

**MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

SEPTEMBER 7, 2016 / 6:00 P.M.

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Carol Giannini, Suzi Horn, Sam Moore, and Roger Shinaver. Also present were General Manager Ray Kolisz and District Secretary Cindy Fowlkes. Financial Consultant Cindy Byerrum was absent.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Appointment to Fill Vacant Board Seat

Two applicants submitted letters of interest with only one applicant being eligible to serve according to the San Bernardino County Registrar of Voters.

Director Moore made a motion to appoint Robert Coghill to fill the vacancy, seconded by Director Horn, and approved by the following roll call vote:

Ayes:	Directors Giannini, Horn, Shinaver, and Moore
Noes:	None
Abstain:	None
Absent:	None

Mr. Robert Coghill, Jr. was sworn in taking the Oath of Office administered by District Secretary, Cindy Fowlkes.

2. Consideration to Adopt Resolution 16-14 Approving a Revised Purchasing Authority Policy

As a result of the District applying for grant funds, changes were made to the policy to comply with procurement procedures for public works projects, as well as revising the awarding of contracts for professional services. The purchasing authority limit of the General Manager remains the same at \$25,000. As a county water district, the District is not subject to any statutory competitive bidding requirements for public works projects or procurement of supplies, materials, or goods. However, the District chooses to do so when practical.

Director Shinaver made a motion to adopt Resolution 16-14 approving a revised Purchasing Authority Policy, seconded by Director Giannini, and approved by the following roll call vote:

Ayes:	Directors Giannini, Horn, Shinaver, and Moore
Noes:	None
Abstain:	Director Coghill

Absent: None

3. Consideration to Award Hexavalent Chromium Feasibility Study to Kennedy Jenks
Due to a timing issue, the State requires the District to expeditiously award the study to prevent delays in the approved compliance plan.

Director Horn made a motion to award the Hexavalent Chromium Feasibility Study to Kennedy Jenks, seconded by Director Giannini, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

4. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
Director Coghill thanked the Board for their consideration and nomination.

5. Adjournment
On motion by Director Shinaver, seconded by Director Horn, and approved by the Board, the meeting was adjourned at 6:13 p.m.

Kerron E. Moore, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District