

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

June 26, 2019 / 4:00 P.M.

Call to Order and Roll Call

President Giannini called the meeting to order at 4:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Carol Giannini, Randy Leazer, and Neal Stephenson. Director Suzi Horn was absent. Also present were General Manager Ray Kolisz, Treatment/Production Superintendent Mike Minatrea, Maintenance Superintendent Matt Shragge, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Mike Minatrea led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

Director Giannini recognized the passing of Joshua Basin Water District board member, Mickey Luckman.

1. Public Hearing on Proposed Continuation of Water Availability Assessment
 - 1.1 Board to Hear Public Testimony at This Time

Director Leazer moved to open the Public Hearing at 4:01 p.m., seconded by Director Coghill, and unanimously approved.

There being no public comments, Director Stephenson moved to close the public hearing at 4:02 p.m., seconded by Director Coghill, and unanimously approved.

2. Consider Resolution 19-07 Continuing the Current Existing Level of Water Availability Assessments for Fiscal Year 2019-2020

Staff recommends approving Resolution 19-07.

Director Coghill made a motion to adopt Resolution 19-07 continuing the current existing level of water availability assessments for fiscal year 2019-2020, seconded by Director Leazer, and approved by the following roll call vote:

Ayes:	Directors Coghill, Leazer, Stephenson, and Giannini
Noes:	None
Abstain:	None
Absent:	Director Horn

3. Consideration to Approve Resolution 19-08 Adopting the Fiscal Year 2019-2020 Annual Budget and Compensation Plan

Staff recommends approving Resolution 19-08.

Director Stephenson made a motion to approve Resolution 19-08 adopting the fiscal year 2019-2020 annual budget and compensation plan, seconded by Director Leazer, and approved by the following roll call vote:

Ayes: Directors Coghill, Leazer, Stephenson, and Giannini
Noes: None
Abstain: None
Absent: Director Horn

4. Consideration to Approve Resolution 19-09 Adopting Changes to the Reserve Policy
Staff recommends adopting Resolution 19-09, increasing operating reserves to 180 days of the District's budgeted expenses and increasing the capital reserves to 6% of capital assets.

Director Leazer made a motion to approve Resolution 19-09 adopting changes to the Reserve Policy, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Coghill, Leazer, Stephenson, and Giannini
Noes: None
Abstain: None
Absent: Director Horn

5. Consideration to Approve Resolution 19-10 Declaring Certain Water District Property as Surplus and Authorizing Disposal of Same
With the recent purchase of a new dump truck, the District is ready to surplus the old dump truck.

Director Stephenson made a motion to approve Resolution 19-10 declaring certain District property as surplus and authorizing disposal of same, seconded by Director Leazer, and unanimously approved with the exception of Director Horn who was absent.

6. Review Quotes and Authorize the Purchase of New Vehicles
Staff recommends accepting the quotes from Sunrise Ford and authorizing the vehicle purchases.

Director Stephenson made a motion to accept Sunrise Ford's quotes for a 2019 F-250 truck in the amount of \$25,991.72 and a 2019 Ford Expedition in the amount of \$56,388.77, seconded by Director Leazer, and approved unanimously with the exception of Director Horn who was absent.

7. Formation of Ad Hoc to Review the Current General Manager's Job Description and Establishment of Salary Range

The committee will be comprised of two board members that will make recommendations to the Board. Director Giannini informed the Board that Director Horn expressed interest in sitting on the committee.

Directors Horn and Leazer have been unanimously appointed to the ad hoc.

8. Consent Calendar

- Minutes of a Regular Meeting held on May 22, 2019
- Audit List

Director Coghill, moved to approve the Minutes and Audit List, seconded by Director Stephenson, and approved unanimously.

9. Items Removed from the Consent Calendar for Discussion or Separate Action
None

10. Management Reports

10.1 Maintenance

Matt Shragge reported that the District responded to 101 Underground Service Alerts, had 0 water main leaks, 1 water meter leak, 0 service line leaks, 0 fire hydrant repairs and 70 painted, performed 3 customer pressure checks, replaced 2 meters, replaced 6 customer gate valves, and installed 4 new services. 0 water waste inquiries were received. 616 work orders were generated and performed during the month. 240 AMI/AMR meters have been installed in the second route. Former employee Zach Belisle was congratulated for his graduation from the CHP academy. The District hated to lose him as an employee but is proud of his accomplishment. Zach will be stationed in northern California.

10.2 Water Quality

Mike Minatrea reported Water production was down 24.22% as compared to the same month in 2013. 38 routine and 8 special water samples were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. 68,000,000 gallons of water was produced in the month of May.

10.3 Finance

Cindy Byerrum informed the Board that the net revenues are ahead \$110,000 from what was budgeted, due in part to interest earnings. The benefits of a pension trust, unlike in OPEB, it can be invested and potentially earn a higher rate of return.

10.4 General Manager

Mr. Kolisz informed the Board that the Well TP-2 bid opening will take place on July 1, 2019. The pilot study for Well 11B has been completed, and engineers will begin developing a treatment plan. The District has applied for grants through the Mojave Water Agency Integrated Regional Management Plan. The District has considered the longevity and cost effectiveness of stainless steel well casings when drilling new wells.

11. Closed Session: Public Employee Performance Evaluation (Per Government Code § 54957)

Title: General Manager

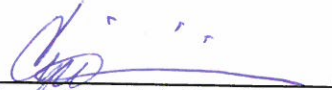
Director Coghill moved to enter closed session at 4:45 p.m., seconded by Director Leazer, and unanimously approved. The Board returned to open session at 5:09 p.m. Director Giannini announced there was no reportable action.

12. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

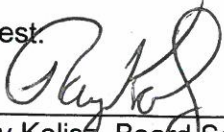
Director Giannini liked the newly installed directional sign for Board meetings. Director Stephenson thanked staff for assisting him as a new Board member.

13. Adjournment

On motion by Director Coghill, seconded by Director Leazer, and approved by the Board, the meeting was adjourned at: 5:12 p.m.



Carol Giannini, President
Board of Directors

Attest. 

Ray Kolisz, Board Secretary
Twentynine Palms Water District