

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

MARCH 25, 2015 / 6:00 P.M.

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Chancey Chambers, Carol Giannini, Sam Moore, and Roger Shinaver. Director Suzi Horn was absent. Also present were Interim General Manager/Operations Manager Ray Kolisz, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Consideration of Resolution 15-01 Intention to Continue Currently Existing Water Availability Assessments of the Twentynine Palms Water District in the Upcoming Fiscal Year 2015/2016

Director Shinaver made a motion to approve Resolution 15-01 intention to continue currently existing water availability assessments of the Twentynine Palms Water District in the upcoming fiscal year 2015/2016, seconded by Director Chambers and approved by the following roll call vote:

Ayes: Directors Chambers, Moore, and Shinaver
Noes: Giannini
Abstain: None
Absent: Director Horn

2. Consideration of Resolution 15-02 Establishing a Reserve Policy of the Twentynine Palms Water District

Ms. Byerrum recommends the Board approve and adopt the Resolution as discussed in length at the January Board meeting.

Director Shinaver made a motion to approve Resolution 15-02 establishing a reserve policy of the Twentynine Palms Water District, seconded by Director Chambers and approved by the following roll call vote:

Ayes: Directors Chambers, Giannini, Moore, and Shinaver
Noes: None
Abstain: None
Absent: Director Horn

3. Discussion and Possible Action of Online Bill Pay Customer Charges

Mr. Kolisz informed the Board that the District is currently absorbing monthly service fees, online transaction fees, and customer credit card processing fees. Fees are being charged at \$.05 per active account by the District's billing software, Springbrook, costing the District a current monthly service charge of \$355.00. As more accounts are added each month, the active account charges will continue to increase. In addition, there is a \$1.00 service fee per online bill transaction being charged to the District by the service provider. This fee was passed along to the customer during implementation of online bill pay.

Staff recommends terminating the \$1.00 convenience fee being charged to the customer for the online bill pay option until further review of the District's rate fee schedule by the Board. Director Giannini would like to review the matter further during budget discussions.

Director Shinaver made a motion to terminate the \$1.00 customer convenience fee for online bill pay, seconded by Director Giannini and approved by the following roll call vote:

Ayes: Directors Chambers, Giannini, Moore, and Shinaver
Noes: None
Abstain: None
Absent: Director Horn

4. Consent Calendar

- Minutes of the Regular Meeting held on February 25, 2015
- Audit List

Director Giannini moved to approve the Consent Calendar, seconded by Director Shinaver and approved unanimously.

5. Items Removed from the Consent Calendar for Discussion or Separate Action

None

6. Management Reports

6.1 Operations

Mr. Kolisz reported that the District responded to 55 Underground Service Alerts, had 0 water main leaks, 1 water meter leak, performed 5 customer pressure checks, replaced 8 customer gate valves, performed 2 leak audits, and repaired 3 fire hydrants and painted 79. Production is down 11% for this same time last year. Fiscal year production is down 3.5%.

6.2 Finance

Ms. Byerrum reported on the January financial statements. The PERS Actuarial Report indicates the District's unfunded liability is \$67,000 for fiscal year 2016/2017. The Board will be provided with payment options at the next Board meeting.

6.3 General Manager

Mr. Kolisz is awaiting a return call with the California Water Quality Control Board regarding the submitted Salt Nutrient Plan and Pond 3.

7. Closed Session - Public Employee Appointment/Employment Pursuant to Government Code Section 54957

Title: General Manager

Director Chambers moved to enter closed session at 6:22 p.m., seconded by Director Shinaver and unanimously approved.

8. Closed Session - Conference with Labor Negotiators Pursuant to Government Code Section 54957.6

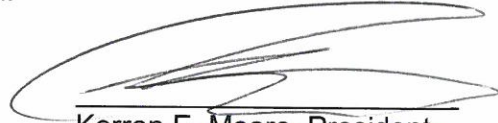
Agency designated representative: Joseph Sanchez, legal counsel
Unrepresented employee: General Manager

The Board returned to open session at 7:15 p.m. Director Moore announced that there was no reportable action.

9. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
None

10. Adjournment


On motion by Director Chambers seconded by Director Shinaver and approved by the Board, the meeting was adjourned at 7:15 p.m.



Kerron E. Moore, President
Board of Directors

Chancey Chambers, Vice President

Attest:



Ray Kolisz, Board Secretary
Twentynine Palms Water District

APPROVED APR 22 2015