

**A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**August 22, 2018 / 6:00 P.M.**

**AGENDA**

This meeting may be viewed on the District's website at [www.29palmswater.net](http://www.29palmswater.net)

Next Resolution #18-14  
Next Ordinance #98

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Morongo Basin Conservation Association Presentation
2. Consider Adoption of Resolution 18-13 and Possible Action on a High Water Bill Reduction Policy
3. Consent Calendar

Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

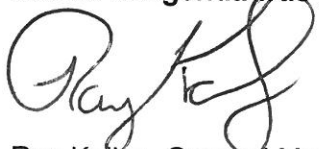
  - Minutes of the Regular Meeting held on July 25, 2018
  - Audit List
4. Items Removed from the Consent Calendar for Discussion or Separate Action
5. Management Reports
  - 5.1 Maintenance
  - 5.2 Water Quality
  - 5.3 Finance
  - 5.4 General Manager

6. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

7. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

**Notice of agenda was posted on or before 4:00 p.m., August 17, 2018.**



Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

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P.O. Box 24, Joshua Tree, CA 92252

July 3, 2018

Dear Supporter:

Thank you for recognizing that the Desert-Wise Living Series is a valuable tool that inspires the public to become active participants in meeting the State's residential water conservation target.

The 2018 Desert-Wise Landscape Tour continues to expand its program and audience due to the contributory support from the Morongo Basin's water agencies, the Mojave Water Agency, Southern California Edison, Yucca Valley's Unique Nursery and Morongo Valley's Cactus Mart.

The labor to organize and execute the Tour is all volunteer so the sponsorship funding is primarily utilized on advertising and preparation and publication of the tour guidebook. As always, the Tour is advertised locally through newspaper and radio ads, social media, local outreach events (i.e. Yucca Valley Earth Day) as well as our email contacts which exceed 1,300 individuals.

This year our attendance continued to grow with over 400 individuals participating in the two-day event featuring 24 locations scattered throughout the Morongo Basin. We recorded a total of 2,094 individual site visits with the average number of attendees per site of 87.

In the attached packet you will find a copy of the tour program and our *2018 Tour Report* which includes tour facts as well as the essays submitted by the attendees wanting to win one of three Unique Nursery or Cactus Mart gift certificates.

Already planned is the 2019 Tour scheduled for April 27-28, 2019. We look forward to continuing our important partnership in this event.

Sincerely,

*Marina West*

Marina West, Director

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# TWENTYNINE PALMS WATER DISTRICT

TO: BOARD OF DIRECTORS

DATE: AUGUST 22, 2018

FROM: RAY KOLISZ, GENERAL MANAGER

SUBJECT: CONSIDERATION TO APPROVE RESOLUTION 18-13 ADOPTING AN EXCESSIVE WATER USAGE REDUCTION POLICY AND FINDING THE POLICY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

## **BACKGROUND AND DISCUSSION**

At the July 25, 2018 Board of Directors Meeting staff presented a draft Excessive Water Usage Reduction Policy ("Policy") for review and discussion. The Board recommended changes which have been incorporated into the Policy presented tonight for possible adoption.

## **ENVIRONMENTAL DETERMINATION**

The Policy involves a procedure to reduce excessive water use through a funding mechanism, namely a water bill reduction for repairs on private property. Therefore, the Policy is not a project as defined by State CEQA Guidelines section 15378(b)(2), which exempts general policy and procedure making, and section 15378(b)(4), which exempts the creation of government funding mechanisms or other governmental fiscal activities which do not involve any commitment to any specific project.

The Policy is also statutorily exempt pursuant to State CEQA Guidelines section 15273, which relates to the modification of rates, fares, tolls and charges. Further the Policy is categorically exempt from the requirements of CEQA pursuant to State CEQA Guidelines section 15301 (Class 1 Existing Facilities) which exempts projects repair, maintenance, or minor alterations involving negligible or no expansion of use, and section 15302 (Class 2 Replacement or Reconstruction) which exempts the replacement or reconstruction of existing structures or facilities. None of the exceptions to the use of a Categorical Exemption apply, as the Policy does not present any unusual circumstances; would not damage scenic resources, including any resources in the area of a Scenic Highway; would not be utilized on a hazardous waste site; and would not impact historic resources of any kind. Finally, the Policy is exempt from the requirements of an environmental impact analysis pursuant to section 15061(b)(3) of the State CEQA Guidelines, which states that the activity is covered by the general rule

that CEQA applies only to projects that have the potential for causing a significant effect on the environment.

**RECOMMENDATION**

Approve Resolution 18-13 Adopting An Excessive Water Usage Reduction Policy And Finding The Policy Exempt From The California Environmental Quality Act (CEQA), and direct staff to file a Notice of Exemption within five (5) working days.

**RESOLUTION NO. 18-13**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE TWENTYNINE PALMS WATER DISTRICT  
ADOPTING AN EXCESSIVE WATER USAGE  
REDUCTION POLICY AND FINDING THE POLICY  
EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL  
QUALITY ACT (CEQA)**

**WHEREAS**, Water Code Section 31026 provides that the Twentynine Palms Water District (“District”) has the power to restrict the use of water during any emergency caused by drought, or other threatened or existing water shortage, and to prohibit the wastage of water or the use of water during such periods, for any purpose other than household uses or such other restricted uses as may be determined to be necessary by the District and may prohibit use of such water during such periods for specific uses which the District may from time to time find to be nonessential; and

**WHEREAS**, the District has the authority to impose monetary fines and penalties and take other applicable actions pursuant to Water Code Sections 375-377, and 31029; and

**WHEREAS**, consistent with State Water Resources Control Board regulations, including 23 CCR 865(b), the District desires to increase awareness about the importance of water conservation by encouraging customers to detect and fix water leaks located on their private property; and

**WHEREAS**, the District believes that offering customers certain monetary incentives for fixing water leaks on their private property (the “Policy”) will assist in achieving that goals; and

**WHEREAS**, in accordance with the California Environmental Quality Act (California Public Resources Code Section 21000, et seq.) and the State CEQA Guidelines (California Code of Regulations, Title 14, Section 15000 et seq.), the District has determined approval of the Policy is not subject to CEQA pursuant to State CEQA Guidelines section 15378(b)(2), which provides that general policy and procedure making is not a CEQA project, and section 15378(b)(4), which provides that the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment is not a CEQA project; and

**WHEREAS**, the Policy is also statutorily exempt from the requirements of CEQA and the State CEQA Guidelines pursuant to State CEQA Guidelines section 15273, which relates to the modification of rates, fares, tolls and charges; and

**WHEREAS**, the Policy is also categorically exempt from the requirements of CEQA pursuant to State CEQA Guidelines section 15301 (Class 1 Existing Facilities) which exempts projects repair, maintenance, or minor alterations involving negligible or no expansion of use, and section 15302 (Class 2 Replacement or Reconstruction) which exempts the replacement or reconstruction of existing structures or facilities; and is additionally exempt pursuant to State



CEQA Guidelines section 15061(b)(3) which exempts activities where it can be seen with certainty that there is no potential to result in significant environmental effects.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Twentynine Palms Water District as follows:

1. Incorporation of Recitals. The Recitals set forth above are incorporated herein and made an operative part of this Resolution.
2. CEQA. The Board finds that adopting and enforcing this Policy is not a “project” under CEQA and that, to the extent the Policy arguably is a “project,” that the Policy is statutorily, categorically, and otherwise exempt for the reasons set forth in the above Recitals. Further, none of the exceptions to the Class 1 or 2 Categorical Exemptions found in State CEQA Guidelines section 15300.2 apply because the Policy does not present any unusual circumstances; would not damage scenic resources, including any resources in the area of a Scenic Highway; would not be utilized on a hazardous waste site; and would not impact historic resources of any kind.
3. Scope of Policy. This Policy applies to water bills issued by the District to a customer indicating a substantial increase in water consumption from the same period the prior year or, if no prior year history is available, from the prior billing cycle.
4. Purpose. The purpose of the Policy is to reduce excessive wasteful water usage.
5. Policy. The District hereby adopts the Excessive Water Use Policy attached hereto as Exhibit “A”.
6. Publication Following Adoption. The President of the Board of Directors shall sign this Resolution and the Secretary of the Board of Directors shall attest thereto, and this Resolution shall be in full force and effect immediately upon adoption.
7. Severability. If any section, subsection, clause or phrase in this Resolution is for any reason held invalid, the validity of the remainder of this Resolution shall not be affected thereby. The Board hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases or the application thereof be held invalid.
8. Custodian of Record. The custodian of record of proceedings for this action shall be the General Manager of the Twentynine Palms Water District, located at 72401 Hatch Rd., Twentynine Palms, CA, 92277.
9. Notice of Exemption. The Board hereby authorizes and directs staff to file a Notice of Exemption with the San Bernardino County Clerk within five (5) working days following the adoption of this Resolution.

**PASSED, APPROVED, AND ADOPTED** this 22<sup>nd</sup> day of August 2018 by the following vote:

Ayes:  
Noes:  
Abstain:  
Absent:

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Kerron E. Moore, President  
Board of Directors

ATTEST:

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Ray Kolisz, Board Secretary  
Twentynine Palms Water District

## EXHIBIT A

### REDUCTION OF BILL FOR EXCESSIVE WATER USAGE

*All water service connections and water meters are the property of the District and the District reserves the right to repair, replace and maintain them as it deems necessary. The District owns and maintain water pipes and fixtures up to and including the customer valve and check valve. All pipes and fixtures beyond the check valve shall be owned and maintained by the property owner at the property owner's sole cost and expense. [Ord. 87 § 9(D), 2003; Ord. 78 § 9(D), 1999].*

*It is the customer's responsibility to properly maintain the private plumbing water system, including irrigation systems located on the customer's property. A leak in the customer's water system is the sole responsibility of the customer, including payment of any charges to the District for water that records and passes through the water meter related to leaks. This policy establishes a mechanism for a potential reduction of a water bill to a customer that has experienced a water leak resulting in a water bill with excessive water usage.*

*If a customer requests the District to review a water bill for excessive water consumption, the District may grant a reduction subject to the following general conditions:*

- *A customer must submit a written request to the District outlining the cause of the excessive water usage. The written request must be made prior to the delinquent date of the bill. Upon receipt of a written request the District will start the investigative protocol.*
- *After receipt of the customer's written request, a District representative will meet with the customer to verify the meter read and to perform a leak audit to determine if there are any active leaks on the property based on the water meter leak indicator. The District is not responsible for locating the actual leaks for the customer.*
- *If a water leak is detected, the customer must complete all necessary repairs to eliminate the leak within 10 business days of the date it is determined that a leak exists or water service be turned off in compliance with all legal procedures. If service is turned off, all applicable fees will be applied when application is made for water service to be turned back on. If repairs are made, a follow up meeting with the customer will be made to verify the elimination of the leak.*
- *Customer shall provide proof of repair which may include copies of repair bills and/or photographs of repair.*
- *No late fees will be applied to the account and no lock off for non-payment will occur while the account is under investigation and review.*

- *To qualify for a reduction, water usage on the bill(s) being presented must be 400% or 4 times above the same period for prior year, if no prior year history is available the prior billing cycle will be used for comparison.*
- *Up to a maximum of two consecutive bills may be presented for consideration of a reduction.*
- *Customer shall not be delinquent or in any payment schedule agreement with the District.*
- *No reduction will be granted if water usage is unauthorized.*
- *Reduction of a water bill may only be given one time per account or per property.*
- *The amount of reduction shall not be greater than 50% of the water bill(s) that is/are the subject of the request for reduction.*
- *Total reduction of up to \$300 (three hundred) dollars requires a District supervisor's approval.*
- *Total reduction in an amount greater than \$300 (three hundred) dollars shall be subject to the General Manager's approval.*

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**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**JULY 25, 2018 / 6:00 P.M.**

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Carol Giannini, Suzi Horn, Randy Leazer, and Sam Moore. Also present were General Manager Ray Kolisz, Operations Superintendent Mike Minatrea, Maintenance Superintendent Matt Shragge, and District Secretary Cindy Fowlkes. Financial Consultant, Cindy Byerrum was absent.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

Jerri Hagman, of Twentynine Palms, commended District staff, especially Matt Shragge, Mike Minatrea, and Russell Frechette for their dedication and professionalism.

Ed Vallerand, of Twentynine Palms, spoke in opposition of the county fire department's fees.

1. Discussion of Draft High Water Bill Reduction Policy

The draft policy was discussed. The Board agreed to bring the policy back for approval with the discussed changes.

Ed Vallerand, of Twentynine Palms, questioned the 14 day repair stipulation in the draft policy and asked the Board to consider locking off the meter until repairs are made.

2. Consider Resolution 18-12 Amendment to Valic 457 Compensation Plan

Staff recommends approving the resolution to restate and amend the plan to allow loans and or emergency withdrawals for the plan holder. Contribution to the plan is funded entirely by the employee.

Director Horn moved to approve Resolution 18-12 amendment to Valic 457 Compensation plan, seconded by Director Giannini, and approved by the following roll call vote:

Ayes:	Directors Coghill, Giannini, Horn, Leazer, and Moore
Noes:	None
Abstain:	None
Absent:	None

3. Discussion of Existing Water Main Extension Policy

Staff is requesting the Board consider changing the requirement of traversing one complete side of a property to installing a water mainline at the corner of the property, as long as the extension of the mainline meets fire protection requirements.

The Board was in agreement to change the policy accordingly.

4. Discussion and Possible Action of Rate and Fees Ad Hoc Committee

The District has an Ad Hoc Committee comprised of Directors Moore and Giannini to review the schedule of fees. Staff recommends expanding the scope of the Ad Hoc Committee to include water rates. Director Moore asked to be replaced on the committee.

Director Coghill made a motion to appoint Director Leazer to replace Director Moore, seconded by Director Moore, and approved unanimously.

5. Review Proposals and Award Bid for Two 2019 Ford F-250 4 x 2 Trucks

Staff recommends awarding the bid to the lowest bidder, Sunrise Ford, in the amount of \$25,832.80 per truck.

Director Giannini made a motion to award the bid for two 2019 Ford F-250 4 x 2 trucks in the amount of \$25,832.80 per truck to Sunrise Ford, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Leazer, and Moore  
Noes: None  
Abstain: None  
Absent: None

6. Review Proposal and Award Bid for One 2018 Ford F-550 4 x 2 Truck

Staff recommends accepting the bid from Sunrise Ford in the amount of \$70,117.00 for the purchase of a new on-call duty truck. The current on-call duty truck is a 2007 F-250 with a utility bed that is over twenty years old. The bed is experiencing metal fatigue and failure due to the thin gauge sheet metal. The F-550 will be able to tow the mini excavator and emergency generators if need be. This type of truck is considered a specialty vehicle and not carried by all dealerships.

Director Horn made a motion to accept the bid from Sunrise Ford for a 2018 Ford F-550 4 x 2 truck in the amount of \$70,117.00, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Leazer, and Moore  
Noes: None  
Abstain: None  
Absent: None

7. Consent Calendar

- Minutes of a Regular Meeting held on June 27, 2018
- Audit List

Director Giannini moved to approve the Consent Calendar, seconded by Director Horn, and approved unanimously after clarification was made to an item on the audit list.

8. Items Removed from the Consent Calendar for Discussion or Separate Action

None

9. Management Reports

9.1 Operations

The District responded to 48 Underground Service Alerts, had 0 water main leaks, 5 water meter leaks, 0 service line leaks, 0 fire hydrant repairs, performed 1 customer pressure check, replaced 3 meters, replaced 3 customer gate valves, and installed 2 new services. 1 water waste inquiry was received. Water production was down 11.26% as compared to the same month in 2013.

9.2 Finance

Mr. Kolisz reported that May financials show the District is at 92% for the fiscal year with an increase in revenue and a decrease in expenses.

9.3 General Manager

Mr. Kolisz reported that the organizational chart implementation is taking place. Matt Schragge was announced as the new Maintenance Superintendent; two employees will be moving over to production; and three new hires have accepted positions. Rochelle Bowe and Tim Gomieo were recognized for their 30 years of service at a luncheon held yesterday at the District. On August 9<sup>th</sup>, Joaquin Esquivel from the State Water Resource Control Board will be visiting the District.

10. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Leazer attended the CSDA Special District Leadership Academy. Director Leazer noted that the District, in comparison with other districts, runs smoothly and the relationship between the Board and staff is commendable.

Director Giannini thanked staff and audience members for attending.

Director Moore congratulated Rochelle and Tim for their service at the District.

11. Adjournment

On motion by Director Horn, seconded by Director Leazer, and approved by the Board, the meeting was adjourned at 7:27 p.m.

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Kerron E. Moore, President  
Board of Directors

Attest:

\_\_\_\_\_  
Ray Kolisz, Board Secretary  
Twentynine Palms Water District



# Twentynine Palms Water District

Check Date Range: 7/1/2018 thru 7/31/2018

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
10899	07/11/2018	Richard Capelli 29 Palms Fencing	120.00	120.00	100-150-0000-5406	Fence Repair
10900	07/11/2018	Accela, Inc. #774375	1,717.00	1,717.00	100-600-0000-5408	Web Payments with Online-Bills.com June 2018
10901	07/11/2018	Customer Refund	40.81	40.81	100-000-0000-2000	Refund Check
10902	07/11/2018	ACWA/JPIA	34,256.60	27,273.75	100-310-0000-5140	Health Benefits August 2018
				1,858.51	100-310-0000-5141	Health Benefits August 2018
				378.53	100-310-0000-5142	Health Benefits August 2018
				3,041.12	100-310-0000-5144	Health Benefits August 2018
				1,704.69	100-600-0000-5399	Health Benefits August 2018
10903	07/11/2018	Customer Refund	31.11	31.11	100-000-0000-2000	Refund Check
10904	07/11/2018	Customer Refund	2.75	2.75	100-000-0000-2000	Refund Check
10905	07/11/2018	Autozone Inc.	64.52	64.52	100-130-0000-5220	Shop Supplies 5w-20 Eng. Oil.
10906	07/11/2018	Beck Oil Inc.	96.86	96.86	100-130-0000-5220	Shop Supplies Veh. #40 Vacuum Oil.
10907	07/11/2018	Best Best & Krieger	811.00	337.60	100-600-0000-5403	Professional Services
				473.40	100-600-0000-5403	Professional Services
10908	07/11/2018	Builders Supply - 29 Palms	96.96	1.91	100-130-0000-5220	Hillman Products
				45.45	100-130-0000-5220	1" x 21' galv pipe
				9.58	100-130-0000-5220	1" galv coupling
				18.49	100-130-0000-5220	3/4 connectors/fittings
				21.53	100-130-0000-5220	2 pk 72 w flood light bulbs
10909	07/11/2018	Customer Refund	57.90	57.90	100-000-0000-2000	Refund Check
10910	07/11/2018	Burrtec Waste & Recycling Svcs	202.36	64.62	100-150-0000-5406	Amboy
				137.74	100-600-0000-5406	Hatch
10911	07/11/2018	Customer Refund	3.38	3.38	100-000-0000-2000	Refund Check
10912	07/11/2018	Customer Refund	45.00	45.00	100-000-0000-2000	Refund Check
10913	07/11/2018	Customer Refund	32.72	32.72	100-000-0000-2000	Refund Check
10914	07/11/2018	Customer Refund	42.41	42.41	100-000-0000-2000	Refund Check
10915	07/11/2018	Clinical Lab of San Bern.	734.00	734.00	100-140-0000-5405	Water Samples
10916	07/11/2018	Customer Refund	22.56	22.56	100-000-0000-2000	Refund Check
10917	07/11/2018	County Of San Bernardino	10,000.00	10,000.00	100-600-0000-5408	LAFCO's 2018-2019 Apportionment
10918	07/11/2018	CWEA-TCP	85.00	85.00	100-130-0000-5303	Collection System Maintenance Grade 1 Renewal Fees

# Twentynine Palms Water District

**Check Date Range:** 7/1/2018 thru 7/31/2018

10919	07/11/2018	Customer Refund	30.21	30.21	100-000-0000-2000	Refund Check
10920	07/11/2018	Frontier Communications	156.56	156.56	100-150-0000-5203	Plant
10921	07/11/2018	Customer Refund	30.57	30.57	100-000-0000-2000	Refund Check
10922	07/11/2018	Grainger	93.26	93.26	100-150-0000-5220	Cleanroom wipes 9" x 9"
10923	07/11/2018	Customer Refund	30.09	30.09	100-000-0000-2000	Refund Check
10924	07/11/2018	Customer Refund	47.96	47.96	100-000-0000-2000	Refund Check
10925	07/11/2018	Inland Water Works	21,583.68	19,805.80	100-850-0000-6001	5/8" multi jet meter,cf visual read
				1,777.88	100-130-0000-5220	3" performance Ca Hyd MTR w/ GV
10926	07/11/2018	Customer Refund	46.88	46.88	100-000-0000-2000	Refund Check
10927	07/11/2018	Customer Refund	15.37	15.37	100-000-0000-2000	Refund Check
10928	07/11/2018	Customer Refund	42.05	42.05	100-000-0000-2000	Refund Check
10929	07/11/2018	Customer Refund	36.61	36.61	100-000-0000-2000	Refund Check
10930	07/11/2018	Customer Refund	43.77	43.77	100-000-0000-2000	Refund Check
10931	07/11/2018	Kennedy/Jenks Consultants	3,526.25	281.25	100-600-0000-5412	Professional Services
				3,245.00	100-800-0000-6001	Professional Services
10932	07/11/2018	Konica Minolta Premier	155.97	155.97	100-150-0000-5223	07/01/2018 - 07/31/2018
10933	07/11/2018	Layne Christensen	58,887.00	58,887.00	100-825-0000-6001	Well 11 Abandonment & New Well 11B
10934	07/11/2018	Lorbel Critical Power Services	1,400.00	1,400.00	100-600-0000-5406	Service Contract UPS Unit
10935	07/11/2018	Customer Refund	69.17	69.17	100-000-0000-2000	Refund Check
10936	07/11/2018	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
10937	07/11/2018	Customer Refund	8.20	8.20	100-000-0000-2000	Refund Check
10938	07/11/2018	Customer Refund	19.60	19.60	100-000-0000-2000	Refund Check
10939	07/11/2018	Customer Refund	18.37	18.37	100-000-0000-2000	Refund Check
10940	07/11/2018	Customer Refund	1.34	1.34	100-000-0000-2000	Refund Check
10941	07/11/2018	Mcmaster-Carr Supply Co.	134.46	101.79	100-150-0000-5220	Pleated Panel air filters, 12 eACH/PACK, 2" Thick. 24" x 24". me
				32.67	100-150-0000-5220	Deionized water - 100% 1 gallon bottle
10942	07/11/2018	Customer Refund	59.14	59.14	100-000-0000-2000	Refund Check
10943	07/11/2018	Customer Refund	61.19	61.19	100-000-0000-2000	Refund Check
10944	07/11/2018	Minolta Business Systems	102.68	102.68	100-600-0000-5223	05/23/2018 - 06/22/2018
10945	07/11/2018	Customer Refund	34.89	34.89	100-000-0000-2000	Refund Check
10946	07/11/2018	Napa Auto Parts	44.34	79.38	100-130-0000-5220	Shop Supplies Tire Inflator Gauge.
				4.84	100-130-0000-5222	Veh. #40 Hydrualic Fittings.

# Twentynine Palms Water District

Check Date Range: 7/1/2018 thru 7/31/2018

				62.32	100-130-0000-5220	Battery Tester.
				(102.20)	100-130-0000-5222	Veh. #17 Air Brake Chambers.
10947	07/11/2018	Customer Refund	12.77	12.77	100-000-0000-2000	Refund Check
10948	07/11/2018	Customer Refund	63.24	63.24	100-000-0000-2000	Refund Check
10949	07/11/2018	O'Reilly Automotive Inc.	231.60	275.60	100-130-0000-5222	Veh. #30 Bateries.
				(44.00)	100-130-0000-5222	Veh. #30 Battery Core Refund.
10950	07/11/2018	Office Supplies Plus Inc.	60.29	60.29	100-130-0000-5220	Shipped out valve trailer hand held
10951	07/11/2018	Ortega Strategies Group	15,334.85	8,027.23	100-600-0000-5350	Consulting
				7,307.62	100-600-0000-5350	Consulting
10952	07/11/2018	Palm Springs Motors Inc.	166.88	26.20	100-130-0000-5222	Veh. #23 Sensor.
				54.79	100-130-0000-5222	Veh. #23 Intake Manifold Gasket.
				(67.95)	100-130-0000-5222	Veh. #16 Accumulator.
				(51.82)	100-130-0000-5222	Veh. #16 Expansion Valve.
				62.64	100-130-0000-5222	Veh. #18 Moulding.
				64.11	100-130-0000-5222	Veh. #18 Moulding.
				37.41	100-130-0000-5222	Veh. #23 Intake Manifold Gasket.
				41.50	100-130-0000-5222	Veh. #23 Wire Assembly.
10953	07/11/2018	Customer Refund	41.86	41.86	100-000-0000-2000	Refund Check
10954	07/11/2018	Peterson's Custom Uphol-	150.00	150.00	100-130-0000-5222	Veh. #39 Seat Repair.
10955	07/11/2018	Customer Refund	13.98	13.98	100-000-0000-2000	Refund Check
10956	07/11/2018	Proforma	162.41	162.41	100-600-0000-5301	Envelopes
10957	07/11/2018	Prudential Overall Supply	694.22	69.96	100-130-0000-5253	Uniforms
				256.82	100-130-0000-5253	Uniforms
				58.06	100-130-0000-5253	Uniforms
				309.38	100-130-0000-5253	Uniforms
10958	07/11/2018	Customer Refund	15.86	15.86	100-000-0000-2000	Refund Check
10959	07/11/2018	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
10960	07/11/2018	Customer Refund	68.13	68.13	100-000-0000-2000	Refund Check
10961	07/11/2018	Customer Refund	72.53	72.53	100-000-0000-2000	Refund Check
10962	07/11/2018	Customer Refund	52.65	52.65	100-000-0000-2000	Refund Check
10963	07/11/2018	Customer Refund	53.71	53.71	100-000-0000-2000	Refund Check
10964	07/11/2018	Customer Refund	16.56	16.56	100-000-0000-2000	Refund Check

# Twentynine Palms Water District

**Check Date Range:** 7/1/2018 thru 7/31/2018

10965	07/11/2018	Customer Refund	49.19	49.19	100-000-0000-2000	Refund Check
10966	07/11/2018	S.C.E.	22,361.36	26.59	100-110-0000-5201	Michel's
				35.84	100-110-0000-5201	Well 4
				2,882.35	100-110-0000-5201	Well 17
				3,012.95	100-110-0000-5201	Well 14
				11,366.33	100-110-0000-5201	Well TP-1
				2,440.35	100-600-0000-5201	Hatch
				1,381.45	100-150-0000-5201	Plant
				92.06	100-110-0000-5201	Donnell
				1,123.44	100-120-0000-5201	Booster H1N, H2S
10967	07/11/2018	San Bernardino County FPD	834.30	834.30	100-130-0000-5303	Annual Fire Safety Permits
10968	07/11/2018	Customer Refund	19.76	19.76	100-000-0000-2000	Refund Check
10969	07/11/2018	Satmodo LLC	149.66	149.66	100-600-0000-5203	2 Iridium Monthly Minute Plans
10970	07/11/2018	Customer Refund	34.02	34.02	100-000-0000-2000	Refund Check
10971	07/11/2018	Customer Refund	40.40	40.40	100-000-0000-2000	Refund Check
10972	07/11/2018	Shoplet.Com	979.03	306.60	100-600-0000-5301	Office Supplies
				672.43	100-600-0000-5301	Toner Cartridges, trash liners, paper towels, misc. office suppl
10973	07/11/2018	Susan L. Simmons	628.67	628.67	100-600-0000-5406	Janitorial Services
10974	07/11/2018	Customer Refund	55.61	55.61	100-000-0000-2000	Refund Check
10975	07/11/2018	Customer Refund	24.28	24.28	100-000-0000-2000	Refund Check
10976	07/11/2018	Bob Stephenson	125.00	125.00	100-610-0000-5350	Video Recording Board Meeting
10977	07/11/2018	Customer Refund	9.88	9.88	100-000-0000-2000	Refund Check
10978	07/11/2018	Customer Refund	31.93	31.93	100-000-0000-2000	Refund Check
10979	07/11/2018	Customer Refund	46.30	46.30	100-000-0000-2000	Refund Check
10980	07/11/2018	Sturdivan Emergency Management Consulting	1,100.00	1,100.00	100-600-0000-5406	Services
10981	07/11/2018	Customer Refund	27.99	27.99	100-000-0000-2000	Refund Check
10982	07/11/2018	Customer Refund	36.12	36.12	100-000-0000-2000	Refund Check
10983	07/11/2018	Texas Pride Trailers	12,759.08	12,759.08	100-875-0000-6001	Dump Trailer 7x18x2 18K GVWR 9000lbs. 16 ply tires with 17.5"
10984	07/11/2018	Trophy Express	21.59	21.59	100-600-0000-5301	Name Plates
10985	07/11/2018	Customer Refund	19.59	19.59	100-000-0000-2000	Refund Check
10986	07/11/2018	Customer Refund	38.68	38.68	100-000-0000-2000	Refund Check
10987	07/11/2018	Underground Service Alert	79.30	79.30	100-130-0000-5406	42 new tickets

# Twentynine Palms Water District

Check Date Range: 7/1/2018 thru 7/31/2018

10988	07/11/2018	UPS	75.09	74.03	100-600-0000-5302	Shipping
				1.06	100-600-0000-5302	Postage
10989	07/11/2018	Usa Blue Book	1,911.33	137.10	100-130-0000-5226	Leather gloves insulated Large/ xlarge
				258.30	100-150-0000-5220	Flouride standard 10ppm with TISAB 475 ML
				611.44	100-150-0000-5220	Flouride ise electrode
				100.74	100-130-0000-5220	Galvanized Nipple
				9.57	100-130-0000-5220	diecut lettering number 0
				156.53	100-130-0000-5220	Hazardous material signals rigid plastic 16x16 inch
				44.17	100-130-0000-5226	Canvas PVC dotted gloves 12 pair/ case
				35.12	100-130-0000-5220	1" sch 40 pvc 90 elbow box/ 50
				9.98	100-140-0000-5211	1/4' OD x .17 id translucent discharge tubing 25' roll
				79.80	100-140-0000-5211	stenner duckbill pack of 5
				12.76	100-130-0000-5220	diecut lettering number 4
				3.19	100-130-0000-5220	diecut lettering ox symbol
				6.38	100-130-0000-5220	diecut lettering number 3
				344.40	100-150-0000-5220	flourdie standard 1 ppm with tisab 47 ml
				33.95	100-150-0000-5220	ph 7.00 buffer yellow 4 litres
				33.95	100-150-0000-5220	ph 4.00 buffer red 4 litres
				33.95	100-150-0000-5220	ph 10.00 buffer blue 4 litres
10990	07/11/2018	Customer Refund	19.60	19.60	100-000-0000-2000	Refund Check
10991	07/11/2018	Vwr Scientific Products Corp.	362.17	362.17	100-150-0000-5220	Buffer Tsab II supply in PL BTL 3.8L
10992	07/11/2018	Customer Refund	2.28	2.28	100-000-0000-2000	Refund Check
10993	07/11/2018	Customer Refund	54.25	54.25	100-000-0000-2000	Refund Check
10994	07/11/2018	Customer Refund	10.72	10.72	100-000-0000-2000	Refund Check
10995	07/11/2018	Customer Refund	60.88	60.88	100-000-0000-2000	Refund Check
10996	07/11/2018	Customer Refund	18.77	18.77	100-000-0000-2000	Refund Check
10997	07/25/2018	Jeff Arwick	925.00	325.00	100-110-0000-5406	Quarterly Electrical Testing at Wells and Booster Stations
				150.00	100-110-0000-5406	Connect pump, motor conductors test and check rotation. (Well-1
				125.00	100-600-0000-5406	Install district supplied light fixtures at DIst Office South si
				250.00	100-150-0000-5406	Installed new LED flood lights in Acid Bldg (Treatment Plant)
				75.00	100-150-0000-5406	Misc elec at TP1(Treatment Plant)
10998	07/25/2018	Customer Refund	9.86	9.86	100-000-0000-2000	Refund Check

# Twentynine Palms Water District

Check Date Range: 7/1/2018 thru 7/31/2018

10999	07/25/2018	Ansafone Contact Centers	141.51	141.51	100-160-0000-5406	Answering Service
11000	07/25/2018	Customer Refund	29.50	29.50	100-000-0000-2000	Refund Check
11001	07/25/2018	Autozone Inc.	121.61	15.93	100-130-0000-5220	Shop Supplies- Meguires Detailer
				64.39	100-130-0000-5220	Shop Supplies- Brake Cleaner.
				7.21	100-130-0000-5220	Shop Supplies- Car Wash.
				7.15	100-130-0000-5222	Veh. #11 Head Light.
				26.93	100-130-0000-5220	Shop Supplies Fuse Assortment
11002	07/25/2018	Beck Oil Inc.	467.10	467.10	100-130-0000-5220	Shop Supplies-5w 20 Semi Syn. Oil
11003	07/25/2018	Customer Refund	17.79	17.79	100-000-0000-2000	Refund Check
11004	07/25/2018	Builders Supply - 29 Palms	33.94	1.95	100-130-0000-5220	1/2" x 10' sch 40 pvc pipe
				0.70	100-130-0000-5220	1/2" 90 sch40 pvc elbow
				0.58	100-130-0000-5220	1/2" sch 40 pvc coupling
				4.49	100-130-0000-5220	1/4 pt low voc pvs cement
				12.99	100-130-0000-5220	ratcheting pvc cutter
				12.44	100-130-0000-5220	1x2x24 grade/ survey stake/ 25 per bundle
				0.79	100-130-0000-5220	1/2x 260 pte tape
11005	07/25/2018	Customer Refund	27.35	27.35	100-000-0000-2000	Refund Check
11006	07/25/2018	Centurylink Business Services	20.70	20.70	100-600-0000-5203	Hatch
11007	07/25/2018	Customer Refund	17.78	17.78	100-000-0000-2000	Refund Check
11008	07/25/2018	Customer Refund	40.56	40.56	100-000-0000-2000	Refund Check
11009	07/25/2018	Customer Refund	14.09	14.09	100-000-0000-2000	Refund Check
11010	07/25/2018	Customer Refund	125.00	125.00	100-000-0000-2000	Refund Check
11011	07/25/2018	Customer Refund	54.01	54.01	100-000-0000-2000	Refund Check
11012	07/25/2018	Customer Refund	49.52	49.52	100-000-0000-2000	Refund Check
11013	07/25/2018	Customer Refund	27.34	27.34	100-000-0000-2000	Refund Check
11014	07/25/2018	Customer Refund	24.18	24.18	100-000-0000-2000	Refund Check
11015	07/25/2018	Customer Refund	50.35	50.35	100-000-0000-2000	Refund Check
11016	07/25/2018	Customer Refund	12.34	12.34	100-000-0000-2000	Refund Check
11017	07/25/2018	Desert Fire Extinguisher Co. Inc.	375.00	375.00	100-600-0000-5406	Fire Sprinkler Inspection
11018	07/25/2018	Desert Pacific Exterminators	160.00	160.00	100-130-0000-5406	Quarterly Service
11019	07/25/2018	Customer Refund	23.71	23.71	100-000-0000-2000	Refund Check
11020	07/25/2018	E.H. Wachs	3,011.01	463.53	100-130-0000-5222	Veh. #40 Extension Arm Assy.

# Twentynine Palms Water District

Check Date Range: 7/1/2018 thru 7/31/2018

				135.00	100-130-0000-5222	Veh. #40 Position Sensor Assy.
				2,412.48	100-850-0000-6001	Veh. #40 Accident Repair Parts.
11021	07/25/2018	Customer Refund	54.46	54.46	100-000-0000-2000	Refund Check
11022	07/25/2018	Engineering Resources	363.00	363.00	100-825-0000-6001	Professional Services
11023	07/25/2018	Frontier Communications	142.80	142.80	100-600-0000-5203	Hatch
11024	07/25/2018	Customer Refund	61.27	61.27	100-000-0000-2000	Refund Check
11025	07/25/2018	Customer Refund	75.00	28.36	100-000-0000-2000	Refund Check
				46.64	100-000-0000-2000	Refund Check
11026	07/25/2018	Christopher Grabow	123.25	123.25	100-600-0000-5406	Commerical AC emergency service call Main office
11027	07/25/2018	Customer Refund	21.82	21.82	100-000-0000-2000	Refund Check
11028	07/25/2018	Customer Refund	27.34	27.34	100-000-0000-2000	Refund Check
11029	07/25/2018	Customer Refund	50.34	50.34	100-000-0000-2000	Refund Check
11030	07/25/2018	Steve Gurney	76.30	76.30	100-600-0000-5330	Mileage
11031	07/25/2018	Customer Refund	40.97	40.97	100-000-0000-2000	Refund Check
11032	07/25/2018	Customer Refund	2.01	2.01	100-000-0000-2000	Refund Check
11033	07/25/2018	Hi-Desert Publishing Co.	648.00	648.00	100-600-0000-5406	Classified Ads
11034	07/25/2018	Customer Refund	46.89	46.89	100-000-0000-2000	Refund Check
11035	07/25/2018	Home Depot Credit Services	3,532.65	4,181.03	100-875-0000-6001	Materials for Treatment Plant break Room. Cabinet and counter to
				(648.38)	100-875-0000-6001	Materials for Treatment Plant break Room. Cabinet and counter to
11036	07/25/2018	Customer Refund	61.27	61.27	100-000-0000-2000	Refund Check
11037	07/25/2018	Customer Refund	65.55	65.55	100-000-0000-2000	Refund Check
11038	07/25/2018	Customer Refund	45.17	45.17	100-000-0000-2000	Refund Check
11039	07/25/2018	Inland Water Works	3,270.19	1,948.12	100-000-0000-1499	1" K SOFT COPPER TUBE
				863.08	100-000-0000-1499	Meter box complete flush cover
				458.99	100-000-0000-1499	3/4 SHORT ZENNER MULTI JET METER
11040	07/25/2018	Customer Refund	43.06	43.06	100-000-0000-2000	Refund Check
11041	07/25/2018	Customer Refund	84.64	84.64	100-000-0000-2000	Refund Check
11042	07/25/2018	Customer Refund	14.83	14.83	100-000-0000-2000	Refund Check
11043	07/25/2018	Kennedy/Jenks Consultants	33,178.92	31,671.42	100-825-0000-6001	Professional Services
				1,507.50	100-825-0000-6001	Professional Services
11044	07/25/2018	Customer Refund	54.94	54.94	100-000-0000-2000	Refund Check
11045	07/25/2018	Konica Minolta Premier	318.03	318.03	100-600-0000-5223	07/01/2018 - 07/31/2018

# Twentynine Palms Water District

Check Date Range: 7/1/2018 thru 7/31/2018

11046	07/25/2018	Customer Refund	28.04	28.04	100-000-0000-2000	Refund Check
11047	07/25/2018	Customer Refund	36.78	36.78	100-000-0000-2000	Refund Check
11048	07/25/2018	Customer Refund	13.43	13.43	100-000-0000-2000	Refund Check
11049	07/25/2018	Machinery Solutions	3,299.74	3,299.74	100-130-0000-5228	Small Tools-Band saw
11050	07/25/2018	Customer Refund	27.34	27.34	100-000-0000-2000	Refund Check
11051	07/25/2018	Mcmaster-Carr Supply Co.	1,268.56	17.38	100-150-0000-5220	Colored nylon cable tie 14" over all length. 4 " maximum bundle d
				397.91	100-150-0000-5220	desiccant for 1/2 npt, compressed air dryer for water removal
				20.60	100-150-0000-5220	replacement filter element for 3/8, 1/2 and 3/4 npt
				138.20	100-150-0000-5220	filter element for 1/2 and 3/4 npt compressed air filter for wat
				304.00	100-150-0000-5220	felt filter bag for water, sewn seam, 7" diameter x 32" high. 10
				61.56	100-150-0000-5220	Compression Tube Fitting 1/4" (Treatment Plant)
				328.91	100-150-0000-5220	Thick-Wall PVC 4" Flange, 4" Gasket. (Treatment Plant)
11052	07/25/2018	Customer Refund	40.97	40.97	100-000-0000-2000	Refund Check
11053	07/25/2018	Customer Refund	16.96	16.96	100-000-0000-2000	Refund Check
11054	07/25/2018	Customer Refund	19.76	19.76	100-000-0000-2000	Refund Check
11055	07/25/2018	Customer Refund	63.41	63.41	100-000-0000-2000	Refund Check
11056	07/25/2018	Mojave Des Air Qlty Mgmt Dist	1,841.05	307.63	100-130-0000-5303	Permit Renewal
				1,533.42	100-130-0000-5303	Permit Renewal
11057	07/25/2018	Napa Auto Parts	66.95	5.40	100-130-0000-5220	Shop Supplies- Hydraulic Fittings.
				3.26	100-130-0000-5220	Shop Supplies- Hydraulic Fittings.
				58.29	100-130-0000-5220	Shop Supplies- Windshield wiper blades.
11058	07/25/2018	Customer Refund	48.13	48.13	100-000-0000-2000	Refund Check
11059	07/25/2018	Palm Springs Motors Inc.	119.19	54.92	100-130-0000-5222	Vehicle #18 Valve Cover Assy.
				64.27	100-130-0000-5222	Vehicle #9 Moulding
11060	07/25/2018	Paul Associates	1,216.55	1,216.55	100-160-0000-5301	Termination door hangers
11061	07/25/2018	Customer Refund	48.62	48.62	100-000-0000-2000	Refund Check
11062	07/25/2018	Proforma	110.55	110.55	100-600-0000-5301	Window Envelopes
11063	07/25/2018	Prudential Overall Supply	261.08	58.06	100-130-0000-5253	Uniforms
				203.02	100-130-0000-5253	Uniforms
11064	07/25/2018	Customer Refund	37.32	37.32	100-000-0000-2000	Refund Check
11065	07/25/2018	Customer Refund	62.26	62.26	100-000-0000-2000	Refund Check
11066	07/25/2018	Customer Refund	31.35	31.35	100-000-0000-2000	Refund Check



# Twentynine Palms Water District

**Check Date Range:** 7/1/2018 thru 7/31/2018

11067	07/25/2018	Customer Refund	9.65	9.65	100-000-0000-2000	Refund Check
11068	07/25/2018	S.C.E.	9,627.30	829.39	100-120-0000-5201	Booster Two Mile
				64.62	100-120-0000-5201	D.H. Resv. & Hydro
				51.80	100-110-0000-5201	Well 11
				998.90	100-120-0000-5201	Booster Sullivan
				348.17	100-110-0000-5201	Well 15
				867.89	100-120-0000-5201	Booster 11A, 11B
				1,590.61	100-120-0000-5201	Booster Lupine
				967.43	100-110-0000-5201	Well 1
				3,908.49	100-120-0000-5201	Booster TP-1
11069	07/25/2018	San Bernardino Co. Fire	2,191.00	2,191.00	100-000-0000-1600	Cupa Permits/Well 11
11070	07/25/2018	San Bernardino County	23.00	23.00	100-130-0000-5301	Monthly Assessor parcel map revisions
11071	07/25/2018	Susan L. Simmons	628.67	628.67	100-600-0000-5406	Janitorial Services
11072	07/25/2018	Spectrum Business	289.97	139.98	100-600-0000-5203	La Luna
				149.99	100-150-0000-5203	Joe Davis
11073	07/25/2018	Customer Refund	21.90	21.90	100-000-0000-2000	Refund Check
11074	07/25/2018	Customer Refund	27.34	27.34	100-000-0000-2000	Refund Check
11075	07/25/2018	Customer Refund	28.23	28.23	100-000-0000-2000	Refund Check
11076	07/25/2018	TPX Communications	710.69	710.69	100-600-0000-5203	Hatch
11077	07/25/2018	Customer Refund	14.52	14.52	100-000-0000-2000	Refund Check
11078	07/25/2018	Union Bank	4,354.95	256.96	100-610-0000-5330	Travel/Southwest-Director Leazer
				57.53	100-600-0000-5301	Power-sonic ps-604f
				437.07	100-130-0000-5222	Veh. 22 Running Boards.
				827.82	100-130-0000-5222	Veh. #17 Radiator
				419.83	100-130-0000-5228	Tools
				372.34	100-130-0000-5228	Tools
				73.92	100-130-0000-5220	Field Supplies
				14.10	100-130-0000-5220	Field Supplies
				99.00	100-130-0000-5330	Training
				33.23	100-600-0000-5330	Training
				45.00	100-600-0000-5303	Membership Dues
				24.83	100-600-0000-5330	Fuel

# Twentynine Palms Water District

Check Date Range: 7/1/2018 thru 7/31/2018

				90.87	100-600-0000-5301	Office Supplies
				96.00	100-600-0000-5406	Microsoft
				36.55	100-150-0000-5220	Field Supplies
				26.15	100-600-0000-5301	Field Supplies
				439.62	100-600-0000-5301	Field Supplies
				75.00	100-600-0000-5330	Fuel
				130.41	100-120-0000-5220	Battery
				172.38	100-130-0000-5228	Tools
				28.02	100-600-0000-5330	Fuel
				301.69	100-130-0000-5226	Emergency Supplies
				247.81	100-130-0000-5228	Tools
				31.50	100-130-0000-5220	Field Supplies
				49.77	100-130-0000-5220	Fuel pump
				33.62	100-130-0000-5220	Field Supplies
				26.15	100-600-0000-5301	Office Supplies
				(92.22)	100-130-0000-5222	Field Supplies
11079	07/25/2018	Universal Pump & Controls	2,804.38	2,804.38	100-850-0000-6001	Natinal S6HC-08-122 Sub Pump end Only
11080	07/25/2018	UPS	250.23	29.24	100-600-0000-5302	Shipping
				17.71	100-600-0000-5302	Shipping
				203.28	100-160-0000-5302	Shipping
11081	07/25/2018	Usa Blue Book	221.78	103.87	100-150-0000-5220	Midknight gloves powder free nitrile 100/box XL
				117.91	100-150-0000-5220	Fluoride Standard 10ppm with TISAB
11082	07/25/2018	Customer Refund	24.38	24.38	100-000-0000-2000	Refund Check
11083	07/25/2018	Customer Refund	15.95	15.95	100-000-0000-2000	Refund Check
11084	07/25/2018	Yale/Chase Equipment	757.00	757.00	100-130-0000-5407	Generator #19 - Outside repairs.
11086	07/25/2018	Sunrise Ford	70,117.00	70,117.00	100-875-0000-6001	F-550 Extra Cab, 6.7 diesel, Power Windows. Locks. SYNC system.
			<b>Total</b>	<b>\$343,448.85</b>		

**5**

# 5.1

**TWENTYNINE PALMS WATER DISTRICT**  
**72401 Hatch Road/P. O. Box 1735**  
**Twentynine Palms, CA 92277-1000**  
**PHONE (760) 367-7546 FAX (760) 367-6612**

**TO: Board of Directors**

**FROM: Matt Shragge, Maintenance Superintendent**

**DATE: August 15, 2018**

**SUBJECT: Management Report**

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**A. The Operations and Maintenance Department performed the following tasks during the month of July 2018:**

1. Responded to 31 Underground Service Alerts
2. Responded to and repaired
  - a. 1 water main leak
  - b. 5 water meter leaks
  - c. 0 service line leaks
  - d. 0 fire hydrant repairs/maintenance
3. Installed 3 new services
4. Replaced 5 customer gate valves
5. Performed 8 leak audits
6. Painted 0 fire hydrants
7. Performed 1 customer pressure check
8. Replaced 7 water meters
9. Tested and exercised emergency generators
10. Sounded wells for July
11. 1 water waste inquiry was reported

**B. The following customer service tasks were performed:**

1. 142 work orders were generated from reading meters
2. 84 work orders were generated from billing variance list
3. 374 work orders were generated for turn on or turn off
4. 470 termination notices were distributed
5. 72 non-pay turn offs were performed
6. 105 extensions were granted
7. 20 extensions were shut off for non-payment
8. 3 payment schedules have been granted
9. 0 payment schedules failed, total outstanding \$0
10. 25 customer requests and 1 inquiry was logged and investigated

**C. Valve and Hydrant Maintenance Update**

	Valves Exercised (Began 07/18)	Dead Ends Flushed (Began 7/18)
Current Month	0	8
Year to Date	* 0	8

\*Triennial cycle

# 5.2

**TWENTYNINE PALMS WATER DISTRICT**  
**72401 Hatch Road/P. O. Box 1735**  
**Twentynine Palms, CA 92277-1000**  
**PHONE (760) 367-7546 FAX (760) 367-6612**

**TO: Board of Directors**

**FROM: Mike Minatrea, Treatment/Production Superintendent**

**DATE: August 15, 2018**

**SUBJECT: Management Report**

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**1. ENGINEERING**

A. No items to report.

**2. WATER QUALITY**

- A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.12 mg/L to a high of 0.30 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.21 mg/L to 0.61 mg/L.
- B. Bacteria Samples: A total of 47 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 7 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.
- C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 6 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of .88 mg/L to a high of 1.5 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.33 to a high of 1.9 mg/L.
- D. General Physical: A total of 11 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.1 – 0.2 for turbidity.

**TWENTYNINE PALMS WATER DISTRICT**  
**Water Production Report**  
**FY 2018/2019**

Groundwater Source													
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013	New Service	Active Account	Prior Year	%Increase (Decrease)	Main Leaks
July	140.59	77.374	32.165	24.176	274.305	292.785	-6.31%	-11.50%	3				1
August					0.000								
Sept.					0.000								
October					0.000								
Nov.					0.000								
Dec.					0.000								
Jan.					0.000								
Feb.					0.000								
March					0.000								
April					0.000								
May					0.000								
June					0.000								
<b>Totals</b>	<b>140.59</b>	<b>77.374</b>	<b>32.165</b>	<b>24.176</b>	<b>274.305</b>	<b>292.785</b>	<b>-6.31%</b>		<b>3</b>				<b>1</b>

Production Totals Expressed in Acre Feet

**NOTE:** Year to Date Mesquite Springs Basin regeneration production of  acre feet =  treatment loss.

**Total Connections in District = 8,101**



# 5.3

**TWENTYNINE PALMS WATER DEPARTMENT**

**FINANCIAL REPORT**

**For The Month Of**

**June 2018**

***PRELIMINARY -SUBJECT TO YEAR-END  
AND AUDIT ADJUSTMENTS***

**TWENTYNINE PALMS WATER DEPARTMENT  
STATEMENT OF INVESTMENTS AND RESERVES  
For the Period Ending June 30, 2018  
(Unaudited)**

<u>Operating Funds &amp; Internal Reserves:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
Operating Funds - LAIF	\$ 4,072,483	\$ -	\$ (12,150)	\$ 4,060,333	\$ 4,052,728
Election Fund Reserve - LAIF	20,925	-	-	20,925	20,885
Internal Operating Reserve - LAIF	167,666	-	-	167,666	167,352
Internal Debt Retirement Reserve - LAIF	-	-	-	-	-
Capital Funds for Primary Infrastructure - LAIF	58,900	7,800	-	66,700	66,575
Capital Funds for Secondary Infrastructure - LAIF	50,188	4,350	-	54,538	54,436
Investment Funds - CalTrust	-	-	-	-	-
<b>Total Investments</b>	<b>\$ 4,370,162</b>	<b>\$ 12,150</b>	<b>\$ (12,150)</b>	<b>\$ 4,370,162</b>	<b>\$ 4,361,976</b>

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

**Cindy Byerrum, CPA**  
**Contract CPA**

*\*\* Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department  
Statement of Revenues and Expenses  
For the Period Ending June 30, 2018  
(Unaudited)**

	June 2018	May 2018	YTD	Budget	YTD 100%	Prior YTD
1 Operating Revenues	\$ 392,208	\$ 349,597	\$ 4,125,254	\$ 3,880,260	106%	\$ 3,817,268
2 Non-Operating Revenues	62,265	66,660	819,124	654,200	125%	782,240
<b>Total Revenue Available to</b>						
3 <b>Fund Operations &amp; Capital/R&amp;R</b>	<b>454,473</b>	<b>416,257</b>	<b>4,944,378</b>	<b>4,534,460</b>	<b>109%</b>	<b>4,599,508</b>
4 Operating Expenses	302,079	281,357	3,554,584	3,709,380	96%	3,558,211
5 Non-Operating Expenses	16,357	16,357	206,300	199,400	103%	1,565,060
<b>Net Revenues Available to Fund</b>						
6 <b>Capital Related Expenditures</b>	<b>136,037</b>	<b>118,542</b>	<b>1,183,494</b>	<b>625,680</b>	<b>189%</b>	<b>(523,763)</b>

*No assurance is provided on these financial statements.*

*The financial statements do not include a statement of cash flows.*

*Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*

**Twentynine Palms Water Department**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending June 30, 2018**  
**(Unaudited)**

	June 2018	May 2018	YTD	Budget	YTD 100%	Prior YTD
<b>1 Operating Revenues</b>						
2 Water Sales	\$ 270,435	\$ 231,017	\$ 2,812,862	\$ 2,580,500	109%	\$ 2,597,818
3 RTS	107,702	102,098	1,178,475	1,185,800	99%	1,097,408
4 Other Operating Revenue	14,071	16,482	133,917	113,960	118%	122,042
<b>5 Total Operating Revenues</b>	<b>392,208</b>	<b>349,597</b>	<b>4,125,254</b>	<b>3,880,260</b>	<b>106%</b>	<b>3,817,268</b>
<b>6 Non-Operating Revenues</b>						
7 Capital Impact Fees	3,250	8,900	15,525	-	0%	12,146
8 Water Availability Assessment	41,029	49,258	582,871	591,100	99%	581,481
9 Interest Revenue	22,302	2,331	82,295	30,700	268%	31,676
10 Other Penalties	-	2,791	37,687	23,700	159%	25,250
11 Reimbursed Expenses	75	3,180	85,999	5,000	1720%	16,607
12 Other Non-Operating Revenue	(4,391)	200	14,747	3,700	399%	115,080
<b>13 Total Non-Operating Revenues</b>	<b>62,265</b>	<b>66,660</b>	<b>819,124</b>	<b>654,200</b>	<b>125%</b>	<b>782,240</b>
<b>14 Total Revenues</b>	<b>454,473</b>	<b>416,257</b>	<b>4,944,378</b>	<b>4,534,460</b>	<b>109%</b>	<b>4,599,508</b>
<b>15 Operating Expenditures</b>						
<b>16 Source of Supply</b>						
17 Labor & Benefits	185	1,530	8,412	9,700	87%	8,794
18 Direct Expenses	22,101	23,089	297,028	323,300	92%	344,513
<b>19 Total Source of Supply</b>	<b>22,286</b>	<b>24,619</b>	<b>305,440</b>	<b>333,000</b>	<b>92%</b>	<b>353,306</b>
<b>20 Pumping</b>						
21 Labor & Benefits	344	516	4,740	2,000	237%	852
22 Direct Expenses	9,390	9,460	129,046	139,100	93%	114,942
<b>23 Total Pumping</b>	<b>9,734</b>	<b>9,976</b>	<b>133,786</b>	<b>141,100</b>	<b>95%</b>	<b>115,795</b>
<b>24 Transmission &amp; Distribution</b>						
25 Labor & Benefits	54,039	56,657	748,516	835,700	90%	620,754
26 Direct Expenses	30,252	19,271	262,456	294,900	89%	302,890
<b>27 Total Transmission &amp; Distribution</b>	<b>84,292</b>	<b>75,928</b>	<b>1,010,972</b>	<b>1,130,600</b>	<b>89%</b>	<b>923,644</b>
<b>28 Treatment Wells</b>						
29 Labor & Benefits	3,622	2,673	43,916	50,700	87%	34,997
30 Direct Expenses	3,623	1,618	28,137	25,800	109%	113,121
<b>31 Total Treatment Wells</b>	<b>7,245</b>	<b>4,290</b>	<b>72,053</b>	<b>76,500</b>	<b>94%</b>	<b>148,118</b>
<b>32 Treatment Facility</b>						
33 Labor & Benefits	17,602	21,617	213,633	186,000	115%	150,969
34 Direct Expenses	2,941	34,229	468,726	401,400	117%	408,549
<b>35 Total Treatment Facility</b>	<b>20,542</b>	<b>55,846</b>	<b>682,358</b>	<b>587,400</b>	<b>116%</b>	<b>559,518</b>
<b>36 Customer Accounts</b>						
37 Labor & Benefits	15,990	18,365	196,983	241,500	82%	144,320
38 Direct Expenses	31,361	2,641	57,427	51,700	111%	70,097
<b>39 Total Customer Accounts</b>	<b>47,352</b>	<b>21,006</b>	<b>254,410</b>	<b>293,200</b>	<b>87%</b>	<b>214,417</b>
<b>40 General Administration</b>						
41 Outside Services	21,493	17,930	314,505	299,400	105%	316,574

**Twentynine Palms Water Department  
Detail Statement of Revenues and Expenses  
For the Period Ending June 30, 2018  
(Unaudited)**

	June 2018	May 2018	YTD	Budget	YTD 100%	Prior YTD
42 Direct Expenses	39,955	32,820	263,677	319,780	82%	221,167
43 Fire Department Reimbursements	-	-	-	-	0%	-
<b>44 Total General Admin.</b>	<b>61,448</b>	<b>50,750</b>	<b>578,182</b>	<b>619,180</b>	<b>93%</b>	<b>537,742</b>
<b>45 Employee Salaries</b>						
46 Direct Labor	86,178	87,279	1,128,845	1,169,500	97%	1,091,376
47 Less Transfer to Operations	64,828	66,569	848,170	894,400	95%	813,242
<b>48 Total General &amp; Admin. Salaries</b>	<b>21,349</b>	<b>20,710</b>	<b>280,675</b>	<b>275,100</b>	<b>102%</b>	<b>278,134</b>
<b>49 Employee Benefits</b>						
49 Health Benefits	10,098	11,730	133,445	149,900	89%	65,163
50 Vacation / Sick Payouts	13,235	4,239	58,020	34,300	169%	186,806
51 Retirement Expenses	3,440	1,954	27,849	47,600	59%	159,088
<b>52 Total Employee Benefits</b>	<b>26,773</b>	<b>17,923</b>	<b>219,314</b>	<b>231,800</b>	<b>95%</b>	<b>411,057</b>
<b>53 Board of Directors</b>						
54 Directors' Fees	450	825	10,150	12,600	81%	10,075
55 Direct Expenses	608	(515)	7,244	8,900	81%	6,406
<b>56 Total Board of Directors</b>	<b>1,058</b>	<b>310</b>	<b>17,394</b>	<b>21,500</b>	<b>81%</b>	<b>16,481</b>
<b>57 Total Operating Expenditures</b>	<b>302,079</b>	<b>281,357</b>	<b>3,554,584</b>	<b>3,709,380</b>	<b>96%</b>	<b>3,558,211</b>
<b>58 Non-Operating Expenditures</b>						
59 Miscellaneous Expense	-	-	10,011	-	0%	-
<b>60 Miscellaneous Expense</b>	<b>-</b>	<b>-</b>	<b>10,011</b>	<b>-</b>	<b>0%</b>	<b>-</b>
61 Depreciation Expense	-	-	-	-	0%	1,389,378
62 Unfunded PERS	7,824	7,824	93,889	97,000	97%	80,866
63 Unfunded OPEB Liability	8,533	8,533	102,400	102,400	100%	94,816
<b>64 Total Non-Operating Expenditures</b>	<b>16,357</b>	<b>16,357</b>	<b>206,300</b>	<b>199,400</b>	<b>103%</b>	<b>1,565,060</b>
<b>65 Total Expenditures</b>	<b>318,437</b>	<b>297,715</b>	<b>3,760,884</b>	<b>3,908,780</b>	<b>96%</b>	<b>5,123,271</b>
<b>Net Revenues Available to Fund Capital</b>						
<b>66 Related Expenditures</b>	<b>136,037</b>	<b>118,542</b>	<b>1,183,494</b>	<b>625,680</b>	<b>189%</b>	<b>(523,763)</b>
67 Carryover Projects	(3,245)	-	(81,208)	(425,000)	19%	(66,985)
68 Capital Improvement Projects	(147,992)	(1,136)	(633,665)	(2,350,000)	27%	-
69 Repair, Rehabilitation, & Maintenance	(6,694)	(48,420)	(169,406)	(185,000)	92%	(250,275)
70 Capital Outlay	-	(1,265)	(117,252)	(300,000)	39%	317,260
71 Transfer To CalPERS	-	-	-	-	0%	-
72 Transfer From Special Revenue	5,841	5,841	87,158	80,700	108%	83,582
73 Transfers in from SRF for Election	-	-	-	-	0%	-
74 Debt Retirement	-	-	-	-	0%	-
<b>75 Increase (Decrease) In Fund Balance</b>	<b>\$ (16,053)</b>	<b>\$ 73,563</b>	<b>\$ 269,121</b>	<b>\$ (2,553,620)</b>		<b>\$ (440,181)</b>

*No assurance is provided on these financial statements.*

*The financial statements do not include a statement of cash flows.*

*Substantially all disclosures required by accounting principles generally accepted in the United States are not included.*

**Twentynine Palms Water Department**  
**Carryover CIP/Current CIP and R&M/Capital Outlay**  
**For the Period Ending June 30, 2018**  
**(Unaudited)**

<b>Carryover Capital Approved in Previous Years</b>	<b>Budget FY 17/18</b>	<b>Current Year Expenditures</b>	<b>Remaining Budget / (Over Budget)</b>
<b>District Projects</b>			
1 USGS Study	150,000	\$ -	150,000
2 Hazard Mitigation Plan	-	4,525	(4,525)
3 Treatment Feasibility & Exploration Costs	100,000	51,588	48,412
4 SGMA	75,000	-	75,000
5 Salt Nutrient Monitoring Wells	100,000	25,094	74,906
6 <b>Total Carryover Capital Approved in Previous Years</b>	<b>425,000</b>	<b>81,208</b>	<b>343,792</b>
<b>7 Capital Improvement Plan</b>			
8 Chromium VI and Flouride for Well 11B	1,000,000	634	999,366
9 Fluoride Variance (Expiring) - TP-2, W12, W16	600,000	-	600,000
10 Well 11B	750,000	633,032	116,968
11 <b>Total Capital Improvement Plan</b>	<b>2,350,000</b>	<b>633,665</b>	<b>1,716,335</b>
<b>12 Repairs, Rehabilitation, &amp; Maintenance</b>			
13 Plant 6 Electrical and Well Upgrade	-	1,148	(1,148)
14 Emergency Repairs, Unspecified	50,000	83,942	(33,942)
15 Repiping/Distribution System Upgrades	50,000	3,223	46,777
16 Meter Replacement Program	75,000	27,715	47,285
17 Asphalt Repair Vista Del Sol	-	47,374	(47,374)
18 Fluoride Plant Instrumentation\Coating	10,000	6,003	3,997
19 <b>Total Repairs &amp; Maintenance</b>	<b>185,000</b>	<b>169,406</b>	<b>15,594</b>
<b>20 Capital Outlay</b>			
21 Vehicle/Equipment Replacements	100,000	94,316	5,684
22 Computer/Technology Replacements	30,000	4,814	25,186
23 GIS	30,000	165	29,835
24 Lobby Remodel	100,000	1,958	-
25 Fencing Upgrade	15,000	16,000	(1,000)
26 One-Time Existing Conditions Sampling Event	25,000	-	25,000
27 <b>Total Capital Outlay</b>	<b>300,000</b>	<b>117,252</b>	<b>84,705</b>
28 <b>TOTAL</b>	<b>\$ 3,260,000</b>	<b>\$ 1,001,532</b>	<b>\$ 2,160,426</b>

**Twentynine Palms Water Department  
Special Revenue Fund  
For the Period Ending June 30, 2018  
(Unaudited)**

	<u>June 2018</u>	<u>May 2018</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 100%</u>	<u>Prior YTD</u>
1 Tower Revenues	\$ 9,174.65	\$ 9,174.65	\$ 127,158.06	\$ 117,400.00	108%	\$ 83,581.57
2 Less Transfers Out to Fire	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
3 Less Transfers Out To Water	\$ (5,841.32)	\$ (5,841.32)	\$ (87,158.10)	\$ (77,400.00)	113%	\$ (83,581.57)
4 Transfer to PARS Trust	\$ (3,333.33)	\$ (3,333.33)	\$ (39,999.96)	\$ (40,000.00)	100%	\$ -
<b>Ending Balance To Retain In LAIF</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>



**5.4**

**NO  
MATERIAL  
PROVIDED**