

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

APRIL 25, 2018 / 6:00 P.M.

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Carol Giannini, Suzi Horn, Randy Leazer, and Sam Moore. Also present were General Manager Ray Kolisz, Operations Superintendent Mike Minatrea, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Special District Governance Certificate Presentation by Chris Palmer to Directors Coghill, Giannini, and Horn

Chris Palmer, Public Affairs Coordinator for California Special Districts Association, presented certificates to the directors for their completion of the Special District Leadership Academy.

2. Authorize General Manager to Execute Contract with Eadie and Payne for Professional Auditing Services

Staff recommends accepting the lowest bid proposal from Eadie and Payne.

Director Horn made a motion to authorize the General Manager to execute the contract with Eadie and Payne for auditing services for fiscal years 17/18, 18/19, and 19/20, in the amount of \$54,150.00, seconded by Director Coghill, and approved by the following roll call vote:

Ayes:	Directors Coghill, Giannini, Horn, Leazer, and Moore
Noes:	None
Abstain:	None
Absent:	None

3. Customer Request to Address Board for a High Usage Water Bill

Mr. Ed Vallerand addressed the Board explaining he experienced a leak at a vacant property resulting in a \$7,136.41 water bill. Customer is requesting partial debt forgiveness and/or consideration of a \$150.00 monthly payment plan for four years.

The District sent the meter in to be tested to ensure it was operating correctly and are awaiting results.

Director Moore made a motion to grant a four year payoff allowance with the possibility of revisiting the request once a Forgiveness Policy has been created and adopted by the District, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Leazer, and Moore
Noes: None
Abstain: None
Absent: None

4. Consider Resolution 18-05 Adopting the Twentynine Palms Water District Local Hazard Mitigation Plan

Ray informed the Board the plan was previously approved by the Board. The plan has been approved by both CalOES and FEMA.

Director Horn made a motion to approve Resolution 18-05 adopting the Twentynine Palms Water District Local Hazard Mitigation Plan, seconded by Director Giannini, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Leazer, and Moore
Noes: None
Abstain: None
Absent: None

5. Consider Resolution 18-06 Authorizing the District's Submittal of a Grant Application with the United States Bureau of Reclamation

Staff recommends adopting Resolution 18-06.

Ed Vallerand, of Twentynine Palms, spoke in favor of the District replacing the meters with AMI technology as it can detect leaks when they occur.

Director Coghill made a motion to adopt Resolution 18-06 authorizing the District's submittal of a grant application with the United States Bureau of Reclamation, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Leazer, and Moore
Noes: None
Abstain: None
Absent: None

6. Consent Calendar

- Minutes of a Regular Meeting held on March 28, 2018
- Audit List

Director Giannini moved to approve the Consent Calendar, seconded by Director Leazer, and approved unanimously.

7. Items Removed from the Consent Calendar for Discussion or Separate Action
None

8. Management Reports

8.1 Operations

The District responded to 42 Underground Service Alerts, had 0 water main leaks, 1 water meter leaks, 1 service line leak, 0 fire hydrant repairs, performed 3 customer pressure checks, replaced 9 meters, replaced 2 customer gate valves, and installed 1 new service. 0 water waste complaints were received. Water production was down 18.49% as compared to the same month in 2013. Mike clarified that 328 door hangers were placed and 59 extensions were granted. It was pointed out that the three complaints listed on the report are pressure related and not complaints against District staff.

8.2 Finance

Ms. Byerrum reported revenues are at 73% with expenses at 67%. The budget review has begun and the first draft will be presented in May for revision or adoption by the Board. Cindy introduced staff from Platinum Consultants Paul, Ian, and Scott were in the audience.

8.3 General Manager


Mr. Kolisz reported he and Mike were in Sacramento for a Water Affordability workshop with Adan sitting on the panel. Ray took part in a panel for Shaping Legislation in California at Victor Valley College. Well 14 is out of service for rehabilitation. Non potable Well IB is also down due to mechanical failure. The Desert Landscape Tour is taking place this weekend. Complimentary tickets are at the front counter if anyone is interested in attending. It was noted that the District's parking lot may be used for the Park-2-Park bicycle event taking place this weekend. Assemblyman Chad Mayes will be touring the Treatment Plant on May 11th.

9. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

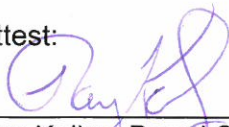
Director Giannini would like to see the Forgiveness Policy brought back to the Board. Director Moore asked for clarification on the different types of fluoride found in water. Director Coghill inquired about the reservoir retrofit at the Treatment Plant.

10. Adjournment

On motion by Director Horn, seconded by Director Giannini, and approved by the Board, the meeting was adjourned at 6:59 p.m.


Kerron E. Moore, President
Board of Directors

Attest:


Ray Kolisz, Board Secretary
Twentynine Palms Water District

APPROVED MAY 23 2018