

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

JULY 25, 2018 / 6:00 P.M.

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Carol Giannini, Suzi Horn, Randy Leazer, and Sam Moore. Also present were General Manager Ray Kolisz, Operations Superintendent Mike Minatrea, Maintenance Superintendent Matt Shragge, and District Secretary Cindy Fowlkes. Financial Consultant, Cindy Byerrum was absent.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

Jerri Hagman, of Twentynine Palms, commended District staff, especially Matt Shragge, Mike Minatrea, and Russell Frechette for their dedication and professionalism.

Ed Vallerand, of Twentynine Palms, spoke in opposition of the county fire department's fees.

1. Discussion of Draft High Water Bill Reduction Policy

The draft policy was discussed. The Board agreed to bring the policy back for approval with the discussed changes.

Ed Vallerand, of Twentynine Palms, questioned the 14 day repair stipulation in the draft policy and asked the Board to consider locking off the meter until repairs are made.

2. Consider Resolution 18-12 Amendment to Valic 457 Compensation Plan

Staff recommends approving the resolution to restate and amend the plan to allow loans and or emergency withdrawals for the plan holder. Contribution to the plan is funded entirely by the employee.

Director Horn moved to approve Resolution 18-12 amendment to Valic 457 Compensation plan, seconded by Director Giannini, and approved by the following roll call vote:

Ayes:	Directors Coghill, Giannini, Horn, Leazer, and Moore
Noes:	None
Abstain:	None
Absent:	None

3. Discussion of Existing Water Main Extension Policy

Staff is requesting the Board consider changing the requirement of traversing one complete side of a property to installing a water mainline at the corner of the property, as long as the extension of the mainline meets fire protection requirements.

The Board was in agreement to change the policy accordingly.

4. Discussion and Possible Action of Rate and Fees Ad Hoc Committee

The District has an Ad Hoc Committee comprised of Directors Moore and Giannini to review the schedule of fees. Staff recommends expanding the scope of the Ad Hoc Committee to include water rates. Director Moore asked to be replaced on the committee.

Director Coghill made a motion to appoint Director Leazer to replace Director Moore, seconded by Director Moore, and approved unanimously.

5. Review Proposals and Award Bid for Two 2019 Ford F-250 4 x 2 Trucks

Staff recommends awarding the bid to the lowest bidder, Sunrise Ford, in the amount of \$25,832.80 per truck.

Director Giannini made a motion to award the bid for two 2019 Ford F-250 4 x 2 trucks in the amount of \$25,832.80 per truck to Sunrise Ford, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Leazer, and Moore
Noes: None
Abstain: None
Absent: None

6. Review Proposal and Award Bid for One 2018 Ford F-550 4 x 2 Truck

Staff recommends accepting the bid from Sunrise Ford in the amount of \$70,117.00 for the purchase of a new on-call duty truck. The current on-call duty truck is a 2007 F-250 with a utility bed that is over twenty years old. The bed is experiencing metal fatigue and failure due to the thin gauge sheet metal. The F-550 will be able to tow the mini excavator and emergency generators if need be. This type of truck is considered a specialty vehicle and not carried by all dealerships.

Director Horn made a motion to accept the bid from Sunrise Ford for a 2018 Ford F-550 4 x 2 truck in the amount of \$70,117.00, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Leazer, and Moore
Noes: None
Abstain: None
Absent: None

7. Consent Calendar

- Minutes of a Regular Meeting held on June 27, 2018
- Audit List

Director Giannini moved to approve the Consent Calendar, seconded by Director Horn, and approved unanimously after clarification was made to an item on the audit list.

8. Items Removed from the Consent Calendar for Discussion or Separate Action

None

9. Management Reports

9.1 Operations

The District responded to 48 Underground Service Alerts, had 0 water main leaks, 5 water meter leaks, 0 service line leaks, 0 fire hydrant repairs, performed 1 customer pressure check, replaced 3 meters, replaced 3 customer gate valves, and installed 2 new services. 1 water waste inquiry was received. Water production was down 11.26% as compared to the same month in 2013.

9.2 Finance

Mr. Kolisz reported that May financials show the District is at 92% for the fiscal year with an increase in revenue and a decrease in expenses.

9.3 General Manager

Mr. Kolisz reported that the organizational chart implementation is taking place. Matt Schragge was announced as the new Maintenance Superintendent; two employees will be moving over to production; and three new hires have accepted positions. Rochelle Bowe and Tim Gomieo were recognized for their 30 years of service at a luncheon held yesterday at the District. On August 9th, Joaquin Esquivel from the State Water Resource Control Board will be visiting the District.

10. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

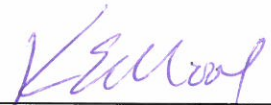
Director Leazer attended the CSDA Special District Leadership Academy. Director Leazer noted that the District, in comparison with other districts, runs smoothly and the relationship between the Board and staff is commendable.

Director Giannini thanked staff and audience members for attending.

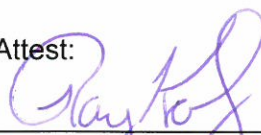
Director Moore congratulated Rochelle and Tim for their service at the District.

11. Adjournment

On motion by Director Horn, seconded by Director Leazer, and approved by the Board, the meeting was adjourned at 7:27 p.m.


Kerron E. Moore, President
Board of Directors

Attest:


Ray Kolisz, Board Secretary
Twentynine Palms Water District

APPROVED AUG 22 2018

8.1 The District reported in its 2010 financial performance report that it was able to meet its water quality goals. The District reported that it was able to meet its water quality goals for the year 2010. The District reported that it was able to meet its water quality goals for the year 2010. The District reported that it was able to meet its water quality goals for the year 2010.

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 District Manager
 District of Columbia

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