that the Board award the project for construction of Well TP-2 to Bakersfield Well and Pump Company if they wish HSLA casing or to Layne Christensen Company if stainless steel casing is desired.

Following the Board's decision, we will notify the contractor and provide the contract for signature and request submittal of insurance and bonds.

Should there be any questions, please contact me.

Very truly yours,

  
John G. Egan, P.E.  
Principal Engineer

JGE:cb

Enc.

**3**

**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

TO: BOARD OF DIRECTORS  
DATE: JULY 24, 2019  
FROM: RAY KOLISZ, GENERAL MANAGER  
SUBJECT: REVIEW AND APPROVE THE DETERMINATION OF ENVIRONMENTAL COMPLIANCE AND FILE A NOTICE OF EXEMPTION FOR THE WELL TP-2 PROJECT

**BACKGROUND**

The California Environmental Quality Act (CEQA) requires state and local government agencies to identify the significant environmental impacts and mitigate these impacts that might occur as a result of a project.

The proposed Well TP-2 project is a back-up well for the Fluoride Removal Treatment Plant (Plant) to ensure that a sufficient amount of groundwater can be treated to meet the daily potable water demand in the District's service area.

The District contracted with Tom Dodson & Associates to determine environmental compliance and has concluded that under CEQA guidelines that the project qualifies as a Categorical Exemption under Section 15303, Class 3 Exemption.

The determination for this exemption is outlined in the attached determination of environmental compliance letter attached for your review and approval.

**RECOMMENDATION**

Approve the Determination of Environmental Compliance and direct staff to adopt and file a Notice of Exemption for the Well TP-2 Project.

**TOM DODSON & ASSOCIATES**  
2150 N. ARROWHEAD AVENUE  
SAN BERNARDINO, CA 92405  
TEL (909) 882-3612 • FAX (909) 882-7015  
E-MAIL [tda@tdaenv.com](mailto:tda@tdaenv.com)



May 7, 2019

Ray Kolisz, General Manager  
Twentynine Palms Water District  
72401 Hatch Road  
Twentynine Palms, CA 92277

Dear Ray:

The Twentynine Palms Water District (District) constructed its fluoride treatment facility at its Fluoride Removal Water Treatment Plant located near the intersection of Utah Trail and Amboy Road in 2000. The District proposes to construct a backup well at this project site (refer to Figure 1) to ensure that a sufficient volume of groundwater containing concentrations of fluoride above the State maximum contaminant levels can be treated to meet potable water demand in the District's service area. In order to provide some backup capability at the Treatment Plant the District proposes to drill a new well that can provide groundwater for treatment if the existing well must be removed from production. The new well will be drilled to about 700 feet below the ground surface and will have a 16 5/8-inch casing. This well will produce approximately the same volume as the existing well, or about 2,100 gallons per minute (about 1,457 acre-feet per year). Due to potential flood hazards, the well site will be elevated approximately 16 feet above existing grade. The Treatment Plant is not being expanded so the combined amount pumped by the District annually will not be increased. The District asked Tom Dodson & Associates (TDA) to review the proposed project and recommend appropriate environmental documentation to comply with the California Environmental Quality Act (CEQA). Based on my review of this project, I recommend to the District that it consider a Categorical Exemption as the appropriate CEQA environmental determination.

Categorical exemptions are identified in Section 15300 of the State CEQA Guidelines as "a list of classes of projects which have been determined not to have a significant effect on the environment and which shall, therefore, be exempt from the provision of CEQA." To determine whether a project is categorically exempt from CEQA, certain findings must be made for a project to verify that it qualifies for a specific exemption class and that it can appropriately be exempted from the requirement for the preparation of a more detailed environmental document. My analysis of these requirements follows.

The first step in this exemption process is to determine whether a specific project conforms with the criteria outlined in one or more of the exemption classes. After careful review of the various exemption classes, I have concluded and recommend to the District that the proposed installation of the new backup well meets the criteria for a Class 3 Exemption. Class 3 consists of New Construction or Conversion of Small structures outlined under Section 15303 of the State CEQA Guidelines. Class 3 exemptions consist of "construction and location of limited numbers of new, small facilities or structures; installation of small equipment and facilities in small structures...(d) Water main, sewage, electrical, gas, and other utility extensions, including street improvements, of reasonable length to serve such construction."

The key criteria that are met by this proposed backup well project include:

1. The project consists of a new backup well on a single parcel dedicated to a fluoride treatment facility and the well is deemed to constitute a new small facility at the site. There will be no increase in the volume of groundwater treated at the facility.
2. The project site consists of disturbed ground at the treatment facility and the new facility should not occupy an area greater than 50' x 50' when completed.

Proceeding with this analysis under the assumption that the backup well project qualifies for a Class 3 exemption, the next, and final, set of criteria to be evaluated for the applicability of this exemption (Section 15300.2) are a set of exception issues, which must be considered for certain exemptions, including Class 3. The exception issues are described in Section 15300.2 of the State CEQA Guidelines and consist of the following issues of concern: locational, cumulative impact, significant effect, scenic highway, hazardous waste sites and historical resource limitations on the use of categorical exemptions. These are addressed below in the order presented in the preceding list.

- A. Location: A review of the proposed Fluoride Treatment Facility backup well project site demonstrates that they are located within the existing disturbed facility compound located at the southwest corner of Amboy Road and Utah Trail. The well site is located within the disturbed facility grounds that have been managed in support of the Treatment Facility for the past 19 years. Access is readily available to the well site shown on Figure 1. Since the site specific physical changes in the environment will occur within a previously disturbed environment, no site-specific locational impacts (biology or cultural resources) are forecast to result from implementing the proposed project.
- B. Cumulative Impact: The purpose of installing the backup well is to provide a continuous supply of water for treatment at the facility. This is a highly site specific facility improvement that will be used to manage groundwater extraction in support of the fluoride treatment operations. As noted, the treatment capacity of the existing facility will not be expanded or otherwise altered. Thus, the proposed project has no potential to contribute to any cumulatively considerable effects if implemented. There would be no cumulative effects from the project's implementation.
- C. Significant Effect: Construction of the backup well and continued delivery of water to the fluoride treatment facility has no known potential significant adverse environmental effects associated with its implementation. The whole of the project area, temporary and permanent areas of disturbance, is already disturbed. Therefore, no significant adverse environmental effects are forecast to result from project implementation at the proposed project site.
- D. Scenic Highway: None of the roadways in the vicinity of the project site are considered to be local, County or State scenic highways. Therefore, no potential to adversely affect scenic resources near such highways can occur from implementing the proposed project. Further, the proposed monitoring well site has no valuable scenic resources as it consists solely of the treatment facility, supporting uses and no rock outcrops, trees or other structures that could be considered to have substantial scenic value.
- E. Hazardous Waste Sites: A review of known contaminated sites indicates no known locations with contamination at the project site. Hazardous materials may be used during installation of the well, such as petroleum chemicals, but the long term operation of the

backup well will not affect or be affected by the use of any hazardous materials. Thus, this issue does not pose a significant hazard to the environment from past contamination or from proposed installation of the well.

- F. Historical Resources: As noted above, the whole of the project site has been previously disturbed with the construction of the treatment plant site. Thus, no historical resources with any integrity or value can remain at the project sites.

Based on the evaluation presented above, it is my recommendation that the proposed backup well at the district fluoride treatment facility qualifies for a Categorical Exemption, Class 3. Therefore, when the District is ready to approve this project for implementation (construction contract or budget), I recommend noticing it as Categorically Exempt from CEQA for the reasons outlined above and have the District adopt and file the attached Notice of Exemption (NOE) with the San Bernardino County Clerk of the Board. This will initiate a 35-day statute of limitations for anyone seeking to challenge the project in court. If needed, I can attend the Board meeting when this item is considered for decision. Let me know if you wish me to attend. Do not hesitate to contact me if you have any questions.

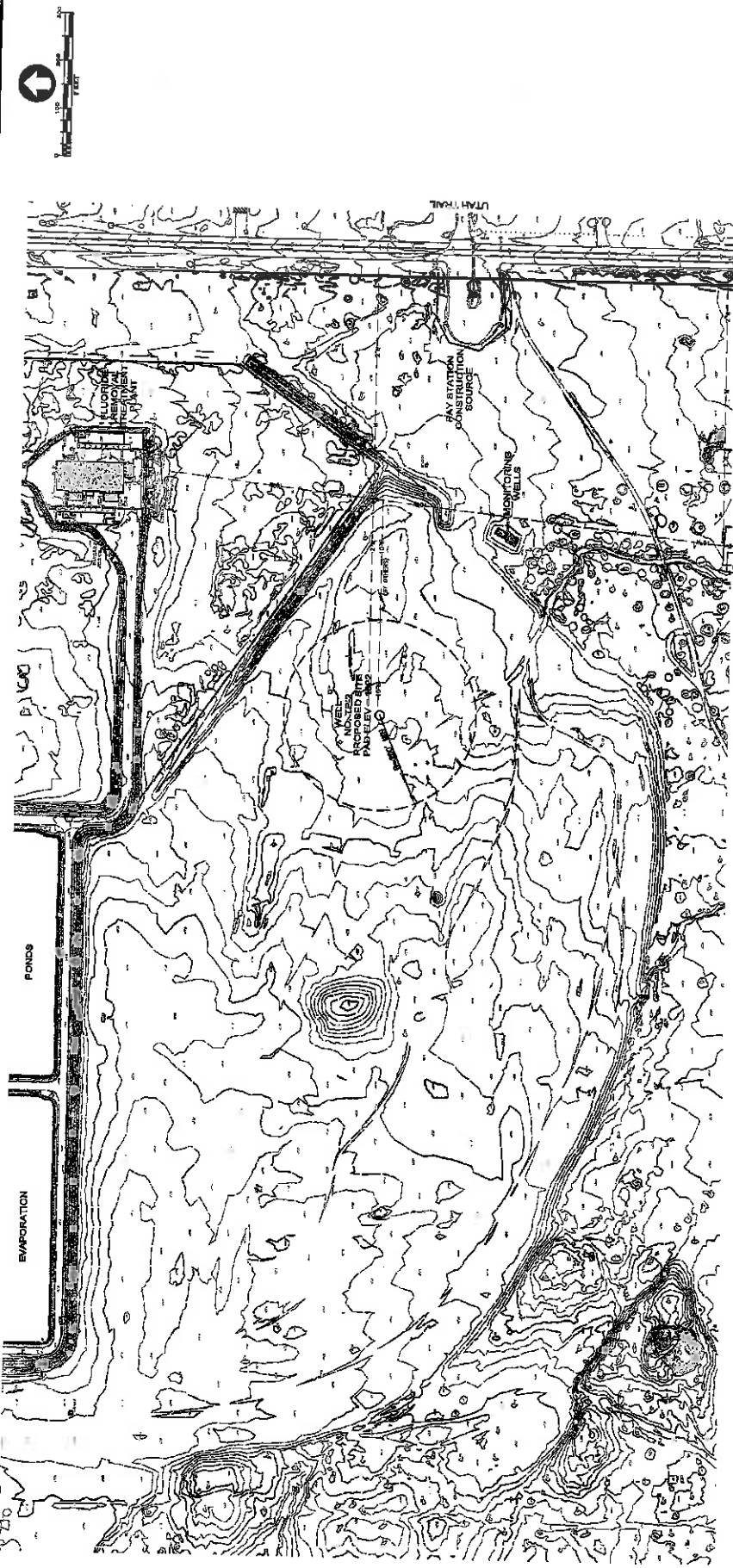
Sincerely,



Tom Dodson

TD/cmc





**WELL SITE PLAN**  
SCALE: 1"=100'

MONITORING WELLS



|  |                             |  |  |
|--|-----------------------------|--|--|
| <p>STATE OF UTAH<br/>PROFESSIONAL ENGINEER<br/>No. 11467</p> |                             | <p>TWENTYNINE PALMS WATER DISTRICT<br/>WELL NO. TP-2<br/>SITE PLAN</p> |  |
| <p>DATE: 02/22/19</p>  | <p>PROJECT: 05013019</p>    | <p>CLIENT: TWENTYNINE PALMS WATER DISTRICT</p>                         | <p>ADDRESS: 1801 East North St. Twentynine Palms, CA 92576</p> |
| <p>DESIGNER: [Signature]</p>                                 | <p>CHECKED: [Signature]</p> | <p>DATE: 02/22/19</p>  | <p>SCALE: 1"=100'</p>  |
| <p>NO. 1</p>   | <p>NO. 2</p>                | <p>NO. 3</p>   | <p>NO. 4</p>   |
| <p>DATE: [ ]</p>   | <p>DATE: [ ]</p>            | <p>DATE: [ ]</p>   | <p>DATE: [ ]</p>   |



UNDERGROUND UTILITY ALERT  
 THE INFORMATION ON THIS PLAN IS BASED ON THE RECORD DRAWINGS AND FIELD SURVEY DATA PROVIDED BY THE CLIENT. THE ENGINEER HAS CONDUCTED VISUAL INSPECTIONS OF THE EXISTING UTILITY RECORDS AND FIELD SURVEY DATA AND HAS FOUND THEM TO BE COMPLETE AND CORRECT. THE ENGINEER HAS NOT CONDUCTED ANY OTHER INVESTIGATION OR TESTING TO VERIFY THE ACCURACY OF THE INFORMATION PROVIDED. THE ENGINEER ASSUMES NO LIABILITY FOR THE ACCURACY OF THE INFORMATION PROVIDED.

## NOTICE OF EXEMPTION

**To:** San Bernardino County  
Clerk of the Board  
385 North Arrowhead Avenue  
San Bernardino, CA 92415

**From:** Twentynine Palms Water District  
72401 Hatch Road  
Twentynine Palms, CA 92277

**Project Title:** Twentynine Paims Water District Fluoride Treatment Facility Backup Well

**Project Location:** The proposed project is located in the City of Twentynine Palms at the southwest corner of Adobe Road and Utah Trail.

**Project Location - City:** City of Twentynine Palms

**Project Location - County:** San Bernardino

**Description of Nature, Purpose, and Beneficiaries of the Project:** The purpose of the proposed project is to install a new backup well to supply groundwater to the District's fluoride treatment facility. The well will be drilled on the facility's property and the treatment facility's capacity will remain the same. The new well will ensure that the approximately 1,457 acre-feet per year delivery capacity remains consistent. The new well will be drilled to a depth of approximately 700 feet and will be able to produce about 2,100 gallons per minute for delivery to the treatment plant.

**Name of Public Agency Approving Project:** Twentynine Palms Water District

**Name of Person or Agency Carrying Out Project:** Twentynine Palms Water District

**Exempt Status:** (Check One)

- Ministerial (Sections 21080(b)(1); 15268)
- Declared Emergency (Sections 21080(b)(3); 15269(a))
- Emergency Project (Sections 21080(b)(4); 15269(b)(c))
- Categorical Exemption (Section 15303)

**Reasons why project is exempt:** The State CEQA Guidelines provide a series of categorical exemptions for projects that have been deemed to have minimal impacts on the environment. The proposed project is the installation of a new backup well to ensure delivery of local groundwater to the treatment facility as a backup to the existing well. This project has been determined to have no potential to cause significant adverse effects on the environment and will ensure that adequate groundwater will be delivered to the treatment facility in the future without significant adverse impact to the existing system. Categorical Exemption Class 3 exempts "construction and location of limited numbers of new, small facilities or structures; installation of small equipment and facilities in small structures....(d) Water mains, sewage, electrical, gas, and other utility extensions, including street improvements, of reasonable length to serve such construction." The exceptions to the issuance of categorical exemptions have been evaluated for the proposed project. The proposed project has been determined **not** to have a potential to cause significant adverse environmental effects as a result of any of the exceptions. Therefore, this proposed action is not forecast to cause any potential for significant adverse environmental impacts and qualifies with the requirements for Class 3 Exemption.

**Lead Agency**

**Contact Person:** Ray Kolisz Telephone: (760) 367-7546

**Signature:** \_\_\_\_\_ **Title:** General Manager **Date:** \_\_\_\_\_

4

AMENDMENT NO. 3

GENERAL MANAGER EMPLOYMENT AGREEMENT BETWEEN  
RAY KOLISZ AND THE TWENTYNINE PALMS WATER DISTRICT

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The EMPLOYMENT AGREEMENT BETWEEN THE TWENTYNINE PALMS WATER DISTRICT (“DISTRICT”) AND RAY KOLISZ (“GENERAL MANAGER”), DATED JULY 27, 2016 AS PREVIOUSLY AMENDED ON JUNE 27, 2018 AND JUNE 28, 2017, IS HEREBY AMENDED EFFECTIVE UPON APPROVAL BY BOTH PARTIES AS FOLLOWS:

1. **SECTION 5.1 SALARY.:** Add a section 5.4 to the Agreement that states:

Employee shall be eligible for a sustained performance compensation, contingent upon his performance evaluation received annually in May being greater than satisfactory. This compensation will be a one-time payment based upon the actual average score of his performance evaluation. This could be a range of 4% to 5%. For example, if the performance evaluation resulted in an overall average score of 4.5, then Employee would receive a one-time lump sum performance compensation in the amount of 4.5% of his annual salary. This compensation does not change Employee’s annual base salary.

This section shall be effective beginning with the annual performance evaluation which occurred in May 2019.

2. Except as expressly amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

TWENTYNINE PALMS WATER  
DISTRICT

By: \_\_\_\_\_  
Carol Giannini, Board President

By: \_\_\_\_\_  
Ray Kolisz, General Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**5**

**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

|          |   |
|----------|---|
| TO:      | BOARD OF DIRECTORS  |
| DATE:    | JULY 17, 2019   |
| FROM:    | RAY KOLISZ, GENERAL MANAGER                                 |
| SUBJECT: | DISCUSSION OF ELECTION COSTS AND FISCAL YEAR BUDGET IMPACTS |

**BACKGROUND AND DISCUSSION**

At the June 26, 2019 Board of Directors Meeting, staff reported that some adjustments were made to the FY19/20 proposed annual budget that was scheduled for adoption that meeting. These changes were due to some adjustments to certain line item expenditures based on the April financials and confirmation from the San Bernardino County Registrar of Voters (ROV) that an election will be conducted to fill the two available Board of Director's seats for the District.

When the District was notified by the ROV, of the upcoming election, they had no information at the time of the approximate cost to the District. At that time, staff added \$20,000 to the annual budget to cover the election cost and the ROV stated they would advise the District once they have all the information to estimate the election costs.

On July 12, 2019 the District received a letter from the ROV estimating the cost to the District for the August 27, 2019 election will cost \$101,000. The letter is attached for your review.

Staff will seek more information from the ROV of the cost and will inform the Board what adjustments and or amendments to the annual budget may be required due to impacts of the higher election costs not expected.



## Registrar of Voters

**Bob Page**  
Registrar of Voters

July 12, 2019

Ms. Cindy Fowlkes  
District Secretary  
Twentynine Palms Water District  
72401 Hatch Road  
Twentynine Palms, CA 92277

Dear Ms. Fowlkes:

This letter is in response to your request for a cost estimate from the Registrar of Voters for the Member, Twentynine Palms Water District Board of Directors on the ballot for the August 27, 2019 Consolidated Mail Ballot Election.

The estimated cost for the contest to be included in the election is \$101,000.

Please understand that the amount provided above is an estimate of election costs based on historical costs for comparable elections. The actual cost may be higher or lower than the estimate provided. No two elections are exactly the same in part because statutory requirements are ever evolving.

Once the election is certified, the Registrar of Voters will complete an accounting of all actual costs and will provide a final invoice within 120 days.

While the estimate would be a significant increase in costs to the District compared to what it paid for one contest for a Member, Board of Directors in the August 2013 election, the increase is in large part due to the fact the District is the only jurisdiction participating in the August 2019 election. The costs to conduct an election are proportionately shared by the participating jurisdictions based upon the number of contests on the ballot and the number of registered voters for each contest. In the August 2013 election, the District was billed for about 4% of the election costs. For the August 27, 2019 election, the District will be billed for 100% of the election costs.

### BOARD OF SUPERVISORS

ROBERT A. LOVINGOOD  
First District

JANICE RUTHERFORD  
Second District

DAWN ROWE  
Third District

CURT HAGMAN  
Chairman, Fourth District

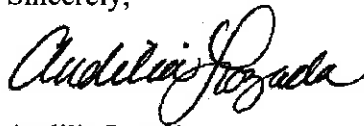
JOSIE GONZALES  
Vice Chair, Fifth District

Gary McBride  
Chief Executive Officer

AUGUST 27, 2019 ELECTION COST ESTIMATE  
JULY 12, 2019  
PAGE 2 of 2

If you have any questions about the August 2019 election estimate, please contact the Registrar of Voters at (909) 387-2100.

Sincerely,

A handwritten signature in black ink, appearing to read "Audilia Lozada". The signature is written in a cursive, flowing style.

Audilia Lozada  
Chief Deputy Registrar of Voters



**NO  
MATERIAL  
PROVIDED**

7

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**June 26, 2019 / 4:00 P.M.**

Call to Order and Roll Call

President Giannini called the meeting to order at 4:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Carol Giannini, Randy Leazer, and Neal Stephenson. Director Suzi Horn was absent. Also present were General Manager Ray Kolisz, Treatment/Production Superintendent Mike Minatrea, Maintenance Superintendent Matt Shragge, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Mike Minatrea led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

Director Giannini recognized the passing of Joshua Basin Water District board member, Mickey Luckman.

1. Public Hearing on Proposed Continuation of Water Availability Assessment  
1.1 Board to Hear Public Testimony at This Time

Director Leazer moved to open the Public Hearing at 4:01 p.m., seconded by Director Coghill, and unanimously approved.

There being no public comments, Director Stephenson moved to close the public hearing at 4:02 p.m., seconded by Director Coghill, and unanimously approved.

2. Consider Resolution 19-07 Continuing the Current Existing Level of Water Availability Assessments for Fiscal Year 2019-2020

Staff recommends approving Resolution 19-07.

Director Coghill made a motion to adopt Resolution 19-07 continuing the current existing level of water availability assessments for fiscal year 2019-2020, seconded by Director Leazer, and approved by the following roll call vote:

|          |   |
|----------|---|
| Ayes:    | Directors Coghill, Leazer, Stephenson, and Giannini |
| Noes:    | None  |
| Abstain: | None  |
| Absent:  | Director Horn                                       |

3. Consideration to Approve Resolution 19-08 Adopting the Fiscal Year 2019-2020 Annual Budget and Compensation Plan

Staff recommends approving Resolution 19-08.

Director Stephenson made a motion to approve Resolution 19-08 adopting the fiscal year 2019-2020 annual budget and compensation plan, seconded by Director Leazer, and approved by the following roll call vote:

Ayes: Directors Coghill, Leazer, Stephenson, and Giannini  
Noes: None  
Abstain: None  
Absent: Director Horn

4. Consideration to Approve Resolution 19-09 Adopting Changes to the Reserve Policy  
Staff recommends adopting Resolution 19-09, increasing operating reserves to 180 days of the District's budgeted expenses and increasing the capital reserves to 6% of capital assets.

Director Leazer made a motion to approve Resolution 19-09 adopting changes to the Reserve Policy, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Coghill, Leazer, Stephenson, and Giannini  
Noes: None  
Abstain: None  
Absent: Director Horn

5. Consideration to Approve Resolution 19-10 Declaring Certain Water District Property as Surplus and Authorizing Disposal of Same  
With the recent purchase of a new dump truck, the District is ready to surplus the old dump truck.

Director Stephenson made a motion to approve Resolution 19-10 declaring certain District property as surplus and authorizing disposal of same, seconded by Director Leazer, and unanimously approved with the exception of Director Horn who was absent.

6. Review Quotes and Authorize the Purchase of New Vehicles  
Staff recommends accepting the quotes from Sunrise Ford and authorizing the vehicle purchases.

Director Stephenson made a motion to accept Sunrise Ford's quotes for a 2019 F-250 truck in the amount of \$25,991.72 and a 2019 Ford Expedition in the amount of \$56,388.77, seconded by Director Leazer, and approved unanimously with the exception of Director Horn who was absent.

7. Formation of Ad Hoc to Review the Current General Manager's Job Description and Establishment of Salary Range  
The committee will be comprised of two board members that will make recommendations to the Board. Director Giannini informed the Board that Director Horn expressed interest in sitting on the committee.

Directors Horn and Leazer have been unanimously appointed to the ad hoc.

8. Consent Calendar

- Minutes of a Regular Meeting held on May 22, 2019
- Audit List

Director Coghill, moved to approve the Minutes and Audit List, seconded by Director Stephenson, and approved unanimously.

9. Items Removed from the Consent Calendar for Discussion or Separate Action  
None

10. Management Reports

10.1 Maintenance

Matt Shragge reported that the District responded to 101 Underground Service Alerts, had 0 water main leaks, 1 water meter leak, 0 service line leaks, 0 fire hydrant repairs and 70 painted, performed 3 customer pressure checks, replaced 2 meters, replaced 6 customer gate valves, and installed 4 new services. 0 water waste inquiries were received. 616 work orders were generated and performed during the month. 240 AMI/AMR meters have been installed in the second route. Former employee Zach Belisle was congratulated for his graduation from the CHP academy. The District hated to lose him as an employee but is proud of his accomplishment. Zach will be stationed in northern California.

10.2 Water Quality

Mike Minatrea reported Water production was down 24.22% as compared to the same month in 2013. 38 routine and 8 special water samples were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. 68,000,000 gallons of water was produced in the month of May.

10.3 Finance

Cindy Byerrum informed the Board that the net revenues are ahead \$110,000 from what was budgeted, due in part to interest earnings. The benefits of a pension trust, unlike in OPEB, it can be invested and potentially earn a higher rate of return.

10.4 General Manager

Mr. Kolisz informed the Board that the Well TP-2 bid opening will take place on July 1, 2019. The pilot study for Well 11B has been completed, and engineers will begin developing a treatment plan. The District has applied for grants through the Mojave Water Agency Integrated Regional Management Plan. The District has considered the longevity and cost effectiveness of stainless steel well casings when drilling new wells.

11. Closed Session: Public Employee Performance Evaluation (Per Government Code § 54957)

Title: General Manager

Director Coghill moved to enter closed session at 4:45 p.m., seconded by Director Leazer, and unanimously approved. The Board returned to open session at 5:09 p.m. Director Giannini announced there was no reportable action.

12. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Giannini liked the newly installed directional sign for Board meetings. Director Stephenson thanked staff for assisting him as a new Board member.

13. Adjournment

On motion by Director Coghill, seconded by Director Leazer, and approved by the Board, the meeting was adjourned at: 5:12 p.m.

\_\_\_\_\_  
Carol Giannini, President  
Board of Directors

Attest:

\_\_\_\_\_  
Ray Kolisz, Board Secretary  
Twentynine Palms Water District

# Twentynine Palms Water District

**Check Date Range:** 6/1/2019 thru 6/30/2019

| Ck No | Ck Date    | Payable To                     | Ck Amt    | Ck Detail | GL Acct No        | Description  |
|-------|------------|--------------------------------|-----------|-----------|-------------------|--|
| 12878 | 06/12/2019 | Accela, Inc. #774375           | 1,621.00  | 1,621.00  | 100-600-0000-5408 | CivicPay with Online-Bills.com                                   |
| 12879 | 06/12/2019 | ACWA/JPIA                      | 35,259.23 | 31,024.93 | 100-310-0000-5140 | Health Benefits July 2019  |
|       |            |                                |           | 2,083.70  | 100-310-0000-5141 | Health Benefits July 2019  |
|       |            |                                |           | 430.63    | 100-310-0000-5142 | Health Benefits July 2019  |
|       |            |                                |           | 1,719.97  | 100-310-0000-5144 | Health Benefits July 2019  |
| 12880 | 06/12/2019 | Customer Refund                | 70.64     | 70.64     | 100-000-0000-2000 | Refund Check   |
| 12881 | 06/12/2019 | Autozone Inc.                  | 208.60    | 30.35     | 100-130-0000-5220 | Trailer Tarp w/Bungee Cords.                                     |
|       |            |                                |           | 32.29     | 100-130-0000-5220 | DEF for the New Diesels.   |
|       |            |                                |           | 61.33     | 100-130-0000-5220 | Air Tank Drain Valves.   |
|       |            |                                |           | 27.99     | 100-130-0000-5220 | Shop Towels.   |
|       |            |                                |           | 56.64     | 100-130-0000-5220 | Lights for the Sign Trailer.                                     |
| 12882 | 06/12/2019 | Babcock Laboratories Inc.      | 6,310.00  | 6,310.00  | 100-875-0000-6001 | UCMR 4   |
| 12883 | 06/12/2019 | Customer Refund                | 9.97      | 9.97      | 100-000-0000-2000 | Refund Check   |
| 12884 | 06/12/2019 | Beck Oil Inc.                  | 674.41    | 674.41    | 100-130-0000-5220 | 55 Gallon Drum of Coolant.                                       |
| 12885 | 06/12/2019 | Customer Refund                | 14.95     | 14.95     | 100-000-0000-2000 | Refund Check   |
| 12886 | 06/12/2019 | Best Best & Krieger            | 3,512.98  | 3,053.98  | 100-600-0000-5403 | Professional Services May 2019                                   |
|       |            |                                |           | 81.00     | 100-600-0000-5403 | Professional Services May 2019                                   |
|       |            |                                |           | 243.00    | 100-600-0000-5403 | Professional Services May 2019                                   |
|       |            |                                |           | 135.00    | 100-600-0000-5403 | Professional Services May 2019                                   |
| 12887 | 06/12/2019 | Beyond Software Solutions      | 960.00    | 960.00    | 100-600-0000-5406 | IT Consulting  |
| 12888 | 06/12/2019 | Customer Refund                | 25.67     | 25.67     | 100-000-0000-2000 | Refund Check   |
| 12889 | 06/12/2019 | Burrtec Waste & Recycling Svcs | 207.80    | 141.62    | 100-600-0000-5406 | Hatch  |
|       |            |                                |           | 66.18     | 100-150-0000-5406 | Amboy  |
| 12890 | 06/12/2019 | Customer Refund                | 2.80      | 2.80      | 100-000-0000-2000 | Refund Check   |
| 12891 | 06/12/2019 | Customer Refund                | 35.09     | 35.09     | 100-000-0000-2000 | Refund Check   |
| 12892 | 06/12/2019 | Cdw Government                 | 599.58    | 599.58    | 100-150-0000-5303 | SonicWall Comprehensive Gateway Security Suite - Subscription Li |
| 12893 | 06/12/2019 | Core & Main LP                 | 4,623.18  | 2,740.88  | 100-825-0000-6001 | 6" push on x flange gate valve                                   |
|       |            |                                |           | 1,200.52  | 100-825-0000-6001 | 6" flange x flange gate valve                                    |
|       |            |                                |           | 644.82    | 100-825-0000-6001 | 6" flange tee  |
|       |            |                                |           | 36.96     | 100-825-0000-6001 | 6-8" bolt n nut kit  |

# Twentynine Palms Water District

Check Date Range: 6/1/2019 thru 6/30/2019

|       |            |                                    |          |          |                   |  |
|-------|------------|------------------------------------|----------|----------|-------------------|--|
| 12894 | 06/12/2019 | Department of Industrial Relations | 45.00    | 45.00    | 100-130-0000-5303 | Permit AO15520-12                      |
| 12895 | 06/12/2019 | Department of Industrial Relations | 195.00   | 195.00   | 100-130-0000-5303 | A19-010739                             |
| 12896 | 06/12/2019 | Desert Hardware                    | 35.76    | 33.71    | 100-150-0000-5220 | Primer,Misc PVC Parts                  |
|       |            |                                    |          | 2.05     | 100-130-0000-5220 | Wire Clamps                            |
| 12897 | 06/12/2019 | Engineering Resources              | 3,780.00 | 3,780.00 | 100-825-0000-6001 | Professional Services March 2019       |
| 12898 | 06/12/2019 | Customer Refund                    | 75.00    | 75.00    | 100-000-0000-2000 | Refund Check                           |
| 12899 | 06/12/2019 | Frontier Communications            | 154.96   | 154.96   | 100-600-0000-5203 | Hatch                                  |
| 12900 | 06/12/2019 | Home Depot Credit Services         | 646.78   | 385.04   | 100-150-0000-5220 | Supplies                               |
|       |            |                                    |          | 261.74   | 100-150-0000-5220 | Supplies                               |
| 12901 | 06/12/2019 | Inland Water Works                 | 9,974.96 | 700.00   | 100-850-0000-6001 | 6" Flange Gate vlv                     |
|       |            |                                    |          | 310.00   | 100-850-0000-6001 | 6" flange x push on adapter            |
|       |            |                                    |          | 3,339.83 | 100-850-0000-6001 | 6" DR18 c-900 pipe                     |
|       |            |                                    |          | 320.00   | 100-850-0000-6001 | 6" domestic tee flange                 |
|       |            |                                    |          | 700.00   | 100-850-0000-6001 | 6" flange x push on gate vlv           |
|       |            |                                    |          | 87.00    | 100-850-0000-6001 | 6" blind flange                        |
|       |            |                                    |          | 234.00   | 100-850-0000-6001 | 6" x 42" bury push on 6 hole           |
|       |            |                                    |          | 70.00    | 100-850-0000-6001 | 6" hydrant break off spool 6 hole      |
|       |            |                                    |          | 1,585.00 | 100-850-0000-6001 | hydrant head jones j-4040              |
|       |            |                                    |          | 40.00    | 100-850-0000-6001 | 6-8" bolt n nuts set                   |
|       |            |                                    |          | 15.00    | 100-850-0000-6001 | 4" bolt n nut set                      |
|       |            |                                    |          | 35.00    | 100-850-0000-6001 | 6" ring gasket                         |
|       |            |                                    |          | 1,530.42 | 100-000-0000-1499 | 1" Zenner multi jet meter direct read  |
|       |            |                                    |          | 121.39   | 100-000-0000-1499 | 6" Flange 45 elbow                     |
|       |            |                                    |          | 887.32   | 100-000-0000-1499 | Meter box complete flush cover "water" |
| 12902 | 06/12/2019 | Customer Refund                    | 50.46    | 50.46    | 100-000-0000-2000 | Refund Check                           |
| 12903 | 06/12/2019 | Customer Refund                    | 44.68    | 44.68    | 100-000-0000-2000 | Refund Check                           |
| 12904 | 06/12/2019 | Kennedy/Jenks Consultants          | 5,507.50 | 955.00   | 100-875-0000-6001 | Professional Services                  |
|       |            |                                    |          | 2,507.50 | 100-825-0000-6001 | Professional Services                  |
|       |            |                                    |          | 2,045.00 | 100-875-0000-6001 | Professional Services                  |
| 12905 | 06/12/2019 | Customer Refund                    | 53.13    | 53.13    | 100-000-0000-2000 | Refund Check                           |
| 12906 | 06/12/2019 | Customer Refund                    | 22.33    | 22.33    | 100-000-0000-2000 | Refund Check                           |
| 12907 | 06/12/2019 | Customer Refund                    | 8.26     | 8.26     | 100-000-0000-2000 | Refund Check                           |



# Twentynine Palms Water District

**Check Date Range:** 6/1/2019 thru 6/30/2019

|       |            |                           |           |          |                   |  |
|-------|------------|---------------------------|-----------|----------|-------------------|--|
| 12908 | 06/12/2019 | Customer Refund           | 3.79      | 3.79     | 100-000-0000-2000 | Refund Check   |
| 12909 | 06/12/2019 | Customer Refund           | 38.40     | 38.40    | 100-000-0000-2000 | Refund Check   |
| 12910 | 06/12/2019 | Customer Refund           | 29.71     | 29.71    | 100-000-0000-2000 | Refund Check   |
| 12911 | 06/12/2019 | Customer Refund           | 49.99     | 49.99    | 100-000-0000-2000 | Refund Check   |
| 12912 | 06/12/2019 | Customer Refund           | 24.37     | 24.37    | 100-000-0000-2000 | Refund Check   |
| 12913 | 06/12/2019 | Customer Refund           | 51.90     | 51.90    | 100-000-0000-2000 | Refund Check   |
| 12914 | 06/12/2019 | Mcmaster-Carr Supply Co.  | 822.32    | 278.17   | 100-600-0000-5301 | Battery Recycling Container                          |
|       |            |                           |           | 544.15   | 100-150-0000-5220 | Desiccant, Replacement Filter Element, Filter T.P.   |
| 12915 | 06/12/2019 | Customer Refund           | 54.88     | 54.88    | 100-000-0000-2000 | Refund Check   |
| 12916 | 06/12/2019 | Customer Refund           | 56.87     | 56.87    | 100-000-0000-2000 | Refund Check   |
| 12917 | 06/12/2019 | Nyhart Company            | 1,750.00  | 1,750.00 | 100-600-0000-5406 | FYE 06/30/2018 interim GASB 75 Report 2/1/19-2/28/19 |
| 12918 | 06/12/2019 | Ortega Strategies Group   | 10,266.80 | 5,266.80 | 100-600-0000-5350 | Consulting April 2019                                |
|       |            |                           |           | 5,000.00 | 100-600-0000-5350 | Consulting May 2019                                  |
| 12919 | 06/12/2019 | Customer Refund           | 19.83     | 19.83    | 100-000-0000-2000 | Refund Check   |
| 12920 | 06/12/2019 | Customer Refund           | 55.84     | 55.84    | 100-000-0000-2000 | Refund Check   |
| 12921 | 06/12/2019 | Customer Refund           | 47.45     | 47.45    | 100-000-0000-2000 | Refund Check   |
| 12922 | 06/12/2019 | Pitney Bowes              | 458.85    | 458.85   | 100-600-0000-5223 | 03/30/2019 - 06/29/2019                              |
| 12923 | 06/12/2019 | Platinum Consulting Group | 12,420.00 | 6,250.00 | 100-600-0000-5401 | Monthly Retainer May 2019                            |
|       |            |                           |           | 6,170.00 | 100-600-0000-5401 | Monthly Retainer March 2019                          |
| 12924 | 06/12/2019 | Prudential Overall Supply | 772.41    | 83.99    | 100-130-0000-5253 | Uniforms   |
|       |            |                           |           | 145.63   | 100-130-0000-5253 | Uniforms   |
|       |            |                           |           | 347.17   | 100-130-0000-5253 | Uniforms   |
|       |            |                           |           | 195.62   | 100-130-0000-5253 | Uniforms   |
| 12925 | 06/12/2019 | Customer Refund           | 16.69     | 16.69    | 100-000-0000-2000 | Refund Check   |
| 12926 | 06/12/2019 | Customer Refund           | 27.05     | 27.05    | 100-000-0000-2000 | Refund Check   |
| 12927 | 06/12/2019 | Customer Refund           | 30.19     | 30.19    | 100-000-0000-2000 | Refund Check   |
| 12928 | 06/12/2019 | S.C.E.                    | 9,977.71  | 851.42   | 100-110-0000-5201 | Well 16  |
|       |            |                           |           | 20.03    | 100-110-0000-5201 | Well 4   |
|       |            |                           |           | 2,731.26 | 100-110-0000-5201 | Well 17  |
|       |            |                           |           | 1,119.13 | 100-600-0000-5201 | Hatch  |
|       |            |                           |           | 1,758.01 | 100-110-0000-5201 | Well 14  |
|       |            |                           |           | 1,402.59 | 100-110-0000-5201 | Well 14  |

# Twentynine Palms Water District

**Check Date Range:** 6/1/2019 thru 6/30/2019

|       |            |                                   |          |          |                   |   |
|-------|------------|-----------------------------------|----------|----------|-------------------|---|
|       |            |                                   |          | 741.49   | 100-110-0000-5201 | Well 1  |
|       |            |                                   |          | 1,339.10 | 100-150-0000-5201 | Plant   |
|       |            |                                   |          | 14.68    | 100-110-0000-5201 | Michel's  |
| 12929 | 06/12/2019 | San Bernardino County             | 6.00     | 6.00     | 100-130-0000-5301 | Monthly Assessor parcel map revisions June 2019 |
| 12930 | 06/12/2019 | Satmodo LLC                       | 149.66   | 149.66   | 100-600-0000-5203 | Iridium Monthly Minute Plans                    |
| 12931 | 06/12/2019 | Customer Refund                   | 36.47    | 36.47    | 100-000-0000-2000 | Refund Check                                    |
| 12932 | 06/12/2019 | Customer Refund                   | 39.70    | 39.70    | 100-000-0000-2000 | Refund Check                                    |
| 12933 | 06/12/2019 | Shoplet.Com                       | 409.35   | 125.99   | 100-600-0000-5301 | Office Supplies                                 |
|       |            |                                   |          | 154.09   | 100-600-0000-5301 | Office Supplies                                 |
|       |            |                                   |          | 129.27   | 100-600-0000-5301 | Office Supplies                                 |
| 12934 | 06/12/2019 | Customer Refund                   | 22.53    | 22.53    | 100-000-0000-2000 | Refund Check                                    |
| 12935 | 06/12/2019 | Susan L. Simmons                  | 1,425.00 | 1,425.00 | 100-600-0000-5406 | Janitorial Services June 2019                   |
| 12936 | 06/12/2019 | Customer Refund                   | 75.00    | 75.00    | 100-000-0000-2000 | Refund Check                                    |
| 12937 | 06/12/2019 | Spectrum Business                 | 144.98   | 144.98   | 100-600-0000-5203 | La Luna   |
| 12938 | 06/12/2019 | Bob Stephenson                    | 125.00   | 125.00   | 100-610-0000-5350 | Video Record Board Meeting                      |
| 12939 | 06/12/2019 | Customer Refund                   | 38.30    | 38.30    | 100-000-0000-2000 | Refund Check                                    |
| 12940 | 06/12/2019 | Customer Refund                   | 2.48     | 2.48     | 100-000-0000-2000 | Refund Check                                    |
| 12941 | 06/12/2019 | Customer Refund                   | 2.02     | 2.02     | 100-000-0000-2000 | Refund Check                                    |
| 12942 | 06/12/2019 | Underground Service Alert         | 153.55   | 153.55   | 100-130-0000-5406 | 87 new tickets                                  |
| 12943 | 06/12/2019 | United Cerebral Palsy Assoc.      | 362.69   | 362.69   | 100-160-0000-5406 | Mail Production                                 |
| 12944 | 06/12/2019 | University of Southern California | 346.45   | 346.45   | 100-130-0000-5242 | Membership Renewal                              |
| 12945 | 06/12/2019 | Usa Blue Book                     | 1,744.90 | 1,031.26 | 100-140-0000-5211 | CL2 Injection Parts                             |
|       |            |                                   |          | 713.64   | 100-140-0000-5211 | CL2 Injection Parts Corporation Stop Nozzle     |
| 12946 | 06/12/2019 | Customer Refund                   | 53.22    | 53.22    | 100-000-0000-2000 | Refund Check                                    |
| 12947 | 06/12/2019 | Customer Refund                   | 17.90    | 17.90    | 100-000-0000-2000 | Refund Check                                    |
| 12948 | 06/20/2019 | Pacific Western Bank              | 4,062.34 | 28.00    | 100-600-0000-5301 | Charges   |
|       |            |                                   |          | 19.03    | 100-600-0000-5330 | Charges   |
|       |            |                                   |          | 35.03    | 100-600-0000-5330 | Charges   |
|       |            |                                   |          | 355.96   | 100-600-0000-5330 | Charges   |
|       |            |                                   |          | 20.00    | 100-600-0000-5330 | Charges   |
|       |            |                                   |          | 20.00    | 100-600-0000-5330 | Charges   |
|       |            |                                   |          | 91.85    | 100-150-0000-5220 | Charges   |

# Twentynine Palms Water District

Check Date Range: 6/1/2019 thru 6/30/2019

|       |            |                          |           |           |                   |  |
|-------|------------|--------------------------|-----------|-----------|-------------------|--|
|       |            |                          |           | 118.67    | 100-875-0000-6001 | Charges  |
|       |            |                          |           | 31.19     | 100-875-0000-6001 | Charges  |
|       |            |                          |           | 53.83     | 100-875-0000-6001 | Charges  |
|       |            |                          |           | 93.21     | 100-875-0000-6001 | Charges  |
|       |            |                          |           | 268.30    | 100-875-0000-6001 | Charges  |
|       |            |                          |           | 198.19    | 100-875-0000-6001 | Charges  |
|       |            |                          |           | 189.87    | 100-110-0000-5225 | Charges  |
|       |            |                          |           | 106.53    | 100-600-0000-5340 | Charges  |
|       |            |                          |           | 38.63     | 100-600-0000-5330 | Charges  |
|       |            |                          |           | 94.15     | 100-600-0000-5301 | Charges  |
|       |            |                          |           | 11.84     | 100-600-0000-5301 | Charges  |
|       |            |                          |           | 135.00    | 100-130-0000-5222 | Charges  |
|       |            |                          |           | 108.37    | 100-130-0000-5220 | Charges  |
|       |            |                          |           | 120.00    | 100-150-0000-5221 | Charges  |
|       |            |                          |           | 100.00    | 100-600-0000-5406 | Charges  |
|       |            |                          |           | 97.57     | 100-150-0000-5203 | Charges  |
|       |            |                          |           | 64.57     | 100-600-0000-5203 | Charges  |
|       |            |                          |           | 39.73     | 100-600-0000-5301 | Charges  |
|       |            |                          |           | 13.77     | 100-600-0000-5301 | Charges  |
|       |            |                          |           | 831.00    | 100-150-0000-5221 | Charges  |
|       |            |                          |           | 300.00    | 100-130-0000-5223 | Charges  |
|       |            |                          |           | 94.76     | 100-150-0000-5220 | Charges  |
|       |            |                          |           | 58.30     | 100-130-0000-5406 | Charges  |
|       |            |                          |           | 27.37     | 100-130-0000-5330 | Charges  |
|       |            |                          |           | 79.77     | 100-130-0000-5220 | Charges  |
|       |            |                          |           | 102.64    | 100-600-0000-5330 | Charges  |
|       |            |                          |           | 10.88     | 100-130-0000-5220 | Charges  |
|       |            |                          |           | 104.33    | 100-600-0000-5301 | Charges  |
| 12949 | 06/26/2019 | A.C.W.A. J.P.I.A.        | 19,929.13 | 19,929.13 | 100-000-0000-1600 | Property Program Renewal 07/01/2019 - 06/30/2020 |
| 12950 | 06/26/2019 | Ansafone Contact Centers | 86.62     | 86.62     | 100-160-0000-5406 | Answering Service                                |
| 12951 | 06/26/2019 | Customer Refund          | 18.25     | 18.25     | 100-000-0000-2000 | Refund Check                                     |
| 12952 | 06/26/2019 | Autozone Inc.            | 91.19     | 40.57     | 100-130-0000-5220 | Shop Supplies-Circuit Tester.                    |

# Twentynine Palms Water District

Check Date Range: 6/1/2019 thru 6/30/2019

|       |            |                               |          |                   |                      |  |
|-------|------------|-------------------------------|----------|-------------------|----------------------|--|
|       |            |                               |          | 15.07             | 100-130-0000-5220    | Shop Supplies - Gasket Maker.                        |
|       |            |                               |          | 35.55             | 100-130-0000-5222    | Floor Mats.  |
| 12953 | 06/26/2019 | Customer Refund               | 24.53    | 24.53             | 100-000-0000-2000    | Refund Check   |
| 12954 | 06/26/2019 | Beyond Software Solutions     | 660.00   | 660.00            | 100-600-0000-5406    | IT Consulting  |
| 12955 | 06/26/2019 | Customer Refund               | 508.58   | 508.58            | 100-000-0000-2000    | AR Refund  |
| 12956 | 06/26/2019 | Customer Refund               | 33.24    | 33.24             | 100-000-0000-2000    | Refund Check   |
| 12957 | 06/26/2019 | Centurylink Business Services | 14.32    | 14.32             | 100-600-0000-5203    | Hatch  |
| 12958 | 06/26/2019 | Customer Refund               | 9.43     | 9.43              | 100-000-0000-2000    | Refund Check   |
| 12959 | 06/26/2019 | Customer Refund               | 6.53     | 6.53              | 100-000-0000-2000    | Refund Check   |
| 12960 | 06/26/2019 | Clinical Lab of San Bern.     | 1,494.00 | 1,494.00          | 100-140-0000-5405    | Water Samples  |
| 12961 | 06/26/2019 | Customer Refund               | 72.82    | 72.82             | 100-000-0000-2000    | Refund Check   |
| 12962 | 06/26/2019 | County Of San Bernardino      | 316.99   | 112.69            | 100-150-0000-5406    | Treatment Plant Waste                                |
|       |            |                               |          | 88.71             | 100-150-0000-5406    | Treatment Plant Waste                                |
|       |            |                               |          | 101.90            | 100-150-0000-5406    | Treatment Plant Waste                                |
|       |            |                               |          | 13.69             | 100-130-0000-5406    | O & M waste  |
| 12963 | 06/26/2019 | Desert Hardware               | 187.02   | 22.62             | 100-150-0000-5220    | Misc PVC Fittings                                    |
|       |            |                               |          | 0.34              | 100-150-0000-5220    | Misc PVC Fittings                                    |
|       |            |                               |          | 5.57              | 100-130-0000-5220    | joint compound wallboard                             |
|       |            |                               |          | 5.57              | 100-130-0000-5220    | wall scraper 3" stiff                                |
|       |            |                               |          | 3.34              | 100-130-0000-5220    | sandsponge ace jumbo                                 |
|       |            |                               |          | 1.60              | 100-130-0000-5220    | hallow wall anchor 1/8" xs                           |
|       |            |                               |          | 7.20              | 100-150-0000-5220    | Misc PVC Fittings                                    |
|       |            |                               |          | 50.09             | 100-150-0000-5220    | Extension Cord                                       |
|       |            |                               |          | 8.00              | 100-150-0000-5220    | Primer Gray  |
|       |            |                               |          | 70.12             | 100-150-0000-5220    | Step Ladder Treatment Plant                          |
|       |            |                               | 12.57    | 100-130-0000-5220 | paintbrush with brsl |  |
| 12964 | 06/26/2019 | Desert Pacific Exterminators  | 160.00   | 160.00            | 100-130-0000-5406    | Service  |
| 12965 | 06/26/2019 | Customer Refund               | 560.40   | 560.40            | 100-000-0000-2000    | AR Refund  |
| 12966 | 06/26/2019 | Engineering Resources         | 2,600.00 | 2,600.00          | 100-825-0000-6001    | Professional Services                                |
| 12967 | 06/26/2019 | Customer Refund               | 31.93    | 31.93             | 100-000-0000-2000    | Refund Check   |
| 12968 | 06/26/2019 | Mike Ernst                    | 200.00   | 200.00            | 100-130-0000-5406    | set hinges, with spring loaded door sweep with labor |
| 12969 | 06/26/2019 | Customer Refund               | 13.00    | 13.00             | 100-000-0000-2000    | Refund Check   |

# Twentynine Palms Water District

Check Date Range: 6/1/2019 thru 6/30/2019

|       |            |                            |           |          |                   |  |
|-------|------------|----------------------------|-----------|----------|-------------------|--|
| 12970 | 06/26/2019 | Customer Refund            | 72.30     | 72.30    | 100-000-0000-2000 | Refund Check   |
| 12971 | 06/26/2019 | Customer Refund            | 62.28     | 62.28    | 100-000-0000-2000 | Refund Check   |
| 12972 | 06/26/2019 | Frontier Communications    | 146.72    | 146.72   | 100-600-0000-5203 | Hatch  |
| 12973 | 06/26/2019 | Christopher Grabow         | 243.93    | 243.93   | 100-130-0000-5406 | a-79 belt and commercial pump with service                       |
| 12974 | 06/26/2019 | Customer Refund            | 18.78     | 18.78    | 100-000-0000-2000 | Refund Check   |
| 12975 | 06/26/2019 | Customer Refund            | 58.27     | 58.27    | 100-000-0000-2000 | Refund Check   |
| 12976 | 06/26/2019 | HASA, INC.                 | 1,807.39  | 1,561.95 | 100-140-0000-5211 | Carboys of Sodium Hypochlorite 12.5% 5 gallon Multi-Chlor NSF 60 |
|       |            |                            |           | 30.44    | 100-140-0000-5211 | California Pesticede Assessment                                  |
|       |            |                            |           | 720.00   | 100-140-0000-5211 | 96 5GDRUM  |
|       |            |                            |           | 7.00     | 100-140-0000-5211 | Pallets  |
|       |            |                            |           | (512.00) | 100-140-0000-5211 | Credit of 64 Refund  |
| 12977 | 06/26/2019 | Hi-Desert Publishing Co.   | 144.00    | 144.00   | 100-600-0000-5406 | Legals - Advertising   |
| 12978 | 06/26/2019 | Customer Refund            | 6.72      | 6.72     | 100-000-0000-2000 | Refund Check   |
| 12979 | 06/26/2019 | Home Depot Credit Services | 1,032.07  | 1,032.07 | 100-130-0000-5220 | Charges  |
| 12980 | 06/26/2019 | Inland Water Works         | 11,947.32 | 1,777.88 | 100-130-0000-5220 | 3" performance ca hydrant meter with GV                          |
|       |            |                            |           | 890.23   | 100-000-0000-1499 | 1" BRASS GATE VALVE  |
|       |            |                            |           | 610.30   | 100-000-0000-1499 | 1" AMS   |
|       |            |                            |           | 2,187.30 | 100-000-0000-1499 | 1" SOFT COPPER TUBING 100' COILS                                 |
|       |            |                            |           | 35.56    | 100-000-0000-1499 | 3/4" X 2" BRASS NIPPLE   |
|       |            |                            |           | 299.81   | 100-000-0000-1499 | 3/4" X 1.5" METER TAIL   |
|       |            |                            |           | 1,086.95 | 100-000-0000-1499 | 3/4" BRASS CHECK VALVE   |
|       |            |                            |           | 806.19   | 100-000-0000-1499 | 3/4" BRASS GATE VALVE  |
|       |            |                            |           | 1,504.13 | 100-000-0000-1499 | 1" BRASS CHECK VALVE   |
|       |            |                            |           | 891.09   | 100-000-0000-1499 | 3/4 AMS  |
|       |            |                            |           | 1,734.02 | 100-000-0000-1499 | 6" X 1" BRASS TAP SADDLE FOR AC PIPE                             |
|       |            |                            |           | 123.86   | 100-000-0000-1499 | 6" x 1" BRASS SADDLE   |
| 12981 | 06/26/2019 | Customer Refund            | 69.34     | 69.34    | 100-000-0000-2000 | Refund Check   |
| 12982 | 06/26/2019 | Customer Refund            | 53.29     | 53.29    | 100-000-0000-2000 | Refund Check   |
| 12983 | 06/26/2019 | Customer Refund            | 45.73     | 45.73    | 100-000-0000-2000 | Refund Check   |
| 12984 | 06/26/2019 | Inland Kenworth            | 725.00    | 725.00   | 100-875-0000-6001 | Veh. #76 Warranty  |
| 12985 | 06/26/2019 | Customer Refund            | 59.14     | 59.14    | 100-000-0000-2000 | Refund Check   |
| 12986 | 06/26/2019 | Customer Refund            | 68.47     | 68.47    | 100-000-0000-2000 | Refund Check   |

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**Check Date Range:** 6/1/2019 thru 6/30/2019

|       |            |                           |          |          |                   |  |
|-------|------------|---------------------------|----------|----------|-------------------|--|
| 12987 | 06/26/2019 | Konica Minolta Premier    | 333.94   | 333.94   | 100-600-0000-5223 | 06/01/2019 - 06/30/2019                |
| 12988 | 06/26/2019 | Customer Refund           | 19.19    | 19.19    | 100-000-0000-2000 | Refund Check                           |
| 12989 | 06/26/2019 | Coralyn Lawrence          | 480.00   | 205.00   | 100-600-0000-5406 | Bee Removal                            |
|       |            |                           |          | 275.00   | 100-600-0000-5406 | Bee Removal                            |
| 12990 | 06/26/2019 | Customer Refund           | 14.17    | 14.17    | 100-000-0000-2000 | Refund Check                           |
| 12991 | 06/26/2019 | Customer Refund           | 24.09    | 24.09    | 100-000-0000-2000 | Refund Check                           |
| 12992 | 06/26/2019 | Mark Speer Automotive     | 89.99    | 89.99    | 100-130-0000-5407 | Front Wheel Alignment.                 |
| 12993 | 06/26/2019 | Customer Refund           | 26.89    | 26.89    | 100-000-0000-2000 | Refund Check                           |
| 12994 | 06/26/2019 | Mcmaster-Carr Supply Co.  | 442.83   | 442.83   | 100-130-0000-5222 | Vacuum Hose.                           |
| 12995 | 06/26/2019 | Customer Refund           | 2.96     | 1.56     | 100-000-0000-2000 | Refund Check                           |
|       |            |                           |          | 1.40     | 100-000-0000-2000 | Refund Check                           |
| 12996 | 06/26/2019 | Customer Refund           | 5.69     | 5.69     | 100-000-0000-2000 | Refund Check                           |
| 12997 | 06/26/2019 | Customer Refund           | 33.17    | 33.17    | 100-000-0000-2000 | Refund Check                           |
| 12998 | 06/26/2019 | Customer Refund           | 61.54    | 61.54    | 100-000-0000-2000 | Refund Check                           |
| 12999 | 06/26/2019 | O'Reilly Automotive Inc.  | 168.64   | 66.27    | 100-130-0000-5222 | Veh. #76- Air Tank Drain Valve.        |
|       |            |                           |          | (14.44)  | 100-130-0000-5222 | Veh. #76- Air Tank Drain Valve. CREDIT |
|       |            |                           |          | 116.81   | 100-130-0000-5222 | Campbell Reservoir Battery             |
| 13000 | 06/26/2019 | Customer Refund           | 55.13    | 55.13    | 100-000-0000-2000 | Refund Check                           |
| 13001 | 06/26/2019 | Palm Springs Motors Inc.  | 33.65    | 33.65    | 100-130-0000-5222 | Veh. #39 Lower Radiator Hose           |
| 13002 | 06/26/2019 | Parkhouse Tire Inc.       | 2,037.70 | 2,037.70 | 100-130-0000-5222 | Veh. #37-New Wheels and Tires.         |
| 13003 | 06/26/2019 | Paul Associates           | 924.62   | 275.24   | 100-160-0000-5301 | Service Call Door Hangers              |
|       |            |                           |          | 649.38   | 100-160-0000-5301 | Red Door Hangers                       |
| 13004 | 06/26/2019 | Customer Refund           | 544.94   | 544.94   | 100-000-0000-2000 | AR Refund                              |
| 13005 | 06/26/2019 | Customer Refund           | 29.27    | 29.27    | 100-000-0000-2000 | Refund Check                           |
| 13006 | 06/26/2019 | Customer Refund           | 13.05    | 13.05    | 100-000-0000-2000 | Refund Check                           |
| 13007 | 06/26/2019 | Customer Refund           | 12.61    | 12.61    | 100-000-0000-2000 | Refund Check                           |
| 13008 | 06/26/2019 | Customer Refund           | 29.07    | 29.07    | 100-000-0000-2000 | Refund Check                           |
| 13009 | 06/26/2019 | Customer Refund           | 26.52    | 26.52    | 100-000-0000-2000 | Refund Check                           |
| 13010 | 06/26/2019 | Prudential Overall Supply | 527.24   | 145.63   | 100-130-0000-5253 | Uniforms                               |
|       |            |                           |          | 83.99    | 100-130-0000-5253 | Uniforms                               |
|       |            |                           |          | 213.63   | 100-130-0000-5253 | Uniforms                               |
|       |            |                           |          | 83.99    | 100-130-0000-5253 | Uniforms                               |

# Twentynine Palms Water District

Check Date Range: 6/1/2019 thru 6/30/2019

|       |            |                    |           |          |                   |                                     |
|-------|------------|--------------------|-----------|----------|-------------------|-------------------------------------|
| 13011 | 06/26/2019 | Customer Refund    | 56.96     | 56.96    | 100-000-0000-2000 | Refund Check                        |
| 13012 | 06/26/2019 | Customer Refund    | 75.00     | 75.00    | 100-000-0000-2000 | Refund Check                        |
| 13013 | 06/26/2019 | Customer Refund    | 59.30     | 59.30    | 100-000-0000-2000 | Refund Check                        |
| 13014 | 06/26/2019 | S.C.E.             | 10,502.62 | 1,519.04 | 100-120-0000-5201 | Booster Lupine                      |
|       |            |                    |           | 722.37   | 100-120-0000-5201 | Booster 11A, 11B                    |
|       |            |                    |           | 250.00   | 100-110-0000-5201 | Well 15                             |
|       |            |                    |           | 517.61   | 100-120-0000-5201 | Booster Two Mile                    |
|       |            |                    |           | 3,939.42 | 100-120-0000-5201 | Booster TP-1                        |
|       |            |                    |           | 1,304.80 | 100-110-0000-5201 | Well 6, Well 12                     |
|       |            |                    |           | 506.85   | 100-110-0000-5201 | Well 11                             |
|       |            |                    |           | 79.12    | 100-120-0000-5201 | D.H. Resv & Hydro                   |
|       |            |                    |           | 759.07   | 100-120-0000-5201 | Booster H1N, H2S                    |
|       |            |                    |           | 904.34   | 100-120-0000-5201 | Booster Sullivan                    |
| 13015 | 06/26/2019 | Customer Refund    | 56.43     | 56.43    | 100-000-0000-2000 | Refund Check                        |
| 13016 | 06/26/2019 | Linda Stull        | 95.12     | 95.12    | 100-600-0000-5330 | Mileage                             |
| 13017 | 06/26/2019 | SWRCB-DWOCP        | 60.00     | 60.00    | 100-130-0000-5242 | Water Treatment Grade 2/ Meyers     |
| 13018 | 06/26/2019 | SWRCB-DWOCP        | 55.00     | 55.00    | 100-130-0000-5242 | Water Treatment Grade 1/ Siedschlag |
| 13019 | 06/26/2019 | Customer Refund    | 14.67     | 14.67    | 100-000-0000-2000 | Refund Check                        |
| 13020 | 06/26/2019 | Customer Refund    | 25.47     | 25.47    | 100-000-0000-2000 | Refund Check                        |
| 13021 | 06/26/2019 | Customer Refund    | 24.41     | 24.41    | 100-000-0000-2000 | Refund Check                        |
| 13022 | 06/26/2019 | TPX Communications | 752.60    | 752.60   | 100-600-0000-5203 | Hatch                               |
| 13023 | 06/26/2019 | Customer Refund    | 13.05     | 13.05    | 100-000-0000-2000 | Refund Check                        |
| 13024 | 06/26/2019 | Union Bank         | 1,661.70  | 44.00    | 100-600-0000-5330 | Charges                             |
|       |            |                    |           | 10.00    | 100-600-0000-5330 | Charges                             |
|       |            |                    |           | 52.90    | 100-600-0000-5330 | Charges                             |
|       |            |                    |           | 9.54     | 100-600-0000-5330 | Charges                             |
|       |            |                    |           | 44.00    | 100-600-0000-5330 | Charges                             |
|       |            |                    |           | (64.52)  | 100-600-0000-5301 | Charges                             |
|       |            |                    |           | (550.00) | 100-150-0000-5221 | Charges                             |
|       |            |                    |           | 1,100.00 | 100-150-0000-5221 | Charges                             |
|       |            |                    |           | 193.84   | 100-150-0000-5221 | Charges                             |
|       |            |                    |           | 99.00    | 100-130-0000-5330 | Charges                             |

# Twentynine Palms Water District

Check Date Range: 6/1/2019 thru 6/30/2019

|       |            |                               |              |                     |                   |  |
|-------|------------|-------------------------------|--------------|---------------------|-------------------|--|
|       |            |                               |              | 50.00               | 100-600-0000-5330 | Charges  |
|       |            |                               |              | 154.33              | 100-600-0000-5301 | Charges  |
|       |            |                               |              | 187.00              | 100-875-0000-6001 | Charges  |
|       |            |                               |              | 12.00               | 100-600-0000-5330 | Charges  |
|       |            |                               |              | 38.97               | 100-130-0000-5220 | Charges  |
|       |            |                               |              | 27.99               | 100-600-0000-5301 | Charges  |
|       |            |                               |              | 214.24              | 100-130-0000-5228 | Charges  |
|       |            |                               |              | 38.41               | 100-600-0000-5330 | Charges  |
| 13025 | 06/26/2019 | Usa Blue Book                 | 1,518.44     | 429.63              | 100-150-0000-5220 | DPD (Free) for 10mL sample, 1000pk                     |
|       |            |                               |              | 1,088.81            | 100-150-0000-5220 | Salt Bridge , GLI PHD pH Sensor Ryton Body 15 Ft Cable |
| 13026 | 06/26/2019 | Verizon Wireless              | 411.55       | 411.55              | 100-600-0000-5203 | Wireless   |
| 13027 | 06/26/2019 | Customer Refund               | 64.55        | 64.55               | 100-000-0000-2000 | Refund Check   |
| 13028 | 06/26/2019 | Customer Refund               | 22.33        | 22.33               | 100-000-0000-2000 | Refund Check   |
| 13029 | 06/26/2019 | Vwr Scientific Products Corp. | 1,338.89     | 350.17              | 100-150-0000-5220 | Buffer STD PH 4, PH 7, PH 10 ( Treatment Plant )       |
|       |            |                               |              | 124.72              | 100-150-0000-5220 | Buffer STD PH 4, PH 7, PH 10 ( Treatment Plant )       |
|       |            |                               |              | 864.00              | 100-150-0000-5220 | BFFR TSAB 11   |
| 13030 | 06/26/2019 | Customer Refund               | 39.95        | 39.95               | 100-000-0000-2000 | Refund Check   |
| 13031 | 06/26/2019 | Customer Refund               | 2.42         | 2.42                | 100-000-0000-2000 | Refund Check   |
|       |            |                               | <b>Total</b> | <b>\$187,288.40</b> |                   |  |



9

# 9.1

**TWENTYNINE PALMS WATER DISTRICT**  
**72401 Hatch Road/P. O. Box 1735**  
**Twentynine Palms, CA 92277-1000**  
**PHONE (760) 367-7546 FAX (760) 367-6612**

**TO: Board of Directors**

**FROM: Matt Shragge, Maintenance Superintendent**

**DATE: July 12, 2019**

**SUBJECT: Management Report**

**A. The Operations and Maintenance Department performed the following tasks during the month of June 2019:**

1. Responded to 46 Underground Service Alerts
2. Responded to and repaired
  - a. 0 water main leaks
  - b. 5 water meter leaks
  - c. 0 service line leaks
  - d. 0 fire hydrant repairs/maintenance
3. Installed 1 new service
4. Replaced 5 customer gate valves
5. Performed 5 leak audits
6. Painted 22 fire hydrants
7. Performed 6 customer pressure checks
8. Replaced 14 water meters
9. Tested and exercised emergency generators
10. Sounded wells for June
11. 0 water waste inquiries were reported

**B. The following customer service tasks were performed:**

1. 187 work orders were generated from reading meters
2. 40 work orders were generated from billing variance list
3. 355 work orders were generated for turn on or turn off
4. 309 termination notices were distributed
5. 42 non-pay turn offs were performed
6. 50 extensions were granted
7. 7 extensions were shut off for non-payment
8. 4 payment schedules have been granted
9. 0 payment schedules failed, total outstanding \$0
10. 21 customer requests and 6 inquiries were logged and investigated

**C. Valve and Hydrant Maintenance Update**

|               | Valves Exercised<br>(Began 07/18) | Dead Ends Flushed<br>(Began 7/18) |
|---------------|-----------------------------------|-----------------------------------|
| Current Month | 85                                | 13                                |
| Year to Date  | * 1,447                           | 232                               |

\*Triennial cycle

**D. Status of Cross-Connection Control Program (Quarterly)**

|                          | In District | 2019<br>Test/Surveys |
|--------------------------|-------------|----------------------|
| Cross-Connection Devices | 340         | 331                  |

# 9.2

**TWENTYNINE PALMS WATER DISTRICT**  
**72401 Hatch Road/P. O. Box 1735**  
**Twentynine Palms, CA 92277-1000**  
**PHONE (760) 367-7546 FAX (760) 367-6612**

**TO: Board of Directors**

**FROM: Mike Minatrea, Treatment/Production Superintendent**

**DATE: July 8, 2019**

**SUBJECT: Management Report**

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**1. ENGINEERING**

A. No items to report.

**2. WATER QUALITY**

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.08 mg/L to a high of 0.37 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.14 mg/L to 0.64 mg/L.

B. Bacteria Samples: A total of 38 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 7 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 6 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of .89 mg/L to a high of 1.7 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.33 to a high of 1.8 mg/L.

\*Current fluoride variance of 3.0 mg/L expires in 2023.

D. General Physical: A total of 12 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.1 – 1.1 for turbidity.

**TWENTYNINE PALMS WATER DISTRICT**  
**Water Production Report**  
**FY 2018/2019**

| Groundwater Source |                        |                       |                |                   |                 |                 |                               |                              |             |                |            |                      |            |
|--------------------|------------------------|-----------------------|----------------|-------------------|-----------------|-----------------|-------------------------------|------------------------------|-------------|----------------|------------|----------------------|------------|
|                    | Mesquite Springs Basin | Fortynine Palms Basin | Eastern Basin  | Indian Cove Basin | Total Produced  | Total Prior Yr  | %Increase Decrease prior year | %Increase Decrease from 2013 | New Service | Active Account | Prior Year | %Increase (Decrease) | Main Leaks |
| July               | 140.59                 | 77.374                | 32.165         | 24.176            | 274.305         | 292.785         | -6.31%                        | -11.50%                      | 3           |                |            |                      | 1          |
| August             | 161.772                | 56.956                | 37.467         | 24.471            | 280.666         | 269.139         | 4.28%                         | -3.95%                       | 5           | 7,776          | 7,703      | 0.93%                | 1          |
| Sept.              | 132.623                | 53.667                | 33.600         | 24.591            | 244.481         | 232.006         | 5.37%                         | 0.11%                        | 0           |                |            |                      | 1          |
| October            | 131.134                | 45.084                | 22.702         | 14.670            | 213.590         | 213.888         | -0.14%                        | 1.06%                        | 4           | N/A            | N/A        |                      | 0          |
| Nov.               | 109.264                | 45.486                | 11.048         | 11.581            | 177.379         | 189.941         | -6.61%                        | -5.19%                       | 2           |                |            |                      | 1          |
| Dec.               | 85.796                 | 58.458                | 11.053         | 13.503            | 168.810         | 175.841         | -3.99%                        | 2.49%                        | 1           | 7,660          | 7,660      | 0.00%                | 1          |
| Jan.               | 118.915                | 29.388                | 5.993          | 6.166             | 160.462         | 167.824         | -4.38%                        | -15.60%                      | 1           |                |            |                      | 0          |
| Feb.               | 102.669                | 24.017                | 7.542          | 3.111             | 137.339         | 162.839         | -15.65%                       | -27.94%                      | 2           | N/A            | N/A        |                      | 0          |
| March              | 124.634                | 20.678                | 4.112          | 3.532             | 152.956         | 177.865         | -14.00%                       | -29.90%                      | 1           |                |            |                      | 0          |
| April              | 130.671                | 40.460                | 7.675          | 12.442            | 191.248         | 204.263         | -6.37%                        | -31.91%                      | 3           | 7,739          | 7,664      | 0.97%                | 0          |
| May                | 134.057                | 56.339                | 7.583          | 10.456            | 208.435         | 229.429         | -9.15%                        | -24.22%                      | 4           |                |            |                      | 0          |
| June               | 82.574                 | 113.684               | 26.777         | 18.741            | 241.776         | 265.057         | -8.78%                        | -19.06%                      | 1           | 7,766          | N/A        |                      | 0          |
| <b>Totals</b>      | <b>1454.699</b>        | <b>621.591</b>        | <b>207.717</b> | <b>167.440</b>    | <b>2451.447</b> | <b>2580.877</b> | <b>-5.01%</b>                 |                              | <b>27</b>   |                |            |                      | <b>5</b>   |

Production Totals Expressed in Acre Feet

**NOTE:** Year to Date Mesquite Springs Basin regeneration production of **20,969** acre feet = **1.42%** treatment loss.

**Total Connections in District = 8,121**

# 9.3

**TWENTYNINE PALMS WATER DEPARTMENT**

**FINANCIAL REPORT**

**For The Month Of**

**May 2019**

***PRELIMINARY -SUBJECT TO YEAR-END  
AND AUDIT ADJUSTMENTS***



**TWENTYNINE PALMS WATER DEPARTMENT  
STATEMENT OF INVESTMENTS AND RESERVES  
For the Period Ending May 31, 2019  
(Unaudited)**

| <u>Operating Funds &amp; Internal Reserves:</u>   | <u>Prior<br/>Balance</u> | <u>Deposits</u>   | <u>Disbursements</u> | <u>Current<br/>Balance</u> | <u>Market</u>       |
|---|--------------------------|-------------------|----------------------|----------------------------|---------------------|
| Operating Funds - LAIF                            | \$ 5,745,061             | \$ 213,000        | \$ (2,275)           | \$ 5,955,786               | \$ 5,956,661        |
| Election Fund Reserve - LAIF                      | 20,925                   | -                 | -                    | 20,925                     | 20,928              |
| Capital Reserve - LAIF                            | 875,395                  | -                 | -                    | 875,395                    | 875,524             |
| Capital Funds for Primary Infrastructure - LAIF   | 83,949                   | 2,275             | -                    | 86,224                     | 86,236              |
| Capital Funds for Secondary Infrastructure - LAIF | 62,601                   | -                 | -                    | 62,601                     | 62,610              |
| <b>Total Investments</b>                          | <b>\$ 6,787,930</b>      | <b>\$ 215,275</b> | <b>\$ (2,275)</b>    | <b>\$ 7,000,930</b>        | <b>\$ 7,001,958</b> |

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

**Cindy Byerrum, CPA**  
**Contract CPA**

*\*\* Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department  
Statement of Revenues and Expenses  
For the Period Ending May 31, 2019  
(Unaudited)**

|  | May 2019       | Apr 2019       | YTD              | Budget           | YTD 92%     | Prior YTD        |
|--|----------------|----------------|------------------|------------------|-------------|------------------|
| 1 Operating Revenues                           | \$ 358,400     | \$ 315,176     | \$ 3,867,991     | \$ 4,212,800     | 92%         | \$ 3,733,046     |
| 2 Non-Operating Revenues                       | 68,313         | 93,732         | 746,684          | 704,700          | 106%        | 756,859          |
| <b>Total Revenue Available to</b>              |                |                |                  |                  |             |                  |
| 3 <b>Fund Operations &amp; Capital/R&amp;R</b> | <b>426,713</b> | <b>408,908</b> | <b>4,614,676</b> | <b>4,917,500</b> | <b>94%</b>  | <b>4,489,905</b> |
| 4 Operating Expenses                           | 300,771        | 299,874        | 3,475,396        | 3,962,500        | 88%         | 3,252,505        |
| 5 Non-Operating Expenses                       | 24,909         | 24,909         | 274,000          | 298,700          | 92%         | 189,943          |
| <b>Net Revenues Available to Fund</b>          |                |                |                  |                  |             |                  |
| 6 <b>Capital Related Expenditures</b>          | <b>101,033</b> | <b>84,125</b>  | <b>865,280</b>   | <b>656,300</b>   | <b>132%</b> | <b>1,047,458</b> |

*No assurance is provided on these financial statements.*

*The financial statements do not include a statement of cash flows.*

*Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*

**Twentynine Palms Water Department  
Detail Statement of Revenues and Expenses  
For the Period Ending May 31, 2019  
(Unaudited)**

|  | May 2019       | Apr 2019       | YTD              | Budget           | YTD<br>92%  | Prior YTD        |
|--|----------------|----------------|------------------|------------------|-------------|------------------|
| <b>Operating Revenues</b>                    |                |                |                  |                  |             |                  |
| Water Sales                                  | \$ 238,030     | \$ 195,028     | \$ 2,590,334     | \$ 2,861,200     | 91%         | \$ 2,542,427     |
| RTS  | 110,318        | 108,374        | 1,145,869        | 1,242,500        | 92%         | 1,070,773        |
| Other Operating Revenue                      | 10,052         | 11,775         | 131,789          | 109,100          | 121%        | 119,846          |
| <b>Total Operating Revenues</b>              | <b>358,400</b> | <b>315,176</b> | <b>3,867,991</b> | <b>4,212,800</b> | <b>92%</b>  | <b>3,733,046</b> |
| <b>Non-Operating Revenues</b>                |                |                |                  |                  |             |                  |
| Capital Impact Fees                          | 2,275          | 650            | 24,666           | -                | 0%          | 12,275           |
| Water Availability Assessment                | 49,258         | 49,258         | 541,842          | 591,100          | 92%         | 541,842          |
| Interest Revenue                             | -              | 40,293         | 108,256          | 73,700           | 147%        | 59,993           |
| Other Penalties                              | 6,043          | 987            | 27,685           | 34,900           | 79%         | 37,687           |
| Reimbursed Expenses                          | 10,642         | 1              | 16,224           | 5,000            | 324%        | 85,924           |
| Other Non-Operating Revenue                  | 95             | 2,543          | 28,012           | -                | 0%          | 19,139           |
| <b>Total Non-Operating Revenues</b>          | <b>68,313</b>  | <b>93,732</b>  | <b>746,684</b>   | <b>704,700</b>   | <b>106%</b> | <b>756,859</b>   |
| <b>Total Revenues</b>                        | <b>426,713</b> | <b>408,908</b> | <b>4,614,676</b> | <b>4,917,500</b> | <b>94%</b>  | <b>4,489,905</b> |
| <b>Operating Expenditures</b>                |                |                |                  |                  |             |                  |
| <b>Source of Supply</b>                      |                |                |                  |                  |             |                  |
| Labor & Benefits                             | 1,596          | 877            | 17,079           | 8,600            | 199%        | 8,227            |
| Direct Expenses                              | 10,540         | 17,141         | 263,387          | 325,200          | 81%         | 274,927          |
| <b>Total Source of Supply</b>                | <b>12,136</b>  | <b>18,017</b>  | <b>280,466</b>   | <b>333,800</b>   | <b>84%</b>  | <b>283,154</b>   |
| <b>Pumping</b>                               |                |                |                  |                  |             |                  |
| Labor & Benefits                             | 114            | 596            | 4,830            | 4,900            | 99%         | 4,396            |
| Direct Expenses                              | 4,131          | 12,110         | 117,362          | 117,900          | 100%        | 119,656          |
| <b>Total Pumping</b>                         | <b>4,245</b>   | <b>12,706</b>  | <b>122,192</b>   | <b>122,800</b>   | <b>100%</b> | <b>124,052</b>   |
| <b>Transmission &amp; Distribution</b>       |                |                |                  |                  |             |                  |
| Labor & Benefits                             | 76,904         | 71,933         | 839,475          | 1,121,100        | 75%         | 694,476          |
| Direct Expenses                              | 25,563         | 29,591         | 296,395          | 265,400          | 112%        | 232,204          |
| <b>Total Transmission &amp; Distribution</b> | <b>102,466</b> | <b>101,524</b> | <b>1,135,870</b> | <b>1,386,500</b> | <b>82%</b>  | <b>926,680</b>   |
| <b>Treatment Wells</b>                       |                |                |                  |                  |             |                  |
| Labor & Benefits                             | 6,835          | 6,020          | 59,789           | 48,400           | 124%        | 40,294           |
| Direct Expenses                              | 7,461          | -              | 36,559           | 31,900           | 115%        | 24,514           |
| <b>Total Treatment Wells</b>                 | <b>14,296</b>  | <b>6,020</b>   | <b>96,348</b>    | <b>80,300</b>    | <b>120%</b> | <b>64,809</b>    |
| <b>Treatment Facility</b>                    |                |                |                  |                  |             |                  |
| Labor & Benefits                             | 23,780         | 22,163         | 230,691          | 224,800          | 103%        | 196,031          |
| Direct Expenses                              | 25,982         | 33,617         | 338,631          | 382,600          | 89%         | 465,785          |
| <b>Total Treatment Facility</b>              | <b>49,762</b>  | <b>55,780</b>  | <b>569,323</b>   | <b>607,400</b>   | <b>94%</b>  | <b>661,816</b>   |
| <b>Customer Accounts</b>                     |                |                |                  |                  |             |                  |
| Labor & Benefits                             | 21,376         | 18,373         | 224,895          | 197,700          | 114%        | 180,992          |
| Direct Expenses                              | 4,554          | 7,396          | 30,798           | 55,400           | 56%         | 26,066           |
| <b>Total Customer Accounts</b>               | <b>25,929</b>  | <b>25,769</b>  | <b>255,693</b>   | <b>253,100</b>   | <b>101%</b> | <b>207,058</b>   |

**Twentynine Palms Water Department**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending May 31, 2019**  
**(Unaudited)**

|   | May 2019         | Apr 2019         | YTD               | Budget                | YTD<br>92%  | Prior YTD         |
|---|------------------|------------------|-------------------|-----------------------|-------------|-------------------|
| <b>General Administration</b>                 |                  |                  |                   |                       |             |                   |
| Outside Services                              | 24,005           | 27,711           | 281,040           | 293,700               | 96%         | 293,012           |
| Direct Expenses                               | 26,689           | 12,913           | 236,791           | 313,900               | 75%         | 223,722           |
| <b>Total General Admin.</b>                   | <b>50,694</b>    | <b>40,624</b>    | <b>517,831</b>    | <b>607,600</b>        | <b>85%</b>  | <b>516,733</b>    |
| <b>Employee Salaries</b>                      |                  |                  |                   |                       |             |                   |
| Direct Labor                                  | 104,473          | 104,160          | 1,237,290         | 1,357,200             | 91%         | 1,042,667         |
| Less Transfer to Operations                   | 81,562           | 81,722           | 955,525           | 1,057,400             | 90%         | 783,342           |
| <b>Total General &amp; Admin. Salaries</b>    | <b>22,911</b>    | <b>22,439</b>    | <b>281,765</b>    | <b>299,800</b>        | <b>94%</b>  | <b>259,326</b>    |
| <b>Employee Benefits</b>                      |                  |                  |                   |                       |             |                   |
| Health Benefits                               | 14,447           | 11,318           | 135,150           | 166,600               | 81%         | 123,347           |
| Vacation / Sick Payouts                       | 1,770            | 2,872            | 45,724            | 45,700                | 100%        | 44,785            |
| Retirement Expenses                           | 1,419            | 1,419            | 18,293            | 28,900                | 63%         | 24,409            |
| <b>Total Employee Benefits</b>                | <b>17,637</b>    | <b>15,610</b>    | <b>199,168</b>    | <b>241,200</b>        | <b>83%</b>  | <b>192,541</b>    |
| <b>Board of Directors</b>                     |                  |                  |                   |                       |             |                   |
| Directors' Fees                               | 645              | 1,225            | 8,970             | 15,000                | 60%         | 9,700             |
| Direct Expenses                               | 51               | 160              | 7,770             | 15,000                | 52%         | 6,635             |
| <b>Total Board of Directors</b>               | <b>696</b>       | <b>1,385</b>     | <b>16,740</b>     | <b>30,000</b>         | <b>56%</b>  | <b>16,335</b>     |
| <b>Total Operating Expenditures</b>           | <b>300,771</b>   | <b>299,874</b>   | <b>3,475,396</b>  | <b>3,962,500</b>      | <b>88%</b>  | <b>3,252,505</b>  |
| <b>Non-Operating Expenditures</b>             |                  |                  |                   |                       |             |                   |
| Unfunded PERS                                 | 9,909            | 9,909            | 109,000           | 118,700               | 92%         | 86,065            |
| Unfunded OPEB Liability                       | 15,000           | 15,000           | 165,000           | 180,000               | 92%         | 93,867            |
| <b>Total Non-Operating Expenditures</b>       | <b>24,909</b>    | <b>24,909</b>    | <b>274,000</b>    | <b>298,700</b>        | <b>92%</b>  | <b>189,943</b>    |
| <b>Total Expenditures</b>                     | <b>325,681</b>   | <b>324,783</b>   | <b>3,749,396</b>  | <b>4,261,200</b>      | <b>88%</b>  | <b>3,442,447</b>  |
| <b>Net Revenues Available to Fund Capital</b> |                  |                  |                   |                       |             |                   |
| <b>Related Expenditures</b>                   | <b>101,033</b>   | <b>84,125</b>    | <b>865,280</b>    | <b>656,300</b>        | <b>132%</b> | <b>1,047,458</b>  |
| Carryover Projects                            | -                | -                | (12,157)          | (495,000)             | 2%          | (77,963)          |
| Capital Improvement Projects                  | (5,185)          | 1,420            | (102,086)         | (1,700,000)           | 6%          | (485,673)         |
| Repair, Rehabilitation, & Maintenance         | (29,093)         | -                | (188,344)         | (380,000)             | 50%         | (162,712)         |
| Capital Outlay                                | (2,045)          | (570)            | (403,949)         | (488,500)             | 83%         | (117,252)         |
| Transfer From Special Revenue                 | 6,000            | 10,491           | 115,327           | 91,100                | 127%        | 81,317            |
| <b>Increase (Decrease) In Fund Balance</b>    | <b>\$ 70,710</b> | <b>\$ 95,466</b> | <b>\$ 274,070</b> | <b>\$ (2,316,100)</b> |             | <b>\$ 285,174</b> |

*No assurance is provided on these financial statements.*

*The financial statements do not include a statement of cash flows.*

*Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*

**Twentynine Palms Water Department  
Special Revenue Fund  
For the Period Ending May 31, 2019  
(Unaudited)**

|                               | <u>May 2019</u> | <u>Apr 2019</u> | <u>YTD</u>    | <u>Budget</u> | <u>YTD<br/>92%</u> | <u>Prior<br/>YTD</u> |
|-------------------------------|-----------------|-----------------|---------------|---------------|--------------------|----------------------|
| 1 Tower Revenues              | \$ 9,333.65     | \$ 13,824.69    | \$ 151,993.13 | \$ 131,100.00 | 116%               | \$ 117,983.41        |
| 2 Less Transfers Out to Fire  | -               | -               | -             | -             | N/A                | -                    |
| 3 Less Transfers Out To Water | (6,000.32)      | (10,491.36)     | (115,326.50)  | (91,100.00)   | 127%               | (81,316.78)          |
| 4 Transfer to PARS Trust      | (3,333.33)      | (3,333.33)      | (36,666.63)   | (40,000.00)   | 92%                | (36,666.63)          |
| <b>Ending Balance</b>         | <u>\$ -</u>     | <u>\$ -</u>     | <u>\$ -</u>   | <u>\$ -</u>   |                    | <u>\$ -</u>          |

**Twentynine Palms Water Department**  
**Carryover CIP/Current CIP and R&M/Capital Outlay**  
**For the Period Ending May 31, 2019**  
**(Unaudited)**

| <b>Carryover Capital Approved in Previous Years</b>         | <b>Budget<br/>FY 18/19</b> | <b>Current Year<br/>Expenditures</b> | <b>Remaining<br/>Budget /<br/>(Over Budget)</b> |
|---|----------------------------|--------------------------------------|---|
| <b>District Projects</b>                                    |                            |                                      |   |
| 1 GW Mgmt. Plan & Urban Water Mgmt. Plan                    | \$ 45,000                  | \$ -                                 | 45,000  |
| 2 Treatment Feasibility & Exploration Costs                 | 150,000                    | 12,157                               | 137,843   |
| 3 Salt Nutrient Monitoring Wells                            | 100,000                    | -                                    | 100,000   |
| 4 Asset Management Plan                                     | 100,000                    | -                                    | 100,000   |
| 5 USGS Study  | 100,000                    | -                                    | 100,000   |
| <b>6 Total Carryover Capital Approved in Previous Years</b> | <b>495,000</b>             | <b>12,157</b>                        | <b>482,843</b>                                  |
| <b>Capital Improvement Plan</b>                             |                            |                                      |   |
| 8 Chromium VI and Flouride for Well 11B                     | 500,000                    | -                                    | 500,000   |
| 9 Fluoride Variance (Expiring) - TP-2, W12, W16             | 1,200,000                  | 29,500                               | 1,170,500                                       |
| 10 Well 11-B  | -                          | 72,586                               | (72,586)  |
| <b>11 Total Capital Improvement Plan</b>                    | <b>1,700,000</b>           | <b>102,086</b>                       | <b>1,597,914</b>                                |
| <b>Repairs, Rehabilitation, &amp; Maintenance</b>           |                            |                                      |   |
| 13 Plant 6 Electrical and Well Upgrade                      | 75,000                     | 21,337                               | 53,663  |
| 14 Emergency Repairs, Unspecified                           | 50,000                     | 16,386                               | 33,614  |
| 15 Repiping/Distribution System Upgrades                    | 50,000                     | 28,280                               | 21,720  |
| 16 Reservoir Recoating / Cathodic Protection                | 20,000                     | -                                    | 20,000  |
| 17 Meter Replacement Program                                | 50,000                     | 50,742                               | (742)   |
| 18 Well Rehabilitation                                      | 75,000                     | 71,600                               | 3,400   |
| 19 Fluoride Plant Instrumentation\Coating                   | 10,000                     | -                                    | 10,000  |
| 20 Treated Water Reservoir Coating                          | 50,000                     | -                                    | 50,000  |
| <b>21 Total Repairs &amp; Maintenance</b>                   | <b>380,000</b>             | <b>188,344</b>                       | <b>191,656</b>                                  |
| <b>Capital Outlay</b>                                       |                            |                                      |   |
| 23 Vehicle/Equipment Replacements                           | 175,000                    | 319,596                              | (144,596)                                       |
| 24 Computer/Technology Replacements                         | 30,000                     | 27,669                               | 2,331   |
| 25 GIS  | 25,000                     | 5,045                                | 19,955  |
| 26 Administrative Building\Office Remodel                   | 75,000                     | 34,480                               | 40,520  |
| 27 Fencing Upgrade  | 20,000                     | 10,850                               | 9,150   |
| Energy Efficiency Projects                                  | 150,000                    | -                                    | 150,000   |
| 28 One-Time Existing Conditions Sampling Event              | 13,500                     | 6,310                                | 7,190   |
| <b>29 Total Capital Outlay</b>                              | <b>488,500</b>             | <b>403,949</b>                       | <b>84,551</b>                                   |
| <b>30 TOTAL</b>   | <b>\$ 3,063,500</b>        | <b>\$ 706,537</b>                    | <b>\$ 2,356,963</b>                             |

**9.4**

**NO  
MATERIAL  
PROVIDED**