

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

JUNE 27, 2018 / 6:00 P.M.

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Carol Giannini, Suzi Horn, and Sam Moore. Director Randy Leazer was late. Also present were General Manager Ray Kolisz, Operations Superintendent Mike Minatrea, Financial Consultant Paul Kaymark, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Public Hearing on Proposed Continuation of Water Availability Assessment
 - 1.1 Board to Hear Public Testimony at This Time

Director Giannini moved to open the Public Hearing at 6:01 p.m., seconded by Director Horn, and unanimously approved.

There being no public comments, Director Horn moved to close the public hearing at 6:01 p.m., seconded by Director Giannini, and unanimously approved.

2. Consider Resolution 18-08 Continuing the Current Existing Level of Water Availability Assessments for Fiscal Year 2018-2019

Director Coghill moved to approve Resolution 18-08 continuing the current existing level of water availability assessments for fiscal year 2018-2019, seconded by Director Giannini, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Leazer, and Moore
Noes: None
Abstain: None
Absent: None

3. Consider Approval of Resolution 18-09 Adopting the Proposed Budget and Compensation Plan of the Twentynine Palms Water District for Fiscal Year 2018-2019

Director Leazer moved to approve Resolution 18-09 adopting the proposed budget and compensation plan of the Twentynine Palms Water District for fiscal year 2018-2019, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Leazer, and Moore
Noes: None
Abstain: None

Absent: None

4. Consider Approval of Resolution 18-10 Adopting a Revised Organizational Chart and Job Descriptions for Newly Created Exempt Positions

At the May 23rd Board meeting, staff presented the Board with a draft organizational chart, classification, and job descriptions that reflect much needed changes for the staffing structure of the District.

Director Coghill made a motion to adopt Resolution 18-010 adopting a revised organizational chart and job descriptions for newly created exempt positions, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Leazer, and Moore
Noes: None
Abstain: None
Absent: None

5. Consider Approval of Resolution 18-11 Approving a Sideletter of Agreement with AFSCME Local 1902 Regarding Classification, Organization, and Compensation Modification

Staff met with Union representatives to discuss the proposed changes and are in agreement to the Sideletter presented.

Director Horn made a motion to adopt Resolution 18-11 approving a Sideletter of Agreement with AFSCME Local 1902 regarding classification, organization, and compensation modification, seconded by Director Giannini, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Leazer, and Moore
Noes: None
Abstain: None
Absent: None

6. Review and Approve Contract with Ortega Strategies Group

Staff recommends approving the proposal for continued legislative support, communication management, and project support. The proposed agreement consolidates fees providing a \$2,500 cost savings per month from the previous agreement.

Director Horn made a motion to approve the contract with Ortega Strategies Group and authorize the General Manager to execute the service agreement, seconded by Director Leazer, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Leazer, and Moore
Noes: None
Abstain: None
Absent: None

7. Approve Director Leazer to Attend the Special District Leadership Academy Conference (July 8-11, 2018) and to Provide Daily Meeting Stipend

Director Coghill made a motion to approve Director Leazer's attendance at the Special District Leadership Academy Conference and daily meeting stipend, seconded by Director Horn, and approved unanimously.

8. Approval of Amendment to General Manager Employment Agreement
The amendment to the employment agreement increased salary from \$159,900 to \$169,900 all existing terms and conditions of the agreement remain unchanged.

Director Horn made a motion to approve the amendment to the General Manager employment agreement, seconded by Director Giannini, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Leazer, and Moore
Noes: None
Abstain: None
Absent: None

9. Consent Calendar
- Minutes of a Regular Meeting held on May 23, 2018
 - Audit List

Director Coghill moved to approve the Consent Calendar, seconded by Director Horn, and approved unanimously.

10. Items Removed from the Consent Calendar for Discussion or Separate Action
None

11. Management Reports

11.1 Operations

The District responded to 44 Underground Service Alerts, had 0 water main leaks, 2 water meter leaks, 0 service line leaks, 0 fire hydrant repairs, performed 7 customer pressure checks, replaced 10 meters, replaced 1 customer gate valve, and installed 4 new services. 1 water waste inquiry was received. Water production was down 16.58% as compared to the same month in 2013. The 2017 Consumer Confidence report has been mailed out to all ratepayers.

11.2 Finance

Mr. Kaymark reported the revenues are slightly higher as usage increases during the hotter months. Revenues and expenses are tracking as expected.

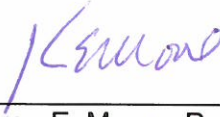
11.3 General Manager

Mr. Kolisz reported that Matt Shragge represented the District at the Reach Out Morongo Basin Emergency Preparedness and Response Expo. Matt Shragge and Cindy Fowlkes gave a presentation on water conservation to a sixth grade class at Palm Vista Elementary. Following the presentation, the students were given a tour of the Fluoride Treatment Plant. The water tax bill, SB 623, has been abandoned during the budget process. The next CSDA Annual Conference and Exhibitor Showcase will be held in Indian Wells on September 24-27. The Board will be presented with a high usage water bill policy at the next meeting.

12. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
Director Coghill would like to see a committee review the schedule of fees.

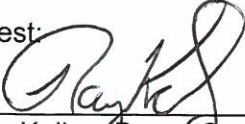
13. Adjournment

On motion by Director Leazer, seconded by Director Giannini, and approved by the Board, the meeting was adjourned at 6:26 p.m.



Kerron E. Moore, President
Board of Directors

Attest:



Ray Kolisz, Board Secretary
Twentynine Palms Water District

APPROVED **2 5 2018**