

## RESOLUTION 18-09

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS WATER DISTRICT APPROVING AND ADOPTING THE PROPOSED BUDGET AND COMPENSATION PLAN OF THE TWENTYNINE PALMS WATER DISTRICT FOR FISCAL 2018-2019

**WHEREAS**, the General Manager and the Financial Advisor, Cindy Byerrum, have submitted a proposed budget and compensation plan for Fiscal Year 2018-2019, a copy of which is attached as Exhibit "A" hereto and copies of which are in the possession of the General Manager and the Financial Advisor;

**WHEREAS**, the said proposed budget contains estimates of the services, activities and projects comprising the budget and contains expenditure requirements and the resources available to the District; and,

**WHEREAS**, the proposed budget, as herein approved, will enable the Board of Directors to make adequate financial plans and will ensure that the District's management staff can administer their respective functions in accordance with such plans.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Twentynine Palms Water District as follows:

That the appropriation-expenditure budgeting system is hereby adopted. The system consists of:

1. An appropriation-expenditure system which shows budgetary categories by department.
2. This system applies to operations and maintenance, replacement and rehabilitation and capital improvement expenditures as intended for use in Fiscal Year 2018-2019.
3. The General Manager is authorized to transfer operations and maintenance funds between activities and/or departments when he/she deems necessary to do so; however, he/she is not authorized to transfer funds between replacement and rehabilitation nor capital improvement projects or activities.
4. The budget system assumes existing service levels; Board of Directors approval will be required for any significant changes involving increased or decreased service levels.

5. The Financial Advisor shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, after approval of the General Manager.
6. In the event that the General Manager or the Financial Advisor determines that revenues will be less than the amounts provided in the budget, the Board of Directors shall be provided with that information and revised revenue estimates at the next scheduled meeting of the Board so that the approved budget appropriations may be revised.
7. A monthly status report will be provided to the Board of Directors reflecting budget, year-to-date expenditures, and percentage of budget used to date by the District.

**BE IT RESOLVED FURTHER**, that the budget and compensation plan of the Twentynine Palms Water District for Fiscal Year 2018-2019 as set forth in Exhibit "A" hereof is hereby approved and adopted and the amounts of proposed expenditures as specified are appropriated for the programs and departments as specified.

**PASSED, APPROVED AND ADOPTED** this 27th day of June 2018 by the following vote:

Ayes:	Directors Coghill, Giannini, Horn, Leazer, and Moore
Noes:	None
Abstain:	None
Absent:	None

  
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Kerron E. Moore, President  
Board of Directors

Attest:

  
\_\_\_\_\_  
Ray Kolsz, Board Secretary  
Twentynine Palms Water District



# Water Department's Budget Schedules and Line Items: Proposed Budget

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## SCHEDULE A: SUMMARY BUDGET

This schedule summarizes the operating and non-operating revenues, operating and non-operating expenses, capital related expenditures, debt financing or payments, and transfers in and out of the Water Department. Line 1&2 are the total of Operating and Non-Operating Revenues. Lines 4 & 5 are the total Operating and Non-Operating Expenses. Line 7 is the difference between the revenues and expenses; essentially the net revenues remaining to fund the District's Capital Improvement Program.

Lines 8-11 detail the District's Capital Improvement Program (CIP) expenses. Line 12 adds in the transfer of the cell tower revenues from the Special Revenue Fund. This amount represents the total cell tower lease revenue expected to be received, less the \$40,000 per year transfer to the pension trust fund (for the next 2 fiscal years) to contribute towards the funding of the CalPERS unfunded accrued actuarial liability for the past Fire Department employees.

Line 15 depicts the increase or decrease in fund balance planned for the year. The amount will fluctuate each year, with some years positive and some negative, primarily as the District's CIP fluctuates. This drawdown of fund balance was anticipated in the District's 2015 rate study.

## SCHEDULE B: DETAIL BUDGET

This Schedule shows the detailed budget for the District and will be used in FY 18/19 to report monthly operating results to the Board.

The first column (A) is the Adopted Budget for Fiscal Year 17/18. The second column (B) is the Projected Balances for the Fiscal Year Ending 17/18. These amounts are estimates of how we will end the year; actual results will vary. The third column (C) is the Proposed Budget for FY 18/19. The fourth (D) and fifth (E) columns are the \$ and % changes from the Projected 17/18 results to the Proposed FY 18/19 Budget.

### **REVENUES**

#### Line 2: Water Sales

- This category consists of all volumetric water sales including residential, commercial, construction water, and the Aqua Loader sales. FY 17/18 revenues are projected to end the year over budget in all categories due to higher consumption than anticipated. Rate revenue is projected to increase 6% in FY 18/19 due to a 6% rate increase adopted for consumption after January 1, 2019. The FY 18/19 budget assumes the same water consumption as FY 17/18.

#### Line 3: RTS Revenues:

- The Readiness-To-Serve (RTS) revenues are the flat charges on the customers' bills and are based on water meter size. Overall RTS charges are budgeted to be \$1.24 million. This budget contemplates billing only active meters and anticipates the 6% rate increase in effect for March 2019 billing. Billing inactive meters is common in other agencies and is a Board policy decision that can be contemplated in the future.

Additionally, many water agencies bill the landlord for the RTS charge when a renter moves out. The argument for this is that the fixed costs of the District remain the same where the property is rented or not. This is another area of revenue that the Board could consider in the future.

Line 4: Other Operating Revenues:

- This includes fees such as Late Penalties, Meter Installation Fees, New Account fees, Application Fees and Reconnection related fees. These revenues were budgeted overall to be consistent with the prior year.

Line 7: Capital Impact Fees:

- Capital Impact Fees are fees imposed on developers or homeowners for new development. FY 18/19 is conservatively budgeted since the receipt of the fees are not guaranteed or predictable.

Line 8: Water Availability Assessment Fees.

- These fees are the annual property tax fees assessed on homeowners for making water available to property owners. Budgeted the same as prior year since no increase is proposed. As a point of reference, these fees have not increased for over the past 20 years.

Line 9: Interest Revenues

- Interest is primarily earned on the District's Checking account and investments in the State of California's Local Agency Investment Fund (LAIF). Interest revenues are projected to increase slightly based on rising interest rates.

Line 10: Other Penalties

- Other Penalties includes property tax penalty collections by the County of San Bernardino. These revenues are hard to predict and can vary greatly from year to year. FY 18/19 is projected to be the same as FY 17/18 projections to be conservative.

Line 11: Reimbursed Expenses

- The District bills customers or persons for reimbursements for various things like damaging a fire hydrant to damaging a meter. These revenues are hard to predict and are conservatively budgeted since timing and frequency of incidents are unknown. Generally, these revenues are minimum of \$5,000 per year. There is a large difference between the FY 17/18 projections and the FY 18/19 budget due to a \$45k insurance reimbursement from ACWA JPIA for the water main break at Vista del Sol parking lot, \$14k for the annual ACWA-JPIA RPA (Retrospective Premium Adjustments) Stabilization Fund refund , a SWRCB disadvantaged community fee refund of \$12k netted against the current year \$8k fee, and various hydrant and other insurance claims of \$17k in FY 17/18. These one-time reimbursements are not expected in FY 18/19.

Line 12: Other Non-Operating Revenue

- Includes money received from grants, scrap sales of inventory, proceeds from the sale of assets, and non-sufficient fund charges. These revenues are hard to predict and are conservatively budgeted at zero since receipt of funds is uncertain.

## EXPENDITURES

Line 16-19: Total Source of Supply: Includes costs associated with pumping the water from the aquifers into the water system.

- This category includes labor and benefits costs, and other direct expenses such as electricity (budgeted for a 4% increase), field supplies, radio equipment, permits and fees, and outside services.

Line 20-23: Pumping: Includes costs associated with pumping water through the system to the various reservoirs and then to the customer.

- This category includes labor and benefits costs, and other direct expenses such as electricity (budgeted for a 4% increase), field supplies, and outside services. Direct expenses are expected to decrease due to a projection of less repairs in FY 18/19.

Line 24-27: Transmission and Distribution: Includes costs to maintain the assets in the District's transmission and distribution system as well as general operations expenses.

- This category includes labor and benefits costs, and other direct expenses such as minor replacements to the distribution system (pipeline, meters, valves, meters, etc...), vehicle costs, uniforms and licensing costs, engineering fees, small tools, and other expenses to operate the distribution system. The main increases in this category were allocated labor and benefits while most other expenses are budgeted for 2-3% increases. The major increase in T&D labor is due to the expected addition of two general plant employees, increases to the General Manager's salary (50% budgeted here), and COLA/Merit increases to general plant employee salaries. In addition, benefits allocated increases in proportion with budgeted labor. See Schedule C for the Personnel Budget details.

Line 28-31: Treatment Wells: Includes costs to treat water at the well sites.

- The primary costs in this category are chemicals and lab testing, which are both budgeted to increase in FY 18/19.

Line 32-35: Treatment Facilities: Includes costs to treat water at the fluoride removal plant and the arsenic treatment.

- The primary costs in this category are chemicals and supplies to treat water, costs to operate the treatment plant, permit fees, and repairs and maintenance. There are modest increases from the FY 17/18 budget due to inflation in most of these categories. The decrease from projected FY 17/18 costs are mainly due to seismic evaluation services (\$20.5K), and a new breaker installed at the treatment plant (\$9.8K) in FY 17/18 and the purchase of (64) Actiguard 14x28 Supper Sacks (\$105.8K) which are not expected to be purchased in FY 18/19.

Line 36-39: Customer Accounts: Includes costs to read customer meters, labor and benefits, postage and supplies to maintain customer accounts, and uncollectible accounts expense.

- Uncollectible accounts are the highest expense in this category, averaging \$20,000 per year. The District is exploring the more cost-effective options to collect on outstanding balances.

Line 40-44: Total General Administration: This category includes costs to operate the water district that cannot be attributed to the other functions already identified above.

- Labor costs are mainly District office staff and 50% of the General Manager's salary and benefits. See Schedule C for the Personnel Budget details.
- Line 41: The main Outside Services in this category are accounting fees, audit fees, legal fees, other professional fees, and banking fees. The decrease in FY 18/19 is due to a new and reduced audit contract with new auditors, and an expected reduction in legal expenses in FY 18/19.
- Line 42: Direct Expenses included are costs to operate the District headquarters, property and liability insurance, office supplies, postage, and LAFCO annual fees.
  - The increase in Direct Expenses is attributed to consistent year to year budget allocations for Conservation, Landscaping, Printing, and Grant Writer, but the District is projected to end FY 17/18 below budget in these categories.
- Also included in Direct Expenses is a grant writer for \$25,000. External grant writers are crucial to securing funding for some grants for the District's needed capital projects, which will ease pressure on the budget.
- Most of the other expenses are budgeted to remain the same as the prior year, or have modest increases for inflation.

Line 44-52: Total Employee Salaries & Benefits: Includes all salaries, benefits, and taxes for employees. Please note that the transfers out to the different operations categories is merely an estimate and may actually be more or less in each department than projected based on operational activity during the year. See Schedule C for the detail and assumptions for salaries and benefits.

Line 53-56: Total Board of Directors: Includes costs related to the Board of Directors meetings, training, and travel. An increase in this category is anticipated with increased meetings and increased training/travel.

Line 58-61: Total Debt Service: The category accounts for all principal and interest payments for District debt. The District is proud to say that it has no debt and does not plan to issue debt in the foreseeable future.

Line 62: Unfunded PERS: This is the amount the District is required to send CalPERS each year to pay down the District's Unfunded Accrued Actuarial Liability (UAAL). As of June 30, 2016 (the last valuation date provided by CalPERS), the District's plan was 75% funded.

Line 64: Unfunded Other Post-Employment Benefits (OPEB) Liability: This is the amount to transfer to the CERBT (California Employment Retirement Benefit Trust) irrevocable trust to fund a reserve to pay the Other Post-Employment Benefits liability for payment of future retiree health benefits.

Line 67-70: Capital Related: See Schedule D for explanations.

Line 71: Transfer in from Special Revenue Fund: Cell Tower Revenues are accounted for in the Special Revenue Fund. The funds are transferred to the Water Fund, less the \$40,000 per year transfer to the pension trust fund (for the next 3 fiscal years) that contributes towards the funding of the CalPERS unfunded accrued actuarial liability for the past Fire Department employees.

Line 74: Increase (Decrease) in Fund Balance: This is the amount the District projects to increase or decrease fund balance during the fiscal year. Some years will be positive and some years will be negative, mainly based on Capital Improvement Projects spending for the year. The decrease in Fund Balance is primarily caused by the District's Capital Improvement Plan.

## SCHEDULE C: PERSONNEL COSTS

This schedule lists the detail of salaries and wages, paid leave, employee benefits, payroll taxes and worker's compensation.

Major assumptions include:

- Line 1: Salaries and Wages are increasing due to:
  - The addition of two new operations staff members
  - Merit increases averaging 3%
  - A Cost of Living Adjustment (COLA) of 2.5%
- Line 2: Vacation and Sick Leave is budgeted for an estimate of paid time off employees will be able to cash out in FY 18/19. Cash outs are expected to be lower in FY 18/19.
- Line 5: CalPERS rates are 12.759% of base salary for Classic members, and 6.842% for Public Employee Pension Reform Act (PEPRA) employees, which are generally employees hired after January 1, 2013. District employees contribute their full 8% Employee Contribution.
- Line 7: Health Care costs expenses are estimated to increase 10% per preliminary estimates from ACWA. Costs will also increase as the District adds staffing.
- Line 8 & 9: Dental and Group Life are estimated to increase by 2% or less. Costs will also increase as the District adds staffing.
- Line 10: Worker's Compensation Insurance: FY 18/19 is projected to increase due to the addition of the two new field workers, as well as higher overall salaries.

## SCHEDULE D: CAPITAL/REPAIRS & MAINTENANCE

The schedule represents four categories of capital related spending (capital and repairs & maintenance):

- Line 1-8 District Projects are overall general projects that do not involve capital construction or repairs and replacement.
- Line 9-15: Capital Improvement Plan is the plan for new capital improvements. These assets may be constructed or procured by the District.
- Line 16-27: Repairs & Maintenance are expenses to maintain and repair the District's assets, and costs to replace existing assets.
- Line 28-37: Capital Outlay are costs to purchase fixed assets for the Water Department (such as vehicles, furniture, radios, etc...) that are over the District's minimum capitalization policy of \$5,000.

## SCHEDULE E: SPECIAL REVENUE FUND

This schedule is the Special Revenue Fund, which will be used to account for telecommunication lease revenues. The District has entered into an agreement to transfer \$40,000 per year, beginning on 7/1/16 and ending on 7/1/20, to the Pars Pension Retirement Irrevocable Trust, which will be used to the fund the CalPERS Unfunded Accrued Actuarial Liabilities for the past Fire employees' retirement.

**Twentynine Palms Water Department**  
**Proposed Summary Water Budget**  
**Fiscal Year 2018-19**

Schedule A

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
	<b>Adopted</b>	<b>Projected</b>	<b>Proposed</b>		
	<b>Budget 17/18</b>	<b>17/18</b>	<b>Budget 18/19</b>	<b>\$ Change</b>	<b>% Change</b>
1 Operating Revenues	\$ 3,880,260	\$ 3,980,700	\$ 4,212,800	\$ 232,100	6%
2 Non-Operating Revenues	654,200	796,550	704,700	(91,850)	-12%
<b>Total Revenue Available to</b>					
3 <b>Fund Operations &amp; Capital/R&amp;R</b>	<b>4,534,460</b>	<b>4,777,250</b>	<b>4,917,500</b>	<b>140,250</b>	<b>3%</b>
4 Operating Expenses	3,709,380	3,532,900	3,962,500	429,600	12%
5 Non-Operating Expenses	199,400	196,300	298,700	102,400	52%
6 <b>Total Expenses</b>	<b>3,908,780</b>	<b>3,729,200</b>	<b>4,261,200</b>	<b>532,000</b>	<b>14%</b>
<b>Net Revenues Available to Fund Capital</b>					
7 <b>Related Expenditures</b>	<b>625,680</b>	<b>1,048,050</b>	<b>656,300</b>	<b>(391,750)</b>	<b>-37%</b>
8 District Projects	(425,000)	(90,000)	(495,000)	(405,000)	450%
9 CIP Projects	(2,350,000)	(745,000)	(1,700,000)	(955,000)	128%
10 Repairs & Replacement	(185,000)	(125,000)	(380,000)	(255,000)	204%
11 Capital Outlay	(300,000)	(128,000)	(488,500)	(360,500)	282%
<b>Sub-Total</b>	<b>(3,260,000)</b>	<b>(1,088,000)</b>	<b>(3,063,500)</b>	<b>(1,975,500)</b>	<b>182%</b>
12 Transfers in from Special Revenue Fund (SRF)	80,700	90,600	91,100	500	1%
13 Transfers in from SRF for Election	-	-	-	-	0%
14 Debt Financing	-	-	-	-	0%
<b>Total Capital Related Expenditures</b>	<b>(3,179,300)</b>	<b>(997,400)</b>	<b>(2,972,400)</b>	<b>(1,975,000)</b>	<b>198%</b>
15 <b>Increase (Decrease) in Fund Balance</b>	<b>\$ (2,553,620)</b>	<b>\$ 50,650</b>	<b>\$ (2,316,100)</b>	<b>\$ (2,366,750)</b>	
16 Projected Cash & Investments Beginning Balance			<b>\$ 7,000,000</b>		
17 Projected Cash & Investments Ending Balance			<b>\$ 4,683,900</b>		



**Twentynine Palms Water District  
Proposed Budget FY 18/19 - New**

*Schedule B*

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
	<b>Adopted Budget 17/18</b>	<b>Projected 17/18</b>	<b>Proposed Budget 18/19</b>	<b>\$ Change</b>	<b>% Change</b>
<b>1 Operating Revenues</b>					
2 Water Sales	\$ 2,580,500	\$ 2,699,300	\$ 2,861,200	\$ 161,900	6%
3 Readiness-To-Serve	1,185,800	1,172,300	1,242,500	70,200	6%
4 Other Operating Revenue	113,960	109,100	109,100	-	0%
<b>5 Total Operating Revenues</b>	<b>3,880,260</b>	<b>3,980,700</b>	<b>4,212,800</b>	<b>232,100</b>	<b>6%</b>
<b>6 Non-Operating Revenues</b>					
7 Capital Impact Fees	-	4,000	-	(4,000)	-100%
8 Water Availability Assessment	591,100	591,100	591,100	-	0%
9 Interest Revenue	30,700	72,900	73,700	800	1%
10 Other Penalties	23,700	34,900	34,900	-	0%
11 Reimbursed Expenses	5,000	83,400	5,000	(78,400)	-94%
12 Other Non-Operating Revenue	3,700	10,250	-	(10,250)	-100%
<b>13 Total Non-Operating Revenues</b>	<b>654,200</b>	<b>796,550</b>	<b>704,700</b>	<b>(91,850)</b>	<b>-12%</b>
<b>14 Total Revenues</b>	<b>4,534,460</b>	<b>4,777,250</b>	<b>4,917,500</b>	<b>140,250</b>	<b>3%</b>
<b>15 Operating Expenditures</b>					
<b>16 Source of Supply</b>					
17 Labor & Benefits	9,700	9,600	8,600	(1,000)	-10%
18 Direct Expenses	323,300	311,300	325,200	13,900	4%
<b>19 Total Source of Supply</b>	<b>333,000</b>	<b>320,900</b>	<b>333,800</b>	<b>12,900</b>	<b>4%</b>
<b>20 Pumping</b>					
21 Labor & Benefits	2,000	4,500	4,900	400	9%
22 Direct Expenses	139,100	124,100	117,900	(6,200)	-5%
<b>23 Total Pumping</b>	<b>141,100</b>	<b>128,600</b>	<b>122,800</b>	<b>(5,800)</b>	<b>-5%</b>
<b>24 Transmission &amp; Distribution</b>					
25 Labor & Benefits	835,700	765,300	1,121,100	355,800	46%
26 Direct Expenses	294,900	260,200	265,400	5,200	2%
<b>27 Total Transmission &amp; Distribution</b>	<b>1,130,600</b>	<b>1,025,500</b>	<b>1,386,500</b>	<b>361,000</b>	<b>35%</b>
<b>28 Treatment Wells</b>					
29 Labor & Benefits	50,700	45,100	48,400	3,300	7%
30 Direct Expenses	25,800	27,500	31,900	4,400	16%
<b>31 Total Treatment Wells</b>	<b>76,500</b>	<b>72,600</b>	<b>80,300</b>	<b>7,700</b>	<b>11%</b>
<b>32 Treatment Facility</b>					
33 Labor & Benefits	186,000	209,300	224,800	15,500	7%
34 Direct Expenses	401,400	454,300	382,600	(71,700)	-16%
<b>35 Total Treatment Facility</b>	<b>587,400</b>	<b>663,600</b>	<b>607,400</b>	<b>(56,200)</b>	<b>-8%</b>
<b>36 Customer Accounts</b>					
37 Labor & Benefits	241,500	195,100	197,700	2,600	1%
38 Direct Expenses	51,700	48,400	55,400	7,000	14%
<b>39 Total Customer Accounts</b>	<b>293,200</b>	<b>243,500</b>	<b>253,100</b>	<b>9,600</b>	<b>4%</b>

Twentynine Palms Water District  
Proposed Budget FY 18/19 - New

Schedule B

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
	Adopted Budget 17/18	Projected 17/18	Proposed Budget 18/19	\$ Change	% Change
<b>40 General Administration</b>					
41 Outside Services	299,400	325,000	293,700	(31,300)	-10%
42 Direct Expenses	319,780	237,900	313,900	76,000	32%
<b>43 Total General Administration</b>	<b>619,180</b>	<b>562,900</b>	<b>607,600</b>	<b>44,700</b>	<b>8%</b>
<b>44 Employee Salaries</b>					
45 Direct Labor	1,169,500	1,146,300	1,357,200	210,900	18%
46 Less Transfer to Operations	894,400	860,000	1,057,400	197,400	23%
<b>47 Total General &amp; Admin. Salaries</b>	<b>275,100</b>	<b>286,300</b>	<b>299,800</b>	<b>13,500</b>	<b>5%</b>
<b>48 Employee Benefits</b>					
49 Health Benefits	149,900	133,900	166,600	32,700	24%
50 Vacation / Sick Payout - Worker's Comp	34,300	48,700	45,700	(3,000)	-6%
51 Retirement Expenses (includes Retiree Medical)	47,600	27,100	28,900	1,800	7%
<b>52 Total Employee Benefits</b>	<b>231,800</b>	<b>209,700</b>	<b>241,200</b>	<b>31,500</b>	<b>15%</b>
<b>53 Board of Directors</b>					
54 Directors' Fees	12,600	10,700	15,000	4,300	40%
55 Direct Expenses	8,900	8,600	15,000	6,400	74%
<b>56 Total Board of Directors</b>	<b>21,500</b>	<b>19,300</b>	<b>30,000</b>	<b>10,700</b>	<b>55%</b>
<b>57 Total Operating Expenditures</b>	<b>3,709,380</b>	<b>3,532,900</b>	<b>3,962,500</b>	<b>429,600</b>	<b>12%</b>
<b>58 Non-Operating Expenditures</b>					
59 Debt Service, Principle	-	-	-	-	0%
60 Debt Service, Interest	-	-	-	-	0%
<b>61 Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
62 Unfunded PERS (Future Pension Obligation)	97,000	93,900	118,700	24,800	26%
63 Unfunded Retiree Medical Payment	102,400	102,400	180,000	77,600	76%
<b>64 Total Non-Operating Expenditures</b>	<b>199,400</b>	<b>196,300</b>	<b>298,700</b>	<b>102,400</b>	<b>52%</b>
<b>65 Total Expenditures</b>	<b>3,908,780</b>	<b>3,729,200</b>	<b>4,261,200</b>	<b>532,000</b>	<b>14%</b>
<b>Net Revenues Available to Fund Capital</b>					
<b>66 Related Expenditures</b>	<b>625,680</b>	<b>1,048,050</b>	<b>656,300</b>	<b>(391,750)</b>	<b>-37%</b>
67 District Projects	(425,000)	(90,000)	(495,000)	(405,000)	
68 Capital Improvement Projects	(2,350,000)	(745,000)	(1,700,000)	(955,000)	
69 Repair, Rehabilitation, & Maintenance	(185,000)	(125,000)	(380,000)	(255,000)	
70 Capital Outlay	(300,000)	(128,000)	(488,500)	(360,500)	
71 Transfers From Special Revenue	80,700	90,600	91,100	500	
72 Transfers in from Special Rev. for Election	-	-	-	-	0%
73 Debt Retirement	-	-	-	-	0%
<b>74 Increase/(Decrease) In Fund Balance</b>	<b>\$ (2,553,620)</b>	<b>\$ 50,650</b>	<b>\$ (2,316,100)</b>	<b>\$ (2,366,750)</b>	<b>-</b>

**Twentynine Palms Water Department  
Personnel Costs  
Fiscal Year 2018-19**

*Schedule C*

	<b>A</b>	<b>B</b>	<b>C</b>
	<b>Adopted Budget 17/18</b>	<b>Projected 17/18</b>	<b>Proposed Budget 18/19</b>
<b>Salary and Wages</b>			
1 Total Regular Salary and Overtime	\$ 1,169,500	\$ 1,146,300	\$ 1,357,200
2 Vacation and Sick Leave	34,300	48,700	45,700
<b>3 Total Salary and Wages</b>	<b>1,203,800</b>	<b>1,195,000</b>	<b>1,402,900</b>
<b>4 Benefits/Taxes</b>			
5 CalPERS Pension Payments	125,000	112,300	151,300
6 Social Security & Payroll Taxes	94,400	94,300	108,300
7 Group Medical Insurance	338,200	365,400	411,400
8 Group Dental and Vision Insurance	24,600	20,200	27,000
9 Group Life Insurance	5,200	4,100	4,900
10 Worker's Compensation Insurance	50,000	44,900	51,300
<b>11 Total Employee Benefits</b>	<b>637,400</b>	<b>641,200</b>	<b>754,200</b>
<b>12 Total Salary and Benefits</b>	<b>\$ 1,841,200</b>	<b>\$ 1,836,200</b>	<b>\$ 2,157,100</b>

**Twentynine Palms Water District**  
**Carryover CIP/Current CIP and R&M/Capital Outlay**  
**Fiscal Year 2018-19**

*Schedule D*

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
	<b>Adopted Budget 17/18</b>	<b>Projected 17/18</b>	<b>Proposed Budget 18/19</b>	<b>Projected 19/20</b>	<b>Projected 20/21</b>
<b>District Projects</b>					
1 GW Mgmt. Plan & Urban Water Mgmt. Plan	\$ -	\$ -	\$ 45,000	\$ 75,000	\$ -
2 Treatment Feasibility & Exploration Costs	100,000	55,000	150,000	-	-
3 Hazard Mitigation Plan	-	-	-	-	-
4 SGMA	75,000	-	-	75,000	75,000
5 Salt Nutrient Monitoring Wells	100,000	35,000	100,000	100,000	-
6 Asset Management Plan	-	-	100,000	-	-
7 USGS Study	150,000	-	100,000	-	-
<b>8 Total District</b>	<b>425,000</b>	<b>90,000</b>	<b>495,000</b>	<b>250,000</b>	<b>75,000</b>
<b>9 Capital Improvement Plan</b>					
10 Chromium VI and Flouride for Well 11B	1,000,000	60,000	500,000	400,000	-
11 Fluoride Variance (Expiring)-TP-2, W12, W16	600,000	35,000	1,200,000	100,000	250,000
12 Well 11B	750,000	650,000	-	-	-
13 Hansen Booster Station	-	-	-	125,000	-
14 Stockwell Booster Station	-	-	-	-	-
<b>15 Capital Improvement Plan</b>	<b>2,350,000</b>	<b>745,000</b>	<b>1,700,000</b>	<b>625,000</b>	<b>250,000</b>
<b>16 Repairs, Rehabilitation, &amp; Maintenance</b>					
17 Plant 6 Electrical and Well Upgrade	-	-	75,000	-	-
18 Emergency Repairs, Unspecified	50,000	50,000	50,000	60,000	65,000
19 Repiping / Distribution System Upgrades	50,000	25,000	50,000	50,000	50,000
20 Reservoir Recoating / Cathodic Protection	-	-	20,000	125,000	-
21 Meter Replacement Program	75,000	50,000	50,000	50,000	50,000
22 Well Rehabilitation	-	-	75,000	-	60,000
23 Fluoride Plant Instrumentation\Coating	10,000	-	10,000	10,000	10,000
24 Asphalt Repair Vista Del Sol	-	-	-	-	-
25 Treated Water Reservoir Coating	-	-	50,000	500,000	-
26 Campbell Reservoir Road Paving	-	-	-	125,000	-
<b>27 Total Repairs &amp; Maintenance</b>	<b>185,000</b>	<b>125,000</b>	<b>380,000</b>	<b>920,000</b>	<b>235,000</b>
<b>28 Capital Outlay</b>					
29 Vehicle / Equipment Replacements	100,000	100,000	175,000	100,000	65,000
30 Computer / Technology Replacements	30,000	20,000	30,000	10,000	10,000
31 GIS	30,000	8,000	25,000	30,000	15,000
32 Administrative Building / Office Remodel	100,000	-	75,000	-	10,000
33 Fencing Upgrade	15,000	-	20,000	-	-
34 Energy Efficiency Projects	-	-	150,000	-	-
35 One-Time Existing Conditions Sampling Event	25,000	-	13,500	-	-
36 Telephone Purchase	-	-	-	-	-
<b>37 Total Capital Outlay</b>	<b>300,000</b>	<b>128,000</b>	<b>488,500</b>	<b>140,000</b>	<b>100,000</b>
<b>38 TOTAL</b>	<b>\$ 3,260,000</b>	<b>\$ 1,088,000</b>	<b>\$ 3,063,500</b>	<b>\$ 1,935,000</b>	<b>\$ 660,000</b>

**Twentynine Palms Water Department**  
**Special Revenue Fund**  
**Fiscal Year 2018-19**

*Schedule E*

	<b>A</b>	<b>B</b>	<b>C</b>
	<b>Adopted Budget 17/18</b>	<b>Projected 17/18</b>	<b>Proposed Budget 18/19</b>
1 Tower Revenues	\$ 120,900	120,900	131,100
2 Less Transfers Out to Fire	-	-	-
3 Less Transfers Out To Water	(80,900)	(80,900)	(91,100)
4 Less Transfers Out to PARS Trust	(40,000)	(40,000)	(40,000)
5 <b>Ending Balance</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>

**TWENTYNINE PALMS WATER DISTRICT**

**COMPENSATION PLAN**

**FISCAL YEAR 2018/2019**

**POSITIONS COVERED BY MOU**

	Minimum	Maximum
Leadworker	27.34	32.63
Service Worker III	23.11	27.61
Service Worker II	19.52	23.31
Service Worker I	16.52	19.71
Mechanic	23.12	27.61
Bookkeeper	23.11	27.61
Customer Service Representative 2	19.52	22.31
Customer Service Representative	16.52	19.71
Treatment Plant Operator II	27.34	32.63
Treatment Plant Operator I	23.11	27.61
Water Quality/Production Operator	19.52	23.31

**MANAGEMENT/EXEMPT**

Director of Operations	49.38	63.87
Maintenance Superintendent	38.27	45.69
Treatment/Production Superintendent	38.27	45.69
Office Manager	30.04	35.90
District Secretary	30.04	35.90
General Manager	Set by Board of Directors	